

WELLINGTON FIRE PROTECTION DISTRICT

RESOLUTION #2017-02

A RESOLUTION ADOPTING A FEE SCHEDULE FOR ADMINISTRATIVE SERVICES, APPARATUS USE, AND FIRE PREVENTION INSPECTIONS, AS ALLOWED BY THE STATUTES OF THE STATE OF COLORADO, §32-1-1001 (k) § 24-72-205 and §32-1-1002 (1)(e)(II), AS AMENDED.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE WELLINGTON FIRE PROTECTION DISTRICT, LARIMER COUNTY, COLORADO;

THE ADOPTION OF A DISTRICT FEE SCHEDULE FOR ADMINISTRATIVE SERVICES AS ATTACHED AS EXHIBIT A;

THE ADOPTION OF A DISTRICT FEE SCHEDULE FOR APPARATUS USE AS ATTACHED AS EXHIBIT B;

THE ADOPTION OF A DISTRICT FEE SCHEDULE FOR FIRE PREVENTION INSPECTIONS AND PERMITS AS ATTACHED AS EXHIBIT C.

Effective August 2, 2017

Introduced, read, and adopted by the Board of Directors of the Wellington Fire Protection District on this 2nd day of August, 2017.

ATTEST:

Kenneth Pettit, President

Carol Story, Secretary

EXHIBIT A

Administrative Fee Schedule Resolution 2017-02 Effective August 2, 2017

- 1. Records Requests:** Incident reports, fire investigation reports, miscellaneous copies of public records in accordance with Colorado Revised Statute Title 24, Article 72, Section 205 (1) or The Fraudulent Claims and Arson Information Act. Colorado Revised Statute §10-4-1001 shall be assessed a fee of \$15 for the first 10 pages and \$.25 per page thereafter. Copies of CD's of any photos, which have been authorized for release, will be assessed a fee of \$25 per CD. Construction plan documents (blueprints) shall be assessed a fee of \$5 per page if greater than 11" X 17". A fee of \$20/hour may be assessed for location and retrieval of large volumes of documents.
- 2. Facilities Use:** Organizations requesting the use of facilities pay a fee of \$50 for each half-day use or \$100 for each full day use. The fee is intended to offset costs for cleaning and maintaining the facilities as well as personnel time for set up and security of the facilities. Any public or non-profit community organizations that do not charge for participation in their events may request that the fee be waived. This request must be made at the time the request for use is submitted. An advance deposit of up to \$100 may be required regardless of fees. Wellington Fire Protection District is under no obligation to supply any soft goods or refreshments to a permitted user. Alcoholic beverages and use of tobacco are NOT permitted on District property. The Chief or their designee must approve use of AV equipment, in advance.

EXHIBIT B

Apparatus Use Fee Schedule Resolution 2017-02 Effective August 2, 2017

Statement of Intent for Apparatus Fees:

- 1) This schedule shall be used for Out of District, U.S. I-25, CO Hwy 1, and BNSF ROW Responses.
- 2) This schedule shall be used for Fire Protection Systems testing when a District apparatus is required.
- 3) This schedule shall be used for required emergency stand-by for an event.
- 4) A two-hour minimum shall be used.
- 5) The schedule includes staff wages but does not include any materials, additional services, and/or supplies used.

Special contracts with the Colorado State Forest Service, Colorado State Patrol or any Federal agency shall be covered under a separate agreement between the affected entities.

• Type I Engine/Rescue	\$130/hr.
• Type III Engine	\$110/hr.
• Water Tender	\$75/hr.
• Type VI Engine	\$75/hr.
• Medic Unit	\$50/hr.
• Command/Staff Vehicles	\$50/hr.
• Aerial Truck	\$280/hr.

