



## TOWN OF WELLINGTON

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### BOARD OF TRUSTEES

November 8, 2016

LEEPER CENTER – 3800 WILSON AVE.

Work Session – Budget - 6:30pm

REGULAR MEETING – 7:30 PM

### AGENDA

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CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL

ADDITIONS TO OR DELETIONS FROM THE AGENDA

CONFLICTS OF INTEREST

PUBLIC TO BE HEARD ON NON-AGENDA ITEMS (time limit of 3 minutes per item)

CORRESPONDENCE

PRESENTATIONS

CONSENT AGENDA

- Board of Trustee Minutes for October 25, 2016, 2014
- Board of Trustee Minutes for October 30, 2016 Special Meeting
- Municipal Court Report for November 2, 2016

### LIQUOR LICENSE REVIEW BOARD

Cantina Liquors and Tasting Permit Renewal

### NEW BUSINESS

1. Country Lane Farms Annexation
  - a. Public Hearing
  - b. Resolution 36-2016 – Approving Annexation Proceedings
  - c. Ordinance 21-2016 – Annexing and Zoning Lane Farms
2. Humane Society Contract for 2017
3. Purchase Request – LED Christmas Lighting for Main Street
4. Resolution 37-2016 - Street Closure for Christmas Parade
5. Mike Cummins Resignation – Recruitment for Finance Director
6. Discussion – Public Transportation
7. Bills for Approval
8. Town Attorney Update
9. Town Administrator Update

### SCHEDULING OF WORK SESSIONS

### OTHER

10. Executive Session – Town Administrator Evaluation

ADJOURN

## WORK SESSION 11/8/2016 – 2017 BUDGET

### ITEMS DISCUSSED AT 10/25/2016 WORK SESSION:

#### Park Fund Budget (Street Fund Budget affected)

##### Park Fund Revenue:

Board instructed that the iteration presented be altered as follows:

**As Presented:** Street Fund – 100% of Motor Vehicle Sales Tax – Park Fund 0%

**As Modified:** Street Fund to receive 2.5 points of the total of 3 points, and Park Fund to receive .5 points of 3 points. This equates to:  $2.5/3 = 84\%$  to the Street Fund and:  $.5/3 = 16\%$  to the Park Fund. The estimated total of Motor Vehicle Sales Tax revenue for 2017 = \$600,000. Therefore, as adjusted: Street Fund receives  $\$600,000 * .84 = \underline{\$504,000}$  and the Park Fund receives  $\$600,000 * .16 = \underline{\$96,000}$ . This is now reflected in both the Street & Park Fund Budgets.

##### Park Fund Expenditure:

Trail system easements: Board Mentioned - \$100,000 expenditure & this was investigated:

Per the contract established for the Trail System Design & 2017 CIP:

Added Line Item: **Trail Design – Jeff. To Wash.** - **\$43,000** – 2016 (per contract)

Added Line Item: **Trail Easement Acquisition** - **\$50,000** – 2017 (per CIP)

Parks Advisory Board Items (PAB Items):

Ryan Abbott met with Lorilyn for revised estimated 2016 figures as well as estimated 2017 expenditure.

The result being an anticipated expenditure in 2016 of \$62,000 and a projected expenditure in 2017 of \$98,000.

#### Storm Drainage Fund Budget

In the iteration presented at the last Work Session, the proposal was made to increase the TOW Storm Drain Impact Fee from \$200 to \$400, and to increase the TOW Utility rate by 25%. This 25% increase results in the utility rate going from \$4.00 per month to \$5.00 per month for residential customers, and from \$7.40 to \$9.25 per month.

Board instructed staff to: **Check other towns for utility rates on storm drainage.**

Some Towns/Cities Do not have Storm Drainage utilities, or the storm drain function is combined into their Street (or Street like) Fund(s) and NOT run as enterprise funds, and thus there are no “utility service” charges as the service is run out of a governmental fund and paid for with tax collections. In fact, the TOW used to operate in this fashion before 2008. Some Towns/Cities have rather complex formulas based upon myriad factors but usually among them are items such as lot size and impervious surface. It is difficult to compare apples to apples with many Towns.

At the end of the budget presentations the Town of Windsor’s formula for Storm Drainage Fees as well as impact fees is shown. As can be seen the formula is exceedingly complex. When I called the Town of Windsor to attempt to get an explanation, I spent nearly 20 minutes talking with a utility billing staff person who tried to figure out what my house in Windsor would cost and could not!

Staff was able to discover a document created by the Town of Erie. It appears that Erie had converted a number of Town’s calc’s & flat fees & compiled an informative piece. This document has some comparative data with other Towns/Cities that may be helpful. It is also presented.

## **BUDGET WORK SESSION – 11-8-2016 – WATER & SEWER FUNDS**

The Street, Storm Drainage and Park Funds are shown for Board review after the changes from the last Work Session were made.

Following these three funds, the Water Fund and the Sewer Fund are presented.

If memory serves, the only difference between the rough draft budget presented at the first RBM in October involves the Sewer Fund. In the Sewer Fund there is a line item under Capital Expenditure titled “*Clarifier Upgrades*”. The account number is **205-80-5920**. In the rough draft presentation, the amount shown for planned expenditure in 2017 was **\$50,000**. That amount has been changed to **\$105,000** due to Mike Bean receiving an actual estimate from Hydro Construction Co., Inc. showing this amount. This estimate is shown at the end of the presentation.

Thanks! - mjc

**STREET FUND**

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017			
<b>REVENUE</b>											
<b>TAX REVENUE</b>											
203-01-3312	Motor Vehicle Spec. Ownership	51,136	57,060	50,000	41,418	83%	62,127	62,250			
203-01-3313	Motor Vehicle Registration Tax	22,679	24,796	22,500	16,954	75%	26,911	27,000			
203-01-3315	Motor Vehicle Sales Tax	0	0	290,000	196,688	68%	298,012	504,000			
203-01-3335	Highway Users Tax	202,131	216,129	200,000	142,003	71%	225,401	227,500			
203-01-3337	Road & Bridge Tax	12,826	13,089	13,000	30,220	232%	30,837	31,000			
	<b>TOTAL TAXES</b>	<b>288,773</b>	<b>311,075</b>	<b>575,500</b>	<b>427,283</b>	<b>74%</b>	<b>643,288</b>	<b>851,750</b>			
<b>FEES &amp; PERMITS</b>											
203-04-3343	Street Cut Permits	150	690	250	300	120%	300	250			
203-04-3376	BP Road Impact Fee	82,172	136,800	150,000	305,864	204%	341,864	210,000	175	BP's	\$1,200
203-04-3381	Pedestrian Impact Fee	21,150	900	0	0	0%	0	0			
	<b>TOTAL FEES &amp; PERMITS</b>	<b>103,472</b>	<b>138,390</b>	<b>150,250</b>	<b>306,164</b>	<b>204%</b>	<b>342,164</b>	<b>210,250</b>			
<b>MISCELLANEOUS REVENUE</b>											
203-08-3353	CDOT Reimb- Cleve. RR Crossing	24,953	0	0	0	0%	0	0			
203-08-3365	Infrastructure Dedications	0	771,000	1,468,675	0	0%	0	0			
203-08-3610	Investment Earnings	70	154	50	749	1498%	1,124	1,000			
203-08-3670	I-25 Ped. Underpass Grant	0	389,000	0	354,542	0%	0	0			
203-08-3690	Miscellaneous Revenue	1,385	79	250	998	399%	1,498	500			
203-08-3910	Sale of Assets	0	0	0	749	0%	0	0			
	<b>TOTAL MISC. REVENUE</b>	<b>26,408</b>	<b>1,160,233</b>	<b>1,468,975</b>	<b>357,039</b>	<b>24%</b>	<b>2,621</b>	<b>1,500</b>			
<b>TRANSFERS</b>											
203-09-3380	Transfer From General Fund	0	50,000	0	0	0%	0	0			
	<b>TOTAL TRANSFERS</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>			
	<b>TOTAL ALL REVENUE/TRANSFERS</b>	<b>418,653</b>	<b>1,659,698</b>	<b>2,194,725</b>	<b>1,090,485</b>	<b>50%</b>	<b>988,073</b>	<b>1,063,500</b>			
<b>TOTAL CURRENT YEAR</b>		418,653	1,659,698	2,194,725	1,090,485	50%	988,073	1,063,500			
<b>Beginning Fund Balance</b>		<u>1,188,615</u>	<u>582,260</u>	<u>326,141</u>	<u>323,422</u>	<u>99%</u>	<u>323,422</u>	<u>436,291</u>			
<b>TOTAL AVAILABLE</b>		1,607,268	2,241,958	2,520,866	1,413,907	56%	1,311,495	1,499,791			
<b>TOTAL EXPENDITURES</b>		1,027,531	1,921,530	2,309,660	369,954	16%	875,205	1,016,819			
<b>ACCOUNTING ADJUSTMENTS</b>		2,524	2,994	0							
<b>Year End Fund Balance</b>		582,260	323,422	211,206	1,043,954	494%	436,291	482,971			
								<b>TABOR RES.</b>			47.50%

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017	
<b>EXPENDITURE</b>									
<b>ADMINISTRATIVE</b>									
203-15-5100	Wages & Salaries	26,355	31,608	34,867	20,763	60%	34,867	36,579	
203-15-5102	Benefits	7,978	8,434	6,496	5,338	82%	6,496	7,061	
203-15-5214	Office Supplies	1,792	2,884	900	1,496	166%	2,244	2,500	
203-15-5226	Executive Search	546	0	0	588	0%	588	0	
203-15-5311	Postage	71	71	100	35	35%	53	100	
203-15-5331	Publishing & Legal Notices	67	0	750	0	0%	-	750	
203-15-5335	Dues & Subscriptions	642	396	700	350	50%	525	700	
203-15-5338	Bank Service Charges	0	10	500	0	0%	-	500	
203-15-5345	Telephone Services	1,147	1,957	1,250	967	77%	1,658	1,750	
203-15-5352	Municipal Legal Services	0	0	750	0	0%	-	750	
203-15-5353	Accounting & Audit	1,865	2,187	2,350	547	23%	2,188	2,319	
203-15-5363	R&M Computer/Office Equip.	144	317	250	196	78%	293	300	
203-15-5380	Travel & Training	340	485	1,000	211	21%	500	1,000	
203-15-5382	Network Administration	260	280	500	130	26%	300	500	
203-15-5384	Internet Service	79	65	400	62	16%	93	400	
203-15-5386	E-Mail Services	0	0	0	243	0%	365	400	
203-15-5495	Miscellaneous	429	127	500	0	0%	250	500	
203-15-5510	Insurance & Bonds	9,475	9,709	10,075	9,477	94%	9,573	10,051	5% Increase
203-15-5562	County Clerk Fees	0	0	0	9,834	0%	14,901	25,200	5% Of MV Sales Taxes
203-15-5579	Software License/Support	1,818	1,818	1,800	1,395	78%	2,093	2,100	
203-15-5947	Copier Expense	<u>2,147</u>	<u>1,920</u>	<u>1,750</u>	<u>1,009</u>	<u>58%</u>	<u>1,513</u>	<u>1,750</u>	
	<b>TOTAL ADMIN. EXPENDITURES</b>	<b>55,154</b>	<b>62,266</b>	<b>64,938</b>	<b>52,641</b>	<b>81%</b>	<b>78,499</b>	<b>95,210</b>	
<b>OPERATIONAL</b>									
203-34-5100	Wages & Salaries	76,016	115,048	133,968	84,375	63%	133,968	134,746	
203-34-5102	Benefits	27,315	40,628	36,029	28,633	79%	36,029	35,939	
203-34-5231	Fuel, Oil & Grease	7,572	5,557	7,000	2,707	39%	4,060	7,000	
203-34-5233	R&M- Machinery & Equip. Parts	9,894	16,532	15,000	15,825	106%	21,100	18,000	
203-34-5240	Street Paint, Signs, & Parts	8,901	10,134	8,500	5,237	62%	9,000	10,000	
203-34-5241	Shop Supplies	12,148	8,410	5,000	3,802	76%	5,703	7,500	
203-34-5244	Tires & Tubes	1,682	1,664	1,500	757	50%	1,135	17,750	
203-34-5341	Electricity	153,267	155,278	155,000	88,938	57%	152,466	160,000	
203-34-5342	Water	3,127	3,607	3,750	1,879	50%	3,221	3,750	
203-34-5355	Engineering Services	3,041	9,235	3,500	872	25%	1,211	3,500	
203-34-5370	Safety Workwear Allowance	929	1,075	800	548	68%	822	1,000	
203-34-5371	Cell Phone/Accessories	111	40	75	0	0%	-	75	
203-34-5372	Uniforms	0	41	875	682	78%	1,023	1,250	
203-34-5373	Dust Control - CR # 62	0	153	1,000	0	0%	-	0	
203-34-5380	Travel & Training	0	225	1,000	0	0%	250	1,000	
203-34-5397	Weed Control	577	0	4,000	520	13%	780	2,500	
203-34-5422	Small Tools	919	895	1,000	269	27%	539	1,000	
203-34-5423	Sand & Gravel & Roadbase	15,825	11,041	10,000	3,123	31%	10,000	10,000	
203-34-5424	Fabricated Material (Asphalt)	24,922	10,804	16,000	20,174	126%	32,539	20,000	
203-34-5425	Street Maint.-Crack Seal,etc.	0	1,016	5,500	0	0%	5,500	10,000	
203-34-5451	R&M Services-Street Sweeper	0	0	450	0	0%	-	450	
203-34-5453	R&M Supplies - Street Sweeper	1,945	2,270	2,500	939	38%	1,409	2,500	
203-34-5495	Miscellaneous	517	289	350	352	101%	528	400	
203-34-5533	Equipment Rental	1,887	528	7,000	2,608	37%	3,912	7,000	
203-34-5941	Safety & First Aid Kits	<u>536</u>	<u>192</u>	<u>750</u>	<u>0</u>	<u>0%</u>	<u>-</u>	<u>750</u>	
	<b>TOTAL OPERATIONS</b>	<b>351,130</b>	<b>394,662</b>	<b>420,547</b>	<b>262,239</b>	<b>62%</b>	<b>425,194</b>	<b>456,110</b>	

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
<b>NON-DEPRECIABLE CAP.</b>								
203-70-5725	Buff. Crk Prkwy Street Lights	0	28,386	0	0	0%	0	0
203-70-5790	GIS/Mapping	9,009	992	2,000	663	33%	1,600	2,000
203-70-5799	CDOT Access Study	0	0	0	63	0%	94	0
203-70-5850	Seal Coat - Buffalo Creek	101,108	99,083	0	0	0%	-	0
	Line Painter Repairs	0	0	0	0	0%	-	4,500 per Jim
203-70-5893	Washington Ave. RR Xing	66,065	0	0	0	0%	-	0
203-70-5943	Bobcat Angle Broom	0	0	0	4,779	0%	4,779	0
203-70-5944	6th Street Sidewalk	0	4,400	0	0	0%	-	0
203-70-5948	Computer Equip./Software	0	0	2,000	360	18%	750	2,000
203-70-5949	Office Equipment	<u>130</u>	<u>900</u>	<u>500</u>	<u>158</u>	<u>32%</u>	<u>237</u>	<u>500</u>
	<b>TOTAL NON-DEPRECIABLE CAP.</b>	<b>176,312</b>	<b>133,761</b>	<b>4,500</b>	<b>6,023</b>	<b>134%</b>	<b>7,460</b>	<b>9,000</b>
<b>CAPITAL OUTLAY</b>								
203-80-5466	Air Compressor	0	0	8,000	0	0%	0	10,000 per Jim
203-80-5750	Infrastructure Dedications	0	771,000	1,468,675	0	0%		
203-80-5759	3736 Cleveland Parking Lot	0	8,149	0	0	0%		
203-80-5762	Bonfire Eng (833) & Construc.	351,314	0	0	0	0%		
203-80-5767	Thimmig Prop. Eng. (835	7,168	0	0	0	0%		
203-80-5869	School Zone Flashing Lights	0	0	9,000	6,931	77%	6,931	0
203-80-5871	New 1/2 Ton P/U	0	0	11,000	11,840	108%	11,840	12,500 per Jim
203-80-5872	New 1 Ton P/U Truck	19,871	0	0	0	0%		
	<b>New Street Lights</b>	0	0	0	0	0%	5000	5,000
203-80-5877	Snow Plow & Box Sander	0	0	12,000	11,597	97%	11,597	25,000 two units - \$12,500 per - per Jim
203-80-5883	<b>Old Town Street Re-Hab Program</b>	0	0	310,000	0	0%	310,000	400,000
203-80-5905	I-25 - Pedestrian Underpass	64,827	523,322	0	18,684	0%	18,684	0
203-80-5948	Computer Equip./Software	1,754	908	1,000	0	0%	0	1,000
203-80-5966	Skid Loader	<u>0</u>	<u>27,463</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	3,000 per Jim (roll-Out Program)
	<b>TOTAL CAPITAL OUTLAY</b>	<b>444,935</b>	<b>1,330,841</b>	<b>1,819,675</b>	<b>49,051</b>	<b>3%</b>	<b>364,051</b>	<b>456,500</b>
	<b>TOTAL EXPENDITURES</b>	<b>1,027,531</b>	<b>1,921,530</b>	<b>2,309,660</b>	<b>369,954</b>	<b>16%</b>	<b>875,205</b>	<b>1,016,819</b>

**STORM DRAINAGE FUND**

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017	Proposed Budget 2018	Proposed Budget 2019
<b>REVENUE</b>										
<b>TAXES</b>										
207-01-3312	Motor Vehicle Spec. Ownership	5,682	6,340	5,250	4,602	88%	6,903	7,000	7,200	7,200
207-01-3313	Motor Vehicle Registration Tax	2,520	2,755	2,300	1,884	82%	2,990	3,000	3,000	3,000
207-01-3337	Road & Bridge Tax	<u>1,425</u>	<u>1,454</u>	<u>1,750</u>	<u>3,358</u>	<u>192%</u>	<u>3,426</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
	<b>TOTAL TAXES</b>	<b>9,627</b>	<b>10,550</b>	<b>9,300</b>	<b>9,844</b>	<b>106%</b>	<b>13,319</b>	<b>13,500</b>	<b>13,700</b>	<b>13,700</b>
<b>CONTRIBUTED CAPITAL</b>										
207-02-3365	Infrastructure Dedications	0	218,000	502,628	0	0%				
207-02-3451	TOW Strm Drn BP Impact	48,105	47,302	25,000	65,461	262%	87,281	\$70,000	70,000	70,000
207-02-3453	AUTH - Strm Drn BP Impact	<u>96,211</u>	<u>94,603</u>	50,000	<u>130,922</u>	<u>262%</u>	<u>174,563</u>	<u>\$70,000</u>	<u>70,000</u>	<u>70,000</u>
	<b>TOTAL CONTRIBUTED CAP.</b>	<b>144,316</b>	<b>359,905</b>	<b>577,628</b>	<b>196,383</b>	<b>34%</b>	<b>261,844</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>
<b>OPERATING REVENUES</b>										
207-03-3449	TOW Storm Drain Utility fees	131,277	139,937	140,000	99,068	71%	147,863	193,750	196,875	200,000
207-03-3452	AUTH Storm Drain Utility Fees	<u>226,747</u>	<u>239,899</u>	240,000	<u>170,115</u>	<u>71%</u>	<u>253,904</u>	<u>260,000</u>	<u>265,000</u>	<u>267,000</u>
	<b>TOTAL OPERATING</b>	<b>358,023</b>	<b>379,836</b>	<b>380,000</b>	<b>269,183</b>	<b>71%</b>	<b>401,766</b>	<b>453,750</b>	<b>461,875</b>	<b>467,000</b>
<b>NON-OPERATING REVENUE</b>										
207-08-3610	Investment Earnings	13	186	20	1,100	5498%	1,641	1,700	1,750	1,750
	Loan From General Fund	0	0	0	0	0%	375,000	0	0	0
	CDOT Grant - Cleve. Storm Drainage							100,000	0	0
207-08-3690	Miscellaneous Revenue	175	62	200	12	6%	18	200	200	200
207-08-3910	Sale of Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>-</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>TOTAL NON-OPERATING</b>	<b>187</b>	<b>248</b>	<b>220</b>	<b>1,112</b>	<b>505%</b>	<b>376,660</b>	<b>101,900</b>	<b>1,950</b>	<b>1,950</b>
<b>TRANSFERS</b>										
207-09-3380	Transfer From General Fund	0	0	0	0	0%	0	0	0	0
207-09-3382	Transfer In From Street Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>TOTAL TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Current Revenue</b>	<b>512,154</b>	<b>750,538</b>	<b>967,148</b>	<b>476,522</b>	<b>49%</b>	<b>1,053,589</b>	<b>709,150</b>	<b>617,525</b>	<b>622,650</b>
	<i>Cash &amp; Equivalents - Beg. Of Year</i>	<u>654,945</u>	<u>739,427</u>	<u>807,501</u>	<u>848,218</u>	<u>105%</u>	<u>848,218</u>	<u>388,006</u>	<u>32,566</u>	<u>79,316</u>
	<b>CASH &amp; EQUIVALENTS AVAILABLE</b>	<b>1,167,099</b>	<b>1,489,965</b>	<b>1,774,649</b>	<b>1,324,740</b>	<b>75%</b>	<b>1,901,807</b>	<b>1,097,156</b>	<b>650,091</b>	<b>701,966</b>
	<b>TOTAL STORM DRAIN EXPENDITURES</b>	<u>418,439</u>	<u>672,477</u>	<u>1,605,025</u>	<u>110,083</u>	<u>7%</u>	<u>1,513,801</u>	<u>1,064,590</u>	<u>570,775</u>	<u>573,984</u>
	ADJUSTMENTS:	-9,232	30,730							
	<i>Cash &amp; Equivalents - End Of Year</i>	<u>739,427</u>	<u>848,218</u>	<u>169,624</u>	<u>1,214,657</u>	<u>716%</u>	<u>388,006</u>	<u>32,566</u>	<u>79,316</u>	<u>127,983</u>
	TABOR RES.						25.63%	3.06%	13.90%	22.30%

TOW BP Impact Fee increased from \$200 to \$400 (100%).

TOW Storm Drain Utility Fees increased 25% from \$4 / month to \$5 (Residential). From \$7.40 / month to \$9.25 non-residential.

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017	Proposed Budget 2018	Proposed Budget 2019
<b>ADMINISTRATION</b>										
207-15-5100	Wages & Salaries	17,209	19,689	21,576	12,999	60%	21,576	22,539	22,990	23,450
207-15-5102	Benefits	4,390	4,737	6,173	3,016	49%	6,173	15,472	15,781	16,097
207-15-5154	Economic Development	0	0	1,000	0	0%	-	1,000	1,000	1,000
207-15-5214	Office Supplies	1,670	2,855	1,750	1,622	93%	2,421	2,500	2,500	2,500
207-15-5226	Executive Search	234	0	0	252	0%	252	0	0	0
207-15-5311	Postage	960	1,090	1,000	545	55%	924	1,000	1,000	1,000
207-15-5331	Publishing & Legal Notices	0	0	250	0	0%	-	250	250	250
207-15-5335	Dues & Subscriptions	127	168	130	95	73%	142	150	150	150
207-15-5338	Bank Service Charges	0	12	100	0	0%	-	100	100	100
207-15-5339	On-Line Utility Bill Pay-Fees	1,343	1,768	3,720	2,546	68%	3,800	3,800	3,800	3,800
207-15-5345	Telephone Services	288	491	500	184	37%	312	500	500	500
207-15-5352	Legal Services	0	0	750	0	0%	-	750	750	750
207-15-5353	Accounting & Audit	725	850	900	219	24%	880	950	950	950
207-15-5363	R&M Computer/Office Equip.	303	470	400	381	95%	568	500	500	500
207-15-5380	Travel & Training	60	189	500	103	21%	154	500	500	500
207-15-5382	Network Administration	130	140	250	65	26%	130	250	250	250
207-15-5384	Internet Service	86	65	250	62	25%	105	250	250	250
207-15-5386	E-Mail Services	0	0	0	45	0%	68	150	150	150
207-15-5495	Miscellaneous	107	120	450	13	3%	100	250	250	250
207-15-5510	Insurance & Bonds	3,002	3,089	3,250	3,048	94%	3,050	3,225	3,225	3,225
207-15-5522	Authority Utilities Payments	223,944	240,824	240,000	810	0%	253,904	260,000	265,000	267,000
207-15-5524	Authority BP Impact Payments	96,211	94,603	50,000	0	0%	174,563	70,000	70,000	70,000
207-15-5560	County Treas. Fees	0	0	0	23	0%	34	50	50	50
207-15-5562	County Clerk Fees	0	0	0	0	0%	-	0	0	0
207-15-5579	Software License/Support	2,199	2,211	2,400	1,800	75%	2,686	2750	2750	2750
207-15-5947	Copier Expense	<u>2,147</u>	<u>1,920</u>	<u>2,000</u>	<u>1,009</u>	<u>50%</u>	<u>1,710</u>	<u>2000</u>	<u>2000</u>	<u>2000</u>
	<b>TOTAL ADMIN. EXPENSES</b>	<b>355,137</b>	<b>375,292</b>	<b>337,349</b>	<b>28,837</b>	<b>9%</b>	<b>473,552</b>	<b>388,936</b>	<b>394,697</b>	<b>397,472</b>
<b>OPERATIONS</b>										
207-34-5100	Wages & Salaries	23,460	20,133	15,876	10,594	67%	15,876	16,383	16,710	17,045
207-34-5102	Benefits	8,513	7,656	4,735	4,121	87%	4,735	4,859	4,956	5,055
207-34-5231	Fuel, Oil & Grease	2,291	1,721	2,500	871	35%	1,476	2,500	2,500	2,500
207-34-5233	R&M- Machinery & Equip. Parts	0	0	2,500	0	0%	1,000	2,500	2,500	2,500
207-34-5241	Shop Supplies	8	0	750	37	5%	62	750	750	750
207-34-5244	Tires & Tubes	0	0	750	0	0%	500	750	750	750
207-34-5355	Engineering Services	9,240	5,496	25,000	653	3%	1,107	25,000	25,000	25,000
207-34-5370	Safety Workwear Allowance	0	23	162	0	0%	100	162	162	162
207-34-5372	Uniforms	0	13	275	214	78%	363	375	375	375
207-34-5380	Travel & Training	0	0	500	0	0%	100	500	500	500
207-34-5422	Small Tools	0	0	150	0	0%	125	150	150	150
207-34-5423	Sand & Gravel & Roadbase	0	0	0	0	0%	-	0	0	0
207-34-5424	Fabricated Material (Asphalt)	0	0	500	0	0%	500	500	500	500
207-34-5425	Street Maint.-Crack Seal,etc.	0	0	0	0	0%	-	0	0	0
207-34-5451	R&M Services-Street Sweeper	0	0	200	0	0%	150	200	200	200
207-34-5453	R&M Supplies - Street Sweeper	248	0	500	0	0%	200	500	500	500
207-34-5495	Miscellaneous	0	45	150	0	0%	50	150	150	150
207-34-5533	Equipment Rental	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>0</u>	<u>0%</u>	<u>-</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	<b>TOTAL OPERATIONS</b>	<b>43,759</b>	<b>35,088</b>	<b>56,048</b>	<b>16,490</b>	<b>29%</b>	<b>26,344</b>	<b>56,779</b>	<b>57,203</b>	<b>57,637</b>

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017	Proposed Budget 2018	Proposed Budget 2019
<b>NON-DEPRECIABLE CAP.</b>										
207-70-5772	Jefferson Ave/Ace Hrdwr Xing	504	0	0	0	0%	0	0	0	0
207-70-5790	GIS/Mapping	9,009	1,073	0	663	0%	1,123	0	0	0
207-70-5797	Impervious Surface Analysis	0	0	0	2,320	0%	3,932	0	0	0
207-70-5840	Replace 1 TBA Alley Pan	0	0	0	0	0%	0	0	0	0
207-70-5841	Storm Drain Improvements	2,837	0	8,000	3,365	42%	5,703	8,000	8,000	8,000
207-70-5848	BBRSA Property Assessment	0	0	0	1,127	0%	1,910	0	0	0
207-70-5948	Computer Equip./Software	0	0	1,000	84	8%	250	1,000	1,000	1,000
207-70-5949	Office Equipment	<u>56</u>	<u>414</u>	<u>0</u>	<u>158</u>	<u>0%</u>	<u>200</u>	<u>250</u>	<u>250</u>	<u>250</u>
<b>TOTAL NON-DEPREC. CAP.</b>		<b>12,405</b>	<b>1,488</b>	<b>9,000</b>	<b>7,717</b>	<b>86%</b>	<b>13,119</b>	<b>9,250</b>	<b>9,250</b>	<b>9,250</b>
<b>CAPITAL OUTLAY</b>										
207-80-5662	Bonfire Storm Drain Extention	0	0	0	0	0%	0	0	0	0
207-80-5667	Thimmig StormDrain Const.	5,539	0	0	0	0%	0	0	0	0
207-80-5750	Infrastructure Dedications	0	218,000	502,628	0	0%				
207-80-5826	NAPA Storm Sewer Extention	0	18,000	0	0	0%	0	0	0	0
207-80-5917	Garfield Storm Drainage Eng.	0	24,610	0	52,233	0%	<b>88,530</b>	<b>0</b>	<b>0</b>	<b>0</b>
207-80-5918	Garfield Storm Drainage	0	0	500,000	4,807	1%	<b>892,256</b>	<b>350,000</b>	<b>0</b>	<b>0</b>
207-80-5883	Old Town Street Re-Hab Program	0	0	100,000	0	0%	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>
207-80-5889	Folder inserter	1,599	0	0	0	0%	0	0	0	0
	Cleveland Ave. Design	0	0	0	0	0%	<b>20,000</b>	0	<b>0</b>	<b>0</b>
	Cleveland Ave. & 4th Storm Drainage	<u>0</u>	<u>0</u>	<u>100,000</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>200,000</u>	<u>0</u>	<u>0</u>
<b>TOTAL CAPITAL OUTLAY</b>		<b>7,138</b>	<b>260,610</b>	<b>1,202,628</b>	<b>57,040</b>	<b>5%</b>	<b>1,000,786</b>	<b>550,000</b>	<b>50,000</b>	<b>50,000</b>
<b>DEBT</b>										
	Repay General Fund Loan	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	59,625	59,625	59,625
<b>TOTAL DEBT</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>59,625</b>	<b>59,625</b>	<b>59,625</b>
<b>TOTAL EXPENDITURES</b>		<b>418,439</b>	<b>672,477</b>	<b>1,605,025</b>	<b>110,083</b>	<b>7%</b>	<b>1,513,801</b>	<b>1,064,590</b>	<b>570,775</b>	<b>573,984</b>

**PARK FUND**

<u>Account#</u>	<u>Account Title</u>	<u>Actual 12/31/2014</u>	<u>Actual 12/31/2015</u>	<u>Budgeted 12/31/2016</u>	<u>Ist 8 Months 8/31/2016</u>	<u>% of 2016 Budget</u>	<u>Anticipated 2016</u>	<u>Proposed Budget 2017</u>
<b>REVENUE</b>								
<b>TAX REVENUE</b>								
210-01-3130	Sales Tax	286,944	345,373	281,896	272,889	97%	409,334	410,000
210-01-3140	Use Tax Building Materials	214,682	270,900	154,805	272,776	176%	409,164	270,203
210-01-3315	MV Sales/Use Tax	164,356	184,983	290,000	196,688	68%	298,012	96,000
210-01-3700	Open Space Sales Tax	190,388	202,065	210,000	129,426	62%	205,438	210,000
	<b>TOTAL TAXES</b>	<b>856,369</b>	<b>1,003,322</b>	<b>936,701</b>	<b>871,779</b>	<b>93%</b>	<b>1,321,948</b>	<b>986,203</b>
<b>FEES &amp; PERMITS</b>								
210-02-3381	Trail Impact Fee	6,300	101,100	56,250	101,250	180%	120,000	78,750
210-02-3620	BP Park Impact Fee	179,400	216,800	125,000	207,200	166%	248,000	175,000
	<b>TOTAL FEES &amp; PERMITS</b>	<b>185,700</b>	<b>317,900</b>	<b>181,250</b>	<b>308,450</b>	<b>170%</b>	<b>368,000</b>	<b>253,750</b>
<b>REC FEES &amp; CHARGES</b>								
210-05-3174	Field Rentals	0	0	0	1,044	0%	1,566	1,500
210-05-3175	Recreation Fees	57,391	66,701	65,075	66,312	102%	75,354	80,000
210-05-3177	Batting Cages Fees/Sales	2,210	1,649	2,538	2,411	95%	2,500	2,500
	<b>TOTAL REC FEES &amp; CHARGES</b>	<b>59,602</b>	<b>68,350</b>	<b>67,613</b>	<b>69,767</b>	<b>103%</b>	<b>79,420</b>	<b>84,000</b>
<b>Misc. Revenue</b>								
210-08-3505	Misc. Grants / Contributions	25,750	5,500	0	500	0%	500	0
210-08-3610	Investment Earnings	270	519	300	1,088	363%	1,623	1,000
210-08-3635	Poudre RE-1 Irrig. Fees	4,866	0	0	0	0%	0	0
210-08-3645	GOCO Grants	0	0	0	0	0%	0	0
210-08-3650	WCP Loan Proceeds	2,400,000	0	0	0	0%	0	0
210-08-3690	Miscellaneous Revenue	1,644	466	250	0	0%	350	250
210-08-3805	Grants (Misc)	0	0	0	0	0%	0	0
210-08-3807	Windsor Ditch Ped. Bridge Grnt	0	0	0	0	0%	0	0
210-08-3910	Sale of Assets	0	0	0	1,309	0%	1,500	500
	<b>TOTAL MISC.</b>	<b>2,432,531</b>	<b>6,484</b>	<b>550</b>	<b>2,897</b>	<b>527%</b>	<b>3,973</b>	<b>1,750</b>
210-09-3201	Transfer-In From General Fund	0	350,000	0	0	0%	0	0
210-09-3800	Transfer-In From Cons. Trust	0	180,000	0	0	0%	0	0
	<b>TOTAL TRANSFERS</b>	<b>0</b>	<b>530,000</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>
<b>Total Current Revenue</b>		<b>3,534,202</b>	<b>1,926,056</b>	<b>1,186,114</b>	<b>1,252,893</b>	<b>106%</b>	<b>1,773,342</b>	<b>1,325,703</b>

<b>Beginning Fund Balance</b>	1,045,437	3,291,449	149,850	438,094	292%	438,094	900,626
<b>TOTAL FUNDS AVAILABLE</b>	4,579,639	5,217,505	1,335,964	1,690,986	127%	2,211,435	2,226,329
<b>TOTAL PARK FUND EXPEND.</b>	1,288,644	4,782,094	1,300,701	723,538	56%	1,310,810	1,495,513
<b>Accounting Adjustments</b>	455	2,682					
<b>Year End Fund Balance</b>	3,291,449	438,094	35,263	967,448	2744%	900,626	730,816

<b>Account #</b>	<b>Account Title</b>	<b>Actual 12/31/2014</b>	<b>Actual 12/31/2015</b>	<b>Budgeted 12/31/2016</b>	<b>1st 8 Months 8/31/2016</b>	<b>% of 2016 Budget</b>	<b>TABOR RES. Anticipated 2016</b>	<b>Proposed Budget 2017</b>
<b>EXPENDITURE</b>								
<b>ADMINISTRATIVE</b>								
210-15-5100	Wages & Salaries	37,949	45,474	50,072	26,612	53%	50,072	52,458
210-15-5102	Benefits	11,628	12,681	14,038	7,283	52%	14,038	15,472
210-15-5214	Office Supplies	1,948	2,736	2,250	1,630	72%	2,763	2,800
210-15-5226	Executive Search	780	0	0	839	0%	1,423	0
210-15-5311	Postage	101	101	100	50	50%	85	100
210-15-5329	HOA Fees	360	360	750	360	48%	360	360
210-15-5331	Publishing & Legal Notices	63	0	75	38	51%	64	75
210-15-5335	Dues & Subscriptions	540	539	600	541	90%	541	600
210-15-5338	Bank Service Charges	0	86	100	0	0%	-	0
210-15-5345	Telephone Services	2,437	3,235	2,500	1,880	75%	3,186	3,200
210-15-5353	Audit Fee	1,554	1,822	2,000	469	23%	3,995	4,000
210-15-5363	R&M Computer/Office Equip.	144	317	250	196	78%	332	350
210-15-5380	Travel & Training	188	443	350	314	90%	532	550
210-15-5382	Network Administration	390	420	400	195	49%	390	400
210-15-5384	Internet Service	962	1,033	1,050	726	69%	1,230	1,250
210-15-5386	E-Mail Services	0	0	0	443	0%	750	1,000
210-15-5495	Miscellaneous	24	249	150	0	0%	150	200
210-15-5510	Insurance & Bonds	4,330	4,442	9,600	12,860	134%	13,000	13,650
210-15-5562	County Clerk Fees	8,218	9,249	9,000	9,834	109%	14,901	4,800
210-15-5579	Software License/Support	1,818	1,818	1,900	1,395	73%	2,365	2,400
210-15-5639	WCP Loan Fees	10,000	0	0	0	0%	-	0
210-15-5947	Copier Expense	<u>2,147</u>	<u>1,920</u>	<u>1,250</u>	<u>1,009</u>	<u>81%</u>	<u>1,710</u>	<u>1,800</u>
	<b>TOTAL ADMIN. EXPENDITURES</b>	<b>85,583</b>	<b>86,925</b>	<b>96,435</b>	<b>66,675</b>	<b>69%</b>	<b>111,888</b>	<b>105,465</b>

<b>OPERATIONS</b>								
210-34-5100	Wages & Salaries	102,465	95,457	130,304	65,753	50%	130,304	133,357
210-34-5102	Benefits	33,527	30,785	39,255	20,406	52%	39,255	40,568
210-34-5221	Pond Chemicals	0	1,383	1,500	0	0%	0	1,500
210-34-5231	Fuel, Oil & Grease	1,603	1,483	2,000	819	41%	1,388	2,000
210-34-5233	R&M- Machinery & Equip. Parts	5,013	6,510	6,000	2,443	41%	4,141	6,000
210-34-5234	Irrig. Water Assessments	580	349	4,310	250	6%	424	4,310
210-34-5237	Irrig. Sys. Supplies/Repairs	6,594	6,461	7,500	4,474	60%	7,583	10,000
210-34-5239	Wells & Well Houses	1,300	1,355	500	159	32%	269	500
210-34-5241	Shop Supplies	3,410	5,145	1,750	2,010	115%	3,406	5,000
210-34-5244	Tires & Tubes	950	846	1,250	125	10%	212	1,250
210-34-5252	Tree Replacement & Trimming	4,279	960	6,000	4,766	79%	8,078	12,000
210-34-5253	Tree Spraying	7,170	7,151	10,000	8,926	89%	15,128	14,000
210-34-5254	Parks Playground & General R&M	0	0	20,000	4,745	24%	8,043	20,000
	Splash Pad Chemicals	0	0	0	0	0%	0	7,000
210-34-5341	Electricity	17,607	4,109	2,500	7,249	290%	12,286	18,000
210-34-5342	Water	22,331	22,805	20,000	11,865	59%	20,111	22,500
210-34-5343	Sewer	167	177	300	343	114%	582	750
210-34-5344	Natural Gas	680	660	750	285	38%	571	750
210-34-5346	Storm Drainage	827	878	700	858	123%	1,453	1,500
210-34-5365	Toilet Rental	10,420	9,963	11,500	6,435	56%	10,907	11,500
210-34-5366	Services - Parks & Lawn Care	44,245	40,610	60,000	36,598	61%	62,031	65,000
210-34-5370	Safety Workwear Allowance	383	342	400	185	46%	314	400
210-34-5372	Uniforms	0	55	1,175	915	78%	1,552	1,750
210-34-5380	Travel & Training	0	60	250	83	33%	140	250
210-34-5397	Weed Control	498	346	2,000	0	0%	-	2,000
210-34-5420	Small Parks Equipment	0	0	0	112	0%	190	1,500
210-34-5422	Small Tools	936	1,656	1,250	902	72%	1,529	1,750
210-34-5423	Sand, Gravel, Mulch	1,918	442	1,800	1,073	60%	1,819	12,000
210-34-5495	Miscellaneous	897	770	500	179	36%	303	500
210-34-5533	Equipment Rental	0	145	1,250	0	0%	250	1,250
210-34-5941	Safety & First Aid Kits	<u>155</u>	<u>925</u>	<u>300</u>	<u>0</u>	<u>0%</u>	<u>300</u>	<u>300</u>
	<b>TOTAL OPERATIONS</b>	<b>267,955</b>	<b>241,828</b>	<b>335,044</b>	<b>181,960</b>	<b>54%</b>	<b>332,569</b>	<b>399,185</b>

