



TOWN OF WELLINGTON

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BOARD OF TRUSTEES

December 13, 2016

LEEPER CENTER – 3800 WILSON AVE.

REGULAR MEETING – 7:30 PM

AGENDA

CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL

ADDITIONS TO OR DELETIONS FROM THE AGENDA

CONFLICTS OF INTEREST

PUBLIC TO BE HEARD ON NON-AGENDA ITEMS (time limit of 3 minutes per item)

CORRESPONDENCE

PRESENTATIONS

Proclamation - Turkey Bowl Winner

CONSENT AGENDA

- Board of Trustee Minutes for November 22, 2016
- Planning Commission Minutes for November 7, 2016
- Park Advisory Board Minutes for October 18, 2016
- Wellington Housing Authority for September 1, 2016
- Boxelder Basin Regional Stormwater Authority September 21, 2016

OLD BUSINESS

1. Ordinance 23-2016 – Amending Sec. 16-5-100 – Downtown Commercial District-Single Family Uses

NEW BUSINESS

1. 2017 Budget
 - a. Public Hearing
 - b. Ordinance 24-2016 – Adopting Budget
 - c. Ordinance 25-2016 – Levying Taxes
 - d. Ordinance 26-2016 – Appropriating Expenditures
2. Ordinance 27-2016 Minor Subdivision – Lots 5 & 6 Boxelder Business Park
3. Request for Leeper Rental Waiver – NoCo Cowboys 4-H Club
4. Safebuilt Annual Report
5. Main Street Update
6. Request to Return Housing Authority Payment in Lieu of Taxes (PILOT)
7. Resolution 38-2016 -Appointing members to Housing Authority Board.
8. Larimer County Sheriff's Office Contract
9. Ordinance 28-2016 - Re-stablishing Storm Drainage Fees and Decalaring an Emergency
10. Discussion -TDS Cable Franchise
11. Cancel meeting for December 27th.
12. Bills for Approval
13. Town Attorney Update
14. Town Administrator Update

SCHEDULING OF WORK SESSIONS

OTHER

15. Executive Session

ADJOURN

WHEREAS, the fearless “Mighty Eleven” in grueling conditions and with only minor regard to possible injury, fatigue or other consequences defended Wellington in a manner which instilled pride in each and every member of the Wellington community; and

WHEREAS, the “Mighty Eleven,” against what might have appeared to some to be long odds, but with inspired coaching from coaches, Kate Sanders and Dan Pearce battled through each and every Turkey Bowl event adversity; and

WHEREAS, the Mighty Eleven, after losing their first game, to Loveland, pulled together, fought back and their undaunted team and coaches showed a spirit which resulted in Wellington’s “Mighty Eleven” winning the next three games of the event; and

WHEREAS, the stellar victories allowed the “Mighty Eleven” to once again face the Wellington nemesis, the dreaded Loveland team, in a championship playoff; and

WHEREAS, in the final playoff the "Mighty Eleven" and their coaches came back and, in a nail biting victory, in a Loveland/Wellington rematch, the “Mighty Eleven” defeated the bruising Loveland team by an impressive score of 35 to 28.

NOW, THEREFORE, be it proclaimed that the Town of Wellington voices its heartfelt appreciation to the many volunteers and the staff of the Wellington Boys and Girls Club, as well as to the generous contributors to the program who have, on an ongoing basis allowed for the program’s continued operation, benefitting the youth of the Wellington community. And, on this date the Members of the Wellington Town Board of Trustees representing all members of the Wellington community, extend this proclamation recognizing and voicing Wellington’s deep appreciation and awe to the stout hearted champions of the Mighty Eleven team who represented Wellington in their amazing comeback victory.

Signed this _____ day of December, 2016.

TOWN OF WELLINGTON

By: _____
Tim Singewald, Mayor

Attest

Larry Lorentzen, Town Administrator/Clerk

BOARD OF TRUSTEES
REGULAR BOARD MEETING
November 22, 2016

Following a work session on the Budget the Regular Board Meeting was called to order at 7:30 p.m. November 22, 2016 at the Leeper Center 3800 Wilson Ave, Wellington CO.

TRUSTEES PRESENT: MATT MICHEL, TRAVIS HARLESS, PAUL COX
ASHLEY MACDONALD, DANIEL SATTLER and TIM SINGEWALD

TRUSTEES ABSENT: None

PRESIDING: TIM SINGEWALD, MAYOR

ALSO PRESENT: LARRY LORENTZEN, TOWN ADMINISTRATOR
CYNTHIA SULLIVAN, DEPUTY CLERK
KATHY BORNHOFT, LIBRARY DIRECTOR
BRAD MARCH, TOWN ATTORNEY
DON SILAR, TOWN ENGINEER

Additions to or deletions from the agenda

None

Conflicts of Interest

Mr. March disclosed that he had worked for Mr. Vessey in the past, but would not be representing him at this meeting.

Public to be heard on non-agenda items.

None

Correspondence

None

Presentations

None

Consent Agenda

- Board of Trustee Minutes for November, 2016
- Planning Commission Minutes for October 3, 2016
- Park Advisory Board Minutes for September 20, 2016
- Larimer County Sheriff's Report for October, 2016

Mayor Singewald had corrections on item 6 page 3. The statement from Trustee Macdonald regarding the chamber meeting 'before hours' should be in capitalized because that is part of the title of the meeting. In the Administrator's update the statements by the Board members and Mr. Lorentzen regarding Planning Commission items from November 8th should be worded as questions. There should also be a response from Mr. Vessey.

TRUSTEE HARLESS MOVED AND TRUSTEE SATTLER SECONDED to approve the consent agenda with corrections. Roll call was taken and the motion passed Trustee Macdonald abstained.

Mayor Singewald closed the Regular Board Meeting and opened the Library Board at 7:37 pm. Roll call was taken and all members were present.

LIBRARY BOARD

Ms. Bornhoft asked if there were any questions on the reports submitted. Trustee Harless asked if there is a way to track the computer use for security. Ms. Bornhoft explained that the patron is required to sign in with the time, date and which computer they will be using and they also have to sign out when finished.

Ms. Bornhoft said we have seen growth over the last six months. She will be working on connecting more with the home school programs. They have had an increase in proctoring online tests. They are looking at increasing the number of Author Talks both during the day and in the evening.

Mayor Singewald asked if there was anything she would need in the budget. Ms. Bornhoft said possibly some new computers.

Mayor Singewald closed the Library Board and reopened the Regular Board Meeting at 7:40 pm. Roll call was taken and all members were present.

NEW BUSINESS

1. Interview Applicants for Board of Trustees

Mayor Singewald outlined the process for the interviews. He stated that there were four qualified candidates for this position. He thanked them all for their willingness to serve and hoped that those who are not selected continue to be active in the community. He asked that each applicant give a background for the public and reason for wanting to be on the Board.

- William Busch – Mr. Busch grew up locally and has lived in Wellington for the past 8 years. His professional background is in sales of automobiles and real estate. He has participated in community activities, but did not have the time until he retired to commit to participating on a board. Trustee Harless asked what his primary focus would be as far as change or addressing issues. Please give one or two items. Mr. Busch said he did not have a specific issue. He has seen the growth of the community and the change of the mindset of the residents requires us to rethink how we respond to the needs of the community.
- Reginald Kemp – Mr. Kemp has lived in Wellington for 16 years and served on the Board of Trustees for five years, has served on the Planning Commission and is currently on the Board of Adjustments. He is familiar with the working of the town and understands what changes the town has gone through. He understands the commitment you have to make to serve on a Board. Trustee Harless asked what his primary focus would be as far as change or addressing issues. Please give one or two items. Mr. Kemp would like to see the Board be proactive in bringing needs into the community. Such as a High School and Businesses.
- Wyatt Knutson – Mr. Knutson moved to Wellington 15 years ago because of the small town feel. He is a structural engineer and has worked with several municipalities. He has experience working with community groups. Trustee Harless asked what his primary focus would be as far as change or addressing issues. Please give one or two items. He would like to see more planning for the future and direction for developers who are looking at Wellington. Trustee Sattler said the other 2 candidates are retired. Will you have enough time to commit to the needs of the position. Mr. Knutson said he has spoken with a couple of members of boards on how much time they spend and he feels he would have the time available.
- Sally Weisser – Ms. Weisser received her undergraduate degree and MBA from CSU and has served on several Boards include the Poudre School Board of Education. She has a strong

background in business and finance. She is a master gardener and has worked in landscaping design. She has been a manager in a couple large businesses and has run businesses of her own. She has lived in the area around Wellington for several years and has lived in Wellington for 6 years. She has served and volunteered on numerous civic committees. She would like to see all of the community organizations and town committees focus on common goals for the growth of the town. She also felt there needed to be managed growth for residential and commercial/business. She commented that sales tax revenue is needed to help the town grow.

2. Appointment to Board of Trustees

Mayor Singewald explained that the appointment would be made by motion and vote.

Trustee Michel felt that Sally Weisser had a lot of great experience and would be an asset.

TRUSTEE MICHEL MOVED to appoint Sally Weisser to the Board of Trustees. No second motion failed.

Trustee Cox said there was a great group of people. He said the biggest challenge for the town is how to manage the growth and refining the development and standards plans. He felt that Wyatt Knutson has a knowledge base to help with these changes.

TRUSTEE COX MOVED AND TRUSTEE MACDONALD SECONDED to appoint Wyatt Knutson to the Board of Trustees. Roll call was taken and the motion passed unanimously.

Mayor Singewald invited Mr. Knutson to take his seat at the Board table. Mr. Lorentzen gave the oath of office.

3. Ordinance 22-2016 – Conditional Use 8760 Sixth Street – Funeral Home & Crematory

Applicant Steve Vessey

Planning Commission Recommendations:

- 1. Submittal of a photometric plan showing acceptable light levels in parking area for staff review and approval.*
- 2. Paving the driveway, a minimum of 50 feet in from Sixth Street.*
- 3. Landscaping be added along Sixth Street east of the borrow ditch.*

Mayor Singewald asked if there are any pictures of how the facility would look. He said there were concerns about the stacks. Mr. Vessey passed around a couple of pictures of what the building could look like. He said the stack would set above the roof about 24 inches. It would look like an oversized chimney.

Trustee Harless asked if they would be holding services. Mr. Vessey said they have a chapel for small services.

Trustee Michel asked if there had been any concerns from the neighbors. Mr. Lorentzen said the town has not received any concerns. Mayor Singewald said there had been some concerns at the Planning Commission meeting that were answered.

Mr. Kemp, of 8471 Pebble Court asked if this would be built in stages. Mr. Vessey said this building will be for cremations only with a small chapel as the town grows he will look at adding on a larger chapel. This facility would only be for cremations all embalming would be done in Fort Collins.

TRUSTEE MICHEL MOVED AND TRUSTEE MACDONALD SECONDED to approve conditional use for Vessey Mortuary and Crematory at 8760 Sixth Street with Planning Commission recommendations. Roll call was taken and the motion passed unanimously.

4. Ordinance 23-2016 – Amending Sec. 16-5-100-Downtown Commercial District-Single Family Uses

Mr. Lorentzen said Main Street Program and the Chamber of Commerce would like to see more restrictions on what could be built in the Downtown Commercial District. They had issues with new residential being allowed in the district. In the current zoning residential; bed and breakfasts; mixed-use dwelling units above retail space, and residential with accessory building are allowed as use by right. The change would allow existing residential to remain as conforming use within the district, which allows current structures to be expanded or rebuilt if destroyed, but would not allow new single family residential as standalone residence on a vacant lot. Residential would be allowed as an accessory use where a business is a principle use or the residential is an accessory building with a side load entrance.

Trustee Michel asked if an existing house could be torn down and rebuilt later on as a residence. Mr. Lorentzen said if it were torn down it would have to be rebuilt immediately. Trustee Sattler asked if a residence could be sold as a residence. Mr. Lorentzen said yes as long as the use remains the same. He said this code is to allow the existing residence to be able to maintain their property.

Trustee Macdonald pointed out some typos and asked for an example of personal and business service shops. Mr. Lorentzen read the following definition from the Municipal Code:

Personal and Business service shops - means shops primarily engaged in providing services generally involving the care of the person or such person's apparel, or rendering services to business establishments such as laundry or dry-cleaning retail outlets, portrait/photographic studios, beauty or barber shops, employment service, or mailing or copy shops.

Wendell Nelson, representing the Chamber of Commerce, said the Main Street Program and the Chamber of Commerce would like to phase out residential on Cleveland, 1st Street and 6th Street to make it a shopping district with opportunity to have residential on the second floor. He was concerned on allowing residential to be rebuilt as residential. Mr. Lorentzen mentioned that the Chamber and Main Street Program are going to meet with the Planning Commission on rewriting the regulations for this district.

Reggie Kemp, 8471 Pebble Court, asked if there would be a process for a residential home to change into a commercial property. He also commented on the tax base with regard to commercial vs residential. Mr. Lorentzen said just a site plan would be required if they are converting a residence. If the plan were to take down the existing building and build a commercial building they would have to submit a site plan for a use by right or a conditional use plan to the Planning Commission and Town Board. He said the taxes are assessed by the County but the district is zoned commercial. Mr. Kemp asked if a commercial use in a residence could be converted back to just residential. There was discussion on this issue and how to define a change in use. It was recommended to table until the issues could be clarified. Mr. Lorentzen said a home occupation is still considered residential it is when the building is changed to a mixed use or commercial use that we need to clarify.

Trustee Michel said if they were going to rewrite this part of the code, why look at this issue now. Mr. Lorentzen said because there had been an application for a conditional use for residential on Cleveland. There was further discussion about this issue. Mr. Michaelson, representing Main Street Project also commented on whether a use is preexisting non-conforming.

Item tabled.

5. Preliminary Plat – Geier Farms Subdivision

Tom Dugan, representing applicant, explained where this subdivision is located. He said there would be 154 new single family homes with 2 existing homes and about 25 acres of open space with a small neighborhood park. They would schedule a time to meet with the Park Advisory Board on what type of equipment they would like in the park.

Trustee Harless asked if there were any concerns with regard to water service. Mr. Lorentzen said we need to put in some temporary plants while we increase the size of the main plant over the next 2 years. We should be alright as long as we only have about 250 new homes a year.

Mr. Dugan said they would leave most of the open space in native grasses to reduce the amount of water needed for irrigation. Trustee Harless asked if there would be a maintenance plan for the open space. Mr. Dugan said the open space would be taken care of by the homeowner's association(HOA). Mr. March asked what tracts would be maintained by the town. Mr. Dugan said just the neighborhood park. Mayor Singewald asked why would the town take over the park. Trustee Harless suggested waiting until the developer meets with the Park Advisory Board to see if there is a way to tie their park into the town plan.

Mayor Singewald asked if two access roads were sufficient. Mr. Lorentzen said that is typical when the roads are built to town standards as major and minor collector streets.

Mr. Kemp asked if there were wells available on this property. Mr. Dugan said there is a well, but it is not adjudicated for use in the subdivision. Mr. Kemp asked who would take care of the buffer space between this subdivision and the Meadows Subdivision. Mr. Dugan said the 50-foot green belt that would be maintained by the HOA.

There was a discussion about the paving of Reagan Avenue and GW Bush. Mr. Dugan said that Reagan Avenue would continue from the west, east to our connecting street going south. There would be an easement on the north side of the property, but it would not be paved. He said they would extend GW Bush to the entrance of this subdivision. Mr. Lorentzen said that they would be required to widen GW Bush on their side of the street. He said that the Lane Annexation would be responsible to widen the south side of GW Bush when they develop.

TRUSTEE MICHEL MOVED AND TRUSTEE KNUTSON SECONDED to approve the Preliminary Plat for the Geier Farms Subdivision. Roll call was taken and the motion passed unanimously.

6. Main Street Monthly Update

Wendy DuBord said this is her last day.

- New Entry Sign – Talking with adjacent property owners about electrical connections.
- Wellington Main Streets 2016 Annual Meeting – Three town trustees participated in this meeting. She pointed out the list of recommended future projects and programs.
- Movable Led Sign – Submitted the invoice to DOLA for the grant payment. She asked if the sign is ready to use for the Christmas Parade. Mr. Lorentzen said it was used on main street for Halloween.
- EPA Grant Application – Mr. Michaelson and Mr. Abbott are working on the application that is due by December 15th.
- Centennial Park – Mr. Michaelson delivered the designs from UCD for the park. Those will go in the Request for Proposal (RFP). Main Street would like to be part of the review of the proposals.
- Do Gooders Unite Campaign – Blue Credit Union is close to the total of new accounts for the campaign. The money would be used for bike racks on Cleveland Avenue. Mr. Winick will be doing

the construction. They will be asking Public Works to install the bike racks. Mayor Singewald clarified how the credit union sets up the accounts.

- Request to CDOT for signs on I-25 for Red Mountain and Soapstone public lands – Ms. Dubord said CDOT had been negative about putting the signs up stating we are too far away. She contacted DOLA and one of their representatives works for CDOT and will be helping us get the signs. Mr. Michelson used GIS to map the distance and Wellington is actually the closest exit with services. Ms. Dubord will continue working on this item. Mayor Singewald said the next regional planning meeting is December 1st in Greeley from 1:00 – 4:00 pm. He will be attending an encouraged other board members to attend.
- Downtown beautification and streetscape improvements – Ms. Dubord said they would be putting battery operated lighted trees in the flower boxes.

7. Contract with KRW- Town Administrator Recruitment

Trustee Sattler asked what action needs to be taken. Mr. March said they would have to accept the contract.

Mayor Singewald mentioned the job description he had sent to the Board. He asked if the Board needed to meet with KRW before the process or after they have a short list. There was a consensus to use the job description mentioned and wait until they have a short list before meeting with KRW.

Mr. March said some of the job description is in the Municipal Code and will need to be considered.

TRUSTEE SATTLER MOVED AND TRUSTEE HARLESS SECONDED to approve the contract with KRW. Roll call was taken and the motion passed. Trustee Michel voted against.

8. Bills for Approval

November 22, 2016

Sport About	\$1,269.35
UNIVAR	1,340.00
Lyons Gaddis	2,585.58
MARC	2,686.82
Diagnostic Design	3,037.50
Richard Owens	4,000.00
City of Fort Collins	7,963.31
Stantec	14,048.93
All-Pro Paving LLC	127,009.43
Mountain Constructors	238,036.75
North Poudre Irrigation	<u>433,058.17</u>
	\$835,035.84

TRUSTEE HARLESS MOVED AND TRUSTEE SATTLER SECONDED to approve the bills in the amount of \$835,035.84. Roll call was taken and the motion passed unanimously.

9. Town Attorney Update

Mr. March said he has been working on the following:

- Memo about Wright Engineering's request for an additional \$40,000.00 to continue research for a water plan. Mayor Singewald said this is not part of the original scope. Trustee Harless felt they needed to present what they have found to date before we decide if more investigation is

necessary. Mr. March would contact Wright about submitting a written report as well as doing a presentation.

- Meeting next week with Ken Padilla on easement issues.
- Sign code and Personnel Code next year.
- Mr. March spoke with the Fort Collins and County attorneys relative to the Boxelder Basin Regional Stormwater Authority(Authority). He would get a memorandum out to the Trustees and to the Authority on liability that everybody has guarantees on the Boxelder projects. He made it clear that the Town would not be willing to contribute the additional \$75,000.00.
- Met with Mr. Dow about the Windsor Ditch crossing.
- Need to look at extending leases on the parking lot and the annex. Mayor Singewald suggested that we should get an extension on the parking lot for at least 2 years. Trustee Harless said that the Board needs to look at how to proceed with a new town facility before extending the lease of the annex.

10. Town Administrator Update

Mr. Lorentzen updated the Board on the following:

- Agenda for the County hosted meeting with County Commissioners and elected officials from other municipalities on December 8, 2016 from 5-9pm.
- The installation of new lines on Garfield should be done this week. Next week they will put in the fly-ash. Hopefully finish the paving.
- Received a building permit from O'Reillys. Have not received approval of the access plans by CDOT. Will not issue a permit until we receive the access plan.
- Wellington Downs walk through and punch list yesterday. Issued 5 building permits for multi-family buildings. Certificates of Occupancy (CO's) will not be issued until the landscaping punch list is completed. Trustee Michel noticed that holes were already being dug. Mr. Lorentzen said under our code you are not allowed to start on a structure until the building permit is issued. Since the builders have their engineer sign off on the foundation, they will pour the concrete before the permit is issued. He said we can require that they get the building permit first. The Board suggested that be done.
- Met with the Ditch Company about the difference in the grading over the pipe. Public Works went out and regraded the dirt over the pipe. There are still plans to do the handicap street cut and pouring the sidewalk this winter. There would be soft trail on the south side of the ditch. There was a discussion about the location of the handicap ramp. Mayor Singewald said there was a discussion at the Park Advisory Board meeting about having subdivisions sharing the cost of trails if it goes through the subdivision.

Scheduling of Work Session

Work session left open.

Other

Trustee Harless mentioned that Main Street is looking at the insurance cost for special events. They met with the Fire Department about a signal at Third and Cleveland for emergencies and pedestrian crossing. He said that Main Street would like to get more information about storm drainage.

Trustee Harless said that Park Advisory Board received the trail plan designs. They would like to stay away from the railroad tracks. The company will be submitting additional designs. Ms. Sullivan asked if they would be having an open house. They would look at having one when the plan is more defined. Trustee Harless said they are trying to cross under Cleveland instead of dealing with crossing traffic.

Trustee Macdonald asked if the joint meeting between the Planning Commission and Park Advisory Board had been scheduled. She said the idea is to have a list of amenities that the Park Advisory Board have used the Geo-Referenced Amenities Standards Program (GRASP) study to determine and would like to see the developers put in the new subdivisions. Mr. Lorentzen said he was waiting to set that up with Mr. Abbott.

Trustee Macdonald asked if we could revisit scheduling a retreat in January or February. Mayor Singewald said it had been discussed to have the retreat for 4 hours in-house instead of going off site for a full day. Sally Weisser, of 3395 Thundering Herd Way, said that 4 hours would not be enough and they should have a facilitator. The Board asked that Mr. Abbott set up 2 dates in January and 2 dates in February.

Trustee Sattler asked if there was any word on the outcome of the school bond issues. Trustee Michel said it was still being recounted. There was suggestion that it would not be final until December 17th. There was discussion about location. Mr. Lorentzen said Brendan Willits from the Poudre School District would like to bring some questions back to the Board.

Mayor Singewald updated where we are with the Boxelder Basin Regional Stormwater Authority and suggested that he and Trustee Harless talk with the Authority about the Town's participation. He asked for a consensus from the Board about approaching the Authority and suggest a total amount that the town would be willing to pay. Trustee Michel asked for clarification. Trustee Harless said the goal is to give them a finite amount or cap that the town would pay. We would do that by continuing to pay our annual amount until the cap is reached. We would still be a member of the Authority, because there is a maintenance agreement. Trustee Michel was concerned about political ramifications. There was further discussion on how to handle this issue. Mr. March said we need to have discussions in executive session. He would get the Board a memo.

Mayor Singewald said he and Trustee Harless have a meeting with Brenden at Pinnacle in the first part of December about billing discrepancies.

Executive Session

None

TRUSTEE MACDONALD MOVED AND TRUSTEE COX SECONDED to adjourn the meeting. Roll call was taken and the motion passed unanimously. Meeting adjourned at 9:56pm.

Respectfully submitted:

Cynthia Sullivan, CMC
Deputy Town Clerk

PLANNING COMMISSION
REGULAR MEETING
November 7, 2016

Following a work session to Update Comprehensive Plan-Land Use Code the Planning Commission for the Town of Wellington, Colorado, met on November 7, 2016 at the Leeper1Center, 3800 Wilson Ave., Wellington, Colorado at 7:00p.m.

COMMISSIONERS PRESENT: ASHLEY MACDONALD, TIM SINGEWALD, BERT MCCAFFREY, ERIC KESELBURG, BONNIE DAWDY, BARRY FRIEDRICHS

COMMISSIONERS ABSENT: PAUL COX

PRESIDING: BERT MCCAFFREY, CHAIRMAN

ALSO PRESENT: LARRY LORENTZEN, TOWN ADMINISTRATOR
CYNTHIA SULLIVAN, DEPUTY CLERK

Additions or Deletions from the Agenda

None

Public to be heard on non-agenda items

None

Presentations

None

Consent Agenda:

- Planning Commission Meeting Minutes from September 12, 2016.
- Planning Commission Meeting Minutes from October 3, 2016

COMMISSIONER FRIEDRICHES MOVED AND COMMISSIONER DAWDY SECONDED to approve the consent agenda. Roll call was taken and the motion passed Commissioner Singewald abstained.

NEW BUSINESS

1. Code Changes – Single Family in Down Town

Mr. Lorentzen said this was from discussions with the Main Street Program and Chamber of Commerce on changes for residential use in the Downtown Commercial district. He said in the current code we allow mixed use of residential and commercial as a use by right and single family dwellings as a conditional use. He said the changes would be to designate the existing residential units as conforming uses which will allow for rebuilding in the case for damage of less than 50 percent of the building and allows for additions to the residential units that meet the setbacks. It would not allow single family residential units. There were also clarifications requested in mixed use to allow for side or alley loaded residential units in single story structures with commercial uses on the primary street front. The last request was for a residential unit that is an accessory building on the commercial property it would have to be accessed from the alley.

Chuck Mayhugh, of 9049 Painted Horse Lane, said there are conflicting items in the code with regard to the sale of fuel. He said that in the use by right it allows for small grocery stores, but does not define what size a small grocery store could be. He felt that some conditional uses should be taken out. Such as outdoor recreation facilities, long-term care facilities and light industrial. He thought the code should be tightened up

before it is sent to the Board of Trustees. Mr. Lorentzen said these changes were to address a specific issue. The Town staff and Planning Commission are working with the Main Street Program and the Chamber of Commerce on an overlay district for the Downtown area.

Colleen Babitz, of 7240 Kit Fox, asked why the restriction on new residential. Mr. Lorentzen said as part of revitalization of the downtown the change is to have mainly commercial. The district runs from First Street to Fifth Street.

Chairman McCaffrey clarified that this approval would be for the restriction on new residential building and that the other changes noted by Mr. Mayhugh would be addressed in the future overlay district. Mr. Lorentzen confirmed that the overlay would basically rewrite the criteria for this district.

COMMISSIONER FRIEDRICHS MOVED AND COMMISSIONER KESELBURG SECONDED to approve the changes to residential in the Downtown commercial district as stated. Roll call was taken and the motion passed unanimously.

2. Conditional Use/Site Plan – 8760 Sixth Street – Vessey Mortuary

Applicant: Steve Vessey

Staff Recommendations:

- 1. Submittal of a photometric plan showing acceptable light levels in parking area for staff review and approval.*
- 2. Paving the driveway, a minimum of 50 feet in from Sixth Street.*
- 3. Landscaping be added along Sixth Street east of the borrow ditch.*

Mr. Vessey said they want to build a funeral home and crematorium on Sixth Street. This would be an expansion for their Fort Collins business into Wellington. He has reviewed the staff comments and agrees with them. He said they are looking at even more parking spaces and a longer driveway.

Commissioner Singewald asked if there is a crematorium in Fort Collins and could he address air quality and waste water that would come out of the facility. Mr. Vessey said that they do not have a crematorium in Fort Collins but embalming would only be done at the Fort Collins facility, because it meets all the EPA standards and OSHA requirements. He described the cremation unit for this facility. He said the unit has four burners that burn at different temperatures the process has a stack monitor to collect all the readings, which are given to Larimer County Health Department and the State weekly.

Commissioner Singewald asked if there would be a chapel. Mr. Vessey said there will be a viewing room, an office and a room to meet with the families.

Chairman McCaffrey asked if there is a certain time during the day when they would cremate. Mr. Vessey said there was no set time.

Mr. Lorentzen mentioned the possibility of building a chapel in the future. Mr. Vessey said as the population grows they plan to put a chapel on the front and would expand the parking lot at that time to be able to accommodate family and visitors.

Wendell Nelson, 5537 CR 9, asked if this would be used for anything other than human remains and would it be used by other mortuaries. Mr. Vessey said it would be only for human remains they would not do animals or medical waste. This would only be used by their company.

COMMISSIONER MACDONALD MOVED AND COMMISSIONER DAWDY SECONDED to approve the conditional use/site plan for Vessey Funeral Home and Crematory. Roll call was taken and the motion passed unanimously.

3. Preliminary Plat – Geier Subdivision

Applicant: Sage Homes – Tom Dugan, representative

Mr. Dugan explained that this property is east of the Meadows Subdivision. The annexation of this approximately 80 acres was approved in April. The preliminary plat is for 157 single family lots. There are two existing homes on the property that will remain. He spoke about the density, the lot sizes and the 25 acres of open space. There will be a neighborhood park and they will show more details with the final plat. Chairman McCaffrey asked if there were any changes from the concept plan presented at the annexation. Mr. Lorentzen said only the reduction of one lot.

Commissioner Singewald asked if the parcel was rectangular and why there was a different shade of green on part of the open space (as depicted on the developer's drawing) Mr. Dugan said the lighter green represents an area that they would like to keep as native grasses. There would be 2 detention ponds.

Commissioner Macdonald asked if they had met with the Park Advisory Board about the pocket park. Mr. Dugan said they plan to meet with them before the final plat is submitted.

Commissioner Friedrichs asked if there would be a fence along the east side of the subdivision. Mr. Dugan said there would be a solid wood fence along the property and a landscaped buffer.

Commissioner Singewald asked if there is a trail to connect with The Meadows Subdivision. Mr. Dugan said there would be a detached sidewalk on the south end of the subdivision.

COMMISSIONER MACDONALD MOVED AND COMMISSIONER KESELBURG SECONDED to recommend approval of the Geier Farms preliminary plat. Roll call was taken and the motion passed unanimously.

4. Site Plan Amendment – Block 11 Wellington Pointe Multifamily

Applicant: Larry Noel

Staff Recommendations:

- 1. West Second Street be widened with 24-foot flow line to flow line with a 4 foot attached sidewalk.*
- 2. Submittal of a photometric plan showing acceptable light levels in parking area for staff review and approval.*

Mr. Noel said this is a revised site plan and landscape plan for 18-unit multi-family. They want to change them from condominiums to town homes which will require subdividing the lots and blocks. Mr. Lorentzen went through the staff recommendation and said if this would be going through a subdivision process it might be better to wait to approve this with the subdivision.

Commissioner Dawdy said this property is zoned highway commercial, so why are we considering changing it to residential. Mr. Lorentzen said when the Site plan was first submitted multi-family residential was a use by right in the highway commercial zone. Since then the code has been changed to make this a conditional use instead of a use by right in all commercial zones.

Commissioner Singewald was concerned about the width of the street being wide enough for the fire department. Mr. Lorentzen said the width needed is 24 feet and this is 28 feet. He said there is no parking on West Second Street. He mentioned the possibility of changing West Second Street to a one-way street north between West Harrison and West Garfield. Chairman McCaffrey asked if the developer had checked with the Fire Department. Mr. Lorentzen said it will be given to the Fire Department when the subdivision plat is submitted.

No action was taken.

5. Discussion B&B in Medium Density Residential

Mr. Lorentzen said a couple of residents were looking at the house across the street from the centennial park for use as a Bed and Breakfast. We do not have Bed and Breakfast as an allowed use in Residential Medium Density zoning. They were asking if the town would look at allowing this use. The couple has since given up on that particular house. He wanted to see if there was an interest in making a change to the code. He said there are not a lot of homes in town that could be used is for this type of business.

TOWN ADMINISTRATOR UPDATE

Mr. Lorentzen updated the Commission on the following:

- Lane Annexation will go to the Board of Trustees tomorrow night.
- Received the building permit for O'Reilly's today.
- Boxelder Business Park beginning to fill up with small businesses.
- Bonfire Business Park Phase 2 ready for walkthrough of construction acceptance.
- Wellington Business Center still needs streets and parking lots paved before CO can be issued.
- Wellington Downs moving forward with paving and have submitted building permits for the multi-family. The Board approved building permits for 100 units prior to the signal light going in.
- Sage Meadows over lot grading complete. Work on infrastructure started. Issues with drainage and easement for offsite sewer line. Main issue is the drainage with North Poudre.

Chairman McCaffrey asked about the lot on Fifth and Harrison. Mr. Lorentzen said they are waiting on a LOMA before submitting a building permit.

SCHEDULE WORK SESSION

A work session was scheduled on the Comprehensive Plan at 6:00pm.

OTHER

None

COMMISSIONER FRIEDRICHS MOVED AND COMMISSIONER KESELBURG SECONDED to adjourn the meeting. Roll call was taken and the motion passed unanimously. Meeting adjourned at 7:54pm.

Respectfully Submitted by:

Cynthia Sullivan, CMC
Deputy Town Clerk

Wellington Parks Advisory Board

Minutes – October 18th, 2016

The meeting of the Parks Advisory Board was called to order by Chairman Lorilyn Bockelman at 6:30p.m., October 18th, 2016 at the Leeper Center, 3800 Wilson Ave., Wellington, CO.

MEMBERS PRESENT: Lorilyn Bockelman, Sarah Rice, Tim Singewald, JC Cox, Angie Billington and Kathy Wydallis

MEMBERS ABSENT: Ashley Schwader

PRESIDING: Chairman – Lorilyn Bockelman

ALSO PRESENT: Larry Lorentzen – Wellington Town Administrator, Chuck Mayhugh – resident, Colleen Babitz – business owner, and Travis Harless – Wellington Town Trustee

1. Public to be Heard on Non-Agenda Items

None

2. Approval of Minutes

MEMBER SINGEWALD MOVED AND MEMBER RICE SECONDED a motion to approve the minutes from the September 20th, 2016 PAB meeting. Roll call was taken and the motion was approved unanimously.

3. Old Business

a) Budget Priority Items

1) Tennis Court Backboard

Chairman Bockelman's update on the backboard was that the cost is \$2409 plus shipping. Member Singewald asked that the backboard company be informed that it was to be installed in a high wind area and to request extra fasteners or suggestions on installation to prevent wind damage. Ryan Abbott, Assistant Town Administrator, will add the request for the backboard to the next Town Trustee meeting. As the motion to request up to \$3500 for the purchase and installation of the backboard had been approved at the September 20th, 2016 PAB meeting, no further action was necessary.

2) Pickleball Net

The issue of purchasing a lock box and net for pickleball was tabled until Spring of 2017. Jay Readinger of the Pickleball Association had expressed some concern to Ryan Abbott regarding the usefulness of such a setup. He also advocated for the purchase of a net that cost ~\$1300. It is possible that in the spring, the PAB will set up the lock box and net, then turn the responsibility of access over to Parks and Recreation. Nothing will be decided without future input from Jake Reynolds of Parks & Rec and Mr. Readinger. Court reservation for classes is also the responsibility of Parks & Rec.

4. New Business

a) Centennial Park

Chairman Bockelman expressed regret that Dave Michaelson, the director-elect of Wellington Main Street, could not attend this meeting as planned, but updated the PAB on a meeting she had with Main Street recently regarding Centennial Park. There will be no meeting with the UCD students for the presentation of their final design. The design has been turned over to Mr. Michaelson, and he has the skills to make it "to scale" and to add, delete or manipulate items. Member Singewald and Trustee Travis Harless said Mr. Michaelson has had decades of experience as a town planner with Rock Creek Studios and has a computer program that can be used with the UCD plans. Mr. Michaelson plans to attend the next PAB meeting on November 22nd, 2016.

b) Discussion on Trustee Appointed Board Member

As Member Singewald had been appointed Mayor and Planning Commissioner after the resignation of Mayor and former PAB chairman Jack Brinkhoff, he desired to resign from the PAB and suggested that Trustee Travis Harless be appointed as the liaison/trustee member to replace him. (The PAB by-laws state the PAB can have up to three trustees as members.) Trustee Harless is on the board of Wellington Main Street, is mayor pro tem, and lives in the old part of Wellington. Member Rice brought up the fact that the PAB is concerned with ALL of Wellington's parks, and Trustee Harless expressed a similar understanding; in particular, he is interested in "taking care of what we have." He also mentioned that the Main Street board would like to include at least one member of the PAB and that any interested PAB member was invited to attend the next Main Street meeting at the Brewery on 1st Street from 6-8pmon November 9th, 2016. Chairman Bockelman asked if the audience had any input and invited Chuck Mayhugh to speak. Mr. Mayhugh, while in favor of Trustee Harless' appointment, informed the PAB that Wellington is the only community in Larimer County that has an elected town official on a citizen's Park Advisory Board. He mentioned that someday Wellington may have a parks & trails employee or director who could be the liaison/advisor to the Town Board, removing the need for a trustee/PAB member. MEMBER WYDALLIS MOVED AND MEMBER COX SECONDED a motion to recommend the Mayor appoint Trustee Travis Harless to the Parks Advisory Board. The motion passed unanimously.

If Trustee Harless is appointed, the PAB will have one member from Old Town, two from east of I-25, one from Viewpointe and three from Buffalo Creek.

c) Play Bags for Kids

In an effort to make the PAB meetings more enticing to residents with children, Chairman Bockelman promoted the idea of having Play Bags consisting of coloring books and crayons and other quiet toys available. The hope is that parents will be encouraged to attend PAB meetings if they know their children are welcome.

5. Other

Member Cox had witnessed high school aged kids destroying a sign at the playground at Wellington Community Park recently. Other recent vandalism at WCP has included toilet-papering the restrooms and chopping down trees. The remedy-discussion ranged from a possible town meeting with parents and teenagers to encouraging teens to participate in future community builds at Centennial Park to the installation of security cameras. Larry Lorentzen will talk to the sheriff's deputies and get the existing security cameras at the batting cages fixed.

Outgoing-Member Singewald suggested that the PAB present quarterly or semi-annual reports to the Town Board regarding projects and updates on the PAB budget. As mayor, he will try to arrange the schedule so that "faster" items and short presentations will be scheduled towards the beginning of the meeting. The PAB will have a plan for 2018 ready to present to the Town Trustees in October 2017.

The next PAB meeting is scheduled for November 22nd, 2016 at the Leeper Center.

MEMBER SINGEWALD MOVED AND MEMBER RICE SECONDED a motion to adjourn the meeting. The motion was approved unanimously and the meeting was adjourned at 7:37p.m.

Submitted by:

A handwritten signature in black ink, appearing to read "Kathy Wydallis". The signature is written in a cursive, flowing style.

Kathy Wydallis, Secretary

Minutes of the Annual Meeting of the Wellington Housing Authority Board of Commissioners

Wellington Housing Authority Community Center
3914 Roosevelt Street, Wellington, Colorado
September 1, 2016

<u>Commissioners Present</u>	<u>Commissioners Absent</u>	<u>Staff Present</u>	<u>Guests Present</u>
Mishie Daknis Barry Friedrichs Sherri Lenz Bob Novascone	Mathew Michel	Julie Brewen Nancy Stafford John Tuchscherer	

I. Call to Order

The regular meeting of the Wellington Housing Authority was called to order at 5:30 p.m. by Commissioner Lenz.

II. Citizen Input

There was no citizen input.

III. Approval of Minutes

The minutes of the March 3, 2016 meeting were reviewed by the Board. No changes to the minutes were noted. A motion was made to approve the minutes.

Motion to approve: Commissioner Daknis
Second: Commissioner Novascone
Action: Passed unanimously

IV. Old Business

There was no discussion of old business.

V. Financial Reports

The July, 2016 financial reports were reviewed by the Commissioners. Mr. Tuchscherer noted that 2016 Capital Funds were not yet available to draw down into operations; therefore the financial report shows a negative balance. He explained that the cap funds could not be drawn down until a HUD required five year environmental report was completed. It took considerable time to find a consultant who could complete the report, which resulted in a delay to get the report completed. The report is now complete and has been sent to the Wellington Town Administrator for approval. When the Town has signed off, HUD will release the funds and they will be transferred to

operations. Ms. Brewen and Commissioner Novascone also commented that depreciation is an accounting deduction and not a deduction in cash.

VI. New Business

- Pilot Refund Request: A request for a refund of \$1,753, paid in PILOT fees in 2015 to the Town of Wellington, was reviewed and approved. The refund will be used for the Family Self Sufficiency program to help low-income families achieve their goals.

- Motion to approve: Commissioner Daknis
- Second: Commissioner Friedrichs
- Action: Passed Unanimously

- Streamlining Changes to the Public Housing Admissions and Continued Occupancy Policy (ACOP): Mr. Tuchscherer presented a memo outlining mandatory changes HUD published in their final rule dated March 8, 2016 as well as changes to a number of discretionary policies. Of significance was the method used to calculate assistance for mixed families (those with eligible and ineligible family members). This new method has a negative impact on these households. Staff has been working with affected households to minimize the financial impact. Mr. Tuchscherer also explained that HOTMA, a pending act, may also cause revisions to the ACOP in the near future. It was decided by the Board to delay a vote on the changes until staff recommended approval, encompassing changes from both HUD publications.

- Motion to approve: Commissioner Novascone
- Second: Commissioner Lenz
- Action: Passed unanimously

- Civil Rights Certification: The Board reviewed and adopted the annual Civil Rights Certification. After Board approval, the certification was signed by Commissioner Lenz.

- Motion to approve: Commissioner Novascone
- Second: Commissioner Daknis
- Action: Passed unanimously

VII. Monthly Activity Report

The Commissioners reviewed the monthly activity report.

- 2015 Audit: Ms. Brewen informed the Board that the 2015 audit had been prepared for the first time by Novagradac & Company. These auditors were hired in 2016 and are highly respected for their expertise and experience with both

housing authority and tax credit developments. It was decided that a paper copy of the 2015 audit will be sent to the each Commissioner.