EXHIBIT C

Fire Prevention Inspection Fee Schedule Resolution 2017-02 Effective August 2, 2017

CONSTRUCTION INSPECTION FEE SCHEDULE			
TYPE OF PERMIT	PERMIT	BUILDING DEPARTMENT VALUATION	DESCRIPTION
Tenant Finish or Improvement	\$260.00	Up to \$50,000.00	This inspection fee is required to obtain a construction permit to modify, change or alter the interior of any building other than One- and Two-Family Dwellings and Group U buildings.
	0.006 X Valuation	Over \$50,000.00	
New Building Core & Shell or Building Addition	\$260.00	Up to \$50,000.00	This inspection fee is required to obtain a construction permit to construct or add to the total area of any building other than One- and Two-Family Dwellings and Group U buildings.
	0.006 X Valuation	Over \$50,000.00	
Townhomes	\$200.00 per unit	N/A	This inspection fee is required to obtain a construction permit to construct attached single-family dwellings (townhomes).
Additional Reviewer Time	\$75.00 per hour, minimum 1 hour	N/A	This inspection fee is necessitated by revisions or incomplete submittals.

NEW DEVELOPMENT INSPECTION FEE SCHEDULE		
TYPE OF PERMIT	REVIEW FEE	DESCRIPTION
Submittal Fee	\$0 per submittal \$75.00 per hour after 1 st two hours per submittal	All submittals for New Subdivisions, PUD review, and other planning issues shall be subject to this fee. All submittals requiring more than two hours of plan review time shall be assessed additional fees per hour. Fees collected under this section may be deducted from construction permits.

FIRE PROTECTION EQUIPMENT AND SYSTEMS INSPECTION FEE SCHEDULE		
TYPE OF PERMIT	PERMIT FEE	DESCRIPTION
Fire Protection Underground Fire Line	\$260.00	This inspection fee is required to obtain a construction permit to extend, modify or alter an underground fire service main (underground fire lines).
Automatic Protection System	\$260.00 + \$2.00 per head	This inspection fee is required to obtain a construction permit to install a new automatic sprinkler system in multi-family residential, hotel, business or commercial facilities.

FIRE PROTECTION EQUIPMENT AND SYSTEMS INSPECTION FEE SCHEDULE (CONTINUED)		
TYPE OF PERMIT	PERMIT FEE	DESCRIPTION
Automatic Protection System, 1 & 2 Family Dwellings	\$260.00	This inspection fee is required to obtain a construction permit to install a new automatic sprinkler system in single-family detached housing.
Automatic Protection System, Modification	\$260.00	This inspection fee is required to obtain a construction permit to extend, modify or alter an existing automatic sprinkler system.
Fire Pump	\$500.00 (includes jockey pump)	This inspection fee is required to obtain a construction permit to install a fire pump in all structures other than One- and Two-Family Dwellings.
Standpipe	\$260.00 + \$100.00 each additional riser	This inspection fee is required to obtain a construction permit to install a standpipe system.
Fire Detection System, New	\$260.00 +\$2.00 per initiating device	This inspection fee is required to obtain a construction permit to install a new fire alarm system or replace a fire alarm system in multi-family residential, hotel, business or commercial facilities.
Fire Detection System, Residential	\$260.00	This inspection fee is required to obtain a construction permit to install a new fire alarm system in One- and Two-Family Dwellings.
Fire Detection System, Modification	\$260.00	This inspection fee is required to obtain a construction permit for extensions, modifications, or alterations of existing fire alarm systems.
Exit/Access Control Systems	\$260.00	This inspection fee is required to obtain a construction permit to install or modify an access control system(s) in all commercial occupancies.
Hood & Duct Fire Protection System	\$260.00 for first system + \$100.00 for each additional system installed and tested in the same business at the same time.	This inspection fee is required to obtain a construction permit to install hood and duct fire protection systems.
Bi-Directional Amplification System	\$260.00	This inspection fee is required to obtain a construction permit to install a public safety radio amplification system.
Fire Hydrants	\$260.00 per hydrant	This inspection fee is required to review, approve and sign plans showing the locations of fire hydrants.
Water Tanks for Fire Protection	\$260.00 for each tank or cistern	This inspection fee is required to obtain a construction permit to install water tanks that are required by the Code to hold the fire fighting water supply for a project.
Vehicle Access Gates	\$260.00	This inspection fee is required to obtain a construction permit to install vehicle access gates across Fire District access roads-public or private.