<u>Account #</u>	<u>Account Title</u>	<u>Actual</u> <u>12/31/2014</u>	<u>Actual</u> <u>12/31/2015</u>	<u>Budgeted</u> <u>12/31/2016</u>	<u>1st 8</u> <u>Months</u> <u>8/31/2016</u>	<u>% of</u> <u>2016</u> <u>Budget</u>	<u>Anticipated</u> <u>2016</u>	<u>Proposed</u> <u>Budget</u> <u>2017</u>
<b>RECREATION</b>								
210-51-5100	Wages & Salaries	115,678	126,157	158,254	85,156	54%	158,254	170,914
210-51-5102	Benefits	34,443	33,111	39,243	21,776	55%	39,243	46,250
210-51-5140	Youth Soccer	3,343	3,878	7,330	5,067	69%	5,693	7,330
210-51-5141	Summer Soccer	308	0	1,970	0	0%	-	1,970
210-51-5142	Youth Football	1,371	1,584	2,217	2,969	134%	4,431	4,500
210-51-5144	Youth Baseball	3,033	7,590	4,700	3,334	71%	4,976	5,000
210-51-5146	Youth Basketball	696	1,328	2,208	0	0%	-	2,208
210-51-5148	Youth Volleyball	1,283	1,525	2,031	1,403	69%	2,094	2,100
210-51-5149	Youth Tennis	0	0	3,300	0	0%	-	3,300
210-51-5160	Adult Dodgeball	0	0	335	0	0%	-	335
210-51-5162	Adult Softball	3,004	2,679	6,743	11,041	164%	16,479	17,000
210-51-5163	Adult Flag Football	0	0	440	0	0%	-	440
210-51-5164	Adult Volleyball	1,380	620	3,810	960	25%	1,433	1,500
210-51-5165	NCSO Referees	0	0	7,000	3,785	54%	5,649	6,500
210-51-5181	Rec. Prog. Supplies/Exp.	13,513	10,826	35,375	8,841	25%	13,195	15,000
210-51-5183	Batting Cages - Maint. & Oper.	556	202	4,500	1,696	38%	1,850	2,000
210-51-5185	Batting Cages - Electricity	813	1,286	1,000	1,918	192%	2,000	2,500
210-51-5191	Enrichment Classes	<u>0</u>	<u>0</u>	<u>0</u>	<u>42</u>	<u>0%</u>	<u>63</u>	<u>250</u>
<b>TOTAL REC.</b>		<b>179,421</b>	<b>190,786</b>	<b>280,456</b>	<b>147,989</b>	<b>53%</b>	<b>255,363</b>	<b>289,097</b>
<b>NON-DEPRECIABLE CAP. (Operations)</b>								
210-70-5721	Parks Master Plan	0	9,500	0	0	0%	0	0
210-70-5727	Water Rental	1,200	0	0	0	0%	0	0
210-70-5775	Viewpoint Park Pump-Mjr Repair	0	4,748	0	0	0%	0	0
210-70-5779	PAB Items	0	0	80,000	7,724	10%	62,000	98,000
210-70-5790	GIS/Mapping	7,082	992	2,500	663	27%	1,000	1,000
	WCP - Pump House Renovation	0	0	0	0	0%	0	4,750
210-70-5824	Disk Golf Course	1,500	1,050	0	0	0%	0	0
210-70-5883	Replacement / New Equipment	0	874	0	2,198	0%	3,281	3,500
210-70-5911	D-T Skateboard Park	1,334	215	1,000	0	0%	1,000	1,000
210-70-5942	Windsor Ditch Pedest. Bridge	0	18,000	0	0	0%	0	0
210-70-5948	Computer Equip./Software	0	0	0	280	0%	418	500
210-70-5949	Office Equipment	<u>186</u>	<u>414</u>	<u>500</u>	<u>0</u>	<u>0%</u>	<u>350</u>	<u>500</u>
<b>Total Operations - ND-Cap.</b>		<b>11,302</b>	<b>35,793</b>	<b>84,000</b>	<b>10,865</b>	<b>13%</b>	<b>68,049</b>	<b>109,250</b>

NON-DEPRECIABLE CAP. (Rec.)								
Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
210-70-5168	Computer Equip./Software (Rec)	0	0	4,500	0	0%	1,000	2,500
210-70-5773	Ball Field Infield Renovation	2,050	0	0	0	0%	0	0
210-70-5778	Ice Maker	0	639	3,500	0	0%	3,500	0
210-70-5806	Surv. Camera-Batting cages	0	0	1,500	0	0%	1,500	0
210-70-5809	Dugout Cover & Bench (PSD Mch)	0	0	3,200	0	0%	3,200	0
	Lawn Edger	0	0	0	0	0%	0	3,000
210-70-5825	Repair & Paint Gator Shed	0	0	1,000	0	0%	1,000	0
210-70-5831	Rec. Equipment Trailer	0	0	3,000	850	28%	850	0
210-70-5836	Laser Level Ballfields	0	0	2,500	0	0%	2,500	0
210-70-5838	Field Prep. Equipment	0	0	1,750	892	51%	1,750	0
210-70-5839	Wi-Fi @ WCP Ballfields	0	0	800	0	0%	800	0
<b>Total Recreation - ND-Cap.</b>		<b>2,050</b>	<b>639</b>	<b>21,750</b>	<b>1,742</b>	<b>8%</b>	<b>16,100</b>	<b>5,500</b>
<b>Total All - ND-Cap.</b>		<b>13,352</b>	<b>36,432</b>	<b>105,750</b>	<b>12,606</b>	<b>12%</b>	<b>84,149</b>	<b>114,750</b>
CAPITAL OUTLAY								
210-80-5168	Computer Equip./Software (Rec)	0	2,217	0	0	0%	0	0
210-80-5466	Air Compressor	0	0	8,000	0	0%	0	13,000
210-80-5804	Ballfield Fence	11,106	0	0	0	0%	0	0
210-80-5808	WCP Design	97,566	10,077	0	0	0%	0	0
210-80-5815	Mower	0	0	18,000	17,985	100%	17,985	0
210-80-5856	WCP - Completion	612,334	4,110,565	0	101,816	0%	105,000	0
	<b>Park Meadows (Redmon) Well Development</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>71,000</b>
	Concrete Trail System (Wellville)	0	0	0	0	0%	0	50,000
	Utility Vehicle & RAHN Groomer	0	0	0	0	0%	0	14,000
210-80-5863	Winnick Park Development	0	57,812	0	0	0%	0	0
210-80-5871	New 1/2 Ton P/U	0	0	11,000	11,840	108%	11,840	12,500
210-80-5872	New 1 Ton P/U Truck	9,935	0	0	0	0%	0	0
210-80-5942	Windsor Ditch Pedest. Bridge	9,852	0	160,000	2,995	2%	80,000	80,000
210-80-5943	Practice Baseball Field	0	0	0	0	0%	0	12,500
210-80-5944	Trail Design Jeff. to Wash.	0	0	0	32	0%	43,000	0
	Trail Easement Acquisition	0	0	0	0	0%	0	50,000
210-80-5948	Computer Equip./Software	1,436	908	2,000	0	0%	0	0
210-80-5954	Trail WDPB to Man-O-War	0	0	15,000	0	0%	0	15,000
210-80-5966	Skid Loader	0	11,770	0	0	0%	0	0
<b>Total Capital Outlay</b>		<b>742,229</b>	<b>4,193,349</b>	<b>214,000</b>	<b>134,668</b>	<b>63%</b>	<b>257,825</b>	<b>318,000</b>
210-90-5630	WCP - Principal	0	17,581	215,852	143,471	66%	215,852	220,891
210-90-5632	WCP - Interest	104	15,193	53,164	36,169	68%	53,164	48,125
		<b>104</b>	<b>32,774</b>	<b>269,016</b>	<b>179,640</b>	<b>67%</b>	<b>269,016</b>	<b>269,016</b>
<b>TOTAL EXPENDITURES</b>		<b>1,288,644</b>	<b>4,782,094</b>	<b>1,300,701</b>	<b>723,538</b>	<b>56%</b>	<b>1,310,810</b>	<b>1,495,513</b>



<b>EXPENDITURE</b>		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>1st 8</b>	<b>% of</b>	<b>Anticipated</b>	<b>Proposed</b>
<b>Account #</b>	<b>Account Title</b>	<b>12/31/2014</b>	<b>12/31/2015</b>	<b>12/31/2016</b>	<b>Months</b>	<b>2016</b>	<b>2016</b>	<b>Budget</b>
					<b>8/31/2016</b>	<b>Budget</b>		<b>2017</b>
<b>ADMINISTRATION</b>								
204-15-5100	Wages & Salaries	74,424	86,493	99,041	57,077	58%	99,041	103,282
204-15-5102	Benefits	21,035	22,201	27,603	14,131	51%	27,603	29,466
204-15-5154	Economic Development	0	0	2,500	0	0%	0	2,500
204-15-5213	Data Processing Supplies	1,267	1,105	1,750	141	8%	1,000	1,500
204-15-5214	Office Supplies	2,430	2,867	2,500	1,904	76%	2,843	3,000
204-15-5226	Executive Search	1,170	0	0	1,259	0%	0	0
204-15-5311	Postage	8,428	9,445	8,650	4,696	54%	7,960	9,000
204-15-5321	Printing Services	0	0	250	0	0%	0	250
204-15-5331	Publishing & Legal Notices	494	90	2,250	401	18%	598	1,000
204-15-5335	Dues & Subscriptions	1,868	1,613	2,750	1,635	59%	1,635	1,750
204-15-5338	Bank Service Charges	0	82	500	0	0%	0	0
204-15-5339	On-Line Utility Bill Pay-Fees	4,828	6,360	13,965	9,896	71%	14,770	16,000
204-15-5345	Telephone Services	6,365	8,085	6,750	5,032	75%	7,511	8,000
204-15-5348	Legal/Eng.-Water Rights Issues	0	0	15,000	371	2%	15,000	15,000
204-15-5352	Legal Service	0	1,505	10,000	0	0%	0	10,000
204-15-5353	Accounting & Audit	2,176	2,551	2,750	641	23%	2,530	2,750
204-15-5363	R&M Computer/Office Equip.	879	1,621	2,000	922	46%	1,377	2,000
204-15-5380	Travel & Training	500	870	2,500	607	24%	907	2,500
204-15-5382	Network Administration	1,170	1,260	1,500	585	39%	1,500	1,750
204-15-5384	Internet Service	659	758	1,000	688	69%	1,027	1,250
204-15-5386	E-Mail Services	0	0	0	487	0%	727	1,500
204-15-5402	Dev. Review/Misc. Consulting	0	0	10,000	0	0%	-	10,000
204-15-5495	Miscellaneous	430	137	1,250	0	0%	-	1,250
204-15-5510	Insurance & Bonds	36,696	37,311	39,150	36,753	94%	37,500	40,000
204-15-5560	County Treas. Fees	1,774	1,762	2,250	2,359	105%	1,750	2,000
204-15-5579	Software License/Support	2,199	2,211	3,000	1,800	60%	2,686	3,000
204-15-5947	Copier Expense	<u>2,147</u>	<u>1,920</u>	<u>2,000</u>	<u>1,009</u>	<u>50%</u>	<u>2,000</u>	<u>2,250</u>
<b>TOTAL ADMIN. EXPENSES</b>		<b>170,938</b>	<b>190,246</b>	<b>260,909</b>	<b>142,395</b>	<b>55%</b>	<b>229,964</b>	<b>270,998</b>

<b>OPERATIONS</b>								
204-34-5100	Wages & Salaries	175,896	214,770	238,937	153,880	64%	238,937	253,569
204-34-5102	Benefits	56,541	65,594	69,610	50,257	72%	69,610	86,661
204-34-5221	Chemicals	145,623	88,707	120,000	73,992	62%	125,410	130,000
204-34-5227	Plant Utilities	12,463	10,172	14,000	6,378	46%	10,810	14,000
204-34-5229	Drinking Water Program Fee	865	865	1,000	865	87%	865	1,000
204-34-5231	Fuel, Oil & Grease	13,743	11,710	14,000	5,409	39%	9,168	12,000
204-34-5233	R&M- Machinery & Equip. Parts	14,316	4,690	12,000	5,544	46%	8,274	12,000
204-34-5241	Shop Supplies	2,137	6,885	3,000	1,417	47%	2,115	3,000
204-34-5244	Tires & Tubes	0	675	4,000	1,168	29%	1,743	4,000
204-34-5323	WTP Cleaning Supplies	267	0	500	0	0%	-	500
204-34-5334	Water Testing	20,492	25,424	20,000	10,229	51%	22,500	25,000
204-34-5341	Electricity	89,188	75,295	17,500	49,867	285%	84,521	87,500
204-34-5351	Permit Fees	475	475	1,400	0	0%	475	1,400
204-34-5355	Engineering Services	8,002	22,236	5,000	13,797	276%	20,593	22,500
204-34-5370	Safety Workwear Allowance	1,061	1,769	1,331	871	65%	1,300	1,331
204-34-5371	Cell Phone/Accessories	154	54	250	0	0%	-	250
204-34-5372	Uniforms	0	80	1,725	1,344	78%	2,006	2,250
204-34-5380	Travel & Training	2,054	1,297	3,000	870	29%	1,299	3,000
204-34-5422	Small Tools	424	1,510	1,000	353	35%	527	1,000
204-34-5423	Sand & Gravel & Road Base	0	0	500	0	0%	-	500
204-34-5433	R&M Supp. / Serv. Plant	47,935	36,212	29,000	22,416	77%	33,456	32,500
204-34-5434	R&M Supp. / Serv. Lines	8,212	11,937	9,000	7,661	85%	11,434	12,000
204-34-5435	R&M Supp. / Serv. Hydrants	4,488	396	7,500	764	10%	1,140	5,000
204-34-5436	R&M Supp. / Serv. Res. & Ditch	0	0	3,500	0	0%	-	3,500
204-34-5439	R&M Supp. / Serv. Meters	1,978	6,053	4,000	3,839	96%	5,729	6,000
204-34-5440	Sludge Removal	57,843	0	60,000	38,457	64%	57,399	60,000
204-34-5455	Lab Supplies	6,357	7,821	7,500	2,132	28%	3,182	7,500
204-34-5460	Meter Testing	0	310	0	0	0%	-	0
204-34-5495	Miscellaneous	0	349	500	132	26%	196	500
204-34-5533	Equipment Rental	0	0	2,000	0	0%	-	2,000
204-34-5593	Raw Water Purchases	206,094	341,996	350,000	11,722	3%	350,000	375,000
204-34-5594	Nano Effluent Fees	82,802	77,250	78,000	0	0%	78,000	78,000
204-34-5941	Safety & First Aid Kits	<u>269</u>	<u>919</u>	<u>1,000</u>	<u>258</u>	<u>26%</u>	<u>385</u>	<u>1,000</u>
<b>TOTAL OPERATIONS</b>		<b>959,680</b>	<b>1,015,451</b>	<b>1,080,753</b>	<b>463,622</b>	<b>43%</b>	<b>1,141,075</b>	<b>1,244,462</b>

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
<b>NON-DEPRECIABLE CAP.</b>								
204-70-5745	Water Rights	0	0	0	2,010	0%	0	0 goes to 204-15-5348
204-70-5790	GIS/Mapping	20,450	2,150	4,500	1,491	33%	2,225	0
204-70-5829	Leak Detection - Line/Tanks	0	0	10,000	0	0%	-	10,000
204-70-5882	Wilson Well Rehabilitation	0	9,075	0	0	0%	-	
	Security Camera's - WTP	0	0	0	0	0%	0	2,500 Jake bot a camera in 2010 for batting cages @ \$973.90?
204-70-5903	Water Meters	0	0	0	5,040	0%	7,522	0
204-70-5948	Computer Equip./Software	0	0	2,500	584	23%	872	2,500
204-70-5949	Office Equipment	315	699	1,500	158	11%	236	1,500
204-70-5963	Meter Replacement	0	2,200	0	0	0%	-	0
204-70-5969	Lab Equipment (Turbidometer)	0	0	3,000	3,295	110%	3,295	3,000
	<b>TOTAL NON-DEPREC. CAP.</b>	<b>20,765</b>	<b>14,124</b>	<b>21,500</b>	<b>12,577</b>	<b>58%</b>	<b>14,149</b>	<b>19,500</b>
	<b>TOTAL ALL OPERATING EXPENSES</b>	<b>1,151,383</b>	<b>1,219,821</b>	<b>1,363,162</b>	<b>618,593</b>	<b>45%</b>	<b>1,385,188</b>	<b>1,534,960</b>
<b>CAPITAL OUTLAY</b>								
204-80-5668	Storage Tank Stirrers	0	0	100,000	0	0%	0	100,000
204-80-5716	Total Flow Meter Main Plnt	0	15,111	0	103,152	0%	103,152	0 Per MB - 10/5/2016
204-80-5717	On-line Process Equipment	7,541	9,886	10,000	8,900	89%	8,900	15,000 Per MB - 10/5/2016
204-80-5738	SCADA Computer System	27,107	63,268	10,000	9,944	99%	10,000	20,000 Per MB - 9/15/2016
204-80-5745	Water Rights	0	144,210	1,800,000	0	0%	0	1,800,000
204-80-5750	Infrastructure Dedications	0	438,500	651,373	0	0%		
204-80-5762	Bonfire Eng (833) & Construc.	20,698				0%		
204-80-5767	Thimmig Prop. Eng. (835)	2,016				0%		
	Auto. Chlorine Valve/Controls	0	0	0	0	0%	0	30,000 Per MB - 9/15/2016
	Back-Up 2 MGD Pump - WTP	0	0	0	0	0%	0	25,000 Per MB - 9/15/2016 (Estimate)
	Extension to Thimmig Property	0	0	0	0	0%	0	117,000 CIP
	Emergency Power - WTP	0	0	0	0	0%	0	200,000 CIP
	Hydrant Replacement Program	0	0	0	0	0%	0	25,000 Per MB - 10/5/2016
	Tractor & Bushhog	0	0	0	0	0%	0	12,500 Per MB - 10/5/2016
204-80-5820	Grant Ave. - 1st to 4th	0	0	260,000	28,580	11%	28,580	0 Per LLL - 10/5/2016
	Garfield - 1st to 3rd	0	0	0	0	0%	450,000	0 Per LLL - 10/5/2016
204-80-5868	Nano Well Pump	0	0	10,000	0	0%	1,500	10,000 Per MB - 10/5/2016
204-80-5871	New 1/2 Ton P/U Truck	0	0	0	0	0%	0	12,000 Per MB - 9/15/2016
204-80-5872	New 1 Ton P/U Truck	14,109	24,577	12,000	11,855	99%	11,855	0
204-80-5886	Wilson Wells-Major Improvement	0	0	60,000	6,884	11%	45,000	0 Per MB - 9/15/2016
204-80-5889	Folder Inserter	6,531				0%	0	0
204-80-5903	Water Meters - New Homes	31,659	30,883	17,760	29,591	167%	40,000	40,000 Per MB - 9/15/2016
204-80-5943	WTP Expansion Design	0	0	50,000	0	0%	150,000	150,000 Per MB - 9/15/2016
204-80-5849	WTP Expansion			200,000				3,000,000 Per MB - 9/15/2016
204-80-5948	Computer Equip./Software	2,488	1,734			0%		
204-80-5951	Interrogator	0	0	0	1,321	0%	1,321	
204-80-5963	Meter Replacemnt	0	0	30,000	912	3%	5,000	10,000 Per MB - 9/15/2016
	<b>TOTAL CAPITAL OUTLAY</b>	<b>112,149</b>	<b>728,169</b>	<b>3,211,133</b>	<b>201,138</b>	<b>6%</b>	<b>855,308</b>	<b>5,566,500</b>

<b>DEBT SERVICE</b>								
204-90-5612	Berkadia - Bond Principal	18,000	19,000	20,000	0	0%	20,000	22,000
204-90-5613	CWCB Loan-Principal	38,909	40,466	42,084	0	0%	42,084	43,767
204-90-5622	Berkadia - Bond Interest	11,785	10,841	9,500	4,750	50%	9,500	8,250
204-90-5623	CWCB Loan-Interest	18,554	16,993	15,509	0	0%	15,509	13,826
204-90-5626	2001 - CWR&PDA Loan Principal	53,012	55,154	87,403	28,407	33%	56,835	59,722
204-90-5627	2001 - CWR&PDA Loan Interest	<u>20,137</u>	<u>17,974</u>	<u>16,119</u>	<u>8,340</u>	<u>52%</u>	<u>16,119</u>	<u>13,800</u>
	<b>TOTAL DEBT SERVICE</b>	<b>160,397</b>	<b>160,427</b>	<b>190,615</b>	<b>41,497</b>	<b>22%</b>	<b>160,047</b>	<b>161,365</b>
	<b>TOTAL ALL EXPENDITURES</b>	<b>1,423,928</b>	<b>2,108,417</b>	<b>4,764,910</b>	<b>861,229</b>	<b>18%</b>	<b>2,400,543</b>	<b>7,262,825</b>

**SEWER FUND**

<u>Account #</u>	<u>Account Title</u>	<u>Actual 12/31/2014</u>	<u>Actual 12/31/2015</u>	<u>Budgeted 12/31/2016</u>	<u>1st 8 Months 8/31/2016</u>	<u>% of 2016 Budget</u>	<u>Anticipated 2016</u>	<u>Proposed Budget 2017</u>			
<b>REVENUE</b>											
<b>CONTRIBUTED CAPITAL</b>											
205-02-3365	Infrastructure Dedications	0	218,000	415,682	0	0%					
205-02-3446	Tap Fees	<u>1,410,000</u>	<u>1,732,500</u>	<u>937,500</u>	<u>1,695,000</u>	<u>181%</u>	<u>\$1,987,500</u>	\$1,312,500	175	BP's	\$7,500
<b>TOTAL CONTRIBUTED CAP.</b>		<b>1,410,000</b>	<b>1,950,500</b>	<b>1,353,182</b>	<b>1,695,000</b>	<b>125%</b>	<b>1,987,500</b>	<b>1,312,500</b>			
<b>OPERATING REVENUES</b>											
205-03-3445	Sewer User Fees	811,204	974,231	795,000	721,571	91%	1,110,109	1,165,615			
205-03-3446	Nano Effluent Waste Fees	<u>82,802</u>	<u>77,250</u>	<u>80,000</u>	<u>0</u>	<u>0%</u>	<u>78,000</u>	<u>78,000</u>			
<b>TOTAL OPERATING</b>		<b>894,006</b>	<b>1,051,481</b>	<b>875,000</b>	<b>721,571</b>	<b>82%</b>	<b>1,188,109</b>	<b>1,243,615</b>			
<b>NON-OPERATING REVENUE</b>											
205-04-3610	Investment Earnings	408	3,050	200	6,273	3136%	9,362	7500			
205-04-3622	Energy Impact Grant	170,658	279,342	0	0	0%	0	0			
205-04-3640	WWTP Expansion Bond Proceeds	2,500,000									
205-04-3625	Impact/Tap Fee Incentive	0	0	2,500	0	0%	0	2500			
205-04-3627	WWTP Energy Efficiency Rebate	0	0	0	23,440	0%	0	0			
205-04-3690	Miscellaneous Revenue	506	120	1,000	29	3%	250	1000			
205-04-3910	Sale of Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>184</u>	<u>0%</u>	<u>250</u>	<u>250</u>			
<b>TOTAL NON-OPERATING</b>		<b>2,671,572</b>	<b>282,512</b>	<b>3,700</b>	<b>29,925</b>	<b>809%</b>	<b>9,862</b>	<b>11,250</b>			
<b>TOTAL ALL REV/CONTRIB. CAP.</b>		<b>4,975,578</b>	<b>3,284,493</b>	<b>2,231,882</b>	<b>2,446,496</b>	<b>110%</b>	<b>3,185,471</b>	<b>2,567,365</b>			
<b>Cash &amp; Equivalents - Beg. Of Year</b>		<b>2,596,210</b>	<b>3,337,225</b>	<b>1,698,638</b>	<b>3,918,424</b>	<b>231%</b>	<b>3,918,424</b>	<b>5,501,229</b>			
<b>Cash &amp; Equivalents Available</b>		<b>7,571,788</b>	<b>6,621,718</b>	<b>3,930,520</b>	<b>6,364,920</b>	<b>162%</b>	<b>7,103,895</b>	<b>8,068,594</b>			
<b>TOTAL OPERATING EXPENSES</b>		<b>533,712</b>	<b>558,116</b>	<b>695,523</b>	<b>379,507</b>	<b>55%</b>	<b>646,418</b>	<b>740,086</b>			
<b>TOTAL NON-OPERATING EXP.</b>		<b>1,915,773</b>	<b>4,549,963</b>	<b>1,223,095</b>	<b>841,675</b>	<b>69%</b>	<b>956,248</b>	<b>881,428</b>			
<b>ADJUSTMENTS:</b>		<b>-1,785,078</b>	<b>2,404,786</b>								
<b>Cash &amp; Equivalents - End Of Year</b>		<b>3,337,225</b>	<b>3,918,424</b>	<b>2,011,902</b>	<b>5,143,739</b>	<b>256%</b>	<b>5,501,229</b>	<b>6,447,079</b>			
								<b>TABOR RES.</b>			<b>397.60%</b>

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
<b>ADMINISTRATION</b>								
205-15-5100	Wages & Salaries	70,040	81,951	92,235	54,045	59%	92,235	96,363
205-15-5102	Benefits	19,943	21,025	25,554	13,382	52%	25,554	27,245
205-15-5154	Economic Development	0	0	2,500	0	0%	0	2,500
205-15-5213	Data Processing Supplies	858	758	1,300	8	1%	750	1,200
205-15-5214	Office Supplies	1,889	2,864	3,000	1,640	55%	2,447	3,000
205-15-5226	Executive Search	1,170	0	0	1,259	0%	-	0
205-15-5311	Postage	4,876	5,706	4,500	2,853	63%	4,258	4,500
205-15-5331	Publishing & Legal Notices	669	90	1,500	497	33%	742	1,500
205-15-5335	Dues & Subscriptions	1,382	1,131	1,500	1,130	75%	1,130	1,500
205-15-5338	Bank Service Charges	0	56	250	0	0%	-	250
205-15-5339	On-line Utility Bill Pay-Fees	2,947	3,909	6,365	7,048	111%	10,520	12,000
205-15-5345	Telephone Services	6,055	7,897	6,000	4,834	81%	8,193	8,250
205-15-5352	Legal Service	25,000	0	2,000	0	0%	-	2,000
205-15-5353	Accounting & Audit	1,865	4,687	2,350	547	23%	2,250	2,500
205-15-5363	R&M Computer/Office Equip.	559	1,192	1,000	689	69%	1,029	1,200
205-15-5380	Travel & Training	500	817	2,500	607	24%	907	2,500
205-15-5382	Network Administration	975	1,050	1,250	488	39%	826	1,250
205-15-5384	Internet Service	86	534	1,250	1,003	80%	1,497	1,500
205-15-5386	E-Mail Services	0	0	0	421	0%	628	1,000
205-15-5401	Grants/Loans - Consulting	0	0	2,500	0	0%	-	2,500
205-15-5402	Dev. Review/Misc. Consulting	0	0	2,500	0	0%	-	2,500
205-15-5495	Miscellaneous	429	127	750	0	0%	250	750
205-15-5510	Insurance & Bonds	13,656	13,950	18,750	21,380	114%	21,500	22,575
205-15-5560	County Treas. Fees	0	0	0	10	0%	14	25
205-15-5579	Software License/Support	2,199	2,211	2,750	1,800	65%	2,686	275
205-15-5638	2014 Bond Underwriting Fee	25,000	0	0	0	0%	-	0
205-15-5640	Paying Agent Fee	500	417	0	500	0%	746	750
205-15-5947	Copier Expense	<u>2,147</u>	<u>1,920</u>	<u>2,000</u>	<u>1,009</u>	<u>50%</u>	<u>1,710</u>	<u>2,000</u>
<b>TOTAL ADMIN. EXPENSES</b>		<b>182,748</b>	<b>152,291</b>	<b>184,304</b>	<b>115,149</b>	<b>62%</b>	<b>179,873</b>	<b>201,633</b>

<b>OPERATIONS</b>								
205-34-5100	Wages & Salaries	130,381	167,041	202,489	111,720	55%	202,489	218,525
205-34-5102	Benefits	43,621	55,775	59,049	32,098	54%	59,049	67,047
205-34-5221	Chemicals	14,828	14,292	20,000	8,812	44%	14,936	20,000
205-34-5228	State Discharge Permit	2,683	2,435	5,000	2,398	48%	3,579	5,000
205-34-5231	Fuel, Oil & Grease	9,213	6,388	10,000	3,490	35%	5,916	10,000
205-34-5233	R&M- Machinery & Equip. Parts	4,432	15,252	10,000	12,389	124%	18,491	15,000
205-34-5241	Shop Supplies	1,168	1,130	2,250	1,705	76%	2,545	2,500
205-34-5244	Tires & Tubes	0	2,142	2,000	0	0%	-	2,000
205-34-5341	Electricity	58,284	71,489	90,000	43,257	48%	73,317	90,000
205-34-5342	Water	11,695	12,823	12,000	9,202	77%	13,735	14,500
205-34-5343	Sewer	3,046	0	0	0	0%	-	0
205-34-5344	Natural Gas	9,857	7,491	9,500	3,093	33%	5,242	9,500
205-34-5346	Storm Drainage	747	0	750	0	0%	850	850
205-34-5355	Engineering Services	3,330	5,479	2,500	1,285	51%	1,919	2,500
205-34-5370	Safety Workwear Allowance	395	580	781	249	32%	372	781
205-34-5371	Cell Phone/Accessories	0	0	0	0	0%	-	0
205-34-5372	Uniforms	0	60	1,300	1,013	78%	1,512	1,750
205-34-5380	Travel & Training	2,471	2,039	3,000	300	10%	448	3,000
205-34-5422	Small Tools	204	315	1,000	64	6%	750	1,000
205-34-5423	Sand & Gravel & Road Base	0	0	500	0	0%	-	500
205-34-5433	R&M Supp. / Serv. Plant	19,447	16,036	21,000	8,508	41%	14,420	20,000
205-34-5434	R&M Supp. / Serv. Lines	7,117	6,937	4,500	9,167	204%	13,682	12,500
205-34-5440	Emergency Sludge Disposal	12,752	7,768	20,000	4,510	23%	6,731	15,000
205-34-5455	Lab Supplies	3,531	4,976	4,500	2,584	57%	3,856	5,000
205-34-5495	Miscellaneous	64	381	500	1,022	204%	1,525	500
205-34-5533	Equipment Rental	443	0	1,000	0	0%	-	1,000
205-34-5554	Sewer Testing	4,378	4,006	6,000	2,756	46%	4,113	6,000
205-34-5941	Safety & First Aid Kits	36	0	500	0	0%	-	500
205-34-5972	Confined Space Entry	<u>1,692</u>	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>0%</u>	<u>-</u>	<u>1,000</u>
<b>TOTAL OPERATIONS</b>		<b>345,814</b>	<b>404,835</b>	<b>491,119</b>	<b>259,622</b>	<b>53%</b>	<b>449,475</b>	<b>525,953</b>

Account #	Account Title	Actual 12/31/2014	Actual 12/31/2015	Budgeted 12/31/2016	1st 8 Months 8/31/2016	% of 2016 Budget	Anticipated 2016	Proposed Budget 2017
<b>TOTAL ADMIN./OPERATING EXPENSES</b>		<b>528,562</b>	<b>557,126</b>	<b>675,423</b>	<b>374,771</b>	<b>55%</b>	<b>629,348</b>	<b>727,586</b>
<b>NON-DEPRECIABLE CAP.</b>								
205-70-5790	GIS/Mapping	4,871	546	1,100	364	33%	544	
205-70-5948	Computer Equip./Software	0	0	4,000	584	15%	872	4,000
205-70-5949	Office Equipment	279	444	1,500	158	11%	236	1,500
	Security Camera's - WTP	0	0	0	0	0%	0	2,500
205-70-5961	Sludge Pump	0	0	10,000	0	0%	10,000	0
205-70-5969	Lab Equipment (Turbidometer)	0	0	3,500	3,630	104%	5,418	4,500
<b>TOTAL NON-DEPREC. CAP.</b>		<b>5,150</b>	<b>990</b>	<b>20,100</b>	<b>4,737</b>	<b>24%</b>	<b>17,070</b>	<b>12,500</b>
<b>TOTAL ALL OPERATING EXPENSES</b>		<b>533,712</b>	<b>558,116</b>	<b>695,523</b>	<b>379,507</b>	<b>55%</b>	<b>646,418</b>	<b>740,086</b>
<b>CAPITAL OUTLAY</b>								
205-80-5717	On-line Process Equipment	0	0	12,000	0	0%	12,000	12,000
205-80-5749	Sewer Main-Roos.: 4th-5th Eng	0	0	10,000	0	0%	10,000	0
205-80-5750	Infrastructure Dedications	0	218,000	415,682	0	0%	0	0
205-80-5762	Bonfire Eng (833) & Construc	16,673	0	0	0	0%	0	0
205-80-5767	Thimmig Prop. Eng. (835)	1,232	0	0	0	0%	0	0
	Tractor & Bushhog	0	0	0	0	0%	0	12,500
205-80-5790	GIS/Mapping	0	0	0	0	0%	0	0
205-80-5872	New 1 Ton P/U Truck	13,429	24,609	12,000	11,855	99%	11,855	0
205-80-5876	Off-Site Sewer - WCP	12,910	0	0	0	0%	0	0
205-80-5889	Folder Inserter	5,198	0	0	0	0%	0	0
205-80-5904	WWTP Sidewalks	0	0	12,000	0	0%	12,000	0
205-80-5916	SCADA Upgrade	0	0	20,000	600	3%	2,500	10,000
205-80-5920	Clarifyer Upgrades	0	0	50,000	0	0%	0	105,000
205-80-5925	WWTP Expansion - Design	351,749	11,335	0	0	0%	0	0
205-80-5927	WWTP Expansion	1,052,324	3,596,645	0	234,971	0%	250,000	0
205-80-5948	Computer Equip./Software	1,040	1,734	0	0	0%	0	0
205-80-5951	Wet Well Pump	0	8,766	0	0	0%	0	10,000
205-80-5969	Lab Equipment	0	0	0	0	0%	0	0
205-80-5979	Sewer Camera	0	0	22,000	0	0%	0	45,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>1,454,555</b>	<b>3,861,089</b>	<b>553,682</b>	<b>247,426</b>	<b>45%</b>	<b>298,355</b>	<b>194,500</b>
205-82-5634	2002 CWR&PDA Loan Reserve	132,414	154,560	168,856	93,693	55%	157,337	181,896
<b>TOTAL RESERVE</b>		<b>132,414</b>	<b>154,560</b>	<b>168,856</b>	<b>93,693</b>	<b>55%</b>	<b>157,337</b>	<b>181,896</b>

Jake bot a camera in 2010 for batting cages @ \$973.90

Increased from rough draft from \$50 K to \$100K

<b>DEBT SERVICE</b>								
205-90-5614	2002-CWR&PDA - Loan Principal	243,752	254,585	260,002	260,002	100%	260,002	270,835
205-90-5615	2002-CWR&PDA - Loan Interest	85,052	75,569	67,727	67,727	100%	67,727	62,169
205-90-5616	2014 WWTP Bonds - Principal	0	105,000	100,000	100,000	100%	100,000	100,000
205-90-5617	2014 WWTP Bonds - Interest	<u>0</u>	<u>99,160</u>	<u>72,828</u>	<u>72,828</u>	<u>100%</u>	<u>72,828</u>	<u>72,028</u>
	<b>TOTAL DEBT SERVICE</b>	<b>328,804</b>	<b>534,314</b>	<b>500,557</b>	<b>500,556</b>	<b>100%</b>	<b>500,556</b>	<b>505,032</b>

<b>Project name</b>	Wellington Clarifier Weir
<b>Labor rate table</b>	Labor - Bare
<b>Equipment rate table</b>	Equipment
<b>Report format</b>	Sorted by 'Group phase/Phase' 'Detail' summary

Group	Phase	Description	Takeoff Quantity	Labor Cost/Unit	Labor Price	Labor Amount	Material Price	Material Amount	Vendor Name	Sub Amount	Sub Name	Equip Price	Equip Amount	Other Price	Other Amount	Total Cost/Unit	Total Amount
<b>1000.000</b>		<b>GENERAL CONDITIONS</b>															
	<b>1100.100</b>	<b>Project Management</b>															
		Project Manager	2.00 wk	1,850.00 /wk	##### /wk	3,700	-	-		-		290.00 /wk	580	-	-	2,140.00 /wk	4,280
		<b>Project Management</b>		<b>/wk</b>		<b>3,700</b>							<b>580</b>			<b>/wk</b>	<b>4,280</b>
	<b>1102.100</b>	<b>Site Supervision</b>															
		Superintendent	5.00 wk	1,650.00 /wk	##### /wk	8,250	-	-		-		330.00 /wk	1,650	-	-	1,980.00 /wk	9,900
		<b>Site Supervision</b>		<b>/wk</b>		<b>8,250</b>							<b>1,650</b>			<b>/wk</b>	<b>9,900</b>
	<b>1300.100</b>	<b>Project Clean Up</b>															
		Weekly Cleaning	2.00 wk	150.00 /wk	150.00 /wk	300	50.00 /wk	100		-		-	-	-	-	200.00 /wk	400
		Final Cleaning	1.00 ls	150.00 /ls	150.00 /ls	150	0.00 /ls	0		-		-	-	150.00 /ls	150	300.00 /ls	300
		<b>Project Clean Up</b>		<b>/ls</b>		<b>450</b>		<b>100</b>							<b>150</b>	<b>/ls</b>	<b>700</b>
		<b>GENERAL CONDITIONS</b>		<b>/sf</b>		<b>12,400</b>		<b>100</b>					<b>2,230</b>		<b>150</b>	<b>/sf</b>	<b>14,880</b>
<b>2000.000</b>		<b>SITWORK</b>															
	<b>2221.310</b>	<b>Demo Misc. Metals</b>															
		Demo Weirs	1.00 ls	2,200.22 /ls	40.00 /mh	2,200	-	-		-		##### /ls	2,200	-	-	4,400.22 /ls	4,400
		<b>Demo Misc. Metals</b>		<b>/ls</b>		<b>2,200</b>							<b>2,200</b>			<b>/ls</b>	<b>4,400</b>
		<b>SITWORK</b>		<b>/sf</b>		<b>2,200</b>							<b>2,200</b>			<b>/sf</b>	<b>4,400</b>
<b>3000.000</b>		<b>CONCRETE</b>															
	<b>3200.980</b>	<b>Rebar- Buy &amp; Sub</b>															
		Rebar Buy	1.00 ls	-	-	-	4,000.00 /ls	4,000		-		-	-	-	-	4,000.00 /ls	4,000
		<b>Rebar- Buy &amp; Sub</b>		<b>/ls</b>				<b>4,000</b>								<b>/ls</b>	<b>4,000</b>
	<b>3300.990</b>	<b>Conc Subs- Flatwork</b>															
		Sub - Concrete	1.00 ls	-	-	-	900.00 /ls	900		<b>36,000</b>		-	-	-	-	36,900.00 /ls	36,900
		<b>Conc Subs- Flatwork</b>		<b>/ls</b>				<b>900</b>		<b>36,000</b>						<b>/ls</b>	<b>36,900</b>
	<b>3310.100</b>	<b>Concrete- Buy</b>															
		4500 psi Concrete	20.00 cy	-	-	-	165.00 /cy	3,465		-		-	-	-	-	173.25 /cy	3,465
		<b>Concrete- Buy</b>		<b>/cy</b>				<b>3,465</b>								<b>/cy</b>	<b>3,465</b>
	<b>3995.100</b>	<b>Misc Conc Equipment</b>															
		Concrete Pump	1.00 ls	-	-	-	-	-		-		##### /ls	2,400	-	-	2,400.00 /ls	2,400
		<b>Misc Conc Equipment</b>		<b>/ls</b>									<b>2,400</b>			<b>/ls</b>	<b>2,400</b>
		<b>CONCRETE</b>		<b>/sf</b>				<b>8,365</b>		<b>36,000</b>			<b>2,400</b>			<b>/sf</b>	<b>46,765</b>
<b>6000.000</b>		<b>WOOD &amp; PLASTICS</b>															
	<b>6450.140</b>	<b>FRP</b>															
		FRP Scum	1.00 ls	3,600.00 /ls	45.00 /mh	3,600	10,700.00 /ls	10,700		-		900.00 /ls	900	200.00 /ls	200	15,400.00 /ls	15,400
		<b>FRP</b>		<b>/lf</b>		<b>3,600</b>		<b>10,700</b>					<b>900</b>		<b>200</b>	<b>/lf</b>	<b>15,400</b>
		<b>WOOD &amp; PLASTICS</b>		<b>/sf</b>		<b>3,600</b>		<b>10,700</b>					<b>900</b>		<b>200</b>	<b>/sf</b>	<b>15,400</b>

## Estimate Totals

Description	Amount	Totals	Hours	Rate	Cost Basis	Cost per Unit	Percent of Total
Labor	18,200		495.006 hrs				17.71%
Material	19,165						18.64%
Subcontract	36,000						35.02%
Equipment	7,730		280.000 hrs				7.52%
Other	350						0.34%
	<b>81,445</b>	<b>81,445</b>					<b>79.23 #####</b>
Sales Tax	30			8.700 %	C		0.03%
i & Pavment Bond- 1 yr.	1,336				B		1.30%
Labor Burden	<b>7,644</b>			42.000 %	C		<b>7.44%</b>
	<b>9,010</b>	<b>90,455</b>					<b>8.77 #####</b>
Profit & Overhead	<b>12,335</b>			12.000 %	T		<b>12.00%</b>
	<b>12,335</b>	<b>102,790</b>					<b>12.00 #####</b>
<b>Total</b>		<b>102,790</b>					

**Town of Windsor  
Fee Schedule**

<b>STORM DRAINAGE FEES</b>																						
<b>CODE SECTION</b>	<b>DESCRIPTION</b>	<b>RES/ORD NUMBER</b>																				
	<b>NEW GROWTH BASIN IMPACT FEE</b>																					
13-3-50	Collected when there is to be construction of more than 350 square feet of impervious surface on any property  New Growth Basin Impact Fee = (Impervious Rate Factor) X (New Growth Basin Impact Fee Factor) X (Area)  where Impervious Rate Factor is based on the following table of values	Ord 2003-1148																				
	<table border="1" style="width: 100%;"> <thead> <tr> <th>Category of Development</th> <th>Impervious Rate Factor</th> </tr> </thead> <tbody> <tr> <td>very low density Single-Family residential 1.5 acres</td> <td>0.10</td> </tr> <tr> <td>very low density Single-Family residential 2.5 acres</td> <td>0.10</td> </tr> <tr> <td>Single-Family residential high density</td> <td>0.40</td> </tr> <tr> <td>Single-Family residential medium density</td> <td>0.40</td> </tr> <tr> <td>Light Industrial</td> <td>0.80</td> </tr> <tr> <td>Heavy Industrial</td> <td>0.90</td> </tr> <tr> <td>Commercial</td> <td>0.95</td> </tr> <tr> <td>Multi-Family residential</td> <td>0.70</td> </tr> <tr> <td>Residential Mixed Use</td> <td>0.50</td> </tr> </tbody> </table>	Category of Development	Impervious Rate Factor	very low density Single-Family residential 1.5 acres	0.10	very low density Single-Family residential 2.5 acres	0.10	Single-Family residential high density	0.40	Single-Family residential medium density	0.40	Light Industrial	0.80	Heavy Industrial	0.90	Commercial	0.95	Multi-Family residential	0.70	Residential Mixed Use	0.50	
Category of Development	Impervious Rate Factor																					
very low density Single-Family residential 1.5 acres	0.10																					
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Single-Family residential high density	0.40																					
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Light Industrial	0.80																					
Heavy Industrial	0.90																					
Commercial	0.95																					
Multi-Family residential	0.70																					
Residential Mixed Use	0.50																					
	New Growth Basin Impact Fee Factor = \$0.1838 / square foot Area = net area in square feet of the property																					
	<b>MONTHLY BASIN USER FEE</b>																					
13-3-50	Monthly Basin User Fee = [(Operations and Maintenance Rate) X (Impervious Rate Factor) X (Area) + \$2.20] + [(Monthly Basin Improvement Rate) X (Area) X (Impervious Rate Factor)]  where Impervious Rate Factor is based on the above table of values Operations and Maintenance Rate = \$0.00009 / square foot Monthly Basin Improvement Rate = \$0.00046 / square foot Area = net area in square feet of the property	Ord 2007-1292																				

<b>EXCAVATION, BUILDING MOVING AND DRIVEWAY FEES</b>			
<b>CODE SECTION</b>	<b>DESCRIPTION</b>	<b>FEE</b>	<b>RES/ORD NUMBER</b>
Chapter 11			
Article II	<b>Excavation Permit</b>		Res 1992-18
	Type I	\$10.00	
	Type II	\$50.00	
Article IV	<b>Building Moving Permit</b>	\$25.00	Res 1992-18
Article VI	<b>Driveway Permit</b>	\$5.00	Res 1992-18

# Storm Drainage Operating Fund Rate Proposal

- No change to this fee since 1/1/04
- Current - \$5.00 monthly fee for all accounts
- Proposed - Base fee on non-permeable square footage
- Residential – 2015 rate \$5.41 per month
- Commercial – 2015 average rate approximately \$45.00 per month
- Irrigation – Charge to be eliminated



# Residential Rates

## Projected Monthly Change for Average Account 2014-2019

	<u>Water</u> <sup>(1)</sup>	<u>Wastewater</u>	<u>Storm</u>	<u>Total</u> <sup>(2)</sup>	<u>\$ Change</u>	<u>% Change</u>
2014	\$ 56.50	\$ 48.48	\$ 5.00	\$ 109.98		
2015	58.00	48.48	5.41	111.89	1.91	1.7%
2016	60.90	48.48	6.60	115.98	4.09	3.7%
2017	63.95	48.48	8.05	120.48	4.50	3.9%
2018	66.51	48.48	9.82	124.81	4.33	3.6%
2019	68.51	48.48	11.98	128.97	4.16	3.4%

(1) Assumes Option 1 chosen for purposes of table.