- Multifamily Growth in the Town of Wellington: The Board discussed the increase in new multifamily developments in the Town of Wellington. Ms. Brewen expressed interest in partnering with developers to insure an affordable component might be included in future developments.
- Hoarding Task Force: Ms. Brewen informed the Board that FCHA had been instrumental in the organization of a task force, encompassing numerous city departments, to address the issue of hoarding throughout the community. It is hoped this unified approach will be both timely and effective in addressing this issue.

VIII: Other Business

- Commissioner Daknis explained she was not able to attend the national NAHRO conference to be held in New Orleans in October. Commissioner Novascone agreed to take her place at the conference.
- Wi-Fi has been installed in the clubhouse and is now available for use by all residents. FCHA staff has scheduled three orientation sessions at the clubhouse to assist any resident experiencing difficulty in accessing the service.
- Ms. Brewen announced that FCHA has changed its name to Housing Catalyst. She explained that the name change will allow the agency to better present the expertise and services the agency offers in development, property management, government programs and resident services.

VIII. Adjournment

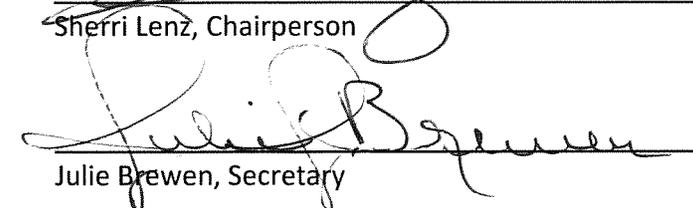
The next meeting will occur on December 1, 2016.

There being no further business, Commissioner Lenz adjourned the meeting at 6:32 p.m.

These minutes approved at a regular meeting of the Board of Commissioners of the Wellington Housing Authority, held this 1st day of December, 2016.



Sherri Lenz, Chairperson



Julie Brewen, Secretary

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF BOXELDER BASIN REGIONAL STORMWATER AUTHORITY

HELD
September 21, 2016

The Board of Directors of the Boxelder Basin Regional Stormwater Authority held a special meeting, open to the public, at Ayres Associates, 3665 John F. Kennedy Parkway, Fort Collins at 1:30 p.m. on Wednesday, September 21, 2016. Notice of the Meeting was duly posted.

ATTENDANCE:

Directors in Attendance:

Gerry Horak, President (via teleconference; left at 2:58 p.m.)
Bill Schneider, Secretary
Vic Meline, Treasurer
Richard Seaworth, Director
Todd Blomstrom, Director

Also in Attendance:

Stan Myers, Brendan Campbell, Eric Harris, and Lindsey Dowswell;
Pinnacle Consulting Group, Inc.
Chris Pletcher; Ayres Associates
Greg White; Authority Legal Counsel
Malcolm Murray; Murray Dahl Kuechenmeister & Renaud LLP
Ken Sampley; City of Fort Collins
Don Taranto; TST Consulting, Town of Timnath (arrived at 1:40 p.m.)

CALL TO
ORDER

The Meeting was called to order at 1:30 p.m. by Stan Myers, Manager, noting that a quorum was present with five of five Board members in attendance.

AGENDA

The Board reviewed the agenda. Manager Myers requested that Item II. A., Executive Session, be moved to Item I. D. Following review, upon motion duly made by Director Meline, seconded by Director Seaworth and, upon unanimous vote, it was

RESOLVED to approve the agenda, as amended.

Director Seaworth asked if a representative from the Town of Timnath would be allowed to join the Executive Session. Attorney White confirmed that a Town of Timnath representative would be allowed to join the Executive Session when they arrive.

RECORD OF PROCEEDINGS

LEGAL MATTERS Executive Session: Director Blomstrom moved to go into Executive Session in compliance with requisite statutory procedures under the Colorado Executive Session Laws, for the Board to discuss a strategy relative to negotiations, pursuant to C.R.S. § 24-6-402(4)(a) (except where a member of the governing body has a personal interest in the transaction), C.R.S. § 24-6-402(4)(b), and C.R.S. § 24-6-402(4)(e). Director Seaworth seconded, and upon vote, it was unanimously

RESOLVED to convene an Executive Session, pursuant to C.R.S. 24-6-402(4)(a), concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; C.R.S. 24-6-402(4)(b), conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions; and C.R.S. 24-6-402(4)(e), determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.

Manager Myers reported: "It is September 21, 2016, and the time is 1:30 p.m. I am the Manager for Boxelder Basin Regional Stormwater Authority. As required by the Colorado Open Meetings Law, this Executive Session of the Boxelder Basin Regional Stormwater Authority is being recorded."

Present at the Executive Session: Director Gerry Horak (via teleconference; left at 2:58 p.m.), Director Vic Meline, Director Bill Schneider, Director Richard Seaworth, Director Todd Blomstrom, Attorney Greg White, Attorney Malcolm Murray, Manager Stan Myers, Brendan Campbell, Eric Harris, Chris Pletcher, Lindsey Dowswell, Ken Sampley, and Don Taranto (arrived at 1:40 p.m.).

This Executive Session is for the following purposes: C.R.S. 24-6-402(4)(a), concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; C.R.S. 24-6-402(4)(b), conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions; and C.R.S. 24-6-402(4)(e), determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.

Manager Myers cautioned each participant to confine all discussion to the stated purpose of the Executive Session and stated that no formal action may be taken during Executive Session, and if at any point any participant believes the discussion is going outside of the proper scope of the Executive Session, please interrupt the discussion and make an objection. The Board President will close the Executive Session by saying the time and returning to the regular meeting.

RECORD OF PROCEEDINGS

The Executive Session concluded at 3:31 p.m.

Director Horak left the meeting at 2:58 p.m., and Don Taranto joined the meeting at 1:40 p.m. All others who were present at the beginning of the Executive Session were present at the adjournment of the Executive Session.

The Board reconvened in regular session at 3:32 p.m.

Mr. Murray, Mr. White, Mr. Pletcher, Mr. Taranto, and Mr. Sampley left the meeting at this time.

APPROVAL OF
MINUTES

The minutes of the August 11, 2016 special meeting and the August 31, 2016 regular meeting were presented for the Board's consideration and approval. Following further review and discussion, and upon motion duly made by Director Seaworth, seconded by Director Schneider, and upon unanimous vote, it was

RESOLVED to approve the August 11, 2016 special meeting minutes and the August 31, 2016 regular meeting minutes, as presented.

PUBLIC
COMMENT

There were no public comments brought before the Board.

ITEMS FROM THE
FINANCE
DIRECTOR

Financial Report: Mr. Campbell reviewed the financial report with the Board, and answered questions.

Director Seaworth asked about the approximately \$36,000 from last month's payables that he thought needed to be reallocated from ESDF to CR52. Mr. Campbell responded that he will investigate and report back.

Director Seaworth commented that he is concerned that the Authority has not set aside sufficient funds to settle the Day property issues and still be able to pay for operations. Director Seaworth noted that the Town of Wellington and the other member entities do not like being asked for more money, and suggested that the Authority determine and request from the entities the maximum amount that might be required to settle the Day property issues as soon as possible.

CONSIDERATION

Approval of Payables: Mr. Campbell presented for consideration and

RECORD OF PROCEEDINGS

OF PAYABLES

approval the Schedule of General Payables dated September 20, 2016, in the amount of \$13,542.17, including checks numbered 1516, 1517, 1532, and 1533. Mr. Campbell noted that check number 1518 was voided.

Mr. Campbell presented for consideration and approval the Schedule of Capital – ESDF Payables dated September 20, 2016, in the amount of \$46,876.65, including check numbers 1519 through 1527 and 1531.

Manager Myers presented for consideration and approval the Schedule of Capital – CR52 Payables dated September 20, 2016, in the amount of \$2,245.00, including check numbers 1528 through 1530.

Director Seaworth asked whether the entities who signed the County Road 52 Agreement would be obligated to contribute to the cost of soil related to the Day property settlement, since some of the soil was used on the County Road 52 project. Manager Myers responded that the entities would not be so obligated, since the soil was not taken from the County Road 52 right-of-way area and the Agreement did not include soil cost.

Following further discussion and review, upon motion duly made by Director Meline, seconded by Director Blomstrom, and upon unanimous vote, it was

RESOLVED to approve the September 20, 2016 Schedule of General Payables in the amount of \$13,542.17, Capital – ESDF Payables in the amount of \$46,876.65, and Capital – CR52 Payables in the amount of \$2,245.00, including the check numbers listed above. The invoices ratified and approved are as follows:

- General
 - Coloradoan Media Group – \$29.87
 - Gregory A. White, Attorney – \$720.00
 - Pinnacle Consulting Group, Inc. – \$1,486.25
 - Pinnacle Consulting Group, Inc. – \$11,306.05
- ESDF
 - Ayres Associates Inc. – \$23,532.60
 - Colorado Department of Public Health and Environment – \$540.00
 - Gregory A. White, Attorney – \$810.00
 - Murray Dahl Kuechenmeister & Renaud LLP – \$2,625.00
 - Petrock & Fendel PC – \$140.00
 - Pinnacle Consulting Group, Inc. – \$3,189.00
 - SWPPP Colorado, LLC – \$1,312.50
 - Rocky Mountain Wildlife Services Inc. – \$237.50
 - Waterford Corporation – \$10,620.05
 - Waterford Corporation – \$3,870.00

RECORD OF PROCEEDINGS

- CR52
 - Ayres Associates Inc. – \$1,805.00
 - Colorado Department of Public Health and Environment – \$350.00
 - Gregory A. White, Attorney – \$90.00

OTHER MATTERS

Directors' Comments: Manager Myers commented that the statements regarding releasing Dietzler Construction Corp.'s retainage are almost complete. Director Seaworth commented that he voted for several Change Orders during the project with the assumption that Dietzler would pay for some of the costs that were the result of delays, and he would not have voted for them if he knew that Dietzler would not end up paying for those costs.

Manager Myers also noted that a letter containing the information the Board recommended was sent to the owner of the KOA facility. Director Schneider asked if any response has been received, and Manager Myers responded that no response has been received so far.

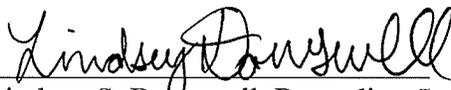
Director Seaworth asked if the Days have access to the gate on County Road 50. Manager Myers responded that the Days do not have an access easement to that area, so they do not have access to the gate.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 4:06 p.m.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully submitted,



Lindsey S. Dowswell, Recording Secretary for the Meeting

AGENDA ITEM SUMMARY SHEET
Town Board Meeting – December 13, 2016

ITEM # : 1 (Old Business)

SUBJECT: Ordinance 23-2016 Code Changes Single Family Residential in Downtown Commercial District

As requested by members of the Main Street Program and Chamber of Commerce, A public Hearing before the Planning Commission was advertised to make changes to the Town Zoning Code Concerning Single Family Residential uses in the Downtown Commercial District.

Currently Residential lofts above ground-level retail or office space, Bed and breakfasts and Boarding and rooming houses are uses by right within the Downtown District and Single-family residences and accessory dwelling when associated with a principal use are allowed as a Conditional Use.

At the last meeting staff brought an ordinance to make these changes but questions arose about a potential loophole in the language which would potentially allow a residential use to be re-established after the use of the property had been changed to commercial.

The previously proposed language for the clause in question was:

- (b) Principal uses. Permitted principal uses in the C-2 District shall be as follows:
 - (1) Residential uses:
 - a. All existing legal residential uses as of the date of adoption of this Ordinance shall be considered conforming uses on the lots on which they exist.
 - b. Residential lofts above ground-level retail or office space.

The proposed language has been changed by Brad March, with consultation with Main Street and the Chamber as:

- (b) Principal uses. Permitted principal uses in the C-2 District shall be as follows:
 - (1) Residential uses:
 - a. All existing legal Residential uses in place as of January 1, 2016 shall be considered conforming uses on the lots on which they exist. If any Residential use, legal as of January 1, 2017 is changed or abandoned from a Residential use the Residential use shall be deemed abandoned and such use shall no longer be conforming.
 - b. Residential lofts above ground-level retail or office space.

ORDINANCE 23 - 2016

AN ORDINANCE AMENDING CHAPTER 16, ARTICLE 5 OF THE WELLINGTON MUNICIPAL CODE CONCERNING SINGLE FAMILY USES WITHIN THE C-2 DOWNTOWN COMMERCIAL DISTRICT

WHEREAS, Chapter 16 Article 5 Section 100 sets forth the Principle and Conditional Uses within the Downtown Commercial District; and

WHEREAS, the Downtown Commercial District is intended to preserve the character of the original downtown and to provide for a mixture of uses that will strengthen and expand the core community.

WHEREAS, the Main Street Program requested the Wellington Planning Commission consider amending the code with greater restrictions on single family uses within the Downtown District to further the intent of the code in strengthening and expanding this core historic commercial district.

WHEREAS, the Planning Commission at the conclusion of a properly noticed public hearing recommended amendments to the municipal code to further restrict single family uses within the Downtown District.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO THAT:

Section 1. Chapter 16 Article 5 Section 100 of the Town of Wellington Municipal Code is amended and replaced in its entirety as follows:

Sec. 16-5-100. C-2 – Downtown Commercial District.

(a) Intent. The Downtown Commercial District is intended to preserve the character of the original downtown and to provide for a mixture of uses that will strengthen and expand the core community.

(b) Principal uses. Permitted principal uses in the C-2 District shall be as follows:

(1) Residential uses:

- a. All existing legal Residential uses in place as of January 1, 2016 shall be considered conforming uses on the lots on which they exist. If any Residential use, legal as of January 1, 2017 is changed or abandoned from a Residential use the Residential use shall be deemed abandoned and such use shall no longer be conforming.
- b. Residential lofts above ground-level retail or office space.

(2) Institutional/civic/public uses.

- a. Churches or places of worship and assembly.
- b. Parks and open space.
- c. Public facilities, no repair and storage facilities.

- (3) Commercial/retail uses.
 - a. Artisan and photography studios and galleries.
 - b. Bed and breakfasts.
 - c. Boarding and rooming houses.
 - d. Child care centers.
 - e. Convenience shopping and retail establishments without fuel sales.
 - f. Health and membership clubs.
 - g. Limited indoor recreation facilities.
 - h. Medical and dental offices and clinics.
 - i. Mixed-use dwelling units. In the case of single-story structures with commercial uses on the primary street front, alley-loaded or side-loaded residential uses are allowed.
 - j. Residential uses accessory to Principal commercial uses in separate out-buildings with alley access
 - k. Open air farmers' market.
 - l. Personal and business service shops.
 - m. Professional offices, financial services and clinics.
 - n. Restaurants, standard and fast food without drive-through facilities.
 - o. Small grocery stores.
 - p. Tourist facilities.

- (c) Conditional uses. Permitted conditional uses in the C-2 District shall be as follows:
 - (1) Residential uses.
Accessory dwelling with alley access when associated with a principal use.
 - (2) Institutional/civic/public uses.
 - a.. Community facilities.
 - b. Public and private schools, including colleges, universities, vocational and technical training.
 - c. Public facilities with repair and storage facilities.
 - (3) Commercial/retail uses.
 - a. Bars and taverns.
 - b. Entertainment facilities and theaters.
 - c. Gasoline stations.
 - d. Limited outdoor recreation facilities.
 - e. Hotel/motel/lodging establishments.
 - f. Long-term care facilities.
 - g. Motor vehicle service and repair facilities.
 - h. Parking lots and parking garages as a principal use.
 - (4) Industrial uses:
 - a. Light industrial (production, assembly packaging.)
 - b. Workshops and custom small industry uses

Section 2. Repealer. All ordinances, resolutions and motions of the Board of Trustees of the Town of Wellington, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, hereby superceded and repealed; provided that such repeal shall not repeal the repealer clauses of such ordinance, resolution or motion, nor revive any ordinance, resolution or motion thereby.

Section 3. Validity. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the ordinance. The Board of Trustees hereby declares that it would have passed this ordinance, including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more parts, sections, subsections, sentences, clauses or phrases might be declared invalid.

Section 4. Certification. The Town Clerk shall certify to the passage of this ordinance and make not fewer than three copies of the adopted ordinance available for inspection by the public during regular business hours.

Section 5. Penalty. No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$ 1,000 or imprisoned for not more than one year, or both, for each violation, and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the Town of Wellington from taking such other lawful action as is necessary to prevent or remedy any violation.

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, LARIMER COUNTY, COLORADO, AND ORDERED PUBLISHED THIS 13TH DAY OF DECEMBER, 2016 IN ORDER TO BECOME EFFECTIVE 30 DAYS FROM THE DATE OF PUBLICATION.

Tim Singewald, Mayor

ATTEST:

Larry Lorentzen, Town Clerk

PUBLISHED BY TITLE THE _____ DAY OF _____, 2016, IN "THE COLORADOAN".

Larry Lorentzen, Town Clerk

BUDGET MESSAGE

December 13, 2016

Mayor Singewald and Board of Trustees
Town of Wellington
3735 Cleveland Ave., P.O. Box 127
Wellington, CO 80549

Dear Mayor, and Members of the Board of Trustees:

I am pleased to present the year 2017 Budget. It is a balanced budget and supported by varied and diverse revenue sources. The Town of Wellington structures the budget using a cash basis of accounting and timing measurement. The Budget contains eight funds, which consist of various budgeted line items. The proposed revenues are generally conservative estimates. Capital expenditures have been estimated inclusive of contingencies deemed plausible given the knowledge set existing at the time of the creation of this budget. The proposed budget will continue most services at current levels. There are however, several areas that will see significant increases related to expansion of facilities (Water Fund), Old Town Street projects, and completion of storm drainage projects.

Highlights for the 2017 Budget

REVENUES

Budgeted revenues, contributed capital, grants, loans and transfers for 2017 are projected at \$13,906,9971 *net of infrastructure dedications and prior year accumulated revenues* (i.e., Fund Balances & Net Position). The 2017 budget incorporates a total mill rate at 13.669, which is lower than the prior year mill rate of 14.167 by .498 mills, nearly half a mill. The decrease in the mill levy is completely related to the debt service on Water Treatment Plant debt. There was an increase in the Town's assessed valuation of \$2,111,630 (From \$69,253,630 to \$71,365,260 or about 3.05%). When the assessed valuation increases it takes fewer mills to acquire the amount necessary for the general obligation Water Fund debt service, which is level or nearly so. Note that the mills set for "General Operating Expenditures" remains the same as the prior year's level (12.439 mills). The current assessed valuation of \$71,365,260 is the greatest level achieved in the history of the Town. Previously, the highest assessed valuation had occurred in 2015, for 2016 budget year (\$69,253,630). The trend of increasing assessed valuation would seem to be in order given the amount of new construction over the last several years.

A total mill rate of 13.669 equates to approximately \$1.37 per \$1,000 of **assessed** valuation. Over the course of the last 14 to 15 years, the Town has experienced gradual but steady erosion in the mill levy due to increased assessed valuation which dramatically decreased the mill rate required to satisfy the aforementioned Water Fund General Obligation Debt. It has been a mandate set by the Town Council, for a number of years, that the Town decrease the previously inordinately high mill levy burden. It is good to be able to report that mandate has been complied with in extraordinary fashion. The Town's mill levy burden in 1993 was a startling 56.604 mills. In 2017, we have balanced the budget with a mill levy of 13.669. This constitutes an impressive approximately 75% decrease in Wellington's mill levy from 1993 to 2017.

The Town's mill levy compares favorably with other similarly sized Town's in north central Colorado. In point of fact, the decrease in mill levy had reached a point where further decreases could prove difficult if not detrimental. This being the case, the Town Board of Trustees took official action in 2015 to remove the "Statutory Property Tax Revenue Limitation" otherwise known as the "5.5% Limit" per 29-1-301, C.R.S. Essentially, the 5.5% Limit caused the Town to be limited to a 5.5% increase in the appreciation element of any increase in assessed valuation. The effect of the 5.5% Limitation was to cause the Town's mills for "General Operating Expenditures" to be mandatorily ratcheted down. The mills allocated to the service of Water Fund debt will continue to decrease over the next few years, if increasing assessed valuation proves to be the case in the future. This is due to the interaction between a substantially fixed general obligation debt service requirement and an increasing assessed valuation for the Town. In point of probability, as the Town's assessed valuation increases, the overall Town mill levy burden will continue to decrease even though the Town is no longer subject to the 5.5% Limitation.

New Home residential building permits are projected to be at one of the higher levels relative to the prior several years in 2017, potentially maintaining at or close to the relatively stellar levels realized in 2016. The 2016 "New Home" building permit tally was at 261 at the time of this writing. New Home building permits in 2016, were budgeted at one hundred twenty-five (125). The building permit activity in 2016 has continued to be impressive when compared to the years between 2009 and 2012. This may or may not repeat in 2017, although optimism is definitely in order. We have

budgeted for 175 new home building permits in 2017, which is very likely a conservative estimate. An achievable goal if not rather easily so barring any major events in the macro economy, something like dramatic interest rate increases for example. It is possible that 2016 will end up within the neighborhood of 275 new home building permits. However, the experience of the 2008 through 2012 time frame proves that construction activity can precipitously decline in so short a time as to render one speechless. While arguably the 2017 budgeted new home building permits of 175 might be an underestimate, the 2008 through 2012 time frame weighs heavily. Arguably, the fastest way for a local government to invite financial troubles is to over budget revenues.

The rising trend in general sales tax provided by businesses within the Town's boundaries has continued in impressive fashion. The total general sales tax received by the Town in 2014: \$860,831; 2015: \$1,036,120. Receipts through October of 2016 are at \$1,072,754. The sales tax revenue resource for the Town seems stable if not lively despite ongoing macroeconomic conditions. Many regions of the country are arguably still in the grip of at least mild recession. For now, Colorado in general seems to have a great deal of immunity from what is going on in many other parts of the nation. In a nutshell, it should be noted that over the last few years, with the exception of the sales tax upon motor vehicle purchases and building materials, the *general sales tax* revenues have remained robust.

EXPENDITURES

Budgeted Expenditures for 2017 are projected to be \$16,910,898 *net of infrastructure dedications*. Note that \$1,800,000 budgeted in the Water Fund in 2017 for "Water Rights / Emergency Sources" has been budgeted in many prior year's budgets without realization of an actual expenditure. Specific amounts budgeted for expenditure can be identified in the respective fund budgets. Several features regarding these expenditures deserve special mention as definite highlights. In the Street Fund, \$400,000 is budgeted for a project entitled "Old Town Street Re-Hab Program". In the Water Fund, \$3,000,000 is budgeted for a water treatment plant expansion. Another \$200,000 is budgeted for emergency power at the water treatment plant. The Storm Drainage has \$350,000 budgeted for the "Garfield Storm Drainage Project" with another \$200,000 budgeted for the "Cleveland Ave. & 4th Street Storm Drainage". The Park Funds primary expenditures involve trail and possible irrigation well development (\$171,000).

Capital Improvements

The Capital Improvement Budget for 2017 is more aggressive than in 2016. In 2016 approximately \$7.8 Million in capital expenditure was budgeted. In 2017, that figure is approximately \$9.7 Million. As is often the case, some of the largest portions of budgeted capital improvements in many of the Funds represent anticipated infrastructure dedications by Developers, and not outright cash expenditures incurred by the Town, or real cash revenues received.

The ubiquitous endeavors to procure additional sources of water and associated plant and equipment will likely occupy a spot in the Water Fund budget until such time as this task is accomplished. This budget line item has been included in one form or another in the Water Fund budgets since 2006. This may be the situation for the next few years, as well.

Respectfully,

Larry Lorentzen,
Town Administrator / Clerk

GENERAL FUND

<u>Account #</u>	<u>Account Title</u>	<u>Actual 12/31/2014</u>	<u>Actual 12/31/2015</u>	<u>Budgeted 12/31/2016</u>	<u>1st 8 Months 8/31/2016</u>	<u>% of 2016 Budget</u>	<u>Anticipated 2016</u>	<u>Proposed Budget 2017</u>
REVENUE								
TAX REVENUE								
201-01-3110	Property Taxes	605,939	632,713	860,000	835,813	97%	852,529	885,000
201-01-3130	Sales Tax	573,887	690,747	563,793	545,779	97%	818,668	820,000
201-01-3135	Severance Tax	54,126	47,648	27,500	0	0%	30,340	35,000
201-01-3140	Use Tax - Building Materials	432,291	544,702	309,609	544,654	176%	812,917	536,832
201-01-3195	Interest-Delinquent Taxes	1,385	1,164	1,750	11	1%	17	1,250
201-01-3315	Motor Vehicle Use Tax	328,711	369,966	0	0	0%	-	0
201-01-3320	Cigarette Tax	<u>3,803</u>	<u>4,315</u>	<u>3,750</u>	<u>3,019</u>	<u>81%</u>	<u>4,528</u>	<u>4,600</u>
	TOTAL TAXES	\$2,000,143	\$2,291,254	\$1,766,402	\$1,929,277	109%	\$2,519,000	2,282,682
BUILDING PERMITS								
201-02-3155	Town Plan Review Fees	4,650	4,080	3,142	4,860	155%	6,480	4,279
201-02-3425	Fire Inspection Fees	5,050	0	500	0	0%	-	500
201-02-3430	County Tax Vendors Fee	4,341	6,146	3,375	5,933	176%	7,911	5,224
201-02-3450	Bldg. Admin. Fee	15,245	18,869	9,250	18,765	203%	28,147	18,588
201-02-3462	Bldg. Inspection Fees	<u>408,429</u>	<u>492,562</u>	<u>257,520</u>	<u>482,454</u>	<u>187%</u>	<u>723,681</u>	<u>477,903</u>
	TOTAL BUILDING PERMITS	437,716	521,657	273,787	512,012	187%	766,219	506,494
FRANCHISE FEES								
201-03-3160	Franchise Fee-Electricity	116,962	120,985	117,000	75,354	64%	119,609	120,000
201-03-3170	Franchise Fee-Natural Gas	20,000	20,000	20,000	13,333	67%	20,000	20,000
201-03-3180	Franchise Fee-Telephone	4,921	5,229	5,500	5,697	104%	5,754	6,000
201-03-3190	Franchise Fee-Cable Television	<u>11,842</u>	<u>11,721</u>	<u>13,000</u>	<u>11,721</u>	<u>90%</u>	<u>11,721</u>	<u>12,000</u>
	TOTAL FRANCHISE FEES	153,726	157,935	155,500	106,105	68%	157,084	158,000
LICENSES & PERMITS								
201-04-3210	Liquor License	600	503	500	528	106%	791	500
201-04-3220	Business License	16,734	17,653	17,000	18,132	107%	18,250	18,000
201-04-3230	Residential Front Yard Permits	175	25	250	75	30%	113	175
201-04-3240	Beekeeping Permits	0	0	0	25	0%	38	25
201-04-3270	Animal License	<u>317</u>	<u>446</u>	<u>350</u>	<u>208</u>	<u>59%</u>	<u>311</u>	<u>350</u>
	TOTAL LICENSES & PERMITS	17,825	18,626	18,100	18,967	105%	19,503	19,050
FEES FOR SERVICE								
201-05-3420	Land Use Fees	29,591	86,014	46,000	54,746	119%	82,118	54,229
201-05-3460	General Charges For Services	120	871	275	95	35%	143	275
201-05-3510	Community Center User Fees	2,860	3,733	1,750	2,438	139%	3,656	3,500
201-05-3520	Weed / Refuse Removal	<u>4,260</u>	<u>1,664</u>	<u>7,500</u>	<u>692</u>	<u>9%</u>	<u>1,038</u>	<u>1,750</u>
	TOTAL FEES FOR SERVICE	36,831	92,282	55,525	57,970	104%	86,955	59,754
FINES & PENALTIES								
201-06-3550	Court Fines & Costs	14,141	12,955	14,000	13,255	95%	19,882	14,000
201-06-3555	LCSO Administrative Fees	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,120</u>	<u>0%</u>	<u>1,680</u>	<u>1,500</u>
	TOTAL FINES & PENALTIES	14,141	12,955	14,000	14,375	103%	21,562	15,500
CEMETERY REVENUES								
201-07-3470	Cemetary-Grave Openings	1,300	1,600	1,200	700	58%	1,050	1,200
201-07-3480	Cemetary-Perpetual Care	545	1,070	980	695	71%	1,043	980
201-07-3490	Cemetary-Sale Of Lots	<u>2,300</u>	<u>4,360</u>	<u>2,500</u>	<u>2,480</u>	<u>99%</u>	<u>3,720</u>	<u>2,500</u>
	TOTAL CEMETERY REVENUES	4,145	7,030	4,680	3,875	83%	5,813	4,680

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
MISCELLANEOUS REVENUE								
201-08-3355	Investment Earnings - Library	7	65	30	394	1313%	591	400
201-08-3373	Library Contrib./Fines/Misc.	739	2,686	2,250	1,711	76%	2,567	2,250
201-08-3385	9 News Health Fair Grant	0	200	200	200	100%	200	200
201-08-3440	Sale Of Maps & Publications	240	955	500	35	7%	53	500
201-08-3450	Website Sharing	0	2,150	2,150	950	44%	1,425	2,150
201-08-3505	Main Street Contrib/Grants	0	0	0	2,500	0%	2,500	0
201-08-3610	Investment Earnings-General	20,205	11,323	750	5,771	769%	7,694	4,000
201-08-3630	Car Show Revenue	6,245	5,276	5,000	3,910	78%	3,910	4,000
201-08-3660	Community Action Commission	4,192	3,907	4,500	1,523	34%	2,284	3,500
201-08-3667	DOLA Grant - Econ. Dvlpmnt.	0	20,000	0	0	0%	-	0
201-08-3690	Miscellaneous Revenue	4,200	348	2,000	12	1%	18	2,000
201-08-3910	Sale of Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>358</u>	<u>0%</u>	<u>537</u>	<u>500</u>
	TOTAL MISC REVENUE	35,828	46,910	17,380	17,364	100%	21,779	19,500
TRANSFERS								
201-09-3695	Trans.-In - From Water Fund	0	0	0	0	0%	-	0
201-09-3739	Transfer In From LTF	15,895	19,550	2,550	0	0%	22,525	14,875
201-09-3740	Trans. In From CTF - CAC	0	0	0	0	0%	-	0
201-09-3741	Trans. In From CTF - Rec.	0	0	0	0	0%	-	0
	TOTAL TRANSFERS	15,895	19,550	2,550	0	0%	22,525	14,875
	TOTAL ALL REVENUE/TRANSFERS	2,716,250	3,168,200	2,307,924	2,659,944	115%	3,620,439	3,080,535
TOTAL CURRENT YEAR		2,716,250	3,168,200	2,307,924	2,659,944	115%	3,620,439	3,080,535
<i>Beginning Fund Balance</i>		2,209,246	2,923,805	3,114,972	3,420,447	110%	3,420,447	3,995,994
TOTAL AVAILABLE		4,925,496	6,092,005	5,422,896	6,080,391	112%	7,040,886	7,076,529
TOTAL EXPENDITURES		2,001,690	2,671,558	2,457,066	1,531,602	62%	3,044,892	3,412,267
ACCOUNTING ADJUSTMENTS		0	0	0				
<i>Year End Fund Balance</i>		2,923,805	3,420,447	2,965,830	4,548,788	153%	3,995,994	3,664,263
							TABOR RES.	107.39%

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
EXPENDITURE								
LEGISLATIVE								
201-11-5100	Wages & Salaries	68,047	86,776	93,572	55,941	60%	93,572	98,138
201-11-5102	Benefits	22,649	25,794	26,690	16,094	60%	26,690	29,653
201-11-5107	Elected Official Compensation	4,804	0	0	6,914	0%	8,100	10,800
201-11-5110	Special Legal Counsel	0	15,097	0	0	0%	5,000	15,000
201-11-5226	Executive Search	2,340	0	0	2,518	0%	3,777	0
201-11-5311	Postage	0	0	100	0	0%	-	100
201-11-5321	Printing Services	0	273	250	339	136%	509	500
201-11-5331	Publishing & Legal Notices	531	379	500	161	32%	242	500
201-11-5335	Dues & Subscriptions	1,516	1,127	750	847	113%	1,271	1,300
201-11-5352	Municipal Legal Services	37,279	45,849	40,000	17,237	43%	25,856	40,000
201-11-5380	Travel & Training	92	3,716	7,500	4,357	58%	6,536	7,500
201-11-5414	Election Expenses	3,517	0	3,500	2,013	58%	3,020	3,500
201-11-5495	Miscellaneous	167	233	1,000	378	38%	567	1,000
	TOTAL LEGISLATIVE	140,943	179,245	173,862	106,800	61%	175,139	207,991
JUDICIAL								
201-12-5109	Magistrate	3,600	3,600	3,600	2,400	67%	3,600	3,600
201-12-5349	Court Clerk	2,400	2,400	2,400	1,600	67%	2,400	2,400
201-12-5359	Prosecuting Attorney	20,704	21,577	20,000	6,149	31%	20,000	20,000
201-12-5380	Travel & Training	0	0	750	0	0%	750	750
201-12-5394	Jury Fees	0	41	100	0	0%	-	100
201-12-5495	Miscellaneous	74	51	500	474	95%	500	500
	TOTAL JUDICIAL	26,778	27,669	27,350	10,623	39%	27,250	27,350

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ADMINISTRATIVE								
201-15-5100	Wages & Salaries	66,611	79,332	110,379	59,777	54%	59,777	113,179
201-15-5102	Benefits	21,259	23,931	32,113	17,007	53%	32,113	35,135
201-15-5213	Data Processing Supplies	0	0	300	0	0%	-	300
201-15-5214	Office Supplies	5,913	4,160	5,500	2,203	40%	3,304	5,500
201-15-5222	Deminimus Employee Gratuities	308	1,197	1,250	201	16%	301	1,250
201-15-5226	Executive Search	1,560	0	0	2,819	0%	3,000	0
201-15-5311	Postage	2,453	2,828	3,000	1,414	47%	2,121	3,000
201-15-5321	Printing Services	0	143	1,250	0	0%	-	1,250
201-15-5331	Publishing & Legal Notices	1,482	650	500	789	158%	1,183	750
201-15-5335	Dues & Subscriptions	1,585	2,751	1,400	1,828	131%	2,742	2,500
201-15-5336	Public Relations	3,945	11,570	500	0	0%	-	500
201-15-5338	Bank Service Charges	0	66	250	0	0%	-	250
201-15-5345	Telephone Services	2,459	2,470	2,750	1,260	46%	2,520	2,750
201-15-5352	Legal Services	15,227	18,855	12,500	7,168	57%	10,751	15,000
201-15-5353	Accounting & Audit	2,176	2,551	3,000	703	23%	2,850	3,000
201-15-5363	R&M Computer/Office Equip.	166	542	750	218	29%	327	750
201-15-5380	Travel & Training	888	2,496	1,500	1,630	109%	2,444	2,500
201-15-5382	Network Administration	975	1,050	1,250	488	39%	1,100	1,250
201-15-5384	Internet Service	94	65	500	62	12%	93	500
201-15-5386	E-Mail Services	0	0	0	576	0%	950	1,100
201-15-5495	Miscellaneous	1,160	546	1,400	157	11%	236	1,400
201-15-5510	Insurance & Bonds	12,343	12,618	12,500	11,720	94%	12,750	13,388
201-15-5560	County Treas. Fees	12,202	12,680	16,000	16,123	101%	17,051	17,700
201-15-5562	County Clerk Fees	16,436	18,498	13,500	0	0%	-	-
201-15-5579	Software License/Support	2,249	2,291	3,000	2,555	85%	2,850	3,000
201-15-5580	Employee Drug Testing	1,344	2,078	2,000	412	21%	617	2,000
201-15-5585	Website Maintenance	1,298	13,951	6,500	10,888	168%	16,332	16,500
201-15-5947	Copier Expense	2,147	1,920	2,000	1,009	50%	1,513	2,000
TOTAL ADMINISTRATIVE		176,280	219,238	235,592	141,005	60%	176,926	246,452
PLANNING AND ZONING								
201-18-5311	Postage	0	0	250	0	0%	-	250
201-18-5321	Printing Services	0	0	500	0	0%	-	500
201-18-5327	Map Printing	0	0	500	0	0%	-	500
201-18-5328	Main Street Assessment	12,685	0	0	0	0%	-	0
201-18-5331	Recording & Legal Publishing	1,039	1,490	1,500	1,415	94%	2,122	1,500
201-18-5332	Economic Development Study	0	21,936	0	0	0%	-	0
201-18-5352	Legal Services	0	0	2,500	106	4%	159	2,500
201-18-5354	Reimbursable Legal Services	0	0	2,500	0	0%	-	2,500
201-18-5355	Engineering Services-Municipal	70,852	35,227	60,000	53,078	88%	79,617	60,000
201-18-5356	Reimbursable Engineering Ser.	33,098	81,754	15,000	43,295	289%	64,943	43,000
201-18-5357	Reimbursable Planning Services	0	0	5,000	0	0%	-	5,000
201-18-5401	Grants/Loans - Consulting	1,000	0	2,500	0	0%	-	2,500
201-18-5402	Development Review Consulting	0	0	5,000	0	0%	-	5,000
201-18-5403	Town Facilities Master Plan	204	0	0	0	0%	-	0
201-18-5405	Parking Lo Lease Payments	0	300	300	0	0%	-	300
201-18-5495	Miscellaneous	0	0	250	0	0%	-	250
TOTAL PLANNING AND ZONING		118,878	140,708	95,800	97,894	102%	146,841	123,800

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
LAW ENFORCEMENT								
201-21-5364	LCSD - Contract	579,441	674,609	801,872	404,114	50%	801,872	931,931
201-21-5376	LCSD Vehicle Leases	72,127	80,894	102,318	49,947	49%	102,318	209,108
201-21-5378	LCSD Office Rental/Maint.	0	19,300	12,000	12,832	107%	19,248	17,000
201-21-5495	Miscellaneous	<u>936</u>	<u>2,371</u>	<u>1,250</u>	<u>2,337</u>	<u>187%</u>	<u>3,506</u>	<u>2,500</u>
TOTAL LAW ENFORCEMENT		652,503	777,174	917,440	469,230	51%	926,944	1,160,539
PROTECTIVE INSPECTIONS								
201-24-5100	Wages & Salaries	38,200	39,360	39,960	26,438	66%	39,960	40,770
201-24-5102	Benefits	6,205	6,217	13,836	4,001	29%	13,836	13,776
201-24-5231	Fuel, Oil & Grease	6,871	5,190	6,750	2,613	39%	3,920	4,500
201-24-5233	R&M- Machinery & Equip. Parts	216	1,118	2,000	211	11%	1,500	2,000
201-24-5244	Tires & Tubes	0	0	750	0	0%	-	750
201-24-5345	Telephone Services	717	1,073	1,000	736	74%	1,104	1,150
201-24-5350	Building Insp. Fee Remittance	314,708	377,544	309,024	329,281	107%	564,471	372,764
201-24-5371	Cell Phone/Accessories	0	35	250	0	0%	-	250
201-24-5374	Humane Society Holding Charges	3,857	2,174	6,000	915	15%	1,372	4,000
201-24-5375	Protective Insp. Equipment	671	210	1,500	223	15%	405	1,500
201-24-5380	Travel & Training	0	0	2,500	0	0%	-	2,500
201-24-5388	Fire Code Inspections	1,182	0	750	0	0%	-	750
201-24-5495	Miscellaneous	<u>12</u>	<u>107</u>	<u>500</u>	<u>165</u>	<u>33%</u>	<u>330</u>	<u>500</u>
TOTAL PROTECTIVE INSPETIONS		372,639	433,027	384,820	364,583	95%	626,898	445,210
SANITATION								
201-32-5396	Weed / Refuse Clean-Ups	3,625	2,154	6,500	495	8%	743	4,000
201-32-5398	Waste Collection Service	4,882	5,790	6,250	3,096	50%	6,192	6,250
201-32-5456	Mosquito Control	10,700	12,875	12,000	8,951	75%	9,000	13,000
201-32-5457	Rodent Control	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>0%</u>	<u>-</u>	<u>2,000</u>
TOTAL SANITATION		19,207	20,819	26,750	12,542	47%	15,935	25,250

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
OPERATING								
201-34-5100	Wages & Salaries	61,076	65,581	60,852	44,468	73%	60,852	61,344
201-34-5102	Benefits	22,620	21,995	19,987	15,410	77%	23,116	20,022
201-34-5231	Fuel, Oil & Grease	9,849	6,299	9,500	3,745	39%	5,618	9,500
201-34-5233	R&M- Machinery & Equip. Parts	203	49	2,500	20	1%	30	2,500
201-34-5241	Shop Supplies	4,504	3,041	2,500	3,337	133%	5,005	5,000
201-34-5244	Tires & Tubes	0	0	750	0	0%	-	750
201-34-5370	Safety Workwear Allowance	251	299	345	183	53%	274	345
201-34-5371	Cell Phone/Accessories	219	329	250	277	111%	416	350
201-34-5372	Uniforms	0	33	700	545	78%	818	850
201-34-5380	Travel & Training	0	0	500	0	0%	-	500
201-34-5422	Small Tools	0	274	750	32	4%	250	750
201-34-5495	Miscellaneous	968	1,819	250	43	17%	64	250
201-34-5533	Equipment Rental	514	191	500	0	0%	-	500
201-34-5941	Safety & First Aid Kits	<u>0</u>	<u>44</u>	<u>500</u>	<u>0</u>	<u>0%</u>	<u>-</u>	<u>500</u>
	TOTAL OPERATING	100,204	99,953	99,884	68,061	68%	96,443	103,160
CEMETERY								
201-42-5382	Grounds Maintenance Service	1,474	1,474	2,500	2,503	100%	3,755	4,000
201-42-5397	Weed Control	639	0	1,000	0	0%	-	2,000
201-42-5457	Rodent Control							500
201-42-5423	Sand & Gravel & Road Base	0	0	500	424	85%	636	2,500
201-42-5495	Miscellaneous	<u>150</u>	<u>0</u>	<u>200</u>	<u>25</u>	<u>12%</u>	<u>37</u>	<u>200</u>
	TOTAL CEMETERY	2,263	1,474	4,200	2,952	70%	4,428	9,200
GEN. USE BLDGS. & COM. CENTERS								
201-49-5341	Electricity	14,703	14,426	17,500	9,033	52%	15,485	17,500
201-49-5342	Water	12,287	1,514	1,350	1,084	80%	1,626	1,750
201-49-5343	Sewer	14,080	1,418	1,300	886	68%	1,329	1,350
201-49-5344	Natural Gas - Heat	10,908	13,022	15,000	6,988	47%	11,979	15,000
201-49-5346	Storm Drainage	2,020	2,266	2,250	1,357	60%	2,327	2,400
201-49-5367	R&M Serv./Supplies - Buildings	2,975	4,705	12,000	2,272	19%	3,409	12,000
201-49-5368	Cleaning Supplies	3,382	2,405	750	3,265	435%	4,897	5,000
201-49-5369	Janitorial Service	1,197	12,516	9,500	9,220	97%	13,830	14,000
201-49-5495	Miscellaneous	31	250	250	18	7%	216	250
201-49-5533	Equipment Rental	<u>0</u>	<u>162</u>	<u>250</u>	<u>0</u>	<u>0%</u>	<u>-</u>	<u>250</u>
	TOTAL GEN. USE BLDGS.	61,584	52,684	60,150	34,123	57%	55,097	69,500