HAZARDOUS MATERIALS CONSTRUCTION INSPECTION FEE SCHEDULE

TYPE OF PERMIT	PERMIT FEE	DESCRIPTION
Hazardous Materials	\$500.00	This inspection fee is required to obtain a construction permit to install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a storage facility or other area regulated by the fire code when the hazardous materials in use or storage exceed the amounts listed. (See exceptions in Code).
AST or UST Removal	\$500.00 for 1st tank + \$150.00 for each additional tank at the same site.	This inspection fee is required to obtain a construction permit to install, remove, abandon, or place temporarily out of service, or otherwise dispose of a flammable or combustible liquids tank.
AST or UST Permanent Installation (Vehicle Fueling)	\$500.00 for 1st tank +\$100.00 for each additional tank at the same site.	This inspection fee is required to obtain a construction permit to install, construct or alter tanks or equipment used for the storage of flammable or combustible liquids that are part of a Motor Vehicle Fuel Dispensing Facility (inclusive of fuel dispensers) (see "Fuel Dispensers" below when only the installation of dispensers is taking place).
Fuel Dispensers	\$500.00 for 1st dispenser + \$50.00 per each additional dispenser	This inspection fee is required to obtain a construction permit to install or modify fuel dispensers (See exceptions in Code).
AST or UST Permanent Installation (Other)	\$500.00 for 1st tank +\$100.00 for each additional tank.	This inspection fee is required to obtain a construction permit to install, construct or alter tanks or equipment used for the storage of flammable or combustible liquids that are NOT part of a Motor Vehicle Fuel Dispensing Facility (e.g. generator fuel tanks).
Battery Systems (UPS)	\$500.00	This inspection fee is required to obtain a construction permit to install a stationary lead-acid battery system having a liquid capacity of more than 100 gallons (includes gel cells).
Compressed Gas Systems	\$500.00	This inspection fee is required to obtain a construction permit to install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a compressed gas system.
LP-Gas Bulk Facility	\$500.00	This inspection fee is required to obtain a construction permit to install bulk LP-gas systems.
Medical Gas Systems	\$500.00 + \$20.00 per outlet	This inspection fee is required to obtain a construction permit to install a nitrous oxide and/or oxygen medical gas system.
Spray Booths, Spray Rooms, or Mixing Rooms	\$500.00 for each booth or room	This inspection fee is required to obtain a construction permit to install booths or equipment, or construct rooms used for the mixing, spraying, dipping or drying of flammable or combustible liquids.

SPECIAL PERMITS, TENTS, CANOPIES, AND TEMPORARY MEMBRANE STRUCTURES

TYPE OF PERMIT	PERMIT FEE	DESCRIPTION
Tent Permit*	\$50.00 for a single event \$100.00 for two or three events \$200.00 for more than three events	This inspection fee is required to obtain a construction permit to construct a temporary structure with an area of 200 square feet or greater with more than 75% of the sides enclosed at a single location.
Canopy Permit*	\$50.00 for a single event \$100.00 for two or three events \$200.00 for more than three events	This inspection fee is required to obtain a construction permit to construct a temporary structure with an area of 400 square feet or greater with less than 75% of the sides enclosed at a single location.
Special Events*	\$100.00 for a single occurrence \$200.00 for two or three occurrences \$400.00 for more than three occurrences	This inspection fee is required to obtain a construction permit to construct multiple tents or canopies for a special event, farmers market, art fair, etc. Occurrence shall mean the number of set-ups that occur during a calendar year.
Temporary Membrane Structure	\$200.00 per structure	This inspection fee is required to obtain a construction permit to construct any temporary membrane structure. (regardless of size)
Fireworks	\$200.00 for outdoor display \$200.00 for indoor display (proximate) \$200.00 for fireworks stand or sale	This inspection fee is required to obtain a permit for the use or sale of explosive materials.
* Valid for 180 days during a one-year time frame from time of permit issuance.		