(2) Based on middle 60% of customers.



# Tap, Water Resource and Impact Fees

<u>Single-Family Residence</u>	<u>Last Changed</u>	<u>Current</u>	<u>Proposed</u>	<u>\$ Change</u>	<u>% Change</u>	<u>Indexed<sup>(2)</sup></u>
Water tap fee <sup>(1)</sup>	1/1/2009	\$8,680	\$10,416	\$1,736	20%	
Water resource fee	1/1/2009	\$12,850	\$15,300	\$2,450	19%	
Wastewater tap fee	1/1/2009	\$4,290	\$5,200	\$910	21%	
<b>Total water/wastewater fees</b>		<b>\$25,820</b>	<b>\$30,916</b>	<b>\$5,096</b>	<b>20%</b>	
Parks impact fee	9/18/2002	\$2,165	\$2,165	-	0%	\$3,248
Public facilities impact fee	9/18/2002	\$1,808	\$1,808	-	0%	\$2,712
<b>Storm drainage impact fee</b>	<b>Pre-2000</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>-</b>	<b>0%</b>	<b>\$1,300</b>
Transportation impact fee	9/18/2002	\$1,678	\$1,678	-	0%	\$2,517
Tree impact fee	?	\$300	\$300	-	0%	\$300
<b>Total impact fees</b>		<b>\$7,251</b>	<b>\$7,251</b>	<b>-</b>	<b>0%</b>	<b>\$10,077</b>
Use taxes/building permit		\$6,600	\$6,600	-	0%	
<b>TOTAL</b>		<b>\$39,671</b>	<b>\$44,767</b>	<b>\$5,096</b>	<b>13%</b>	

(1) To increase to \$11,582 in 2016; \$12,748 in 2017; \$13,914 in 2018; and \$15,080 in 2019

(2) Based on permitted increases pursuant to a construction index.

Storm drainage and tree impact fees are not subject to indexing as provided for in the code.



# Rates: How Do We Compare?

	WATER	SEWER	STORM	TOTAL
Erie – Option 3	\$69.78	\$48.48	\$5.41	\$123.67
Erie – Option 2	\$67.63	\$48.48	\$5.41	\$121.52
Erie – Option 1	\$67.56	\$48.48	\$5.41	\$121.45
Erie – Current	\$66.46	\$48.48	\$5.00	\$119.94
Parker	\$53.06	\$43.27	\$6.59	\$102.92
Castle Rock (Irrigation Season)	\$54.20	\$35.66	\$6.65	\$96.51
Aurora	\$64.76	\$16.44	\$8.61	\$89.36
Average w/o Erie – Proposed	-	-	-	\$82.58
Broomfield	\$62.05	\$14.56	\$0	\$76.61
Superior (Louisville Sewer Rates)	\$47.78	\$22.97	\$5.79	\$76.54
Windsor	\$50.51	\$20.00	\$5.41	\$75.92
Denver	\$33.38	\$14.72	\$17.84	\$65.94
Northglenn	\$45.80	\$15.32	\$2.00	\$63.12
Lafayette (2015 Water Rates)	\$36.84	\$17.79	\$4.27	\$58.90

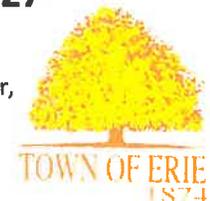
- Assumes 10,000 gallons of usage for all months – no adjustment for higher usage months.



# Tap/Water Resource Fees: How Do We Compare?

	WATER TAP	WATER RESOURCE	SEWER TAP	STORM IMPACT FEE	TOTAL
Broomfield	\$22,454	-	\$12,559	-	\$35,013
Lafayette (1)	\$9,360	\$15,766	\$6,360	\$1,089	\$32,575
<b>Erie – Proposed</b>	<b>\$10,416</b>	<b>\$15,300</b>	<b>\$5,200</b>	<b>\$1,300</b>	<b>\$32,216</b>
Superior	\$20,991	-	\$4,320	\$2,682	\$27,993
<b>Erie Current</b>	<b>\$8,680</b>	<b>\$12,850</b>	<b>\$4,290</b>	<b>\$1,300</b>	<b>\$27,120</b>
Aurora (2)	\$15,756	-	\$9,924	\$705	\$26,385
Parker	\$13,475	\$5,000	\$5,850	\$800	\$25,125
Castle Rock	\$2,330	\$14,388	\$3,056	\$490	\$20,264
Denver (3)	\$10,653	-	\$8,014	-	\$18,667
Northglenn	\$11,600	-	\$3,675	\$525	\$15,800
Windsor (4)	\$6,725	-	\$3,700	\$975	\$11,400
<b>Average w/o Erie Proposed</b>	<b>\$12,202</b>	<b>\$12,001</b>	<b>\$6,175</b>	<b>\$1,149</b>	<b>\$31,527</b>

- (1) Water resource fee 0.75 acre feet dedicated or \$16,000 per acre cash in lieu plus Windy Gap/NISP fee of \$5,021 per acre
- (2) Water fee indoor \$5,509, outdoor \$0.941 per sq. ft. of lot size (assumes ¼ acre lot); Sewer fee: \$2,400 City, MWRD fee of \$7,524 for ¾" meter, Storm fee: \$2,818 per acre
- (3) Water base fee of \$3,030 plus \$0.70 per square foot, sewer fee of \$410 plus MWRD fee of \$7,524 for ¾" meter
- (4) New developments are required to dedicate water rights associated with the development
- Storm fee of \$0.1838 of impervious area (assumes 5,306 sq. ft. of impervious area)



BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
October 25, 2016

Following a work session on the Budget the Regular Board Meeting was called to order at 7:33 p.m. October 25, 2016 at the Leeper Center 3800 Wilson Ave, Wellington CO.

TRUSTEES PRESENT: MATT MICHEL, PAUL COX, ASHLEY MACDONALD,  
DANIEL SATTTLER and TIM SINGEWALD

TRUSTEES ABSENT: TRAVIS HARLESS

PRESIDING: TIM SINGEWALD, MAYOR

ALSO PRESENT: LARRY LORENTZEN, TOWN ADMINISTRATOR  
RYAN ABBOTT, ASSISTANT TOWN ADMINISTRATOR  
MIKE CUMMINS, FINANCE DIRECTOR  
CYNTHIA SULLIVAN, DEPUTY CLERK  
BRAD MARCH, TOWN ATTORNEY  
DON SILAR, TOWN ENGINEER

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Additions to or deletions from the agenda

None

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Conflicts of Interest

None

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Public to be heard on non-agenda items.

Bonnie Dawdy, of 6848 McClellan Rd, said to help with communication between the committees and the public she suggested that the minutes from the other committees be added to the website and that a summary of the board meeting be placed on the website.

Mayor Singewald asked if draft minutes could be placed on the website. Ms. Dawdy suggested just summaries. Ms. Sullivan said she would look into loading the minutes of the other committees.

Chuck Mayhugh, representing the Boys and Girls Club, asked that the Board add the improvements for the property east of the school for infrastructure in the budget. They are looking and starting their building next year. Mr. Lorentzen said that is an item in the budget and suggested Mr. Mayhugh meet with Mr. Cummins on the details.

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Correspondence

None

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Presentations

None

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Consent Agenda

- Board of Trustee Minutes for October 11, 2016
- Park Advisory Board Minutes for Special Meeting July 19, 2016
- Park Advisory Board Minutes for Meeting August 16, 2016
- Community Activities Commission Minutes for September 19, 2016

TRUSTEE SATTLER MOVED AND TRUSTEE MACDONALD SECONDED to approve the consent agenda. Roll call was taken and the motion passed unanimously.

Mayor Singewald closed the Regular Board Meeting and opened the Liquor License Review Board at 7:42 pm. Roll call was taken and all members were present except Trustee Harless.

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LIQUOR LICENSE REVIEW BOARD

1. Kum N Go - Renewal

Mayor Singewald asked if there were any issues. Seeing none he asked for a motion.

TRUSTEE MACDONALD MOVED AND TRUSTEE MICHEL SECONDED to approve the liquor license renewal for Kum N Go. Roll call was taken and the motion passed unanimously.

Mayor Singewald closed the Liquor License Review Board and opened the Water Enterprise Board at 7:44 pm. Roll call was taken and all members were present except Trustee Harless.

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WATER ENTERPRISE BOARD

1. Ordinance 1-2016WE – Amending Utility Code – Concerning Billing Procedures

Mr. March said he sent out a corrected revision to the Board on Sunday. He said in section 13-1-50 there is a reference to appendix 17a that does not exist so it was taken out. In sections 13-1-90(b), 13-1-130 and in the definition of a delinquent account to read 25 days instead of 20. There was a reference to changing the insufficient funds amount from \$25.00 to \$20.00. There was a reference in 13-1-60(b) for Mr. Lorentzen to keep a duplicate list of taps, as this is not needed so it was taken out. There was also a reference that the Town Administrator needed to sign for taps that was also deleted. Section 13-1-70(b) there was a reference that said “materials shall be comparable with the towns mains and service lines used” this was changed to reference “the standards”. There was a reference that the town could disconnect sewer lines which is not appropriate under state statute and not realistic, so it was removed. He said there is a section about setting rates, but that would be dealt with separately.

There was a discussion about not shutting water service off completely, but allowing a trickle. Mr. March asked where the information came from. Mayor Singewald thought it was with regard to renters. Mr. March said that is true that an owner could not turn off utilities to a renter, but the town does not deal with renters.

TRUSTEE SATTLER MOVED AND TRUSTEE COX SECONDED to approve Ordinance 1-2016WE. Roll call was taken and the motion passed Trustees Cox, Sattler and Mayor Singewald voted for and Trustee Michel and Macdonald voted against.

Mr. March said because this ordinance was approved in the water enterprise board and it also deals with storm water and sewer it would be on the next Board meeting for ratification in the Regular Board Meeting.

Mayor Singewald closed the Water Enterprise Board and reopened the Regular Board Meeting at 7:50 pm. Roll call was taken and all members were present except Trustee Harless.

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NEW BUSINESS

1. Main Street Update

Wendy DuBord, Wellington Main Streets outgoing Executive Director, gave her monthly report.

- New Entry Sign-Update – The east entry sign has been installed. Still working on lighting the sign.
- Wellington Main Streets 2016 Annual Meeting – November 9<sup>th</sup> at the Old Colorado Brewing Company and will be catered by the Wellington Grill at 6:00pm. They need RSVP.
- Downtown Historic Building Survey/Inventory is ongoing with 4 building finished and should be completed in March 2017.
- Mobile LED sign – is ready if the equipment has been assembled. Waiting for invoice from the town to be able to submit amount to DOLA for reimbursement. Mr. Abbott said that the generator is being attached to the unit.
- EPA Grant Application – Mr. Michelson has been working with Mr. Abbott and Gene Macdonald of, Ayers Associates on the grant application that will be submitted in December.
- Centennial Park – Mr. Michelson will be working with the Parks Advisory Board on the design and is willing to work on the Request for Proposals(RFP).
- Do Gooders Unite Campaign – November 16<sup>th</sup> at 9:00am would be the “kick-off” for the campaign in front of Proper Time. She invited the Board of Trustees and staff to attend.
- Planning, Zoning and Design Guidelines – Mr. Michelson addressed this issue in the next agenda item.

Ms. Dawdy asked when Centennial Park would be finished. Ms. DuBord said it would be done in phases over several years. She spoke about the RFP and the design build process. Mr. Abbott said the time frame is about 3 to 5 years.

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## 2. Discussion – Overall Town Planning Process, Dave Michaelson – RFP Town Planning Study

Mayor Singewald gave an overview of Mr. Michelson’s background. He asked Mr. Michelson to look at the towns planning and give suggestions on how we could update our requirements with regard to commercial planning. He said the idea is to possibly look at having an outside company work with the Planning Commission and town entities to create a town plan for future growth.

Mr. Michelson said his role is with the Main Street Program, but would help the town find a contractor to work with the town on planning. He gave reasons why the town needed to update their planning criteria. He pointed out that residential growth does not contribute to tax revenue for the town because the way that tax codes are structured. Retail and commercial sales tax is needed to contribute to the general fund for the town. He referenced the memo he had given to the Trustees where there are three types of planning. Current Planning – The way the current process runs. Long Range Planning – Looking at how we want the town to develop in the next ten years. The town has a comprehensive plan, but a lot of it is not incorporated into the town code. Design Standards – Document that shows what the town requires with regard to landscaping, lighting and building design. He felt work needed to be done on the design standards portion of the zoning code. He suggested having a planner look at the zoning code to point out the most important parts and look at the fiscal responsibility of the developers. He pointed out the State required Three Mile Plan, which looks at the land around the town and shows how the town would like to see it developed in the future. The problem with this document is it does not define how the town will grow, how you will pay for it, what it is going to cost, what the space will look like, and how it will affect the rural landscape of Wellington. He suggested some questions to be looked at.

Mr. Michelson spoke about the downtown revitalization project.

Mayor Singewald asked the Board if they wanted to look at writing an RFP for a planning study. Mr. Michelson said there are two kinds of code. One is what you don’t want to see developed and the second is what you do want to see developed. The Board Agreed to move forward with a Planning RFP starting with the Planning Commission.

3. Resolution 35-2016 Final Acceptance of Public Improvements Meadows Subdivision Phase 2B

TRUSTEE MICHEL MOVED AND TRUSTEE MACDONLD SECONDED to approve Resolution 35-2016 final acceptance of the public improvements Meadows Subdivision Phase 2B. Roll call was taken and the motion passed unanimously.

Mayor Singewald noted that he has resigned from his position on the Buffalo Creek Homeowners Association Board.

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4. Appointment to Parks Advisory Board

Mayor Singewald said he stepped down as a member of Park Advisory Board and suggested that Travis Harless be appointed for the seat. This appointment was discussed at the Parks Advisory Board.

TRUSTEE SATTLER MOVED AND TRUSTEE COX SECONDED to approve the appointment of Travis Harless to the Parks Advisory Board. Roll call was taken and the motion passed unanimously.

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5. Purchase Requests – Parks Advisory Board

Mayor Singewald said this was discussed in the Work Session.

Trustee Macdonald asked if these items needed to be voted on separately. Mr. Lorentzen said that they could be done together.

- a. Benches for Parks and Trails
- b. Backboard for Tennis Court

TRUSTEE MACDONALD MOVED AND TRUSTEE MICHEL SECONDED to approve the purchase request for Benches for Parks and Trails and Backboard for Tennis Court in the amount of \$7,500.00. Roll call was taken and the motion passed unanimously.

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6. Discussion – RFP for Centennial Park Design

Mr. Abbott said this issue has been discussed in the Parks Advisory Board and with the Main Street Program. We have also had open houses and a preliminary design was done by University of Colorado Denver. This would be going forward with an RFP for a design build of the park over several years. Mr. Lorentzen said this was just an update to make sure the Board was onboard before the RFP was started. The Board would have to approve the contract once a contractor is selected.

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7. Purchase Request – Garage Doors for Parks Shop (old CDOT building)

Mr. Lorentzen said there was \$15,000.00 in the budget for repairs to the old CDOT buildings. The request is for two doors in the amount of \$7,188.00.

TRUSTEE MICHEL MOVED AND TRUSTEE MACDONALD SECONDED to approve the purchase request for Garage doors in the amount of \$7,188.00 for the old CDOT building. Roll call was taken and the motion passed unanimously.

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8. Offer for Storm Water Pipe Easement – Padilla

Mr. March said he has talked with Mr. Padilla and we are in the process of getting an appraisal. He will bring back an amount for the offer.

9. Update – Water Rights and Water Source Evaluation by Wright Water Engineers

Mayor Singewald said he, Mr. Silar, Mr. Lorentzen and Mr. March met with Wright Water Engineers. After direction from the town they will be putting together a report for the Board about seven water sources to include quantity of water available, cost of water, infrastructure and time line for project. Mr. March said his contact indicated that they would be ready to present their report in January.

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10. Boxelder Stormwater Authority

Was skipped until later in meeting.

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11. Discussion – Trail over Windsor Ditch Buried Pipe

Trustee Michel said the pipe is in and it would be good to get the trail in quickly. Mayor Singewald said there are some issues with the way it was built and how we could access it and make it ADA accessible. We need to work with the Windsor Ditch Company on changes that may need to be made. Mr. Knutson, president of the Wellington Pointe HOA, commented on the construction and has tried to contact Anderson Construction. Mr. March said he would try to get a meeting setup with Mr. Dow and Anderson Construction. He asked for a contract number from Mr. Knutson.

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12. Bills for Approval

October 25, 2016

Buffalo Creek Subdivision at Wellington	\$ 1,096.26
Faris Machinery	1,141.11
NALCO	1,627.19
Govconnection, Inc.	1,657.29
Dana Kepner	3,417.82
E-Z Pour	4,515.00
JVA Consulting Engineers	7,792.97
Stantec	16,986.75
Mountain Constructors	135,295.20
Larimer County Sheriff's Office	<u>227,030.48</u>
	\$400,030.48

TRUSTEE SATTLER MOVED AND TRUSTEE MACDONALD SECONDED to approve the bills in the amount of \$400,030.48. Roll call was taken and the motion passed unanimously.

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13. Town Attorney Update

Mr. March said he has been working on the following:

- Personnel code with Mr. Abbott for first part of next year.
- Looking at sign code from other municipalities.
- Claim for injury at the skateboard park.

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14. Town Administrator Update

Mr. Lorentzen updated the Board on the following:

- Garfield Storm Sewer Project – Water line is in, starting work on the sewer line. Waiting on the bore under the railroad until we receive an easement from Mr. Padilla. We have about 9 months left to get the bore done.
- Working with Railroad company on a bore for the sewer crossing from Sage Meadow Subdivision.
- Columbine Estates are doing the street repairs in phase 1.
- Punch list items are being finished on 6<sup>th</sup> street for the Bonfire project.

Next Planning Commission – November 7th

- Finalizing the Annexation and Subdivision agreements for Geier Subdivision
- Finalize Annexation agreement for Patterson and Subdivision agreement for Sage Meadows.
- Annexation of the Lane Property to come back to the Board on November 8<sup>th</sup>.

Scheduling of Work Session

Budget at 6:30pm.

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Other

Mayor Singewald said he met with the County representative for the Boxelder Stormwater Authority and we will be going into executive session to get legal advice.

Mayor Singewald encouraged residents to get involved by applying for the Board opening.

Executive Session

Mr. March said the executive session pursuant to CRS§ 24-6-402(4)(b) and (d) for the purpose of receiving legal advice on Stormwater Authority issues.

TRUSTEE MICHEL MOVED AND TRUSTEE COX SECONDED to go into executive session at 8:42 pm. Roll call was taken and the motion passed unanimously.

TRUSTEE MICHEL MOVED AND TRUSTEE MACDONALD SECONDED to come out of executive session at 9:43pm. Roll call was taken and all members were present except Trustee Harless.

TRUSTEE MICHEL MOVED AND TRUSTEE MACDONALD SECONDED to adjourn the meeting. Roll call was taken and the motion passed unanimously. Meeting adjourned at 9:45pm.

Respectfully submitted:

Cynthia Sullivan, CMC  
Deputy Town Clerk

BOARD OF TRUSTEES  
SPECIAL BOARD MEETING  
October 30, 2016

The Special Board Meeting was called to order at 7:47 a.m. October 30, 2016 at the Leeper Center 3800 Wilson Ave, Wellington CO.

TRUSTEES PRESENT: MATT MICHEL, PAUL COX, ASHLEY MACDONALD  
AND TIM SINGEWALD

TRUSTEES ABSENT: TRAVIS HARLESS and DAN SATTLER

PRESIDING: TIM SINGEWALD, MAYOR

ALSO PRESENT: LARRY LORENTZEN, TOWN ADMINISTRATOR  
BRAD MARCH, TOWN ATTORNEY  
RICHARD SEAWORTH, BBRSA BOARD MEMBER  
WILLIAM SCHNEIDER, BBRSA REPRESENTATIVE

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NEW BUSINESS

1. Executive Session – Boxelder Basin Regional Stormwater Authority

The Board did not go into executive session.

2. Action Item – Boxelder Basin Regional Stormwater Authority (Authority)

The Board, Authority Representative and staff reviewed the most recent information provided by Pinnacle with regard to the estimated cost for the completion of projects and expenses for the court ordered amount to the end of the year.

Mayor Singewald gave an overview of the 2017 Authority budget and projects. He noted that it looked like they would not have enough money to operate. Mr. Seaworth noted that if the court case appeal went in the favor of the Authority then the \$497,000.00 would go back to the Authority. He spoke about several possibilities with regard to the court case. Mr. March commented about the way the town could use its contributions to offset the payment on the Authority's loan. There was discussion about how entities could raise money without using tax dollars that are covered under Tabor. Trustee Macdonald asked about the option proposed by commissioner Gaiter to accept private donations. Mayor Singewald said some of the other municipal entities did not like this idea. Mr. Schneider said there is commercial property that is frozen until LOMR's are completed. If the property could be freed up, then the commercial entities might be willing to contribute.

Mayor Singewald asked if we are going to continue to collect our own fees. If so, we need to send the Authority a notice that we will collect the fees for the next year. He would also like to send a letter that stipulates that the Authority stop all unnecessary spending until payment of debt service. He asked when the town makes the payment. Mr. Lorentzen said usually in January. The payment on the loan is due in June. Mr. March suggested when we make the payment reduce it by our amount of the loan. Regarding the letter to send to the Authority it was decided to word it as "Wellington is concerned about the non-equitable billing process," which seems to be putting an undue cost to the Town of Wellington and would be holding the payment. Mr. March suggested not adding the part about withholding the payment, because that could become grounds for law suit. Use the withholding of the payment as a backup.

Regular Board Meeting

October 30 2016

Page 2

Mayor Singewald said he would be meeting with Brenden Campbell the accountant with Pinnacle about the numbers from the imagery study with regard to the differences in the charges on the agricultural properties. He mentioned the short fall in the counties fees. Mr. Schneider asked for clarification on when the town pays and how far in advance does the town have to notify the Authority about collections. Mr. March explained the towns process for collecting and said that the notification has to be sent to the Authority by November. We have paid late one year.

Mayor Singewald listed items he would like to see in the letter. Mr. March said he would draft a letter per the Boards approval, Mayor Singewald review and to Mr. Lorentzen tomorrow for signature.

Trustee Macdonald asked how the county would address the shortfall in the billing. Mayor Singewald said at the last Authority meeting they were going to do a quick comparison and bring it back to their next meeting.

Trustee Macdonald asked about some projects that the county has “taken care of” but does is not noted in the budget. Mr. Seaworth said the county kicked in money for County Road 52. Mayor Singewald said that was from the Road Fund.

Mr. March said the motion should be that the town would collect the 2017 storm water fees, and send a letter so advising the Boxelder Basin Regional Stormwater Authority. He would prepare a letter for Mayor’s approval that include the language that the Authority should stop all unnecessary spending, until funding issues are resolved.

TRUSTEE COX MOVED AND TRUSTEE MACDONALD SECONDED to direct Mr. March to draft letter to the Boxelder Basin Regional Stormwater Authority as noted above. Roll call was taken and the motion passed unanimously.

TRUSTEE MICHEL MOVED AND TRUSTEE MACDONALD SECONDED to adjourn the meeting. Roll call was taken and the motion passed unanimously. Meeting adjourned at 8:30 am.

Respectfully Submitted:

Cynthia Sullivan, CMC  
Deputy Town Clerk

## MEMORANDUM

To: Mayor and Board of Trustees

Cc: Larry Lorentzen, Town Administrator  
Cynthia Sullivan, Deputy Clerk  
J. Bradford March, Town Attorney  
Carol Kler, Court Clerk

From: Teresa Ablao, Municipal Judge

Date: November 2, 2016

RE: Wellington Municipal Court Report – November 2, 2016

---

Dear Mayor and Board of Trustees:

Below is the update on the activities of the Wellington Municipal Court since my last report. As always, please do not hesitate to let me know if there is different or additional information you would like to have presented.

### **November 2, 2016 Docket:**

Arraignments: There were 10 cases on the arraignment docket this month. 3 defendants appeared.

- Two defendants paid their fines before the court date and did not appear.
- Two defendant failed to appear on an animal case. On one case, the Town Attorney will send a letter requiring appearance at the December 7 court date. The other, the Town Attorney will file a motion for a contempt citation.
- One case was dismissed on the Town Attorney's motion to enable the case to be refiled with an appropriate court date.
- Four cases were continued to allow time for the defendants to discuss the case with the Town Attorney One case was dismissed on motion from the Town Attorney.
- One defendant failed to appear on a traffic infraction and an OJW was issue.

Reviews: There were 6 cases on the docket for review of status, review of payments, review of sentence conditions or final review for further violations.

- Two cases were administratively closed as fully compliant.
- Two defendants paid prior to their court dates and all administratively closed.
- One defendant appeared and paid \$20 dollars towards her fine and requested additional time to pay the remaining costs and fees.

Trials: Two Trials to the Court were scheduled.

- One defendant paid the fine prior to court and so the trial was vacated.
- One defendant failed to appear on a traffic charge and a default judgement/OJW was issued.

Fines and Fees for cases on the docket:

Type	Court Ordered this month	Court Suspended this month	Amount paid in court*	Amount still due	Amount paid b/4 court*
Code Fines	\$ 0	\$0	\$12.60	\$	\$240
Traffic Fines	\$1111**	\$0	\$0	\$ 1111**	\$994
Court Costs	\$36**	0	\$0	\$ 36**	\$54
OJW/warrant fee	\$50**	0	0	\$ 50**	\$0
Restitution	\$		7.40	\$	
<b>Totals</b>	<b>\$ 1197**</b>	<b>&lt;0&gt;</b>	<b>&lt;\$20&gt;</b>	<b>\$ 1197</b>	<b>\$1288</b>

\* includes early payment tickets, review payments, OJW and Bond dispositions

\*\*includes default judgments

Respectfully submitted,

Teresa Ablao  
Municipal Judge

**AGENDA ITEM SUMMARY SHEET**

**SUBJECT: 3. Liquor License Renewal of Retail Liquor License and tastings permit renewal for Cantina Liquor. 8310 6<sup>th</sup> St., Town of Wellington.**

**RECCOMENDATION: Approve Renewal and Tastings for Big T Ventures, LLC DBA Cantina Liquor.**

**RETAIL LIQUOR OR 3.2 BEER  
 LICENSE RENEWAL APPLICATION**

CANTINA LIQUORS  
 PO BOX 1635  
 WELLINGTON CO 80549

Fees Due	
Renewal Fee	\$227.50
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
<b>Amount Due/Paid</b>	<b>* 227.50</b>

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

**PLEASE VERIFY & UPDATE ALL INFORMATION BELOW**

Licensee Name <b>BIG T VENTURES LLC</b>		DBA <b>CANTINA LIQUORS</b>		
Liquor License # <b>4705581</b>	License Type <b>Liquor Store (city)</b>	Sales Tax License # <b>31201156</b>	Expiration Date <b>12/06/2016</b>	Due Date <b>10/22/2016</b>
Operating Manager <b>Matt Thomas</b>	Date of Birth <b>10/25/78</b>	Home Address <b>601 Trappers Pl, Windsor, CO 80550</b>		
Manager Phone Number <b>970-227-4376</b>		Email Address <b>Matt@cantinaliquor.com</b>		
Street Address <b>8610 6TH STREET UNIT 5 WELLINGTON CO 80549</b>				Phone Number <b>9705689596</b>
Mailing Address <b>PO BOX 1635 WELLINGTON CO 80549</b>				

- Do you have legal possession of the premises at the street address above?  YES  NO **OWNED BY RELATED ENTITY**  
 Is the premises owned or rented?  Owned  Rented\* \*If rented, expiration date of lease \_\_\_\_\_
- Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.  YES  NO  
**NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS:** If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation.  YES  NO
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation.  YES  NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation.  YES  NO

**AFFIRMATION & CONSENT**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <b>MATT THOMAS</b>	Title <b>MANAGING PARTNER</b>
Signature 	Date <b>10/03/2016</b>

**REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For	Date
Signature	Title
	Attest



TOWN OF WELLINGTON

3735 CLEVELAND AVENUE
P.O. BOX 127
WELLINGTON, CO 80549
TOWN HALL (970) 568-3381
FAX (970) 568-9354

LIQUOR TASTINGS PERMIT APPLICATION AND RENEWAL

Licensee Name: Big T Ventures, LLC

DBA: Cantina Liquors

Licensed Premises Address: 8310 6th Street Unit 5, Wellington, CO 80549
[Tastings shall be conducted only on a licensee's licensed premises]

State License Number: 4211376000 License Expiration Date: 12/6/2016
[The Tasting Permit will be valid for the period of the existing liquor license]

Contact Name: Phone Number:

Mailing Address: PO Box 1635, Wellington, CO 80549
[If different than Licensed Premises Address]

Date of Application:
[Application must be submitted at least 30 days prior to date of first tasting or at time of renewal, whichever occurs first]

- Attach Certificate of Training for each individual conducting Tastings
Attach Tasting Schedule with Dates of Tastings [not to exceed 104 days per year, or 5 hours per day, need not be consecutive] If unsure of future dates, submit list to Town Hall at least one week prior to the event.

Fee Enclosed: \$50 New Application \$25 Renewal Application + \$50 Mtg Fee

Oath of Applicant

I hereby certify that the information in this application is true, correct and complete to the best of my knowledge. I certify that it is my responsibility to be sure that all participating employees have completed a server training program that meets the standards established by the Liquor Enforcement Division of the Colorado Department of Revenue. I certify that it is my responsibility and the responsibility of my agents and employees to comply with all applicable law, including all application provisions of the Town of Wellington and the Colorado Liquor and Beer Code that affect my license.

Signature

Date

The permit runs concurrent with the liquor license approved by the State of Colorado. The permit must be posted on the premises during tasting events.

## This is your Official TIPS® Certification Card.

Carry it with you as evidence of your skills and knowledge in the responsible sale and consumption of alcohol.

### Congratulations!

By successfully completing the TIPS (Training for Intervention ProcedureS) program, you have taken your place in the forefront of a nationwide movement to reduce the tragedies resulting from the misuse of alcohol. We value your participation in the TIPS program.

You will help to provide a safer environment for your patrons, peers and/or colleagues by using the techniques you have learned and taking a positive approach towards alcohol use.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 703-524-1200. Thank you for your dedication to the responsible sale and consumption of alcohol.

Sincerely,



Adam F. Chafetz  
President, HCI

**IMPORTANT:** Keep a copy of this card for your records. Write down your certification number because you will need it when contacting TIPS. For assistance or additional information, contact Health Communications, Inc. by using the information provided on the reverse side of your certification card. There is a minimal charge for a replacement card if your original card becomes lost, damaged or stolen.



Off Premise

SSN: XXX-XX-XXXX

Issued: 6/17/2015

Expires: 4/28/2018

ID#: 4013605

D.O.B.: XX/XX/XXXX

NICOLE M SMITH  
8310 6th St  
Wellington, CO 80549

For service visit us online at [www.gettips.com](http://www.gettips.com)  
Nathaniel Janes, 57142

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Sincerely,



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President, HCI

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Off Premise

SSN: XXX-XX-XXXX

Issued: 6/17/2015

Expires: 4/28/2018

ID#: 4013607

D.O.B.: XX/XX/XXXX

MAYS T HIDESHIMA  
8310 6th St  
Wellington, CO 80549

For service visit us online at [www.gettips.com](http://www.gettips.com)  
Nathaniel Janes, 57142

## This is your official TIPS certification card. Carry it with you as proof of your TIPS certification.

### Congratulations!

This card certifies that you have successfully completed the TIPS (Training for Intervention ProcedureS) program. We value your participation and dedication to the responsible sale, service, and consumption of alcohol.

By using the techniques you have learned, you will help to provide a safer environment for your patrons, peers, and colleagues and reduce the tragedies resulting from intoxication, underage drinking, and drunk driving.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 800-438-8477.

Sincerely

ID#: 4334846 Name: Kimberly Ellis

Exam Date: 8/19/2016 Expiration Date: 8/19/2019



eTIPS Off Premise 3.0

CERTIFIED

Issued: 8/19/2016

Expires: 8/19/2019

ID#: 4334846

Kimberly Ellis  
Cantina Liquors  
8310 6th St  
Wellington, CO 80549





# LARIMER COUNTY SHERIFF'S OFFICE

## Calls For Sevice Address Search Report

Address searched: 8310 6th St  
Apt# searched:  
Date Range: 10/1/2015 to 10/27/2016  
Release Type: Public

**PUBLIC  
RELEASE**

*\*Public Release prints only calls dispatched by Larimer County Sheriff's Office to the address listed above and only shows those calls releasable per Colorado Statute 24-72-204.*

Dispatch Agency Ser	CALL_NO	Call Date	TYPE	Dispo	PRI	UNIT	REPORT_NO	Apt	Address\Location (common)
LC P	P153210344	11/17/2015	SUSP	CMP	9E57				8310 6TH ST, WEL (SUBWAY, WEL)
LC P	P153240463	11/20/2015	MVAN	RTF	9E18	LC150009343			8310 6TH ST, WEL (SUBWAY, WEL)
LC P	P160320020	02/01/2016	T	CMP	9E57				8310 6TH ST, WEL
LC P	P160770185	03/17/2016	THEF	RTF	9E6	LC160002124			8310 6TH ST, WEL
LC P	P161140556	04/23/2016	SUSP	UTL	9E57				8310 6TH ST, WEL (SUBWAY, WEL)
LC P	P161330352	05/12/2016	ASSI	CMP	9S8				8310 6TH ST, WEL (SUBWAY, WEL)
LC P	P161400282	05/19/2016	MVAN	RTF	9E64	LC160003877			8310 6TH ST, WEL (SUBWAY, WEL)
LC P	P161530328	06/01/2016	SHOP	RTF	9E6	LC160004264			8310 6TH ST, WEL
LC P	P161600553	06/08/2016	SHOP	RTF	9E57	LC160004484			8310 6TH ST, WEL
LC P	P161660307	06/14/2016	ASSI	FIC	9Z27			4	8310 6TH ST #4, WEL (8310 6TH ST, W
LC P	P161860706	07/04/2016	FRWK	NAT	9E18				8310 6TH ST, WEL
LC P	P162080072	07/26/2016	T	NAT	9Z27				8310 6TH ST, WEL
LC P	P162830072	10/09/2016	SUSP	VWAR	9N32				8310 6TH ST, WEL

10/28/2016

RELEASE DATE

RELEASED BY **L05026**

**AGENDA ITEM SUMMARY SHEET**  
**Town Board Meeting – November 8, 2016**

**ITEM #: 1**

**SUBJECT: Country Lane Farms Annexation**

**RECOMMENDATION: Subject to Public Hearing,**

- 1) Adopt Resolution 13-2016 Approving Annexation Proceedings;**
- 2) Adopt Ordinance 21-2016 Geier Annexation**
- 3) Approve Annexation Agreement**

**SUMMARY:**

The Town received a petition for annexation from Stephen and Michele Lane as owners of property South of GW Bush on the east side of I-25. The property consists of 20.53 acres. The concept plan shows a subdivision zoned Medium density residential for 21 single family residences on one-half acre lots. Five acres of open space adjacent to Boxelder Creek but separated from the residential area is included.

The Town Board on September 27, 2016 passed a Resolution finding the annexation to be in substantial compliance with state statute, set a public hearing for this date to consider the annexation and referred the petition to the Planning Commission for review and recommendation.

The Planning Commission held a public hearing on October 3rd, 2016 and by motion recommended the Town Board amend the Comprehensive Master Plan to show the property as rural residential and approve the Annexation and Medium Density Residential zoning with the following conditions in the annexation agreement:

- 1) A requirement for proof of disclosure to prospective buyers that the properties are near a sewer plant and odors will be noticeable from time to time.
- 3) No Final Subdivision Plat will be recorded prior to removing all residential lots from the floodplain.
- 4) Minimum lot size to be ½ acre.

Resolution 13-2016 approves moving forward with the annexation.

Ordinance 21-2016 annexes the property and zones it R-3 Single Family Residential Medium Density.

The Annexation agreement has standard language with the Planning Commission recommendations as special provisions.

## RESOLUTION NO. 36- 2016

### A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO APPROVING ANNEXATION PROCEEDINGS RELATED TO THE COUNTRY LANE FARMS ANNEXATION

WHEREAS, the Board of Trustees of the Town of Wellington, Colorado, finds that the Petition for Annexation filed by Stephen and Michele Lane on July 18, 2016, with the Town Clerk of the Town of Wellington, Colorado, for the annexation of certain properties described in those Petitions, complies with the Municipal Annexation Act of 1965 and Article 1.8 of the Wellington Land Use Code; and

WHEREAS, the properties are eligible for annexation under C.R.S. §31-12-1 04 in that:

- a. At least one-sixth of the perimeter of the area proposed to be annexed is contiguous with the boundaries of the Town, excluding streets, alleys, public and private rights-of-way, public and private transportation right-of- way or area, public lands or natural or artificial water bodies between the municipality and the land proposed to be annexed;
- b. A community of interest exists between the area proposed to be annexed and the annexing municipality;
- c. The area to be annexed is urban or will be urbanized in the near future and will be integrated with, or are capable of being integrated with, the annexing municipality; and

WHEREAS, evidence was presented at the hearing for annexation to support a finding by the Board that it is practical to extend to the area proposed to be annexed those urban services which the annexing municipality provides in common for all of its citizens on the same terms and conditions as such services are made available to such citizens.

WHEREAS, evidence was not presented at the hearing for annexation to support a finding by the Board that fifty percent (50%) of the landowners of the area proposed to be annexed have expressed an intention under oath to devote the land to agricultural use over the next five years;

WHEREAS, the annexation will not result in the detachment of the area to be annexed from the Poudre R-1 School District [C.R.S. §31-12-105(d)]; and

WHEREAS, the area to be annexed is within three miles of the municipal boundaries of the Town as they existed one year previous to the date of this resolution,

and the Town's comprehensive plan describes the infrastructure necessary to serve the proposed uses for the annexed area [C.R.S. §31-12-105(d)]; and

WHEREAS, all landowners owning property in the area proposed to be annexed have consented to the annexation, and the annexation will not result in the division of any property into two or more separate parcels [C.R.S. §31 -1 2-105(a) and (b)]; and

WHEREAS, no election is required to annex the property; and

WHEREAS, no petition has been filed by the qualified electors of the area being annexed to commence proceedings for an annexation election [C.R.S. §31-12-107(2)]; and

WHEREAS, terms and conditions to be imposed in conjunction with the annexation are set forth in the proposed annexation agreement to be entered into between annexors and the Town;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Wellington, Colorado, that:

The Country Lane Farms Annexation meets the requirements of C.R.S. §31-12-110 and applicable sections of the Municipal Annexation Act of 1965, and that the property is eligible to be annexed to the Town of Wellington, and that the Town will undertake further annexation proceedings.