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
COMMUNITY ACTION COMMISSION								
201-50-5150	9 Health Fair	1,468	2,287	3,349	1,660	50%	1,660	2,250
201-50-5152	Boys & Girls Club Contribution	3,584	363	500	400	80%	500	500
201-50-5187	Got What It Takes	2,500	0	2,500	3,000	120%	3,000	3,000
201-50-5188	TBD Program Contributions	0	10,000	5,000	0	0%	5,000	5,000
201-50-5190	Car Show Expenditures	3,035	3,327	3,200	2,414	75%	2,414	3,200
201-50-5192	CAC Program Expenditures	17,324	27,252	22,300	12,029	54%	18,043	22,300
201-50-5193	Traffic & Crowd Control	7,400	0	8,000	0	0%	-	8,000
201-50-5196	CAC Related Equipment	2,470	286	1,500	25	2%	37	1,500
201-50-5222	Town Picnics / Parties	3,320	8,742	4,000	0	0%	8,750	8,750
201-50-5495	Miscellaneous	171	0	300	0	0%	-	300
201-50-5908	Holiday Lighting	4,279	4,488	4,000	6,073	152%	6,073	4,500
201-50-5932	Fireworks	15,726	22,846	30,000	31,473	105%	31,475	32,000
201-50-5933	Senior's Van	<u>5,533</u>	<u>3,759</u>	<u>5,500</u>	<u>1,482</u>	<u>27%</u>	<u>2,223</u>	<u>5,500</u>
TOTAL COMMUNITY ACTION COMMISSION		66,810	83,351	90,149	58,555	65%	79,175	96,800
ECONOMIC DEVELOPMENT								
201-51-5154	Economic Development Road & Bridge Tax IGA	0	4,856	5,000	75	2%	113	5,000 18,000
201-51-5156	Property Tax Rebates	9,045	8,618	0	0	0%	-	0
201-51-5157	Main Street Project Contrib.	<u>7,500</u>	<u>82,038</u>	<u>75,000</u>	<u>56,250</u>	<u>75%</u>	<u>75,000</u>	<u>75,000</u>
TOTAL ECONOMIC DEVELOPMENT		16,545	95,512	80,000	56,325	70%	75,113	98,000
LIBRARY								
201-55-5100	Wages & Salaries	71,445	78,407	100,745	50,525	50%	100,745	112,521
201-55-5102	Benefits	17,386	16,342	26,049	11,013	42%	26,049	27,468
201-55-5214	Office Supplies	2,288	1,821	3,500	2,320	66%	3,480	3,500
201-55-5311	Postage	112	114	150	110	73%	165	150
201-55-5312	Stamps	0	0	50	0	0%	-	50
201-55-5321	Printing Services	0	0	400	0	0%	-	400
201-55-5331	Publishing & Legal Notices	0	0	300	382	127%	573	700
201-55-5387	Special Event Supplies	0	0	375			200	375
201-55-5333	Dues	0	0	600	0	0%	-	200
201-55-5335	Subscriptions	844	802	1,000	526	53%	789	1,000
201-55-5337	Summer Reading Program	1,740	1,038	1,750	1,340	77%	1,340	1,750
201-55-5345	Telephone Services	1,081	1,466	1,500	1,002	67%	1,503	1,650
201-55-5347	Story Time Supplies	16	24	200	88	44%	132	200
201-55-5363	R&M Computer/Office Equip.	250	385	750	144	19%	289	750
201-55-5369	Lib. Spec. Contrib./Grants	0	613	0	0	0%	-	0
201-55-5380	Travel & Training	102	414	1,200	0	0%	450	1,200
201-55-5384	Internet Service	1,893	2,080	2,200	1,264	57%	2,167	2,200
201-55-5385	Computer / Internet Services	0	0	500	0	0%	-	0
201-55-5495	Miscellaneous	69	111	500	157	31%	235	500
201-55-5579	Software License/Support	3,498	6,423	7,000	5,139	73%	7,709	8,000
201-55-5792	Multi Media	1,164	666	3,850	1,352	35%	2,028	3,850
201-55-5793	E-Books - Subscription/Misc.	3,000	0	6,000	0	0%	-	6,000
201-55-5902	Courier Service	<u>370</u>	<u>0</u>	<u>700</u>	<u>370</u>	<u>53%</u>	<u>634</u>	<u>800</u>
TOTAL LIBRARY		105,257	110,705	159,319	75,731	48%	148,488	173,265

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
TRANSFER-OUTS								
201-56-5203	Street Fund Transfer	0	50,000	0	0	0%	-	0
201-56-5205	Impact/Tap Fee Incentives	0	0	8,000	0	0%	-	8,000
201-56-5210	Park Fund Transfer	<u>0</u>	<u>350,000</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>-</u>	<u>0</u>
TOTAL TRANSFER-OUTS		0	400,000	8,000	0	0	-	8,000
NON-DEPRECIABLE CAP.								
201-70-5152	Boys & Girls Club Contribution	455	0	2,000	0	0%	-	2,000
201-70-5505	Furniture & Fixtures	0	714	2,250	368	16%	552	2,250
201-70-5734	Town Entry Sign	0	0	0	3,450	0%	3,450	0
201-70-5785	CDOT Building Upgrades	59	2,998	15,000	0	0%	15,000	15,000
201-70-5790	GIS/Mapping	7,082	992	2,000	663	33%	994	2,000
201-70-5807	Town Hall Storage Shed	2,800	0	0	0	0%	-	0
201-70-5861	Senior's Capital Contribution	127	1,074	2,000	0	0%	2,000	2,000
	Loan to Drainage Fund	0	0	0	0	0%	420,000	0
201-70-5897	Library Computer / Software	141	0	2,500	150	6%	225	2,500
201-70-5900	Library Books	13,994	14,015	17,000	7,684	45%	15,369	17,000
201-70-5901	Library Shelving & Furnishings	1,289	0	3,000	66	2%	650	2,000
201-70-5948	Computer Equip./Software	0	0	3,500	2,975	85%	4,462	3,500
201-70-5949	Office Equipment	<u>1,256</u>	<u>1,804</u>	<u>1,500</u>	<u>158</u>	<u>11%</u>	<u>237</u>	<u>1,500</u>
TOTAL NON-DEPRECIABLE CAP.		27,204	21,596	50,750	15,513	31%	462,938	49,750
CAPITAL EXPENDITURE								
201-80-5754	Board Room Sound System	12,560	0	0	0	0%	-	0
201-80-5755	Leeper Center Carpet	0	0	10,000	0	0%	-	10,000
201-80-5785	CDOT Building Upgrades	0	0	15,000	14	0%	8,000	15,000
201-80-5843	Leeper Heating/Cooling Unit	6,910	0	0	0	0%	-	0
201-80-5844	Leeper Furnace / AC	0	5,480	0	0	0%	-	0
201-80-5846	Town Hall Roof	0	0	0	14,799	0%	15,000	0
	Design - Thimmig Property/New Town Hall	0	0	0	0	0%	-	500,000
201-80-5857	3 Rail White Vinyl Fence	0	0	8,000	0	0%	-	0
	CDOT & PW Shop Cedar Fence							25,000
201-80-5860	Town Hall Furnace/AC	0	0	10,000	0	0%	-	10,000
201-80-5864	Cemetery Fence	0	0	0	2,723	0%	4,085	8,000
201-80-5872	New 1 Ton P/U Truck	3,312	0	0	0	0%	-	0
201-80-5897	Library Computer / Software	0	1,000	0	0	0%	-	0
201-80-5901	Library Shelving & Furnishings	0	0	0	0	0%	-	0
201-80-5948	Computer Equip./Software	11,438	1,924	0	129	0%	193	0
201-82-5630	Town Hall Proj/CDOT Lot/Other	<u>80,375</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>-</u>	<u>0</u>
TOTAL CAPITAL OUTLAY		114,595	8,404	43,000	17,665	41%	27,278	568,000
TOTAL EXPENDITURE		2,001,690	2,671,558	2,457,066	1,531,602	62%	3,044,892	3,412,267

STREET FUND

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
REVENUE								
TAX REVENUE								
203-01-3312	Motor Vehicle Spec. Ownership	51,136	57,060	50,000	41,418	83%	62,127	62,250
203-01-3313	Motor Vehicle Registration Tax	22,679	24,796	22,500	16,954	75%	26,911	27,000
203-01-3315	Motor Vehicle Sales Tax	0	0	290,000	196,688	68%	298,012	504,000
203-01-3335	Highway Users Tax	202,131	216,129	200,000	142,003	71%	225,401	227,500
203-01-3337	Road & Bridge Tax	<u>12,826</u>	<u>13,089</u>	<u>13,000</u>	<u>30,220</u>	<u>232%</u>	<u>30,837</u>	<u>31,000</u>
	TOTAL TAXES	288,773	311,075	575,500	427,283	74%	643,288	851,750
FEES & PERMITS								
203-04-3343	Street Cut Permits	150	690	250	300	120%	300	250
203-04-3376	BP Road Impact Fee	82,172	136,800	150,000	305,864	204%	341,864	210,000
203-04-3381	Pedestrian Impact Fee	<u>21,150</u>	<u>900</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>0</u>
	TOTAL FEES & PERMITS	103,472	138,390	150,250	306,164	204%	342,164	210,250
MISCELLANEOUS REVENUE								
203-08-3353	CDOT Reimb- Cleve. RR Crossing	24,953	0	0	0	0%	0	0
203-08-3365	Infrastructure Dedications	0	771,000	1,468,675	0	0%	459,529	909,320
203-08-3610	Investment Earnings	70	154	50	749	1498%	1,124	1,000
203-08-3670	I-25 Ped. Underpass Grant	0	389,000	0	354,542	0%	0	0
	Cost Sharing B&G Club - Thimmig	0	0	0	0	0%	0	200,000
203-08-3690	Miscellaneous Revenue	1,385	79	250	998	399%	1,498	500
203-08-3910	Sale of Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>749</u>	<u>0%</u>	<u>0</u>	<u>0</u>
	TOTAL MISC. REVENUE	26,408	1,160,233	1,468,975	357,039	24%	462,150	1,110,820
TRANSFERS								
203-09-3380	Transfer From General Fund	<u>0</u>	<u>50,000</u>	<u>0</u>	<u>0</u>	<u>0%</u>	0	0
	TOTAL TRANSFERS	0	50,000	0	0	0%	0	0
	TOTAL ALL REVENUE/TRANSFERS	418,653	1,659,698	2,194,725	1,090,485	50%	1,447,602	2,172,820
TOTAL CURRENT YEAR		418,653	1,659,698	2,194,725	1,090,485	50%	1,447,602	2,172,820
Beginning Fund Balance		<u>1,188,615</u>	<u>582,260</u>	<u>326,141</u>	<u>323,422</u>	<u>99%</u>	<u>323,422</u>	<u>436,291</u>
TOTAL AVAILABLE		1,607,268	2,241,958	2,520,866	1,413,907	56%	1,771,024	2,609,111
TOTAL EXPENDITURES		1,027,531	1,921,530	2,309,660	369,954	16%	1,334,734	2,461,987
ACCOUNTING ADJUSTMENTS		2,524	2,994	0				
Year End Fund Balance		582,260	323,422	211,206	1,043,954	494%	436,291	147,123
							TABOR RES.	5.98%

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
EXPENDITURE								
ADMINISTRATIVE								
203-15-5100	Wages & Salaries	26,355	31,608	34,867	20,763	60%	34,867	36,579
203-15-5102	Benefits	7,978	8,434	6,496	5,338	82%	6,496	7,061
203-15-5214	Office Supplies	1,792	2,884	900	1,496	166%	2,244	2,500
203-15-5226	Executive Search	546	0	0	588	0%	588	0
203-15-5311	Postage	71	71	100	35	35%	53	100
203-15-5331	Publishing & Legal Notices	67	0	750	0	0%	-	750
203-15-5335	Dues & Subscriptions	642	396	700	350	50%	525	700
203-15-5338	Bank Service Charges	0	10	500	0	0%	-	500
203-15-5345	Telephone Services	1,147	1,957	1,250	967	77%	1,658	1,750
203-15-5352	Municipal Legal Services	0	0	750	0	0%	-	750
203-15-5353	Accounting & Audit	1,865	2,187	2,350	547	23%	2,188	2,319
203-15-5363	R&M Computer/Office Equip.	144	317	250	196	78%	293	300
203-15-5380	Travel & Training	340	485	1,000	211	21%	500	1,000
203-15-5382	Network Administration	260	280	500	130	26%	300	500
203-15-5384	Internet Service	79	65	400	62	16%	93	400
203-15-5386	E-Mail Services	0	0	0	243	0%	365	400
203-15-5495	Miscellaneous	429	127	500	0	0%	250	500
203-15-5510	Insurance & Bonds	9,475	9,709	10,075	9,477	94%	9,573	10,051
203-15-5562	County Clerk Fees	0	0	0	9,834	0%	14,901	25,200
203-15-5579	Software License/Support	1,818	1,818	1,800	1,395	78%	2,093	2,100
203-15-5947	Copier Expense	<u>2,147</u>	<u>1,920</u>	<u>1,750</u>	<u>1,009</u>	<u>58%</u>	<u>1,513</u>	<u>1,750</u>
TOTAL ADMIN. EXPENDITURES		55,154	62,266	64,938	52,641	81%	78,499	95,210
OPERATIONAL								
203-34-5100	Wages & Salaries	76,016	115,048	133,968	84,375	63%	133,968	137,941
203-34-5102	Benefits	27,315	40,628	36,029	28,633	79%	36,029	37,091
203-34-5231	Fuel, Oil & Grease	7,572	5,557	7,000	2,707	39%	4,060	7,000
203-34-5233	R&M- Machinery & Equip. Parts	9,894	16,532	15,000	15,825	106%	21,100	18,000
203-34-5240	Street Paint, Signs, & Parts	8,901	10,134	8,500	5,237	62%	9,000	10,000
203-34-5241	Shop Supplies	12,148	8,410	5,000	3,802	76%	5,703	7,500
203-34-5244	Tires & Tubes	1,682	1,664	1,500	757	50%	1,135	1,750
203-34-5341	Electricity	153,267	155,278	155,000	88,938	57%	152,466	160,000
203-34-5342	Water	3,127	3,607	3,750	1,879	50%	3,221	3,750
203-34-5355	Engineering Services	3,041	9,235	3,500	872	25%	1,211	3,500
203-34-5370	Safety Workwear Allowance	929	1,075	800	548	68%	822	1,000
203-34-5371	Cell Phone/Accessories	111	40	75	0	0%	-	75
203-34-5372	Uniforms	0	41	875	682	78%	1,023	1,250
203-34-5373	Dust Control - CR # 62	0	153	1,000	0	0%	-	0
203-34-5380	Travel & Training	0	225	1,000	0	0%	250	1,000
203-34-5397	Weed Control	577	0	4,000	520	13%	780	2,500
203-34-5422	Small Tools	919	895	1,000	269	27%	539	1,000
203-34-5423	Sand & Gravel & Roadbase	15,825	11,041	10,000	3,123	31%	10,000	10,000
203-34-5424	Fabricated Material (Asphalt)	24,922	10,804	16,000	20,174	126%	32,539	20,000
203-34-5425	Street Maint.-Crack Seal,etc.	0	1,016	5,500	0	0%	5,500	10,000
203-34-5451	R&M Services-Street Sweeper	0	0	450	0	0%	-	450
203-34-5453	R&M Supplies - Street Sweeper	1,945	2,270	2,500	939	38%	1,409	2,500
203-34-5495	Miscellaneous	517	289	350	352	101%	528	400
203-34-5533	Equipment Rental	1,887	528	7,000	2,608	37%	3,912	7,000
203-34-5941	Safety & First Aid Kits	<u>536</u>	<u>192</u>	<u>750</u>	<u>0</u>	<u>0%</u>	<u>-</u>	<u>750</u>
TOTAL OPERATIONS		351,130	394,662	420,547	262,239	62%	425,194	444,458

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
NON-DEPRECIABLE CAP.								
203-70-5725	Buff. Crk Prkwy Street Lights	0	28,386	0	0	0%	0	0
203-70-5790	GIS/Mapping	9,009	992	2,000	663	33%	1,600	2,000
203-70-5799	CDOT Access Study	0	0	0	63	0%	94	0
	CDOT Projects (Overpass Light)	0	0	0	0	0%	-	87,500
203-70-5850	Seal Coat - Buffalo Creek	101,108	99,083	0	0	0%	-	0
	Line Painter Repairs	0	0	0	0	0%	-	4,500
203-70-5893	Washington Ave. RR Xing	66,065	0	0	0	0%	-	0
203-70-5943	Bobcat Angle Broom	0	0	0	4,779	0%	4,779	0
203-70-5944	6th Street Sidewalk	0	4,400	0	0	0%	-	0
203-70-5948	Computer Equip./Software	0	0	2,000	360	18%	750	2,000
203-70-5949	Office Equipment	<u>130</u>	<u>900</u>	<u>500</u>	<u>158</u>	<u>32%</u>	<u>237</u>	<u>500</u>
TOTAL NON-DEPRECIABLE CAP.		176,312	133,761	4,500	6,023	134%	7,460	96,500
CAPITAL OUTLAY								
203-80-5466	Air Compressor	0	0	8,000	0	0%	0	10,000
203-80-5750	Infrastructure Dedications	0	771,000	1,468,675	0	0%	459,529	909,320
203-80-5759	3736 Cleveland Parking Lot	0	8,149	0	0	0%		
203-80-5762	Bonfire Eng (833) & Construc.	351,314	0	0	0	0%		
203-80-5767	Thimmig Prop. Eng. (835	7,168	0	0	0	0%		
203-80-5869	School Zone Flashing Lights	0	0	9,000	6,931	77%	6,931	0
203-80-5871	New 1/2 Ton P/U	0	0	11,000	11,840	108%	11,840	12,500
203-80-5872	New 1 Ton P/U Truck	19,871	0	0	0	0%		
	6th Street Widening	0	0	0	0	0%		225,000
	Thimmig Cul-de-sac	0	0	0	0	0%		175,000
	New Street Lights	0	0	0	0	0%	5000	5,000
203-80-5877	Snow Plow & Box Sander	0	0	12,000	11,597	97%	11,597	25,000
203-80-5883	Old Town Street Re-Hab Program	0	0	310,000	0	0%	310,000	400,000
	Newer Subdivision Seal Coat	0	0	0	0	0%	0	60,000
203-80-5905	I-25 - Pedestrian Underpass	64,827	523,322	0	18,684	0%	18,684	0
203-80-5948	Computer Equip./Software	1,754	908	1,000	0	0%	0	1,000
203-80-5966	Skid Loader	<u>0</u>	<u>27,463</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>3,000</u>
TOTAL CAPITAL OUTLAY		444,935	1,330,841	1,819,675	49,051	3%	823,580	1,825,820
TOTAL EXPENDITURES		1,027,531	1,921,530	2,309,660	369,954	16%	1,334,734	2,461,987

WATER FUND

<u>Account #</u>	<u>Account Title</u>	<u>Actual 12/31/2014</u>	<u>Actual 12/31/2015</u>	<u>Budgeted 12/31/2016</u>	<u>1st 8 Months 8/31/2016</u>	<u>% of 2016 Budget</u>	<u>Anticipated 2016</u>	<u>Proposed Budget 2017</u>
REVENUE								
TAXES								
204-01-3110	Property Taxes	<u>87,803</u>	<u>87,880</u>	<u>87,058</u>	<u>87,058</u>	<u>100%</u>	<u>87,058</u>	<u>87,843</u>
	TOTAL TAXES	87,803	87,880	87,058	87,058	100%	87,058	87,843
CONTRIBUTED CAPITAL								
204-02-3365	Infrastructure Dedications	0	438,500	651,373	0	0%	161,636	112,654
204-02-3447	Uniform Capital Investment Fee	<u>1,968,574</u>	<u>2,603,257</u>	<u>1,842,000</u>	<u>2,943,313</u>	<u>160%</u>	<u>3,460,000</u>	<u>2,686,250</u>
	TOTAL CONTRIBUTED CAP.	1,968,574	3,041,757	2,493,373	2,943,313	118%	3,621,636	2,798,904
OPERATING REVENUES								
204-03-3441	Water Sales	1,294,307	1,492,215	1,425,000	1,221,706	86%	1,879,548	1,900,000
204-03-3442	Shut-Off/Recon./Late/NSF/Trans	4,370	6,368	4,750	5,489	116%	8,445	8,500
204-03-3443	Hydrant Water Sales	7,111	801	2,500	3,002	120%	3,002	2,500
204-03-3447	Bulk Water Sales	6,563	7,763	6,500	10,923	168%	16,804	17,000
204-03-3635	Poudre RE-1 Irrig. Fees	<u>0</u>	<u>0</u>	<u>8,000</u>	<u>0</u>	<u>0%</u>	<u>8,000</u>	<u>8,000</u>
	TOTAL OPERATING	1,312,352	1,507,148	1,446,750	1,241,120	86%	1,915,799	1,936,000
NON-OPERATING REVENUE								
204-04-3610	Investment Earnings	316	2,412	450	15,108	3357%	22,549	15,000
204-04-3625	Impact/Tap Fee Incentive	0	0	2,500	0	0%	0	2,500
	Cost Sharing B&G Club - Thimmig							58,500
204-04-3675	Intergovernmental Grants/Loans	0	0	0	0	0%	0	0
204-04-3690	Miscellaneous Revenue	2,362	3,690	1,000	26	3%	1,000	1,000
204-04-3910	Sale of Assets	<u>4,430</u>	<u>0</u>	<u>0</u>	<u>1,048</u>	<u>0%</u>	<u>1,250</u>	<u>1,250</u>
	TOTAL NON-OPERATING	7,108	6,103	3,950	16,182	410%	24,799	78,250
	TOTAL ALL REV/CONTRIB. CAP.	3,375,837	4,642,888	4,031,131	4,287,673	106%	5,649,292	4,900,997
	<i>Cash & Equivalents - Beg. Of Year</i>	6,470,921	8,208,729	9,386,951	9,436,293	101%	9,436,293	12,437,755
	Cash & Equivalents Available	9,846,758	12,851,617	13,418,082	13,723,965	102%	15,085,584	17,338,752
	TOTAL OPERATING EXPENSES	1,151,383	1,219,821	1,363,162	618,593	45%	1,470,838	1,634,960
	TOTAL NON-OPERATING EXP.	272,546	888,596	3,401,748	242,636	7%	1,176,991	5,960,999
	ADJUSTMENTS:	<u>-214,101</u>	<u>-1,306,907</u>					
	<i>Cash & Equivalents - End Of Year</i>	8,208,729	9,436,293	8,653,172	12,862,736	149%	12,437,755	9,742,793
							TABOR RES.	128.26%

EXPENDITURE					1st 8	% of		Proposed
Account #	Account Title	Actual	Actual	Budgeted	Months	2016	Anticipated	Budget
		12/31/2014	12/31/2015	12/31/2016	8/31/2016	Budget	2,016	2017
ADMINISTRATION								
204-15-5100	Wages & Salaries	74,424	86,493	99,041	57,077	58%	99,041	103,282
204-15-5102	Benefits	21,035	22,201	27,603	14,131	51%	27,603	29,466
204-15-5154	Economic Development	0	0	2,500	0	0%	0	2,500
204-15-5213	Data Processing Supplies	1,267	1,105	1,750	141	8%	1,000	1,500
204-15-5214	Office Supplies	2,430	2,867	2,500	1,904	76%	2,843	3,000
204-15-5226	Executive Search	1,170	0	0	1,259	0%	0	0
204-15-5311	Postage	8,428	9,445	8,650	4,696	54%	7,960	9,000
204-15-5321	Printing Services	0	0	250	0	0%	0	250
204-15-5331	Publishing & Legal Notices	494	90	2,250	401	18%	598	1,000
204-15-5335	Dues & Subscriptions	1,868	1,613	2,750	1,635	59%	1,635	1,750
204-15-5338	Bank Service Charges	0	82	500	0	0%	0	0
204-15-5339	On-Line Utility Bill Pay-Fees	4,828	6,360	13,965	9,896	71%	14,770	16,000
204-15-5345	Telephone Services	6,365	8,085	6,750	5,032	75%	7,511	8,000
204-15-5348	Legal/Eng.-Water Rights Issues	0	0	15,000	371	2%	15,000	15,000
204-15-5352	Legal Service	0	1,505	10,000	0	0%	0	10,000
204-15-5353	Accounting & Audit	2,176	2,551	2,750	641	23%	2,530	2,750
204-15-5363	R&M Computer/Office Equip.	879	1,621	2,000	922	46%	1,377	2,000
204-15-5380	Travel & Training	500	870	2,500	607	24%	907	2,500
204-15-5382	Network Administration	1,170	1,260	1,500	585	39%	1,500	1,750
204-15-5384	Internet Service	659	758	1,000	688	69%	1,027	1,250
204-15-5386	E-Mail Services	0	0	0	487	0%	727	1,500
204-15-5402	Dev. Review/Misc. Consulting	0	0	10,000	0	0%	-	10,000
204-15-5495	Miscellaneous	430	137	1,250	0	0%	-	1,250
204-15-5510	Insurance & Bonds	36,696	37,311	39,150	36,753	94%	37,500	40,000
204-15-5560	County Treas. Fees	1,774	1,762	2,250	2,359	105%	1,750	2,000
204-15-5579	Software License/Support	2,199	2,211	3,000	1,800	60%	2,686	3,000
204-15-5947	Copier Expense	<u>2,147</u>	<u>1,920</u>	<u>2,000</u>	<u>1,009</u>	<u>50%</u>	<u>2,000</u>	<u>2,250</u>
TOTAL ADMIN. EXPENSES		170,938	190,246	260,909	142,395	55%	229,964	270,998

Account #	Account Title	Actual	Actual	Budgeted	1st 8	% of	Anticipated	Proposed
		12/31/2014	12/31/2015	12/31/2016	Months	2016	2016	Budget
					8/31/2016	Budget		2017
OPERATIONS								
204-34-5100	Wages & Salaries	175,896	214,770	238,937	153,880	64%	238,937	253,569
204-34-5102	Benefits	56,541	65,594	69,610	50,257	72%	69,610	86,661
204-34-5221	Chemicals	145,623	88,707	120,000	73,992	62%	125,410	130,000
204-34-5227	Plant Utilities	12,463	10,172	14,000	6,378	46%	10,810	14,000
204-34-5229	Drinking Water Program Fee	865	865	1,000	865	87%	865	1,000
204-34-5231	Fuel, Oil & Grease	13,743	11,710	14,000	5,409	39%	9,168	12,000
204-34-5233	R&M- Machinery & Equip. Parts	14,316	4,690	12,000	5,544	46%	8,274	12,000
204-34-5241	Shop Supplies	2,137	6,885	3,000	1,417	47%	2,115	3,000
204-34-5244	Tires & Tubes	0	675	4,000	1,168	29%	1,743	4,000
204-34-5323	WTP Cleaning Supplies	267	0	500	0	0%	-	500
204-34-5334	Water Testing	20,492	25,424	20,000	10,229	51%	22,500	25,000
204-34-5341	Electricity	89,188	75,295	17,500	49,867	285%	84,521	87,500
204-34-5351	Permit Fees	475	475	1,400	0	0%	475	1,400
204-34-5355	Engineering Services	8,002	22,236	5,000	13,797	276%	20,593	22,500
204-34-5370	Safety Workwear Allowance	1,061	1,769	1,331	871	65%	1,300	1,331
204-34-5371	Cell Phone/Accessories	154	54	250	0	0%	-	250
204-34-5372	Uniforms	0	80	1,725	1,344	78%	2,006	2,250
204-34-5380	Travel & Training	2,054	1,297	3,000	870	29%	1,299	3,000
204-34-5422	Small Tools	424	1,510	1,000	353	35%	527	1,000
204-34-5423	Sand & Gravel & Road Base	0	0	500	0	0%	-	500
204-34-5433	R&M Supp. / Serv. Plant	47,935	36,212	29,000	22,416	77%	33,456	32,500
204-34-5434	R&M Supp. / Serv. Lines	8,212	11,937	9,000	7,661	85%	11,434	12,000
204-34-5435	R&M Supp. / Serv. Hydrants	4,488	396	7,500	764	10%	1,140	5,000
204-34-5436	R&M Supp. / Serv. Res. & Ditch	0	0	3,500	0	0%	-	3,500
204-34-5439	R&M Supp. / Serv. Meters	1,978	6,053	4,000	3,839	96%	5,729	6,000
204-34-5440	Sludge Removal	57,843	0	60,000	38,457	64%	57,399	60,000
204-34-5455	Lab Supplies	6,357	7,821	7,500	2,132	28%	3,182	7,500
204-34-5460	Meter Testing	0	310	0	0	0%	-	0
204-34-5495	Miscellaneous	0	349	500	132	26%	196	500
204-34-5533	Equipment Rental	0	0	2,000	0	0%	-	2,000
204-34-5593	Raw Water Purchases	206,094	341,996	350,000	11,722	3%	435,650	475,000
204-34-5594	Nano Effluent Fees	82,802	77,250	78,000	0	0%	78,000	78,000
204-34-5941	Safety & First Aid Kits	<u>269</u>	<u>919</u>	<u>1,000</u>	<u>258</u>	<u>26%</u>	<u>385</u>	<u>1,000</u>
TOTAL OPERATIONS		959,680	1,015,451	1,080,753	463,622	43%	1,226,725	1,344,462

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
NON-DEPRECIABLE CAP.								
204-70-5745	Water Rights	0	0	0	2,010	0%	0	0
204-70-5790	GIS/Mapping	20,450	2,150	4,500	1,491	33%	2,225	0
204-70-5829	Leak Detection - Line/Tanks	0	0	10,000	0	0%	-	10,000
204-70-5882	Wilson Well Rehabilitation	0	9,075	0	0	0%	-	
	Security Camera's - WTP	0	0	0	0	0%	0	2,500
204-70-5903	Water Meters	0	0	0	5,040	0%	7,522	0
204-70-5948	Computer Equip./Software	0	0	2,500	584	23%	872	2,500
204-70-5949	Office Equipment	315	699	1,500	158	11%	236	1,500
204-70-5963	Meter Replacement	0	2,200	0	0	0%	-	0
204-70-5969	Lab Equipment (Turbidometer)	0	0	3,000	3,295	110%	3,295	3,000
	TOTAL NON-DEPREC. CAP.	20,765	14,124	21,500	12,577	58%	14,149	19,500
	TOTAL ALL OPERATING EXPENSES	1,151,383	1,219,821	1,363,162	618,593	45%	1,470,838	1,634,960
CAPITAL OUTLAY								
204-80-5668	Storage Tank Stirrers	0	0	100,000	0	0%	0	100,000
204-80-5716	Total Flow Meter Main Plnt	0	15,111	0	103,152	0%	103,152	0
204-80-5717	On-line Process Equipment	7,541	9,886	10,000	8,900	89%	8,900	15,000
204-80-5738	SCADA Computer System	27,107	63,268	10,000	9,944	99%	10,000	20,000
204-80-5745	Alternate/Emergency Souce Dev.	0	144,210	1,800,000	0	0%	0	1,800,000
204-80-5750	Infrastructure Dedications	0	438,500	651,373	0	0%	161,636	112,654
	Pitney Bowes - Postage Meter	0	0	0	0	0%	0	3,480
204-80-5762	Bonfire Eng (833) & Construc.	20,698				0%		
204-80-5767	Thimmig Prop. Eng. (835)	2,016				0%		
	Auto. Chlorine Valve/Controls	0	0	0	0	0%	0	30,000
	Back-Up 2 MGD Pump - WTP	0	0	0	0	0%	0	25,000
	Extension to Thimmig Property	0	0	0	0	0%	0	117,000
	Emergency Power - WTP	0	0	0	0	0%	0	200,000
	Hydrant Replacement Program	0	0	0	0	0%	0	25,000
	Tractor & Bushhog	0	0	0	0	0%	0	12,500
204-80-5820	Grant Ave. - 1st to 4th	0	0	260,000	28,580	11%	28,580	0
	Garfield - 1st to 3rd	0	0	0	0	0%	450,000	0
	Extend Water to Thimmig							117,000
204-80-5868	Nano Well Pump	0	0	10,000	0	0%	1,500	10,000
204-80-5871	New 1/2 Ton P/U Truck	0	0	0	0	0%	0	12,000
204-80-5872	New 1 Ton P/U Truck	14,109	24,577	12,000	11,855	99%	11,855	0
204-80-5886	Wilson Wells-Major Improvement	0	0	60,000	6,884	11%	45,000	0
204-80-5889	Folder Inserter	6,531				0%	0	0
204-80-5903	Water Meters - New Homes	31,659	30,883	17,760	29,591	167%	40,000	40,000
204-80-5943	WTP Expansion Design	0	0	50,000	0	0%	150,000	150,000
204-80-5849	WTP Expansion			200,000				3,000,000
204-80-5948	Computer Equip./Software	2,488	1,734			0%		
204-80-5951	Interrogator	0	0	0	1,321	0%	1,321	
204-80-5963	Meter Replacement	0	0	30,000	912	3%	5,000	10,000
	TOTAL CAPITAL OUTLAY	112,149	728,169	3,211,133	201,138	6%	1,016,944	5,799,634
DEBT SERVICE								
204-90-5612	Berkadia - Bond Principal	18,000	19,000	20,000	0	0%	20,000	22,000
204-90-5613	CWCB Loan-Principal	38,909	40,466	42,084	0	0%	42,084	43,767
204-90-5622	Berkadia - Bond Interest	11,785	10,841	9,500	4,750	50%	9,500	8,250
204-90-5623	CWCB Loan-Interest	18,554	16,993	15,509	0	0%	15,509	13,826
204-90-5626	2001 - CWR&PDA Loan Principal	53,012	55,154	87,403	28,407	33%	56,835	59,722
204-90-5627	2001 - CWR&PDA Loan Interest	20,137	17,974	16,119	8,340	52%	16,119	13,800
	TOTAL DEBT SERVICE	160,397	160,427	190,615	41,497	22%	160,047	161,365
	TOTAL ALL EXPENDITURES	1,423,928	2,108,417	4,764,910	861,229	18%	2,647,829	7,595,959

SEWER FUND

<u>Account #</u>	<u>Account Title</u>	<u>Actual</u> <u>12/31/2014</u>	<u>Actual</u> <u>12/31/2015</u>	<u>Budgeted</u> <u>12/31/2016</u>	<u>1st 8</u> <u>Months</u> <u>8/31/2016</u>	<u>% of</u> <u>2016</u> <u>Budget</u>	<u>Anticipated</u> <u>2016</u>	<u>Proposed</u> <u>Budget</u> <u>2017</u>
REVENUE								
CONTRIBUTED CAPITAL								
205-02-3365	Infrastructure Dedications	0	218,000	415,682	0	0%	40,825	97,450
205-02-3446	Tap Fees	<u>1,410,000</u>	<u>1,732,500</u>	<u>937,500</u>	<u>1,695,000</u>	<u>181%</u>	<u>\$1,987,500</u>	\$1,312,500
	TOTAL CONTRIBUTED CAP.	1,410,000	1,950,500	1,353,182	1,695,000	125%	2,028,325	1,409,950
OPERATING REVENUES								
205-03-3445	Sewer User Fees	811,204	974,231	795,000	721,571	91%	1,110,109	1,165,615
205-03-3446	Nano Effluent Waste Fees	<u>82,802</u>	<u>77,250</u>	<u>80,000</u>	<u>0</u>	<u>0%</u>	<u>78,000</u>	<u>78,000</u>
	TOTAL OPERATING	894,006	1,051,481	875,000	721,571	82%	1,188,109	1,243,615
NON-OPERATING REVENUE								
205-04-3610	Investment Earnings	408	3,050	200	6,273	3136%	9,362	7,500
205-04-3622	Energy Impact Grant	170,658	279,342	0	0	0%	0	0
205-04-3640	WWTP Expansion Bond Proceeds	2,500,000						
	Cost Sharing B&G Club - Thimmig							31,500
205-04-3625	Impact/Tap Fee Incentive	0	0	2,500	0	0%	0	2,500
205-04-3627	WWTP Energy Efficiency Rebate	0	0	0	23,440	0%	0	0
205-04-3690	Miscellaneous Revenue	506	120	1,000	29	3%	250	1,000
205-04-3910	Sale of Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>184</u>	<u>0%</u>	250	250
	TOTAL NON-OPERATING	2,671,572	282,512	3,700	29,925	809%	9,862	42,750
	TOTAL ALL REV/CONTRIB. CAP.	4,975,578	3,284,493	2,231,882	2,446,496	110%	3,226,296	2,696,315
Cash & Equivalents - Beg. Of Year		2,596,210	3,337,225	1,698,638	3,918,424	231%	3,918,424	5,542,054
Cash & Equivalents Available		7,571,788	6,621,718	3,930,520	6,364,920	162%	7,144,720	8,238,369
TOTAL OPERATING EXPENSES		533,712	558,116	695,523	379,507	55%	646,418	740,086
TOTAL NON-OPERATING EXP.		1,915,773	4,549,963	1,223,095	841,675	69%	956,248	1,139,098
ADJUSTMENTS:		<u>-1,785,078</u>	<u>2,404,786</u>					
Cash & Equivalents - End Of Year		3,337,225	3,918,424	2,011,902	5,143,739	256%	5,542,054	6,359,184
							TABOR RES.	338.40%

<u>Account#</u>	<u>Account Title</u>	<u>Actual</u> <u>12/31/2014</u>	<u>Actual</u> <u>12/31/2015</u>	<u>Budgeted</u> <u>12/31/2016</u>	<u>1st 8</u> <u>Months</u> <u>8/31/2016</u>	<u>% of</u> <u>2016</u> <u>Budget</u>	<u>Anticipated</u> <u>2016</u>	<u>Proposed</u> <u>Budget</u> <u>2017</u>
ADMINISTRATION								
205-15-5100	Wages & Salaries	70,040	81,951	92,235	54,045	59%	92,235	96,363
205-15-5102	Benefits	19,943	21,025	25,554	13,382	52%	25,554	27,245
205-15-5154	Economic Development	0	0	2,500	0	0%	0	2,500
205-15-5213	Data Processing Supplies	858	758	1,300	8	1%	750	1,200
205-15-5214	Office Supplies	1,889	2,864	3,000	1,640	55%	2,447	3,000
205-15-5226	Executive Search	1,170	0	0	1,259	0%	-	0
205-15-5311	Postage	4,876	5,706	4,500	2,853	63%	4,258	4,500
205-15-5331	Publishing & Legal Notices	669	90	1,500	497	33%	742	1,500
205-15-5335	Dues & Subscriptions	1,382	1,131	1,500	1,130	75%	1,130	1,500
205-15-5338	Bank Service Charges	0	56	250	0	0%	-	250
205-15-5339	On-line Utility Bill Pay-Fees	2,947	3,909	6,365	7,048	111%	10,520	12,000
205-15-5345	Telephone Services	6,055	7,897	6,000	4,834	81%	8,193	8,250
205-15-5352	Legal Service	25,000	0	2,000	0	0%	-	2,000
205-15-5353	Accounting & Audit	1,865	4,687	2,350	547	23%	2,250	2,500
205-15-5363	R&M Computer/Office Equip.	559	1,192	1,000	689	69%	1,029	1,200
205-15-5380	Travel & Training	500	817	2,500	607	24%	907	2,500
205-15-5382	Network Administration	975	1,050	1,250	488	39%	826	1,250
205-15-5384	Internet Service	86	534	1,250	1,003	80%	1,497	1,500
205-15-5386	E-Mail Services	0	0	0	421	0%	628	1,000
205-15-5401	Grants/Loans - Consulting	0	0	2,500	0	0%	-	2,500
205-15-5402	Dev. Review/Misc. Consulting	0	0	2,500	0	0%	-	2,500
205-15-5495	Miscellaneous	429	127	750	0	0%	250	750
205-15-5510	Insurance & Bonds	13,656	13,950	18,750	21,380	114%	21,500	22,575
205-15-5560	County Treas. Fees	0	0	0	10	0%	14	25
205-15-5579	Software License/Support	2,199	2,211	2,750	1,800	65%	2,686	275
205-15-5638	2014 Bond Underwriting Fee	25,000	0	0	0	0%	-	0
205-15-5640	Paying Agent Fee	500	417	0	500	0%	746	750
205-15-5947	Copier Expense	<u>2,147</u>	<u>1,920</u>	<u>2,000</u>	<u>1,009</u>	<u>50%</u>	<u>1,710</u>	<u>2,000</u>
	TOTAL ADMIN. EXPENSES	182,748	152,291	184,304	115,149	62%	179,873	201,633