MISCELLANEOUS CONSTRUCTION INSPECTION FEE SCHEDULE

TYPE OF PERMIT	PERMIT	DESCRIPTION
Temporary Access Road Agreement	30 Days - \$250.00 60 Days - \$500.00 90 Days - \$1000.00	This inspection fee is required to obtain a construction permit to install a temporary access road in compliance with District standards for a specific time period.
Re-Inspection Fee (permits)	\$200 for first offense, double the previous fee for every re-inspection issued thereafter. (per permit)	This inspection fee shall be assessed for each permit re-inspection when: an inspection is called and is not complete when the inspector arrives; when corrections called out on a previous inspection are not made; or when a contractor does not have the permit card and/or the plans are not available to the inspector.
Existing Commercial Building Code Inspection Fee	\$100.00 per inspection after the third inspection visit.	This inspection fee shall be assessed to the responsible party for each re-inspection after the third inspection for code compliance in a calendar year. This fee is only charged for existing occupancies that undergo code inspections.
After Hours Inspection	\$100.00 per hour (minimum two hours)	This inspection fee shall be assessed when the Fire District conducts an inspection after or before the normal business hours of 8:00 am and 5:00 pm Monday through Friday.

MISCELLANEOUS CONSTRUCTION INSPECTION FEE SCHEDULE (CONTINUED)		
TYPE OF PERMIT	PERMIT FEE	DESCRIPTION
Removal of Stop Work Order (other than work without a permit)	\$500.00 for first offense, double the previous fee for every stop work order issued thereafter.	This inspection fee shall be paid to the District in order to remove a "Stop Work Order" issued by the District. In addition to this fee, a re-inspection fee shall be paid and if after normal working hours the cost of the "After Hours" inspection will be assessed and shall be paid prior to the lifting of the "Stop Work Order"
Work Without a Permit or Approval	Double Permit Fee	This inspection fee shall be assessed whenever any work for which a permit is required by the Fire District has been commenced without first obtaining the permit.
Technical Assistance Fee	Actual Cost to Reimburse Wellington Fire Protection District	To determine the acceptability of technologies, processes, products, facilities, materials, and uses attending the design, operation or use of a building or premises subject to the inspection of the District.
Alternative Materials & Methods	\$260.00 per request + \$75.00 per hour review time	This inspection fee is to be assessed to evaluate and process each proposed alternate materials or methods.
Variance Request	\$260.00 per request	This inspection fee is assessed to evaluate and process each Variance Request.
Additional Plan Reviews	\$75.00 per hour	This inspection fee shall be paid for the review of plans when changes are made to the plans that have been previously approved.
Misc. Inspection Fee	\$75.00 per hour	This inspection fee is to be assessed when there is no other applicable fee indicated and which occurs during normal business hours.
Other Permits Required by the International Fire Code	\$260.00	This fee is assessed for all permits and certificates, as required by the adopted International Fire Code other than Open Burning Permits issued by the Fire District or County.
Re-issue Permit Card or Plan Review Document	\$25.00	This inspection fee is to be assessed to re-issue a permit card or plan review document.

NOTES:

1. This fee schedule is approved by the Board of Directors per CRS 32-1-1002(1)(e)(II).
2. The Fire Marshal is authorized to make interpretations and clarification changes to the fee descriptions.
3. The Fire Marshal is authorized to collect inspection fees for construction permits and for other items set forth in this schedule.
4. The "Plan Review Fee" is 1/3 of the combined plan review and inspection fee.
5. The "Plan Review Fee" is to be collected from the contractor when the contractor cancels a permit or when the plans are reviewed without a permit being issued.
6. The "Plan Review Fee" may be required to be collected at the time of submittal at the discretion of the Fire Marshal or the reviewer.
7. The "Plan Review Fee" is required to be collected at the time of submittal when the contractor has not been selected.
8. All fees to be rounded to the nearest whole dollar.
9. NSF checks shall be charged a fee of \$35.00 per occurrence.

EXHIBIT D

Excessive False Alarm Inspection Fee Schedule Resolution 2017-02 Effective August 2, 2017

This section establishes fees for excessive and unnecessary false fire alarms. These types of alarms unnecessarily endanger firefighters and citizens during a response.