ADOPTED by the Board of Trustees this 8th day of November, 2016

\_\_\_\_\_  
Tim Singewald Mayor

ATTEST:

\_\_\_\_\_  
Larry Lorentzen, Town Administrator / Clerk

## **ORDINANCE 21-2016**

### **AN ORDINANCE ANNEXING THE PROPERTY KNOWN AS THE COUNTRY LANE FARMS ANNEXATION TO THE TOWN OF WELLINGTON, COLORADO**

WHEREAS, a petition was been filed by Stephen and Michelle Lane, as 100% owner for the annexation of a parcel of land located within the north half of the northwest quarter of Section 10, Township 8 North, Range 68 West of the 6TH Principal Meridian, County of Larimer, State of Colorado, ,and more particularly described as follows:

SEE LEGAL DESCRIPTION  
ATTACHED AS EXHIBIT A HERETO  
AND MADE A PART HEREOF; and

WHEREAS, the Board adopted Resolution No. 36-2016 and determined that requirements of C.R.S. §31-12-104 and -105 had been met; and

WHEREAS, an annexation map with all required supporting materials, has been submitted to the Town; and

WHEREAS, the Town will provide for the conformance of street names and house numbers in the annexed territory to the street-name and house-numbering systems of the Town; and

WHEREAS, a community of interest exists between the Town and the property proposed to be annexed; and

WHEREAS, the area proposed to be annexed is or will soon be developed; and

WHEREAS, the petitioners for the annexation have demonstrated to the Town that the capacity of existing sewer and water utilities within the Town is or will be sufficient to serve development proposed in the conceptual plan for the property proposed to be annexed at rates which are the same as those rates applying within the existing Town, and that the annexation will result in no increase in rates for these services for other citizens of the Town as a result of the annexation; and

WHEREAS, the fiscal impacts upon the Town as a result of annexation and development of the property will be sufficiently offset, including costs to the Town for police protection, parks and recreation, streets, sidewalks, utilities and other public costs resulting from the annexation and development of the property; and

WHEREAS, existing natural hazards and nuisances upon the property have been or will be mitigated and/or removed by the applicant prior to annexation, which hazards and nuisances have been or will be addressed by a binding annexation agreement; and

WHEREAS, a public hearing was held on said petition pursuant to C.R.S. §31-12-108 and -109 on November 8, 2016 at 7:30 p.m.; and

WHEREAS, no election is required pursuant to C.R.S. §31-12-107(2); and

WHEREAS, notice of the hearing on the Annexation Petition was properly published at least 30 days prior to the date of the hearing pursuant to C.R.S. §31-12-108(2), and a copy of the published notice, together with a copy of the notice of the hearing, was properly sent by registered mail to the clerk of the Board of County Commissioners and to the Larimer County Attorney the Poudre R-1 school district at least 25 days prior to the date of such hearing, pursuant to C.R.S. §31-12-108(2); and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, LARIMER COUNTY, COLORADO, that:

SECTION 1: The Town of Wellington Comprehensive Master Plan Future Land Use Plan Map is amended to show the afore described property as Rural Residential.

SECTION 2: The afore described property is hereby annexed and included within the Town of Wellington, Larimer County, Colorado.

SECTION 3: Pursuant to C.R.S. §31-12-115, the annexed area is zoned R2 Single Family Residential - Medium Density

SECTION 4: Execution of the Annexation Agreement by both the Owner and the Town of Wellington shall be a precondition to recordation of the Annexation map and to this Ordinance becoming effective.

SECTION 5: Severability. The Board of Trustees hereby declares that, should any section, paragraph, sentence, word or other portion of this ordinance or the rules and regulations adopted herein be declared invalid for any reason, such invalidity shall not affect any other portion of this ordinance or said rules and regulations, and the Board of Trustees hereby declares that it would have passed all other portions of this ordinance and adopted all other portions of said rules and regulations, independent of the elimination herefrom of any such portion which may be declared invalid.

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, LARIMER COUNTY, COLORADO, AND ORDERED PUBLISHED THIS 8TH DAY OF NOVEMBER, 2016 IN ORDER TO BECOME EFFECTIVE UPON SIGNING OF THE MEMORANDUM AGREEMENT FOR ANNEXATION AND 30 DAYS FROM THE DATE OF PUBLICATION.

\_\_\_\_\_  
Tim Singewald, Mayor

ATTEST:

\_\_\_\_\_  
Larry Lorentzen, Town Clerk

PUBLISHED BY TITLE THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016, IN "THE COLORADOAN".

\_\_\_\_\_  
Larry Lorentzen, Town Clerk

EXHIBIT A  
Ordinance 21-2016

Property Description  
Country Lane Farms Annexation To the Town of Wellington

A PARCEL OF LAND SITUATE IN SECTION 10, TOWNSHIP 8 NORTH, RANGE 68 WEST, OF THE 6TH PRINCIPAL MERIDIAN, LARIMER COUNTY, COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 10, THENCE SOUTH 89°59'04" EAST ALONG THE NORTH LINE OF SAID SECTION 10 A DISTANCE OF 655.04 FEET AND SOUTH 30.00 FEET TO THE POINT OF BEGINNING, SAID POINT BEING ON THE SOUTH RIGHT OF WAY LINE OF COUNTY ROAD 60;

THENCE, SOUTH 51°10'15" EAST A DISTANCE OF 346.36 FEET;

THENCE, SOUTH 00°20'56" WEST A DISTANCE OF 462.66 FEET;

THENCE, SOUTH 49°50'45" EAST A DISTANCE OF 181.28 FEET;

THENCE, SOUTH 65°14'25" EAST A DISTANCE OF 119.46 FEET TO AN ILLEGIBLE YELLOW PLASTIC CAP ON #5 REBAR;

THENCE, SOUTH 82°19'15" EAST A DISTANCE OF 188.39 FEET TO AN ILLEGIBLE YELLOW PLASTIC CAP ON #5 REBAR;

THENCE, SOUTH 57°55'14" EAST A DISTANCE OF 200.02 FEET TO AN ILLEGIBLE YELLOW PLASTIC CAP ON #5 REBAR;

THENCE, NORTH 85°28'50" EAST A DISTANCE OF 245.83 FEET;

THENCE, NORTH 54°59'49" WEST A DISTANCE OF 864.99 FEET;

THENCE, NORTH 17°11'27" WEST A DISTANCE OF 262.81 FEET;

THENCE, NORTH 29°36'58" WEST A DISTANCE OF 220.23 FEET;

THENCE, SOUTH 89°59'54" EAST A DISTANCE OF 329.64 FEET;

THENCE, SOUTH 55°39'53" EAST A DISTANCE OF 1562.64 FEET;

THENCE, NORTH 85°28'50" EAST A DISTANCE OF 566.01 FEET TO AN ILLEGIBLE YELLOW PLASTIC CAP ON #5 REBAR;

THENCE, NORTH 49°48'46" WEST A DISTANCE OF 1327.32 FEET TO A POINT ON THE SAID SOUTH RIGHT OF WAY LINE OF COUNTY ROAD 60;

THENCE NORTH 89°59'04" WEST ALONG SAID SOUTH RIGHT OF WAY LINE A DISTANCE OF 1390.49 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINING 894,069 SQUARE FEET OR 20.53 ACRES PLUS OR MINUS.

## ANNEXATION AGREEMENT

THIS ANNEXATION AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2016, between the TOWN OF WELLINGTON, COLORADO, a Colorado municipal corporation, hereinafter referred to as the "Town", and Stephen and Michelle Lane, hereinafter referred to as the "Owners".

WITNESSETH:

WHEREAS, Owners are the owners of property more fully described on Exhibit A attached hereto and incorporated herein by reference (the "Property"); and

WHEREAS, Owners have filed a petition to annex the Property to the Town; and

WHEREAS, the Town has passed a resolution pursuant to C.R.S. § 31-12-108(1) finding that the proposed annexation complies with C.R.S. §31-12-104 and 31-12-105; and

WHEREAS, an annexation impact report has been prepared pursuant to § 31-12-108.5, C.R.S., and copies have been distributed in accordance with the statutory requirements; and

WHEREAS, Colorado's Courts have recognized that the Municipal Annexation Act of 1965 contemplates annexation agreements as a routine step in the annexation process; and

WHEREAS, the parties are desirous of entering into an annexation agreement to set forth various obligations of the parties including obligations for development and use of the property in the future;

NOW, THEREFORE, the parties agree as follows:

1. Zoning. Pursuant to C.R.S. § 31-12-115, the Property shall be zoned within ninety (90) days of the effective date of the annexation ordinance.
- 2.
3. Dedications. Owners agree to dedicate or have dedicated property necessary to install public improvements as defined in this agreement, on the annexation map and any subsequent subdivision or other plat and warrant title to the same subject only to those exceptions accepted by the Town. In addition to property to be dedicated pursuant to development agreement or subdivision plat, Owners agree within 30 days following recordation of the annexation map to dedicate property for public improvements as follows:
  - A. Street improvements

- B. Water, sewer, storm drainage and utility easements
  - C. Park improvements
4. Infrastructure. Except as set forth in this agreement, Owners agree to install all infrastructure improvements necessary for the development of the Property, such improvements shall include but not necessarily be limited to:
- A. Street and traffic improvements
  - B. Water system improvements
  - C. Sewer system improvements
  - D. Storm drainage improvements
  - E. Park/trail improvements

Unless otherwise provided for above, all improvements installed by Owners shall be installed in accordance with the direction of the Town Engineer and Public Works Department and the Town's Standard Design Criteria and Standard Construction Requirements as adopted by the Town May, 1997, and revised February, 2000, and any future revisions adopted by the Town (the "Standards").

5. Landscaping. Owners shall install landscaping which complies with the landscaping plan to be submitted and approved by the Town. Regardless of any landscape approvals granted by the Town, Owners at a minimum shall abide by the Forestry Standards and Specifications adopted by the Town in installing and maintaining all landscape improvements.

Development Impact Fees. Owners agree to pay development impact fees imposed by the Town including but not limited to building inspection, parks, water and sewer tap, road impact, administration, library and similar fees. Owners understand that these fees are (A) normally payable at the time of building permit request and (B) that these fees may be modified by the Town over the course of time. Owners acknowledge the obligation to pay all review fees and other expenses as required by the D-5 agreement for Payment of Review Expenses.

6. Water Contributions.

Raw water: The Town's Land Use Code requires developers to contribute Raw Water at the time of issuance of a building permit or allows the Town at its discretion and according to the Town's rate schedule to accept cash-in-lieu of payments. Unless

otherwise modified by mutual agreement at the time of subdivision/development Owners shall make cash in lieu of payments to the Town according to the Town's adopted fee schedule

A. Water wells: If any agricultural, irrigation or other water well is located on the Property Owners agree that upon development of the Property Owners shall upon request of the Town convey the Owners' ownership interest in any well to the Town. The Town and Owners may agree to the installation of a landscape irrigation system to serve areas including the Property, agreements related to a system of this nature are as follows: \_\_\_\_\_.

If the Owners have agreed to the installation of a landscape irrigation system the Owners agree to adopt covenants providing the Town sufficient assurances that properties served by such irrigation system shall not connect to the Town's domestic water supply.

7. Development agreement. Prior to the development of the Property, a memorandum of agreement for public improvements or similar development agreement shall be in place which shall further address the dedication and improvement of roads including sidewalks, signage and traffic control, the installation and maintenance of water and sewer services including lift stations and related facilities, the installation and maintenance of storm drainage facilities and, if applicable, provisions for the construction and maintenance of bridges and similar structures. Such development agreement may provide for the dedication of reasonable amounts of land for public purposes including schools, parks, and open space, or may provide for the payment of fees in lieu of such dedication. The Development agreement shall include the following Restrictions on the Subdivision of the property:
  8.
    - a. A requirement for proof of disclosure to prospective buyers that the properties are near a sewer plant and odors will be noticeable from time to time.
    - b. No Final Subdivision Plat will be recorded prior to removing all residential lots from the floodplain.
    - c. Minimum lot size to be 1/2 acre.
9. Road construction. No Owner shall be entitled to develop any portion of the Property without first entering into agreements with the Town providing for the construction and ongoing maintenance of any necessary roads and road improvements (including sidewalks), whether public or private, to serve the Property. Unless it otherwise consents, the Town shall have no obligation at anytime to construct or maintain roads serving the Property. All roads and road improvements shall be constructed and maintained by the Owners in accordance with all applicable Town ordinances, rules, regulations and engineering specifications in effect at the time that the Owners' property is developed.

Owners shall be solely responsible for the cost to install any roads or road improvements subject to the right to any repayments based upon oversizing of arterial and other non-local streets.

10. Water/Sewer improvements. As a condition of any development, Owners shall install water and sewer improvements including lift stations and related facilities as may be necessary to serve the Property. All water and sewer service shall be constructed in accordance with applicable Town ordinances, rules, regulations, Standards and engineering specifications as may be in effect at the time of development. Each Owner will pay all costs associated with obtaining water and sewer service for its portion of the Property and will obtain all necessary easements for construction and maintenance of any sewer or water improvements.

**NOTWITHSTANDING ANY PROVISION TO THE CONTRARY, OWNERS ACKNOWLEDGE THAT THEY HAVE BEEN ADVISED THAT AS A RESULT OF SETTLEMENT STIPULATION ENTERED INTO BETWEEN THE TOWN AND THE NORTHERN COLORADO WATER ASSOCIATION THE TOWN IS PRECLUDED FROM PROVIDING DOMESTIC WATER SERVICE TO CERTAIN AREAS IN AND SURROUNDING THE TOWN.** In those areas that the Town is unable to serve, Owners must receive service from the Water Association or must obtain the Water Association's consent for the Town to provide service.

11. Non-municipal Dedications. Owners agree to provide appropriate easements or rights-of-way for non-municipal utilities as recommended by the Town Engineer including easements for gas, electric, cable TV and irrigation water service.
12. Storm Drainage Improvements. Owners shall construct and maintain such storm drainage improvements as are required by any applicable Town ordinances, rules, regulations and engineering specifications in effect at the time the development occurs and shall further dedicate all necessary rights-of-way for storm sewers to serve property being developed and to serve impacted surrounding properties. Unless it otherwise consents, the Town shall not be obligated to provide storm drainage improvements for any portion of the Property.
13. Districts. In order to facilitate construction of improvements, and subject to the Town's rights of review and approval under the laws of the State of Colorado, the Town will consider the creation of one or more districts, including but not limited to, special districts, general improvement districts, and metropolitan districts. Owners shall bear all costs, including attorney's fees, which the Town may incur in the formation or consideration of any district. No district so established may levy or collect sales tax nor shall any such district apply for Colorado Conservation Trust Funds and supplemented by the Colorado State Lottery without the Town's consent.

14. Agricultural use. As of the date of this Agreement, portions of the Property are being used for agricultural purposes. The Property may continue the existing agricultural uses including grazing livestock and maintenance of fences (including barbed wire fences) until a development plan or subdivision/final plan has been approved, thereafter, unless the Town grants further authority to Owner, Owner shall discontinue existing agricultural uses of the Property for agricultural purposes. The Town and other governmental authorities have adopted certain weed control, dust control and other nuisance standards. If the Property is not farmed or Owner does not otherwise ensure that sources of weed, dust and nuisance violations are addressed, the Town shall have the right to address the sources of such violations and shall have a lien against the Owner's Property to ensure reimbursement of any costs the Town incurs in addressing such violations.
15. Initiative/Referendum. If the annexation of the Property, or any portion thereof, is challenged by a referendum, all provisions of this Agreement, together with the duties and obligations of each party (including payment of all taxes imposed by the Town and enforcement of any Town ordinances on the Property), shall be suspended pending the outcome of the referendum election. If the referendum challenge results in disconnection of the Property from the Town, then this Annexation Agreement and all provisions contained herein shall be null and void and have no further effect. If the referendum challenge fails, then Owners and the Town shall continue to be bound by all the terms and conditions of this Annexation Agreement. Upon such disconnection, the Town shall have no further obligations or responsibilities as to such disconnected property, and Owners shall have no further obligation to the Town, other than such obligations that may exist by statute or this agreement.

If any citizen-initiated ordinance becomes effective in the Town within eleven (11) months after the effective date of the annexation ordinance, which substantially alters or limits Owners' right to use its portion of the Property as contemplated by this Agreement, then the Town, upon the written request of Owners, will proceed to take all necessary action to disconnect the Owners' Property from the Town.

16. Disconnection. Owners may not petition the Town to disconnect any portion of the Property if the effect of that disconnection would be that any other property in the Town would no longer have the contiguity to the Town. Absent approval by Town, Owners waive any right to disconnect the Property for failure on the part of the Town to provide services as would otherwise be allowed by C.R.S. §31-12-119. If Owners properly disconnect any portion of the Property as provided for herein, this Agreement shall continue to bind the Owners and Property to the extent that the Town has incurred obligations in reliance on this Agreement and the annexation petition.
17. Court Action. If the annexation of all or any portion of the Property is voided by action of any court (excluding any action arising as a result of an initiative or referendum) the Town and Owners shall cooperate to cure any legal defect which resulted in disconnection and upon cure this Agreement shall be deemed an agreement to annex such

property to the Town as provided for by C.R.S. §31-12-121. Owners shall reapply for annexation with the property becomes eligible for annexation as determined by the Town.

18. Town's Ordinances. Development of the Property shall be governed by the Town's ordinances, resolutions, standards, fees and policies currently in effect and as may be adopted or amended in the future. Except as set forth in this Agreement, land use issues remain subject to the police power and legislative authority of the Town.
19. Enforcement. This Agreement shall be specifically enforceable by a court of competent jurisdiction. In the event of a material breach of any material provision of this Agreement, the nonbreaching party may ask a court of competent jurisdiction to enter a writ of mandamus, temporary or permanent restraining orders, temporary or permanent injunctions, or orders of specific performance to compel the breaching party to perform its duties under this Agreement and to grant such other relief as may be afforded by law, it being the intent of this provision to supplement the law of remedies.
20. Further agreements. The parties agree to sign any further documents reasonably required by Owners or the Town to carry out the terms of this Agreement.
21. Recordation. This Agreement and any amendments to this Agreement may be recorded with the Larimer County Clerk and Recorder and shall be binding upon and inure to the benefit of the heirs, transferees, successors, and assigns of the Owners. Upon conveyance of any interest in the Property, the previous Owners shall be released of any future obligation hereunder as to the portion of the Property conveyed. This Agreement shall constitute a covenant running with the Property.
22. Approval. This Agreement shall be null and void if the Town Board fails to approve the annexation of the Property on or before INSERT DATE, approval for purposes of this paragraph shall not require compliance with the recordation or other requirements of C.R.S. §31-12-113.
23. Entire agreement. Subject to the Town code and other properly adopted authority, this Agreement represents the entire agreement between the parties. Any amendments to this Agreement to be affective shall be in writing.
24. Indemnification. Owners, jointly and severally, agree to indemnify and hold the Town and its officers, employees, agents, and contractors harmless from and against all liability, claims, and demands, including petitions for judicial review, pursuant to § 31-12-116, C.R.S., made by any person or entity other than the Town, its elected, appointed or employed representatives which arise out of or are in any manner connected with the annexation of the Property, including court costs and reasonable attorney fees.
25. Vesting. The Town's ordinance 16-1999 defines site specific development plans and provides that vested property rights are only created if properly requested at the time of

approval of a Development Agreement or Final Subdivision Plat. This Annexation agreement does not give rise to any claim of vested rights related to the Property.

26. Counterparts. This Agreement may be executed by any number of counterparts and by any number of counterpart signature pages, each of which shall be an original with the same effect as if each of the signatures were affixed to the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Annexation Agreement the day and year first written above.

**THIS AGREEMENT CREATES OBLIGATIONS FOR VARIOUS PROPERTY OWNERS AND MAY CREATE OBLIGATIONS TO MAINTAIN CERTAIN ROADS ON THE PROPERTY, LIENS OR OTHER RIGHTS AGAINST OWNERS AND THE PROPERTY. IT HAS BEEN RECOMMENDED TO EACH OWNER THAT THIS AGREEMENT BE REVIEWED WITH LEGAL COUNSEL.**

TOWN OF WELLINGTON, COLORADO

\_\_\_\_\_  
Owner

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Town Clerk

STATE OF COLORADO )  
 ) ss.  
COUNTY OF LARIMER )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_,  
2016 by \_\_\_\_\_ as \_\_\_\_\_ of \_\_\_\_\_

Witness my hand and official seal.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

STATE OF COLORADO )  
 ) ss.  
COUNTY OF LARIMER )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_,  
2016 by \_\_\_\_\_ as Mayor and Town \_\_\_\_\_ as Town Clerk of the  
of Wellington.

Witness my hand and official seal.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

## PETITION FOR ANNEXATION

### Country Lane Farms Annexation

The undersigned, in accordance with Article 12, Chapter 31, CRS, as amended, hereby petition the Town Board of the Town of Wellington, Colorado, for annexation to the Town of Wellington the unincorporated territory more particularly described below, hereto, to be known as the **Country Lane Farms Annexation**, and in support of said Petition, your petitioners allege that:

1. It is desirable and necessary that the following described territory be annexed to the Town of Wellington, Colorado;  
  
(Please see the Property Legal Description attached as Exhibit 'A')
2. Not less than one-sixth (1/6) of the perimeter of each of the parcels proposed to be annexed are contiguous with the Town of Wellington Colorado;
3. A community of interest exists between the territory proposed to be annexed and the Town of Wellington, Colorado;
4. The territory proposed to be annexed is urban or will be urbanized in the near future;
5. The territory proposed to be annexed is integrated or is capable of being integrated with the Town of Wellington, Colorado;
6. The signatures of the Petition: (i) comprise the landowners of more than fifty percent (50%) of the territory to be included in the area proposed to be annexed, exclusive of streets and alleys; and (ii) hereby request that the Town of Wellington approve the annexation of the area proposed to be annexed;
7. No land held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate:
  - a. Is divided into separate parts or parcels without the written consent of the landowner or landowners thereof, unless such tracts or parcels are separated by a dedicated street, road, or other public way;
  - b. Comprising twenty (20) acres or more and which, together with the buildings and improvements situated thereon has an assessed value in excess of Two Hundred Thousand Dollars (\$200,000.00) for ad valorem tax purposes for the year preceding the annexation, is included within the territory proposed to be annexed without the written consent of the landowner or landowners.
8. No part of the area proposed to be annexed is more than three miles from a point on the municipal boundary as such was established more than one year before this annexation will take place;

9. The area proposed to be annexed is located within Larimer County, the Poudre R1 School District, the Wellington Fire Protection District and the Northern Colorado Water Conservancy District,
10. The mailing address of each signer, the legal description of the land owned by each signer and the date of signing of each signature are all shown on this Petition;
11. Accompanying this Petition is one print of the annexation map containing the information required under the Town of Wellington Annexation Submittal Checklist.
12. The territory to be annexed is not presently a part of any incorporated city, city and county, or town;
13. The undersigned and the Town intend on entering into an Annexation and Development Agreement with the Town of Wellington prior to the effective date of this annexation, the terms and conditions of which agreement shall be additional conditions as effectively as if set forth in full in this Petition.
14. Unless otherwise agreed upon by Petitioners and the Town of Wellington in the Annexation and Development Agreement, the undersigned agree to the following conditions, which shall be covenants running with the land, and which shall, at the option of the Town, appear on the annexation map;
  - a. Water rights shall be provided pursuant to City ordinance;
  - b. The territory to be annexed shall be included in the Municipal Sub-district of the Northern Colorado Water Conservancy District;
  - c. The owners shall participate in providing drainage plans and improvements and payment of a unit drainage fee as may be required by the Town for the area;
  - d. Future development of this property shall be subject to payment of the capital expansion fees pursuant to the Wellington Municipal Code;
  - e. The undersigned hereby waive any and all "vested rights" previously created pursuant to Section 24-08-103, CRS, as amended;
  - f. Future provision of electrical services within the annexed territory is subject to a surcharge as provided in the Wellington Municipal Code;
  - g. The undersigned and the Town may enter into a Pre-Annexation Agreement prior to the effective date of this annexation, which agreement shall be additional conditions as effective as if set forth in this Petition; and
  - h. Any development within annexed territory shall comply with the Town of Wellington Comprehensive Master Plan,

15. Petitioners reserve the right to withdraw this Annexation Petition at any time prior to the effective date of the ordinance annexing the "Properly" as defined in the Annexation and Development Agreement.

16. This Petition for Annexation may be executed in multiple counterparts, each of which shall constitute an original but all of which, taken together, shall constitute one and the same document.

Executed this 19 Day of July, 2016

OWNERS:

**Stephen G. Lane** and  
By *Stephen G. Lane*

**Michele Lane**  
By *Michele Lane*

STATE OF COLORADO)  
) ss.  
COUNTY OF LARIMER )

The foregoing instrument was acknowledged before me this 19<sup>th</sup> day of July, 2016, by Stephen G. Michele Lane as Owners, of 4237 E. County Rd 60  
Wellington, CO  
80549

Witness my hand and official seal.

My Commission Expires: Feb 19, 2017

*Suzette R Randall*  
Notary Public

SUZETTE R RANDALL  
NOTARY PUBLIC  
STATE OF COLORADO  
NOTARY ID 20094008071  
MY COMMISSION EXPIRES FEB. 19, 2017

## EXHIBIT 'A'

### PROPERTY LEGAL DESCRIPTION

#### COUNTRY LANE FARMS ANNEXATION, ZONING & MASTER PLAN

#### TOWN OF WELLINGTON, COLORADO

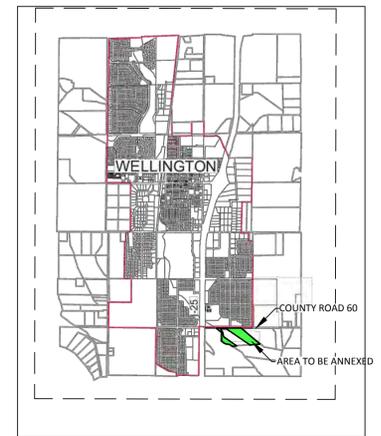
A PARCEL OF LAND SITUATE IN SECTION 10, TOWNSHIP 8 NORTH, RANGE 68 WEST, OF THE 6TH PRINCIPAL MERIDIAN, LARIMER COUNTY, COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 10, THENCE SOUTH 89°59'04" EAST ALONG THE NORTH LINE OF SAID SECTION 10 A DISTANCE OF 655.04 FEET AND SOUTH 30.00 FEET TO THE POINT OF BEGINNING, SAID POINT BEING ON THE SOUTH RIGHT OF WAY LINE OF COUNTY ROAD 60;  
THENCE, SOUTH 51°10'15" EAST A DISTANCE OF 346.36 FEET;  
THENCE, SOUTH 00°20'56" WEST A DISTANCE OF 462.66 FEET;  
THENCE, SOUTH 49°50'45" EAST A DISTANCE OF 181.28 FEET;  
THENCE, SOUTH 65°14'25" EAST A DISTANCE OF 119.46 FEET TO AN ILLEGIBLE YELLOW PLASTIC CAP ON #5 REBAR;  
THENCE, SOUTH 82°19'15" EAST A DISTANCE OF 188.39 FEET TO AN ILLEGIBLE YELLOW PLASTIC CAP ON #5 REBAR;  
THENCE, SOUTH 57°55'14" EAST A DISTANCE OF 200.02 FEET TO AN ILLEGIBLE YELLOW PLASTIC CAP ON #5 REBAR;  
THENCE, NORTH 85°28'50" EAST A DISTANCE OF 245.83 FEET;  
THENCE, NORTH 54°59'49" WEST A DISTANCE OF 864.99 FEET;  
THENCE, NORTH 17°11'27" WEST A DISTANCE OF 262.81 FEET;  
THENCE, NORTH 29°36'58" WEST A DISTANCE OF 220.23 FEET;  
THENCE, SOUTH 89°59'54" EAST A DISTANCE OF 329.64 FEET;  
THENCE, SOUTH 55°39'53" EAST A DISTANCE OF 1562.64 FEET;  
THENCE, NORTH 85°28'50" EAST A DISTANCE OF 566.01 FEET TO AN ILLEGIBLE YELLOW PLASTIC CAP ON #5 REBAR;  
THENCE, NORTH 49°48'46" WEST A DISTANCE OF 1327.32 FEET TO A POINT ON THE SAID SOUTH RIGHT OF WAY LINE OF COUNTY ROAD 60;  
THENCE NORTH 89°59'04" WEST ALONG SAID SOUTH RIGHT OF WAY LINE A DISTANCE OF 1390.49 FEET TO THE POINT OF BEGINNING.

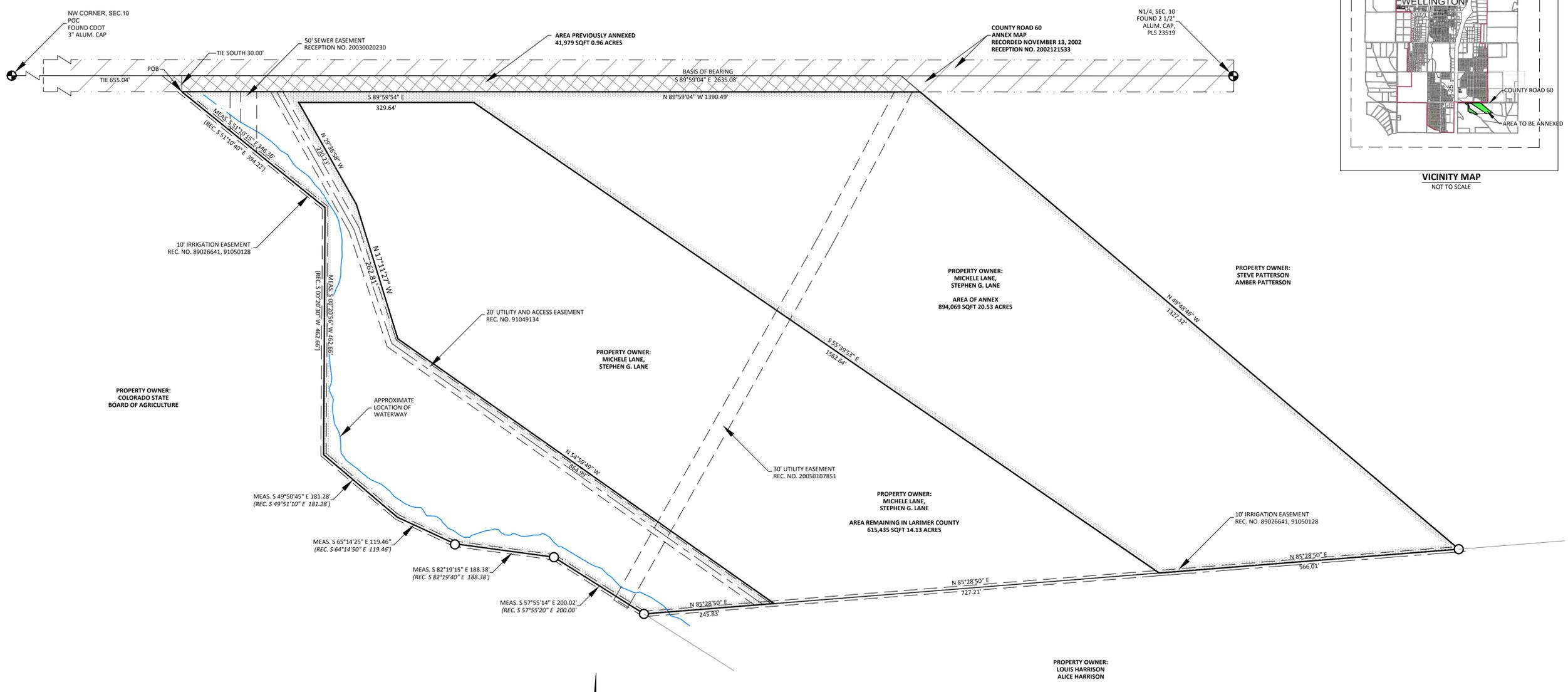
SAID PARCEL CONTAINING 894,069 SQUARE FEET OR 20.53 ACRES PLUS OR MINUS.

# COUNTRY LANE FARMS ANNEXATION MAP

LOCATED IN THE NORTH HALF OF SECTION 10,  
TOWNSHIP 8 NORTH, RANGE 68 WEST, 6TH PRINCIPAL MERIDIAN  
COUNTY OF LARIMER, STATE OF COLORADO



VICINITY MAP  
NOT TO SCALE



### BOUNDARY DESCRIPTION

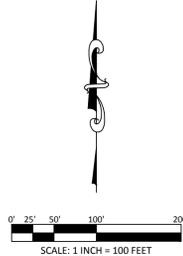
A PARCEL OF LAND SITUATE IN SECTION 10, TOWNSHIP 8 NORTH, RANGE 68 WEST, OF THE 6TH PRINCIPAL MERIDIAN, LARIMER COUNTY, COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 10, THENCE SOUTH 89°59'04" EAST ALONG THE NORTH LINE OF SAID SECTION 10 A DISTANCE OF 655.04 FEET AND SOUTH 30.00 FEET TO THE POINT OF BEGINNING, SAID POINT BEING ON THE SOUTH RIGHT OF WAY LINE OF COUNTY ROAD 60;  
 THENCE SOUTH 51°10'15" EAST A DISTANCE OF 346.36 FEET;  
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 THENCE NORTH 49°48'46" WEST A DISTANCE OF 1327.32 FEET TO A POINT ON THE SAID SOUTH RIGHT OF WAY LINE OF COUNTY ROAD 60;  
 THENCE NORTH 89°59'04" WEST ALONG SAID SOUTH RIGHT OF WAY LINE A DISTANCE OF 1390.49 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINING 894,069 SQUARE FEET OR 20.53 ACRES PLUS OR MINUS.

### NOTES:

1. THE BASIS OF BEARING BEING THE NORTH LINE OF SECTION 10, TOWNSHIP 8 NORTH, RANGE 68 WEST OF THE 6TH PRINCIPAL MERIDIAN, BETWEEN THE FOUND CDOT MONUMENT AT THE NORTHWEST CORNER AND A FOUND 2 1/2" ALUMINUM CAP, PLS 23519 AT THE NORTH QUARTER CORNER BEARS SOUTH 89°59'04" EAST.
2. APPLICANT: COUNTRY LANE DEVELOPERS, LLC  
MICHELE LANE, MANAGING MEMBER  
ADDRESS: 4237 E LARIMER COUNTY ROAD 60, WELLINGTON, CO. 80549  
PHONE: 970-214-8979
3. EXISTING ZONING DISTRICT: LARIMER COUNTY O-OPEN. PROPOSED ZONING DISTRICT: TOWN OF WELLINGTON R-2 RESIDENTIAL DISTRICT, SINGLE FAMILY MEDIUM DENSITY



TOTAL NUMBER OF LINEAR FEET CONTIGUOUS TO THE TOWN OF WELLINGTON:	1,390.49
TOTAL NUMBER OF LINEAR FEET OF PROPERTY TO BE ANNEXED:	8,274.91
TOTAL NUMBER OF LINEAR FEET OF LANE PARCEL:	5,851.28
TOTAL NUMBER OF LINEAR FEET PREVIOUSLY ANNEXED:	2,877.22
TOTAL NUMBER OF LINEAR FEET OF PROPERTY REMAINING IN THE COUNTY:	3,967.51

### LEGEND:

	PROPERTY LINE		FOUND MONUMENT
	PROPOSED ANNEXATION LINE		FOUND ILLEGIBLE YELLOW PLASTIC CAP ON #5 REBAR
	EASEMENT LINE		FOUND ORANGE PLASTIC ON #5 REBAR, PLS 37899
	CENTER LINE		
	EXISTING ANNEXATION LINE		
	MEAS. REC.		
	MEASURED RECORD		
	BOUNDARY OF AREA OF PROPOSED ANNEX		

### BOARD OF TRUSTEES CERTIFICATE

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D. 20\_\_\_\_, BY THE BOARD OF TRUSTEES, WELLINGTON, COLORADO. THIS APPROVAL IS CONDITIONED UPON ALL EXPENSE INVOLVING NECESSARY IMPROVEMENTS FOR ALL UTILITY SERVICES, PAVING, GRADING, LANDSCAPING, CURBS, GUTTERS, STREET LIGHTS, STREET SIGNS, AND SIDEWALKS SHALL BE FINANCED BY OTHERS AND NOT THE TOWN.

MAYOR \_\_\_\_\_  
 ATTEST: \_\_\_\_\_  
 TOWN CLERK \_\_\_\_\_

### PLANNING COMMISSION CERTIFICATE

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D. 20\_\_\_\_, BY THE TOWN OF WELLINGTON, COLORADO, PLANNING COMMISSION.

PLANNER \_\_\_\_\_ PLANNING COMMISSION CHAIRMAN \_\_\_\_\_

### SURVEYOR'S CERTIFICATE

I, WILLIAM H. DOLINAR, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THIS MAP OF LAND PROPOSED TO BE ANNEXED TO THE TOWN OF WELLINGTON, COUNTY OF LARIMER, STATE OF COLORADO. I FURTHER CERTIFY THAT I HAVE SURVEYED THIS PROPERTY AND THIS PLAT ACCURATELY AND PROPERLY SHOW SAID PROPERTY, AND THAT ALL MONUMENTS EXIST AS SHOWN HEREON. THIS LAND SURVEY PLAT COMPLIES WITH SECTION 38-51-106, COLORADO REVISED STATUTES.

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.



WILLIAM H. DOLINAR  
 COLORADO REGISTERED PROFESSIONAL LAND SURVEYOR 38070  
 FOR AND ON BEHALF OF WILLIAM H. SMITH & ASSOCIATES, INC.

NOTICE: ACCORDING TO COLORADO LAW, YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF CERTIFICATION SHOWN HEREON.