<u>Account#</u>	<u>Account Title</u>	<u>Actual</u> <u>12/31/2014</u>	<u>Actual</u> <u>12/31/2015</u>	<u>Budgeted</u> <u>12/31/2016</u>	<u>1st 8</u> <u>Months</u> <u>8/31/2016</u>	<u>% of</u> <u>2016</u> <u>Budget</u>	<u>Anticipated</u> <u>2016</u>	<u>Proposed</u> <u>Budget</u> <u>2017</u>
OPERATIONS								
205-34-5100	Wages & Salaries	130,381	167,041	202,489	111,720	55%	202,489	218,525
205-34-5102	Benefits	43,621	55,775	59,049	32,098	54%	59,049	67,047
205-34-5221	Chemicals	14,828	14,292	20,000	8,812	44%	14,936	20,000
205-34-5228	State Discharge Permit	2,683	2,435	5,000	2,398	48%	3,579	5,000
205-34-5231	Fuel, Oil & Grease	9,213	6,388	10,000	3,490	35%	5,916	10,000
205-34-5233	R&M- Machinery & Equip. Parts	4,432	15,252	10,000	12,389	124%	18,491	15,000
205-34-5241	Shop Supplies	1,168	1,130	2,250	1,705	76%	2,545	2,500
205-34-5244	Tires & Tubes	0	2,142	2,000	0	0%	-	2,000
205-34-5341	Electricity	58,284	71,489	90,000	43,257	48%	73,317	90,000
205-34-5342	Water	11,695	12,823	12,000	9,202	77%	13,735	14,500
205-34-5343	Sewer	3,046	0	0	0	0%	-	0
205-34-5344	Natural Gas	9,857	7,491	9,500	3,093	33%	5,242	9,500
205-34-5346	Storm Drainage	747	0	750	0	0%	850	850
205-34-5355	Engineering Services	3,330	5,479	2,500	1,285	51%	1,919	2,500
205-34-5370	Safety Workwear Allowance	395	580	781	249	32%	372	781
205-34-5371	Cell Phone/Accessories	0	0	0	0	0%	-	0
205-34-5372	Uniforms	0	60	1,300	1,013	78%	1,512	1,750
205-34-5380	Travel & Training	2,471	2,039	3,000	300	10%	448	3,000
205-34-5422	Small Tools	204	315	1,000	64	6%	750	1,000
205-34-5423	Sand & Gravel & Road Base	0	0	500	0	0%	-	500
205-34-5433	R&M Supp. / Serv. Plant	19,447	16,036	21,000	8,508	41%	14,420	20,000
205-34-5434	R&M Supp. / Serv. Lines	7,117	6,937	4,500	9,167	204%	13,682	12,500
205-34-5440	Emergency Sludge Disposal	12,752	7,768	20,000	4,510	23%	6,731	15,000
205-34-5455	Lab Supplies	3,531	4,976	4,500	2,584	57%	3,856	5,000
205-34-5495	Miscellaneous	64	381	500	1,022	204%	1,525	500
205-34-5533	Equipment Rental	443	0	1,000	0	0%	-	1,000
205-34-5554	Sewer Testing	4,378	4,006	6,000	2,756	46%	4,113	6,000
205-34-5941	Safety & First Aid Kits	36	0	500	0	0%	-	500
205-34-5972	Confined Space Entry	<u>1,692</u>	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>0%</u>	<u>-</u>	<u>1,000</u>
TOTAL OPERATIONS		345,814	404,835	491,119	259,622	53%	449,475	525,953

Account#	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
TOTAL ADMIN./OPERATING EXPENSES		528,562	557,126	675,423	374,771	55%	629,348	727,586
NON-DEPRECIABLE CAP.								
205-70-5790	GIS/Mapping	4,871	546	1,100	364	33%	544	
205-70-5948	Computer Equip./Software	0	0	4,000	584	15%	872	4,000
205-70-5949	Office Equipment	279	444	1,500	158	11%	236	1,500
	Security Camera's - WTP	0	0	0	0	0%	0	2,500
205-70-5961	Sludge Pump	0	0	10,000	0	0%	10,000	0
205-70-5969	Lab Equipment (Turbidometer)	0	0	3,500	3,630	104%	5,418	4,500
TOTAL NON-DEPREC. CAP.		5,150	990	20,100	4,737	24%	17,070	12,500
TOTAL ALL OPERATING EXPENSES		533,712	558,116	695,523	379,507	55%	646,418	740,086
CAPITAL OUTLAY								
205-80-5717	On-line Process Equipment	0	0	12,000	0	0%	12,000	12,000
205-80-5749	Sewer Main-Roos.: 4th-5th Eng	0	0	10,000	0	0%	10,000	0
205-80-5750	Infrastructure Dedications	0	218,000	415,682	0	0%	0	97,450
205-80-5762	Bonfire Eng (833) & Construc	16,673	0	0	0	0%	0	0
205-80-5767	Thimmig Prop. Eng. (835)	1,232	0	0	0	0%	0	0
	Tractor & Bushhog	0	0	0	0	0%	0	12,500
	Pitney Bowes Postage Meter	0	0	0	0	0%	0	2,220
205-80-5790	GIS/Mapping	0	0	0	0	0%	0	0
205-80-5872	New 1 Ton P/U Truck	13,429	24,609	12,000	11,855	99%	11,855	0
	Design Sewer Rehab - Roos. 4th to 5th							5,000
	Sewer Rehab Roos. 4th to 5th							40,000
	CIPP (lining for 10 miles)							50,000
205-80-5876	Off-Site Sewer - WCP	12,910	0	0	0	0%	0	0
205-80-5889	Folder Inserter	5,198	0	0	0	0%	0	0
205-80-5904	WWTP Sidewalks	0	0	12,000	0	0%	12,000	0
205-80-5916	SCADA Upgrade	0	0	20,000	600	3%	2,500	10,000
205-80-5920	Clarifyer Upgrades	0	0	50,000	0	0%	0	105,000
	Extend Sewer to Thimmig							63,000
205-80-5925	WWTP Expansion - Design	351,749	11,335	0	0	0%	0	0
205-80-5927	WWTP Expansion	1,052,324	3,596,645	0	234,971	0%	250,000	0
205-80-5948	Computer Equip./Software	1,040	1,734	0	0	0%	0	0
205-80-5951	Wet Well Pump	0	8,766	0	0	0%	0	10,000
205-80-5969	Lab Equipment	0	0	0	0	0%	0	0
205-80-5979	Sewer Camera	0	0	22,000	0	0%	0	45,000
TOTAL CAPITAL OUTLAY		1,454,555	3,861,089	553,682	247,426	45%	298,355	452,170
205-82-5634	2002 CWR&PDA Loan Reserve	132,414	154,560	168,856	93,693	55%	157,337	181,896
TOTAL RESERVE		132,414	154,560	168,856	93,693	55%	157,337	181,896
DEBT SERVICE								
205-90-5614	2002-CWR&PDA - Loan Principal	243,752	254,585	260,002	260,002	100%	260,002	270,835
205-90-5615	2002-CWR&PDA - Loan Interest	85,052	75,569	67,727	67,727	100%	67,727	62,169
205-90-5616	2014 WWTP Bonds - Principal	0	105,000	100,000	100,000	100%	100,000	100,000
205-90-5617	2014 WWTP Bonds - Interest	0	99,160	72,828	72,828	100%	72,828	72,028
TOTAL DEBT SERVICE		328,804	534,314	500,557	500,556	100%	500,556	505,032

STORM DRAINAGE FUND

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
REVENUE								
TAXES								
207-01-3312	Motor Vehicle Spec. Ownership	5,682	6,340	5,250	4,602	88%	6,903	7000
207-01-3313	Motor Vehicle Registration Tax	2,520	2,755	2,300	1,884	82%	2,990	3000
207-01-3337	Road & Bridge Tax	<u>1,425</u>	<u>1,454</u>	<u>1,750</u>	<u>3,358</u>	<u>192%</u>	<u>3,426</u>	<u>3500</u>
	TOTAL TAXES	9,627	10,550	9,300	9,844	106%	13,319	13,500
CONTRIBUTED CAPITAL								
207-02-3365	Infrastructure Dedications	0	218,000	502,628	0	0%	40,840	0
207-02-3451	TOW Strm Drn BP Impact	48,105	47,302	25,000	65,461	262%	87,281	\$70,000
207-02-3453	AUTH - Strm Drn BP Impact	<u>96,211</u>	<u>94,603</u>	50,000	<u>130,922</u>	<u>262%</u>	<u>174,563</u>	<u>\$70,000</u>
	TOTAL CONTRIBUTED CAP.	144,316	359,905	577,628	196,383	34%	302,684	140,000
OPERATING REVENUES								
207-03-3449	TOW Storm Drain Utility fees	131,277	139,937	140,000	99,068	71%	147,863	193,750
207-03-3452	AUTH Storm Drain Utility Fees	<u>226,747</u>	<u>239,899</u>	240,000	<u>170,115</u>	<u>71%</u>	<u>253,904</u>	<u>260,000</u>
	TOTAL OPERATING	358,023	379,836	380,000	269,183	71%	401,766	453,750
NON-OPERATING REVENUE								
207-08-3610	Investment Earnings	13	186	20	1,100	5498%	1,641	1,700
	Loan From General Fund	0	0	0	0	0%	420,000	0
	CDOT Grant - Cleve. Storm Drainage							100,000
	Cost Sharing B&G Club - Thimmig							30,500
207-08-3690	Miscellaneous Revenue	175	62	200	12	6%	18	200
207-08-3910	Sale of Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>-</u>	<u>0</u>
	TOTAL NON-OPERATING	187	248	220	1,112	505%	421,660	132,400
TRANSFERS								
207-09-3380	Transfer From General Fund	0	0	0	0	0%	0	0
207-09-3382	Transfer In From Street Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>0</u>
	TOTAL TRANSFERS	0	0	0	0	0	0	0
	Total Current Revenue	512,154	750,538	967,148	476,522	49%	1,139,429	739,650
	<i>Cash & Equivalents - Beg. Of Year</i>	<u>654,945</u>	<u>739,427</u>	<u>807,501</u>	<u>848,218</u>	<u>105%</u>	<u>848,218</u>	<u>433,006</u>
	CASH & EQUIVALENTS AVAILABLE	1,167,099	1,489,965	1,774,649	1,324,740	75%	1,987,647	1,172,656
	TOTAL STORM DRAIN EXPENDITURES	<u>418,439</u>	<u>672,477</u>	<u>1,605,025</u>	<u>110,083</u>	<u>7%</u>	<u>1,554,641</u>	<u>1,132,865</u>
	ADJUSTMENTS:	-9,232	30,730					
	<i>Cash & Equivalents - End Of Year</i>	<u>739,427</u>	<u>848,218</u>	<u>169,624</u>	<u>1,214,657</u>	<u>716%</u>	<u>433,006</u>	<u>39,791</u>
					TABOR RES.		27.85%	3.51%

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
ADMINISTRATION								
207-15-5100	Wages & Salaries	17,209	19,689	21,576	12,999	60%	21,576	22,539
207-15-5102	Benefits	4,390	4,737	6,173	3,016	49%	6,173	15,472
207-15-5154	Economic Development	0	0	1,000	0	0%	-	1000
207-15-5214	Office Supplies	1,670	2,855	1,750	1,622	93%	2,421	2500
207-15-5226	Executive Search	234	0	0	252	0%	252	0
207-15-5311	Postage	960	1,090	1,000	545	55%	924	1000
207-15-5331	Publishing & Legal Notices	0	0	250	0	0%	-	250
207-15-5335	Dues & Subscriptions	127	168	130	95	73%	142	150
207-15-5338	Bank Service Charges	0	12	100	0	0%	-	100
207-15-5339	On-Line Utility Bill Pay-Fees	1,343	1,768	3,720	2,546	68%	3,800	3800
207-15-5345	Telephone Services	288	491	500	184	37%	312	500
207-15-5352	Legal Services	0	0	750	0	0%	-	750
207-15-5353	Accounting & Audit	725	850	900	219	24%	880	950
207-15-5363	R&M Computer/Office Equip.	303	470	400	381	95%	568	500
207-15-5380	Travel & Training	60	189	500	103	21%	154	500
207-15-5382	Network Administration	130	140	250	65	26%	130	250
207-15-5384	Internet Service	86	65	250	62	25%	105	250
207-15-5386	E-Mail Services	0	0	0	45	0%	68	150
207-15-5495	Miscellaneous	107	120	450	13	3%	100	250
207-15-5510	Insurance & Bonds	3,002	3,089	3,250	3,048	94%	3,050	3225
207-15-5522	Authority Utilities Payments	223,944	240,824	240,000	810	0%	253,904	260,000
207-15-5524	Authority BP Impact Payments	96,211	94,603	50,000	0	0%	174,563	70,000
207-15-5560	County Treas. Fees	0	0	0	23	0%	34	50
207-15-5562	County Clerk Fees	0	0	0	0	0%	-	0
207-15-5579	Software License/Support	2,199	2,211	2,400	1,800	75%	2,686	2750
207-15-5947	Copier Expense	<u>2,147</u>	<u>1,920</u>	<u>2,000</u>	<u>1,009</u>	<u>50%</u>	<u>1,710</u>	<u>2000</u>
TOTAL ADMIN. EXPENSES		355,137	375,292	337,349	28,837	9%	473,552	388,936
OPERATIONS								
207-34-5100	Wages & Salaries	23,460	20,133	15,876	10,594	67%	15,876	16,383
207-34-5102	Benefits	8,513	7,656	4,735	4,121	87%	4,735	4,859
207-34-5231	Fuel, Oil & Grease	2,291	1,721	2,500	871	35%	1,476	2500
207-34-5233	R&M- Machinery & Equip. Parts	0	0	2,500	0	0%	1,000	2500
207-34-5241	Shop Supplies	8	0	750	37	5%	62	750
207-34-5244	Tires & Tubes	0	0	750	0	0%	500	750
207-34-5355	Engineering Services	9,240	5,496	25,000	653	3%	1,107	25000
207-34-5370	Safety Workwear Allowance	0	23	162	0	0%	100	162
207-34-5372	Uniforms	0	13	275	214	78%	363	375
207-34-5380	Travel & Training	0	0	500	0	0%	100	500
207-34-5422	Small Tools	0	0	150	0	0%	125	150
207-34-5423	Sand & Gravel & Roadbase	0	0	0	0	0%	-	0
207-34-5424	Fabricated Material (Asphalt)	0	0	500	0	0%	500	500
207-34-5425	Street Maint.-Crack Seal,etc.	0	0	0	0	0%	-	0
207-34-5451	R&M Services-Street Sweeper	0	0	200	0	0%	150	200
207-34-5453	R&M Supplies - Street Sweeper	248	0	500	0	0%	200	500
207-34-5495	Miscellaneous	0	45	150	0	0%	50	150
207-34-5533	Equipment Rental	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>0</u>	<u>0%</u>	<u>-</u>	<u>1500</u>
TOTAL OPERATIONS		43,759	35,088	56,048	16,490	29%	26,344	56,779

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
NON-DEPRECIABLE CAP.								
207-70-5772	Jefferson Ave/Ace Hrdwr Xing	504	0	0	0	0%	0	0
207-70-5790	GIS/Mapping	9,009	1,073	0	663	0%	1,123	0
207-70-5797	Impervious Surface Analysis	0	0	0	2,320	0%	3,932	0
207-70-5840	Replace 1 TBA Alley Pan	0	0	0	0	0%	0	0
207-70-5841	Storm Drain Improvements	2,837	0	8,000	3,365	42%	5,703	8000
207-70-5848	BBRSA Property Assessment	0	0	0	1,127	0%	1,910	0
207-70-5948	Computer Equip./Software	0	0	1,000	84	8%	250	1000
207-70-5949	Office Equipment	<u>56</u>	<u>414</u>	<u>0</u>	<u>158</u>	<u>0%</u>	<u>200</u>	<u>250</u>
TOTAL NON-DEPREC. CAP.		12,405	1,488	9,000	7,717	86%	13,119	9,250
Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
CAPITAL OUTLAY								
207-80-5662	Bonfire Storm Drain Extention	0	0	0	0	0%	0	0
207-80-5667	Thimmig StormDrain Const.	5,539	0	0	0	0%	0	0
207-80-5750	Infrastructure Dedications	0	218,000	502,628	0	0%	40,840	0
	Pitney Bowes Postage Meter	0	0	0	0	0%	0	300
207-80-5826	NAPA Storm Sewer Extention	0	18,000	0	0	0%	0	0
	Thimmig Detention Pond							61,000
207-80-5917	Garfield Storm Drainage Eng.	0	24,610	0	52,233	0%	88,530	0
207-80-5918	Garfield Storm Drainage	0	0	500,000	4,807	1%	892,256	350,000
207-80-5883	Old Town Street Re-Hab Program	0	0	100,000	0	0%	0	0
207-80-5889	Folder Inserter	1,599	0	0	0	0%	0	0
	Cleveland Ave. Design	0	0	0	0	0%	20,000	0
	Cleveland Ave. & 4th Storm Drainage	<u>0</u>	<u>0</u>	<u>100,000</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>200,000</u>
TOTAL CAPITAL OUTLAY		7,138	260,610	1,202,628	57,040	5%	1,041,626	611,300
DEBT								
	Repay General Fund Loan	0	0	0	0	0%	0	66,600
TOTAL EXPENDITURES		418,439	672,477	1,605,025	110,083	7%	1,554,641	1,132,865

CONSERVATION TRUST FUND

<u>Account #</u>	<u>Account Title</u>	<u>Actual 12/31/2014</u>	<u>Actual 12/31/2015</u>	<u>Budgeted 12/31/2016</u>	<u>1st 8 Months 8/31/2016</u>	<u>% of 2016 Budget</u>	<u>Anticipated 2016</u>	<u>Proposed Budget 2017</u>
REVENUE								
209-08-3610	Investment Earnings	199	230	200	187	94%	250	250
209-08-3701	Lottery Receipts	63,595	64,466	65,000	44,114	68%	65,000	66,000
209-08-3710	Entitlements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>0</u>
Total Current Revenue		63,794	64,695	65,200	44,302	68%	65,250	66,250
Beginning Fund balance		<u>368,741</u>	<u>432,535</u>	<u>316,735</u>	<u>317,230</u>	<u>100%</u>	<u>317,230</u>	<u>382,480</u>
TOTAL CTF REVENUE		432,535	497,230	381,935	361,532	95%	382,480	448,730
EXPENDITURE								
209-15-5908	Holiday Lighting	0	0	0	0	0%	0	0
209-15-5909	Senior Support	0	0	0	0	0%	0	0
209-15-5931	Lion's Hall Expansion	0	0	0	0	0%	0	0
209-15-5932	Fireworks	0	0	0	0	0%	0	0
209-15-5933	Senior's Van	0	0	0	0	0%	0	0
209-15-5934	Trans. To General Fund - CAC	0	0	0	0	0%	0	0
209-15-5935	Ball Park & Bleachers	0	0	0	0	0%	0	0
209-15-5936	Trans. To Park Fund	0	180,000	0	0	0%	0	0
209-15-5937	Trans. To General Fund - Rec.	0	0	0	0	0%	0	0
209-56-5210	Park Fund Transfer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>0</u>
TOTAL CTF EXPENDITURES		<u>0</u>	<u>180,000</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>0</u>
Year End Fund Balance		<u>432,535</u>	<u>317,230</u>	<u>381,935</u>	<u>361,532</u>	<u>95%</u>	<u>382,480</u>	<u>448,730</u>

PARK FUND

<u>Account #</u>	<u>Account Title</u>	<u>Actual 12/31/2014</u>	<u>Actual 12/31/2015</u>	<u>Budgeted 12/31/2016</u>	<u>1st 8 Months 8/31/2016</u>	<u>% of 2016 Budget</u>	<u>Anticipated 2016</u>	<u>Proposed Budget 2017</u>
REVENUE								
TAX REVENUE								
210-01-3130	Sales Tax	286,944	345,373	281,896	272,889	97%	409,334	410,000
210-01-3140	Use Tax Building Materials	214,682	270,900	154,805	272,776	176%	409,164	270,203
210-01-3315	MV Sales/Use Tax	164,356	184,983	290,000	196,688	68%	298,012	96,000
210-01-3700	Open Space Sales Tax	<u>190,388</u>	<u>202,065</u>	<u>210,000</u>	<u>129,426</u>	<u>62%</u>	<u>205,438</u>	<u>210,000</u>
	TOTAL TAXES	856,369	1,003,322	936,701	871,779	93%	1,321,948	986,203
FEES & PERMITS								
210-02-3381	Trail Impact Fee	6,300	101,100	56,250	101,250	180%	120,000	78,750
210-02-3620	BP Park Impact Fee	<u>179,400</u>	<u>216,800</u>	<u>125,000</u>	<u>207,200</u>	<u>166%</u>	<u>248,000</u>	<u>175,000</u>
	TOTAL FEES & PERMITS	185,700	317,900	181,250	308,450	170%	368,000	253,750
REC FEES & CHARGES								
210-05-3174	Field Rentals	0	0	0	1,044	0%	1,566	1,500
210-05-3175	Recreation Fees	57,391	66,701	65,075	66,312	102%	75,354	80,000
210-05-3177	Batting Cages Fees/Sales	<u>2,210</u>	<u>1,649</u>	<u>2,538</u>	<u>2,411</u>	<u>95%</u>	<u>2,500</u>	<u>2,500</u>
	TOTAL REC FEES & CHARGES	59,602	68,350	67,613	69,767	103%	79,420	84,000
Misc. Revenue								
210-08-3505	Misc. Grants / Contributions	25,750	5,500	0	500	0%	500	0
210-08-3610	Investment Earnings	270	519	300	1,088	363%	1,623	1,000
210-08-3635	Poudre RE-1 Irrig. Fees	4,866	0	0	0	0%	0	0
210-08-3645	GOCO Grants	0	0	0	0	0%	0	0
210-08-3650	WCP Loan Proceeds	2,400,000	0	0	0	0%	0	0
210-08-3690	Miscellaneous Revenue	1,644	466	250	0	0%	350	250
210-08-3805	Grants (Misc)	0	0	0	0	0%	0	0
210-08-3807	Windsor Ditch Ped. Bridge Grnt	0	0	0	0	0%	0	0
210-08-3910	Sale of Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,309</u>	<u>0%</u>	<u>1500</u>	<u>500</u>
	TOTAL MISC.	2,432,531	6,484	550	2,897	527%	3,973	1,750
210-09-3201	Transfer-In From General Fund	0	350,000	0	0	0%	0	0
210-09-3800	Transfer-In From Cons. Trust	<u>0</u>	<u>180,000</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>0</u>
	TOTAL TRANSFERS	0	530,000	0	0	0%	0	0
Total Current Revenue		3,534,202	1,926,056	1,186,114	1,252,893	106%	1,773,342	1,325,703
Beginning Fund Balance		1,045,437	3,291,449	149,850	438,094	292%	438,094	935,626
TOTAL FUNDS AVAILABLE		4,579,639	5,217,505	1,335,964	1,690,986	127%	2,211,435	2,261,329
TOTAL PARK FUND EXPEND.		1,288,644	4,782,094	1,300,701	723,538	56%	1,275,810	1,533,463
Accounting Adjustments		455	2,682					
Year End Fund Balance		3,291,449	438,094	35,263	967,448	2744%	935,626	727,866
						TABOR RES.		32.19%

<u>Account #</u>	<u>Account Title</u>	<u>Actual 12/31/2014</u>	<u>Actual 12/31/2015</u>	<u>Budgeted 12/31/2016</u>	<u>1st 8 Months 8/31/2016</u>	<u>% of 2016 Budget</u>	<u>Anticipated 2016</u>	<u>Proposed Budget 2017</u>
EXPENDITURE								
ADMINISTRATIVE								
210-15-5100	Wages & Salaries	37,949	45,474	50,072	26,612	53%	50,072	52,458
210-15-5102	Benefits	11,628	12,681	14,038	7,283	52%	14,038	15,472
210-15-5214	Office Supplies	1,948	2,736	2,250	1,630	72%	2,763	2,800
210-15-5226	Executive Search	780	0	0	839	0%	1,423	0
210-15-5311	Postage	101	101	100	50	50%	85	100
210-15-5329	HOA Fees	360	360	750	360	48%	360	360
210-15-5331	Publishing & Legal Notices	63	0	75	38	51%	64	75
210-15-5335	Dues & Subscriptions	540	539	600	541	90%	541	600
210-15-5338	Bank Service Charges	0	86	100	0	0%	-	0
210-15-5345	Telephone Services	2,437	3,235	2,500	1,880	75%	3,186	3,200
210-15-5353	Audit Fee	1,554	1,822	2,000	469	23%	3,995	4,000
210-15-5363	R&M Computer/Office Equip.	144	317	250	196	78%	332	350
210-15-5380	Travel & Training	188	443	350	314	90%	532	550
210-15-5382	Network Administration	390	420	400	195	49%	390	400
210-15-5384	Internet Service	962	1,033	1,050	726	69%	1,230	1,250
210-15-5386	E-Mail Services	0	0	0	443	0%	750	1,000
210-15-5495	Miscellaneous	24	249	150	0	0%	150	200
210-15-5510	Insurance & Bonds	4,330	4,442	9,600	12,860	134%	13,000	13,650
210-15-5562	County Clerk Fees	8,218	9,249	9,000	9,834	109%	14,901	4,800
210-15-5579	Software License/Support	1,818	1,818	1,900	1,395	73%	2,365	2,400
210-15-5639	WCP Loan Fees	10,000	0	0	0	0%	-	0
210-15-5947	Copier Expense	<u>2,147</u>	<u>1,920</u>	<u>1,250</u>	<u>1,009</u>	<u>81%</u>	<u>1,710</u>	<u>1,800</u>
TOTAL ADMIN. EXPENDITURES		85,583	86,925	96,435	66,675	69%	111,888	105,465
OPERATIONS								
210-34-5100	Wages & Salaries	102,465	95,457	130,304	65,753	50%	130,304	133,357
210-34-5102	Benefits	33,527	30,785	39,255	20,406	52%	39,255	40,568
210-34-5221	Pond Chemicals	0	1,383	1,500	0	0%	0	1,500
210-34-5231	Fuel, Oil & Grease	1,603	1,483	2,000	819	41%	1,388	2,000
210-34-5233	R&M- Machinery & Equip. Parts	5,013	6,510	6,000	2,443	41%	4,141	6,000
210-34-5234	Irrig. Water Assessments	580	349	4,310	250	6%	424	4,310
210-34-5237	Irrig. Sys. Supplies/Repairs	6,594	6,461	7,500	4,474	60%	7,583	10,000
210-34-5239	Wells & Well Houses	1,300	1,355	500	159	32%	269	500
210-34-5241	Shop Supplies	3,410	5,145	1,750	2,010	115%	3,406	5,000
210-34-5244	Tires & Tubes	950	846	1,250	125	10%	212	1,250
210-34-5252	Tree Replacement & Trimming	4,279	960	6,000	4,766	79%	8,078	12,000
210-34-5253	Tree Spraying	7,170	7,151	10,000	8,926	89%	15,128	14,000
210-34-5254	Parks Playground & General R&M	0	0	20,000	4,745	24%	8,043	20,000
	Splash Pad Chemicals	0	0	0	0	0%	0	7,000
210-34-5341	Electricity	17,607	4,109	2,500	7,249	290%	12,286	18,000
210-34-5342	Water	22,331	22,805	20,000	11,865	59%	20,111	22,500
210-34-5343	Sewer	167	177	300	343	114%	582	750
210-34-5344	Natural Gas	680	660	750	285	38%	571	750
210-34-5346	Storm Drainage	827	878	700	858	123%	1,453	1,500
210-34-5365	Toilet Rental	10,420	9,963	11,500	6,435	56%	10,907	11,500
210-34-5366	Services - Parks & Lawn Care	44,245	40,610	60,000	36,598	61%	62,031	65,000
210-34-5370	Safety Workwear Allowance	383	342	400	185	46%	314	400
210-34-5372	Uniforms	0	55	1,175	915	78%	1,552	1,750
210-34-5380	Travel & Training	0	60	250	83	33%	140	250
210-34-5397	Weed Control	498	346	2,000	0	0%	-	2,000
210-34-5420	Small Parks Equipment	0	0	0	112	0%	190	1,500
210-34-5422	Small Tools	936	1,656	1,250	902	72%	1,529	1,750
210-34-5423	Sand, Gravel, Mulch	1,918	442	1,800	1,073	60%	1,819	12,000
210-34-5495	Miscellaneous	897	770	500	179	36%	303	500
210-34-5533	Equipment Rental	0	145	1,250	0	0%	250	1,250
210-34-5941	Safety & First Aid Kits	<u>155</u>	<u>925</u>	<u>300</u>	<u>0</u>	<u>0%</u>	<u>300</u>	<u>300</u>
TOTAL OPERATIONS		267,955	241,828	335,044	181,960	54%	332,569	399,185

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
RECREATION								
210-51-5100	Wages & Salaries	115,678	126,157	158,254	85,156	54%	158,254	169,777
210-51-5102	Benefits	34,443	33,111	39,243	21,776	55%	39,243	45,337
210-51-5140	Youth Soccer	3,343	3,878	7,330	5,067	69%	5,693	7,330
210-51-5141	Summer Soccer	308	0	1,970	0	0%	-	1,970
210-51-5142	Youth Football	1,371	1,584	2,217	2,969	134%	4,431	4,500
210-51-5144	Youth Baseball	3,033	7,590	4,700	3,334	71%	4,976	5,000
210-51-5146	Youth Basketball	696	1,328	2,208	0	0%	-	2,208
210-51-5148	Youth Volleyball	1,283	1,525	2,031	1,403	69%	2,094	2,100
210-51-5149	Youth Tennis	0	0	3,300	0	0%	-	3,300
210-51-5160	Adult Dodgeball	0	0	335	0	0%	-	335
210-51-5162	Adult Softball	3,004	2,679	6,743	11,041	164%	16,479	17,000
210-51-5163	Adult Flag Football	0	0	440	0	0%	-	440
210-51-5164	Adult Volleyball	1,380	620	3,810	960	25%	1,433	1,500
210-51-5165	NCSO Referees	0	0	7,000	3,785	54%	5,649	6,500
210-51-5181	Rec. Prog. Supplies/Exp.	13,513	10,826	35,375	8,841	25%	13,195	15,000
210-51-5183	Batting Cages - Maint. & Oper.	556	202	4,500	1,696	38%	1,850	2,000
210-51-5185	Batting Cages - Electricity	813	1,286	1,000	1,918	192%	2,000	2,500
210-51-5191	Enrichment Classes	0	0	0	42	0%	63	250
	TOTAL REC.	179,421	190,786	280,456	147,989	53%	255,363	287,047
NON-DEPRECIABLE CAP. (Operations)								
210-70-5721	Parks Master Plan	0	9,500	0	0	0%	0	0
210-70-5727	Water Rental	1,200	0	0	0	0%	0	0
210-70-5775	Viewpoint Park Pump-Mjr Repair	0	4,748	0	0	0%	0	0
210-70-5779	PAB Items	0	0	80,000	7,724	10%	27,000	133,000
210-70-5790	GIS/Mapping	7,082	992	2,500	663	27%	1,000	1,000
	WCP - Pump House Renovation	0	0	0	0	0%	0	4,750
210-70-5824	Disk Golf Course	1,500	1,050	0	0	0%	0	0
210-70-5883	Replacement / New Equipment	0	874	0	2,198	0%	3,281	3,500
210-70-5911	D-T Skateboard Park	1,334	215	1,000	0	0%	1,000	1,000
210-70-5942	Windsor Ditch Pedest. Bridge	0	18,000	0	0	0%	0	0
210-70-5948	Computer Equip./Software	0	0	0	280	0%	418	500
210-70-5949	Office Equipment	186	414	500	0	0%	350	500
	Total Operations - ND-Cap.	11,302	35,793	84,000	10,865	13%	33,049	144,250
NON-DEPRECIABLE CAP. (Rec.)								
210-70-5168	Computer Equip./Software (Rec)	0	0	4,500	0	0%	1,000	2,500
210-70-5773	Ball Field Infield Renovation	2,050	0	0	0	0%	0	0
210-70-5778	Ice Maker	0	639	3,500	0	0%	3,500	0
210-70-5806	Surv. Camera-Batting cages	0	0	1,500	0	0%	1,500	0
210-70-5809	Dugout Cover & Bench (PSD Mch)	0	0	3,200	0	0%	3,200	0
	Lawn Edger	0	0	0	0	0%	0	3,000
210-70-5825	Repair & Paint Gator Shed	0	0	1,000	0	0%	1,000	0
210-70-5831	Rec. Equipment Trailer	0	0	3,000	850	28%	850	0
210-70-5836	Laser Level Ballfields	0	0	2,500	0	0%	2,500	0
210-70-5838	Field Prep. Equipment	0	0	1,750	892	51%	1,750	0
210-70-5839	Wi-Fi @ WCP Ballfields	0	0	800	0	0%	800	0
	Total Recreation - ND-Cap.	2,050	639	21,750	1,742	8%	16,100	5,500
	Total All - ND-Cap.	13,352	36,432	105,750	12,606	12%	49,149	149,750

<u>Account #</u>	<u>Account Title</u>	<u>Actual 12/31/2014</u>	<u>Actual 12/31/2015</u>	<u>Budgeted 12/31/2016</u>	<u>1st 8 Months 8/31/2016</u>	<u>% of 2016 Budget</u>	<u>Anticipated 2016</u>	<u>Proposed Budget 2017</u>
CAPITAL OUTLAY								
210-80-5168	Computer Equip/Software (Rec)	0	2,217	0	0	0%	0	0
210-80-5466	Air Compressor	0	0	8,000	0	0%	0	13,000
210-80-5804	Ballfield Fence	11,106	0	0	0	0%	0	0
210-80-5808	WCP Design	97,566	10,077	0	0	0%	0	0
210-80-5815	Mower	0	0	18,000	17,985	100%	17,985	0
210-80-5856	WCP - Completion	612,334	4,110,565	0	101,816	0%	105,000	0
	Park Meadows (Redmon) Well Develc	0	0	0	0	0	0	71,000
	Concrete Trail System (Wellville)	0	0	0	0	0	0	50,000
	Utility Vehicle & RAHN Groomer	0	0	0	0	0	0	14,000
	Park Equipment Replacement							5,000
210-80-5863	Winnick Park Development	0	57,812	0	0	0%	0	0
210-80-5871	New 1/2 Ton P/U	0	0	11,000	11,840	108%	11,840	12,500
210-80-5872	New 1 Ton P/U Truck	9,935	0	0	0	0%	0	0
210-80-5942	Windsor Ditch Pedest. Bridge	9,852	0	160,000	2,995	2%	80,000	80,000
210-80-5943	Practice Baseball Field	0	0	0	0	0%	0	12,500
210-80-5944	Trail Design Jeff. to Wash.	0	0	0	32	0%	43000	0
	Trail Easement Acquisition	0	0	0	0	0%	0	50,000
210-80-5948	Computer Equip./Software	1,436	908	2,000	0	0%	0	0
210-80-5954	Trail WDPB to Man-O-War	0	0	15,000	0	0%	0	15,000
210-80-5966	Skid Loader	0	11,770	0	0	0%	0	0
	Total Capital Outlay	742,229	4,193,349	214,000	134,668	63%	257,825	323,000
210-90-5630	WCP - Principal	0	17,581	215,852	143,471	66%	215,852	220,891
210-90-5632	WCP - Interest	104	15,193	53,164	36,169	68%	53,164	48,125
		104	32,774	269,016	179,640	67%	269,016	269,016
	TOTAL EXPENDITURES	1,288,644	4,782,094	1,300,701	723,538	56%	1,275,810	1,533,463

LIBRARY TRUST FUND

<u>Account #</u>	<u>Account Title</u>	<u>Actual</u> <u>12/31/2014</u>	<u>Actual</u> <u>12/31/2015</u>	<u>Budgeted</u> <u>12/31/2016</u>	<u>1st 8</u> <u>Months</u> <u>8/31/2016</u>	<u>% of</u> <u>2016</u> <u>Budget</u>	<u>Anticipated</u> <u>2016</u>	<u>Proposed</u> <u>Budget</u> <u>2017</u>
REVENUE								
255-02-3372	Library Impact Fees	46,750	57,500	30,000	56,250	188%	65,000	43,750
255-08-3369	Lib. Spec. Contrib./Grants	0	0	175	0	0%	175	175
255-08-3373	Contributions/Fines/Misc.	<u>0</u>	<u>200</u>	<u>200</u>	<u>0</u>	<u>0%</u>	<u>200</u>	<u>200</u>
TOTAL CURRENT REVENUE		46,750	57,700	30,375	56,250	185%	65,375	44,125
<i>Beginning Fund balance</i>		199,686	228,863	262,063	267,013	102%	267,013	310,113
TOTAL AVAILABLE		246,436	286,563	292,438	323,263	111%	332,388	354,238
EXPENDITURE								
255-55-5369	Lib. Spec. Contrib./Grants	1,678	0	175	0	0%	175	175
255-56-5739	Transfer To General Fund	<u>15,895</u>	<u>19,550</u>	<u>10,200</u>	<u>0</u>	<u>0%</u>	<u>22,100</u>	<u>14,875</u>
TOTAL EXPENDITURE		17,573	19,550	10,375	0	0%	22,275	15,050
<i>Year End Fund Balance</i>		<u>228,863</u>	<u>267,013</u>	<u>282,063</u>	<u>323,263</u>	<u>115%</u>	<u>310,113</u>	<u>339,188</u>

CERTIFICATION OF VALUATION BY LARIMER COUNTY ASSESSOR

Name of Jurisdiction: **035 - TOWN OF WELLINGTON**

New Entity: No

IN LARIMER COUNTY ON 12/2/2016

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1), C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2016 IN LARIMER COUNTY, COLORADO

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$69,253,630
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: *	\$71,365,260
3. LESS TIF DISTRICT INCREMENT, IF ANY:	\$0
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$71,365,260
5. NEW CONSTRUCTION: **	\$4,081,820
6. INCREASED PRODUCTION OF PRODUCING MINES: #	\$0
7. ANNEXATIONS/INCLUSIONS:	\$14,129
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: #	\$0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD ## OR LAND (29-1-301(1)(b) C.R.S.):	\$0
10. TAXES COLLECTED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1))(a) C.R.S.):	\$0.00
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a) C.R.S.) and (39-10-114(1)(a)(I)(B) C.R.S.):	\$2,533.15

* This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec.20(8)(b), Colo.

** New construction is defined as: Taxable real property structures and the personal property connected with the structure.

Jurisdiction must submit respective certifications (Forms DLG 52 AND 52A) to the Division of Local Government in order for the values to be treated as growth in the limit calculation.

Jurisdiction must apply (Forms DLG 52B) to the Division of Local Government before the value can be treated as growth in the limit calculation.

USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY

IN ACCORDANCE WITH THE PROVISION OF ARTICLE X, SECTION 20, COLO CONST, AND 39-5-121(2)(b), C.R.S. THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2016 IN LARIMER COUNTY, COLORADO ON AUGUST 25, 2016

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: @	\$673,978,050
ADDITIONS TO TAXABLE REAL PROPERTY:	
2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: !	\$47,501,600
3. ANNEXATIONS/INCLUSIONS:	\$177,500
4. INCREASED MINING PRODUCTION: %	\$0
5. PREVIOUSLY EXEMPT PROPERTY:	\$0
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	\$0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT:	\$0
(If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)	
DELETIONS FROM TAXABLE REAL PROPERTY:	
8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	\$132,330
9. DISCONNECTIONS/EXCLUSION:	\$0
10. PREVIOUSLY TAXABLE PROPERTY:	\$0

@ This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.

! Construction is defined as newly constructed taxable real property structures.

% Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS : 1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY:----->	\$0
---	-----

NOTE: All levies must be Certified to the Board of County Commissioners NO LATER THAN DECEMBER 15, 2016

Data Date: 12/1/2016

CERTIFICATION OF TAX LEVIES

December 13, 2016

Larimer County Board of Commissioners
PO Box 1190
Fort Collins, CO 80522

Dear Commissioners:

For the year 2017:

The Board of Trustees of the Town of Wellington hereby certifies a total levy of:
To be extended by you upon the total assessed valuation of:
To Produce Revenue of:

13.669
\$71,365,260.00
\$975,491.74

It is requested that these levies be separately identified in all tax statements.

The levies and revenue are for the following purposes:

CATEGORY	LEVY (Mills)	REVENUE
1. General Operating Expenditures	12.439	\$887,712.47
2. Tax Credits	0.000	\$0.00
3. Refunds/Abatements	0.000	\$0.00
SUBTOTAL	12.439	\$887,712.47
4. General Obligation Bonds	1.230	\$87,779.27
5. Contractual Obligations Approved at Election	0.000	\$0.00
6. Capital Expenditures levied pursuant to 29-2-301 (1.2) or 29-1-302(1.5) C.R.S. (Counties and Municipalities Only)	0.000	\$0.00
7. Expenses Incurred in Reappraisal Ordered or Conducted by State Board (County Only)	0.000	\$0.00
8. Payment of Excess State Equalization payments to School Districts (County Only)	0.000	\$0.00
9. Other (specify)	0.000	\$0.00
TOTAL	13.669	\$975,491.74

0.013669

Contact Person: Patty Lundy - Daytime Phone #: 970-568-3381

Signed _____ Title: Town Administrator
Larry Lorentzen

NOTE: Certification must be to three decimal places only. Send copy to Division of Local Government. If you are located in more than one county, please list all counties here:

ORDINANCE 24 – 2016

AN ORDINANCE ADOPTING THE BUDGET FOR THE TOWN OF WELLINGTON, COLORADO FOR THE CALENDAR YEAR BEGINNING THE 1ST DAY OF JANUARY, 2017, AND ENDING THE LAST DAY OF DECEMBER, 2017, ESTIMATING THE AMOUNT OF MONEY NECESSARY TO BE RAISED BY TAX LEVY BASED ON THE SAID BUDGET SO ADOPTED; ESTIMATING THE AMOUNT OF MONEY TO BE DERIVED FROM OTHER REVENUE SOURCES; SETTING FORTH ESTIMATED EXPENDITURES FOR EACH, AND DECLARING AN EMERGENCY.

