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**BOARD OF TRUSTEES  
July 16, 2019  
LEEPER CENTER – 3800 WILSON AVE.**

**Work Session --6:30 pm**

Agenda

1. Regional Transportation Funding Update – Laurie Kadrach, Larimer County
2. Capital Improvement Plan – Pete Brandjord
3. Census 2020 Update – Kelly Houghteling
4. Town Hall Space Needs Assessment Grant – Kelly Houghteling
5. Impact Fees – Ed Cannon/Pete Brandjord
6. B-Dams – Ed Cannon

## **Work Session Summary July 16, 2019**

Work session started at 6:30 p.m. and ended at 9:00 p.m.

Board members present: Tim Whitehouse, Matt Michel, John Evans, Dan Sattler, Wyatt Knutson and Troy Hamman,

Staff present Ed Cannon, Kelly Houghteling, Bob Gowing, Cody Bird, Cynthia Sullivan, Brad March, Michelle Vance, Mike Carrano, and Danial Jones.

### 1. Regional Transportation Funding Update – Commissioner Tom Donnelly and County Manager Linda Hoffmann.

Ms. Hoffmann presented the update for the Regional Transportation Plan and Facilities Plan. She gave a background on how the projects and what they need from the Town. The following points were covered:

- Current Situation – Transportation Needs and Facility Needs
- What's been done – Creation of Technical Advisory Committee and Regional Task Force to define what projects are needed and how to prioritize them. Create a County Facility Master Plan.
- What's being considered –
  - Transportation - \$10million for I-25, Gap from Highway 402 to Highway 66. Roadway capacity projects and Alternative modes of travel. How much work could be done with a Quarter penny sales tax for 20 years.
  - Facilities – Veterans Services, Human Services and Public Safety. How much work could be done with a Quarter penny sales tax for 20 years.
- Next steps -
  - Agree on Method to Manage Transportation Tax Receipts.
  - Agree on Division of Half Penny Receipts.
  - Distribution of Open Space Sales Tax (2019)

There was discussion on if the ballot question passes, how it would be managed and by whom. There was a suggestion of having the same model that is being used with the Behavioral Health Council. Ms. Hoffmann suggested having a staff member and an elected official be a part of the Committee. Her suggestion was to look at the tax as a whole instead of a quarter for transit and a quarter for facilities, to be able to adjust the amounts and allow transit to have a larger portion of the money. She ended by inviting the Board and Staff to tour the facilities.

## 2. Capital Improvement Plan (CIP)

Mr. Cannon presented the recommended CIP. The Board chose to review information outside the meeting and review it with staff at the next work session. There was a discussion about the I-25 interchange.

## 3. Census 2020 Update

Ms. Houghteling explained how the census will be taken and the efforts to get an accurate account of local and regional population. If any Board member that wants to be involved with the Complete Counting Committee, they could attend a training session in the fall. She reviewed the benefits of getting an accurate count. There have been conversations with Hispanic Community Leaders to encourage them to participate. The proclamation would be to announce that the Town supports the census.

## 4. Town Hall Space Needs Assessment Grant

Ms. Houghteling reviewed the difficulties of having multiple locations for staff. There is Department of Local Affairs (DOLA) grant funding for space needs assessment of the town for staffing, facility design, and location. Budget for the assessment would be a \$20,000.00 match for 2020 with application for the grant in November with funds available in January. The assessment would give the Town the opportunity for grants to do design and construction. There was discussion about the use of the old Boys and Girls Club building.

## 5. Impact Fees

Mr. Cannon reviewed the towns policy on raw water fees and proposed a ratio concept for allowing developers to contribute by providing North Poudre Irrigation shares and/or funds in lieu. He provided a breakdown of current tap fees, proposed tap fees and formula for calculating a contribution schedule. There was discussion about share cost, share availability, rate study and reduction for non-potable systems.

## 6. B-Dams

Mr. Cannon reviewed the option of participating in the study of the B-Dams. The motion at the last board meeting failed due to a split vote. Mr. Cannon explained why this is important for the Board to revisit. There was concern with how the IGA was written regarding the Phasing of the Project and the Towns obligation. For this item to be reconsidered by the board a member who voted against would have to bring the question back to the Board.