WILLIAM H. SMITH & ASSOCIATES, INC.  
 SURVEYORS ENGINEERS PLANNERS  
 608 WEST 66TH STREET  
 LOVELAND, CO 80538  
 www.williamhsmith.com  
 PHONE: 970-663-4474  
 970-663-4967

PRELIMINARY  
 Issued By: \_\_\_\_\_  
 Appd. Date: \_\_\_\_\_  
 Revision: \_\_\_\_\_

COUNTRY LANE FARMS ANNEXATION MAP  
 N1/2 SEC 10, T8N, R68W, 6TH P.M.  
 LARIMER COUNTY, COLORADO  
 Permit Seal

Project Number: 2016048  
 Drawn: Ctkd  
 Check: YY-MM-DD  
 Date: 16-07-22  
 Revision: Sheet

# COUNTRY LANE FARMS ANNEXATION MASTER PLAN

LOCATED IN THE NORTH HALF OF SECTION 10,  
TOWNSHIP 8 NORTH, RANGE 68 WEST, 6TH PRINCIPAL MERIDIAN  
COUNTY OF LARIMER, STATE OF COLORADO

## LEGEND

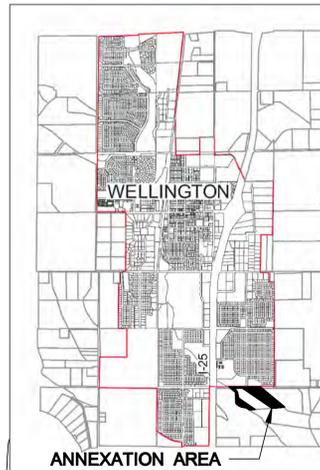
PROPERTY BOUNDARY	---
ANNEXATION BOUNDARY	---
PROPOSED LOT LINES	---
PROPOSED CENTERLINE	---
EXISTING EASEMENT	---
EXISTING WATER LINE	---
EXISTING SEWER LINE	---
PROPOSED WATER LINE	W
PROPOSED SEWER LINE & MH	S
PROPOSED FORCE MAIN	---
EXISTING 2-FT CONTOURS	---

I-25  
EAST FRONTAGE ROAD

WELLVILLE PARK

THE MEADOWS  
OPEN SPACE

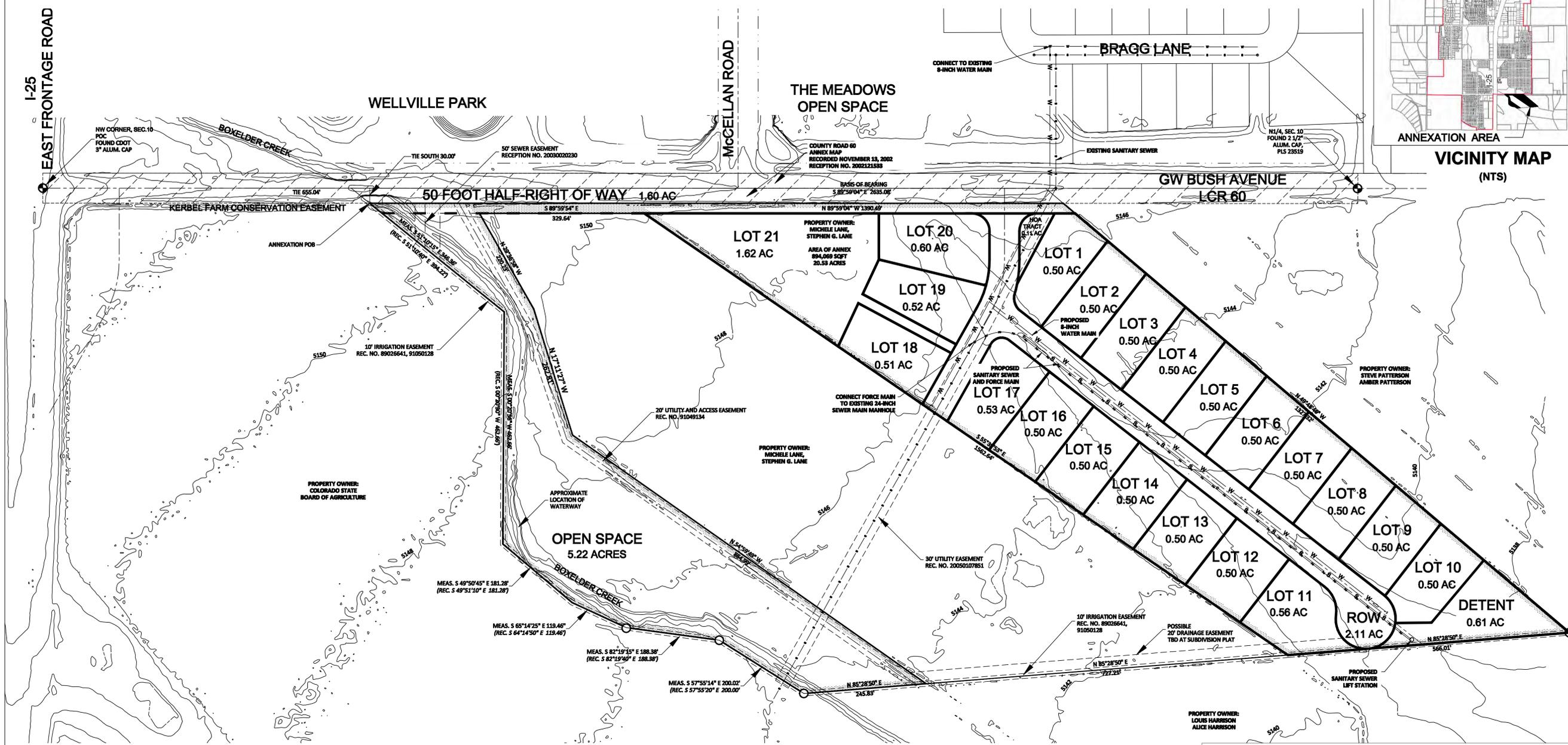
BRAGG LANE



VICINITY MAP  
(NTS)

50 FOOT HALF-RIGHT OF WAY 1.60 AC

GW BUSH AVENUE  
LCR 60

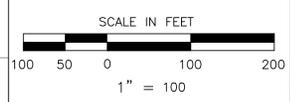


**Les Crawford PE**  
SITE DEVELOPMENT SOLUTIONS  
COLORADO • KANSAS • MONTANA • NEBRASKA  
NORTH DAKOTA • OKLAHOMA • UTAH • WYOMING  
242 LINDEN ST FORT COLLINS CO Les@LesCrawfordPE.com (970) 773-0610

Issue:

## COUNTRY LANE FARMS

4237 EAST LARIMER COUNTY ROAD 60  
WELLINGTON, COLORADO



SHEET TITLE

**PROPERTY OWNERS**  
Steve and Michele Lane  
4349 East County Road 60  
Wellington, CO 80547

**APPLICANT/DEVELOPER**  
Michele Lane,  
Managing Member  
Country Lane Developers LLC  
4349 East County Road 60  
Wellington, CO 80547

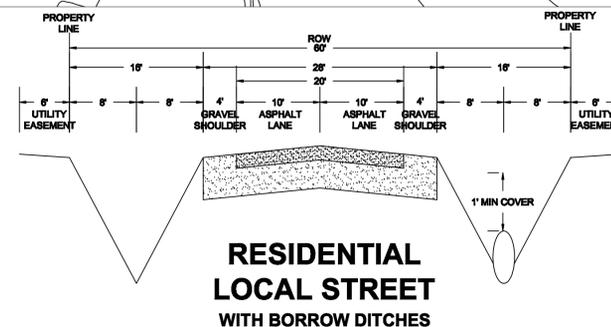
**GEOTECHNICAL ENGINEER**  
Soilogic  
3050 67th Avenue, Suite 200  
Greeley, CO 80634

**ENVIRONMENTAL ENGINEER**  
Wildland Consultants, Inc  
1001 Jefferson Drive  
Berthoud, CO 80513

**CIVIL ENGINEER**  
Les Crawford PE  
242 Linden St.  
Fort Collins, CO 80524

**SURVEYOR**  
William H. Smith & Assoc, Inc  
508 West 66th St  
Loveland, CO 80538

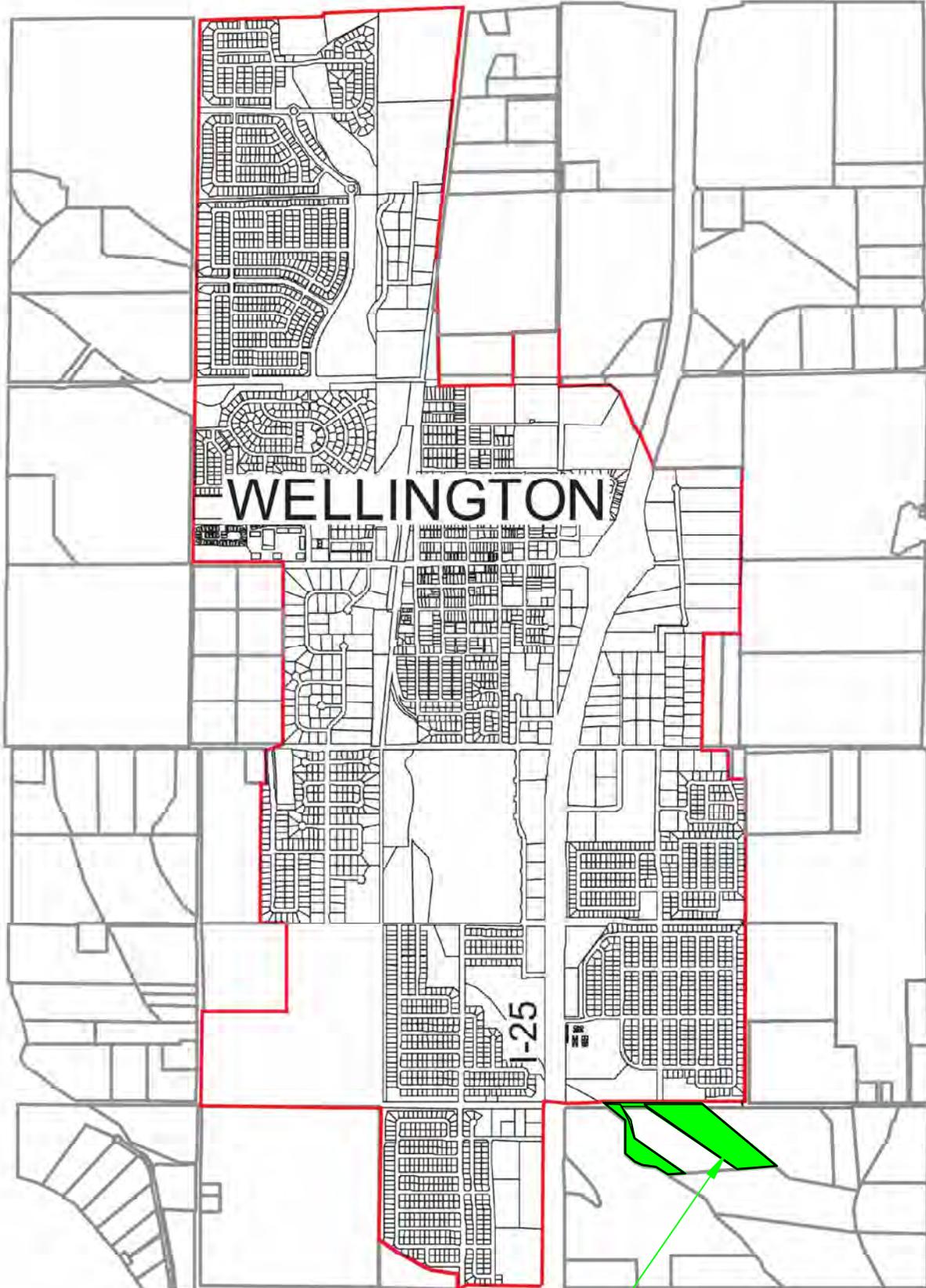
**FLOODPLAIN ENGINEER**  
Anderson  
Consulting Engineers  
375 East Horsetooth Road,  
Bldg 5, Ste. 100  
Fort Collins, Colorado 80525



## ANNEXATION MASTER PLAN

# VICINITY MAP

(1"=2,000')



**COUNTRY LANE FARMS  
ANNEXATION AREA**

**TOWN OF WELLINGTON  
COUNTY OF LARIMER, COLORADO**

**ANNEXATION IMPACT REPORT AND  
STATEMENT**

**INCLUDING THE**

**MASTER PLAN**

**FOR**

**COUNTRY LANE FARMS**

**AUGUST 4, 2016**

*IN ACCORDANCE WITH SECTION 31-12-108.5 OF THE COLORADO REVISED STATUTES, THE TOWN OF WELLINGTON IS SUBMITTING THE FOLLOWING ANNEXATION IMPACT REPORT TO FULFILL ALL SUCH REQUIRED ACTION FOR THE ABOVE NAMED ANNEXATION. THIS IMPACT REPORT SPECIFICALLY ANALYSES THE ABOVE ANNEXATION AND IDENTIFIES WHAT IMPACT IT WILL HAVE ON THE TOWN OF WELLINGTON AND THE MUNICIPAL SERVICES THAT WILL BE PROVIDED. THIS IMPACT REPORT HAS BEEN COMPLETED AT LEAST TWENTY-FIVE DAYS BEFORE THE DATE OF THE PUBLIC HEARING ESTABLISHED PURSUANT TO SECTION 31-12-108 OF THE COLORADO REVISED STATUTES.*

## **ANNEXATION AND THE TOWN OF WELLINGTON**

State statutes require that any municipality annexing property must provide “urban level services” (i.e. water, wastewater, police, recreation, schools, and other services) to those areas they intend to annex. The Town of Wellington recognizes this responsibility and can successfully provide these services to those areas under consideration by the Town. The Town of Wellington has adopted a Comprehensive Master Plan and the Wellington Municipal Code which describe and require future development within the Town to meet the standards that will provide the same level of services to new areas as is currently provided within the existing town. To accomplish orderly, controlled growth in terms of annexation, Wellington will rely on the Town’s Municipal Code and Comprehensive Master Plan to provide the basic guidelines for development and construction of new areas around the Town.

## **THE COUNTRY LANE FARMS ANNEXATION**

The property included in this annexation to the Town of Wellington is to be known as the Country Lane Farms annexation. This property is contiguous to the Town of Wellington with a total area of approximately 20.53 acres. The property is currently used for agricultural uses and will be annexed into the town under the R-2 Residential Single-Family Medium Density zoning district with a minimum lot size restriction of 1/2 acre.

### **PROPERTY OWNER**

Steve and Michele Lane  
4349 East County Road 60  
Wellington, CO 80547  
970-214-8979  
Slane78004@msn.com

### **CIVIL ENGINEER**

Les Crawford PE  
242 Linden St.  
Fort Collins, CO 80524  
970-773-0610  
Les@LesCrawfordPE.com

### **APPLICANT/DEVELOPER**

Michele Lane, Managing Member  
Country Lane Developers LLC  
4349 East County Road 60  
Wellington, CO 80547  
970-214-8979  
Slane78004@msn.com

### **SURVEYOR**

Todd Whittaker PLS  
William H. Smith & Associates, Inc  
508 West 66<sup>th</sup> St  
Loveland, CO 80538  
970-663-4474  
Twhittaker@whsmithpc.com

### **GEOTECHNICAL ENGINEER**

Wolf Carlowitz, PE  
Soilogic  
3050 67<sup>th</sup> Avenue, Suite 200  
Greeley, CO 80634  
970-535-6144

### **FLOODPLAIN ENGINEER**

Jamis Darrow, PE  
Anderson Consulting Engineers  
375 East Horsetooth Road, Bldg 5, Ste. 100  
Fort Collins, Colorado 80525

### **ENVIRONMENTAL ENGINEER**

Eric Berg  
Wildland Consultants, Inc  
1001 Jefferson Drive  
Berthoud, CO 80513  
970-532-4354  
eberg@wildlandconsultants.com

## **LEGAL DESCRIPTION**

Please see the annexation property description attached as Exhibit A.

## **TOWN BOUNDARY**

The Town's present boundaries are shown as a red line on the Town Boundary Map attached to this report.

## **EXISTING AND PROPOSED INFRASTRUCTURE**

The majority of the town's current infrastructure is located within the existing town limits in the Meadows neighborhood to the north. The Country Lane Farms developer plans to extend all required utilities to the property.

The Town's sanitary sewer main crosses the Applicant's property within a recorded easement. Those lots that are downhill from the Town sewer main will drain to a small duplex lift station that will lift flows back to the Town sewer main. The lift station will be built by the Developer to the Town's requirements. An agreement for O&M of the lift station is TBD.

A more desirable gravity sewer design has proven to be uneconomical as the minimum slope of the sewer main would cause the sewer main to be several feet above ground in the southern end of the development.

Town water service will be extended to the development from the Town's 8-inch looped water main in Bragg Lane by the developer.

The property owner requests that the existing home that remains in the County be afforded water service at the same rate as in-town residences.

The road within the property would be extended and constructed per the Wellington Local Street Section modified to use the Alternative Borrow Ditch. No curb and gutter or sidewalks are proposed. There would be no on-street parking.

## **EXISTING AND PROPOSED ZONING AND LAND USES**

The current zoning is Larimer County O-Open Zone District.

The current land-use is agricultural with one residential dwelling in the proposed annexation area.

The proposed zoning is R-2 Residential Single-Family Medium Density with a minimum lot size requirement of 1/2 acre and maximum density of two dwelling units per acre.

The proposed Land Uses include detached single-family residential homes of various sizes and open space. A total of 21 new single-family units are proposed along with the removal of the existing home on 14.66 acres for a maximum gross density of 1.5 units per acre. Also proposed is approximately 5.22 acres of land to be used for open space and 0.64 acres of land to be dedicated as right-of-way for Larimer County Road 60. (0.96 acres of LCR 60 was previously annexed in 2002). A copy of the master plan is attached to this impact report.

**SITE DATA SUMMARY**

	<u>Existing</u>	<u>Proposed</u>
Zoning	O-Open-Larimer County	R-2 Residential Medium Density (With 1/2 acre min lot size restriction)
Acreage	20.53 acres	20.53 acres
Land-use	agricultural	single-family residential/open space

**PRE-ANNEXATION AGREEMENTS**

There are no pre-annexation agreements between the owners, developers and/or the Town.

**SERVICE PROVIDERS**

	<u>Existing</u>	<u>Proposed</u>
Fire:	Wellington Fire Protection	Wellington Fire Protection
Police:	Larimer County Sheriff	Larimer County Sheriff (via Wellington contract)
Gas:	none	Source Gas
Electric;	Xcel Energy of Colorado	Xcel Energy of Colorado
School:	Poudre R-1	Poudre R-1
Library:	N/A	Wellington Library
Waste water:	septic	Town of Wellington
Water:	Town of Wellington	Town of Wellington

**FINANCING OF MUNICIPAL SERVICES EXPANSION**

The Town of Wellington requires that the developer bear the cost of any expansion of the towns utilities and roadways. The developer may enter into cost-sharing agreement with the Town that allows the developer to be reimbursed for any improvements that benefit other properties as these properties develop and connect to these improvements.

The developer will finance any required improvements through private funds and a construction loan secured by the property.

**NATURAL AND MAN-MADE SITE FEATURES**

The proposed annexation area is 20.53 acres in size and is located 0.5 miles east of the I-25 East Frontage Road on the south side of G. W. Bush Avenue (Larimer County Road 60). Or more particularly located within Section 10, Township 8 North, Range 68 West of the 6<sup>th</sup> Principal Meridian in Larimer County, Colorado.

Abutting the property to the north of G.W. Bush Avenue is the Meadows Subdivision (zoned R2 - Residential) within the Town of Wellington; To the east and south is undeveloped agricultural land

(zoned O – Open) in Larimer County; and to the west is undeveloped agricultural land owned by Colorado State Board of Agriculture (CSU) separated from the property by Boxelder Creek.

The annexation area is currently used for agricultural uses and one existing home (to be removed by the future subdivision).

**PROPOSED LAND USE SUMMARY**

<u>Land Use</u>	<u>Acreage</u>	<u>Total Dwelling Units</u>	<u>Gross Density</u>
Single Family Residential	11.83	-	-
Right of Way (local streets)	2.11	-	-
Open Space (for HOA use)	<u>0.72</u>	-	-
SUB TOTAL	14.66	21	1.5 du/acre
Open Space (Boxelder Creek)	5.22	-	-
Right of Way (GW Bush)	<u>0.64</u>	-	-
Total ANNEXATION AREA	21.43		

Note: 0.96 acres of LCR 60, annexed in 2002 is NOT included in this Annexation Summary but will be dedicated in the future subdivision. (Total Future Subdivision Plat will be 22.39 acres)

**PUBLIC USE DEDICATION**

The Town’s Municipal Code requires the proposed development dedicate 20% of the total platted land area for use as parks and open space. 20% of 22.39 acres to be platted is approximately 4.48 acres. The developer is proposing dedication of 5.22 acres surrounding Boxelder Creek as open space to be dedicated to the Town of Wellington and 0.72 acres of open space to be owned and maintained by the HOA. Details will be determined at the time of platting.

**Vehicular, Bike and Pedestrian Circulation**

Access to the site shall be from GW Bush Avenue near the north east corner of the project. This is where the existing Town sanitary sewer enters the project and the primary entrance road is centered on the Town’s sewer main. Exact alignments of the internal roads will be determined at the time of platting. Because of the small number of homes and the rural large lot restriction proposed, the developer is proposing the use of the Alternative Borrow Ditches to the Wellington Local Street section with two 10-foot asphalt lanes and a 4-foot gravel shoulder on each side. Storm drainage ditches on each side of the roadway would convey storm flows to the southern boundary. No curb & gutter or sidewalks are proposed. All roadways will be dedicated to the Town of Wellington. Bikes and pedestrians shall use the paved roadways and gravel shoulders for circulation and access.

Because the shape of the property being annexed, there are no options for looping the internal road. The length of the road to the cul-de-sac will require additional details to be worked out with the Town Fire Marshal to provide satisfactory turn around locations for emergency equipment.

## **FEMA 100-YEAR FLOODPLAIN**

Anderson Consulting Engineers is currently updating the FEMA RISK Maps for Boxelder Creek. The mapping for the entire drainage basin will not be published in time for use by this application. Therefore, the Applicant has engaged Anderson Consulting to process a separate LOMR (Letter Of Map Revision) through FEMA to reflect current floodplain conditions on the property. That application shows the floodplain currently remains within 100 yards of the Boxelder Creek channel as it crosses the western portion of the property. The remainder of the property including the areas proposed for future subdivision are not impacted by the 100-year flood plain. The LOMR processing timeline is expected to match that for platting Country Lane Farms through the Town.

## **DEVELOPMENT PHASING AND SCHEDULE**

Because of its small size, all of the infrastructure will likely be constructed in a single phase in 2017. Home construction will of course be market driven but is likely less than 3 years. Additional details will be determined at the time of platting.

## **FISCAL IMPACT**

Please see the *Fiscal Impact Analysis* submitted with this annexation application.

## **WELLINGTON SERVICE AND OTHER UTILITY PROVIDERS**

Fire:	Wellington Fire Protection
Police:	Larimer County Sheriff (via Wellington contract)
Gas:	Source Gas
Electric:	Xcel Energy of Colorado
School:	Poudre School District R-1
Library:	Wellington Library
Waste water:	Town of Wellington
Water:	Town of Wellington
Recreation:	Wellington Sports Authority
Telephone:	Century Link
Cable TV:	US Cable Service/Baja
Trash:	Private Companies
Street Maintenance:	Town of Wellington
Storm Drainage:	Town of Wellington

## **EXISTING DISTRICTS**

Fire:	Wellington Fire Protection District
County:	Larimer County Pest Control District
Health:	Health District of Northern Larimer County
Schools:	Poudre School District R-1
Library:	Poudre River Public Library District
Water:	Northern Colorado Water Conservation Association
Storm Drainage:	Boxelder Storm water

## MINERAL RIGHTS OWNERS, LESSEES & KNOWN EASEMENTS; DITCH COMPANIES

Source: Title Commitment dated June 27, 2016 (with updates) by Fidelity National Title Company, 3003 East Harmony Road, Suite 100, Fort Collins, CO 80528

### Mineral Rights Owners:

Undivided 1/2 interest in all oil, gas and other mineral rights reserved in the instrument set forth below, and any and all assignments thereof or interests therein:

Reserved by: Earl C. Kerbel and Mary Kerbel  
6500 NE Frontage Road  
Wellington, CO 80549

Recording Date: May 5, 1987

Recording No.: [Reception No. 87025989](#)

### Mineral Rights Leaseholders:

An oil and gas lease for the 5-year term therein provided with certain covenants, conditions and provisions, together with easements, if any, as set forth therein, and any and all assignments thereof or interests therein.

Lessor: James C Karo Associates  
1750 Lafayette Street  
Denver, CO 80218

Recording Date: May 20, 2010

Recording No: [Reception No. 20100028281](#)

### Known Easements:

(Non-easement Items 1-7 are not included in order to maintain the numbering sequence within the Title Commitment)

#### 8. Reservations contained in the Patent (NE ¼)

From: The United States of America

Recording Date: April 17, 1900

Recording No: [Book 113 at Page 136](#)

Which among other things recites as follows:

Subject to any vested and accrued water rights for mining, agricultural, manufacturing or other purposes and rights to ditches and reservoirs used in connection with such water rights, as may be recognized and acknowledged by the local customs, laws and decisions of the courts; and also subject to the right of the proprietor of a vein or lode to extract and remove his ore therefrom should the same be found to penetrate or intersect the premises hereby granted, as provided by law; and the reservation from the lands hereby granted of a right of way thereon for ditches or canals constructed by the authority of the United States.

#### 9. Reservations contained in the Patent (NW ¼)

From: The United States of America

Recording Date: September 13, 1904

Recording No: [Book 133 at Page 241](#)

Which among other things recites as follows:

Subject to any vested and accrued water rights for mining, agricultural, manufacturing or other purposes and rights to ditches and reservoirs used in connection with such water rights, as may be recognized and acknowledged by the local customs, laws and decisions of the courts; and

also subject to the right of the proprietor of a vein or lode to extract and remove his ore therefrom should the same be found to penetrate or intersect the premises hereby granted, as provided by law; and the reservation from the lands hereby granted of a right of way thereon for ditches or canals constructed by the authority of the United States.

10. Undivided 1/2 interest in all oil, gas and other mineral rights reserved in the instrument set forth below, and any and all assignments thereof or interests therein:

Reserved by: Earl C. Kerbel and Mary Kerbel

Recording Date: May 5, 1987

Recording No.: [Reception No. 87025989](#)

11. An easement for ditch, pipeline, other structures for the conveyance or transportation of water and incidental purposes granted by instrument as set forth below:

Recording Date: June 15, 1989

Recording No.: [Reception No. 89026641](#)

a. Amended by instrument recorded July 2, 1990 at [Reception No. 90028442](#).

12. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:

Granted to: property owners

Purpose: road and utility easement

Recording Date: October 7, 1991

Recording No.: [Reception No. 91049134](#)

13. Reservation of irrigation ditches and easements appurtenant to adjacent property as reserved in Deed as set forth below:

Recording Date: October 11, 1991

Recording No.: [Reception No. 91050128](#)

14. Owners Request to Reclassify Improvements recorded December 18, 1992 at [Reception No. 92081749](#).

15. Terms, conditions, provisions, agreements and obligations contained in the Findings and Resolution Approving the Appeal of Nyberg Minor Residential Development as set forth below:

Recording Date: December 30, 1994

Recording No.: [Reception No. 94102173](#)

16. Terms, conditions, provisions, agreements and obligations contained in the Findings and Resolution Denying the Plat of Nyberg Minor Residential Development as set forth below:

Recording Date: April 28, 1995

Recording No.: [Reception No. 95023977](#)

17. Terms, conditions, provisions, agreements and obligations contained in the Larimer County Extended Family Dwelling Permit as set forth below:

Recording Date: March 2, 2000

Recording No.: [Reception No. 2000013851](#)

- a) Extended Family Dwelling Permits recorded January 12, 2004 at [Reception No. 20040003047](#) and recorded May 24, 2007 at [Reception No. 20070039005](#) and recorded March 26, 2010 at [Reception No. 20100016547](#) and recorded May 28, 2013 at [Reception No. 20130039733](#).

- 18. The effect, if any, of County Road 60 Annexation Map as set forth below:  
 Recording Date: November 13, 2002  
 Recording No.: [Reception No. 2002121533](#)
  
- 19. Terms, conditions, provisions, agreements and obligations contained in the Deed of Easement to the Town of Wellington, Colorado as set forth below:  
 Recording Date: February 19, 2003  
 Recording No.: [Reception No. 20030020320](#)
  
- 20. Terms, conditions, provisions, agreements and obligations contained in the Accessory Living Area Agreement as set forth below:  
 Recording Date: October 17, 2005  
 Recording No.: [Reception No. 20050088598](#)
  
- 21. Thirty foot wide utility easement as described in Addendum to Memorandum of Agreement for Public Improvements for "The Meadows" and Development Loan Agreement as set forth below:  
 Recording Date: December 19, 2005  
 Recording No.: [Reception No. 20050107851](#)
  
- 22. An oil and gas lease for the term therein provided with certain covenants, conditions and provisions, together with easements, if any, as set forth therein, and any and all assignments thereof or interests therein.  
 Recording Date: May 20, 2010  
 Recording No.: [Reception No. 20100028281](#)
  
- 23. Right of way for Boxelder Creek and County Road 60 as is currently established and used.

Ditch Company:  
 North Poudre Irrigation Company  
 PO Box 100  
 3729 Cleveland Ave  
 Wellington, CO 80546  
 970-568-3612

**ANTICIPATED SCHOOL IMPACTS AND COSTS TO SCHOOLS**

Using the Poudre School District R-1 student generation rates and 21 residential units:

Elementary School	0.35 students/DU	7 students
Junior High School	0.10 students/DU	2 students
High School	0.09 students/DU	2 students
<u>Total Projected Students</u>		<u>11 students</u>

The developer anticipates the District will request the development pay the current payment in lieu of dedication to be paid at the time of issuance of building permits for the homes. At the current rate of \$1,710 per home this would total \$35,910 in fees for the District.

The development will also generate additional tax revenues for the school district that would help offset any required capital construction costs for the district.

### **COMMUNITY NEED FOR PROPOSED ANNEXATION AND ZONING**

The community Vision Statement contained in the Town of Wellington's Comprehensive Plan states:

*"The citizens of Wellington choose to deal with the issue of growth proactively in order to maintain the quality of life in the community. Over the past fifteen years, the Town has witnessed a significant amount of residential growth. Wellington residents want to continue to investigate the development of innovative land uses that provide a sound tax base, preserve the quality of life, and balance residential and commercial development. Citizens want to ensure that new development does not overburden existing infrastructure and services and does not detract from the community's existing character. The valued aspects of the Town's character include: friendly and accessible downtown, seeing familiar faces around town, a safe and relaxed environment, and diverse community programs and activities."*

By following the Town's Vision Statement and the Town's Principles and Policies outlined in the Comprehensive Plan, the proposed development ensures the logical extension of the Town boundaries in a fiscally sound manner providing predictability in the rate, location and character of the growth within the Town's Growth Management Area while not creating a fiscal burden on the Town.

**EXHIBIT 'A'**

**PROPERTY LEGAL DESCRIPTION**

**COUNTRY LANE FARMS ANNEXATION, ZONING & MASTER PLAN**

**TOWN OF WELLINGTON, COLORADO**

A PARCEL OF LAND SITUATE IN SECTION 10, TOWNSHIP 8 NORTH, RANGE 68 WEST, OF THE 6TH PRINCIPAL MERIDIAN, LARIMER COUNTY, COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 10, THENCE SOUTH 89°59'04" EAST ALONG THE NORTH LINE OF SAID SECTION 10 A DISTANCE OF 655.04 FEET AND SOUTH 30.00 FEET TO THE POINT OF BEGINNING, SAID POINT BEING ON THE SOUTH RIGHT OF WAY LINE OF COUNTY ROAD 60;  
THENCE, SOUTH 51°10'15" EAST A DISTANCE OF 346.36 FEET;  
THENCE, SOUTH 00°20'56" WEST A DISTANCE OF 462.66 FEET;  
THENCE, SOUTH 49°50'45" EAST A DISTANCE OF 181.28 FEET;  
THENCE, SOUTH 65°14'25" EAST A DISTANCE OF 119.46 FEET TO AN ILLEGIBLE YELLOW PLASTIC CAP ON #5 REBAR;  
THENCE, SOUTH 82°19'15" EAST A DISTANCE OF 188.39 FEET TO AN ILLEGIBLE YELLOW PLASTIC CAP ON #5 REBAR;  
THENCE, SOUTH 57°55'14" EAST A DISTANCE OF 200.02 FEET TO AN ILLEGIBLE YELLOW PLASTIC CAP ON #5 REBAR;  
THENCE, NORTH 85°28'50" EAST A DISTANCE OF 245.83 FEET;  
THENCE, NORTH 54°59'49" WEST A DISTANCE OF 864.99 FEET;  
THENCE, NORTH 17°11'27" WEST A DISTANCE OF 262.81 FEET;  
THENCE, NORTH 29°36'58" WEST A DISTANCE OF 220.23 FEET;  
THENCE, SOUTH 89°59'54" EAST A DISTANCE OF 329.64 FEET;  
THENCE, SOUTH 55°39'53" EAST A DISTANCE OF 1562.64 FEET;  
THENCE, NORTH 85°28'50" EAST A DISTANCE OF 566.01 FEET TO AN ILLEGIBLE YELLOW PLASTIC CAP ON #5 REBAR;  
THENCE, NORTH 49°48'46" WEST A DISTANCE OF 1327.32 FEET TO A POINT ON THE SAID SOUTH RIGHT OF WAY LINE OF COUNTY ROAD 60;  
THENCE NORTH 89°59'04" WEST ALONG SAID SOUTH RIGHT OF WAY LINE A DISTANCE OF 1390.49 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINING 894,069 SQUARE FEET OR 20.53 ACRES PLUS OR MINUS.

**TOWN OF WELLINGTON BOUNDARY MAP**

**TOWN OF WELLINGTON  
COUNTY OF LARIMER, COLORADO**

# **FISCAL IMPACT REPORT**

**FOR**

**COUNTRY LANE FARMS**

**AUGUST 4, 2016**

**APPLICANT/DEVELOPER**  
Michele Lane, Managing Member  
**Country Lane Developers LLC**  
4349 East County Road 60  
Wellington, CO 80547  
970-214-8979  
Slane78004@msn.com

**Development Name: Country Lane Farms Subdivision**

**1. REVENUES**

**A. RECURRING REVENUES**

1. Property Taxes:

Market Value of all homes (21 homes valued at \$300,000 each):	\$6,300,000
Multiplied by:	0.0915
<b>Total Assessed Valuation:</b>	<b>\$ 576,450</b>
Multiplied by Town mill levy of:	<u>0.018834</u>
<b>Total Property Tax Revenue:</b>	<b>\$10,857</b>

2. Sales Taxes:

Projected population (2.5 times 21 DU):	53
Multiplied by per capita collection:	<u>\$42.14</u>
<b>Total Annual Residential Sales Tax Revenue:</b>	<b>\$2,233</b>

3. Water Revenue:

Projected population (2.5 times 21 DU):	53
Multiplied by per capita collection	<u>\$159.90</u>
<b>Total Annual Residential Water Revenue:</b>	<b>\$8,475</b>

4. Sewer Revenue:

Projected population (2.5 times 21 DU):	53
Multiplied by per capita collection	<u>\$76.44</u>
<b>Total Annual Residential Sewer Revenue:</b>	<b>\$4,051</b>

5. Other Revenue:

Projected population (2.5 times 21 DU):	53
Multiplied by per capita collection	<u>\$151.21</u>
<b>Total Annual Other Revenue:</b>	<b>\$8,014</b>

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<b>TOTAL RECURRING REVENUE:</b>	<b>\$33,630</b>
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**B. ONE TIME REVENUES**

1. Building Permits:	
Total single family units:	21
Multiplied by	<u>\$1,765</u>
<b>Total Residential Building Permits:</b>	<b>\$37,065</b>
2. Use Taxes:	
Market Value of Structures:	\$6,300,000
Multiplied by	50%
Multiplied by	<u>\$0.03</u>
<b>Total Use Taxes:</b>	<b>\$94,500</b>
3. Uniform Water Plant Investment Fees:	
Total single family units:	21
Multiplied by	<u>\$15,350</u>
<b>Total Water Plant Investment Fees:</b>	<b>\$322,350</b>
4. Sewer Plant Investment Fees:	
Total single family units:	21
Multiplied by	<u>\$7,500</u>
<b>Total Sewer Plant Investment Fees:</b>	<b>\$157,500</b>
5. Park Investment Fees:	
Total single family units:	21
Multiplied by	<u>\$1,000</u>
<b>Total Park Investment Fees:</b>	<b>\$21,000</b>
6. Library Investment Fees:	
Total single family units:	21
Multiplied by	<u>\$250</u>
<b>Total Library Investment Fees:</b>	<b>\$5,250</b>
7. Road Impact Fees:	
Total single family units:	21
Multiplied by	<u>\$1,200</u>
<b>Total Road Impact Fees:</b>	<b>\$25,200</b>
8. Trail Impact Fees:	
Total single family units:	21
Multiplied by	<u>\$450</u>
<b>Total Trail Impact Fees:</b>	<b>\$9,450</b>
9. Storm Drainage Fees:	
Total single family units:	21
Multiplied by	<u>\$600</u>
<b>Total Storm Drainage Fees:</b>	<b>\$12,600</b>
<hr/>	
<b>TOTAL ONE TIME REVENUE:</b>	<b>\$684,915</b>

## 2. EXPENDITURES

### A. RECURRING COSTS

1. Street/Drainage Maintenance:	
Projected population	53
Multiplied by per capita cost:	<u>\$106.99</u>
<b>Total Street Drainage Maintenance Costs:</b>	<b>\$5,670</b>
2. Police Protection:	
Projected population	53
Multiplied by per capita cost:	<u>\$45.48</u>
<b>Total Police Protection Costs:</b>	<b>\$2,410</b>
3. General Government:	
Projected population	53
Multiplied by per capita cost:	<u>\$91.47</u>
<b>Total General Government Costs:</b>	<b>\$4,848</b>
4. Parks and Recreation:	
Projected population	53
Multiplied by per capita cost:	<u>\$30.83</u>
<b>Total Parks and Recreation Costs:</b>	<b>\$1,634</b>
5. Library:	
Projected population	53
Multiplied by per capita cost:	<u>\$24.87</u>
<b>Total Library Costs:</b>	<b>\$1,318</b>
6. Public Works:	
Projected population	53
Multiplied by per capita cost:	<u>\$13.75</u>
<b>Total Public Works Costs:</b>	<b>\$729</b>
7. Cemetery Expenses:	
Projected population	53
Multiplied by per capita cost:	<u>\$0.04</u>
<b>Total Cemetery Costs:</b>	<b>\$2</b>
8. Water Treatment and Delivery:	
Projected population	53
Multiplied by per capita cost:	<u>\$142.41</u>
<b>Total Water Treatment and Delivery Costs:</b>	<b>\$7,548</b>
9. Sewer Collection and Treatment:	
Projected population	53
Multiplied by per capita cost:	<u>\$52.14</u>
<b>Total Sewer Collection and Treatment Costs:</b>	<b>\$2,763</b>

10. Public Lighting Fixture:	
Estimated number of fixtures:	0
Multiplied by annual average per fixture cost:	<u>\$155.67</u>
<b>Total Public Lighting Fixture Costs:</b>	<b>\$0</b>
<hr/>	
<b>TOTAL RECURRING COSTS:</b>	<b>\$26,922</b>

**B. ONE TIME COSTS**

1. Parks and Recreation Facilities:	
Projected population:	53
Multiplied by facilities per capita	0.0001
Multiplied by square feet	5,000
Multiplied by average cost per square foot	<u>\$100</u>
<b>Total Parks &amp; Recreation Facilities Costs:</b>	<b>\$2,650</b>
2. Water Plant:	
Total single family units:	21
Multiplied by	<u>\$3,200</u>
<b>Total Water Plant Costs:</b>	<b>\$67,200</b>
3. Sewer Plant:	
Total single family units:	21
Multiplied by	<u>\$5,200</u>
<b>Total Sewer Plant Costs:</b>	<b>\$109,200</b>
<hr/>	
<b>TOTAL ONE TIME COSTS:</b>	<b>\$179,050</b>

**SUMMARY**

<b>TOTAL RECURRING REVENUE:</b>	<b>\$33,630</b>
<b>TOTAL RECURRING COSTS:</b>	<b><u>\$26,922</u></b>
<b>NET RECURRING:</b>	<b>\$6,708</b>
<b>TOTAL ONE TIME REVENUE:</b>	<b>\$684,915</b>
<b>TOTAL ONE TIME COSTS:</b>	<b><u>\$179,050</u></b>
<b>NET ONE TIME:</b>	<b>\$505,865</b>

# **Northern Colorado Water District Letter**

**FOR**

**COUNTRY LANE FARMS**

**TOWN OF WELLINGTON  
COUNTY OF LARIMER, COLORADO**

**AUGUST 4, 2016**

# **MINERAL RIGHTS**

**FOR**

# **COUNTRY LANE FARMS**

**TOWN OF WELLINGTON  
COUNTY OF LARIMER, COLORADO**

**AUGUST 4, 2016**

JCK Rev 5-10  
Producers 88 Paid-Up

## OIL AND GAS LEASE

THIS AGREEMENT, made and entered into this 14th day of May, 20 10, by and between

Earl C. Kerbel and Mary E. Kerbel, Husband and Wife  
6500 NE Frontage Road  
Wellington, Colorado 80549

hereinafter called Lessor (whether one or more) and

✓ James C Karo Associates  
1750 Lafayette Street  
Denver, Colorado 80218

hereinafter called Lessee:

WITNESSETH: That the Lessor, for and in consideration of \$ 10.00 and more (Ten and More Dollars) cash in hand paid, receipt of which is hereby acknowledged, and of the covenants and agreements hereinafter contained on the part of the Lessee to be paid, kept and performed, has granted, demised, leased and let and by these presents does grant, demise, lease and let exclusively unto said lessee, with the exclusive right of mining, exploring by geophysical and other methods and operating for and producing therefrom oil and all gas of whatsoever nature or kind, and laying pipe lines, telephone and telegraph lines, housing and boarding employees, building tanks, power stations, gasoline plants, ponds, roadways, and structures therein to produce, save, market and take care of said products and the exclusive surface and subsurface rights and privileges related in any manner to any and all such operations and any and all other rights and privileges necessary, incident to, or convenient for the economical operation alone or conjointly with neighboring land for such purposes, all that certain tract or tracts of land situated in the County of Larimer, State of Colorado described as follows, to-wit:

Township 8 North, Range 68 West, 6th P. M.  
Section 10: N/2

and containing 320.00 acres, more or less.

Five (5) years

1. It is agreed that this lease shall remain in force for a term of ~~ten~~ years from this date and as long thereafter as oil or gas of whatsoever nature or kind is produced from said leased premises or on acreage pooled therewith, or drilling operations are continued as hereinafter provided. If, at the expiration of the primary term of this lease, oil or gas is not being produced on the leased premises or on acreage pooled therewith but Lessee is then engaged in drilling or re-working operations thereon, then this lease shall continue in force so long as operations are being continuously prosecuted on the leased premises or on acreage pooled therewith; and operations shall be considered to be continuously prosecuted if not more than ninety (90) days shall elapse between the completion or abandonment of one well and the beginning of operations for the drilling of a subsequent well. If after discovery of oil or gas on said land or on acreage pooled therewith, the production thereof should cease from any cause after the primary term, this lease shall not terminate if Lessee commences additional drilling or re-working operations within ninety (90) days from date of cessation of production or from date of completion of dry hole. If oil or gas shall be discovered and produced as a result of such operations at or after the expiration of the primary term of this lease, this lease shall continue in force so long as oil or gas is produced from the leased premises or on acreage pooled therewith.

2. This is a PAID-UP LEASE. In consideration of the down cash payment, Lessor agrees that Lessee shall not be obligated, except as otherwise provided herein, to commence or conduct any operations during the primary term. Lessee may at any time or times during or after the primary term surrender this lease as to all or any portion of said land and as to any data or stratum by delivering to Lessor or by filing for record a release or releases, and be relieved of all obligation thereafter accruing as to the acreage surrendered.

3. In consideration of the covenants said Lessee covenants and agrees:  
1st. To deliver to the credit of Lessor, free of cost, in the pipeline to which Lessee may connect wells on said land, the equal one-eighth (1/8) part of all oil produced from the leased premises.

2nd. To pay Lessor one-eighth (1/8) of the gross proceeds each year, payable quarterly, for the gas from each well where gas only is found, while the same is being used off the premises, and one-eighth (1/8) of the manufacture of gasoline a royalty of one-eighth (1/8), payable monthly at the prevailing market rate for gas.  
3rd. To pay Lessor one-eighth (1/8) of the gross proceeds of gas produced from any oil well and used off the premises or in the manufacture of gasoline or any other product a royalty of one-eighth (1/8) of the proceeds, at the mouth of the well, payable monthly at the prevailing market rate.

4. Where oil and/or gas from a well capable of producing oil and/or gas is not sold or used, Lessee may pay or tender as royalty to the royalty owners One Dollar per year per net royalty acre retained hereunder, such payment or tender to be made on or before the anniversary date of this lease next ensuing after the expiration of 90 days from the date such well is shut in and thereafter on or before the anniversary date of this lease during the period such well is shut in. If such payment or tender is made, it will be considered that oil and/or gas is being produced within the meaning of this lease.