WHEREAS, the Town Administrator has been designated to prepare the annual budget for Wellington, Colorado, for the calendar year beginning January 1, 2017, and ending December 31, 2017, and has prepared the said budget and has submitted it to the Board of trustees; and

WHEREAS, the Board of Trustees has considered all relevant factors concerning the budget and made all adjustments to the budget deemed appropriate and proper; and

WHEREAS, the Board of Trustees is required by state law to adopt an annual budget prior to December 15, 2016,

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES FOR THE TOWN OF WELLINGTON, COLORADO:

SECTION 1. That the estimated revenue for the various funds of the Town of Wellington:

General Fund	\$ 7,076,529
Street Fund	\$ 2,609,111
Conservation Trust Fund	\$ 448,730
Water Fund	\$17,338,752
Sewer Fund	\$ 8,238,369
Storm Drainage Fund	\$ 1,172,656
Park Fund	\$ 2,261,329
Library Trust Fund	<u>\$ 354,238</u>
TOTAL	\$ 39,499,714

SECTION 2. That the estimated expenditures for each fund of the Town of Wellington are as follows:

General Fund	\$3,412,267
Street Fund	\$2,461,987
Conservation Trust Fund	\$ 0
Water Fund	\$7,595,959
Sewer Fund	\$1,879,184
Storm Drainage Fund	\$1,132,865
Park Fund	\$1,533,463
Library Trust Fund	<u>\$ 15,050</u>
TOTAL	\$18,030,775

SECTION 3. That the budget for the Town of Wellington, Colorado for the calendar year beginning January 1, 2017 and ending December 31, 2017, as heretofore submitted to the Board of Trustees by the Town Administrator, and as changed and amended by the Board of Trustees be, and the same hereby is adopted and approved as the budget for the Town of Wellington for the said fiscal year.

SECTION 4. That the budget herein approved and adopted shall be signed by the Mayor and the Town Clerk and made a part of the public records of the Town of Wellington.

SECTION 5. In the opinion of the Board of Trustees of the Town of Wellington, Larimer County, Colorado, this ordinance is necessary for the immediate protection and preservation of the public health, safety, convenience, and general welfare, and is enacted for that purpose and shall be in full force and effect after passage.

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON AND ORDERED PUBLISHED THIS 13TH DAY OF DECEMBER, 2016, AND ORDERED TO BECOME EFFECTIVE IMMEDIATELY UPON ADOPTION.

PUBLISHED IN FULL IN THE "Fort Collins Coloradoan" ON THE _____ DAY OF December, 2016.

Tim Singewald, Mayor

ATTEST:

Larry Lorentzen, Town Administrator/Town Clerk

ORDINANCE 25 - 2016

**AN ORDINANCE LEVYING TAXES FOR THE YEAR 2016
TO DEFRAY COSTS OF MUNICIPAL GOVERNMENT OF
WELLINGTON, COLORADO, FOR THE CALENDAR YEAR
BEGINNING JANUARY 1, 2017, AND ENDING DECEMBER
31, 2017, AND DECLARING AN EMERGENCY.**

WHEREAS, the Board of Trustees of the Town of Wellington has adopted the annual budget for the calendar year beginning January 1, 2016, and ending December 31, 2016, in accordance with the Local Government Budget Law, on December 8th, 2015; and

WHEREAS, the amount of money necessary to balance the budget for general operating expenses is **\$887,712**; and

WHEREAS, the amount of money necessary to balance the budget for bonds and interest is **\$87,779**; and

WHEREAS, the 2016 valuation for assessment for the Town of Wellington as certified by Larimer County Assessor is **\$71,365,260**; and

WHEREAS, the Board of Trustees is required by C.R.S. 39-5-128, to certify the mill levy to the Larimer County Board of County Commissioners not later than December 15, 2016.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO:

SECTION 1. That for the purpose of meeting all general operating expenses of Wellington, Colorado, during the calendar year beginning January 1, 2017 and ending December 31, 2017, there is hereby levied a tax of **12.439** mills upon each dollar of the total assessed valuation of all taxable property within the Town of Wellington for the year 2016.

SECTION 2. That for the purposes of meeting all bonds and interest expenses of Wellington, Colorado, during the calendar year beginning January 1, 2017 and ending December 31, 2017, there is hereby levied a tax of **1.230** mills upon each dollar of the total assessed valuation of all taxable property within the Town of Wellington for the year 2016.

SECTION 3. That the Town Clerk is hereby authorized and directed to immediately certify to the County Commissioners of Larimer County, Colorado, the total tax levy for the Town of Wellington, Colorado, as is herein set forth.

SECTION 4. In the opinion of the Board of Trustees of the Town of Wellington, Larimer County, Colorado, this Ordinance is necessary for the immediate protection and preservation of the public health, safety, convenience, and general welfare and it is enacted for that purpose and shall be in full force and effect after passage and publication.

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON
AND ORDERED PUBLISHED THIS 13th DAY OF December, 2016, AND ORDERED TO
BECOME EFFECTIVE IMMEDIATELY UPON ADOPTION.

PUBLISHED IN FULL IN THE "Fort Collins Coloradoan" ON THE _____ DAY OF
December, 2016.

Tim Singewald, Mayor

ATTEST:

Larry Lorentzen, Town Administrator/Town Clerk

ORDINANCE 26 - 2016

AN ORDINANCE APPROPRIATING SUMS OF MONEY TO DEFRAY EXPENSES AND LIABILITIES OF THE TOWN OF WELLINGTON, COLORADO FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING ON DECEMBER 31, 2017, AND DECLARING AN EMERGENCY.

WHEREAS, the Board of Trustees of the Town of Wellington, Colorado has by ordinance made the proper tax levy upon each dollar of the total assessed valuation of all taxable property within the limits of the Town, such levy representing the amount of taxes for the Town's purposes necessary to provide for payments during the 2017 calendar year of all properly authorized demands upon the Treasury; and

WHEREAS, the Board of Trustees of the Town of Wellington, Colorado, is now desirous of making appropriations for ensuing calendar year 2017; and

WHEREAS, the Board of Trustees is required by state law to adopt an annual appropriations ordinance prior to December 15, 2016,

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO:

SECTION 1. The following appropriations are hereby made for the Town of Wellington, Larimer County, Colorado, for the calendar year beginning January 1, 2017, and ending December 31, 2017:

General Fund	\$3,412,267
Street Fund	\$2,461,987
Conservation Trust Fund	\$0
Water Fund	\$7,595,959
Sewer Fund	\$1,879,184
Storm Drainage Fund	\$1,132,865
Park Fund	\$1,533,463
Library Trust Fund	<u>\$15,050</u>
TOTAL	\$18,030,775

SECTION 2. In the opinion of the Board of Trustees of the Town of Wellington, Larimer County, Colorado, this Ordinance is necessary for the immediate protection and preservation of the public safety, convenience, and general welfare, and it is enacted for that purpose and shall be in full force and effect after passage.

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON AND ORDERED PUBLISHED THIS 13th DAY OF DECEMBER, 2016, AND ORDERED TO BECOME EFFECTIVE IMMEDIATELY UPON ADOPTION.

PUBLISHED IN FULL IN THE "Fort Collins Coloradoan" ON THE _____ DAY of December, 2016.

ATTEST:

Tim Singewald, Mayor

Larry Lorentzen, Town Administrator/ Town Clerk

AGENDA ITEM SUMMARY SHEET
Town Board Meeting – December 13, 2016

ITEM# : 2

SUBJECT: Ordinance 27-2016 Minor Subdivision Amending Lots 5 & 6 Boxelder Business Park to be One Lot.

RECOMMENDATION: Adopt Ordinance 27-2016

Proposal

The Applicant is previously received site plan approval to develop Lots 5 and 6, Boxelder Business Park, as one site with three buildings and common interior parking lot. The existing subdivision plat includes a 20 foot utility and drainage easement along the lot line separating lots 5 and 6 which has a existing telephone line. The applicant plans on relocating the line as part of the development and constructing one of the three buildings on the site over the lot line and easement necessitating a revised plat to eliminate the lot line and easement.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission at the conclusion of public hearings on December 5, 2016 recommended approval of the proposed Subdivision without conditions

ORDINANCE 27-2016

AN ORDINANCE RELATING TO PLAT APPROVAL FOR A REPLAT OF LOT 5 AND LOT 6 OF A REPLAT OF LOTS 1, 2, 3, AND 4 AND A PART OF A PRIVATE ROAD BOXELDER BUSINESS PARK LOCATED IN THE SOUTHEAST ONE-QUARTER OF SECTION 28 TOWNSHIP 9 NORTH, RANGE 68 WEST OF THE 6TH P.M. TOWN OF WELLINGTON, COUNTY OF LARIMER, STATE OF COLORADO, FOR THE PURPOSE OF ELIMINATING LOT LINES CREATING ONE PARCEL

WHEREAS, Pieper Enterprises, 2424 Newport Court, Fort Collins Colorado, has requested approval of a Minor Subdivision Plat for a Replat of Lot 5 and Lot 6, Replat Lots 1,2,3 and 4 and Part of a Private Road, Boxelder Business Park, eliminating the interior lot line and creating one parcel; and

WHEREAS, the notices have been given and the public hearings required by the Wellington Municipal Code have been held; and

WHEREAS, the Planning Commission by motion on December 5, 2016 recommended approval of the plat; and

WHEREAS, the Board of Trustees of the Town of Wellington has found the application to be in substantial compliance with the requirements of the Wellington Municipal Code

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO:

SECTION 1: The Final Plat for the Replat of Lot 5 and Lot 6 of a replat of Lots 1, 2 3 and 4 and part of a private road, Boxelder Business Park, located in the Southeast one-quarter of Section 28 Township 9 North, Range 68 West of the 6TH P.M. Town of Wellington, County of Larimer, State of Colorado, is hereby approved as a Minor Subdivision in accordance with the Wellington Municipal Code.

SECTION 2: Repealer. The Board of Trustees hereby declares that should any section, paragraph, sentence, word or other portion of this Ordinance or the rules and regulations adopted herein be declared invalid for any reason, such invalidity shall not affect any other portion of this Ordinance or said rules and regulations, and the Board of Trustees hereby declares that it would have passed all other portions of this Ordinance and adopted all other portions of said rules and regulations, independent of the elimination here from of any such portion which may be declared invalid.

SECTION 3: Necessity. In the opinion of the Board of Trustees of the Town of Wellington, this ordinance is necessary for the preservation and protection of the health, safety, welfare and property of the inhabitants and owners of property in the Town of Wellington.

SECTION 4: Penalty. Any persons, firm or corporation violating this Ordinance or any provisions of applicable state law, is guilty of a violation of this ordinance and, upon conviction thereof, shall be punished by a fine of not more than ONE THOUSAND (\$1,000) DOLLARS, or by imprisonment for not more than ONE (1) YEAR, or both such fine and imprisonment. Each day during which such violation continues, shall be deemed a separate offense.

SECTION 5: Certification. The Town Clerk shall certify to the passage of this ordinance and make not less than three copies of the adopted Code available for inspection by the public during regular business hours. Furthermore, the Mayor's signature shall be affixed to the plat and attested by the Town Clerk.

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON AND ORDERED TO BECOME PUBLISHED THIS 13TH DAY OF DECEMBER, 2016 AND ORDERED TO BECOME EFFECTIVE 30 DAYS FROM THE DATE OF PUBLICATION.

Tim Singewald, Mayor

ATTEST:

Larry Lorentzen, Town Administrator/Clerk

PUBLISHED BY TITLE THE _____ DAY OF _____, 2016, IN "THE COLORADOAN".

Larry Lorentzen, Town Administrator/Clerk

**A REPLAT OF LOT 5 AND LOT 6
OF A REPLAT OF LOTS 1, 2, 3, AND 4 AND A PART OF A PRIVATE ROAD
BOXELDER BUSINESS PARK
LOCATED IN THE SOUTHEAST ONE-QUARTER OF SECTION 28
TOWNSHIP 9 NORTH, RANGE 68 WEST OF THE 6TH P.M.
TOWN OF WELLINGTON, COUNTY OF LARIMER, STATE OF COLORADO**

LEGAL DESCRIPTION:
Lots 5 and 6, Replat of Lots 1, 2, 3, and 4 and a Part of a Private Road, Boxelder Business Park, County of Larimer, State of Colorado.
(A REPLAT OF LOTS 1, 2, 3, AND 4 AND A PART OF A PRIVATE ROAD, BOXELDER BUSINESS PARK was recorded September 29, 2006 at Reception No. 2006-0074107 of the Larimer County records.)

DEDICATION OF PUBLIC PROPERTY:
The owner of the real property described in this Plat has caused the real property to be surveyed, laid out and sub-divided under the name of A REPLAT OF LOT 5 AND LOT 6 OF A REPLAT OF LOTS 1, 2, 3, AND 4 AND A PART OF A PRIVATE ROAD, BOXELDER BUSINESS PARK, and does hereby sell, grant, dedicate, and convey to the Town of Wellington in fee simple, free and clear of all liens and encumbrances, and set apart all of the streets, roads, alleys, easements, and other public ways and places as shown on the accompanying plat to the use of the public forever. The owner shall be responsible for construction and maintenance of all improvements of said streets, alleys, easements, public ways and places, until acceptance of maintenance therefor by the Town as provided in the Wellington Municipal Code.
Executed this _____ day of _____, 20____.

Curtis A. Bridges
STATE OF COLORADO
COUNTY OF LARIMER
The foregoing instrument was acknowledged before me this _____ day of _____, 20____.
WITNESS my hand and official seal.
My commission expires: _____
Notary Public

CERTIFICATE OF TITLE:
I, _____, an attorney licensed to practice law in the State of Colorado, certify to the Town of Wellington, Colorado, that I have examined the title to the property being sub-divided and being dedicated to the Town of Wellington, Colorado, and that all owners and proprietors as defined by CRS §31-23-111 have signed this plat.

PLANNING COMMISSION CERTIFICATE:
Approved this _____ day of _____, 20____, by the Town Planning and Zoning Commission, Wellington, Colorado.

CHAIRMAN _____

BOARD OF TRUSTEES CERTIFICATE:
Approved this _____ day of _____, 20____, by the Board of Trustees, Wellington, Colorado. This approval is conditioned upon all expenses involving necessary improvements for all utility services, paving, grading, land-scaping, curbs, gutters, street lights, street signs and sidewalks shall be financed by others and not the Town.

MAYOR _____
ATTEST _____

TOWN CLERK _____

AREA TABULATION:

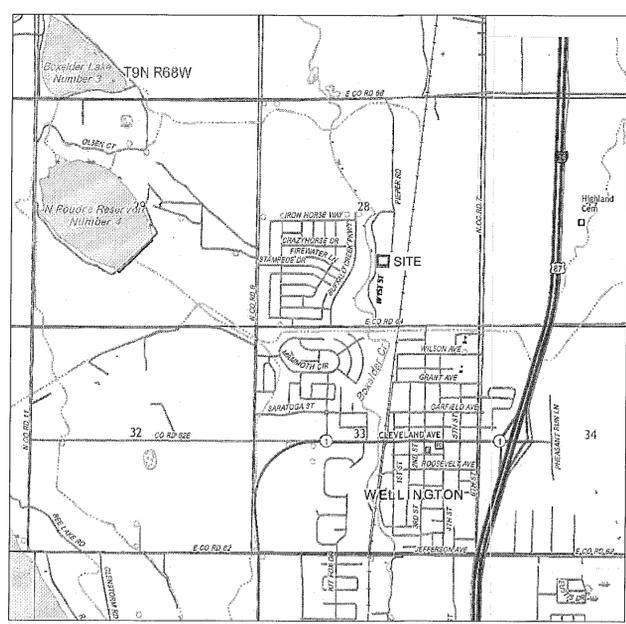
ORIGINAL LOT 5	0.928 ACRES±
ORIGINAL LOT 6	0.854 ACRES±
LOT A	1.782 ACRES±

CONTACTS:
PROPERTY ADDRESS & PARCEL NUMBERS
(According to Larimer County Assessor)
LOT 5: Parcel No. 89284-07-005
8926 W 1ST ST.
Wellington, CO 80549
LOT 6: Parcel No. 89284-07-006
Pieper Rd.
Wellington, CO 80549

OWNER:
Curtis A. Bridges
2364 E. County Road 62
Wellington, CO 80549

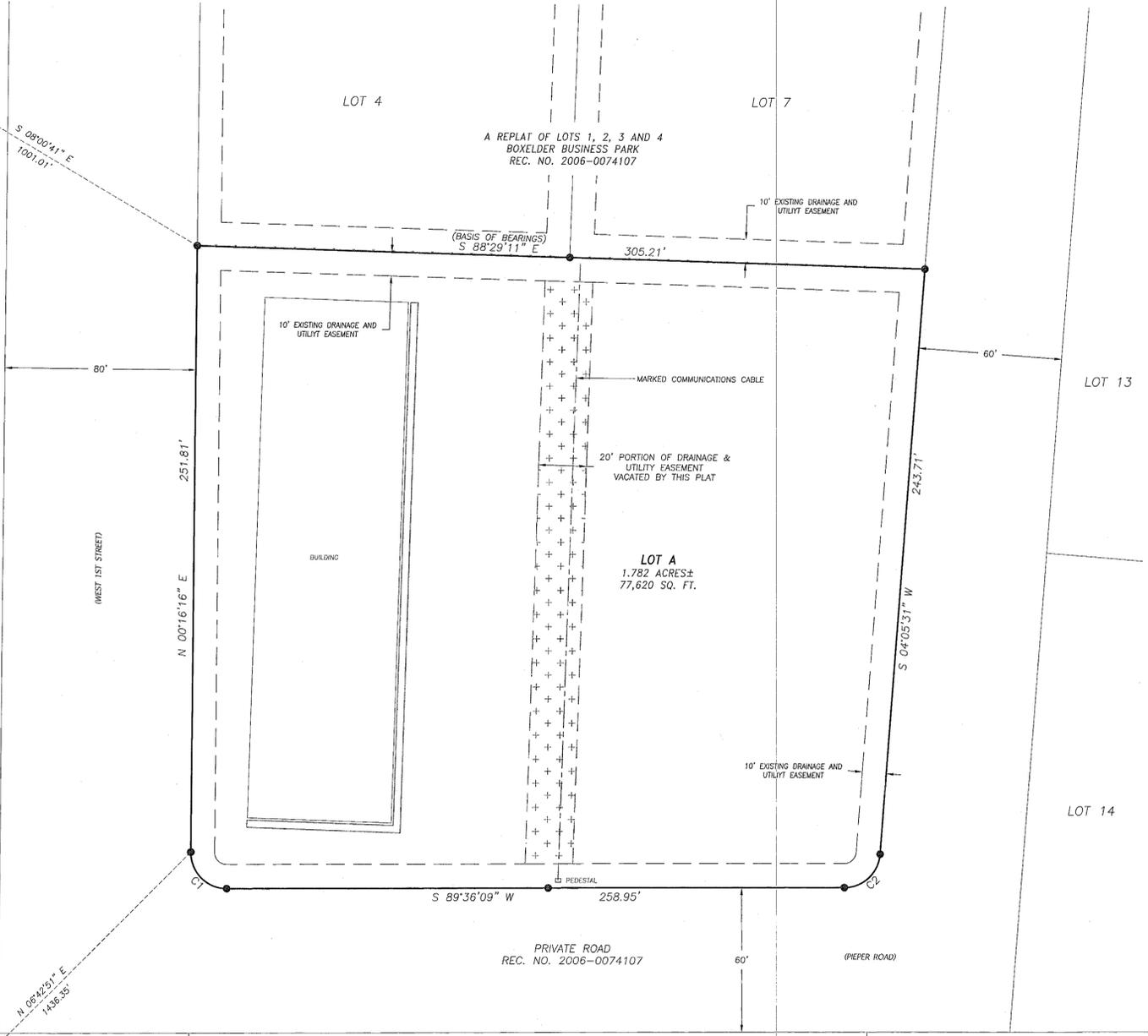
SUBDIVIDER:
PIEPER ENTERPRISES, LLC
Attn: James R. Pieper
2424 Newport Ct.
Ft. Collins, CO 80526

SURVEYOR:
Centerline Surveying, LLC
Attn: Paul Valdez
7200 McMurry Ranch Road
Bellvue, CO 80512



C1/4 CORNER SECTION 28
3.25" ALUMINUM CAP
PLS 34995

TRACT B
ZONED P PUBLIC



GENERAL SURVEY NOTES:

- This survey does not constitute an abstract of title, an opinion of title, nor a guarantee of title by Centerline Surveying, LLC of the premises depicted and described herein to determine rights-of-way, easements and encumbrances affecting the same. Nor did Centerline Surveying, LLC research or address: Taxes, assessments, liens, water interests, mineral interests, mining interests, building setback lines, restrictive covenants, restrictions, conditions, zoning or other land use regulations, municipal code compliance, inclusion in special or common districts and any other facts that were not disclosed and obvious in the provided Record Research.
- NOTICE:** According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon.
- Locations of underground utilities as shown hereon were determined from visible surface evidence. These locations, if shown, may not be accurate or complete. Other utilities may exist and are to be field located by others prior to any excavation.

SPECIFIC SURVEY NOTES:

- Dates of field survey: September 29, 2016.
- BASIS OF BEARINGS:** A line monumented by #5 rebar and 1 inch yellow plastic caps stamped PLS 31938 at the northwest corner of LOT 5 (Rec. No. 2006-0074107) and at the northeast corner of LOT 6 (Rec. No. 2006-0074107), bears S 88°29'11" E a distance of 305.21 feet, with all bearings contained herein relative thereto.
- Flood zone classification: The subject parcel is within ZONE X (Areas determined to be outside the 0.2% annual chance floodplain) according to Federal Flood Insurance Rate Map PANEL 759F, MAP NUMBER 08089c0759F; EFFECTIVE DATE 12/19/2006.
- The subject parcel is zoned LI LIGHT INDUSTRIAL.
- Centerline Surveying, LLC, relied on and considered _____ Title Insurance Company COMMITMENT Number: _____ Effective Date: _____ as the source of Record Research (as defined by MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS (Effective February 23, 2016); Thus providing records for the purpose of imparting constructive notice of matters relating to real property including any recorded easements benefiting the property and any recorded easements, servitudes, or covenants burdening the property. The COMMITMENT contains other conditions, stipulations, notes, terms, limitations and exclusions which apply to this survey. The following items are listed (among other items) in SCHEDULE B -Section _____, Exceptions:
 -
- According to A REPLAT OF LOTS 1, 2, 3 AND 4 AND A PART OF A PRIVATE ROAD (Rec. No. 2006-0074107) Security Title Guaranty Company Order No. S0081941 Amend. No. 1, dated August 19, 2005, was relied upon for all information regarding easements, right-of-way of title of record. According to said Commitment and plat:
 - The 16 1/2 foot wide grant of easement described in Book 1147 Page 481 is not shown because it does not contain a specific location.
 - The 33 foot wide grant of easement described in Book 1216 Page 139 is not shown because it does not contain a specific location.
- According to A REPLAT OF LOTS 1, 2, 3 AND 4 AND A PART OF A PRIVATE ROAD (Rec. No. 2006-0074107) General Note No. 9 states in part: LOT 6 will require a pump and force main for sewer service. Pumps to be grinder type as manufactured by Environment One corporation. Lot owners are responsible for sizing, configurations and installation of pump system, including connection to sewer service stub.
- According to A REPLAT OF LOTS 1, 2, 3 AND 4 AND A PART OF A PRIVATE ROAD (Rec. No. 2006-0074107) General Note No. 10 states: If the accumulative site percent of imperviousness exceeds 60% additional site stormwater detention volume will be required.

SURVEYOR'S CERTIFICATE:

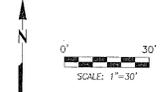
I, Paul A. Valdez, PLS #37068, a duly registered land surveyor in the State of Colorado, do hereby certify that this Plat of A REPLAT OF LOT 5 AND LOT 6 OF A REPLAT OF LOTS 1, 2, 3, AND 4 AND A PART OF A PRIVATE ROAD, BOXELDER BUSINESS PARK was performed by me or under my direct supervision, and that this plat has been prepared in compliance with all applicable laws of the State of Colorado at the time of this survey and within my control and is accurate to the best of my knowledge, information and belief.

Paul A. Valdez
Colorado License No. 37068
For and on behalf of:
Centerline Surveying, LLC
7200 McMurry Ranch Road
Bellvue, CO 80512

1/4 CORNER
SEC 28/SEC 33
3.25" ALUMINUM CAP
PLS 31938

CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	23.74'	15.00'	90°40'07"	S 45°03'48" E	21.34'
C2	22.39'	15.00'	85°30'38"	N 46°50'56" E	20.37'

- LEGEND**
- FENCE
 - - - MARKED COMMUNICATIONS CABLE
 - SECTION CORNER AS NOTED
 - FOUND #5 REBAR & 1" YELLOW PLASTIC CAP PLS 31938
 - *** PORTION OF DRAINAGE AND UTILITY EASEMENT VACATED BY THIS PLAT



DATE	09/29/16	#	REVISION DATE
JOB NO.	16052	0	10/04/16
DATE			
DRAWN	PAV		
CHECKED	BMT		

TOWN OF WELLINGTON

LAND USE CODE

Land Use Application Form

APPLICATION AND DECISION RECORD

FOR A MINOR SUBDIVISION

A. Conceptual Plan Submission Requirements.

1. Applicant's name, address, mailing address, email and telephone number:

Pieper Co LLC @ Conest. Net
990-303-678-5965
Pieper Enterprises 2424 Newport Ct #100, Co 80526

2. Legal description of the property proposed for the land use change:

Lots 5 & 6 Boulder Business Park

3. Existing Zoning District

Light Industrial

Proposed Zoning District

Same

4. Give a brief nonlegal description of the existing land use of the site and of the general character of the use of adjacent lands.

Warehouse / Storage Bldg

5. Give a brief nonlegal description of the proposed land use.

Warehouse / Storage

6. Provide a sketch plan of the proposed land use change, including a site analysis consisting of a map, plot plan or diagram showing the total acreage, abutting landowners and land uses, streets, highways, utilities that will service the proposed development: and major physical features, including drainage and the location of natural hazards. [attach maps and sketches as necessary]

7. Provide an elevation drawing of the proposed structure(s) showing height and

describing the exterior materials. [attach drawings as necessary]

8. Provide other information that the applicant believes will assist the Planning Commission and the Board of Trustees in making a fair decision. [attach additional sheets as necessary]

Need to Vacate Easement Between
Lots 5 & 6. Move Telephone Pedestal to the West

9. Signature of the Applicant:



Date 10/19/16

SHEET INDEX

A0 SITE PLAN
A1 EXTERIOR ELEVATIONS

LEGAL DESCRIPTION

A PARCEL OF LAND IN THE SOUTHEAST ONE-QUARTER OF SECTION 28, TOWNSHIP 9 NORTH, RANGE 68 WEST OF THE 6TH P.M., TOWN OF WELLINGTON, COUNTY OF LARIMER, STATE OF COLORADO.

CODE INFORMATION

BUILDING CODE: 2012 IBC
FIRE CODE: 2012 IFC
MECHANICAL CODE: 2012 IMC
PLUMBING CODE: 2012 IPC
ELECTRICAL CODE: 2011 NEC
ACCESSIBILITY: 2003 ANSI A117.1 STANDARD

SITE / ZONING DATA

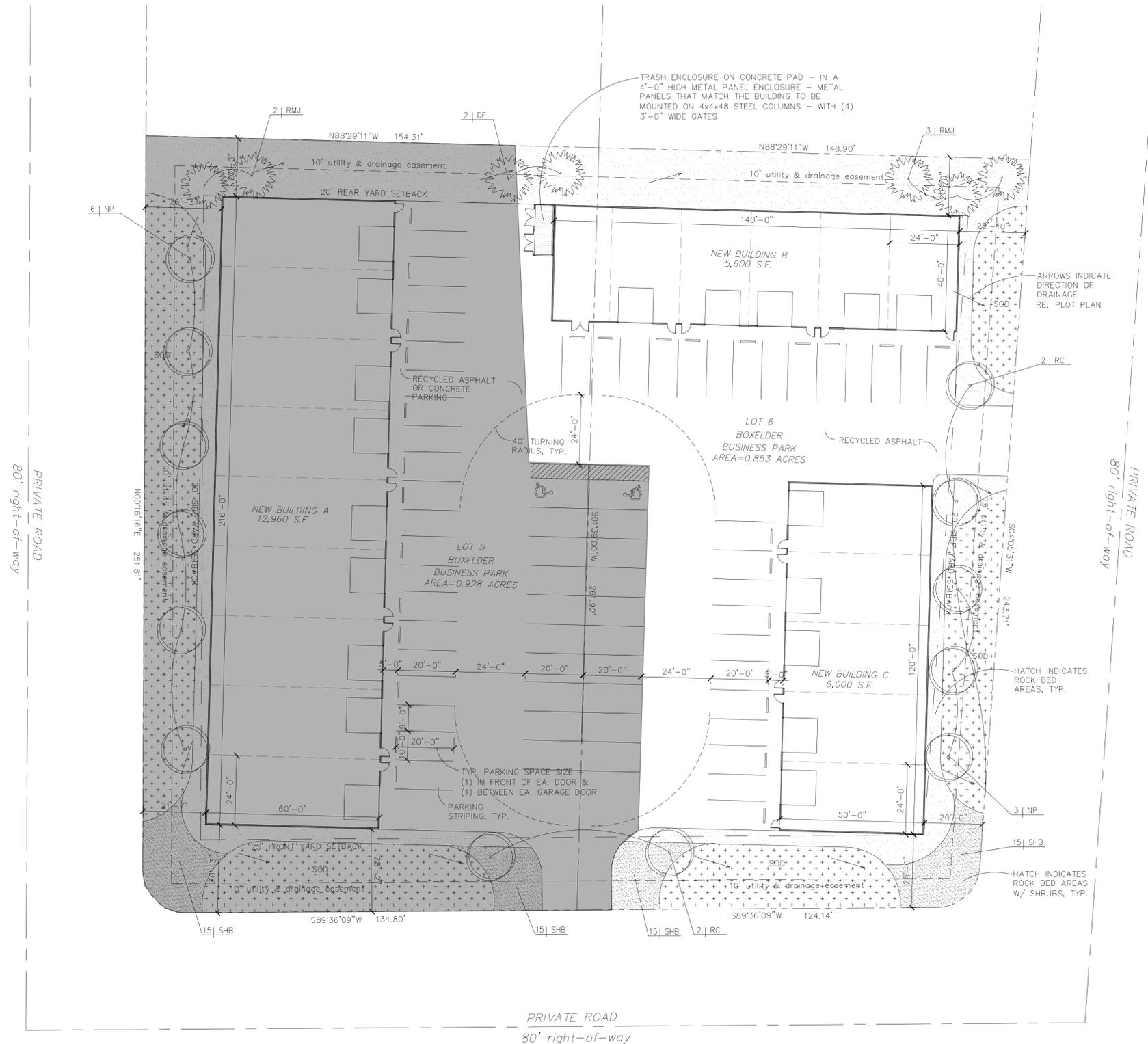
GROSS SITE AREA - LOT 5 0.928 ACRES
LOT 6 0.853 ACRES
ZONING: LI - LIGHT INDUSTRIAL
SETBACKS:
MINIMUM FRONT YARD 25 FEET
MINIMUM REAR YARD 20 FEET
MINIMUM SIDE YARD 20 FEET
MAXIMUM FLOOR AREA RATIO 1:1
MAXIMUM NET DENSITY N/A
MAXIMUM BUILDING HEIGHT 45 FEET

GENERAL NOTES

- LANDSCAPE REQUIREMENTS: PER SECTION 16-3-350 (e-1 & 2), MINIMUM OF 20% OF THE GROSS SITE TO BE LANDSCAPED = 15,516 S.F. MIN. SITE TREES; 1/1000 SF = 15 MIN. SHRUBS; 1/150 SF = 104 SHRUBS MIN. OR 52 SHRUBS & 5 TREES MIN. MINIMUM OF 75% LIVING MATERIAL BETWEEN BUILDING AND STREETS.
- ALL PLANTS SHALL BE A-GRADE OR NO.1 GRADE AS DEFINED BY THE AMERICAN ASSOCIATION OF NURSERYMAN STANDARDS. SIZES ARE DESIGNATED ON THE PLANT LIST.
- ALL NEW TREES SHALL BE 10' CLEAR OF WATER AND SANITARY SEWER LINES, AND 4' CLEAR FROM GAS LINES.
- MINOR CHANGES IN SPECIES AND PLANT LOCATIONS MAY BE MADE DURING CONSTRUCTION AS REQUIRED BY SPECIFIC SITE CONDITIONS. OVERALL QUALITY AND QUANTITY TO BE CONSISTENT WITH THE LANDSCAPE PLANS APPROVED AS PART OF THE COUNTY PLANNING DEPARTMENT, SITE PLAN REVIEW.
- THE INSTALLED LANDSCAPING MUST COMPLY WITH THE APPROVED PLANS AND PLANT SCHEDULE. IF SUFFICIENT QUANTITIES OF ANY ONE SPECIES ARE NOT AVAILABLE FROM A SINGLE SUPPLIER, THE CONTRACTOR MUST OBTAIN PLANTS FROM ANOTHER SUPPLIER. THIS ALSO APPLIES TO PROVIDING PLANTS THAT SATISFY THE HEIGHT AND CALIPER REQUIREMENTS AS SHOWN ON THE PLANS. IF THE LANDSCAPING INSPECTION REVEALS THAT THE CONTRACTOR HAS NOT COMPLIED WITH THE SPECIES MIX, HEIGHT, AND CALIPER REQUIREMENTS, THE LANDSCAPE CONTRACTOR MAY BE REQUIRED TO REMOVE AND REPLACE PLANT MATERIAL AS NECESSARY.
- NO OUTDOOR STORAGE OF MATERIALS ARE ALLOWED WITHOUT OBTAINING A REVISED SITE PLAN APPROVAL INCLUDING SCREENING FENCE.

PLANTING MATERIAL SCHEDULE

MRK.	QTY.	COMMON NAME	BOTANICAL NAME	SIZE	MATURE SIZE
CONIFEROUS EVERGREEN TREES					
DF	2	DOUGLAS FIR	PSEUDOTSUGA MENZIESII	6'H	50' - 60' H
RMJ	5	ROCKY MT. JUNIPER	JUNIPERUS SCOPULORUM	6'H	30' - 50' H
DECIDUOUS TREES					
RC	4	RADIANT CRABAPPLE	MALUS 'RADIANT'	2" CAL.	15' - 20' H
NP	9	NEWPORT PLUM	PRUNUS SPECIOSA	1.5" CAL.	25' - 30' H
DECIDUOUS & EVERGREEN SHRUBS					
SHB	60	SHRUB MIX PER RECOMMENDATION OF NURSERY		5 GAL.	1'-6 H



SITE PLAN REVIEW
LOT 5 & 6 - BOXELDER BUSINESS PARK
WELLINGTON, COLORADO

ISSUED

1 Submittal	8-27-15
2 Submittal Bldg. A	4-14-16
4 Submittal Bldg. B & C	7-25-16

REVISIONS

3 Revised	5-20-16
-----------	---------



TRUE NORTH NORTH
SITE PLAN
1" = 20'-0"
0 15 30 60

AGENDA ITEM SUMMARY SHEET
Town Board Meeting – December 13, 2016

ITEM# : 4

SUBJECT: Safebuilt Annual Report

RECOMMENDATION:

Russ Weber with Safebuilt intends to be at the Board Meeting to present the Annual Report, update the Board on the services provided by Safebuilt and answer any questions.

Town of Wellington



Building Department Update

Year End Annual Report for 2016



SAFEbuilt's Mission:

SAFEbuilt partners with government agencies to provide expert Community Development solutions that improve service, reduce costs, and make communities safer for citizens. It was an exciting 2016 for SAFEbuilt. We continued to grow at a record pace, began operations in four new states and added Planning, Zoning and Code Enforcement services, making us better prepared to meet the needs of present and future clients. Even with all the new activity and growth, our ultimate focus remains serving you and providing top-notch customer service and community development solutions.

SAFEbuilt is proud to say that we have partnered with the Town of Wellington since 1994. Our mission has been, and continues to be, to provide the community of Wellington with pre-eminent Building Department Services. 2016 proved to be an outstanding year both in terms of the number of permits and inspections issues as well as overall morale.

Our Goals:

- ✓ "Give Back" to the Community. We are proud to partner with the town of Wellington and by donating to charity events, and waving fees for town projects that benefit the citizens shows our commitment to the town of Wellington.
- ✓ Maintain a high level of education to our SAFEbuilt staff so we can offer the best Building department services to the town of Wellington, including town staff.
- ✓ Assist the town through the adoption process when a new code is published, this includes educating the public by way of local seminars and training classes.
- ✓ Show case our company core values every day. Integrity, Improvement, Service, Teamwork and Respect.
- ✓ AM and PM inspections are always honored and met 100% of the time. Call ahead notices for homeowners allow them to meet us on "Their" schedule.
- ✓ Continue to provide and implement the newest and most advanced software available.

Technology:

- ✓ Web based permitting software system “Meritage” tracks every application from start to finish. Inspection results are live and resulted on-site. The contractor or homeowner receives an email when inspections pass or fail. This allows the builder to forward the corrections to their subcontractors which expedites the inspection process. Once all inspections are complete, the town is instantly notified that the Certificate of Occupancy is ready to issue. Inspections are routed by the inspector in google maps to get the most efficient routing possible. Meritage also has a permit “Fee Estimator” to help town staff give citizens an estimated cost for all types of building permits.
- ✓ Contractor Connect – This will be available in 2017. Contractor connect is an app that will allow contractors to schedule inspections, see inspection results right from their mobile device for all permits issued under their name. They will also be able to follow their permit application through the plan review process and know when the application will be returning to the town for issuance.
- ✓ iPads – All field inspector have mobile devices to access the inspection history, and all documents pertaining to the project. Photos can be taken from the iPad, uploaded and attached to the permit application file.
- ✓ All adopted codes and amendments are installed electronically on the inspector’s mobile device.

Our Windsor Office Staff:

Russ Weber- Chief Building Official

Crystal Croissant- Permit Technician/Office Manager

Lynsie Weber – Permit Technician

Kelly Dykstra – Commercial/Residential Inspector

Tori Tomasino – Residential Inspector/Commercial Electrical Inspector

Derek Franklin – Residential Inspector/Commercial Electrical Inspector

Michael Stitt – Commercial/Residential Plans Examiner

Tommy Sporleder – Residential Inspector

Stephen Corbridge – Commercial/Residential Inspector

Steve Scheik – Commercial/Residential Electrical Inspector

Josh Brunner – Residential Inspector-In-Training

Project Highlights:

Bonfire Mini-Warehouse

- \$1,351,000 Valuation
- 45,350 square feet

Tru-Grit NOCO Townhomes

- \$12,648,000 Valuation
- 17-4 Plex Units

O'Reily Auto Parts

- \$793,000 Valuation
- 7,456 square feet

Wellington Toy Storage

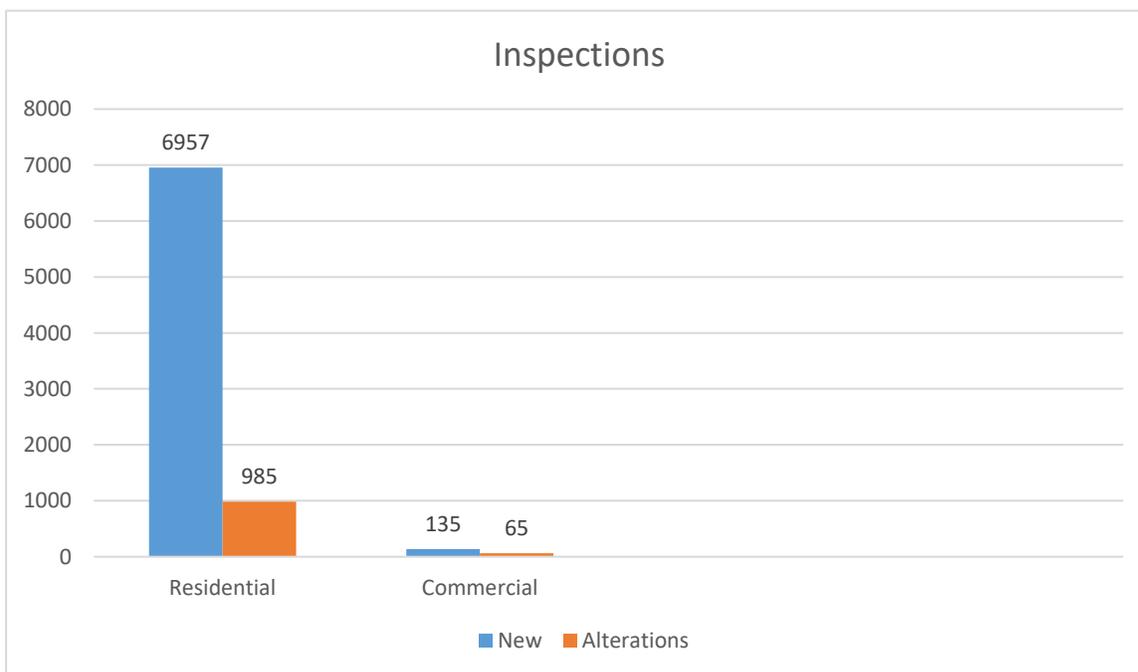
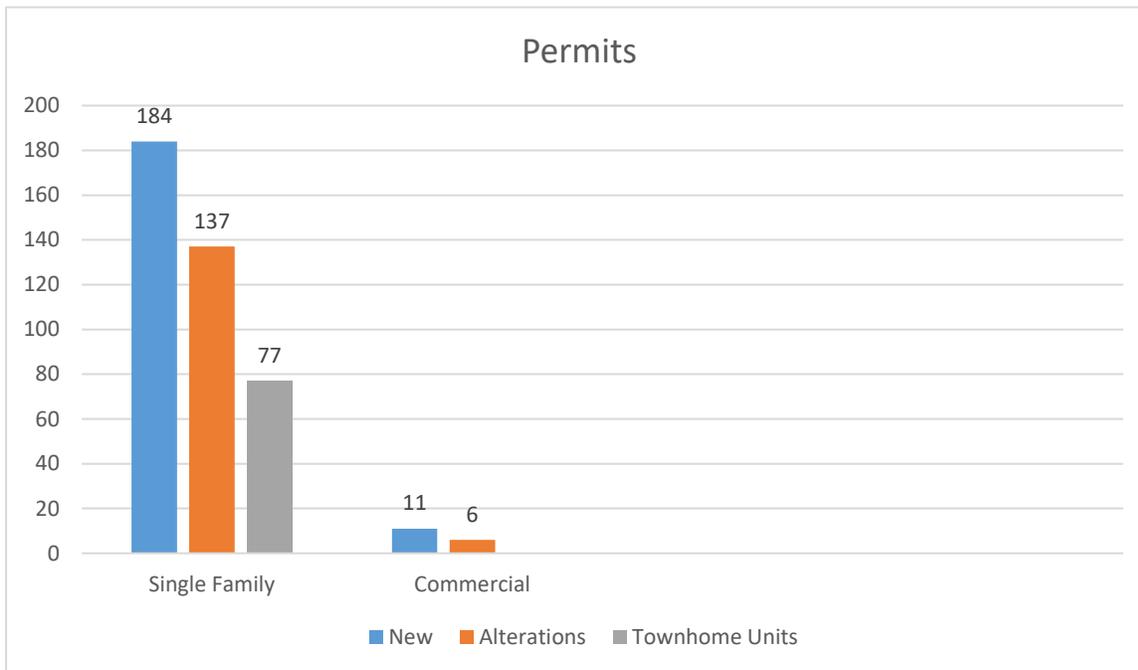
- \$528,000 Valuation
- 2-12,000 square foot storage units

Community Outreach:

SAFEbuilt has always seen itself as more than just a community's contractor. We have always strived to provide a higher level of professionalism, expertise and service than that of a typical department. In line with this belief, SAFEbuilt has developed several professional and community outreach programs that are designed to help the community through education, outreach and charitable giving. Below are programs that our office hosted or participated with in 2016.