Section 1 – Definitions: The following definitions shall apply to this resolution:

A) **Category I Alarms:** Any alarm requiring a fire department response where the system operated properly under the following conditions:

- 1) **Accidental:** Any alarms caused by the following:
 - a) A guest or circumstances beyond the control of management.
 - b) An accidental smoke or fire condition.

Category I alarms shall not be assessed a fee.

B) **Category II Alarms:** Any alarm requiring a fire department response under the following conditions:

- 1) **System Malfunction:** Any alarm caused by poor or improper maintenance, improper installation of alarm equipment, hardware or wiring. An improper action by the alarm monitoring center shall also be considered a system malfunction.
- 2) **User Error:** The act or omission of an agent, employee or contractor of management.
- 3) **Undetermined Cause:** Any alarm which after investigation by the fire department does not reveal the apparent cause of the alarm. If the alarm system owner, or their agent, can provide proof of cause within two (2) working days from the alarm time, the fire department may re-evaluate the assessment.

Category II alarms shall be termed “unnecessary” and will be assessed a fee as outlined in Table 1.

C) **Malicious Alarms:** Any alarm caused by a malicious or mischievous action.

- 1) These alarms are unlawful. The individual responsible for a malicious alarm(s) may be subject to criminal action as defined in the Colorado Revised Statutes and be responsible for the cost of the response to the alarm.

Section 2 - Excessive Alarm Rate Based on Type of Violations:

- 2.1 **Existing Occupancies:** Any fire alarm system found to have three or more Category II alarms, as defined in this resolution, in a calendar year shall be considered in violation of this resolution. An excessive alarm fee shall be charged to the owner of that fire alarm system.
- 2.2 **Fire Alarm Monitoring or Fire Protection Maintenance Companies:** Any fire alarm monitoring or fire protection maintenance companies found to have three or more *Category II* alarms at any combination of properties, as defined in this resolution, in a calendar year shall be considered in violation of this resolution. An excessive alarm fee shall be charged to the fire alarm installation/testing company, fire alarm monitoring company, or fire protection maintenance company depending upon which is found to be the cause of the false alarm. If designation of cause cannot be distinguished between the companies, then the owner of the property found to be in violation shall be charged the appropriate fees.
- 2.3 **New Construction:** Any new construction site found to have three or more Category II alarms, as defined in this resolution, shall be considered in violation of this resolution. An excessive alarm fee shall be charged to the owner of said property.

The excessive fees shall be assessed as follows:

The third Category II alarm in violation of Section 2.1, 2.2 or 2.3 in any calendar year will be assessed a fee of \$200.00. The fee will progressively increase by an additional \$100.00 for each violation with no fee limit. See Table 1 for details.

Table 1 –Excessive Alarm Fees

In Violation of Section 2.1, 2.2 and 2.3	
Number of Alarms	Fee For Each Alarm
1	\$ 0.00
2	\$ 0.00
3	\$200.00
4	\$300.00
5	\$400.00
6	\$500.00
7	\$600.00

Note: This table continues indefinitely with an accumulating increase of \$100.00 per incident.

Section 3 - Rebate Eligibility: Within thirty days following any alarm in violation of Section 1.1 of this resolution the owner may provide the District with a written document which shows that necessary repairs or corrections have been made to the fire alarm system by a qualified agency. Upon determination by the District that all necessary repairs to the fire alarm system have been made, the owner is eligible to receive a fifty percent rebate on the excessive alarm fee, if requested within 30 days of the determination by the District.

Rebate eligibility does not apply to Sections 2.2 and 2.3.

Section 4 - Failure to Pay Fees: Failure of any fees to be paid by contracted companies or general contractors shall be charged to the owner of the system in violation of this resolution. Owners of alarm systems more than ninety days in arrears for all excessive emergency alarm inspection fees, due under this resolution, shall have a perpetual lien placed against the property pursuant to Colorado Revised Statutes, §32-1-1001(j). The owner shall be responsible to reimburse the Wellington Fire Protection District for all reasonable legal fees incurred in collecting such fees.

EXHIBIT E

EMS Fee Schedule Resolution 2017-02 Effective August 2, 2017

- Community Training Programs
 - CPR Only \$45.00 per student
 - CPR and First Aid \$65.00 per student