5. If said Lessor owns a less interest in the above described land than the entire and undivided fee simple estate therein, then the royalties (including any shut-in gas royalty) herein provided for shall be paid the Lessor only in the proportion which Lessor's interest bears to the whole and undivided fee.

6. Lessee shall have the right to use, free of cost, gas, oil and water produced on said land for Lessee's operation thereon, except water from the wells of the Lessor.

7. No well shall be drilled nearer than 200 feet to the house or barn now on said premises without written consent of Lessor and Lessee shall pay for damages caused by Lessee's operations on said land.

8. Lessee shall have the right at any time to remove all machinery and fixtures placed on said premises, including the right to draw and remove casing and when requested by Lessor, Lessee shall bury Lessee's pipe line below plow depth.

9. The rights of Lessor and Lessee hereunder may be assigned in whole or part. No change in ownership of Lessor's interest (by assignment or otherwise) shall be binding on Lessee until Lessee has been furnished with notice, consisting of certified copies of all recorded instruments or documents and other information necessary to establish a complete change of record title from Lessor, and then only with respect to payments thereafter made. No other kind of notice, whether actual or constructive, shall be binding on Lessee. No present or future division of Lessor's ownership as to different portions or parcels of said land shall operate to enlarge the obligations or diminish the rights of Lessee, and all Lessee's operations may be conducted without regard to any such division. If all or any part of this lease is assigned, no leasehold owner shall be liable for any act or omission of any other leasehold owner.

10. Lessee, at its option, is hereby given the right and power at any time and from time to time as a recurring right, either before or after production, as to all or any part of the land described herein and as to any one or more of the formations hereunder, to pool or unitize the leasehold estate and the mineral estate covered by this lease with other land, lease or leases in the immediate vicinity for the production of oil and gas, or separately for the production of either, when in Lessee's judgment it is necessary or advisable to do so, and irrespective of whether authority similar to this exists with respect to such other land, lease or leases. Likewise, units previously formed to include formations not producing oil or gas, may be reformed to exclude such non-producing formations. The forming or reforming of any unit shall be accomplished by Lessee executing and filing of record a declaration of such unitization or reformation, which declaration shall describe the unit. Any unit may include land upon which a well has theretofore been completed or upon which operations for drilling have theretofore been commenced. Production, drilling or reworking operations on a well shut in for want of a market anywhere on a unit which includes all or a part of this lease shall be treated as if it were production, drilling or reworking operations or a well shut in for want of a market under this lease. In lieu of the royalties elsewhere herein specified, including shut-in gas royalties, Lessor shall receive on production from the unit so pooled royalties only on the portion of such production allocated to this lease; such allocation shall be that proportion of the unit production that the total number of surface acres covered by this lease and included in the unit bears to the total number of surface acres in such unit. In addition to the foregoing, Lessee shall have the right to unitize, pool or combine all or any part of the above described lands as to one or more of the formations thereunder with other lands in the same general area by entering into a cooperative or unit plan of development or operation approved by any governmental authority and, from time to time, with like approval, to modify, change or terminate any such plan or agreement and, in such event, the terms, conditions and provisions of this lease shall be deemed modified to conform to the terms, conditions, and provisions of such approved cooperative or unit plan of development or operation and, particularly, all drilling and development requirements of this lease, express or implied, shall be satisfied by compliance with the drilling and development requirements of such plan or agreement, and this lease shall not terminate or expire during the life of such plan or agreement. In the event that said above described lands or any part thereof, shall hereafter be operated under any such cooperative or unit plan of development or operation whereby the production therefrom is allocated to different portions of the land covered by said plan, the production allocated to any particular tract of land shall, for the purpose of computing the royalties to be paid hereunder to Lessor, be regarded as having been produced from the particular tract of land to which it is allocated and not to any other tract of land; and the royalty payments to be made hereunder to Lessor shall be based upon production only as so allocated. Lessor shall formally express Lessor's consent to any cooperative or unit plan of development or operation adopted by Lessee and approved by any governmental agency by executing the same upon request of Lessee.

11. Lessee may combine or otherwise join all or any part of the land described herein and as to any one or more of the formations hereunder, to any other productive lease or leases contiguous to said land, for the purpose of extending the primary term herein without drilling, until such time as said lands, or any portion thereof, can be committed to a secondary recovery unit or plan of operation. If on or before one year from the primary expiration date hereof Lessee has not committed this lease to such secondary recovery unit or plan of operation, Lessee shall pay or tender to Lessor or to the Lessor's credit in the Bank of Lessor's choice, a payment of One Dollar (\$1.00) per acre which shall operate as a rental and cover

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the privilege of deferring the committal of this lease to said secondary recovery unit or plan of operation for a period of twelve months from said date. Lessee in any case may not defer or otherwise extend this lease by such payment of rentals for more than a period of Five (5) years from the primary expiration date hereof. Any rentals so paid shall be proportionate to the actual interest owned by Lessor. To effectuate this provision, Lessee shall file an affidavit of record referencing this provision and in the event this lease is so committed to said secondary recovery unit or plan of operation, then such rental payments shall cease and this lease shall be perpetuated by the terms of such secondary recovery unit or plan of operation, the same being made in accordance with Paragraph 10 herein.

12. All express or implied covenants of this lease shall be subject to all Federal and State Laws, Executive Orders, Rules or Regulations and this lease shall not be terminated, in whole or in part, nor Lessee held liable in damages, for failure to comply therewith, if compliance is prevented by, or if such failure is the result of, any such Law, Order, Rule or Regulation.

13. Lessor hereby warrants and agrees to defend the title to the lands herein described, and agrees that the Lessee shall have the right at any time to redeem for Lessor, by payment, any mortgages, taxes or other liens on the above described lands, in the event of default of payment by Lessor and be subrogated to the rights of the holder thereof, and the undersigned Lessor's, for themselves and their heirs, successors and assigns, hereby surrender and release all right of dower and homestead in the premises described herein, insofar as said right of dower and homestead may in any way affect the purposes for which this lease is made, as recited herein.

14. Should any one or more of the parties hereinabove named as Lessor fail to execute this lease, it shall nevertheless be binding upon all such parties who do execute it as Lessor. The word "Lessor," as used in this lease, shall mean any one or more or all of the parties who execute this lease as Lessor. In the event Lessor shall acquire any additional interest in and to the lands so described herein while this lease is in force and effect, then such interest shall become a part of this lease, subject to any existing lease on said interest. All the provisions of this lease shall be binding on the heirs, successors and assigns of Lessor and Lessee.

IN WITNESS WHEREOF, this instrument is executed as of the date first above written.

Earl C. Kerbel  
Earl C. Kerbel

Mary E. Kerbel  
Mary E. Kerbel

INDIVIDUAL NOTARY

STATE OF COLORADO )  
 ) ss.  
COUNTY OF LARIMER )

On this 14th day of May, 20 10, before me personally appeared Earl C. Kerbel and Mary E. Kerbel, Husband and Wife, to me known to be the identical persons described in and who executed the within and foregoing instrument of writing, who being by me duly sworn, did say that they duly executed the foregoing instrument as their free and voluntary act and deed for the use and purposes therein set forth.



and seal this 14th day of May, 20 10

X [Signature]  
Notary Public

STATE OF COLORADO )  
 ) ss.  
COUNTY OF LARIMER )

ACKNOWLEDGMENT -- (For use by Corporation)

BEFORE ME, the undersigned, a Notary Public, in and for said County and State, on this \_\_\_ day of \_\_\_\_\_, 20\_\_\_,

before me personally appeared \_\_\_\_\_ to me personally known, who, being by me duly sworn, did say that they are the \_\_\_\_\_, of \_\_\_\_\_ and that said \_\_\_\_\_ acknowledged said instrument to be the free act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year last above written.

My Commissions Expires \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Vertical lines for recording information: No., FROM, TO, Dated, No. Acres, County, Term, This instrument was filed for record on the day of, at o'clock, M., and duly recorded in Volume, Page, of the records of this office, County Clerk, Deputy, When recorded return to.

**AGENDA ITEM SUMMARY SHEET**  
**Town Board Meeting – November 8, 2016**

**ITEM #: 2**

**SUBJECT: Humane Society Contract for 2017**

**RECOMMENDATION: Authorize Mayor to sign 2017 contract with Humane Society**

**SUMMARY:**

The Town uses the Larimer County Humane society for impoundment services and occasional animal enforcement services when Steve Norden is not available and the town requests assistance.

The Proposed 2017 contract has the following increased fees from last years contract for animals not reclaimed by owner:

Daily cost of care fee going up from \$10 to \$15.

Dogs on long term impounds required to have two runs going up from \$20 per day to \$30 per day.



## LARIMER HUMANE SOCIETY

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October 18, 2016

Larry Lorentzen  
Town Administrator/Town Clerk  
PO Box 127  
Wellington, CO 80549

Dear Mr. Lorentzen,

Please find attached the 2017 contract between the Town of Wellington and Larimer Humane Society. With exceptions to the daily cost of care we will continue to provide the requested service at the same cost to the town. We are adjusting our Daily Cost of Care fees to more accurately reflect our cost and bring us closer to industry norm:

- Daily cost of care to be \$15
- Daily cost of animal boarded for long term
  - \$15 cats and small to medium dogs.
  - \$30 for dogs on long term impounds required by State of Colorado Pet Animal Care Facilities Act to have two runs.

The fee increase will only affect the town for domestic animals not reclaimed by the owner. Larimer Humane Society is not seeking changes to the other fees. The fee adjustment will go into effect January 2017.

Please sign and return the agreement at your earliest convenience.

You will also find attached the Annual Report for Fiscal Year 2016 which ended June 30.

Larimer Humane Society is dedicated to compassionate and humane care of animals by promoting successful placement and responsible pet ownership. Our 13 officers and dispatchers in our Animal Protection and Control Department have received certification and advanced training at the state and national level. Last year we responded to over 20,000 calls for service within Larimer County.

If you have any questions please feel free to contact me at 970-530-2954

Sincerely,

Bill Porter  
Director of Animal Protection and Control  
Office Dispatch 226-3647 Ext 7  
Office 530-2954  
E-mail [BPorter@larimerhumane.org](mailto:BPorter@larimerhumane.org)

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6317 Kyle Avenue (shelter)  
5137 S. College Avenue (mail)  
Fort Collins, CO 80525

[www.larimerhumane.org](http://www.larimerhumane.org)  
A Non-profit Organization

Phone: (970) 226-3647  
Fax: (970) 226-2968

## AGREEMENT

Section 1. This Agreement, dated for reference purposes only this 1<sup>st</sup> day of January 2017, is made by and between Town of WELLINGTON, WELLINGTON, Colorado, hereinafter referred to as "the Town" and the Larimer Humane Society, hereinafter referred to as "the Society";

WITNESSETH:

WHEREAS, The Town of WELLINGTON has adopted, by resolution, a policy aimed at providing economical, safe, and humane animal sheltering and humane law enforcement services for residents of the Town and funds have been provided therefore; and

WHEREAS, the Society, a nonprofit corporation, is dedicated to safe and humane treatment of animals and desires to furnish said services;

WHEREAS, the Society operates a State-licensed animal shelter at 6317 Kyle Avenue, Fort Collins, Colorado, and employs trained and qualified persons to transport, shelter and handle animals within its custody; mailing address is 5137 S College Ave, Fort Collins, 80525.

NOW, THEREFORE, the Town of WELLINGTON and the Larimer Humane Society agree to the following:

1. Duration of the Agreement. This Agreement shall have initial term of one year, January 1, 2017 through December 31, 2017, and shall automatically renew for successive 12 month terms, unless terminated by either party 90 days prior to end of term or unless sooner terminated as provided herein. Notice of termination shall be written notice to the other party stating such termination.
2. Scope of Services. The Humane Society shall perform the following duties pursuant to this Agreement:
  - a. Maintain and operate all physical plant facilities and equipment necessary for the efficient, effective operation of an animal shelter in compliance with state laws and ordinances and resolutions of the Town;
  - b. Provide for, or be responsible for, the professional services of a doctor of veterinary medicine licensed to so practice in the state of Colorado and available for 24 hour emergency services;
  - c. Maintain and provide all medical supplies, professional instruments, and equipment necessary for the efficient, effective operation of said animal shelter
  - d. Provide humane and appropriate vehicles equipped with equipment necessary for transport of animals impounded by the town to the animal shelter or designated veterinary clinic.

3. Operation and Management of Shelter. The Society shall:
- a. Conduct the operations of the animal shelter within and upon the above described property;
  - b. Comply with the applicable laws of the State of Colorado, ordinances of the Town, the existing administrative directives of the Town, and such future administrative directives of the Town as may from time to time be agreed to by the Society and the Town Board of Trustees of the said Town, relative to operating and managing the Animal Shelter and vehicles used for transport;
  - c. Maintain the shelter in a clean, sanitary condition as required by the Pet Animal Care and Facilities Act;
  - d. Accept from the Town for impoundment in the animal shelter, dogs, cats, and other companion animals similar in size to dogs, under the same terms and conditions as herein provided for the impoundment of dogs;
  - e. Do each and every other professional act deemed necessary or appropriate to the end that the animal shelter shall be operated in an efficient, effective, and economical manner;
  - f. Not release or otherwise dispose of any dog or other animal placed by the Town with the Society under the terms of this agreement unless and until all impoundment periods prescribed by the Town and the State of Colorado Pet Animal Care Facilities Act have been satisfied or unless euthanasia prior to that time is deemed necessary or appropriate by the veterinarian or designated shelter personnel advising the Society.
  - g. Keep and maintain all animals covered by this agreement impounded to it by the Town under the provisions of this agreement for at least the time required by the State of Colorado Pet Animal Care Facilities Act. In the event any animal is held for the purpose of observation for the presence of rabies, the animal shall be held for such times as directed by the Town Chief of Police or Health Department, or other designated individual which time shall not be less than ten (10) days or such greater times as may be provided in the governing Town regulation or ordinance during which times, the daily board fee will be collected from the owner of the animal, or in the case of an unowned animal, will be paid by the Town.
  - h. Not release an animal to its owner unless all requirements of the Town's regulation or ordinances, including payment of impoundment fees have been complied with unless the Society, in its sole discretion, waives said fees. The Society will report any fees waived and will not charge the Town for the impoundment/board of these animals.
  - i. Submit a report on a quarterly basis with annual summary to the Town listing the

following information in regard to the previous quarter:

1. Total number of stray animals admitted from the Town. If the animal is brought to the Society by a citizen, the Society will make best efforts to confirm that the animal was found at an address in the Town.
  2. Total amount due based on fees described in Section 6 of this Agreement.
  3. Total number of impounded animals returned to their owners.
  4. Total number of impounded animals not reclaimed by their owners.
  5. Total fees due by the Town for animals not reclaimed by their owners based on fees described in Section 6 of this agreement.
  6. Total fees due by the Town for unowned stray animals held under rabies quarantine based on fees described in Section 8 of this agreement.
4. Transport of Animals. With regard to assisting the Town and transporting animals pursuant to this agreement, the Society shall:
- a. Respond to calls which originate from the Town, between the hours of 8:00 a.m. and 8:00 p.m. Monday through Sunday, and on an emergency basis as needed.
  - b. The Society shall only respond to requests for field service from the Town's Police, Larimer County Sherriff dispatch or the Town Hall. Society will instruct Town citizen's requesting service to contact one of entities.
  - c. That transportation of the animals must take place within a reasonable time from the time the animal is taken into custody by the Town
  - d. Ensure that injured or ill stray animals receive veterinary care in accordance with the State of Colorado Pet Animal Care Facilities Act.
  - e. To immediately notify the Humane Society or to immediately transport an animal to a licensed veterinarian for treatment if the animal is suffering or requires immediate veterinary care. Maintain records of all calls responded to, and shall, at the end of each quarter, submit the following information:
    1. Case number of each call responded to.
    2. Total number of calls during normal hours of coverage.
    3. Total number of calls on an emergency basis.
    4. Total amount due based on fees described in Section 8 of this Agreement.
  - f.
5. Transport of Animals. With regard to assisting the Society and transporting animals pursuant to this agreement, the Town shall:
- a. Provide humane treatment, adequate food, access to water and sanitary conditions for animals picked up by the Town until they can be transported to the shelter.
  - b. That transportation of the animals must take place within a reasonable time from the time the animal is taken into custody by the Town.
  - c. To immediately notify the Humane Society or to immediately transport an animal to a licensed veterinarian for treatment if the animal is suffering or requires immediate veterinary care.

6. Enforcement. With regard to assisting the town with enforcement of animal regulations pursuant to this agreement, the Society shall:
  - a. Provide enforcement of either state or local animal regulations only at the Town's request. The Society shall only respond to requests for field service from the Town's Police, Larimer County Sherriff dispatch or the Town Hall. Society will instruct Town citizen's requesting service to contact one of entities.
  - b. Conduct the investigation and enforcement action in a timely manner.
  - c. Provide the Town a record of the investigation in a timely manner.

7. Enforcement. With regard to assisting the town with enforcement of animal regulations pursuant to this agreement, the Town shall:
  - a. Provide Society with yearly training of Town animal ordinances and swear-in society officers.
  - b. Provide Society with appropriate paperwork to enforce Town animal ordinances.

8. Indemnity. Notwithstanding anything else herein, the Society shall protect, defend, indemnify, and hold harmless the Town, the departments and agencies thereof, its officers, elected and appointed, and its employees, servants, and agents from any and every action, cause of action, claim or demand of any person, natural or corporate who is not a subscribing party to this Agreement resulting from or arising out of any negligent act or omission of the Society, its officers, employees or agents, relating to the performance of any of the obligations of the Society under this Agreement. The Society shall not however, be liable for the acts, claims, or demands which may arise from the negligent acts of the Town, its officers, elected or appointed, and the departments thereof, nor for acts, claims or demands based upon the operation of the animal shelter by the Society or the transport of animals to the Shelter in compliance with instructions or orders given to the Society by authorized agents or elected or appointed officers of the Town, and the Town shall indemnify and hold the Society harmless therefrom to the fullest extent permitted by law.

9. Insurance. The Society shall carry liability insurance sufficient to insure against acts of omission of the Society, its employees and agents, with the minimum coverage as follows:

Bodily Injury	\$150,000.00/\$4,000,000.00
Property Damage	\$50,000.00

The Town shall be an "Additional Insured" on any policy obtained by the Society pertaining to its duties under this Agreement with respect to operations performed by or on behalf of the Society and falling within the scope of the agreement between the Town and the Society.

10. Fee Schedule. The Town agrees:

- a. To pay the Society \$25shelter fee for each animal impounded from the Town.
- b. To pay the Society \$15 per day cost of care fee for each animal not reclaimed by its owner, not to exceed \$75 (\$15 X 5 day stray period).
- c. To pay the Society \$15/day cost of care fee for each animal held under court order. There will be a charge of \$30/day for dogs on long term impounds required by State of Colorado Pet Animal Care Facilities Act to have two runs.
- d.
- e. To pay the Society \$65for each stray animal not reclaimed by its owner.
- f. To pay the Society \$25impound plus 10-days board @ \$15 per day for unowned stray animals held under rabies quarantine. There will be a charge of \$30/day for dogs on long term impounds required by State of Colorado Pet Animal Care Facilities Act to have two runs.
- g. To pay the Society \$55per call for officer assistance between the hours of 8:00 a.m. - 8:00 p.m.; and pay the Society \$65per call for after-hours officer assistance.
- h. That the Society may retain, as additional compensation, all impound fees collected by the Society from individuals whom animals are released which have been impounded by the Town.

11. Independent Contractor Status. The Parties agree that:

- a. The Society is and shall at all times remain an independent contractor with the Town.
- b. The Society has under this Agreement only the right to receive compensation from the Town for the services performed hereunder;
- c. As to its dealings with third parties, the Parties shall have no power to bind the other by contract or any other manner, nor shall either have any power or authority to act for or on behalf of the other.
- d. The Society shall not assign any of the rights acquired by or delegate the duties imposed upon it under the provisions of the agreement without having first obtained the written permission of the Town to do so.
- e. This Agreement may not be enlarged, modified, or altered except in writing, signed by the parties as an amendment thereto;
- f. No waiver of rights created by any breach of this contract shall be construed to be a waiver of rights created by any subsequent breach thereof;
- g. The only expenditures to be made by the Town under any by virtue of this Agreement shall be the charges and fees specifically provided.
- h. Society has complied with all federal, state and local laws requiring business permits, certificates and licenses required to carry out the services to be performed under this Agreement.

12. Taxes, Benefits and Workers' Compensation. With regard to taxes, benefits and workers' compensation:

- a. Town will not:
  - 1. withhold FICA (Social Security and Medicare taxes) from Society's payment

- or make FICA payments on Society's behalf,
- 2. withhold state or federal income tax from Society's payments.
- 3. Society shall pay all taxes incurred while performing services under this Agreement including all applicable income taxes and, if Society is not a corporation, self-employment (Social Security) taxes. Upon demand, Society shall provide Town with proof that such payments have been made.

SOCIETY IS NOT ENTITLED TO WORKERS  
COMPENSATION BENEFITS AND SOCIETY IS OBLIGATED  
TO PAY FEDERAL AND STATE INCOME TAXES ON ANY  
MONIES EARNED PURSUANT TO THIS AGREEMENT.

- 4. Society understands that Society is not eligible to participate in any employee pension, health, vacation pay, sick pay or other fringe benefit plan of Town.
  - 5. Town shall make no state or federal unemployment compensation payments on behalf of Society. Society will not be entitled to these benefits in connection with work performed under this Agreement.
13. Miscellaneous. The parties agree that strict and timely compliance with the pertinent laws of the State of Colorado, ordinances of the Town, and administrative directives of the Town, the future administrative directives of the Town, and administrative directive of the Town, as may be agreed to by the Society and the Town Board of Trustees of the said Town relative to the animal shelter and transporting services, and the provisions of this agreement, all as they relate to the operation of the animal shelter, shall be the essence hereof; and, that the failure of either of the parties to so conform shall be sufficient case of the other to terminate this agreement upon written notice to the defaulting party.

This Agreement will be governed by the laws of the State of Colorado.

14. Exclusive Agreement. The Agreement shall be binding upon and inure to the benefit of the heirs, successors and assigns of the parties hereto.

This is the entire Agreement between Society and Town.

IN WITNESS WHEREOF, the parties hereto have personally subscribed and ensealed these presents or have caused the same to be done by the duly authorized and commissioned officers thereof on the day and year above written.

ATTEST:

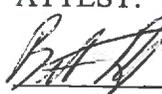
TOWN OF WELLINGTON:

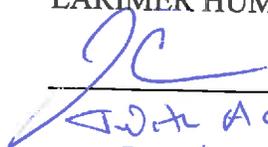
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\_\_\_\_\_

ATTEST:

LARIMER HUMANE SOCIETY

  
\_\_\_\_\_  
DIRECTOR OF ANIMAL CONTROL

  
\_\_\_\_\_  
Jude A. Carlson  
Executive Director

## AGREEMENT

Section 1. This Agreement, dated for reference purposes only this 1<sup>st</sup> day of January ~~2016~~2017, is made by and between Town of TOWN, TOWN, Colorado, hereinafter referred to as "the Town" and the Larimer Humane Society, hereinafter referred to as "the Society";

WITNESSETH:

WHEREAS, The Town of TOWN has adopted, by resolution, a policy aimed at providing economical, safe, and humane animal sheltering and humane law enforcement services for residents of the Town and funds have been provided therefore; and

WHEREAS, the Society, a nonprofit corporation, is dedicated to safe and humane treatment of animals and desires to furnish said services;

WHEREAS, the Society operates a State-licensed animal shelter at 6317 Kyle Avenue, Fort Collins, Colorado, and employs trained and qualified persons to transport, shelter and handle animals within its custody; mailing address is 5137 S College Ave, Fort Collins, 80525.

NOW, THEREFORE, the Town of TOWN and the Larimer Humane Society agree to the following:

1. Duration of the Agreement. This Agreement shall have initial term of one year, January 1, ~~2016~~2017 through December 31, ~~2016~~2017, and shall automatically renew for successive 12 month terms, unless terminated by either party 90 days prior to end of term or unless sooner terminated as provided herein. Notice of termination shall be written notice to the other party stating such termination.
2. Scope of Services. The Humane Society shall perform the following duties pursuant to this Agreement:
  - a. Maintain and operate all physical plant facilities and equipment necessary for the efficient, effective operation of an animal shelter in compliance with state laws and ordinances and resolutions of the Town;
  - b. Provide for, or be responsible for, the professional services of a doctor of veterinary medicine licensed to so practice in the state of Colorado and available for 24 hour emergency services;
  - c. Maintain and provide all medical supplies, professional instruments, and equipment necessary for the efficient, effective operation of said animal shelter
  - d. Provide humane and appropriate vehicles equipped with equipment necessary for transport of animals impounded by the town to the animal shelter or designated veterinary clinic.

3. Operation and Management of Shelter. The Society shall:

- a. Conduct the operations of the animal shelter within and upon the above described property;
- b. Comply with the applicable laws of the State of Colorado, ordinances of the Town, the existing administrative directives of the Town, and such future administrative directives of the Town as may from time to time be agreed to by the Society and the Town Board of Trustees of the said Town, relative to operating and managing the Animal Shelter and vehicles used for transport;
- c. Maintain the shelter in a clean, sanitary condition as required by the Pet Animal Care and Facilities Act;
- d. Accept from the Town for impoundment in the animal shelter, dogs, cats, and other companion animals similar in size to dogs, under the same terms and conditions as herein provided for the impoundment of dogs;
- e. Do each and every other professional act deemed necessary or appropriate to the end that the animal shelter shall be operated in an efficient, effective, and economical manner;
- f. Not release or otherwise dispose of any dog or other animal placed by the Town with the Society under the terms of this agreement unless and until all impoundment periods prescribed by the Town and the State of Colorado Pet Animal Care Facilities Act have been satisfied or unless euthanasia prior to that time is deemed necessary or appropriate by the veterinarian or designated shelter personnel advising the Society.
- g. Keep and maintain all animals covered by this agreement impounded to it by the Town under the provisions of this agreement for at least the time required by the State of Colorado Pet Animal Care Facilities Act. In the event any animal is held for the purpose of observation for the presence of rabies, the animal shall be held for such times as directed by the Town Chief of Police or Health Department, or other designated individual which time shall not be less than ten (10) days or such greater times as may be provided in the governing Town regulation or ordinance during which times, the daily board fee will be collected from the owner of the animal, or in the case of an unowned animal, will be paid by the Town.
- h. Not release an animal to its owner unless all requirements of the Town's regulation or ordinances, including payment of impoundment fees have been complied with unless the Society, in its sole discretion, waives said fees. The Society will report any fees waived and will not charge the Town for the impoundment/board of these animals.
- i. Submit a report on a quarterly basis with annual summary to the Town listing the

following information in regard to the previous quarter:

1. Total number of stray animals admitted from the Town. If the animal is brought to the Society by a citizen, the Society will make best efforts to confirm that the animal was found at an address in the Town.
  2. Total amount due based on fees described in Section 6 of this Agreement.
  3. Total number of impounded animals returned to their owners.
  4. Total number of impounded animals not reclaimed by their owners.
  5. Total fees due by the Town for animals not reclaimed by their owners based on fees described in Section 6 of this agreement.
  6. Total fees due by the Town for unowned stray animals held under rabies quarantine based on fees described in Section 8 of this agreement.
4. Transport of Animals. With regard to assisting the Town and transporting animals pursuant to this agreement, the Society shall:
- a. Respond to calls which originate from the Town, between the hours of 8:00 a.m. and 8:00 p.m. Monday through Sunday, and on an emergency basis as needed.
  - b. The Society shall only respond to requests for field service from the Town's Police, Larimer County Sherriff dispatch or the Town Hall. Society will instruct Town citizen's requesting service to contact one of entities.
  - c. That transportation of the animals must take place within a reasonable time from the time the animal is taken into custody by the Town
  - d. Ensure that injured or ill stray animals receive veterinary care in accordance with the State of Colorado Pet Animal Care Facilities Act.
  - e. To immediately notify the Humane Society or to immediately transport an animal to a licensed veterinarian for treatment if the animal is suffering or requires immediate veterinary care. Maintain records of all calls responded to, and shall, at the end of each quarter, submit the following information:
    1. Case number of each call responded to.
    2. Total number of calls during normal hours of coverage.
    3. Total number of calls on an emergency basis.
    4. Total amount due based on fees described in Section 8 of this Agreement.
  - f. immediate veterinary care. Maintain records of all calls responded to, and shall, at the end of each quarter, submit the following information:
5. Transport of Animals. With regard to assisting the Society and transporting animals pursuant to this agreement, the Town shall:
- a. Provide humane treatment, adequate food, access to water and sanitary conditions for animals picked up by the Town until they can be transported to the shelter.
  - b. That transportation of the animals must take place within a reasonable time from the time the animal is taken into custody by the Town.
  - c. To immediately notify the Humane Society or to immediately transport an animal to a licensed veterinarian for treatment if the animal is suffering or requires immediate veterinary care.

6. Enforcement. With regard to assisting the town with enforcement of animal regulations pursuant to this agreement, the Society shall:
  - a. Provide enforcement of either state or local animal regulations only at the Town's request. The Society shall only respond to requests for field service from the Town's Police, Larimer County Sherriff dispatch or the Town Hall. Society will instruct Town citizen's requesting service to contact one of entities.
  - b. Conduct the investigation and enforcement action in a timely manner.
  - c. Provide the Town a record of the investigation in a timely manner.

7. Enforcement. With regard to assisting the town with enforcement of animal regulations pursuant to this agreement, the Town shall:
  - a. Provide Society with yearly training of Town animal ordinances and swear-in society officers.
  - b. Provide Society with appropriate paperwork to enforce Town animal ordinances.

8. Indemnity. Notwithstanding anything else herein, the Society shall protect, defend, indemnify, and hold harmless the Town, the departments and agencies thereof, its officers, elected and appointed, and its employees, servants, and agents from any and every action, cause of action, claim or demand of any person, natural or corporate who is not a subscribing party to this Agreement resulting from or arising out of any negligent act or omission of the Society, its officers, employees or agents, relating to the performance of any of the obligations of the Society under this Agreement. The Society shall not however, be liable for the acts, claims, or demands which may arise from the negligent acts of the Town, its officers, elected or appointed, and the departments thereof, nor for acts, claims or demands based upon the operation of the animal shelter by the Society or the transport of animals to the Shelter in compliance with instructions or orders given to the Society by authorized agents or elected or appointed officers of the Town, and the Town shall indemnify and hold the Society harmless therefrom to the fullest extent permitted by law.

9. Insurance. The Society shall carry liability insurance sufficient to insure against acts of omission of the Society, its employees and agents, with the minimum coverage as follows:

Bodily Injury	\$150,000.00/\$4,000,000.00
Property Damage	\$50,000.00

The Town shall be an "Additional Insured" on any policy obtained by the Society pertaining to its duties under this Agreement with respect to operations performed by or on behalf of the Society and falling within the scope of the agreement between the Town and the Society.

10. Fee Schedule. The Town agrees:

- a. To pay the Society \$25.00-shelter fee for each animal impounded from the Town.
- b. To pay the Society \$10.0015 per day ~~boarding-cost of care~~ fee for each animal not reclaimed by its owner, not to exceed \$50.0075 (~~\$10.0015~~ X 5 day stray period).
- c. ~~To pay the Society \$15/day cost of care fee for each animal held under court order. There will be a charge of \$30/day for dogs on long term impounds required by State of Colorado Pet Animal Care Facilities Act to have two runs.~~
- ~~b.d. There will be a charge of \$20/day for Extra-large dogs and long term impounds requiring 2 runs.~~
- ~~e.c. To pay the Society \$65.00 for each stray animal not reclaimed by its owner.~~
- d.f. To pay the Society \$25.00-impound plus 10-days board @ \$10.0015 per day for unowned stray animals held under rabies quarantine, ~~not to exceed \$125.00.~~ There will be a charge of \$2030/day for ~~Extra-large dogs and on~~ long term impounds ~~required by State of Colorado Pet Animal Care Facilities Act to have requiring 2~~ two runs.
- ~~e.g. To pay the Society \$55.00-per call for officer assistance between the hours of 8:00 a.m. - 8:00 p.m.; and pay the Society \$65.00-per call for after-hours officer assistance.~~
- f.h. That the Society may retain, as additional compensation, all impound fees collected by the Society from individuals whom animals are released which have been impounded by the Town.

11. Independent Contractor Status. The Parties agree that:

- a. The Society is and shall at all times remain an independent contractor with the Town.
- b. The Society has under this Agreement only the right to receive compensation from the Town for the services performed hereunder;
- c. As to its dealings with third parties, the Parties shall have no power to bind the other by contract or any other manner, nor shall either have any power or authority to act for or on behalf of the other.
- d. The Society shall not assign any of the rights acquired by or delegate the duties imposed upon it under the provisions of the agreement without having first obtained the written permission of the Town to do so.
- e. This Agreement may not be enlarged, modified, or altered except in writing, signed by the parties as an amendment thereto;
- f. No waiver of rights created by any breach of this contract shall be construed to be a waiver of rights created by any subsequent breach thereof;
- g. The only expenditures to be made by the Town under any by virtue of this Agreement shall be the charges and fees specifically provided.
- h. Society has complied with all federal, state and local laws requiring business permits, certificates and licenses required to carry out the services to be performed under this Agreement.

12. Taxes, Benefits and Workers' Compensation. With regard to taxes, benefits and workers' compensation:

- a. Town will not:
1. withhold FICA (Social Security and Medicare taxes) from Society's payment or make FICA payments on Society's behalf,
  2. withhold state or federal income tax from Society's payments.
  3. Society shall pay all taxes incurred while performing services under this Agreement including all applicable income taxes and, if Society is not a corporation, self-employment (Social Security) taxes. Upon demand, Society shall provide Town with proof that such payments have been made.

SOCIETY IS NOT ENTITLED TO WORKERS  
COMPENSATION BENEFITS AND SOCIETY IS OBLIGATED  
TO PAY FEDERAL AND STATE INCOME TAXES ON ANY  
MONIES EARNED PURSUANT TO THIS AGREEMENT.

4. Society understands that Society is not eligible to participate in any employee pension, health, vacation pay, sick pay or other fringe benefit plan of Town.
  5. Town shall make no state or federal unemployment compensation payments on behalf of Society. Society will not be entitled to these benefits in connection with work performed under this Agreement.
13. Miscellaneous. The parties agree that strict and timely compliance with the pertinent laws of the State of Colorado, ordinances of the Town, and administrative directives of the Town, the future administrative directives of the Town, and administrative directive of the Town, as may be agreed to by the Society and the Town Board of Trustees of the said Town relative to the animal shelter and transporting services, and the provisions of this agreement, all as they relate to the operation of the animal shelter, shall be the essence hereof, and, that the failure of either of the parties to so conform shall be sufficient cause of the other to terminate this agreement upon written notice to the defaulting party.

This Agreement will be governed by the laws of the State of Colorado.

14. Exclusive Agreement. The Agreement shall be binding upon and inure to the benefit of the heirs, successors and assigns of the parties hereto.

This is the entire Agreement between Society and Town.

IN WITNESS WHEREOF, the parties hereto have personally subscribed and sealed these presents or have caused the same to be done by the duly authorized and commissioned officers thereof on the day and year above written.

ATTEST:

TOWN OF TOWN:

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ATTEST:

LARIMER HUMANE SOCIETY

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DRAFT

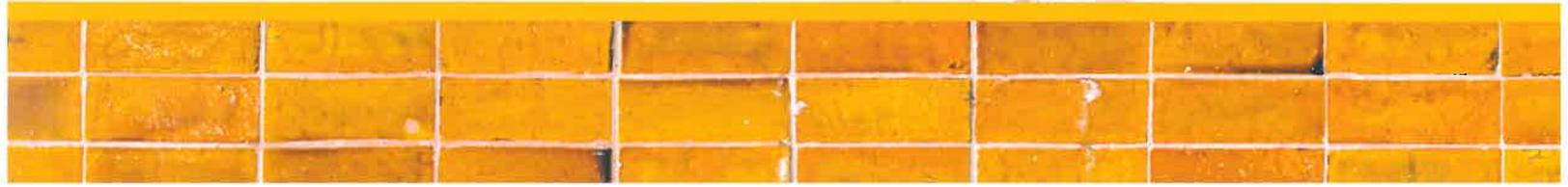
# THERE'S NO PLACE LIKE HOME

CELEBRATING SECOND CHANCES

2016  
ANNUAL  
REPORT



LARIMERHUMANESOCIETY





## A LETTER FROM THE EXECUTIVE DIRECTOR AND BOARD CHAIR

There really is no place like home and thanks to the support of our community, volunteers, donors, partner organizations and staff we are able to make home a reality for thousands of animals in need each year. This past year has been quite the journey! Thanks to the generosity of our community we provided a temporary home for almost 6,000 animals, found forever homes for 3,022 homeless animals in need and reunited 1,689 lost animals with their families. You even helped us begin the process of building our new home on County Road 30 (East 71st Street) as we broke ground on May 4 and entered the 16 month-long process of constructing our new shelter. As small and dilapidated as our current shelter may be, we still accomplished some pretty amazing things in 2016. In addition to the pets in our community that we helped to make the journey home, we also helped 10 very special dogs make the journey from a dog meat farm in South Korea to loving new homes where they had the chance to be normal dogs for the first time in their lives. We are also proud to be assisting partner shelters and rescues with more homeless animals than their communities can place by nearly doubling the number of animals coming in to us through our transfer program.

Needless to say, 2016 was a great year for Larimer Humane Society and animals in Northern Colorado, but we couldn't have done it without the support of those around us. We are grateful to our hardworking team who does the unending work of sheltering pets daily; to our Board of Directors who help set direction and provide such earnest guidance; to

our volunteers who provide hours of committed service; and to you, our donors and sponsors who, through your gifts, are essential to helping us greet new challenges head-on, and critical to meeting our mission.

With our community and partners standing beside us, we continue to make great strides towards making northern Colorado a great place for pets by furthering the compassionate, safe, and responsible relationship between animals and people. We are committed to increasing our organizational capacity and to enhancing our programs and services to increase our ability to place homeless pets in loving homes. This will be done under the guidance of our new strategic framework (which we will share with you on the next page).

We are proud to share our story with you. As you read our annual report, we hope you feel a sense of pride in your association with Larimer Humane Society. With your support, we'll set an example for high quality animal sheltering and look at new ways we can help pets and our community. Together, we can become a leader and a resource for our community. Together we save lives!

Sincerely,

Judith A. Calhoun, CFRE, CAWA  
Executive Director

Bret Ellis  
Chairperson

# “I HAVE A FEELING WE’RE NOT IN KANSAS ANYMORE”

## NEW MISSION, VISION, VALUES AND STRATEGIC GOALS

Our new shelter marks a new era for Larimer Humane Society. As we enter our last full fiscal year in our current shelter, we are looking ahead to the future and are excited to share with you our new strategic framework that will guide our work and help us bring more animals home.

### MISSION

To further the compassionate, safe, and responsible relationship between animals and people.

### VISION

Larimer Humane Society is valued as an essential component to the high quality of life for animals and people in northern Colorado.

### VALUES

**Open Admission:** As an open door shelter, we believe all animals deserve a safe haven and to have their care and treatment guided by the Five Freedoms.

**Community:** We believe that by harnessing the power and collaboration of the community, guided by our knowledge and leadership in animal welfare, we can better support animals together.

**Service:** We believe that our role is to serve our community, both animals and people, with respect, dignity and compassion.

**Trust:** We believe that by building a foundation of trust in the communities we serve, our organization can thrive and we will be well positioned to fulfill our mission.

**People:** We value the time, thoughts and talents of the staff and people in our community, including volunteers, supporters and our partners.

**Responsibility:** We have a responsibility to think progressively, accept responsibility for our actions, ensure existing laws are enforced, and to be good stewards of the resources we have, all to improve the lives of the animals and communities we serve.

### STRATEGIC GOALS

**Outreach and Influence:** Be an essential community resource and leader in animal welfare.

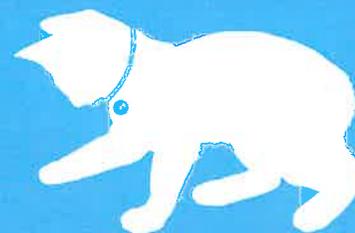
1. Provide leadership in addressing animal welfare needs and issues through effective collaboration, partnership, and advocacy.
2. Be recognized and respected as an essential community resource and expert regarding the welfare and control of the community's animals.

**Programs and Services:** Expand our service offerings to strengthen the safety net for quality animal care in the communities we serve—while also providing excellent sheltering and animal protection services.

3. Expand the network of accessible, affordable community based services that strengthen the safety net for quality animal care.
4. Increase awareness and perceived value of our animal protection and control services and their positive impact.
5. Develop and implement a cat management program strategy based on humane principles and community needs.
6. Provide high quality animal sheltering to the northern Colorado region using the Five Freedoms to guide decisions for individual animals and the overall shelter population.

**Organizational Capacity:** Enhance staff, volunteer, board and financial resources as needed to achieve our goals and to support the growth of the organization.

7. Attract, develop, and retain employees who are engaged in their work, committed to upholding the values of Larimer Humane Society, and who are motivated to perform to their potential.
8. Expand and enhance our leadership and volunteers who can support programs and initiatives, and enthusiastically communicate Larimer Humane Society's message.
9. Develop and implement strategies to expand the revenue sources to fund current and future operations.



“CLOSE YOUR EYES AND TAP YOUR HEELS TOGETHER THREE TIMES AND THINK TO YOURSELF, THERE’S NO PLACE LIKE HOME.”

## BUILDING A BETTER WORLD FOR PETS

At more than 40 years old, our shelter has outlived its useful life. Although amazing work happens within its walls every day, the small size of our facility prevents best practices that could save even more lives.

Our dream of a new shelter and a better world for pets has been 10 years in the making. On November 4, 2014 the residents of Larimer County made it their dream too, by voting Yes on 200 and passing a special purpose, local sales tax that would allocate one penny for every ten dollars to fund a new shelter for homeless pets.