- ✓ Town of Wellington Homeowner Basement Finish Workshop – May 21, 2016, roughly 20 citizens attended. Two lucky citizens received a \$25 dollar gift card to Home Depot through a raffle.
- ✓ SAFEbuilt All Town Barbecue was on September 14th, 2016. We had a great turnout from many of the local Municipalities we serve.
- ✓ SAFEbuilt has worked with the local Chamber of Commerce to assist in helping new business simplify the process when looking at locating in the Wellington area.
- ✓ SAFEbuilt performed many pre-submittal meetings with commercial contractors to help expedite the plan review process.

Wellington Building Activity:



Self- Assessment:

At the end of every year, we look back at our contract to make sure we have met all the expectations established for us by your community. Below is an assessment of the high-level deliverables:

Service	Expectation	Result
Building Inspections	Perform Next Day Inspections	Success- 100% of inspections performed next day
Residential Plan Review	5 Day Turn Around Time	Success- 100% 5 day turnaround on all res. Plan reviews
Commercial Plan Review	10 day Turn Around Time	Success- 100%...

Conclusion:

2016 has been a great year. We have truly enjoyed serving the great and growing community of Wellington. We look forward to building on this year's success in 2017. If you have any questions or concerns please do not hesitate to let us know.

AGENDA ITEM SUMMARY SHEET
Wellington Town Trustee Meeting- December 13, 2016

ITEM#: 5

SUBJECT: Wellington Main Streets Program - Regular Update from Wellington Main Streets Executive Director Dave Michaelson.

Summary:

This is a regular update from the Wellington Main Streets Program. Continued thanks to the Town Trustees for funding, partnerships and staff support. Main Street President Peter Pronko's term will expire in December and he resigned from the board of directors effective Dec. 14, 2016. A new President will be elected at that meeting and three (3) new board members (Lou Kinzli, Dave Moody, and Tim Whitehouse) will be ratified after their nomination at the Nov. 9 Main Street Annual Meeting.

Attached is a copy of the Main Streets Director's Report for November. This is the final report from Wendy DuBord for her hours and projects charged to Main Street. She will continue to work as a contractor as needed/wanted for ½ her rate for 15-20 hours/month.

Item 1: EPA Grant Application:

Main Street is working with Ryan Abbot and Gene Macdonald of Ayers Associates on the 2nd try at this grant which is due in December 15. Main Streets provided a tremendous amount of mapping and Larimer County data bridge to Ayers Associates to complete the application. Dave is also working on getting more letters of support from local businesses and organizations for the application.

Item 2: Downtown Revitalization Plan (Dave Michaelson)

Wellington Main Street is leading an effort to develop a comprehensive Downtown Revitalization Plan for the entire Cleveland Avenue Corridor and 1st Street from Cleveland to Roosevelt Avenue. The plan will include a physical streetscape plan and an economic development strategy for the corridor.

Planimetric photo imagery, orthophotographic and satellite imagery has been obtained from the Town and secondary sources through non-profit programs. A digital 3-D model is being developed including existing streetscape components, structures and right-of-ways. This will allow "to scale" conceptual streetscape improvement alternatives to be viewed in "fly-thru" and walk-thru" formats, using the work from the University of Colorado - Denver effort as a starting point. Conceptual models for the effort will be developed in early 2017, with the draft plan being finalized in the fall of 2017.

Item 3: Request for Town to sponsor summer concerts and beer garden

Main Street is requesting the Town Trustees sponsor the summer concerts and beer garden and that the town's insurance cover the events. The event liquor insurance was over \$1500.00 and was the major expense for the events. If the town will cover the insurance the events will not be so difficult and

expensive to provide for the community. We will again seek grant funding from the Bohemian Foundation for these events.

Item 4: Downtown Lights

Main Street and its members thank the town for the beautiful downtown tree lights and holiday decorations. We again request that the white tree lights remain lit in downtown at least until March; however, we would like to suggest leaving the lights on year-round to better illuminate the central downtown business district. Main Street Design Committee installed battery operated lights on the small trees in the sidewalk planters.

Item 5: Centennial Park

Dave Michaelson reorganized and submitted all the digital information from UCD and graphics to Ryan Abbot for use in the Town's RFP's for a design-build firm for Centennial Park. Main Street is excited to work with the Town and the Parks Advisory Board to select the firm for this project.

Item 6: Do Gooders Unite Campaign/Downtown Bike Racks

At our last contact there were 281 new accounts for this campaign. The goal is 300 and we are fairly certain that Blue Federal Credit Union will exceed this goal before the end of the year and therefore Main Street will receive a \$10,000 donation towards downtown bike racks. We are working with Mr. Alan Winick to fabricate the racks after a design/s are completed.

Item 7: Request to CDOT for signs on I-25 for Red Mountain and Soapstone public lands

We have not heard anything further about our request to CDOT for signs at the Wellington Exits. We will continue to pursue this goal.

Item 8: First Quarter funding

Attached is an invoice from Main Street for \$18,750.00 for the first quarter 2017 funding.

We welcome your questions, concerns and comments.

Thank You.



WELLINGTON COLORADO
MAIN STREETS PROGRAM

Revitalizing Downtown Wellington for the Future

**Wellington Main Streets Program
Final Wendy DuBord Director's Report- November 2016**

Tues., Nov. 1- Chamber breakfast, Meeting with Sandra re: small planter trees, etc. Conference call with Cheryl Trent re: DOLA contract. 6 hrs

Wed., Nov. 2- Meeting with Sandra Wolf re: trees, watering, etc. Meeting with Xcel with Tim Singewald, Wendell Nelson, and Dave Michaelson. 3 hrs

Thurs., Nov. 3 and Fri. Nov. 4- 8 hours (did not charge for travel time). DOLA Main Street Manager's Summit in Buena Vista. 8 hrs

Mon., Nov. 7- Meeting with Peter Pronko, Dave Michaelson re: Annual Meeting. Meeting with Dave Michaelson and Twila Henley at Grouse Malting re: possible redevelopment. 4 hrs

Tues., Nov. 8- Financials, draft amended Articles of Incorporation, get ready for Annual Meeting. 5 hrs.

Wed., Nov. 9- Design Committee, continue work on amended Articles of Incorporation which need to be submitted to the Colorado Sec. of State and IRS. Main Street Annual Meeting. 12 hrs.

Thurs., Nov. 10- Board Handbooks, tree lights. 3 hrs.

Tues., Nov. 15- Chamber Board Meeting. Annual Meeting with DOLA staff and Board of Directors. Tour of Wellington. 6 hrs.

Wed., Nov. 16-17 "Do Gooders Unite" photo. Finalized and submitted amended Articles of Incorporation to IRS and Colorado Sec. of State. Meet with our accountant Bobby Brannock for IRS forms. 6 hrs

Tues., Nov. 22- Finalize projects, grant forms, banking, IRS forms, insurance. Complete filing, etc. 10 hrs

Tues., Nov. 29- Help install small tree lights on downtown planter trees. Complete Progress Report #6 for State Historical Fund grant project. 4 hrs.

Total for November: 66 hours

**Wellington Main Street Program
Annual Meeting/Dinner
November 9, 2016
Suggestions for additions/comments on the 2017 Work Program**

1. "Wellington use to have a Dog Pet Show in the spring. It was wonderful! Let's bring in back".
2. School District Inclusion
3. Children's Events
4. "Be Stong! Stay on Track!
5. Safety 1st! 3rd and Cleveland Solar Crossing light.
6. Support CAC for years of dedication to events with few volunteers
7. Lights on 3rd & Crossing at Fire Department
8. "Will the DDA and Main Street continue as their own entity or will they join?"
9. Contact Kroger, Inc. regarding improving pedestrian access, ground maintenance, etc.
10. Unified Cleveland Ave. Pedestrian Access
11. Promote "Harvest Days"



WELLINGTON COLORADO MAIN STREETS PROGRAM

Revitalizing Downtown Wellington for the Future

4006 CLEVELAND AVENUE, P.O. BOX 1021, WELLINGTON, CO 80549
970-568-4985 W MSP2014@GMAIL.COM
WWW.WELLINGTONCOMAINSTREET.ORG

Date: December 13, 2016

Invoice

To: Town of Wellington
PO Box 127
Wellington, Co 80549

For: First Quarter Funding 2017

Amount: \$18,750.00

Wellington Main Streets requests payment of the 1st quarter funding from the Town of Wellington for the budget year 2017. We understand payment cannot be made until January 2017.

We thank you for your ongoing support of the Wellington Main Street Program and the downtown businesses and residents. We are here to serve you and the community and continually seek your input.

Sincerely,

Dave Michaelson
Executive Director

Please remit to:

Wellington Main Street Program (WMSP)
PO Box 1021
Wellington, CO 80549
Cell phone: 970-846-5234



economic revitalization

- Assisted Town Staff on several grant applications and admin. (GOCO, REDI, EPA).
- Begin discussions and process to form a Downtown Development Authority (DDA).
- In partnership with the Town, completed installation of two town entrance signs.
- Special Event signage/portable LED sign in partnership with the Town and Fire District.
- Continue to support special events (July 4th, car show, concerts, public art, etc.).
- In partnership with Blue Federal Credit Union, participated in “Do Gooders Unite” campaign to raise funds for downtown bike racks and find volunteers for non-profits.
- Completed inventory of buildings and businesses.

promotion

- Met with downtown businesses and community organizations to introduce Main Street, get feedback, suggestions, concerns, etc. - Ongoing meetings with businesses continue.
- Assisted in planning, funding, sponsorships and implementation of the Concerts in the Park which included food trucks and a beer garden in 2016.
- Panel Speaker at the 2016 Downtown Colorado, Inc. (DCI) Annual Conference in Durango.
- Hosted a Certified Local Government (CLG) 2-day seminar in conjunction with the State Historical Fund and DOLA- attendance of 25-20 people from the region and state.
- Attended the 2016 Annual Main Streets Conference in Milwaukee (funded by DOLA).
- Wrote and received a grant from the State Historical Fund (SHF) in partnership with the Chamber for \$15,000 to complete a survey of historic downtown buildings.
- Improved social media, website, marketing, etc.



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- Improved social media, website, marketing, etc.

AGENDA ITEM SUMMARY SHEET
Town Board Meeting - December 13, 2016

ITEM #: 6

SUBJECT: Request from Housing Authority to return Payment in Lieu of Taxes (PILOT)

RECOMMENDTION:

Summary:

The Housing Authority has remitted a check in the amount of \$1,753 to the Town for payment in lieu of taxes for 2015. They have also requested the town return the full amount as further support of the affordable housing program and specifically for a family self sufficiency program.

The Town Board has been approving the return of PILOT monies since 2010 provided the returned money is spent for the Wellington Program

Attached is the Request from the Housing Authority.



WELLINGTON HOUSING AUTHORITY

September 1, 2016

Mayor Brinkhoff and Honorable Board of Trustees
Town of Wellington
P.O. Box 127
Wellington, CO 80549

Dear Honorable Mayor Brinkhoff and Board,

As you may know, the Wellington Housing Authority and the Town of Wellington entered into a Cooperative Agreement when the Authority was formed in 1965. As a part of that agreement and in accordance with state and federal law, a Payment in Lieu of Taxes (PILOT) is accepted for the 42 federally subsidized Low Income Public Housing units owned and operated by the Authority. The PILOT amount is a calculation based on tenant rents minus utilities.

The Wellington Housing Authority receives federal operating subsidy from the U.S. Department of Housing and Urban Development as well as tenant rents collected. There is no local government contribution to help support these properties which serve families and seniors typically earning between 0 and 30% of Area Median Income. This program's federal operating subsidy is dependent upon Congressional appropriations which have fallen short of operating needs for many years.

We respectfully request return of the PILOT balance due of \$1,753 which is being presented for fiscal year 2015. Specifically, we would like to utilize this money for our Family Self Sufficiency program in which families create goals and sign a contract of participation. The funds will be used for activities that help families meet their goals and include items like tuition, books and supplies for education, childcare, travel expenses for education/training/work opportunities, etc. The ultimate goal of the Family Self Sufficiency program is to help families become free of public assistance.

On behalf of the 42 households residing in these properties, I would like to express sincere appreciation. Your commitment to supporting affordable housing for our community's lowest income families is very apparent and commendable.

Sincerely,

Sherri Lenz, Chairperson
WHA Board of Commissioners

Enclosure
Cc: Larry Lorentzen, Town Administrator



1715 West Mountain Avenue
Fort Collins, Colorado 80521
Tel: (970) 416-2910
Fax: (970) 221-0821
www.fchousing.org

AGENDA ITEM SUMMARY SHEET
Town Board Meeting – December 13, 2016

ITEM #: 7

SUBJECT: Resolution 38-2016
Appointment to the Housing Authority.

SUMMARY:

Members of the Housing Authority are appointed by the Mayor with the approval of the Town Board. Appointments to the Housing Authority are for a term of five years. The last time the members were re-appointed as a group was in 2010. Sherri Lenz term expired last year, Mishie Daknis and Bob Novascone terms expire this year. Barry Friedrichs term expires December 2018 and Matt Michel term ends in 2019.

I put this appointment in a Resolution so as to document the terms of all current members, as these tend to get confusing with the turnover on the Housing Authority Board.

RESOLUTION NO. 38 -2016

RESOLUTION APPROVING/APPOINTING COMMISSIONER TO THE WELLINGTON HOUSING AUTHORITY

WHEREAS, the Housing Authority of the Town of Wellington was formed by the Town of Wellington, Colorado (the "Authority"), in 1965, and

WHEREAS, five commissioners were appointed by the Mayor of the Town of Wellington (the "Mayor") to serve as commissioners of the Authority, and

WHEREAS, Colorado Revised statute § 29-4-205(3)(1) provides that the Council {Town Board} may provide that the Authority shall consist of no more than nine commissioners appointed by the Mayor. and

WHEREAS, the Mayor from 1965 forward has appointed individuals to serve as commissioners of the Housing Authority for five year terms, and

NOW THEREFORE, BEIT RESOLVED by the Board of the Town of Wellington, Colorado, that:

1. The following persons are currently serving for the following remaining terms:

Commissioner	Term Expires
Mishie Daknis	December 30, 2021
Bob Novascone, Resident	December 30, 2021
Sheri Lenz	December 30, 2020
Barry Friedrichs	December 30, 2018
Mathew Michel	December 30, 2019

RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON THIS 13TH DAY OF DECEMBER 2016, AND ORDERED TO BECOME EFFECTIVE IMMEDIATELY AFTER ADOPTION.

Tim Singewald, Mayor

ATTEST:

Larry Lorentzen, Administrator/Clerk

AGENDA ITEM SUMMARY SHEET
Town Board Meeting – December 23, 2016

ITEM #: 8

SUBJECT: 2017 Contract for Law Enforcement Services

RECOMMENDATION:

Authorize Mayor to sign contract for Law Enforcement Services for 2017 in the amount of \$1,141,039.

SUMMARY:

Attached is the proposed contract with the Larimer County Sheriff for law enforcement services for 2017

The total contract amount of \$1,141,039 is an increase of \$232,917 over last year's contract amount of \$908,122. As discussed in the budget worksession the cost increase is mostly due to the addition of a Corporal Position including one time costs for a the positions vehicle and equipment

**MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT
 BY AND BETWEEN
 LARIMER COUNTY, COLORADO AND THE TOWN OF WELLINGTON
 COLORADO**

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**MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT
BY AND BETWEEN
LARIMER COUNTY, COLORADO AND THE TOWN OF WELLINGTON,
COLORADO**

THIS AGREEMENT, is made and entered effective the 1st day of January, 2017, between the Town of Wellington, Colorado, a municipal corporation (the "Town"); and the Board of County Commissioners of the County of Larimer, Colorado through the Larimer County Sheriff (the "County").

WITNESSETH:

WHEREAS, the Town is desirous of contracting with the County for the performance of law enforcement services through the Larimer County Sheriff's Office (hereinafter referred to as "Sheriff" or "Sheriff's Office"); and

WHEREAS, the County is agreeable to rendering such law enforcement services on the terms and conditions set forth in this Agreement; and

WHEREAS, such law enforcement services agreements are authorized and provided for by the provisions of Colorado Revised Statutes §29-1-203 and §30-11-410.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties mutually agree as follows:

1.0 SCOPE OF SERVICES

- 1.1 The County agrees, through the Sheriff, to provide general law enforcement services within the corporate limits of the Town to the extent and in the manner hereinafter set forth in this Agreement. Annually, the Sheriff and Town will negotiate the budget, which sets forth the level of services provided and the associated costs (See section 2 for details).
- 1.2 Except as otherwise specifically set forth in this Agreement, such services shall be the basic level of services which are provided for unincorporated areas of Larimer County.
- 1.3 **Contracted Law Enforcement Services** - General law enforcement services performed hereunder may include, if requested by the Town and included on the annual Statement of Work and Budget Agreement (See Section 2): supplemental sworn officer support, supplemental security support, and supplemental

professional civilian support staff.

- 1.4 **Training & Equipment** - The Sheriff will provide equipment, training, uniforms, vehicles, and supplies for deputies provided hereunder, on the same basis as the Sheriff provides to deputies assigned outside of the Town, adequate to provide the services agreed to hereunder.
- 1.5 **Police Records Management** - The Sheriff shall maintain in the Sheriff's records system, and in accordance with the Sheriff's applicable records retention policies, records relating to criminal complaints, arrests, and other official law enforcement actions taken by the Sheriff under this Agreement. During and after termination of this Agreement, the Town shall have continuous access to the Sheriff's records for all information pertaining to any entry made by the Sheriff on behalf of the Town under this Agreement, which access shall be granted at no charge and for legitimate Town law enforcement purposes.
- 1.6 **Dispatch Services** - The Sheriff shall provide law enforcement dispatching services necessary to maintain the services set forth in this Agreement.
- 1.7 **Evidence Storage and Processing** – The Sheriff shall provide for the storage, processing, disposition and management of standard evidence collected on behalf of the town as necessary to maintain the services set forth in this Agreement, except in situations involving hazardous material or other special circumstances outlined in Section 2.8 below.
- 1.8 **Monthly Reports** - The Sheriff shall provide a monthly written report to the Town Administrator detailing law enforcement and public service activities provided under this Agreement. Said report is to be submitted to the Town prior to the 15th of the following month. The contents of the report, or portions thereof, shall be released to the public only upon the expressed authorization of the Sheriff. Said report shall include the number of hours of patrol time spent within the corporate limits of the Town; a detailed record of time spent by additional officers within the corporate limits of the Town will be reported in a separate column; the number and type of incidents handled within the corporate limits; and a detailed report of all service requests responded to by deputies that require a case report.

2.0 STAFFING AND SERVICE LEVELS

- 2.1 The personnel, resources, and services performed hereunder and specifically requested by the Town shall be developed in conjunction with the Sheriff and indicated on the annual Statement of Work and Budget Agreement, attached hereto as Attachment A and incorporated herein by this reference.
- 2.2 A new Statement of Work and Budget Agreement for the ensuing calendar year shall be authorized and signed annually by the Town and the Sheriff or his designee by December 15th, and attached hereto as an Amendment to this Agreement.
- 2.3 Should the Town request a change in level of service other than pursuant to the annual readjustment, an additional Statement of Work and Budget Agreement shall be signed and authorized by the Town and the Sheriff or his designee and attached hereto as an Amendment to this Agreement.
- 2.4 The most recent dated and signed Statement of Work and Budget Agreement attached to this Agreement shall be the staffing level in effect between the County and the Town.
- 2.5 The Town may also request any other service in the field of public safety, law, or related fields within the legal power of the Sheriff to provide. Such other services shall be reflected in an amended Statement of Work and Budget Agreement under the procedures set forth in Sections 2.2 and 2.3 above.
- 2.6 **Supervisor Position** – If sworn officer(s) are included on the Statement of Work and Budget Agreement, it will include at least one full-time deputy, of the rank of sergeant or higher, to be responsible for the supervision of law enforcement and public safety operations for the Town (the "Supervisor"). The Supervisor appointed by the Sheriff shall be subject to the approval and ongoing consent of the Town, which consent shall not be unreasonably withheld. It is the intent of the parties that consistency, continuity, and experience of service to the Town are important elements of the Supervisor position. It shall be understood by the Town that this assignment is to be a three-year appointment by the Sheriff, with the option of one-year extensions, which extensions shall be at the discretion of the Sheriff.
- 2.7 **Other Deputies** - Selection of the Sheriff's deputies to be assigned to the Town

under this Agreement will be made by the Sheriff with the ongoing consent of the Town, which consent shall not be unreasonably withheld. Deputies assigned to the Town will be required to serve a minimum of one (1) year in the position unless circumstances prevent it. The Sheriff will ensure that deputies assigned to the Town of Wellington through this Agreement will spend the majority of their time in the Town of Wellington. When the Sheriff is unable to staff an officer in the Town during the normal contracted hours (as set forth in Attachment A) due to vacations, training, or other circumstances, calls for service in the Town will be handled by normal Sheriff's patrol as provided for unincorporated areas of Larimer County.

- 2.8 **Overtime/Extraordinary Investigations** - It is not intended that overtime expenses above the amount budgeted will be assessed for deputies assigned to the Town, however, the parties recognize that extraordinary criminal investigation scenarios may arise that will require unanticipated levels of service which will require unforeseen resources. In the event an extraordinary event of such nature arises, the Town and Sheriff will work cooperatively to provide support to address the unforeseen event including to procure additional funding. In cases of an extraordinary criminal investigation, the Town and Sheriff will meet to discuss cost sharing of overtime expenses, forensic examination expenses, expert analysis expenses and other expenses incurred that are specific to that investigation.
- 2.9 **Special Event Staffing** – When the Town requires additional staffing for special events, beyond what the contract officers can supply, the Sheriff will work with the Town to provide extra staffing. Volunteers, such as Reserve Deputies, Posse, and Explorers may be used, when available and appropriate, to supplement staffing within the budget or the Town may approve such supplemental budgets as may be appropriate.
- 2.10 **Call Response/Other Jurisdictions.** The deputies assigned to the Town are responsible for call response and routine patrol inside the Town during their scheduled work hours. In order to minimize unnecessary duplication of law enforcement services, the Parties agree that deputies assigned to the Town may from time to time respond to other adjacent jurisdictions, including unincorporated Larimer County, as needed. Similarly, Sheriff's personnel

assigned elsewhere may from time to time be used for law enforcement services within the Town. The deputy will be returned to the Town patrol area as soon as possible in these instances.

- 2.11 Sheriff's deputies making arrests or issuing summons to violators for appearance in Court shall appear at the appointed time and date to give all evidence and testimony required by the court. Sheriff's deputies failing to comply with this requirement may be subject to disciplinary action by the Sheriff. In reference to deputies who fail to comply with this Section 2.11, the Town may receive notification that the Sheriff reviewed the matter for an appropriate decision as to whether disciplinary actions should be taken.

3.0 ADMINISTRATION OF PERSONNEL

- 3.1 The Sheriff shall be responsible for personnel administration.
- 3.2 The rendition of the services performed by the Sheriff's Office, the standards of performance, the discipline of deputies, and other matters incident to the performance of such services and the control of personnel so employed shall remain with the County.
- 3.3 Any complaints of violation of law or policy by Sheriff's deputies assigned to the Town shall be made by the Town or other complaining person in writing, directed to the Sheriff and in compliance with the Sheriff's policy and procedure for Internal Affairs investigations. Pursuant to that policy, the Sheriff or his designee, shall inform the Town in writing when any such complaint is received, including the name of the deputy complained against and the nature of the complaint. The Sheriff, or his designee, shall also notify the Town of the final disposition of any such complaint after the Sheriff's internal investigation has been completed.
- 3.4 In the event of a dispute between the parties to this Agreement as to the extent of the duties and functions to be rendered hereunder, or the minimum level or manner of performance of such service, the Town shall be consulted and a mutual determination thereof shall be made by both the Sheriff and the Town.
- 3.5 With regard to Sections 3.3 and 3.4 above, the Sheriff, in an unresolved dispute, shall have final and conclusive determination as between the parties hereto.
- 3.6 All Town employees who work in conjunction with the Sheriff's Office pursuant to this Agreement shall remain employees of the Town and shall not have any

claim or right to employment, civil service protection, salary, or benefits or claims of any kind from the County based on this Agreement. No Town employee as such shall become employees of the County unless by specific additional agreement in the form of a merger agreement which must be concurrently adopted by the Town and the County.

- 3.7 The Parties agree that the relationship of the Sheriff to the Town under this Agreement is that of an independent contractor. In this capacity, and for the sole purpose of providing the services contracted for hereunder, the Sheriff may be considered to be an agent of the Town; for all other purposes, however, the Sheriff and his deputies provided under this Agreement shall be considered to be officials or employees of Larimer County and not employees of the Town. All other persons who are employed by or acting as agents of the Town shall be considered to be employees or agents of the Town and not of the Sheriff. No person who is not a deputy of, employed by, or expressly commanded by, the Sheriff in the course of providing law enforcement services hereunder shall be considered to be an agent or employee of the Sheriff for any purpose.
- 3.8 The Town shall not be called upon to assume any liability for the direct payment of any Sheriff's Office salaries, wages, or other compensation to any County personnel performing services hereunder for said Town.
- 3.9 The Town shall not be liable for workers' compensation or unemployment insurance for any of the Sheriff's employees for injuries or sickness arising out of their employment by the Sheriff. The County shall to the extent of County insurance cover such liability, defend and hold harmless the Town against any such claims and provide any required workers' compensation insurance program and unemployment insurance coverage for Sheriff's employee. Any release, hold harmless and indemnity given hereunder shall not constitute a waiver of any rights or immunities afforded to the County under Sec. 24-10-107, et. Seq. C.R.S. 1973.
- 3.10 Municipal and County Court - Sheriff's deputies making arrests or issuing summons to violators for appearance in court shall appear at the appointed time and date to give all evidence and testimony required by the court. Sheriff's deputies failing to comply with this requirement may be subject to disciplinary

action by the Sheriff. Deputies assigned to the Town will not act as court recorders and are not held responsible for scheduling or monitoring of community service sentenced by the court. An assigned deputy will act as the court bailiff.

- 3.11 The Sheriff acknowledges that personnel assigned to the Town have been notified of their duty to cooperate with state and federal officials with regards to enforcement of state and federal laws regarding immigration and their duties to comply with the provisions of C.R.S. 29-29-103(2).

4.0 RESOURCES TO BE PROVIDED BY THE TOWN

- 4.1 For the purpose of performing said general law enforcement services, County shall furnish and supply all necessary labor, supervision, equipment, communication facilities, and supplies necessary to maintain the agreed level of service to be rendered hereunder.
- 4.2 Notwithstanding the foregoing, the Town may provide additional resources for the County to utilize in performance of the services.
- 4.3 When and if both parties to this Agreement concur as to the necessity of maintaining a law enforcement headquarters or Sheriff's Department substation within the Town which would not normally be provided by the Sheriff, the Town shall furnish at its own cost and expense all necessary office space, including: phone lines and data lines adequate for access to the Sheriff's computer network, light, water, and other utilities.
- 4.4 The Town has historically supplied facilities for the use of Sheriff's deputies including the office facility in the Town Hall Annex, the Sheriff shall continue to use and have use of such facilities in connection with the performance of his duties in territory outside of the Town, provided, however, that the performance of such outside duties shall not be at any additional cost to the Town.
- 4.5 It is agreed that the County shall furnish and supply all labor, supervision, equipment communication facilities for dispatching, cost of jail detention (of any

person for five (5) days or less)¹ and transport (for thirty (30) miles or less one way)², and all supplies necessary to maintain the services to be rendered.

- 4.6 The Town will continue to contract with the Larimer Humane Society, or other service provider, for the storage, care and management of animals taken into custody on behalf of the Town.

5.0 INDEMNIFICATION

- 5.1 Governmental Immunity/Insurance. Larimer County and the Town are "public entities" within the meaning of the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq. as amended (the "Act"). Larimer County and the Town shall at all times during the terms of this Agreement, maintain such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the Act. The County and Town are authorized under C.R.S. § 24-10-115 (2)(a) to self-insure, and, pursuant to such authorization does so self-insure.
- 5.2 INTENTIONALLY LEFT BLANK
- 5.3 The parties agree to cooperate fully in the defense of all claims arising from incidents where the Sheriff or any of the deputies subject to this Agreement, was acting on behalf of the Town under the authority of this Agreement. Both parties agree to cooperate with the legal counsel retained relative to any claims asserted.
- 5.4 Each Party agrees to be responsible for its own negligent actions or omissions, and those of its officers, agents and employees in the performance or failure to perform work under this Agreement. By agreeing to this provision, neither the County nor the Town waives or intends to waive, as to any person not a party to the Agreement, the limitations on liability or any other provision of the Act.
- 5.5 Larimer County shall provide the Town with proof of self-insurance showing Larimer County's coverage for comprehensive general liability, police professional liability, auto liability, and workers compensation, and will provide

¹ If any person is sentenced to detention by the Wellington Municipal Court for more than five (5) days other than at the request or consent of the County, Wellington shall be obligated for any period of incarceration over five (5) days at the lower of the normal daily rate charged for Municipal incarceration to the City of Fort Collins or the City of Loveland.

² If any person is transported by order of the Wellington Municipal Court for more than thirty (30) miles, one way, other than at the request or consent of the County, Wellington shall be obligated for per mile transport costs over thirty (30) miles one way at the lower of normal mileage charges billed to the City of Fort Collins or the City of Loveland.

timely updates of any changes in the County's insurance program.

6.0 TERM OF AGREEMENT

- 6.1 The term of this Agreement shall be from January 1, 2017 through December 31, 2017, unless sooner terminated or extended as provided for herein.
- 6.2 At the option of the Board of County Commissioners and with the consent of the Town Board, this Agreement may be renewed or extended for successive periods not to exceed five (5) years each.
- 6.3 Nine (9) months prior to the expiration of this Agreement, the parties shall meet and confer in good faith to discuss the possible renewal or extension of this Agreement pursuant to Section 6.2 above. The parties shall reach an agreement as to the terms of any renewal or extension period no later than six (6) months prior to the expiration of this Agreement. Absent mutual agreement by the parties within that time frame, this Agreement shall expire at the conclusion of the then-existing term.
- 6.4 The Level of Service and Budget Agreement (Attachment A) will be updated annually as set forth in Section 2.0 of this agreement.

7.0 RIGHT OF TERMINATION

- 7.1 This Agreement may be terminated at any time, with or without cause, by either party upon written notice given to the other party at least one hundred eighty (180) days before the date specified for such termination.
- 7.2 Notwithstanding any provision herein to the contrary, the Town may terminate this Agreement upon notice in writing to the County given within sixty (60) days of receipt of written notice from the County of any increase in the rate for any service to be performed hereunder, and in such an event this Agreement shall terminate sixty (60) calendar days from the date of the Town's notice to the County.
- 7.3 In the event of a termination, each party shall fully discharge all obligations owed to the other party accruing prior to the date of such termination, and, except as otherwise provided herein, each party shall be released from all obligations which would otherwise accrue subsequent to the date of termination.

8.0 BILLING RATES

- 8.1 The Town shall pay the County for the services provided under the terms of this

Agreement at the rates set forth in the Statement of Work and Budget Agreement (Attachment A).

- 8.2 The rates set forth in the Statement of Work and Budget Agreement (Attachment A) shall be readjusted agreed upon by the County and Town annually effective January 1 of each year, and attached hereto as an Amendment to this Agreement.
- 8.3 The Town shall be billed based on the service level provided within the parameters of the Statement of Work and Budget Agreement (Attachment A).
- 8.4 The cost of other services requested pursuant to Section 2.5, 2.8, or 2.9 of this Agreement and not set forth in Attachment A may, with prior approval by the Town, be billed to the Town by the Sheriff, at the contractual extra-duty rate charged by the Sheriff's Office or at an alternate rate agreed upon by the Town and Sheriff.

9.0 PAYMENT PROCEDURES

- 9.1 The Town will pay the County one fourth (1/4) of the contract amount quarterly, as indicated on ATTACHMENT A. The County, through the Sheriff, shall render to said Town within ten (10) days after the close of each quarter a summarized invoice which covers all services performed during said quarter, and said Town shall pay the County for all undisputed amounts within sixty (60) days after date of said invoice.
- 9.2 If such payment is not delivered to the County office which is described on said invoice within sixty (60) days after the date of the invoice, the County, if payment has not been made after the Town has been provided fifteen days prior written notice, is entitled to recover interest thereon. For all disputed amounts, the Town shall provide County with written notice of the dispute including the invoice date, amount, and reasons for dispute within ten (10) days after receipt of the invoice. The parties shall memorialize the resolution of the dispute in writing. For any disputed amounts, interest shall accrue if payment is not received within sixty (60) days after the dispute resolution is memorialized.
- 9.3 Interest shall be at the rate of ten percent (10%) per annum or any portion thereof, calculated from the last day of the month in which the services were performed, or in the case of disputed amounts, calculated from the date the resolution is memorialized.

10.0 NOTICES

Unless otherwise specified herein, all notices or demands required or permitted to be given or made under this Agreement shall be in writing and shall be hand delivered with signed receipt or mailed by first class registered or certified mail, postage prepaid, addressed to the parties at the following addresses and to the attention of the person named. Notice shall be effective on receipt by mailing or personal service. In addition to mailing or hand delivery notice shall be forwarded to each party and their attorney at the last reasonably discernable email address for the person to be provided with notice. Addresses and persons to be notified may be changed by either party by giving ten (10) calendar days prior written notice thereof to the other party.

Notices for the Sheriff/County:

Larimer County Sheriff
2501 Midpoint Dr.
Fort Collins, CO 80525

and

Larimer County Attorney
224 Canyon Ave. #200
Fort Collins, CO 80521

Notices for the Town:

Town of Wellington
Attn: Town Manager
3735 Cleveland Ave.
PO Box 127
Wellington, CO 80549

and

Wellington Town Attorney
1312 S. College Ave.
Fort Collins, CO 80524

11.0 AMENDMENTS

All changes, modifications, or amendments to this Agreement must be in the form of a written Amendment duly executed by the Board of County Commissioners and an authorized representative of the Town. Notwithstanding, the Sheriff or his designee is hereby authorized to execute on behalf of the County any Amendments or supplemental agreements referenced in Sections 1.3, 1.6, 2.0, 4.3, 8.2, 8.4 and 9.2 of this Agreement.

12.0 AUTHORIZATION WARRANTY

12.1 The Town represents and warrants that the person executing this Agreement for the Town is an authorized agent who has actual authority to bind the Town to each and every term, condition, and obligation of this Agreement and that all requirements of the Town have been fulfilled to provide such actual authority.

12.2 The County represents and warrants that the person executing this Agreement for the County is an authorized agent who has actual authority to bind the County to each and every term, condition, and obligation of this Agreement and that all

requirements of the County have been fulfilled to provide such actual authority.

13.0 ENTIRE AGREEMENT

This Agreement, Attachment A, and any executed Amendments thereto constitute the complete and exclusive statement of understanding of the parties which supersedes all previous agreements, written or oral, and all communications between the parties relating to the subject matter of this Agreement. No change to this Agreement shall be valid unless prepared pursuant to Section 11.0, Amendments, of this Agreement.

MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT

**BY AND BETWEEN
COUNTY OF LARIMER AND TOWN OF WELLINGTON**

IN WITNESS WHEREOF, the Town of Wellington, by resolution duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its Town Clerk, and the County of Larimer, by the Board of County Commissioners, has caused these presents to be subscribed by the Larimer County Sheriff and the Chairperson of said Board and the seal of said Board to be affixed thereto and attested by the Deputy Clerk of said Board, all on the day and year first above written.

TOWN OF WELLINGTON

ATTEST:

Mayor Date

Town Clerk Date
(SEAL)

BOARD OF COUNTY COMMISSIONERS
OF LARIMER COUNTY

ATTEST:

Chair Date

Deputy Clerk Date

SHERIFF:

APPROVED AS TO FORM:

Larimer County Sheriff Date

Senior County Attorney Date

ATTACHMENT A

2017 STATEMENT OF WORK AND BUDGET AGREEMENT BY AND BETWEEN COUNTY OF LARIMER AND TOWN OF WELLINGTON

This Statement of Work and Budget Agreement is for the calendar year 2017. It will be in effect from January 1, 2017 through December 31, 2017, unless superseded by a new agreement.

1.0 SCOPE OF WORK

The County, through the Sheriff's Office, will provide the services of one (1) full-time sworn sergeant, one (1) full-time sworn corporal, four (4) full-time sworn deputies, one (1) half-time sworn investigator, one full-time sworn desk officer and one (1) full-time sworn School Resource Officer (SRO)* to assist the Town with law enforcement activities as more specifically described below.

2.0 SUPERVISOR

The Supervisor will be responsible for the supervision of law enforcement and public safety operations for the Town (the "Supervisor"). The Supervisor will work closely with the Town Manager to exchange information, ensure the Sheriff is meeting expectations and is in compliance with this agreement, and to determine the needs of the Town and define priorities and goals for the Town's law enforcement activities.

Further, the supervisor will supplement Town patrol coverage by performing general law enforcement duties and will cover for vacancies when practical and appropriate. The Supervisor will also ensure the Town receives timely monthly reports as required under Section 1.8 of the Municipal Law Enforcement Services Agreement

3.0 PATROL CORPORAL

The Patrol Corporal shall perform a variety of complex law enforcement tasks and provide supervisory assistance for the assigned town supervisor. The patrol corporal acts in the absence of first-line supervisor by providing supervision of staff and assuring operations tasks as completed. The corporal provides highly responsible line assistance to the supervisor. When the supervisor is unavailable due to illness, vacations, or other time off the corporal shall act as an acting supervisor taking responsibility for the assigned town supervisor duties

The corporal will supplement Town patrol coverage by performing general law enforcement duties and will cover for vacancies when practical and appropriate. The patrol corporal will also assume all duties outlined in Section 4.0 "Patrol Deputies".

4.0 PATROL DEPUTIES

The actual time periods during each day spent in providing patrol services shall be dependent upon several factors including, but not limited to, the day of the week, the time

of the month, school day versus non-school day, holiday. The normal scheduled hours shall, for the four (4) sworn officers, be a combined average of twenty hours per day, which will generally encompass a day shift (6:45 am to 5:00 pm) and a swing shift (4:15 pm to 2:30 am). The supervisor or corporal will supplement this coverage and will fill in for vacancies, when practical. When vacancies are not able to be covered with contract deputies, corporal or the supervisor, and during the hours outside of this agreement, calls for service will be handled by regular on-duty Sheriff's deputies in the same manner and level as covered in unincorporated areas of the County.

These times will not include travel time to and from Wellington or briefing time. The County is allowed to use flexible scheduling to prevent the development of patrol hour patterns. Extra hours worked in any month will be applied to any month where the number of hours worked does not total the contract requirement.

On-call availability and response to complaints and service requests from the Town or the public shall consist of all daily hours not covered by routine or random patrol with responses to be authorized by the on-duty supervisor.