Through our capital campaign, Building a Better World for Pets, we are raising the remaining \$2.1 million in private gifts for the project.

Our new facility will be so much more than a shelter; it will be a rehabilitation and training center, an education center, a dog park, a veterinary clinic for shelter animals, a place to uphold the ordinances that keep our community safe, and perhaps most importantly – a place for second chances.



### WE BROKE GROUND ON MAY 4, 2016!



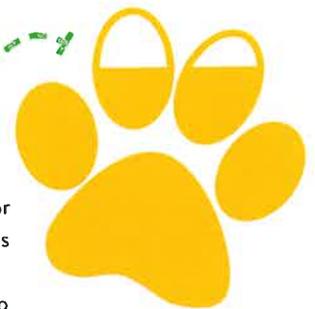
On May 4 we were proud to stand alongside representatives for Fort Collins, Loveland, Larimer County and invested community members as we broke ground on our new shelter and began the process of building our new forever home. Our groundbreaking was the first of many steps we will be making to create a better world for pets.

### MAKING TRACKS

**\$575,000 to goal!**

(as of June 30, 2016)

Thanks to the generosity of those most committed to our cause, the Building a Better World for Pets capital campaign for our new shelter has generated tremendous support towards our \$2.1 million goal for our new shelter so we can continue to help homeless animals find love!



# ADOPTION, TRANSFER & FOSTER

Every day, more than 15 homeless, abused, neglected, unwanted and abandoned animals come through our doors looking for love. We are proud to provide them with a second chance for love.

# 5,955

animals were welcomed into our shelter in 2016

See following pages for more detail on how we helped these animals.



3,076 dogs



2,192 cats



127 rabbits



11 barn yard animals



63 reptiles



210 birds

276 small mammals

# 3,022

homeless animals found their forever homes

1,367	cats
1,135	dogs
98	rabbits
161	birds
34	reptiles
224	small mammals
3	barn yard animals

Celebrated a **92%** live release rate while maintaining an average stay of 9 days for animals in our care

# 535

animals were cared for in loving foster homes until they found their forever homes

# 667

animals were transferred to give them the best shot possible for a second chance at love

We hosted our 6th annual Placement Partner brunch to thank more than 50 other shelters and rescues we work with to find pets loving forever homes.



This year we transferred in 10 dogs that were rescued from a dog meat farm in South Korea by Humane Society International and partnered with Animal House Rescue and Grooming and Black Dog Animal Rescue to find them loving forever homes.

“SOMEWHERE OVER THE RAINBOW, SKIES ARE BLUE...”

## VETERINARY SERVICES

Our skilled veterinary staff works to heal sick animals, prevent disease and reduce pet overpopulation. Every day our veterinary staff is saving lives and working to keep the animals in our care healthy to ensure a bright future full of blue skies.

 **1,760**  
total surgeries

- Performed **1,429** spay/neuter surgeries
- Performed **239** dental surgeries
- Performed **92** other surgeries

 **9,000**  
vaccinations

Implemented testing for feline leukemia virus (FeLV) and feline immunodeficiency virus (FIV) on all cats to help prevent the spread of the diseases in our community and ensure proper care for FeLV/FIV cats both in the shelter and in their new forever homes.

## BEHAVIOR AND ENRICHMENT

Just like people, animals have their own personalities; experience stress and can get bored – especially in a shelter setting. For the animals in our shelter dreaming of their new forever home, behavioral problems or lack of training can make the difference between finding their forever family or remaining in our shelter. Our committed behavior and enrichment team helps animals in our care become the best versions of themselves to help them find loving new families.

This year, we eliminated scuffing cats as a standard procedure, and have begun toweling them shelter wide. This reduces stress in the cats and helps keep them feeling safe and happy.

Partnered with Colorado State University's Veterinary Teaching Hospital to provide the opportunities for fourth-year veterinary students to perform 177 spay/neuter surgeries and other life saving procedures, increasing our organization's capacity and providing hands-on learning for students.

**149** 

high energy dogs received additional training and enrichment through more time out of their kennel, extra toys and enrichment, doggie massages from volunteers and extra time from staff and volunteers for training to help these dogs become more adoptable through our Mellow Mutts Program

**175** 

fearful, sensitive and high arousal cats received special handling, extra attention from staff and volunteers, calming activities and clicker training to pets to increase adoptability of these longer-term residents

**28** 

dogs and owners attended our dog obedience classes to learn basic obedience with an emphasis on building a strong, positive relationship between dog and owner. We utilize clicker training and positive reinforcement techniques where dogs and owners alike build trust and confidence

This year, we partnered with Aspen Grove Veterinarian Care to provide our high energy and long term resident dogs the chance to go to Aspen Grove for a “Fur-lough” play group twice a week. During this playgroup dogs in our care get to get out of the shelter for the morning and play with other dogs.

“...AND THE DREAMS THAT YOU DARE TO DREAM REALLY DO COME TRUE.”

**“IF I EVER GO LOOKING FOR MY HEART’S DESIRE AGAIN,  
I WON’T LOOK ANY FURTHER THEN MY OWN BACK YARD”**

## LOST, FOUND & LICENSING

Whether a pet is whisked away in a tornado or just wanders a little too far away from home, we are here to provide them with love and care until we can reunite them with their family or find them a new forever home.

**3,005**

strays found a safe haven at Larimer Humane Society



In 2016, we reunited 85% of stray dogs and 19% of stray cats with their families.

40 small mammals



8 barn yard animals



**1,689**

lost animals were reunited with their families



licenses sold to help animals find their way back home

Our licensing partners sold 7,982 licenses (includes cats, dogs, goats, chicken coops)

Please see page 12 for a full list of licensing partners.



In 2016, we partnered with 64 veterinarians and other business to sell licenses.

“A HEART IS NOT JUDGED BY HOW MUCH YOU LOVE; BUT BY HOW MUCH YOU ARE LOVED BY OTHERS.”

## ANIMAL PROTECTION AND CONTROL

Our Animal Protection and Control team are so much more than “dog catchers.” Our dedicated Animal Protection and Control Officers work to keep both animals and our community safe. They work around the clock to protect animals and provide resources and support to the community.



20,004

calls answered for service

Agency assistance (police & fire)	164
Investigations	6,956
Welfare investigations	1,751
Strays at large	2,568
Stray patrols	3,416
Domestic stray in custody reported	1,321
Wild sick/injured/rescues	1,176
Other calls for service	2,692
Average response time for emergencies	15 minutes



This year our Animal Protection and Control team is now providing full service to unincorporated Larimer County.

This year we improved our crisis response efforts by increasing our Disaster Animal Response Team (DART) to nearly 50 responders and updating our radio system. This encrypted 7/800 MHz system allows officers and emergency responders to communicate when the need arises.

We are proud to congratulate four additional officers who successfully completed the state certification Colorado Association of Animal Control Officers. This brings the number up to 10 state certified officers on the team.

Animal Protection and Control Officers are now out in the community helping to prevent dog bites by providing dog bite prevention trainings to schools, summer camps and other youth groups.

**“EVERYTHING YOU WERE LOOKING FOR WAS RIGHT THERE WITH YOU ALL ALONG.”**

## DEVELOPMENT

Our community's support makes the work we do possible. Together, we are providing homeless animals with a second chance for love. We are grateful to our more than 17,000 friends and supporters who made gifts to Larimer Humane Society to help homeless animals in need, raising \$1,806,319 in 2016 from annual donations, realized planned gifts and our capital campaign.

**RAISED**  
**\$1,806,319**  
to help homeless pets in need



**\$94,000**  
was raised after combining forces with Paws on the Promenade for our 26th Annual Fire Hydrant 5k walk/run and expo

**156** PAW Partners  
setup automatic  
monthly donations

This year we celebrated more than 600 Circle of Champions members who each gave \$250 or more in the previous year.

**6** new members joined Heritage Circle by committing to leave a gift after their lifetime through their will or estate plans

## COMMUNITY OUTREACH

We are lucky to live in such a pet-friendly community, and we do our best to keep our community informed on all things Larimer Humane Society through our communication and community outreach efforts.

• We made headlines in 2016 and were featured by outlets including The Coloradoan, Loveland Reporter Herald, Lydia Style Magazine, Townsquare Media, BizWest, Fox 31, 9News, KRFC, KUNC, KRDO News Channel 13 and more.



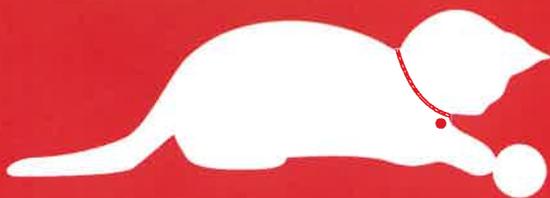
**OVER 9,000 FOLLOWERS**



**OVER 3,000 FOLLOWERS**



**80 CUSTOM EMAILS**



**"IT'S NOT WHERE YOU GO; IT'S WHO YOU MEET ALONG THE WAY."**

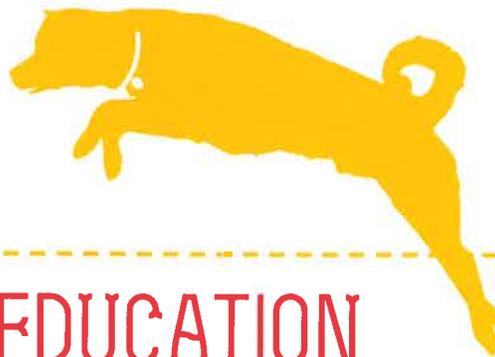
# VOLUNTEER

Volunteers are at the heart of everything we do. We rely on a group of more than 400 volunteers to provide second chances to the nearly 6,000 animals that come through our doors each year. Volunteers touch every aspect of our organization and we simply couldn't do it without them.



**420** volunteers  
**41,628** hours

The number of hours donated by volunteers equals the hours served of over 20 full-time employees.



Administrative	1,046 hours
Animal Care	3,279 hours
Animal Photography/Videography	949 hours
Board of Directors	1,170 hours
Behavior & Enrichment	8,253 hours
Client Services	2,765 hours
Community Outreach	146 hours
Community Service	1,370 hours
D.A.R.T.	356 hours
Foster/Transport	17,628 hours
Licensing	465 hours
Orientation & Training	774 hours
Special Events	1,123 hours
Vet Care	294 hours
Other	1,499.56 hours

# HUMANE EDUCATION

Our Humane Education provides learning for all ages, promotes positive relationships with animals and empowers adults and children alike to make a difference for animals in their community.



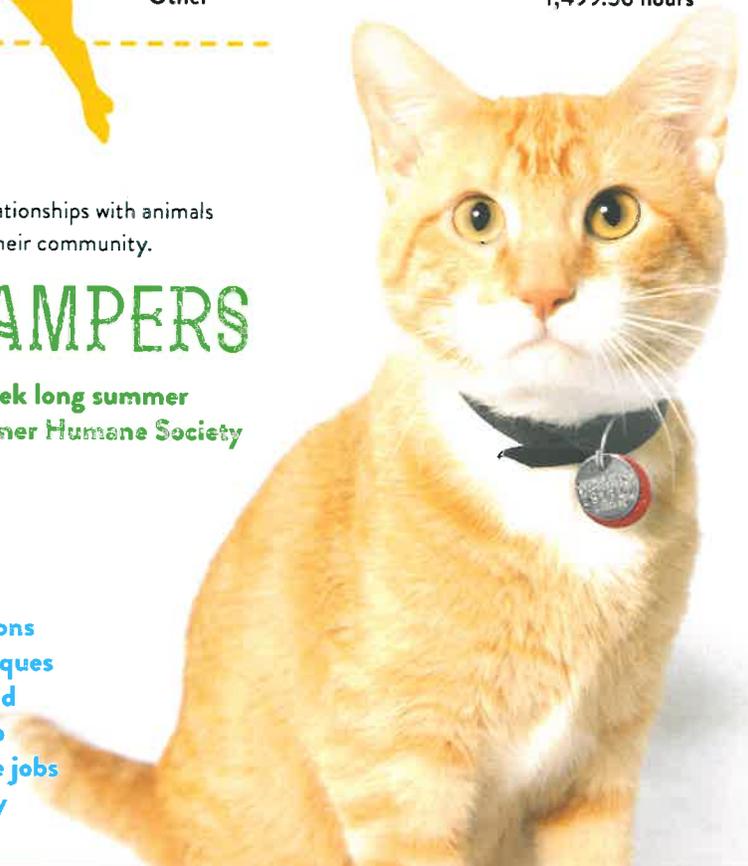
**31 CRITTER CAMPERS**

were welcomed into our shelter for a week long summer camp where they learned all about Larimer Humane Society and the work we do



**20 SCHOOLS**

received Humane Education Presentations on topics such as bite prevention techniques with Animal Protection and Control, and provided tours for 19 different groups to teach them about the importance of the jobs and mission of Larimer Humane Society



# OUR VOLUNTEERS

The following volunteers donated at least 10 hours of their time during fiscal year 2016. Our work would not be possible without their dedication and support.

## 300-1500 Hours Donated

Cheryl Anderson  
Andrew Anderson  
Amy Bayless  
Rachel Bedard

Judy Bennett  
Elizabeth Darling  
Joy Harp  
Chelsea Hill

Erin Marsh  
Ann O'Neill  
Kate Penhale & Family  
James Penland

Donna Sam  
Susan Shattuck  
Jessica Sorensen  
Darlene St. John

Amy Wilson  
Kristine Witt

## 100 - 299 Hours Donated

Kathleen Allen  
Kiki Anderson  
Michelle Angelovic  
Jennifer Beckmann  
Kristi Bode  
Eddie Bowman  
Jennifer Budnick  
Kris Cameron  
Karen Carlson  
Roberta Cipriano  
Eileen Crystal  
Cynthia Dalbey  
Jody Deschenes  
Jim Dow

Kathy Dow  
Deb Eastberg & Matthew Persons  
Bret Ellis  
Chelsea Goodwin  
Gary Graves  
Deborah Grogan  
Anne Hastings  
Joan Hatch  
Kimber Hawes  
Barbara Heber  
Andrew Heissen  
Katherine Hinds  
Jeannette Hoffman  
Carol Hotte

Gene Humphries  
Pam Jones  
Sally Jordan-Hemming  
Beth Juhl & Family  
Darlene Kasenberg  
Christine Kelley  
Anne Kessel  
Dede Kraxberger  
Laura Lamb  
Janessa Landeck  
Anna Lane  
Jeanne McDonald  
Pat McDonald  
Lynn Morales

Jean Moses  
Angie Penland  
Michelle Penland  
Donald Peter  
Lori Pibal  
Cynthia Pitman  
Veronique Poirier  
Kelly Poirier  
Kristina Raine  
Sherr Rous  
Beth Roth  
Catherine Sayers  
Mazey Schell  
Linda Schulz

Joy Schwarz  
Cheryl Scott  
Cheryl Sedlacek  
Lillian Shaw  
Adam Steele  
Mary Stolz  
Anne Thomas  
Christine Thorkildsen  
Amy Trefethen  
Hanna Vik  
Julie Watson  
Richard Zehler

## 50 - 99 Hours Donated

Marcia Adams  
Beth Allbrooks  
Rebecca Baldasaro  
Steve Brandl  
Mackenzie Britceno  
Lu Callahan  
Shanna Cervantes  
Robert Cluser  
Cheryl Cankin  
Christine Cowie  
Taylor Crue  
Sarah Cyr  
Dawn Cyr  
Courtney Darr  
Debra Dorns  
Colin Dotson  
Merrie D'urbano  
Annie Eudekis  
Mia Fleischer

Paulette Fleischer  
Billie Fogarty  
Caroline Franchlyn  
Kelsey Fransulich  
Lauren Genser  
Chloe Glucklick  
Thomas Gorell  
Margaret Graham  
Alexandra Gregory  
Emma Gresen  
Nancy Gus  
Bob Heer  
Rebecca Hoffmann  
Danielle Hopton  
Justine Hopton  
Cynthia Hurd  
Hiroko Ishimaru  
Chloe Kathol  
Jennifer Kelen

Stacey Katsley  
Vicky Komrusch  
Caryn Leppert  
Natasha Lessard  
Carly Leverett  
Devon Little  
Mary Little  
Kira Mann  
Tim Mallot  
Talah Mapes  
Conna McCarroll  
Timmy McCaskell  
Debra McGuinity  
Justine Meese  
Kristina Meyers  
Megan Morales  
Kirsty Moreno  
Mike Morrill  
Sandra Nelson

Michelle Ogg  
Noreen O'Rourke  
Allison Parker  
Daniel Parsons  
Shannon Parsons  
Sierra Pederson  
Julia Pinckney  
Kelly Poland  
Lisa Probasco  
Ariel Roy  
Terrie Ryan-Thomas  
Ken Sandberg  
Kaja Scheuerman  
Jody Schilling  
Linda Schutjer  
Meghan Shaw  
Donna Shout  
Larry Sipes  
Dakota Smith

Kathryn Sparks  
Eli Sparks  
Kayleigh Stringer  
Nathan Sundstedt  
Camille Susemihl  
Jean Tarantino  
Emma Terpstra  
Alison Thompson  
Elaine Verdill  
Lauren Vitti  
Jeff Williams  
Keith Wokowsky  
Lisa Wright  
Elisha Xiao-Kim  
Susan Yessen

## 10 - 49 Hours Donated

Sabrina Abel  
Megan Allbrooks  
Lanie Anderson  
Gina Bachar  
Janine Baratta  
Katherine Bates  
Carmela Beauvais  
Catherine Beauvais  
Kelli Bee  
Nicole Bicknell  
Ellen Blankens  
Paul Bothel  
Cathryn Bousquet  
Shaylyn Boyle  
Matthew Breidt  
Karen Browne  
Amelia Brill  
Blas Calderon  
Matthew Callaghan  
Peter Carlesimo  
Sage Carlesimo  
Mark Cheesbrough  
Erin Cacio  
Katie Comer  
Sara Cope  
Chris Copenhaver

Kerry Cowan  
Aaron Day  
Sharon DeVines  
Kathleen Dunn  
Kristen Edwards  
Payton Fisher  
Alison Fox  
Kristin Floyd  
Kayla Fuller  
Sheryl Gmitner  
Enko Greeson  
Greg Grimsen  
Lisa Griesen  
Susan Gutowsky  
Sharon Guzman  
Kellie Hale  
Lauren Hale  
Bridget Hammel  
Jill Hanck  
Chloe Harp  
Patricia Harvey  
Barbara Helden  
Katherine Hellner  
Paul Heuts  
Tosca Hoffmann  
Alexandra Hooks

Kirsten Jacobs  
Jason Jambor  
Oliver Jenkins  
Robert Johnson  
Nadia Jorgenson  
Isabella Kersley  
Pam Klein  
Mary Kolesnyk  
Vickie Kuhlmann  
Delaney Laughlin  
Penny Layman  
Aaron Lear  
Joann Lee  
Boanna Lewis  
Michele Liu  
Kendall Lloyd  
Anna Luoma  
Whitley Luoma  
Nicole Martin  
Karee McBroum  
Katie McCarthy  
Joan Madlin  
Colleen Meyer  
Karle Meyer  
Wendy Mills  
Tori Mitchell

Falynn Moreno  
Coni Mossel  
Evan Mossel  
Raegan Mossel  
Keegan Mulder  
Rachel Munding  
Megan Naude  
Mallory O'Connell  
Hunter Ogg  
Jared Ogg  
Calli Ohlin  
Bonnie Olson  
Sadie Overturf  
Renee Perran  
William Peterson  
Brittany Phelan  
Aidan Pickering  
Maddie Reid  
Monique Rodriguez  
Alexis Ross  
Thomas Roummer  
Desrae Santoyo  
Melissa Schubert  
Tracey Shigeta  
Sumar Silbaq  
Kyra (alanc) Silver-Lord

Lucille Silver-Lord  
Jacob Sodergren  
Trish Stanczyk  
Kaitlyn Sullivan  
Xinshu Sun  
Patty Suto  
William Swanson  
Peter Taylor  
Karey Thomas & Family  
Alison Thomson  
Shelley Vandel  
John Vander Vliet  
Rolston Vander Vliet  
Amy VanLishout  
Jeannie Vannorsdel  
Jessica Vannorsdel  
Marie Vans  
Derek Varns  
Laura Walker  
Ellen Weiler  
Jon Weiler & Family  
Marcie Wells  
Thomas Wilkerson  
Matthew Williamson  
Karen Young

# FINANCIALS

## REVENUE

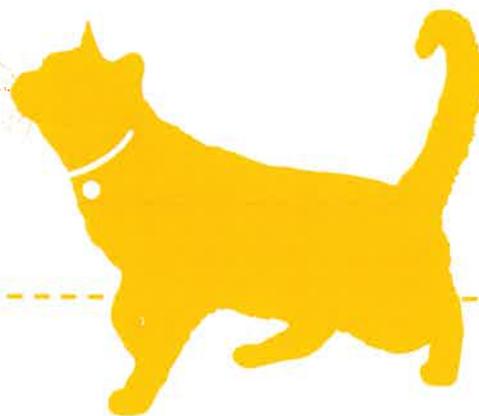
Contracts	\$1,616,911	34%
Shelter Services	\$1,049,061	22%
Public Support	\$1,157,018	24%
Capital Campaign	\$341,938	7%
Estates/Bequests	\$287,364	6%
Interest, Gains/Losses	\$282,030	6%
<b>TOTAL</b>	<b>\$4,734,322</b>	<b>100%</b>

## EXPENSES

Animal Care	\$1,069,813	30%
Animal Protection and Licensing	\$1,024,067	29%
Development (includes Co Rd 30)	\$547,312	16%
Vet Services	\$370,797	11%
Community Outreach	\$196,965	6%
Administration	\$310,329	9%
<b>Total</b>	<b>\$3,519,283</b>	<b>100%</b>

## STATEMENT OF FINANCIAL POSITION

Cash Assets	\$497,549
Investments	\$6,429,891
Fixed Assets and Other Assets	\$4,002,004
<b>Total Assets</b>	<b>\$10,929,444</b>
Total Liabilities	\$212,578
Net Assets	\$10,716,866
<b>Total Liabilities and Net Assets</b>	<b>\$10,929,444</b>



# LICENSING PARTNERS

Advanced Animal Care Clinic  
 Animal Haven Vet Clinic  
 Animal Hospital of Colorado  
 Animal Medical Center of Estes Park  
 Animal Hospital of the Rockies- Estes  
 Aspen Grove Vet Care  
 Aspen Wing Bird and Animal Hospital  
 Banfield the Pet Hospital of Fort Collins  
 Banfield the Pet Hospital of Loveland  
 Berthoud Animal Clinic  
 Big Thompson Animal Hospital  
 Blue Sky Animal Clinic  
 Boyd Lake Veterinary Center  
 Cache La Poudre Vet Clinic  
 Campus West Vets  
 City Park Animal Clinic  
 Colorado Vet Care - Linda Workman  
 Copper Gate Animal Clinic  
 Community Veterinary Clinic  
 Country Companions Veterinary Service  
 Countryside Animal Hospital  
 Dark Horse Veterinary Service

Elder Pet Care & Thomas Vet Services  
 Family Member Animal Hospital  
 For the Love of Cats  
 Fort Collins Cat Rescue Spay Neuter Clinic  
 Fossil Ridge Animal Hospital  
 Friendship Hospital for Animals  
 Front Range Veterinary Clinic  
 Gamble Pet Clinic  
 Harmony Hospital for Pets  
 Laporte Animal Clinic  
 Loveland Veterinary Clinic  
 Loveland Veterinary Housecall Practice  
 Moore Animal Hospital  
 Mulnix Animal Hospital  
 Orchard Animal Hospital  
 Paws n Claws Veterinary Clinic  
 Paws of the Rockies Animal Hospital  
 Pet Wellness Clinic  
 Raintree Animal Hospital  
 Lemay Vet Clinic  
 South Mesa Vet Hospital  
 Michael Suite, DVM

Tabby Road Vet Clinic  
 The Meadows Veterinary Center  
 Timberline Animal Hospital  
 Trilby Companion Animals  
 Twin Peaks  
 VCA Fort Collins Animal Hospital  
 Wellington Vet Clinic  
 Worthington Animal Clinic

**Other locations;**  
 Animal House Rescue  
 Citizens Information Center  
 PetCO  
 Poudre Feed North  
 Poudre Feed South  
 Poudre Feed East  
 Poudre Feed West  
 Poudre Feed Loveland  
 Timnath Town Hall  
 Vetline  
 Wellington Town Hall  
 Westside Feeds



## TOP CAT AND TAILS GALA

Nearly 350 guests enjoyed an evening in paradise at the 17th Annual Top Cat & Tails Gala: South Pawcific. Generous supporters helped to raise more than \$127,000 through sponsorships, ticket and table sales, auctions and event donations. Many thanks to the individuals, organizations, sponsors, emcees, auctioneers, volunteers and staff who helped to make the evening a success for homeless pets.

### PRESENTING SPONSOR

Poudre Pet & Feed Supply

### PLATINUM SPONSORS

Pedersen Toyota-Volvo-Scion  
MadWire Media

### GOLD SPONSORS

Animal Arts  
Bank of Colorado  
Cornerstone Home Lending  
Embassy Suites Loveland Hotel, Spa and Conference Center  
First National Bank  
Fort Collins Mitsubishi  
Hill's Science Diet  
Home State Bank  
Perfect Square  
PFS Insurance  
Ranch-Way Feeds  
The Sleep Store

### SILVER SPONSORS

Congressman Jared Polis  
Friendship Hospital for Animals

### BRONZE SPONSORS

Mountain Valley Floors  
Houska Automotive  
Pinnacle III Consulting Group  
TechSmart Solutions Group  
iHeart Media  
Spa 4 Paws



## FIRE HYDRANT 5 AND PAWS ON THE PROMENADE

Thank you for helping to make Fire Hydrant 5 & Paws on the Promenade Expo such a success! More than 700 participants, approximately 350 dogs, 100 volunteers and 50 vendors came out to support the 26th Annual Fire Hydrant 5 on June 4! Because of you, we have raised more than \$94,000 to help the thousands of homeless, injured, ill, and abandoned animals cared for by Larimer Humane Society.

### PRESENTING SPONSOR

Poudre Pet & Feed Supply

### PLATINUM SPONSORS

Pedersen Toyota - Scion - Volvo  
Whole Foods Market

### KIDS ZONE SPONSOR

Kinder Grins Dental

### GOLDEN RETRIEVER SPONSORS

Christina Gressianu Photography  
Coloradoan  
Cornerstone Home Lending  
Einstein Bros Bagels  
Four Seasons Veterinary Specialists  
Friendship Hospital for Animals  
Green Events  
Hank's Pet Food  
Hill's Science Diet  
Home to Heaven  
Houska Automotive  
Mini of Loveland  
RBC Wealth Management  
Ranch-Way Feeds  
Townsquare Media  
WaterPik

### SILVER WEIMARANER SPONSORS

Bayer Animal Health  
D.O.G.S.  
Eye Center of Northern Colorado  
Fort Collins Dog Wizard  
The Gateway at 2534  
Gold's Gym  
Perfect Square  
Reporter Herald  
True North Insurance and  
Financial Strategies

### BRONZE BASSET SPONSORS

A Step Ahead Foot & Ankle Center  
Advanced Animal Care of Colorado  
Burt's Logo Apparel  
Camp Bow Wow  
Canine Companion Consulting  
Doggie Dips & Chips  
Front Range Center for Brain and  
Spine Surgery  
Gallegos Sanitation & Gallegos  
Sustainable Innovations  
Horizon Organic  
Precious Memories Pet Cemetery &  
Crematory  
Raintree Animal Hospital  
Sidehill Sitters  
Six Dog T-Shirt Company  
Starbucks  
Susan Gutowsky  
VCA Fort Collins Animal Hospital

### WATER DOG SPONSORS

Mercedes-Benz of Loveland  
OtterCares Foundation

### RACER GOODIE BAG SPONSORS

Fort Collins Running Club  
Thunder Mountain Harley Davidson  
Twin Peaks Veterinary Hospital

# THANK YOU FOR YOUR GENEROUS HELP

The Circle of Champions represents our most generous annual donors who have given \$250 or more in the past fiscal year.

Your generosity inspires us. You help us care for every animal with compassion and kindness. Your belief in our efforts enables us to reach new levels of excellence in providing a safe haven for the homeless, ill, injured, and abused animals in our care, and a second chance for them to go home with people who love them.

## Steadfast Supporters - \$10,000+

Christina and Andrew Anderson  
Judith Aranow  
Susan and Logan Bailor  
June Baker  
Mary Baldwin  
Janet Bieritz  
Bobbi Cipriano and Lu Callahan  
Catherine and Jeff Cross  
Carole Egger

Martha Faulk and Ray Hogler  
Ginger and Jack Graham  
Dana and James Hiatt  
Karen Horak and Karen Morris  
Gene and Susan Humphries  
Patricia Kingsbury  
Kathy Kregel and Jim Smith  
Michele Lier  
Deborah and William MacMillan

Keith and Colleen Meyer  
Myra Monfort and Bill Runyan  
Irene and Frederick Moose  
Paisley and Kenneth Pettine  
Jodi and Brad Schilling  
Jane Sullivan  
Nancy and Dave Timmons  
Anonymous (1)

## Loyal Leaders - \$5,000 - \$9,999

Judy Calhoun and Cheryl Weill  
Eileen and John Crystal  
Thomas and Violette Gorell  
Harry and Carol Halac  
Michelle Hilaire  
Pam Jones and Mark Bianchi

Patrick O'Hara  
Kristi and Mark Pedersen  
Lance and Shirley Perryman  
Janel and Ken Robison  
Catherine and Byron Sayers  
Anonymous (1)

## Pet Protectors - \$2,500 - \$4,999

Holly Baker and Lloyd Rowe  
John and Skeeter Cramer  
Tina and Michael Deringer  
Erin Edelstein

Lili Francuz and Michael Loughlin  
Nancy J. Gimeno  
Susan and Richard Harrison  
Cindy Lee

Kelly and Mitch Little  
John Metcalf  
Chris Moore  
Angela and Zachary Penland

Ryan and Melissa Schaefer  
Nancy Smith and John Musa  
Kyle Snowdon  
Cordelia Stone

Camille Susemihl  
Bonnie and Kim Szidon  
Chris and Chuck Ulfers

## Shelter Stars - \$1,000 - \$2,499

Brenda and Steve Andersen  
Gwenette and Robert Andersen  
Cheryl Anderson  
Michael Arrington  
Shirley Ault  
Nancy and Scott Baker  
Judy Baringer  
David and Mary Baron  
Richard and Claudia Barrett  
Connie Begger  
Ron Beitz and Bette Kuehl  
Verna J. Bodig  
Cyndi Brown  
Mary Jane Bryan  
Timothy Burke  
Thomas and Stacey Byers  
Michelle Cadena  
Cynthia and Ron Carrington  
Mathew Cartier  
Tracey and Jerry Chevalier  
Cindi and Hans Coester  
Nicol and Kurt Colicchio

John and Sarah Conway  
Kathleen and John Cooney  
Sheila and James Davis  
Jaclyn and Jeff Deaner  
Stephanie Doughty  
Kaleigh Dunn and Erik Klaus  
Don Edmondson  
Bret and Lesli Ellis  
Susie and Jackson Ellis  
Betsy and Tom Ellison  
Lorraine and William Eyl  
David and Kate Feedback  
Matthew and Amy Felumlee  
Jessica and David Ferguson  
Harry and Elizabeth Fiechtner  
John and Christine Frey  
Donald and Nancy Fuller  
Susie and Jim Fuller  
Gary Graves  
Christina Gressianu and Vi Wickam  
Susan and Wayne Gutowsky  
Karen Halualani

Jennifer Hand and Ross Heikes  
Sylvia and Asher Haun  
Patricia and Leland Hendrie  
Fred Herrmann  
John and Jennifer Houska  
Dana Howk  
Lois Huffman  
Debbie and Jim Hunter  
Judith Hunter  
Lindsay and Jason Jarvis  
Lee Ann and Bob Kania  
Mary and Ric Kelly  
Karen Kendall  
Sukhi Khera and Karamjeet Pandher  
Linda Knowlton  
Kary and Mark Kollar  
Bonnie and Bruce Kornfeld  
Nancy and William Krajci  
David and Trish Lerner  
Dorothy McCartney  
Madonna Mehia and Rich Dohmen  
Lynn and Richard Minor

Marc Owens  
Lori Pavlo  
Heather Pelton  
Jeryllyn and James Perkins  
Marci Peterson and Patti Palagi  
Susan and Eric Peterson  
Diana and Jack Phillips  
Marcia and Donald Piermattei  
Jared S. Polis and Marlon Reis  
Suzanne and Larry Pullen  
Mildred and Donald Raymond  
Kathy and Anthony Ricciardi  
John Roberts  
Jacqueline Rohrbacker  
Sheri and Larry Roos  
Sharon Ruch  
Rebecca Ruch-Gallie and Keith Gallie  
Cindy Runta  
Sean and Joellen Sarmast  
Gregg Scheidt and Heidi Sinkler  
Dennis and Linda Schwick  
Dan and Nancy Schwartz

Jessica and Tyler Shannon  
Susan Shattuck and Tim Gallagher  
Deborah Smith  
Brenda and Greg Smith  
Tracy and Rob Sorg  
Tami and Richard Spaulding  
Ryan and Kristen Spencer  
Hilary and Ken Stacey  
Michael and Saba Storin  
Tom Stuve and Nancy Eaton-Stuve  
Mary Suchecki  
Kevin and Kayla Sullivan  
Dave Swanson  
Michael Turner  
Sheri and Randy White  
Timothy and Candy Wirt  
Mary Wright  
Anonymous (1)

## Animal Advocates - \$500 - \$999

Wendy Abbott  
Nanette Achziger  
Betty and Richard Anderson  
Danielle Anderson  
Cathy and Roger Ashmore  
Meg Beck  
Jacqueline and Thomas Bennett  
E. Fred Berchtold and Kathy Hartzheim  
Mary Bergman  
Margaret and Bruce Blaha  
Cleo and Arthur Bloemendaal  
Douglas and Tamla Blunt  
Kathryn Bolinsky  
Carol and Patrick Brennan  
Doug and Judy Brobst  
Vivian and Roy Brown  
Rick Burcham  
Laurine and Wallace Burke  
Brett and Nicole Busch  
Amanda Carian  
Lois Carter  
Liana and Robert Clark  
J. Warren Clinton  
Susan and Charles Coffey  
Barbara Cohen and Barry Feldman  
Shirley Cornell  
William and Vollie Cotton  
Sarah and Nicholas Coult  
Dee Depperman  
Kristen Devoto and Mark Bottemiller  
Chris Donner  
Connie Ellis  
Catherine and Pedro Engel  
Frederick Ernst

Rose Escobedo  
Sierra Farris  
Shane Ferrell  
William and Jeanette Franek  
Beth Friedman and Wayne Bolen  
Melinda Frye and Mark Guadagnoli  
Ross Fryer  
Joaquin and Patricia Garcia  
Geri and Dennis Georg  
Natalie Giarratano  
Frank and Kay Gillespie  
Elise Gingrich and Michael Costello  
Caroline and Ronald Glenn  
Sharon and Gary Greathouse  
Nancy and Jeff Gregory  
Ryan Guldan  
Marny and Eric Gustafson  
Nancy Haboush  
Mark and Susan Hackmeier  
Ann and Richard Hanson  
Ann and Robert Hards  
Lois and Arn Hart  
Gregory Hecker  
Bob Hendon  
Neva and Kenneth Hendrickson  
Denise and Ken Hensel  
Andrew and Nicole Hensen  
Joanne Hoyt  
Janice and Jim Jackson  
James Johnson  
Kathy and Hans Jorgensen  
Irene and Andy Josey  
Kim Kalkman  
Kimberly Keen

Lorraine Kelton  
Susan Kenney  
Benjamin and Mary Jane Klepac  
Erma Klooz  
Barbara Krueger  
Jack Landon  
Marcia Landry  
Mike Lappin  
Sean Lara  
David and Diana Larson  
Jeanne and John Laudick  
Jocelyn Learned  
Arlene Libby  
Lucia A. Liley  
Sandy and Jeff Lindberg  
Dave and Diana Longmore  
Brianna Lowderback  
Rex Lowrance  
Rick Luebs  
Janet and Paul Mabry  
Jean and Don Mackey  
Natalia and Thomas Majors  
Barbara McPhicker  
Edlyn and Michael Meringolo  
Ron and Jill Michaels  
Nick Michell  
Clarence and Laura Milster  
Jeffrey Moe  
Douglas and Karen Moore  
Kathryn and Charles Morganti  
Randolph Myers  
Gerhard and Caroline Nowack  
Laurie Odell  
Margaret Olsen

Rachel and Steve Olsen  
Kim Palmer  
Betty and Bentley Patterson  
Yvonne Pedersen  
Marjon Pekelharing and Govert Koetsier  
Rita Peterson  
Pete Piper  
Patricia Prenter  
Victoria Priegel  
Nan Quandt  
Diane Richmond  
Kari Richter  
Amelia and Jose Rivera  
John Roberson  
Luis Robinson  
Sean and Leslie Rogers  
Cristine Romarine  
Tara and Brian Rose  
Rick Ross  
Adam Ryan  
Marlene and Richard Schilling  
Peter Schmid and Nancy Levinger  
Sheila and Tim Schmidt  
Barbara and Ron Schneider  
Janet Schramke and L. Edmond Eary  
Russell Schroeder  
Mary Jo and Jim Shafer  
Marilyn and John Shelton  
Shirley and Steven Shipley  
Glenn and Barb Shull  
Barbara Siek  
Donna Simester  
Carol and Robert Slade  
Margaret Smith

Robin Smith  
Ron and Becky Smith  
Josef Snyders  
Lyn Sommer  
Annette and John Sowl  
Olga Spitsyna and Vladislav Shilo  
Patricia Spreitzer  
Steven and Sylvia Stager  
Laurie and Kelly Steele  
Janice Stuber  
Sally Sutton  
Stephanie Sutton  
Kim and Jesse Taylor  
Jamie and David Tharp  
Garth and Deann Thompson  
Carole and Michael Thorsrud  
Dorothy Thunquest  
John and Pamela Tony  
Donna and Victor Van Wyhe  
Marilyn and Dick Veazey  
Sarah and David Wasson  
Linda and Edward Weber  
Ashley and Eric Weideman  
Steve and Roxanne Wells  
Jill Whitbeck  
Gaylen and Kay Williams  
Marianne and Fred Winkler  
Nancy Wisnewski  
York  
Sallie Youngman  
Jere Zell  
Donna and Eugene Ziehm  
Denise and Daniel Zimmerle  
Anonymous (8)

## Faithful Friends - \$250 - 499

Mary Adams  
Rita and Charles Adams  
Barb and Dale Ainsworth  
Allyson and Gary Albers  
Raymond Alman  
John Ambler  
Greg and Debbie Anderson  
Kevin Anderson  
Linda and William Anderson  
Judy and Ray Andress  
Karen J. Ankrum and Michael Cole  
Cari and Chris Archie  
Robin Arendt  
Doris Arko  
Charles and Lynne Armstrong  
Denise Armstrong  
Jamie Ashby  
Janet Bailey

Brian Baker  
Sharon Baker  
Lionel Baldwin  
Betty and Chris Banister  
David and Karen Barber  
Mary Barghelame  
Jenny and Kory Barnett  
Ben and Ali Barnhart  
John Bartholow  
Angi and David Bartine  
Scott Beasley  
Margie Bell  
Rosalind Benice  
Ozzie and Anne Benegas  
Liane Benz  
Amy Beuschlein  
Robert and Betty Biro  
Stephanie and Adam Bode

Judy and Ken Bodtke  
Carolynn Bond and George Williams  
Edie and Jim Bowman  
Diane and Jim Brannan  
Terry and Lorraine Branstner  
Lory and Bill Brenner  
Lori Bretthauer and Salvador Velazquez  
James Brewer  
Thomas and Linda Brisbane  
Sally and Robb Brown  
Gail and Stephen Budner  
Shirley and Bertram Buller  
Karel Bunce  
Nancy Bureau  
Gerri Burggraaf  
Tracey Callaghan  
Shirley and Donald Carl  
Lucinda and Phillip Castaneda

Lorna Cebula  
Denise and Rick Chapman  
Connie and Jeff Cleverley  
Victoria Clipsham  
Brenda and Steve Collins  
Madeleine and James Collinson  
Pat Conner  
Lindy and Jeffrey Conrad  
Connie Cooper-Fobes  
Jennifer Corbin  
Jean and Neal Countryman  
Lorene Cummings  
Dean Cunningham and Cori Hixon  
Cunningham  
Barbera Curtis  
Cecilia and Glenn Curtis  
Dixie Daly  
Tandi and David Dawson

Ingrid Decker  
Cindy and Bill Decrescentis  
Mason DeHart, Jr.  
Jean DeJonge  
Mary Dellenbach  
Paul Depp  
Cynthia DeRemer  
Adele deRyk  
Adrienne Dieball  
Deandra Dilagiacoma  
Jill and Matthew Dillon  
Tara and Mike Dinsmore  
Joanne DiVico  
Koert DuBois  
Thyra and Richard Easley  
Thomas Ebbert  
Ethan and Theresa Eilertsen  
Marsha Ellis