Contracted patrol services shall include, but not be limited to, the following: enforcement of Colorado state statutes and county and municipal ordinances; general traffic enforcement; business checks by foot patrol or by vehicle; vacation checks of private residences (as requested); development and maintenance of crime prevention programs for commercial and residential use; investigation of traffic accidents; and investigation of criminal offenses.

Subject to direction by the Town Attorney or the Municipal Judge, citations should, when possible, be written into Municipal Court rather than County Court.

5.0 INVESTIGATOR

The Sheriff will assign an Investigator to work half-time (approximately 85 hours per month on average) on Town cases. The Investigator will be expected to spend time in the town and assist with crime prevention efforts as needed.

6.0 SCHOOL RESOURCE OFFICER

The School Resource Officer's primary function, during the school year, will be working in the Poudre District Schools to provide law enforcement services and security within the schools. During the summer and non-school days, the School Resource Officer will supplement Town patrol coverage by performing general law enforcement duties and will cover for vacancies when practical and appropriate.

7.0 CONTRACT WORK HOURS

In general, full-time sworn positions provide 171 hours of service and half-time positions provide 85 hours of service per month. Patrol training, court, and benefit time are included in the monthly hours.

From January 1, 2017, through December 31, 2017, the Larimer County Sheriff's Office will provide 171 hours of supervisor time, 855 hours of general patrol service, 85 hours of investigative services, and School Resource/Patrol services.

Patrol training, court, and benefit time are included in the monthly hours. Extra hours worked in any month will be applied to any month where the number of hours worked does not total the contract requirement.

The actual time periods during each day spent in providing patrol services shall be dependent upon several factors including, but not limited to, the day of the week, the time of the month, school day versus non-school day, holiday, etc. The normal scheduled hours shall be between 0645 hours and 0230 hours. These times will not include travel time to and from Wellington. The County is allowed to use flexible scheduling to prevent the development of patrol hour patterns.

8.0 CHANGES TO LEVEL OF SERVICE

Changes to the level of services requested, including temporary or emergency staffing needs will be provided as set forth in Section 2 of the Municipal Law Enforcement Services Agreement.

9.0 BUDGET/COSTS FOR SERVICES PROVIDED - WELLINGTON

For Calendar year (January 1, 2017 through December 31, 2017)

2017 WELLINGTON CONTRACTUAL COSTS							
POSITION	SGT - 1	CPL - 1	DEPUTIES - 4	DESK DEP - 1	SRO - 1.50 FTES	INVEST. - .50 FTE	TOTAL
Salary (Wages + Full Benefits)	135,285	116,904	427,298	91,460	53,412	60,377	884,736
Overtime	2,000	2,000	8,000	2,000	1,000	1,250	16,250
* Vehicle - fully equipped w/o radio	-	49,513	-	-	-	-	49,513
Vehicle Lease (fuel, maintenance, etc)	16,554	16,554	66,216	-	8,277	6,777	114,378
* Equipment / Clothing	-	10,742	-	-	-	-	10,742
Equipment Replacement Costs	3,125	3,125	12,500	925	1,562.50	3,125	24,363
Administrative Costs	4,619	4,619	18,476	2,577	2,309.50	2,353	34,954
* Office Space	-	-	-	-	-	-	-
* Plus factor of 3% to cover unknowns	-	6,104	-	-	-	-	6,104
	161,583	209,561	532,490	96,962	66,561	73,882	1,141,039
						Invoiced Quarterly	\$285,260
NOTES:							
* New positions only							

TOWN OF WELLINGTON

ATTEST:

Mayor Date

Town Clerk (SEAL) Date

BOARD OF COUNTY COMMISSIONERS
OF LARIMER COUNTY

ATTEST:

Chair Date

Deputy Clerk Date

SHERIFF:

APPROVED AS TO FORM:

Larimer County Sheriff Date

Senior County Attorney Date



Board of Trustees COMMUNICATION

Meeting Date: December 14, 2016	Page 1 of 1	Item: Stormwater fees - 2016
Agenda No.: 9	Presented by:	
<p>BACKGROUND: The Boxelder Stormwater Authority raised fees at the Authority's meeting on December 8th by 10% to cover costs anticipated with project complications and over runs. I was asked to prepare an ordinance increasing the Town's stormwater fees by the same 10%. By the ordinance the Town's stormwater fees, both monthly fees and impact fees, as a whole would be increased as opposed to an increase of just the Boxelder component. Based on the timing of the Boxelder Authority increase, the fee change is proposed as an emergency ordinance so as to allow the increase to become effective as of January 1st.</p>		
<p>FINANCIAL IMPACTS: To be provided.</p>		
<p>RECOMMENDED MOTION: Approve Ordinance No. 28-2016</p>		

ORDINANCE NO. 28- 2016

AN EMERGENCY ORDINANCE OF THE TOWN BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, RE-ESTABLISHING STORM DRAINAGE FEES TO BE CHARGED BY THE TOWN AND DECLARING AN EMERGENCY.

WHEREAS, the Wellington Town Code provides that the Board of Trustees of the Town of Wellington shall set fees for various services provided by the Town by resolution or ordinance; and

WHEREAS, previous resolutions and the previous Town Code had established fees; and

WHEREAS, the Town Board adopted Ordinance 9-2008 effective September 1, 2008, adopting a stormwater drainage fee to be charged on a monthly basis to developed properties in the Town, and

WHEREAS, the Town Board adopted Resolution 22-2008 establishing stormwater drainage fees to cover local drainage improvements and maintenance; and

WHEREAS the Town Board adopted Resolution 27-2008 establishing stormwater drainage impact fees to address the cost of local drainage improvements and maintenance impacts associated with new construction; and

WHEREAS, the Town Board adopted the Boxelder Creek Regional Stormwater Master Plan which sets forth rate and fee generation analysis as well as fee imposition rational; and,

WHEREAS, the Town Board has entered into an IGA/Intergovernmental Agreement with the City of Fort Collins and Larimer County creating the Boxelder Regional Stormwater Authority; and,

WHEREAS, the Stormwater Authority adopted Resolution 2008-1 Establishing Stormwater Service Fees For Boxelder Basin Regional Stormwater Authority and adopting annual fees of \$.03 per sq. ft. of impervious surface to be charged to the Town to cover regional stormwater improvements; and,

WHEREAS, the Town Board adopted Resolution 4-2009 setting storm water fees to be charged by the Town, which fee schedule was designed to allow the Town to pay stormwater fees charged by the Boxelder Basin Regional Stormwater Authority; and,

WHEREAS, at their meeting of December 8, 2016 the Boxelder Basin Regional Stormwater Authority increased fees by 10% raising the annual fees of \$.03 per sq. ft. to \$.033 per sq. ft.; and

WHEREAS, the Town Board has a policy lessening the burden on commercial properties which have large areas of impervious surface including building and parking lots, and which provide jobs and services to the residents and sales tax and property tax revenue to the Town.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, that stormwater fees charged by the Town of Wellington shall be modified and established as follows to cover local and Boxelder Basin Authority needs:

Section 1: The Town's annual stormwater drainage fee which shall be billed monthly shall be imposed as follows:

- a. Beginning January 1, 2016, the standard residential property shall be charged increased storm drainage fees based on the average impervious service square footage of residential properties in Wellington which has been determined by Alex Brown Consulting in a report to the Boxelder Creek Regional Alliance to be two thousand square feet. The fee shall consist of a local fee and a fee to cover Boxelder Basin Regional Stormwater Authority charges as follows:

- 1) Local fee of \$4.40 per month based on \$.0264 x 2000 square feet / 12 months.

- 2) Boxelder Basin Fee of \$6.60 per month including \$5.50 per month based on \$.033 x 2000 square feet /12 months plus \$0.75 per month for administrative costs, public facilities and a portion of non-residential facilities.

- b. Beginning January 1, 2016 non-residential property shall be charged increased storm drainage fees as follows: :

- 1) Local fee of \$8.14 based on the median impervious square footage of commercial properties in Wellington which has been determined by Alex Brown Consulting in a report to the Boxelder Creek Regional Alliance to be three thousand seven hundred square feet. (\$.0264 x 3,700 square feet /12 months).

- 2) Boxelder Basin Fee based on a weighted impervious surface shall be as follows:

<u>Weighted Impervious Area</u> (Square Feet)	<u>Prior Fee</u> (per month)	<u>Increased fee</u>
1 - 5000	\$ 5.75	\$ 6.33
5001 - 10,000	\$ 12.50	\$ 13.75
10,001 - 20,000.....	\$ 25.00	\$ 27.50
20,001 - 30,000	\$ 50.00	\$ 55.00
30,001 - 40,000	\$ 75.00	\$ 87.50
40,001 - 50,000	\$100.00	\$110.00
50,001 - 75,000	\$125.00	\$137.50
75,001 - 100,000	\$150.00	\$165.00
100,001 - 150,000	\$175.00	\$192.50
Over 150,000	\$200.00	\$220.00

- 3) Weighted Impervious surface shall be calculated using the following impervious values for various surfaces:

<u>Surface</u>	<u>Imperviousness value</u>
Rooftops	0.90
Asphalt Surfaces	1.00
Concrete Surfaces	0.90
Gravel (Packed)	0.40
Grass, Native ground, other	0.00

- c. Beginning January 1, 2016 Storm Drain Impact Fees on new development shall be increased storm drainage impact fees at the time of development as follows:
- 1) Residential: \$660 per unit (based on \$0.33 per sq. ft. and typical residential unit having 2000 sq. ft. of impervious surface).
 - 2) Commercial and Industrial: \$0.33 per sq. ft. of impervious surface.

Notwithstanding any ordinance to the contrary, any utility fee to be imposed by the Town or imposed by any enterprise of the Town may be set by ordinance or resolution of the Town Board of Trustees.

Necessity. In the opinion of the Board of Trustees of the Town of Wellington, this Ordinance is necessary for the preservation and protection of the health, safety, welfare and property of the inhabitants and owners of property in the Town of Wellington.

Emergency Clause. The Board of Trustees finds and determines that, because this ordinance concerns the immediate and ongoing administration and operation of the Town, its adoption as an emergency measure is necessary for the immediate preservation of the public's health, safety and welfare, and this ordinance shall therefore take effect immediately upon adoption as provided by law.

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON AND ORDERED PUBLISHED THIS _____ DAY OF DECEMBER, 2016 AND ORDERED TO BECOME EFFECTIVE IMMEDIATELY AS AN EMERGENCY ORDINANCE OF THE TOWN OF WELLINGTON, COLORADO.

TOWN OF WELLINGTON, COLORADO

Tim Singewald, Mayor

ATTEST:

Larry Lorentzen, Town Administrator/Clerk

TOWN OF WELLINGTON

BILLS FOR APPROVAL

DECEMBER 13, 2016

1	COLORADO ANALYTICAL	\$1,008.40
	* WATER TESTING	
2	ONE CLEAR CHOICE	\$1,046.60
	* GARAGE DOOR REPAIR	
3	TOM KNOSTMANN	\$1,200.00
	* GARFIELD PAVING	
4	BTU SERVICES, INC.	\$1,242.78
	* GRAFFITTI GONE	
5	J.U.B ENGINEERS, INC.	\$1,874.60
	* BOXELDER CREEK TRAIL PRELIMINARY DESIGN	
6	NORTH POUUDRE IRRIGATION COMPANY	\$3,982.26
	* DIFFERENTIAL RATE CHARGE	
7	E-Z POUR READY MIX	\$4,738.50
	* CONCRETE	
8	CHEMTRADE	\$4,758.36
	* ALUM SULFATE	
9	WRIGHT WATER ENGINEERS, INC.	\$10,536.61
	* WATER SUPPLY ALTERNATIVES	
10	DANA KEPNER	\$14,347.52
	* 1 1/2 METERS AND PARTS	
11	WELLINGTON COLORADO MAIN STREETS PROGRAM	\$18,750.00
	* 1ST QTR FUNDING	
12	STANTEC	\$60,557.15
	* TOWN ENGINEERS	
13	ALL-PRO PAVING	\$113,066.52
	TOTAL	<u>\$237,109.30</u>



161021027

INVOICE #:	161021027
Invoice Date:	Nov 22, 2016
Date Received:	Oct 21, 2016

Bill To

Town of Wellington
Accounts Payable - Patty Lundy
PO Box 127
Wellington CO 80549

Original Results To

Town of Wellington
James Creaghe
PO Box 127
Wellington CO 80549

Client Project Name: Town of Wellington CO0135838	Task Number: 161021027	Customer PO: WTP-2016-115
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Quantity	Item	Description	Unit Price	Extension
1	Water - Drinking	515.4 Herb	\$165.00	\$165.00
2	Water - Drinking	524.2 TTHMS	\$65.00	\$130.00
2	Water - Drinking	552.2 HAA5	\$145.00	\$290.00
3	Water - Drinking	Chlorite (Sub)	\$48.00	\$144.00
1	Water - Drinking	Fluoride - CDH	\$18.00	\$18.00
1	Water - Drinking	Nitrate Nitrogen CDH	\$17.00	\$17.00
1	Water - Drinking	Radium 226 (Sub)	\$75.60	\$75.60
1	Water - Drinking	Radium 228 (Sub)	\$118.80	\$118.80
1	Shipping	Sample Shipment to Outside Lab	\$35.00	\$35.00
1	Shipping	Sample Shipment to Outside Lab	\$15.00	\$15.00
Thank You! We Appreciate Your Business.			Total:	\$1,008.40

Payment Terms: Net 30
Pay From This Invoice.
Remit Payment To: Colorado Analytical Lab
P.O. Box 507
Brighton, CO 80601

Invoices and reports are now sent via email only. If you have questions please call 303-659-2313.

240 South Main Street / Brighton, CO 80601-0507 / 303-659-2313
Mailing Address: P.O. Box 507 / Brighton, CO 80601-0507 / Fax: 303-659-2315

Service Summary - S/O# 00100017349

12/07/16 09:04:31

Contact
Phone 970-218-3908
Technician RON BURNS



Customer	Blake Phillips 4006 Hayes street Wellington , Co 80549	Date Recv'd	11/28/16
Contract#		Method	Repeat Cus
Equipment	*DOOR 94191	Scheduled	12/01/16
Problem	05-Diagnose,RepairDoor&Opener	Customer #	94191
Coverage	T/M	PO#	
Territory	017	Salesperson	Keenan Gingrich
Priority	1		
Type	RS		

	Estimate	Actual
Labor	\$.00	\$.00
Parts	\$.00	\$530.60
Other		\$516.00

door adjustment commercial need cables pullies rollers per Ron's notes

Line Item	Desc.	Qty	U/M	List Price	Disc.	Amount
10 COM_DOOR	COM LABOR: DOOR & OPENER SVC REGULAR MAINT. - NO WARRANTY 14' OR HIGER	2.00		258.00		516.00
20 DH10 POLYU10	POLYURETHANE ROLLERS (SET 10) (LIFETIME WARRANTY) 169 16.95 EACH X 10 = 169.50	28.00	EA	16.95		474.60
30 DHHINGE2	#2 HINGES 14.00 EACH LABOR NOT INCLUDED (SOLD AS PAIR)	4.00	EA	14.00		56.00

Signed By:

Subtotal	\$1,046.60
Est. Tax	\$.00
S/O Total	\$1,046.60
Total Paid	\$.00
Amount Due	\$1,046.60

December 8, 2016

Mr. Larry Lorentzen, P.E.
Town Administrator
Town of Wellington
Colorado, 80549

RE: Invoice for 2016 Garfield Ave. Paving /Construction Support

Mr. Lorentzen:

Thank you for the opportunity to provide the Town of Wellington with the Phase 2, Garfield Ave. Road Repair construction services detailed below. With the successful completion of the fly ash, surface grading and paving effort for Garfield Avenue from 1st to 3rd Streets, I am submitting this invoice for \$1,200.00 as per our agreement and the time detailed on the attached table. Please let me know if there are further needs. Please make the Check out to Mr. Tom Knostman.

Thank you for your considerations,

Tom Knostman, P.E.

Diagnostic Design
843 Marble Dr.
Fort Collins, CO 80526

Diagnostic Design, LLC
Hour in Support of Wellington Garfield Paving
Tom Knostman Fall 2016

Date	Hours	Work Desc.
11/23/2016	1.00	Site visit and phone calls, check status of Mtn. Work
11/25/2016	1.00	Site visit and phone calls, check status subgrade for FA
12/1/2016	1.00	Site visit and phone calls, check fly ash and grading for paving
12/5/2016	1.00	Site visit and phone calls, check paving and limits of patching
12/5/2016	2.00	Review pay app #3 and prepare take offs for quantities
12/5/2016	2.00	Review contractors concerns and sign off on pay app #3

SUM OF HOURS	8.00	Hourly Rate	\$150/hr
Current Charges	\$ 1,200.00		

OK 



BTU Services, Inc.

1488 Deer Park Avenue
#229
North Babylon, New York 11703
800 626-6164

INVOICE

INVOICE NO.		00009218
INVOICE DATE		11/23/16
SALES REP.	P.O. NUMBER	TERMS
JS	PO#723525	Net 30

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WELLINGTON PWD
PO BOX 127
WELLINGTON, CO 80549

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WELLINGTON PWD
4021 GRANT AVE
WRELLINGTON, CO 80549

CUSTOMER	ORDER DATE	SHIPPER	F.O.B. POINT	ZONE
Jim Miller	11/21/16	UPS	On Board	Mountain

L	QTY.	U/M	PRODUCT CODE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	2	CASE	A-711E	GRAFFITTI GONE	\$519.99	\$1,039.98

CUSTOMER INFORMATION

SUB TOTAL	\$1,039.98
SALES TAX	
SHIPPING / HANDLING	\$202.80
INVOICE TOTAL	\$1,242.78

All Invoices become past due 20 days after date of Invoice
20% restocking charge for return without written authorization

Thank You



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE LANGDON GROUP



GATEWAY MAPPING INC.

November 28, 2016

Ryan Abbott
Town of Wellington
3735 Cleveland Ave
PO Box 127
Wellington, CO 80549

RE: Boxelder Creek Trail Preliminary Design

Dear Ryan:

Attached please find J-U-B Engineers 2nd invoice for the above mentioned project. This invoice includes design engineering services through November 1, 2016. We have completed the following tasks during this invoice:

- Trail Design / alternative layouts - The J-U-B Team has developed a trail alignment along the west side of Boxelder Creek, with three different alignment possibilities on the south side of the project limits. One of these alignments follows the creek and crosses the railroad under the existing bridge, while the other two alignments follow existing driveways. We have also developed an alternative alignment on the east side of the railroad for the entire project.
- Open House - ACL prepared the different alternatives for the Open House at the Parks Advisory Committee meeting in November. J-U-B coordinated with the Town to set the date for the meeting.

Budget Summary:

Original Budget	\$	40,402.00
This invoice amount	\$	1,874.60
Previously invoiced	\$	1,710.98
Amount remaining	\$	36,816.42

We have also attached the billing back-up. If you have any questions concerning the attached invoice, please do not hesitate to call me.

Sincerely,

J-U-B ENGINEERS, Inc.

Kirsten Armbruster, PE
Project Manager



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE LANGDON GROUP



GATEWAY MAPPING INC.

Invoice

Ryan Abbott
Town of Wellington
3735 Cleveland Ave
PO Box 127
Wellington, CO 80549

November 15, 2016
Project No: 87-16-012
Invoice No: 0104835

Project 87-16-012 Town of Wellington-Boxelder Creek Trail
Professional Services from October 2, 2016 to October 29, 2016

Task 010 Project Setup (Task 0)

Professional Personnel

	Hours	Amount	
PROJECT ENGINEER	.50	67.50	
CLERICAL	.30	19.50	
Totals	.80	87.00	
Total Labor			87.00

Billing Limits	Current	Prior	To-Date	
Total Billings	87.00	491.88	578.88	
Limit			5,905.00	
Remaining			5,326.12	
			Total this Task	\$87.00

Task 020 Conceptual Design (Task 1)

Professional Personnel

	Hours	Amount	
PROJECT ENGINEER	3.00	405.00	
CLERICAL	.30	18.60	
Totals	3.30	423.60	
Total Labor			423.60

Billing Limits	Current	Prior	To-Date	
Total Billings	423.60	1,219.10	1,642.70	
Limit			6,579.00	
Remaining			4,936.30	
			Total this Task	\$423.60

Project	87-16-012	Town of Wellington-Boxelder Creek Trail	Invoice	0104835
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Task	060	ACL Inc (Subconsultant)
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Consultants

Subconsultants			1,364.00	
Total Consultants			1,364.00	1,364.00

Billing Limits

	Current	Prior	To-Date
Total Billings	1,364.00	0.00	1,364.00
Limit			14,252.00
Remaining			12,888.00

Total this Task \$1,364.00

Total this Invoice	\$1,874.60
---------------------------	-------------------

Outstanding Invoices

Number	Date	Balance
0104340	10/25/2016	1,710.98
Total		1,710.98

Total Now Due \$3,585.58

Kirsten Armbruster, P.E.
Project Manager

Project 87-16-012 Town of Wellington-Boxelder Creek Trail Invoice 0104835

Billing Backup

Tuesday, November 15, 2016

Invoice 0104835 Dated 11/15/2016

4:08:39 PM

Project 87-16-012 Town of Wellington-Boxelder Creek Trail

Task 010 Project Setup (Task 0)

Professional Personnel

			Hours		Amount
PROJECT ENGINEER					
Armbruster, Kirsten	10/25/2016		.50	135.00	67.50
Project status					
CLERICAL					
Baca, Nikki	10/25/2016		.30	65.00	19.50
Admin-project					
			Totals		87.00
Total Labor					87.00

Total this Task \$87.00

Task 020 Conceptual Design (Task 1)

Professional Personnel

			Hours		Amount
PROJECT ENGINEER					
Armbruster, Kirsten	10/11/2016		1.00	135.00	135.00
Coordination with Adria and Town					
Armbruster, Kirsten	10/12/2016		.50	135.00	67.50
Design coordination					
Armbruster, Kirsten	10/17/2016		1.50	135.00	202.50
Environmental Coordination					
CLERICAL					
O'Callaghan, Jena	10/28/2016		.30	62.00	18.60
invoicing					
			Totals		423.60
Total Labor					423.60

Total this Task \$423.60

Task 060 ACL Inc (Subconsultant)

Consultants

Subconsultants					
AP 0154795	10/29/2016	ACL Inc / 11/01/16 / Invoice: 151, 11/1/2016		1,364.00	
Total Consultants					1,364.00

Total this Task \$1,364.00

Total this Project \$1,874.60

North Poudre Irrigation Company

POB 100
Wellington, CO 80549

Invoice

DATE
12/6/2016

BILL TO
Town of Wellington POB 127 Wellington, CO 80549

ITEM	DESCRIPTION	AMOUNT
Water use	Differential rate charge \$34.40/af (2016 rates)	25,368.48
Water use	Paid 11/28/16 ck #44302	-21,386.22
Total		\$3,982.26

.....

3729 Cleveland Avenue
P.O. Box 100
Wellington, Colorado 80549
Telephone: (970)568-3612
Fax: (970)221-4659

North Poudre Irrigation Company

December 6, 2016

Town of Wellington
Attention: Larry Lorentzen/Patty Lundy

Dear Larry and Patty:

North Poudre Irrigation has been made aware from The Northern Colorado Water Conservancy District about a discrepancy in the total charges for the differential rate for the Town's water use of 720.31 acre feet for November 1, 2015 through October 31, 2016.

The Northern Water Board of Directors took action to increase assessments for CBT open rate allotment contracts. The attached letter from NCWCD details the increases.

The differential rate used in billing the Town dated November 11, 2016 was based on 2015 rates instead of 2016 rates. Therefore, calculations for 2016 are attached, totaling \$25,368.48, based on a differential rate of \$34.40 per acre foot. The Town has paid \$21,386.22, leaving a total due of \$3,982.26.

The Town has agreed to reimburse North Poudre Irrigation Company for any charges levied by the District. Please remit \$3,982.26 to North Poudre Irrigation Company.

Please review the calculations/formula sheets and if you have any questions, please feel free to call the office.

Sincerely,



Sharon Seaworth
Office Manager

.....

sent via email 12/10/16



August 20, 2014

Mr. Scott Hummer
PO Box 100
Wellington, CO 80549-0100

Dear Mr. Hummer:

After several months of study and numerous work sessions and public meetings, the Northern Water Board of Directors has taken action to increase assessments for Colorado-Big Thompson open-rate allotment contracts. These increases are based on results from a rate study performed by the engineering and economic consulting firm, CH2MHill, along with Northern Water engineering and finance personnel.

The study recommended that Northern Water adopt a "cost-of-service" approach to setting assessments. The Board approved a 9 percent assessment increase for all open-rate contracts for 2015. The 2015 assessments per acre-foot unit (AFU) will be:

- Agricultural irrigation - \$10.90 per AFU (2015)
- Municipal, industrial, multi-purpose - \$30.50 per AFU (2015) *plus 1.50/Wallington (minus 1.50) ←*

The existing \$1.50 per AFU fixed-rate contracts are not affected by this Board action.

The Board established the goal of balancing Northern Water's operating budget by 2018. It also committed to providing allottees with "forward guidance" whereby the Board, each year, would project, to the best of its ability, the assessment for the coming two to three years. This forward guidance for 2016 and 2017 defines a future projected range of open-rate assessments as follows:

- Agricultural irrigation - ~~\$16.60~~ **\$17.60** per AFU (2016) *\$17.60 firm -- per Roger Burns 11/12/15*
- Municipal, industrial, multi-purpose - ~~\$35.90~~ **\$39.10** per AFU (2016) *(35.90 - 1.50) per Roger 12/5/16*
- Agricultural irrigation - \$25.50 - \$28.50 per AFU (2017)
- Municipal, industrial, multi-purpose - \$42.20 - \$50.20 per AFU (2017)

These assessments will achieve a balanced budget using the cost-of-service approach by 2018. Further, they will allow Northern Water to proactively address financial impacts caused by recent economic conditions, aging infrastructure, recent wildfires and floods, watershed health, and ever-increasing water quality and environmental regulations, as well as to begin rebuilding a moderate level of financial reserves.

Northern Water continues to implement cost-control measures that will help offset increasing expenses while providing the best possible service to all our C-BT Project allottees and constituents.

Additional information can be found at our website, www.northernwater.org or by contacting Jerry Gibbens at 970-622-2299 or RateStudy@northernwater.org.

Sincerely,

Eric W. Wilkinson
General Manager

NCWCD Differential Rate Charge For Wellington Water Use
 (As per 3-22-1990 letter from NPIC to NCWCD)

$$\text{Charges} = \frac{(\text{CBT}) \times (\text{W}) \times (\text{RD})}{(\text{CBT} + \text{NP}) \times (\text{A})}$$

Where, **FY 15 (11/1/15 -10/31/16)**

Charge=the amount due to NWCWD

NP=11,070 (NPIC domestic use decrees) in Acre-feet 11,070

CBT=Quota delivery to NPIC in acre-feet (70%x40k) 28,000

W=Wellington water use (Nov 1 - Oct 31) in acre-feet 720.31

A=NCWCD Quota (percent) 70

RD=NCWCD Rate Differential (Municipal-NPIC) \$ 34.4
 (\$35.90 - \$1.50)

$$\text{Charges} = \frac{\text{CBT} \times \text{W} \times \text{RD}}{(\text{CBT} + \text{NP}) \times \text{A}} = \frac{28000 \times 720.31 \times \$34.40}{(28000 + 11,070) \times 0.7}$$

Total Charges= \$ \$25,368.48

pd 11/28/16 -21,386.22

Balance due \$3,982.26

E-Z Pour Ready Mix

568-9756 566-4877

P.O Box 1166, Wellington, CO 80549

Date 11²⁶ 2014

Invoice

Invoice To Town of Wellington

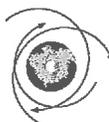
Deliver To Wellington

10375		Ticket Number
Arrive Job		
Start disc.		
Finish disc.		
Leave Job		

Truck No. <u>1-4</u>	Load <u>1-4</u>	Accum. YDS.			
Mix Design <u>FF</u>	<input type="checkbox"/> 3/8 <input checked="" type="checkbox"/> 3/4 <input type="checkbox"/> 1 1/2	Rock	Price/Yard <u>135.00</u> 4738.50		
Cubic Yards <u>35.1</u>			concrete pump		
			concrete cart		
Cash <input type="checkbox"/>			fuel surcharge		
Check <input type="checkbox"/>			accelerator		
Charge <input type="checkbox"/>			fibermesh		
Credit Card	Visa: <input type="checkbox"/> MC: <input type="checkbox"/> Disc: <input type="checkbox"/>	Overtime			
Acct#:			Minimum Load Chg.		
Exp Date:			Mileage		
Sec. Code:			Sub-Total		
Signature: <u>Mike Ben</u>			State Tax		
<p>Customer will pay collection fees, attorney fees, and other costs if the amount of this delivery ticket is not paid in full within 30 days of delivery date. Ordering customer is responsible for their employee or subcontractor's signature to bind this contract. This delivery ticket is your invoice. Interest terms are stated at the bottom of this delivery ticket.</p>			City Tax		
			TOTAL		4738.50
			<p><small>In the event of delivery beyond curb line, this company will not assume liability for damage to sidewalk, driveway, utility lines, meters, septic systems, or any other property.</small></p>		
			<p><small>CAUTION: Freshly mixed cement, mortar, concrete or grout may cause skin injury. Avoid contact with skin whenever possible and wash exposed skin areas promptly with water.</small></p>		

TERMS: All deliveries are COD. There will be a finance charge of 2.5% per month (30% annually) on any unpaid deliveries and will be charged from date of delivery. Materials hereby sole become property of purchaser at point of origin. The purchaser shall in no event accept deliveries of materials not in accord with the agreement of the parties, but such materials shall be refused by the purchaser and returned to the seller with a written statement of the reason for the refusal thereof. No cancellation accepted after concrete has been loaded in carrier's truck at our plant. Customer is to provide for and assume responsibility for area of container for clean out of concrete truck chute. Any discharge to watercourses, street gutters or storm drains is a violation of law. Concrete is a structural building material warranted only to meet ASTM standards. Some imperfections and popouts may occur for which supplier is not responsible. Standby and / or dumping time in excess of five (5) minutes per yard will be charged. Prices include delivery within ten (10) miles from our plant after which is an additional charge, minimum load charge for (4) yards or less.

Received in Good Condition by: X	E-Z Pour Ready Mix
By:	



CHEMTRADE

Please Remit To :
 Chemtrade Chemicals US LLC
 Dept# 771807
 P. O. BOX 77000
 Detroit, MI
 48277-1807

Invoice Date
 November 16, 2016

INVOICE

Invoice No.
91965196
 If query please quote this number.

Invoice to (Buyer)

TOWN OF WELLINGTON, CO
 PO Box 127
 WELLINGTON CO 80549

Consignee

TOWN OF WELLINGTON
 10691 NORTH COUNTY ROAD
 WELLINGTON CO 80549

Customer Purchase Order	Ship Date	Due	Currency	
WTP-2016-121	Nov 16, 2016	Dec 16, 2016	US Dollar	
Payment Terms	Customer No	Customer State Tax No	Our GST No.	
Within 30 days Due net	44562	98-07435		
Freight Terms	Via		Type	Sales Company
Prepaid, Charged	CHEMICAL TRANSFER COMPANY, INC.		F2	0014 US14
Shipped From	B/L No.	Vehicle ID	Order No.	
Chemtrade (Denver, CO),US	81035586	1094-425	1722954	

*** PLEASE NOTE NEW REMIT TO ADDRESS STARTING Jan 1st, 2015 ***

If you prefer to wire or ACH funds, please send to:
 JP Morgan Chase Bank
 611 Woodward Avenue, Detroit, MI 48226
 Chemtrade Chemicals US LLC
 ABA# (Wires) : 021 000 021
 ABA# (ACH) : 072 000 326
 Account : 580079692 (SWIFT CHASUS33)

Material	Description	Invoice Quantity	Price	Per	USD Amount
1927	ALUM SULFATE LIQ STD	BULK	10.892	390.00	ST100% 4,247.88
	Quantity AS IS :	22.309 Ton			
	Strength Factor:	8.300 % Price Basis 17%			
	Frt Charge Flat			FLAT	500.00
	Fuel Charge Flat L1			FLAT	10.48
	022133200000				
Please Pay (USD)					4,758.36

Questions Please Contact: Diane Piva, Tel: (416)496-4148, E-mail: credit@chemtradelogistics.com

MATERIAL SAFETY DATA SHEET SHOULD HAVE BEEN DELIVERED WITH OR PRIOR TO RECEIPT OF THE FIRST SHIPMENT OF EACH HAZARDOUS PRODUCT. IF YOU DID NOT RECEIVE ONE, CONTACT US AT 800-321-6282 AND WE WILL PROVIDE A NEW ONE. UNLESS OTHERWISE SPECIFIED, TERMS ARE NET 30 DAYS FROM DATE OF INVOICE, LATE CHARGE OF 1% PER MONTH OR THE HIGHEST RATE ALLOWED BY LAW WILL BE LEVIED ON ALL PAST DUE BALANCES. WE HEREBY CERTIFY THAT THESE GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF THE FAIR LABOR STANDARDS ACT AS AMENDED, AND OF REGULATION AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED THEREUNDER.



Responsible Care®
 Our commitment to sustainability.



Wright Water Engineers, Inc.
 2490 W. 26th Avenue, Ste. 100A
 Denver, Colorado 80211
 (303) 480-1700

Invoice

November 23, 2016

Invoice No: 49769

Larry Lorentzen
 Town of Wellington
 3755 Cleveland Avenue
 P.O. Box 127
 Wellington, CO 80549

Project Manager Kenneth Wright

Project 161071000 Water Engineering Services

Professional Services from October 1, 2016 to October 31, 2016

Billing Group 001 001

Regarding engineering services in October 2016 on Wellington water supply alternatives including investigation of Platte River Power Authority water infrastructure, site visit to Park Creek Reservoir review of North Poudre Irrigation Company water rights, meeting with Mayor Singewald on October 19, 2016, analysis of irrigation water requirements for lawn, preparation of wall map and review of potential water supply alternatives.

Professional Services

	Hours	Rate	Amount	
Senior Principal/Consultant	34.75	200.00	6,950.00	
Engineering Specialist/Consultant	25.50	134.00	3,417.00	
Engineering/Scientist Professional II	.25	118.00	29.50	
Totals	60.50		10,396.50	
Total Labor				10,396.50

Reimbursable Expenses

Reimb Auto-Reg Mileage				
10/21/2010	Flood, Patricia	Meeting in Fort Collins	29.03	
10/15/2016	Flood, Patricia	Site visit Park Creek Reservoir and NPIC	87.08	
	Total Reimbursables		116.11	116.11

Unit Billing

Color Printing				
10/31/2016	Color Copies - October 2016		13.00	
10/31/2016	Color Copies 11x17 - October 2016		4.00	
Printing				
10/31/2016	B&W Copies - October 2016		7.00	
	Total Units		24.00	24.00

Total this Billing Group \$10,536.61

Total this Current Invoice \$10,536.61

OK

Authorized By: *Kurtis Knudsen, Controller* Date: *11/23/16*



**Dana Kepner Company, Inc.
Western Industrial Supply, LLC**

INVOICE

UPC VENDOR	INVOICE DATE	ORDER NO.
000000	11/30/16	6183898-00
P.O. NO.		PAGE #
1109		1

CUST.#: 90800000
SHIP TO: TOWN OF WELLINGTON
POB 127
WELLINGTON, CO 80549

REMIT TO: Dana Kepner Company, Inc.
PO Box 710281
Denver, CO 80271-0281

BILL TO: TOWN OF WELLINGTON
POB 127
WELLINGTON, CO 80549

INSTRUCTIONS		TERMS
		Net 30 Days
SHIP POINT	SHIP VIA	SHIPPED
	PICKUP	11/30/16

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QTY. SHIPPED	QTY U/M	UNIT PRICE	AMOUNT (NET)
1	0708150 8"X20' CLASS 235 PIPE, C900 PVC DR 18	2	0	2	PCS	7.40 /ft	296.00
2	62XR50109750975 8" ROMAC XR501 EXTENDED RANGE CP1NG 8.60-9.75 EXTENDED RANGE COUPLING	2	0	2	PCS	225.00 PCS	450.00
3	72M0061000G 1-1/2" OMNI C2 METER, 1000 GAL	3	0	3	each	1240.00 each	3720.00
4	70p0618 1-1/2" COMPANION FLANGE METER GASKET, DROP-IN	6	0	6	PCS	2.51 PCS	15.06
5	867697 5/8 X 2-3/4" CAD PLATED MACHINE BOLT ONLY	6	0	6	PCS	1.20 PCS	7.20
6	70p0620 ILLUS #20 5/8 BRASS NUT FOR METERS.	6	0	6	PCS	1.74 PCS	10.44
7	868003c 5/8" CAD PLATED WASHER, F436	6	0	6	each	0.54 each	3.24
7	Lines Total		Qty Shipped Total	31		Total Invoice Total	4501.94





**Dana Kepner Company, Inc.
Western Industrial Supply, LLC**

INVOICE

UPC VENDOR	INVOICE DATE	ORDER NO
000000	11/30/16	6183965-00
P.O. NO.		PAGE #
1110		1

CUST.#: 90800000
SHIP TO: TOWN OF WELLINGTON
POB 127
WELLINGTON, CO 80549

REMIT TO: Dana Kepner Company, Inc.
PO Box 710281
Denver, CO 80271-0281

BILL TO: TOWN OF WELLINGTON
POB 127
WELLINGTON, CO 80549

INSTRUCTIONS		TERMS
		Net 30 Days
SHIP POINT	SHIP VIA	SHIPPED
	PICKUP	11/30/16

LINE NO	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QTY SHIPPED	QTY U/M	UNIT PRICE	AMOUNT (NET)
1	72M0061000G 1-1/2" OMNI C2 METER, 1000 GAL	2	0	2	each	1240.00 each	2480.00
2	70P0618 1-1/2" COMPANION FLANGE METER GASKET, DROP-IN	4	0	4	PCS	2.51 PCS	10.04
3	867697 5/8 X 2-3/4" CAD PLATED MACHINE BOLT ONLY	8	0	8	PCS	1.20 PCS	9.60
4	70P0620 ILLUS #20 5/8 BRASS NUT FOR METERS.	8	0	8	PCS	1.74 PCS	13.92
5	868003C 5/8" CAD PLATED WASHER, F436	8	0	8	each	0.54 each	4.32
5	Lines Total		Qty Shipped Total	30		Total Invoice Total	2517.88 2517.88





**Dana Kepner Company, Inc.
Western Industrial Supply, LLC**

UPC VENDOR	INVOICE DATE	ORDER NO.
000000	11/25/16	6183815-00
P.O. NO.		PAGE#
mike		1

CUST.#: 90800000
SHIP TO: TOWN OF WELLINGTON
WILSON STREET
WELLINGTON, CO 80549

REMIT TO: Dana Kepner Company, Inc.
PO Box 710281
Denver, CO 80271-0281

BILL TO: TOWN OF WELLINGTON
POB 127
WELLINGTON, CO 80549

INSTRUCTIONS		TERMS
MIKE 690-0357		Net 30 Days
SHIP POINT	SHIP VIA	SHIPPED
	DELIVERY	11/25/16

LINE NO	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B O	QTY SHIPPED	QTY U/M	UNIT PRICE	AMOUNT (NET)
1	0706150 6"X20' CLASS 235 PIPE, C900 PVC DR 18	4	0	4	PCS	4.40 /ft	352.00
2	62XR50107600760 6" ROMAC XR501 EXTENDED RANGE CPING 6.60-7.60 EXTENDED RANGE COUPLING	1	0	1	PCS	195.00 PCS	195.00
3	04FP060600 6" X 6'0" FLGXPE DI PIPE CL53	1	0	1	PCS	320.00 PCS	320.00
4	1810645 6" MJ 45 BEND, CL, SSB, DI, LESS ACCS	1	0	1	PCS	62.00 PCS	62.00
5	312006pv 6" PVC PIPE MECH RESTRAINT (COLOR CODED RED)	1	0	1	PCS	32.00 PCS	32.00
6	311106 6" DI PIPE MECHANICAL RESTRAINT FOR DUCTILE IRON PIPE (COLOR CODED BLACK)	1	0	1	PCS	26.00 PCS	26.00
7	18bg0640 6" MJ BOLT & GASKET PAK W/6-3/4X4.0" COR-TEN T-HEAD BOLTS/NUTS & MJ GASKET	2	0	2	PCS	15.00 PCS	30.00
8	86FBP068 6" 150# RED RUBBER FULL FACE FLANGE BOLT PAK, 1/8"	1	0	1	PCS	16.00 PCS	16.00
8	Lines Total		Qty Shipped Total	12		Total Invoice Total	1033.00 1033.00





**Dana Kepner Company, Inc.
Western Industrial Supply, LLC**

INVOICE

UPC VENDOR	INVOICE DATE	ORDER NO.
000000	11/30/16	6183994-00
P.O. NO.		PAGE #
1115		1

CUST.#: 90800000
SHIP TO: TOWN OF WELLINGTON
POB 127
WELLINGTON, CO 80549

REMIT TO: Dana Kepner Company, Inc.
PO Box 710281
Denver, CO 80271-0281

BILL TO: TOWN OF WELLINGTON
POB 127
WELLINGTON, CO 80549

INSTRUCTIONS		TERMS
		Net 30 Days
SHIP POINT	SHIP VIA	SHIPPED
	PICKUP	11/30/16

LINE NO	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QTY SHIPPED	QTY U/M	UNIT PRICE	AMOUNT (NET)
1	72mo061000g 1-1/2" OMNI C2 METER, 1000 GAL	2	0	2	each	1240.00 each	2480.00
2	70p0618 1-1/2" COMPANION FLANGE METER GASKET, DROP-IN	4	0	4	PCS	2.51 PCS	10.04
3	867697 5/8 X 2-3/4" CAD PLATED MACHINE BOLT ONLY	8	0	8	PCS	1.20 PCS	9.60
4	70p0620 ILLUS #20 5/8 BRASS NUT FOR METERS,	8	0	8	PCS	1.74 PCS	13.92
5	868003c 5/8" CAD PLATED WASHER, F436	8	0	8	each	0.54 each	4.32
5	Lines Total	Qty Shipped Total		30		Total Invoice Total	2517.88





**Dana Kepner Company, Inc.
Western Industrial Supply, LLC**

INVOICE

UPC VENDOR	INVOICE DATE	ORDER NO.
000000	11/30/16	6183924-00
P.O. NO.		PAGE #
1110		1

CUST.#: 90800000
SHIP TO: TOWN OF WELLINGTON
POB 127
WELLINGTON, CO 80549

REMIT TO: Dana Kepner Company, Inc.
PO Box 710281
Denver, CO 80271-0281

BILL TO: TOWN OF WELLINGTON
POB 127
WELLINGTON, CO 80549

INSTRUCTIONS		TERMS
		Net 30 Days
SHIP POINT	SHIP VIA	SHIPPED
	PICKUP	11/30/16

LINE NO	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QTY SHIPPED	QTY U/M	UNIT PRICE	AMOUNT (NET)
1	72M0061000G 1-1/2" OMNI C2 METER, 1000 GAL	3	0	3	each	1240.00 each	3720.00
2	70P0618 1-1/2" COMPANION FLANGE METER GASKET, DROP-IN	6	0	6	PCS	2.51 PCS	15.06
3	867697 5/8 X 2-3/4" CAD PLATED MACHINE BOLT ONLY	12	0	12	PCS	1.20 PCS	14.40
4	70p0620 ILLUS #20 5/8 BRASS NUT FOR METERS.	12	0	12	PCS	1.74 PCS	20.88
5	868003c 5/8" CAD PLATED WASHER, F436	12	0	12	each	0.54 each	6.48
5	Lines Total			Qty Shipped Total	45	Total Invoice Total	3776.82





WELLINGTON COLORADO MAIN STREETS PROGRAM

Revitalizing Downtown Wellington for the Future

4006 CLEVELAND AVENUE, P.O. BOX 1021, WELLINGTON, CO 80549
970-568-4985 WMSP2014@GMAIL.COM
WWW.WELLINGTONCOMAINSTREET.ORG

Date: December 13, 2016

Invoice

To: Town of Wellington
PO Box 127
Wellington, Co 80549

For: First Quarter Funding 2017

Amount: \$18,750.00

Wellington Main Streets requests payment of the 1st quarter funding from the Town of Wellington for the budget year 2017. We understand payment cannot be made until January 2017.

We thank you for your ongoing support of the Wellington Main Street Program and the downtown businesses and residents. We are here to serve you and the community and continually seek your input.

Sincerely,

Dave Michaelson
Executive Director

Please remit to:

Wellington Main Street Program (WMSP)
PO Box 1021
Wellington, CO 80549
Cell phone: 970-846-5234



INVOICE

Invoice Number 1105217
Invoice Date September 29, 2016
Customer Number 22576
Project Number 187310055

Bill To

Town of Wellington
Accounts Payable
PO Box 127
Wellington CO 80549
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: Wellington - 212029 TOWN OF WELLINGTON ENGINEERING SVCS

Stantec Project Manager: Silar, Don
Stantec Office Location: Fort Collins CO
Current Invoice Due: \$12,413.89
For Period Ending: September 9, 2016

OK 

Invoice delivery: Mail to City
Invoice delivery: Email copy to LorentLL@co.larimer.co.us

Due on Receipt

INVOICE

Invoice Number 1105217
Project Number 187310055

Taylor, Brian Shaun Patrick	25.50	109.00	<u>2,779.50</u>
	25.50		2,779.50
Professional Services Subtotal	<u>25.50</u>		<u>2,779.50</u>

Disbursements

	Date	Cost	%	Current Amount
Flat Rate Disbursement	09/09/16			222.36
Disbursements Subtotal				<u>222.36</u>

Top Task 839 Total **3,001.86**

Top Task 840 **Dietzler Construction Claim – I25 Underpass**

Professional Services

Category/Employee	Hours	Rate	Current Amount
Sam, Victor Can	6.00	118.00	<u>708.00</u>
	6.00		708.00
Professional Services Subtotal	<u>6.00</u>		<u>708.00</u>

Disbursements

	Date	Cost	%	Current Amount
Flat Rate Disbursement	09/09/16			56.64
Disbursements Subtotal				<u>56.64</u>

Top Task 840 Total **764.64**

Top Task 842 **4th and Cleveland Storm Sewer**

Professional Services

Category/Employee	Hours	Rate	Current Amount
--------------------------	--------------	-------------	-----------------------

INVOICE

Invoice Number 1105217
Project Number 187310055

Oberschmidt, Mark Edward	9.50	161.00	1,529.50
	9.50		1,529.50
Silar, Donald F (Don)	2.50	196.00	490.00
	2.50		490.00
Professional Services Subtotal	12.00		2,019.50

Disbursements

	Date	Cost	%	Current Amount
Flat Rate Disbursement	09/09/16			161.56
Disbursements Subtotal				161.56

Top Task 842 Total **2,181.06**

Total Fees & Disbursements \$12,413.89

INVOICE TOTAL (USD) **\$12,413.89**



INVOICE

Invoice Number 1131646
Invoice Date November 29, 2016
Customer Number 22576
Project Number 187310055

Bill To

Town of Wellington
Accounts Payable
PO Box 127
Wellington CO 80549
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: Wellington - 212029 TOWN OF WELLINGTON ENGINEERING SVCS

Stantec Project Manager: Silar, Don
Stantec Office Location: Fort Collins CO
Current Invoice Due: \$22,294.19
For Period Ending: November 11, 2016

OK 

Invoice delivery: Mail to City
Invoice delivery: Email copy to LorentLL@co.larimer.co.us

INVOICE

Invoice Number

1131646

Project Number

187310055

Top Task 800

8050 - MUNICIPAL ENGINEERING SERVICES

Professional Services

Category/Employee

Hours	Rate	Current Amount
2.00	196.00	392.00
2.00		392.00
0.50	161.00	80.50
0.50		80.50
4.00	186.00	744.00
4.00		744.00
17.50	161.00	2,817.50
17.50		2,817.50
22.50	196.00	4,410.00
22.50		4,410.00
46.50		8,444.00

Professional Services Subtotal

Disbursements

	Date	Cost	%	Current Amount
Direct - Vehicle (mileage)				
Silar, Donald F (Don)	10/21/16			6.48
US1983625 12 MILES				
Disbursements Subtotal				6.48

Top Task 800 Total

8,450.48

Top Task 839

2015 GIS

Professional Services

Category/Employee

Hours	Rate	Current Amount
4.25	60.00	255.00
4.25		255.00
4.00	161.00	644.00
4.00		644.00
20.75	109.00	2,261.75
20.75		2,261.75

INVOICE

Invoice Number

1131646

Project Number

187310055

Professional Services Subtotal

29.00

3,160.75

Top Task 839 Total

3,160.75

Top Task 842

4th and Cleveland Storm Sewer

Professional Services

Category/Employee

Hours

Rate

**Current
Amount**

Kinsinger, Alexa

1.50

60.00

90.00

1.50

90.00

Nickel, Cort Donavon

4.00

186.00

744.00

4.00

744.00

Oberschmidt, Mark Edward

40.50

161.00

6,520.50

40.50

6,520.50

Silar, Donald F (Don)

8.00

196.00

1,568.00

8.00

1,568.00

Professional Services Subtotal

54.00

8,922.50

Disbursements

Date

Cost

%

**Current
Amount**

Direct - Subconsultant Expense

Contract Drafting Solutions, LLC

2016_SNT102416

10/24/16

735.00

0.00

735.00

Disbursements Subtotal

735.00

Top Task 842 Total

9,657.50

Top Task 925

E100 - REIMBURSABLE EXPENSES FRD

Disbursements

Date

Cost

%

**Current
Amount**

Flat Rate Disbursement

11/11/16

1,025.46

Disbursements Subtotal

1,025.46

INVOICE

Invoice Number

1131646

Project Number

187310055

Top Task 925 Total

1,025.46

Total Fees & Disbursements

\$22,294.19

INVOICE TOTAL (USD)

\$22,294.19

PROJECT COST DETAILS for STANTEC PROJECT NUMBER 187310055

Billing Period: October 15, 2016 through November 11, 2016

PROJECT	STANTEC	Don Silar			Terry McEnany			Mark Oberschmidt			Brian Taylor			Alexa Kinsinger			Cort Nickel			James Flohr			Expenses	(Sub)	TOTAL COST	
	TASK NO.	HOURS	RATE	COST	HOURS	RATE	COST	HOURS	RATE	COST	HOURS	RATE	COST	HOURS	RATE	COST	HOURS	RATE	COST	HOURS	RATE	COST				
Administration - Scheduling, Prepare Bi-Weekly Summary, Board Meetings Prep., Billing	800	11.25	\$ 196	\$ 2,205.00	0.50	\$ 161	\$ 80.50	2.25	\$ 161	\$ 362.25							4.00	\$ 186	\$ 744.00				\$ 6.48		\$ 3,398.23	
Garfield Ave Storm Sewer	800	1.25	\$ 196	\$ 245.00				7.50	\$ 161	\$ 1,207.50															\$ 1,452.50	
Access Control Plan	800																2.00	\$ 196	\$ 392.00						\$ 392.00	
4th and Cleveland - Storm Sewer	842	8.00	\$ 196	\$ 1,568.00				40.50	\$ 161	\$ 6,520.50				1.50	\$ 60	\$ 90.00	4.00	\$ 186	\$ 744.00				\$ 772.60	\$ 735.00	\$ 10,430.10	
2016 - Road Repair. Diagnostic Design contract for design services	800	7.25	\$ 196	\$ 1,421.00																					\$ 1,421.00	
GIS	839							4.00	\$ 161	\$ 644.00	20.75	\$ 109	\$ 2,261.75	4.25	\$ 60	\$ 255.00							\$ 252.86		\$ 3,413.61	
Boxelder Pedestrian Plan - Reviewed Proposals	800	0.25	\$ 196	\$ 49.00																					\$ 49.00	
Wright Water Engineers - Raw Water Source Assessment	800	2.50	\$ 196	\$ 490.00																					\$ 490.00	
Stormwater Masterplan - RFP	800							7.75	\$ 161	\$ 1,247.75															\$ 1,247.75	
Subtotal Hours:		30.50			0.50			62.00			20.75			5.75			8.00			2.00					TOTAL HOURS:	119.50
Subtotal Dollars:				\$ 5,978.00			\$ 80.50			\$ 9,982.00			\$ 2,261.75			\$ 345.00			\$ 1,488.00			\$ 392.00			TOTAL INVOICE AMOUNT:	\$ 22,294.19
	STANTEC	Don Silar			Terry McEnany			Mark Oberschmidt			Brian Taylor			Alexa Kinsinger			Cort Nickel			James Flohr						



INVOICE

Invoice Number	1122310
Invoice Date	November 14, 2016
Customer Number	22576
Project Number	187310055

Bill To

Town of Wellington
 Accounts Payable
 PO Box 127
 Wellington CO 80549
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States
 Federal Tax ID
 11-2167170

Project Description: Wellington - 212029 TOWN OF WELLINGTON ENGINEERING SVCS

Stantec Project Manager:	Silar, Don
Stantec Office Location:	Fort Collins CO
Current Invoice Due:	\$25,849.07
For Period Ending:	October 14, 2016

OK [Signature]

Invoice delivery:	Mail to City
Invoice delivery:	Email copy to lorentll@wellingtoncolorado.gov

INVOICE

Invoice Number

1122310

Project Number

187310055

Top Task 300 2015 Tank Rehab

Professional Services

Category/Employee	Date	Hours	Rate	Current Amount
McEnany, Terrence P (Terry)	09/20/16	2.00	161.00	322.00
		<u>2.00</u>		<u>322.00</u>
Professional Services Subtotal		<u>2.00</u>		<u>322.00</u>

Top Task 300 Total 322.00

Top Task 800 8050 - MUNICIPAL ENGINEERING SERVICES

Professional Services

Category/Employee	Date	Hours	Rate	Current Amount
McEnany, Terrence P (Terry)	09/23/16	0.50	161.00	80.50
McEnany, Terrence P (Terry)	10/06/16	0.50	161.00	80.50
		<u>1.00</u>		<u>161.00</u>
Oberschmidt, Mark Edward	09/12/16	0.50	161.00	80.50
Oberschmidt, Mark Edward	09/14/16	1.75	161.00	281.75
Oberschmidt, Mark Edward	09/20/16	0.25	161.00	40.25
Oberschmidt, Mark Edward	09/21/16	1.50	161.00	241.50
Oberschmidt, Mark Edward	09/27/16	1.25	161.00	201.25
Oberschmidt, Mark Edward	09/28/16	1.50	161.00	241.50
Oberschmidt, Mark Edward	10/03/16	1.75	161.00	281.75
Oberschmidt, Mark Edward	10/05/16	2.25	161.00	362.25
Oberschmidt, Mark Edward	10/07/16	0.25	161.00	40.25
Oberschmidt, Mark Edward	10/10/16	0.50	161.00	80.50
Oberschmidt, Mark Edward	10/12/16	2.00	161.00	322.00
Oberschmidt, Mark Edward	10/13/16	0.50	161.00	80.50
		<u>14.00</u>		<u>2,254.00</u>
Sam, Victor Can	09/13/16	1.00	118.00	118.00
Sam, Victor Can	09/14/16	1.00	118.00	118.00
Sam, Victor Can	09/19/16	2.00	118.00	236.00
Sam, Victor Can	09/21/16	1.00	118.00	118.00
Sam, Victor Can	10/06/16	1.00	118.00	118.00
		<u>6.00</u>		<u>708.00</u>
Silar, Donald F (Don)	09/12/16	3.25	196.00	637.00
Silar, Donald F (Don)	09/13/16	4.00	196.00	784.00

INVOICE

Invoice Number

1122310

Project Number

187310055

Silar, Donald F (Don)	09/14/16	3.25	196.00	637.00
Silar, Donald F (Don)	09/15/16	0.75	196.00	147.00
Silar, Donald F (Don)	09/16/16	3.25	196.00	637.00
Silar, Donald F (Don)	09/19/16	1.50	196.00	294.00
Silar, Donald F (Don)	09/21/16	0.25	196.00	49.00
Silar, Donald F (Don)	09/26/16	1.50	196.00	294.00
Silar, Donald F (Don)	09/27/16	3.25	196.00	637.00
Silar, Donald F (Don)	10/03/16	1.50	196.00	294.00
Silar, Donald F (Don)	10/05/16	1.25	196.00	245.00
Silar, Donald F (Don)	10/06/16	3.25	196.00	637.00
Silar, Donald F (Don)	10/07/16	2.50	196.00	490.00
Silar, Donald F (Don)	10/10/16	1.00	196.00	196.00
Silar, Donald F (Don)	10/12/16	0.50	196.00	98.00
Silar, Donald F (Don)	10/13/16	0.25	196.00	49.00
		31.25		6,125.00

Professional Services Subtotal

52.25

9,248.00

Subconsultants

	Date	Cost	%	Current Amount
Direct - Subconsultant Fees				
Contract Drafting Solutions, LLC	09/25/16	87.50	0.00	87.50
2016_STN092516				
Diagnostic Design LLC	09/21/16	8,400.00	0.00	8,400.00
09.21.16				
				8,487.50

Subconsultants Subtotal

8,487.50

Disbursements

	Date	Cost	%	Current Amount
Direct - Vehicle (mileage)				
Silar, Donald F (Don)	09/26/16			2.16
US1970565 4 MILES				
				2.16

Disbursements Subtotal

2.16

Top Task 800 Total

17,737.66

Top Task 839

2015 GIS

Professional Services

Category/Employee	Date	Hours	Rate	Current Amount
Taylor, Brian Shaun Patrick	09/27/16	0.75	109.00	81.75
Taylor, Brian Shaun Patrick	10/04/16	2.25	109.00	245.25

INVOICE

Invoice Number 1122310
Project Number 187310055

Taylor, Brian Shaun Patrick	10/05/16	3.00	109.00	327.00
Taylor, Brian Shaun Patrick	10/07/16	1.50	109.00	163.50
Taylor, Brian Shaun Patrick	10/10/16	2.75	109.00	299.75
		<u>10.25</u>		<u>1,117.25</u>
Professional Services Subtotal		<u>10.25</u>		<u>1,117.25</u>

Top Task 839 Total 1,117.25

Top Task 840 **Dietzler Construction Claim – I25 Underpass**

Professional Services

Category/Employee	Date	Hours	Rate	Current Amount
Sam, Victor Can	09/14/16	1.00	118.00	118.00
Sam, Victor Can	09/19/16	1.00	118.00	118.00
Sam, Victor Can	10/05/16	0.50	118.00	59.00
		<u>2.50</u>		<u>295.00</u>
Professional Services Subtotal		<u>2.50</u>		<u>295.00</u>

Top Task 840 Total 295.00

Top Task 842 **4th and Cleveland Storm Sewer**

Professional Services

Category/Employee	Date	Hours	Rate	Current Amount
Kinsinger, Alexa	10/11/16	1.25	60.00	75.00
		<u>1.25</u>		<u>75.00</u>
Oberschmidt, Mark Edward	09/12/16	3.50	161.00	563.50
Oberschmidt, Mark Edward	09/13/16	3.25	161.00	523.25
Oberschmidt, Mark Edward	09/14/16	2.75	161.00	442.75
Oberschmidt, Mark Edward	09/20/16	0.25	161.00	40.25
Oberschmidt, Mark Edward	10/03/16	3.50	161.00	563.50
Oberschmidt, Mark Edward	10/04/16	4.00	161.00	644.00
Oberschmidt, Mark Edward	10/05/16	2.50	161.00	402.50
Oberschmidt, Mark Edward	10/07/16	0.50	161.00	80.50
Oberschmidt, Mark Edward	10/10/16	1.50	161.00	241.50
Oberschmidt, Mark Edward	10/11/16	1.25	161.00	201.25
Oberschmidt, Mark Edward	10/14/16	1.50	161.00	241.50

INVOICE

Invoice Number

1122310

Project Number

187310055

		<u>24.50</u>		<u>3,944.50</u>
Silar, Donald F (Don)	09/12/16	0.25	196.00	49.00
Silar, Donald F (Don)	09/21/16	0.25	196.00	49.00
Silar, Donald F (Don)	10/05/16	0.75	196.00	147.00
Silar, Donald F (Don)	10/10/16	0.25	196.00	49.00
		<u>1.50</u>		<u>294.00</u>
Professional Services Subtotal		<u>27.25</u>		<u>4,313.50</u>

Disbursements

	Date	Cost	%	Current Amount
Direct - Subconsultant Expense				
Contract Drafting Solutions, LLC	09/25/16	840.00	0.00	840.00
2016_STN092516				
Disbursements Subtotal				<u>840.00</u>

Top Task 842 Total **5,153.50**

Top Task 925 E100 - REIMBURSABLE EXPENSES FRD

Disbursements

	Date	Cost	%	Current Amount
Flat Rate Disbursement				
	10/14/16			1,223.66
Disbursements Subtotal				<u>1,223.66</u>

Top Task 925 Total **1,223.66**

Total Fees & Disbursements \$25,849.07

INVOICE TOTAL (USD) \$25,849.07

PROJECT COST DETAILS for STANTEC PROJECT NUMBER 187310055

Billing Period: August 13, 2016 through October 14, 2016 (2 Billing Periods)

PROJECT	STANTEC	Don Silar			Terry McEnany			Mark Oberschmidt			Victor Sam			Brian Taylor			Alexa Kinsinger			Expenses	(Sub)	TOTAL COST	
	TASK NO.	HOURS	RATE	COST	HOURS	RATE	COST	HOURS	RATE	COST	HOURS	RATE	COST	HOURS	RATE	COST	HOURS	RATE	COST				
Administration - Scheduling, Prepare Bi-Weekly Summary, Board Meetings Prep., Billing	800	16.00	\$ 196	\$ 3,136.00	1.00	\$ 161	\$ 161.00	0.75	\$ 161	\$ 120.75	0.50	\$ 118	\$ 59.00							\$ 1,225.82	\$ 87.50	\$ 4,790.07	
Larimer County - Boxelder Basin Storm Sewer - Residential and Commercial Property Assessment	800	5.00	\$ 196	\$ 980.00																		\$ 980.00	
Pedilla Easement Negotiations - San. Sewer Extension Options	800							1.50	\$ 161	\$ 241.50												\$ 241.50	
Garfield Ave Storm Sewer	800	4.00	\$ 196	\$ 784.00				10.50	\$ 161	\$ 1,690.50												\$ 2,474.50	
Access Control Plan	800	0.50	\$ 196	\$ 98.00													1.25	\$ 60	\$ 75.00			\$ 173.00	
2015 Tank Rehabilitation	300				2.00	\$ 161	\$ 322.00															\$ 322.00	
4th and Cleveland - Storm Sewer	842	1.50	\$ 196	\$ 294.00				24.50	\$ 161	\$ 3,944.50											\$ 840.00	\$ 5,078.50	
2016 - Road Repair. Diagnostic Design contract for design services	800	3.75	\$ 196	\$ 735.00																	\$ 8,400.00	\$ 9,135.00	
Dietzler - I25 Underpass - CDOT Closeout Paperwork	840										2.50	\$ 118	\$ 295.00									\$ 295.00	
North Poudre Irrigation Ditch - Storm Drainage Issue	800	0.75	\$ 196	\$ 147.00																		\$ 147.00	
Boxelder Floodplain - Anderson Consulting Engineers	800	0.25	\$ 196	\$ 49.00																		\$ 49.00	
GIS	839													10.25	\$ 109	\$ 1,117.25						\$ 1,117.25	
Wastewater Treatment Plant - Clarifiers	800										5.50	\$ 118	\$ 649.00									\$ 649.00	
Boxelder Pedestrian Plan - Reviewed Proposals	800	1.00	\$ 196	\$ 196.00																		\$ 196.00	
6th Street Business Park - Floodplain	800							1.25	\$ 161	\$ 201.25												\$ 201.25	
Subtotal Hours:		32.75			3.00			38.50			8.50			10.25			1.25					TOTAL HOURS:	94.25
Subtotal Dollars:				\$ 6,419.00			\$ 483.00			\$ 6,198.50			\$ 1,003.00			\$ 1,117.25			\$ 75.00			TOTAL INVOICE AMOUNT:	\$ 25,849.07
	STANTEC	Don Silar			Terry McEnany			Mark Oberschmidt			Victor Sam			Brian Taylor			Alexa Kinsinger						

APPLICATION and CERTIFICATION for PAYMENT

PROJECT NAME: Town of Wellington, CO
2016 Concrete and Asphalt Repair

CONTRACTOR: All-Pro Paving
729 North Madison Ave,
Loveland, CO 80538

PAY ESTIMATE #: 3

PERIOD THRU: 12/08/2016

OWNER: Town of Wellington
3735 Cleveland Ave., Wellington CO 80549

ENGINEER: Diagnostic Design, 843 Marble Drive, Fort Collins, CO 80526

A. ORIGINAL CONTRACT AMOUNT: \$384,742.39

B. APPROVED CHANGE ORDERS: \$0.00

C. TOTAL CONTRACT AMOUNT TO DATE: \$384,742.39

1. CONTRACT WORK TO DATE: \$293,179.57

2. CHANGE ORDER WORK TO DATE: \$0.00

3. MATERIALS STORED TO DATE: \$0.00

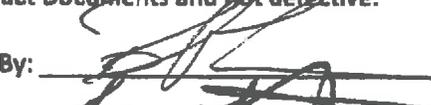
4. TOTAL: COMPLETED AND STORED TO DATE: \$293,179.57
(lines 1+2+3)

5. PREVIOUS CERTIFICATES FOR PAYMENT: \$180,113.05

6. CURRENT PAYMENT DUE: \$113,066.52
(line 4 minus line 5)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief; (1) all previous progress payments received from Owner on account of work done under Contract referred to above have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Lien, Security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

CONTRACTOR: All-Pro Pavement

By: 

Date: 12-8-16

ENGINEER: Diagnostic Design

By: 

Date: 12/8/16

OWNER: Town of Wellington

By: 

Date: 12/9/16

2016 Asphalt Repair Bid Tabulation - GARFIELD

Town Of Wellington

Date Updated:

BASE BID SCHEDULE B

Item No.	Description	Unit
	Additional Prep work on Roadway	
	Potholing	
202.02	Planing and Surface Preparation: Depth 3" < 6" - Min Drum Width 70"	Square Yard
202.04	Taper Planing Adjacent to Gutter	Lineal Foot
208.01	Rock Wattle	Lineal Foot
210.02	Adjust Valve Box	Each
210.03	Adjust Valve Box with Ring	Each
210.04	Adjust Valve Box-Tyler 6860 Series, Item R 69, Screw Type Adjustable Riser	Each
210.05	Adjust and Replace Top Section of Valve Box	Each
210.09	Total Valve Box Replacement, Tyler 6860 Series, 30" Bottom Section	Each
210.10	Adjust Standard Manhole ≤24"	Each
210.11	Adjust Special Manhole >24"	df
210.12	Adjust Manhole with Ring	Each
306.01	Reconditioning	Square Yard
307.10	Class C Fly Ash Delivered & Spread 12" Depth, 12% by weight	Square Yard
307.20	Stabilize Subgrade - Tilled, Watered, & Compacted	Square Yard
403.03	HMA - Grading S, (75) 58-28 Binder	Ton
403.04	HMA - Grading SX, (75) 64-22 Binder	Ton
403.07	HMA - Grading S 75 Hand Patching - Remove & Replace	Ton
403.08	HMA Paver Patching - Remove & Replace	Ton
403.11	HMA Grading SX, (75) 64-22 Leveling: : > 100 Tons /Site	Tons/Project
630.01	Traffic Control (percent of Items 202.01 to 630.40, Sch B only)	Percent
630.03	Flagging	Hour

Est. Quantities	All-Pro Paving LLC	All-Pro Paving LLC Totals	Garfield	Additional SY-Intersections
			\$ 4,800	
			\$ 3,300	
2,738.00	\$4.00	314.00		314
0.00	\$2.35	0.00		
25.00	\$3.40	0.00		
2.00	\$164.00	9.00	9	
1.00	\$73.00	0.00		
1.00	\$91.50	0.00		
0.00	\$325.00	0.00		
1.00	\$495.00	0.00		
2.00	\$386.00	0.00		
0.00	\$485.00	0.00		
0.00	\$200.00	0.00		
0.00	\$1.14	0.00		
2,738.00	\$8.77	2,826.00	2,826	
2,738.00	\$4.18	3,120.00	3,120	
750.00	\$95.00	554.92	554.92	
0.00	\$97.00	0.00		
12.00	\$140.00	0.00		
15.00	\$135.00	0.00		
0.00	\$80.00	0.00		
25,725.00	10%	0.00		
30.00	25.90	60.00	16	

TOWN OF WELLINGTON

CHECKS GREATER THAN \$1000

Check Issue Dates:

11/18/2016 - 12/8/16

1	COLORADO ANALYTICAL LABORATORY * MULTIPLE INVOICES	1,307.40
2	FIRST NATIONAL BANK * PARK LOAN	22,454.99
3	NATIONWIDE CHEMICAL PRODUCTS * MULTIPLE INVOICES	2,998.20
4	PURCHASE POWER * POSTAGE	3,030.00
5	SAFEBUILT COLORADO, INC. * INSPECTION SERVICES	28,156.71
6	TIMBERLINE ELECTRIC & CONTROL CORP. * MULTIPLE INVOICES	2,204.75
7	VERIZON WIRELESS * CELL BILL	1,028.91
8	XCEL ENERGY * ELECTRIC BILLS	2,864.30
9	CENTURYLINK * TELEPHONE BILLS	1,185.53
10	GALLEGOS SANITATION * TRASH AND PORT-A-POTTIES	1,117.00
11	XCEL ENERGY * ELECTRIC BILLS	9,685.52
12	FIRST NATIONAL BANK OMAHA * CREDIT CARD RECEIPTS	3,032.29
13	GKH HOLDINGS, INC * LSCO RENTAL PAYMENT 1 MONTH	1,000.00
14	HAROLD'S TIRE SERVICE, INC. * MULTIPLE INVOICES	3,127.50
15	KAISER PERMANENTE * EMPLOYEE HEALTH INSURANCE	17,625.64
16	L.C. SALES TAX ADMINISTRATOR * COUNTY TAX COLLECTED	40,443.60
17	STAPLES * OFFICE SUPPLIES	1,133.32
18	WRCC, INC. * WINDSOR DITCH AGREEMENT	50,000.00
19	CIGNA HEALTHCARE * NEW HEALTH INSURANCE	14,649.00
20	DANA KEPNER * MULTIPLE INVOICES	1,029.30
21	GOVCONNECTION, INC. * MULTIPLE INVOICES	2,927.04
22	HAGEMAN EARTH CYCLE * MULTIPLE INVOICES	1,315.16
23	POUDRE VALLEY REA * ELECTRIC BILLS	3,907.58
24	TOWN OF WELLINGTON * WATER/SEWER BILLS	7,909.36



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(TDD Telecommunications Device for the Deaf: 1-800-925-2833)

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by Paying Online!

Visit: www.1stnationalbank.com

Remit to: First National Bank Omaha, P.O. Box 2818, Omaha, NE 68103-2818



Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
10-07	10-11	2469216628200063534094	RED WING SHOES #419 FORT COLLINS CO	\$184.99
10-07	10-11	2469216628200063534102	RED WING SHOES #419 FORT COLLINS CO	\$168.99
10-11	10-12	24001758285200637500065 7	UGA CONTINUING EDUCATION 706-542-0510 GA	\$219.00
10-12	10-13	24430996286091263070958 2	MSFT * E01002S58G 800-642-7676 NV	\$60.00
10-13	10-14	24492156287894137906413 7	PAYPAL *RMWEA 402-935-7733 CO	\$90.00
10-26	10-27	24692166300000382068590 7	UPS*1ZG11T7V4300013616 800-811-1648 GA	\$26.59
10-26	10-27	24692166300000382133915 7	UPS*293A521LF3J 800-811-1648 GA	\$5.65
11-04	11-04	74418003309048308003107	PAYMENT - THANK YOU	\$1,106.23 (CR)

Your Annual Percentage Rate (APR) is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	16.24% (v)	\$1,640.34	32	\$0.00
Cash Advance	25.49% (v)	\$0.00	32	\$0.00

2016 Total Year-to-Date

Total fees charged in 2016 \$0.00
Total interest charged in 2016 \$0.00

Additional Information Regarding Your Account

An Easier Way to Pay Your Bills!

Tired of writing checks and spending money on stamps every time you pay a bill? Pay your recurring monthly bills automatically with your credit card! No hassle. No forgetting to send a payment for phone, internet, even utilities. And, no worries about your payment being lost or intercepted in the mail. It's quick and convenient. Start paying your monthly bills with your credit card today!

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Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
10-15	10-17	24055236289083704057043 7	WALMART.COM 8009866546 800-966-6546 AR	\$202.02
10-18	10-20	24269796293100252672608	CEDAR SUPPLY FORT COLLINS CO	\$59.26

Your Annual Percentage Rate (APR) is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	16.24% (v)	\$199.60	32	\$0.00
Cash Advance	25.49% (v)	\$0.00	32	\$0.00

2016 Total Year-to-Date

Total fees charged in 2016	\$0.00
Total interest charged in 2016	\$0.00

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Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
10-10	10-11	24692166284000349089101 7	Norton *NP1203029189 NORTON.COM/NS CA	\$99.99
10-10	10-11	24692166284000422224823 7	Norton *NP1203033344 NORTON.COM/NS CA	\$99.99
10-10	10-11	24692166284000422225051 7	Norton *NP1203033954 NORTON.COM/NS CA	\$99.99
10-11	10-12	24692166285000912654850 7	Norton *NP1203097691 NORTON.COM/NS CA	\$99.99
10-12	10-13	24226386287400003853121	WAL-MART #2729 FORT COLLINS CO	\$37.18
10-12	10-13	24493986286207995700043 1	BORDERLINE POWER SPORTS 307-632-7963 WY	\$1,159.93
10-17	10-19	24019396292002413813932	NORTHGLENN GUNTHER TOODYS NORTHGLENN CO	\$20.67
10-19	10-20	24736836293002640160584	NEW CHINA WHEAT RIDGE CO	\$18.05
10-25	10-26	24427336299720013960741	MCDONALD'S F34851 WELLINGTON CO	\$15.00
10-25	10-27	24184078300255179013890	SUBWAY 00196329 WELLINGTON CO	\$20.00
10-25	10-27	24231686300837000049592	FAMILY DOLLAR #9016 WELLINGTON CO	\$20.00
10-28	10-31	24247606302300476826346	AIR CARE COLORADO FT COLL FORT COLLINS CO	\$25.00
10-28	10-31	24717056302173024832046 1	O.C.P.O. /C.E.C.T.I. 303-3948994 CO	\$60.00
10-28	10-31	24717056302173024832053 1	O.C.P.O. /C.E.C.T.I. 303-3948994 CO	\$60.00
11-01	11-02	24717056306173062372364 1	O.C.P.O. /C.E.C.T.I. 303-3948994 CO	\$60.00
11-01	11-02	24717056306173062372760 1	O.C.P.O. /C.E.C.T.I. 303-3948994 CO	\$60.00
11-04	11-04	74418006308048308002935	PAYMENT - THANK YOU	\$484.11 (CR)
11-03	11-04	2471705630817308533748 1	O.C.P.O. /C.E.C.T.I. 303-3948994 CO	\$60.00

234

Your Annual Percentage Rate (APR) is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	16.24% (v)	\$1,988.24	32	\$0.00
Cash Advance	25.49% (v)	\$0.00	32	\$0.00

2016 Total Year-to-Date

Total fees charged in 2016	\$0.00
Total interest charged in 2016	\$0.00

Issued by First National Bank of Omaha

See reverse for additional information.

To:	Larry Lorentzen	From:	Don Silar, Terry McEnany, Mark Oberschmidt, Victor Sam
	Town of Wellington		Stantec - Fort Collins
File:	187310055	Date:	December 9, 2016

Reference: Progress Report for On-going Wellington Projects

Over the last 3 weeks (since November 18, 2016), Stantec has performed the following work:

- **Wastewater Treatment Plant – Post Construction:** Hydro Construction will be providing an update cost estimate for work on the old clarifiers to be included in a change order for the WWTP Expansion project. This will allow the Town to justify moving the remaining funding from the project GMP to start a new project for additional work to be done at the plant. Stantec continues working with EDI, the diffuser manufacturer, for improvements of the digester diffusers.
- **Water Treatment Plant – Expansion Study:** Stantec prepared a sample RFP for the design to perform improvements needed before peak demands during the summer of 2017 and eventual upgrade of the facilities to double the plant's capacity.
- **I-25 Pedestrian Underpass:** Stantec met with Cheri from CDOT for justification of the reimbursement to the Town. Since bids for the project came in lower than expected, CDOT amended the budgeted amount for the project through a revised Intergovernmental Agreement (IGA). CDOT also requested Stantec revise a Contract Modification Order for the project regarding the construction of the retaining wall and removal of unforeseen structures. These revisions are to standardize formatting for CDOT processing.
- **Bonfire Subdivision:**
Stantec did some research on dump station fees around northern Colorado and provided this information to the Town. Fees range from \$10-\$24 per dump at other facilities in Northern Colorado. Stantec will prepare a memo with recommendations. The developer and Century Link are working out a schedule to lower some phone lines on the east side of 6th Street between Ember Drive and the northern driveway to the Cameron facility so that the final borrow ditch grading can be completed in this area. Once the grading is completed, the warranty will begin with the condition that the final seeding be completed in the spring of 2017.
- **Garfield Avenue Storm Sewer:** Storm sewer and waterline from 1st Street to 3rd Street were essentially complete as of 12/02/16. All Pro Paving and Son Haul installed the lower lift of paving and Flyash the week ending 12/2/16. The project will shut down for the winter and the remaining storm sewer under the BNSF Railway right-of-way to Boxelder Creek will be installed as soon as the easement is finalized with Ken Padilla. Mark Oberschmidt met with Ken Padilla on Friday 12/2/16 to look at four (4) storm sewer outfalls into Boxelder Creek on his property (3 on the west and 1 on the east). All four (4) are experiencing some erosion due to poorly installed riprap or no riprap at all. Stantec will coordinate with the Town Public Works staff to put together a plan to install grouted riprap and fencing at the 3 existing pipe outfalls north of Cleveland and develop a plan to control the erosion on the south side of the Cleveland Bridge between the railroad

Reference: Progress Report for On-going Wellington Projects

tracks and the creek. Source of this erosion is a silted up 24-inch culvert that conveys flows from the west side of the RR ROW under Cleveland then runs down the slope to Boxelder Creek.

- **2016 Road Repair project:** Son Haul placed Flyash and All Pro placed the lower lift of asphalt pavement on Garfield Street from 3rd to 1st Street the weeks of November 28th and December 5th, 2016.
- **Sage Meadows** – Stantec is ready to recommend approval for the construction plans for the subdivision as well as the offsite sanitary improvements. We believe the developer is working out final issues with the North Poudre Irrigation Company (NPIC).
- **Columbine Estates** – Stantec performed a walk-through of the Phase 1B improvements and prepared a short punch list (3 items – all concrete replacement), which was sent to DR Horton. Once these items are complete Stantec will be ready to issue a letter recommending acceptance of the public improvements in Phase 1B of Columbine Estates.
- **Wellington Downs** – A walk through was completed on 11/21/16 and a follow up walk through on areas that were not ready or not clean enough to inspect was completed on 11/30/16. A final punch list was issued on 11/30/16. Stantec walked the site on Friday 12/09/16 to look at the punch list items.
- **4th and Cleveland Storm Sewer** – Stantec received confirmation from CDOT that they had received the plans on 11/28/16. Corey Stewart will be responsible for the plan review for CDOT as well as coordinating with the Town to provide the \$100,000 of CDOT funding for the project. Stantec checked in with Corey the week of 12/5/16 to see if he had any major questions or issues with the plans.
- **Geier** – Stantec met with the developer and their engineer on 11/28/16 to discuss the comment letter. Their particular concern was the comment related to the need for additional ROW to build the north half of Ronald Reagan Avenue on the Geier property. The ROW on the Geier property is only half the needed ROW. Additional ROW will be needed to build the full road. The developer is looking at two options and consisting of:
 - Obtaining the needed ROW now so as to be able to build the entire road section OR
 - Only build the entire road section from McClellan to the northwest corner of the Geier property at and from there reduce the roadway to only an emergency access road. This would also require a temporary cul-de-sac on Road A, which extends up to Ronald Reagan. The emergency access would extend from the north side of the the cul-de-sac to Ronald Reagan and east to the Meadows /Geier Farms Boundary. The curb, gutter and sidewalk along the south side of Ronald Reagan would be built in its entirety.
- **Wellington Business Park** – Stantec visited the site several times over the past few weeks. The trenches are in for water but no pipe has been laid and XCEL as been on site installing power and gas. The developer is waiting on more pipe.

Reference: Progress Report for On-going Wellington Projects

- **GIS** – Plat and new aerial background has been added to the Town GIS information. The aerial used for the Boxelder Regional Stormwater Authority commercial area assessment done by InfoMaption was used to update the Town’s GIS.
- **O’Reilly Auto Parts**- Stantec received updated plans for the site on 12/2/16 and reviewed them the week of 12/5/16 issuing a comment letter on 12/9/16.
- **Upper Front Range Transportation Planning Region (UFRTPR)** - On Thursday 12/02/2016 Mayor Tim Singewald and Don Silar attended a meeting at the CDOT facility on Highway 34 in Greeley. Items discussed were:
 - UFRTPR Bylaws proposed change(s) – The original IGA for the UFRTPR was signed in 1993 by various communities, including Wellington. But was not signed by all communities that participate in the UFRTPR. A letter has been sent to all of the non-signing communities asking them to agree to and sign the IGA; though signing the agreement will not be required for continued membership in the UFRTPR.
 - SH71: Transportation Plan Amendment– A truck bypass is being planned on State Highway 71 from I70 to the Wyoming border. This route will also include State Highway 24 from Colorado Springs to I70. Attendees voted to support the project with redistribution of \$1M of available funds from the UFRTPR.
 - 10 Year Capital Development Plan – Johnny Olson, Region 4 Director, stated that Region 4 will have access to \$4.3B of the \$8B in funding set aside by the State.
 - 2017 UFRTPR quarterly meeting dates/locations. Schedule is the 1st Thursday of the month; meeting locations rotate.

Proposed dates and locations:

Dates:

March 2, 2017

June 1, 2017

September 7, 2017

December 7, 2017

Locations:

Larimer County

Weld County

Morgan County

CDOT – Region 4 Office

Wellington asked if any progress has been made on rural bus service. The wish to extend service to Wellington was expressed. Karen Schneiders, Local Agency Planning & Environmental Manager at Colorado Department of Transportation, was directed to meet with Wellington to discuss the possibility and need for a service to Wellington. The Town Board will schedule a time to meet with Karen. The following is an excerpt from the UFRTPR June 2016 Minutes:

Reference: Progress Report for On-going Wellington Projects

“Rural Regional Bus Network. - FTA Bill 5311 (f) gives CDOT \$1.65 million/year to put toward bus systems to connect outlying communities to urban centers (ex. Wellington to Denver). They are looking for input on needs. The primary purpose of the system would be to transport people from the communities to places like medical facilities and DIA. This is similar to Bustang but even further reaching, distance wise. Do you think Wellington would be interested in polling the public on their interest?”