**Faithful Friends - \$250 - 499 Continued**

Judy and Dennis Ellzey Matthew Ercole Stephen Erskine Deborah Fenton-Nichols and Ken Nichols Amy and Richard Fillinger Reilly Fiodin Cheryl Fox Melissa Foxworth Kathryn French Carolann Frisco Romany and Alfred Funari Marg Garcia Nancy and Fred Garcia Kenneth and Jan Gates Jolynn Gerbig Elizabeth Gerlitzki Irene Gillespie Theresa and Richard Glaston Patrick and Marianne Gneiser Judith Goeke Dave Green Misha and Jason Green Raymond and Lynn Gregory Deborah and Roger Gunderson Sandra Hackel Judy Haenschen Dennis Hagele Kenneth and Linda Hair Alan and Jean Hammond Gina and Sean Harper Jacqueline and Stephen Harris Yvonne Harrison Jana Harry Cody and Julie Hart Joan Hatcher Gwen Hatchette Lois Haugen Rachalje Hecht Ronald Hedrick Sally and John Heer Barbara and Greg Heffington Susan Hickman Sandra Hill Sandy and Jim Hill Ronald Hillegaart Laura and Donald Hillger Marilyn and Lyle Hobbs Sandra Hoefs Tom Hoogenydk Rachel and George Hopper RW and Jaylene Howard Colleen and Michael Huber David Hula Jerry and Katherine Icenogle	Beth and Mark Jackson Kristie and John James Ray Jenkins Lew Ann Jensen Pamela and Cy Jordan Dian Marie Kammeyer Darlene and Thomas Kasenberg Bianca Katz and Mike Braskich David Keicher Scott Kellman Brett and Stephanie Kemp Wilma and Darrell Kemp Sandra and Stephen Kerns Jerry King Katherine Kinsella and John Miller Patrick Kipper Barbara Klein Vaughn and Joyce Knapp Wanda Koch Joan C. Kohut Mary Kolesnyk and Robert Heer Dede and Steve Kraxberger Larke and Jim Krening Jill Kreutzer and Leigh Towill Brian Kughman and Sarah Swanty Sandra Kurtz-Miosek Lynn and James Lamb Lee Ann Landers Joanne Lang Ross and Rebecca Lang Pamala and Thomas Larsen Kate Laudon and Chris Lidstone Adrienne LeBailey Amber Leis Rosemary and David Lestrud Pamela Levine Cristopher Lewis Larry Lewis Kathy and Tom Lindsay Caroline and Ron Linville Kirk Loomis Julie Lyke David and Carissa Madrid Kathleen Mahan Carol Mahoney Kathleen Mahoney Leonard Mahoney Richard Malmstein Khursheed Mama Stephen and Linnea Marsh Mark and Missy Masanetz Lynne McCoy Jack and Liz McGrew Elizabeth Mee Kristen Metsch	Matt Meulener Gerald and Evonne Meyer Andrew and Angela Milewski Garland and Diana Miller Jacqueline Miller Lore and Larry Miller Kelly and Eric Moe Neotha and Richard Mommer Gerardus and Laura Mondriaan Kari Monson Sarah Montgomery Jean Mooney Mary Moore Lisa and Thomas Moos Don Morgan Lindsay Morgan William and Marjorie Moss Marsha Mussehl Sylvia Myer and Eric Roll Steve and Judy Nardie Jean Needham Thomas Ni Cheryll O'Bryan Ronni and Mark Oltersdorf Heather and Jeremy Orban Carla Otto Joanne and Noel Pace Julie Palagi Ruth and Joshua Pankratz Kara and Neil Pappas Kathy Patchell Kate Patton and John Coman Linda Paullus Nancy and David Pennington Paula Perkins Donna and Randy Petersen Esther and Robert Pfaff Jamie and Roger Pfau Elizabeth and Don Phillips Julie Piepho and David Bee Alan and Janet Pierce Mary and Frank Pierz Julie Pignataro and Dan Simpson Richard Pillmore William Plummer Deborah Prinster Lisa Ragsdale Laura Rains Susan Ramos Melodie and John Ream Lawrence and Kimberley Redd Lynne Reeves Donna and Raoul Reiser Hildy Reiser Jane and Bill Repert	Jessica Resnik Oliver Richardson and Joan Flory Sabrina and Matthew Richardson Caprice and John Ritterhouse Laura Roberts Pat and Chuck Robinett Charles and Judy Rogers William L. Rogers and James Steinborn Janet and Mike Roldan Susan and David Roschke Brian Ross Matthew and Nancy Royer Roslyn Ruppert Marcia Russell Michael G. Ryan and Linda C. Joyce Suzanne Saenz Liana and Sherman Sanders Sherry Sanderson Betty and James Sanford Ken and Gina Sayers Pat and Tom Schaeffer Karin Schmidow Brigitte Schmidt Kelly and Doug Schnitker Amy and Walton Scholl Susan Schoonover Bernice Schumacher Shannon and Rich Schur John and Lynda Semonchick Beth Serniak Scott and Pamela Sheeler Mary and Donald Shivers Annelies and Jeremy Sibert Michelle Sieverding and David Blackburn Lesli Singer Mr. and Mrs. Donald R. Skelton Sara Smith Tina Smith Richard L. Smolik and Jane M. Duncan Joan and Philip Snow Donna Sorensen Jessica Sorensen Joy Souply Vilma F. Southwick Joyce and Dave Spight Ryan and Julia Spriggs Charmaine Stalker Ann and William Standerfer Symon Stanley Adam Steele Nancy and Grant Steffen Donald and Eleanor Stevens Pat and David Stevens Sharron Stevens	Kay Stillman Kristen Storey Sibyl Stork Donna and Dean Stroh Kathy Sullivan Kathie Swanson Carol and Jerry Swofford Christy Tappy Linda Theis Dawn Tobin Audrey Tool Susan and William Tredennick Shauna and James Trzcinski RaeAnna and Sean Tucker Nicola Upright Patricia and Jeff Van Bogaert John and Shonny Vander Vliet Carole Varble Lynn and Nic Vecchio Salvador and Lori Velazquez Debbie Vischer Justine Von Koeping Linda Vos Diana and Gary Wade Anna Waldeck Angela Wallace Lisa Walters Francine and Tim Webb Erik and Nicole Weesner Lisa Wegener Tammy and Bill Weiberger Susan Weindling Robin Welsh Mike and Jody Werner Mike and Judy Werzyn Terry and Diane Wevers Ward and April Whicker Liz Whitney Lisa Whittaker Loren and Tamara Wiessenberger Kristina Wild James and Kimberly Wilkerson Jeff and Linda Williams Jennifer and Kelvin Woelk Sandra and Kenneth Wombles Phillip and Dawn Woods Lisa and Tony Workman Kathryn and Jason Wright Shannon and Robert Yockey Robert and Betsy Zakely Pam Zaskie Anonymous (7)
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**Corporate & Business Partners**

A Step Ahead Foot & Ankle Center Advanced Animal Care of Colorado Aerojet Rocketdyne All Pro Dogs AmazonSmile America's Charities Anderson, Lee & Company Animal Arts ASPCA Bank of Colorado Battelle Always Giving Bayer Animal Health BBVA Compass Bank Benevity Community Impact Fund Bennet Elementary Big Shot Bikes Block Communications Boulder Scientific Company Brave New Wheel Burt's Logo & Apparel Buzz & Bliss Salon & Spa Camp Bow Wow Canine Companion Consulting Carlson's Investment & Management Chad's Silversmithing Christina Gressianu Photography CLICK: Clicker Learning Institute for Cats and Kittens Colorado Eagles Hockey	Colorado State University Athletics Coloradoan Comedy Works Cornerstone Home Lending Devil's Thumb Ranch Resort & Spa Digital Workshop Center Difesco DOGS Einstein Bros Bagels Embassy Suites Loveland Hotel, Spa and Conference Center Eye Center of Northern Colorado First National Bank Flex Productions Foothills Chiropractic & Sports Injury Forma Furniture Fort Collins Club Fort Collins Country Club Fort Collins Dog Wizard Fort Collins Foxes Baseball Club Fort Collins Mitsubishi Fort Collins Modern Dentistry Fort Collins Running Club Fort Collins Veterinary Emergency & Rehabilitation Hospital Four Seasons Veterinary Specialists Friendship Hospital For Animals Front Range Center for Brain and Spine Surgery	Gallegos Sanitation & Gallegos Sustainable Innovations GE United Way Campaign Gold's Gym Green Events Hank's Pet Food Market Hewlett Packard High Country Beverage Hill's Science Nutrition Home State Bank Home to Heaven Horizon Mechanical Solutions Horizon Organic Houska Automotive Services IBM Employee Services Center iHeart Media Invisible Fence Of Northern Colorado Jewelry Emporium Kayo Peeler Art Studio Kinder Grins Dental Kriser's Natural Pet Lamar Advertising Larimer County Clerk & Recorder Local Independent Charities of America Loveland Aleworks Loveland Reporter Herald Madwire Media Mercedes-Benz of Loveland	Mile High United Way Miller's Indian Village Mini of Loveland Miramont Lifestyle Fitness Moore Animal Hospital Mountain Valley Floors Neanan Company New Belgium Brewing Pedersen Toyota - Scion - Volvo Perfect Square PFS Insurance Group Pickle Barrel Pinnacle III Consulting Group Pollock Tax & Accounting Porter Hedges Poudre Pet & Feed Supply Precious Memories Pet Cemetery & Crematory Raintree Animal Hospital Ranch-Way Feeds Raymond James Charitable Fund RBC Wealth Management Remington Technologies Revelation Chiropractic Rick's Electric Service Schneider Electric Schwab Charitable Fund Sidehill Sitters Sigma Alpha Epsilon	Silver Paw Studio Six Dog T-Shirt Company Social Spa 4 Paws Spectra Food Services and Hospitality Super Shuttle Techsmart Solutions Group The Bob Sutton Team RE/MAX Alliance The Crazy Merchant The Gateway at 2534 The Natural Dog Company The Pet Wellness Clinic The Sleep Store The Vault Storage Units Tortuga Bay Town Square Media Trippy Companion Animal True North Insurance and Financial Strategies Truist Trupanion UBS Financial Services VCA Fort Collins Animal Hospital Water Valley Land Company WaterPik Wells Fargo Community Support Whole Foods Market
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**Foundations**

Agilent Technologies Foundation Alice N. Jenkins Foundation Animal Assistance Foundation Bank Of America Charitable Gift Fund Ben C. Delatour Foundation Chinn Family Foundation Community First Foundation Community Foundation of Northern Colorado	Fidelity Charitable Gift Fund GE United Way Campaign John Webb Charitable Lead Trust Jorgensen Family Foundation Kenneth and Myra Monfort Charitable Foundation Lucille Drinkwater Allen Charitable Trust Network For Good	OtterCares Foundation Petsmart Charities Pine Foundation Pine Ridge 1969 Trust Rianna Schilling Memorial Scarlett Family Foundation Shell Oil Company Foundation The Community Foundation of Boulder County	The Dr. Mary E. Bates Trust Fund The Greater Cincinnati Foundation The Mary Elizabeth Bates Foundation Thrivent Financial United Way of Greater Philadelphia and Southern New Jersey United Way of Larimer County Von Voigtlander Family Foundation	Wags and Menace Make a Difference Foundation Walmart Foundation William B. MacMillan 1974 Family Trust Wilmax Foundation
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**Estates and Bequests**

J. Edward Schamberger Trust The Estate of Ann R. Coleman	The Estate of Carolyn P. Chivian The Estate of Dorothy T. Hurley	The Estate of Frank W. Torsleff The Estate of Judith A. Dodge	The Estate of Katherine J. Carr The Estate of Theodore C. Nyren	Vernon L. Sachs Trust
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**Heritage Circle**

Heritage Circle members have made a lasting impact for the animals by including Larimer Humane Society in their estate planning. Additionally, members are able to enroll their pets in the Pet Guardianship program, providing temporary foster care with Larimer Humane Society in case of the member's incapacity or death. For more information about both Heritage Circle and the Pet Guardianship Program, contact our Development Department at <a href="mailto:development@larimerhumane.org">development@larimerhumane.org</a> or by calling (970) 530-2948.	Sherry Adamson Norma Andersen Dori Aravis Susan and Logan D. Bailor Mary Baldwin Janet Baynton Ronald Beitz and Bette Kuehl Clayton and Jane Benton Sally Bowden Judith A. Calhoun Mathieu Cartier Bobbi Cipriano and Lu Callahan	Kathleen Durkee Tina Evans Martha Faulk and Ray Hogler Lili Francuz and Michael Loughlin Carole and Harry Halac Frances M. Hale Karen Jensen Halualani Steve and Jackie Harris Lois and Ann Hart Nancy Krieger Hennessy James and Dana Hiatt Kent A. Hotchkiss	Patricia Kingsbury Linda Knowlton Wanda Koch Dani C. Korkegi Jill Kreutzer and Leigh Towill Michele Lier Richard J. Luebs Marc McCoy Owens Yvonne Pedersen Marjon Pekelharing and Govert Koetsier Jame and Jerilyn Perkins	John E. Roberts Larry and Sheri Roos Susan Shattuck Allison L. Sheldon Carole and Mike Thorsrud Joanne Wilson Wendy Woods Sallie Youngman Anonymous (7)
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## LARIMER HUMANE SOCIETY

### EXECUTIVE STAFF

Executive Director  
 Director of Operations  
 Director of Development & Community Relations  
 Director of Animal Protection & Control  
 Director of Human Resources  
 Director of Finance

Judith A. Calhoun, CFRE, CAWA  
 Jenn Barg MS, ACAAB, CDBC  
 Ben Barnhart  
 Bill Porter  
 Jean Mooney, PHR  
 Rachel Miller, CPA

### BOARD OF DIRECTORS

Bret Ellis

Chair (April 2016 – June 2016)  
 Vice Chair (April 2015 – March 2016)

Adam Steele

Vice Chair (April 2016 – June 2016)

Catherine Sayers

Treasurer (April 2016 – June 2016)  
 Secretary (April 2015 - March 2016)

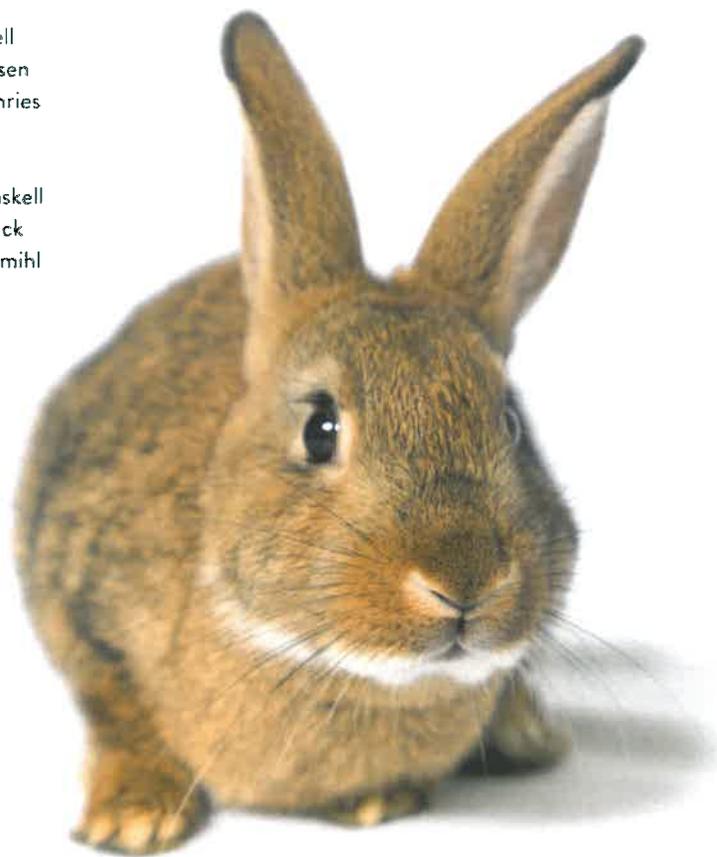
Angie Penland

Secretary (April 2016 – June 2016)  
 Chair (April 2015 - March 2016)

Jodi Schilling

Treasurer (April 2015 - March 2016)

Thomas Gorell  
 Andrew Hensen  
 Gene Humphries  
 Pam Jones  
 Ben Kramer  
 Timiry McCaskell  
 Susan Shattuck  
 Camille Susemihl  
 Jeff Williams



### STREET ADDRESS

6317 Kyle Avenue  
 Fort Collins, CO 80525

### ADMIN/MAILING ADDRESS

5137 South College Avenue  
 Fort Collins, CO 80525

(970) 226-3647

[LARIMERHUMANE.ORG](http://LARIMERHUMANE.ORG)

 [facebook.com/  
LarimerHumane](https://facebook.com/LarimerHumane)

 [twitter.com/  
LarimerHumane](https://twitter.com/LarimerHumane)

 [youtube.com/  
LarimerHumane](https://youtube.com/LarimerHumane)

 [instagram.com/  
LarimerHumaneSociety](https://instagram.com/LarimerHumaneSociety)

 Join our email list:  
[LarimerHumane.org](mailto:LarimerHumane.org)



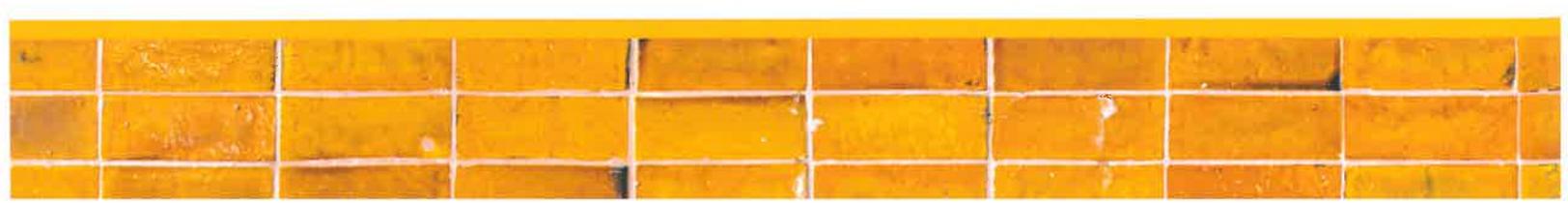
### PHOTOGRAPHY

Monique Rodriguez, Silver Paw Studio



### GRAPHIC DESIGN

John Metcalf, Perfect Square



**AGENDA ITEM SUMMARY SHEET**  
**Town Board Meeting – November 8, 2016**

**ITEM #: 3**

**SUBJECT: Purchase Request – LED Christmas Lighting for Main Street**

**RECOMMENDATION: Approve Purchase of 2,000 feet of lighting from  
Display Sales in the amount of \$1,055**

**SUMMARY:**

Jim Miller, Public Works Superintendent, is requesting approval to purchase LED street tree lighting in an amount to cover half of the downtown street lighting this year in the amount of \$1,055 from Display Sales.



## TOWN OF WELLINGTON

3735 CLEVELAND AVENUE  
P.O. BOX 127  
WELLINGTON, CO 80549  
TOWN HALL (970) 568-3381  
FAX (970) 568-9354

Memo Purchase Request

To: Larry Lorentzen / town of wellington board of trustees

From: Jim Miller public works superintendent

Date: 11-4-16

**RE: led x-mas lighting**

Her are bids for the new led lighting for half of the downtown holiday lighting.  
I would like to purchase the ones from display sales for 1055.00 for 2000 feet of lighting

Display sale 1055.00 100 light wide angle led 50 foot long price is for 2000 feet  
1000bulbs 1049.69 50 light wide angle led 25 foot long price is for 2000 feet  
Christmas designers 1452.36 did not get info on this one price is for 2000 feet

**General 100% ; 201-50-5908**

THANK YOU

JIM MILLER



# DISPLAYSALES

# QUOTE

**Display Sales**  
 10925 Nesbitt Avenue S  
 Bloomington, MN 55437  
 P: 800-328-6195  
 F: 952-885-0099  
 www.displaysales.com

ESTIMATE QO-011695-1  
 DATE 11/3/2016  
 EXPIRATION DATE 12/3/2016  
 CUSTOMER ID 134259

Ship Jim Miller  
 To: Town of Wellington  
 PO Box 127  
 Wellington, CO 80549

Bill Jim Miller  
 To: Town of Wellington  
 PO Box 127  
 Wellington, CO 80549

PREPARED BY	JOB	PAYMENT TERMS	REQUEST DELIVERY DATE
Scott McNiff		Net 20	11/3/2016
QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
40	100 Light Cool White Wide Angle LED Minilights Size : 100 Light Color : Cool White Style : Wide Angle	25.00	1,000.00
SUBTOTAL			1,000.00
SHIPPING & HANDLING			55.00
SALES TAX			0.00
TOTAL			1,055.00

To accept this quotation, sign here and return.

\_\_\_\_\_  
 Thank you for your business.

**CHRISTMAS DESIGNERS.COM, LLC**215 W. Park Ave.  
Sherman, TX 75090

Phone 800-391-5280

Fax 800-667-2619

E-Mail sales@christmasdesigners.com

Quote 0047798



Quoted 11/4/2016

**Bill To**Wellington, Town of  
Jim Miller  
3735 Cleveland Avenue  
PO Box 127  
Wellington, CO 80549**Ship To**Wellington, Town of  
Jim Miller  
3735 Cleveland Avenue  
PO Box 127  
Wellington, CO 80549

<b>Purchase Order</b>	<b>Ship Via</b>	<b>FOB</b>	<b>Reference</b>	<b>Entered By</b>	<b>Sales rep</b>	<b>Terms</b>
	UPS Ground			RP 11/4/2016	RP	Credit Card

<b>Product</b>	<b>Description</b>	<b>Ordered</b>	<b>List Price</b>	<b>Price</b>	<b>Amount</b>
P-WAC-704-WW	Pro Series, WAC, 70L., 4" sp. - Warm White	91.00Ea	19.95	15.96 Ea	1,452.36
Shipping	Shipping Charges	1.00Ea		0.00 Ea	0.00

**Sub-total****Z\$1,452.36****Tax****0.00****Total****Z\$1,452.36**



Jim Miller &lt;millerjd@wellingtoncolorado.gov&gt;

## New Quote from 1000Bulbs.com

1 message

Kelly Leonard &lt;kleonard@1000bulbs.com&gt;

Thu, Nov 3, 2016 at 2:48 PM

Reply-To: Kelly Leonard &lt;kleonard@1000bulbs.com&gt;

To: Jim Miller &lt;millerjd@wellingtoncolorado.gov&gt;

# 1000Bulbs.com

## Sales Proposal

Quote #: 4373691

Date: 11/03/16

Date Quote Written: 11/03/16

Expiration Date: 11/18/16

### Salesperson

Kelly Leonard  
2140 Meritt Dr.  
Garland, TX 75041  
kleonard@1000bulbs.com  
p. 972-764-5956  
f. 972-764-5957

### Bill To

Jim Miller  
Town of Wellington  
Jim Miller  
4021 Grant St  
Town of Wellington, CO 80549  
9705666464

### Ship To

Jim Miller  
Town of Wellington  
Jim Miller  
4021 Grant St  
Town of Wellington, CO 80549  
9705666464

Qty	Product	Price
80	 <b>CMS-50WA-6GPW</b> 25 ft. Stringer - (50) Wide Angle LEDs - COOL WHITE - 6 in. Spacing - Omni-Directional - Commercial Duty - Green Wire - 60 Set Connection	\$12.47

Subtotal \$997.60

Ground \$52.09

Total \$1,049.69

Quote does not include tax when applicable.

[Purchase Quote](#)

1000Bulbs.com 2140 Meritt Dr., Garland, TX 75041

Notice: This automated email is not monitored for replies.

**AGENDA ITEM SUMMARY SHEET**  
**Town Board Meeting –November 8, 2016**

**ITEM #:** 4

**SUBJECT:** Resolution 37-2016- Street Closures for Christmas Parade

**RECOMMENDATION:** Adopt Resolution 37-2016

**SUMMARY:**

The attached Resolution includes the same street closures and times as last year. The Christmas Parade will be held on December 3<sup>rd</sup>.

**RESOLUTION 37-2016**

**A RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF A PORTION OF STATE HIGHWAY 1 AND CLEVELAND AVENUE WITHIN THE TOWN OF WELLINGTON DURING THE ANNUAL "HOLIDAY PARADE OF LIGHTS" ON DECEMBER 3, 2016**

WHEREAS, the Wellington Community Activities Commission is conducting the Christmas Parade for the residents of the Town of Wellington; and

WHEREAS, it is necessary to temporarily close a portion of Cleveland Avenue within the Town of Wellington to traffic on December 3, 2016 for the Christmas Parade; and

WHEREAS, said temporary closure is permitted by C.R.S. 42-4-109 and Section 23-9 of the Model Traffic Code;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, LARIMER COUNTY, COLORADO,

Section I. The following streets are to be closed on December 3, 2016 to automobile traffic, except for residents and/or business owners of these streets at the time specified:

Cleveland Avenue from First Street to Fifth Street, Fifth Street from Cleveland to Roosevelt and First Street from Cleveland to Mae Ct. from 3:30 p.m. to 6:30 p.m.

Section 2. Cleveland Avenue traffic during the time of closure will be rerouted on State Highway 1 at Jefferson Street East to Sixth Street and North to Cleveland or Cleveland Avenue at Sixth Street South to Jefferson Street and West on Jefferson Street to State Highway 1.

INTRODUCED, PASSED AND ADOPTED THE 8th DAY OF NOVEMBER 2016. BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, LARIMER COUNTY, COLORADO, AND ORDERED TO BECOME EFFECTIVE IMMEDIATELY UPON ADOPTION.

---

MAYOR  
TOWN OF WELLINGTON

ATTEST:

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Town Clerk



## TOWN OF WELLINGTON

3735 CLEVELAND AVENUE  
P.O. BOX 127  
WELLINGTON, CO 80549  
TOWN HALL (970) 568-3381  
FAX (970) 568-9354

November 4, 2016

Larry Lorentzen, Town Administrator  
Ryan Abbott, Assistant Town Administrator  
Town of Wellington  
PO Box 127, 3735 Cleveland Ave.  
Wellington, CO 80549

Dear Larry & Ryan,

It is with heavy heart that I inform you both of my resignation from the position of Finance Director / Treasurer for the Town of Wellington. Without question, this has been the best job I have ever had. Know that I will miss the work, the staff and the Town beyond any words that might be fashioned. I have the utmost respect for the both of you, and doubt it would be possible to have had better supervisors. I had a very good run with the Town and will never forget the experience.

My reasons for leaving revolve around my lifelong love of the State of Montana and the fact that my spouse, daughter, son-in-law, and particularly my new and only grandchild are now living in Montana and the pull of my family is at the root of my decision to live and work in Montana.

I have taken a position with Miles Community College (MCC) in Miles City, Montana where I will utilize many if not most of the skills I have developed over the years, as well as the potential for teaching assignments at the Junior College level in the areas of accounting, economics and finance. While I am excited about the new position and am looking forward to the opportunity with eager anticipation, it is tempered with distinct note of sadness in leaving this position.

Should it meet with your approval I would propose that my last day with the Town of Wellington would fall on Friday December 2, 2016. I was simply not able to negotiate a later date with MCC. However, this would allow the 2017 Budget process to be all but completed, and allow 4 weeks for other transitional considerations.

The pleasure has been all mine, and I wish you both as well as staff, Board Members and all others that I have come to know and work with over the last 19 years the very best.

Sincerely,

Mike Cummins



## TOWN OF WELLINGTON

3735 CLEVELAND AVENUE  
P.O. BOX 127  
WELLINGTON, CO 80549  
TOWN HALL (970) 568-3381  
FAX (970) 568-9354

### MEMORANDUM

DATE: November 4, 2016

TO: Larry Lorentzen, Town Administrator

FROM: Ryan Abbott, Assistant Town Administrator

RE: Finance Director/Treasurer job search

With the resignation of Mike Cummins as the Finance Director/ Treasurer effective December 2, 2016 we will need to have an aggressive search process that is completed in a timely manner to mitigate the gap between Mike's departure and the start date of the new hire. I am proposing the below timeline to have an individual identified and on board by the beginning of February 2017.

- Advertise position beginning November 14th
- Closing date for position November 28<sup>th</sup>
- Review of applications the week of November 28<sup>th</sup>
- Interviews the week of December 5<sup>th</sup> and/or December 12<sup>th</sup>
- Offer week of December 19<sup>th</sup>

The advertising plan for the position is as follows:

- Town Website
- Colorado Municipal League (CML)
- International City/County Management Association (ICMA)
- Colorado City and County Management Association (CCCMA)
- Government Finance Officers Association (GFOA)
- LinkedIn

# TOWN OF WELLINGTON

## BILLS FOR APPROVAL

NOVEMBER 8, 2016

1	FARIS MACHINERY	\$1,204.73
	* WATER PUMP	
2	BEST RENTAL	\$1,463.00
	* COMPRESSOR	
3	SEACREST GROUP	\$1,675.00
	* BIOMONITORING TEST	
4	J-U-B ENGINEERS, INC.	\$1,710.98
	* BOXELDER CREEK TRAIL PRELIMINARY DESIGN	
5	TRAFFIC SIGNAL CONTROLS, INC.	\$1,995.00
	* 9" DRIVER FEEDBACK SIGN	
6	DANA KEPNER COMPANY	\$2,382.50
	* METERS	
7	DPC INDUSTRIES, INC.	\$3,731.55
	* CHLORINE	
8	MARCH, OLIVE & PHARRIS	\$6,241.29
	* TOWN ATTORNEY	
9	E-Z POUR READY MIX	\$7,267.50
	* FOR SEWER PLANT SIDEWALKS	
10	WRIGHT WATER ENGINEERS, INC.	\$8,699.01
	* WATER ENGINEERING SERVICES	
11	JVA CONSULTING ENGINEERS	\$12,762.03
	* GARFIELD WATER & STORM SEWER	
12	BERKADIA	\$24,750.00
	* WATER LOAN PAYMENT	
13	ALL-PRO PAVING LLC	\$53,103.62
	* 2ND STREET PAVING	
	<b>TOTAL</b>	<b><u>\$126,986.21</u></b>



REMIT TO:  
**FARIS MACHINERY**  
 PO Box 911287  
 Denver, CO 80291-1827

office | 303 289 5743  
 fax | 303 287 9273

# INVOICE

Customer  
50150

## I N V O I C E

Invoice  
C20202

Pg  
1

\*\*\*\*PAYMENT TERMS: NET 30\*\*\*\*

10/18/16

Sold To  
 Town of Wellington  
 3735 Cleveland  
 P.O. Box 127  
 Wellington CO 80549

Ship To  
 DOUG  
 Town of Wellington  
 4021 Grant Ave.  
 Wellington CO 80549

970/568-3381  
 Ship Via UPS GROUND

970/568-3284  
 FOB PREPAID (ADD FREIGHT)

Br	Trk	Make	Model	Serial	Equipment	Meter	Sls	Customer	P.O.
001		EL					09	DOUG	

Ordr	Ship	B/O	Description	Each	Amount
			Taken By CB	Shipped	10/18/16
1	1		EL 1066776	1,181.12	1,181.12
			TOTAL PARTS		1,181.12
	1		FREIGHT-OUT	.00	23.61
			NON-TAX - GOVERNMENT		.00

THANK YOU FOR YOUR BUSINESS!!

Total 1,204.73

A finance charge of 2% per month, which is an annual percentage rate of 24%, will be charged on past due accounts. When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.



1540 Riverside Ave, Fort Collins CO. 80524  
970-282-0700 www.BestRentalinc.com

Status: Closed

Invoice #: 249849-1

Invoice Date: Fri 10/21/2016

Date Out: Mon 10/10/2016 9:29AM

Operator: Cody Leffel

Terms: On Account

Customer #: 21807

WELLINGTON CITY, TOWN

-568-3381 Phone

-568-9354 Fax

P.O. Box 127

Job Descr: JUSTIN PICKED UP

3735 CLEVELAND AVE

WELLINGTON, CO 80549

PO #: 744247

Picked up by: JUSTIN

Qty	Key	Items	Status	Returned Date	Price
1	RRCOM18593	COMPRESSOR 185 ROTAIR 6555 Meter Out: 304.0 Meter In: 329.0 Total hours on meter: 25.0 NOTE, The customer is responsible for proper coupling of the trailer to the vehicle and is not covered by Damage Waiver. METER TIME= 8 hrs/day, 40 hrs/week, 160 hrs/month. OT @ \$25 per hour. Diesel Fuel is extra, most compressor tanks hold 27 gallons. Don't drag the hose or safety chains on the road, Not covered by DW Safety chains \$45. ea. Hoses \$85 ea. Lost or damaged jacks cost \$126.50 CROWS FOOT ADAPTER INCLUDED Be safe and have a good blowout season,	Returned	Fri 10/21/2016 8:36AM	\$1,250.00
2	HOS3J	AIR HOSE, 3/4 X 50' W/Crows foot Safety clip and lanyard included, use for safety, please do not loose them. Damaged or lost hoses, replacement price \$85	Returned	Fri 10/21/2016 8:36AM	\$80.00

\*\*\*\* PLEASE PAY BY THIS INVOICE \*\*\*\*

**Rental Contract**

If equipment does not function properly notify lessor within 30 minutes of occurrence or no refund or allowance will be made. If this is a reservation, a reservation cancellation fee up to 1/2 of the total amount may be charged if reservation is canceled within 72 hours of the scheduled "time and date out".

- Charges are for portal to portal TIME OUT, NOT TIME USED, including any period Best Rental is closed.
- A day rate consists of 24 hours time out, or 8 hours run time on the metered items, whichever comes first. Overtime rates are prorated for each additional hour at 1 hour intervals.
- Credit or replacement adjustments will be made for items found defective only if we are notified within one half hour of occurrence.
- Renter acknowledges that he has had the opportunity to inspect the equipment, and finds it suitable for his needs and in good working condition, and that he has received verbal and or written instructions on the proper use of the equipment. Renter Initial \_\_\_\_\_
- Renter's signature below binds renter to the terms and conditions on the back side of this contract, there are no oral unwritten agreements.

I certify that I have read and agree to all terms of this contract.

Signature: \_\_\_\_\_

JUSTIN

Rental:	\$1,330.00
Damage Waiver:	\$133.00
<b>Subtotal:</b>	<b>\$1,463.00</b>
Church & Government:	\$0.00
<b>Total:</b>	<b>\$1,463.00</b>
<b>Paid:</b>	<b>\$0.00</b>
<b>Amount Due:</b>	<b>\$1,463.00</b>

Store Hours: Monday - Saturday 7:30am-5:30pm, Sunday: Closed

Printed On Fri 10/21/2016 5:22PM

Software by Point-of-Rental Software www.point-of-rental.com

Modification # 6

Contract-Params.rpt (1)



500 S Arthur Ave. Suite 450  
 Louisville, CO 80027-3065  
 (303) 661-9324 Phone  
 (303) 661-9325 Fax

**Invoice**  
 Invoice Number:  
 316721.B  
 Invoice Date:  
 October 25, 2016

<b>BILL TO:</b>
Town of Wellington P.O. Box 127 Wellington, CO 80549

Customer Contact	Customer PO#	Terms	Customer ID
Mr. James Creaghe	443940 (WTP-2016-108)	Payable Upon Receipt	Wellington

QTY	Description	Unit Price	Extended Price
1	Chronic biomonitoring tests conducted on effluent from the WTP using <i>Ceriodaphnia dubia</i> and Fathead minnow	\$1,650.00	\$1,650.00
1	Analytical: Total Solids	\$25.00	\$25.00

**Total: \$1,675.00**

*All invoices are due and payable upon receipt.  
 Outstanding balances over 30-days are subject to a finance charge of 1.5% per month.*

**THANK YOU FOR YOUR BUSINESS!**



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE LANGDON GROUP



GATEWAY MAPPING INC.

October 27, 2016

Ryan Abbott  
Town of Wellington  
3735 Cleveland Ave  
PO Box 127  
Wellington, CO 80549

**RE: Boxelder Creek Trail Preliminary Design**

Dear Ryan:

Attached please find J-U-B Engineers 1<sup>st</sup> invoice for the above mentioned project. This invoice includes design engineering services through October 1, 2016. We have completed the following tasks during this invoice:

- Trail Design / alternative layouts - The J-U-B Team has developed a trail alignment along the west side of Boxelder Creek, with three different alignment possibilities on the south side of the project limits. One of these alignments follows the creek and crosses the railroad under the existing bridge, while the other two alignments follow existing driveways. We are also developing an alternative alignment on the east side of the railroad for the entire project.
- Topo information (2 ft contours) - J-U-B has obtained from Stantec the latest survey information for the area, along with spot elevations at the bridges over Boxelder Creek.
- Basemap information - We also have property lines from King Surveyors indicating the location of private property. ACL is in the process of adjusting the proposed alignments to avoid private property when possible.
- Utility easements - J-U-B has obtained basic information from the Town, Xcel Energy and other utilities for their easements along the project corridor.

Budget Summary:

Original Budget	\$	40,402.00
This invoice amount	\$	1,710.98
Previously invoiced	\$	0.00
Amount remaining	\$	38,691.02

We have also attached the billing back-up. If you have any questions concerning the attached invoice, please do not hesitate to call me.

Sincerely,

J-U-B ENGINEERS, Inc.

Kirsten Armbruster, PE  
Project Manager



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE LANGDON GROUP



GATEWAY MAPPING INC.

**Invoice**

Ryan Abbott  
Town of Wellington  
3735 Cleveland Ave  
PO Box 127  
Wellington, CO 80549

October 25, 2016  
Project No: 87-16-012  
Invoice No: 0104340

Project 87-16-012 Town of Wellington-Boxelder Creek Trail

**Professional Services from September 11, 2016 to October 1, 2016**

Task 010 Project Setup (Task 0)

**Professional Personnel**

	Hours	Amount	
PROJECT ENGINEER	3.50	472.50	
Totals	3.50	472.50	
<b>Total Labor</b>			<b>472.50</b>

**Reimbursable Expenses**

Mileage		19.38	
<b>Total Reimbursables</b>		<b>19.38</b>	<b>19.38</b>

**Billing Limits**

	Current	Prior	To-Date	
Total Billings	491.88	0.00	491.88	
Limit			5,905.00	
Remaining			5,413.12	
			<b>Total this Task</b>	<b>\$491.88</b>

Task 020 Conceptual Design (Task 1)

**Professional Personnel**

	Hours	Amount	
PROJECT ENGINEER	8.50	1,107.50	
TECHNICIAN	1.20	111.60	
Totals	9.70	1,219.10	
<b>Total Labor</b>			<b>1,219.10</b>

**Billing Limits**

	Current	Prior	To-Date	
Total Billings	1,219.10	0.00	1,219.10	
Limit			10,415.00	
Remaining			9,195.90	
			<b>Total this Task</b>	<b>\$1,219.10</b>

**Total this Invoice \$1,710.98**

Kristen Armbruster, P.E.  
Project Manager

Project 87-16-012 Town of Wellington-Boxelder Creek Trail Invoice 0104340

# Billing Backup

Tuesday, October 25, 2016

Invoice 0104340 Dated 10/25/2016

2:49:14 PM

Project 87-16-012 Town of Wellington-Boxelder Creek Trail

Task 010 Project Setup (Task 0)  
**Professional Personnel**

		Hours	Amount	
<b>PROJECT ENGINEER</b>				
Armbruster, Kirsten	9/19/2016	2.50	135.00	337.50
Kickoff Meeting				
Armbruster, Kirsten	9/21/2016	.50	135.00	67.50
Contracts				
Armbruster, Kirsten	9/26/2016	.50	135.00	67.50
Permission to enter forms				
Totals		3.50		472.50
<b>Total Labor</b>				<b>472.50</b>
<b>Reimbursable Expenses</b>				
<b>Mileage</b>				
EX 0073678	9/19/2016	Armbruster, Kirsten / Travel to Town of Wellington		19.38
<b>Total Reimbursables</b>			<b>19.38</b>	<b>19.38</b>
			<b>Total this Task</b>	<b>\$491.88</b>

Task 020 Conceptual Design (Task 1)  
**Professional Personnel**

		Hours	Amount	
<b>PROJECT ENGINEER</b>				
Armbruster, Kirsten	9/15/2016	1.00	135.00	135.00
Data Gathering				
Armbruster, Kirsten	9/16/2016	1.50	135.00	202.50
Data Gathering				
Armbruster, Kirsten	9/19/2016	1.00	135.00	135.00
Data gathering				
Armbruster, Kirsten	9/20/2016	.50	135.00	67.50
Data gathering				
Armbruster, Kirsten	9/21/2016	1.50	135.00	202.50
Utility coordination				
Armbruster, Kirsten	9/22/2016	.50	135.00	67.50
Data gathering				
Armbruster, Kirsten	9/23/2016	1.50	135.00	202.50
Data gathering				
Paull, Douglas	9/14/2016	1.00	95.00	95.00
mapping				
<b>TECHNICIAN</b>				
McCulloch, Christina	9/15/2016	1.20	93.00	111.60
Search for topo information				
Totals		9.70		1,219.10
<b>Total Labor</b>				<b>1,219.10</b>
			<b>Total this Task</b>	<b>\$1,219.10</b>
			<b>Total this Project</b>	<b>\$1,710.98</b>



255 Weaver Park Road Suite 100  
 Longmont, CO 80504  
 (303) 772-2787 Fax (303) 776-1270

Ship To: **Town of Wellington**  
 Attn: Jim Miller  
 4021 Grant Avenue  
 Wellington, CO 80549

Bill To: **Town of Wellington**  
 Jim Miller  
 P O Box 127  
 Wellington, CO 80549

# Invoice

Date : 10/07/16  
 Invoice # : **68457**  
 TSC Job # : Y 19942  
 Customer # : WELL  
 Purchase Order # : Verbal/Jim  
 Purchase Order Date : 08/15/16  
 Ship Via : 1Z8441360350123862  
 F.O.B. Origin  
 Terms : Net 30

*Celebrating 30 Years of Customer Service*

Quantity		Part Number	Description	Unit Price	Amount
Req.	Shipped   B.O.				
1	1		9" Driver Feedback Sign M75-9IDFB-000X	\$ 1995.00	\$ 1995.00
				\$	\$
				<b>Total \$</b>	<b>1995.00</b>

**Traffic Signal Controls, Inc. Retains Title to All Material Until Invoice is Paid in Full**  
 Service Charges will be charged on Past Due Accounts  
 Attorney Fees and Costs will be charged if collection is necessary  
 Returns are subject to restocking charges  
 Thank you for your business!



**Dana Kepner Company, Inc.  
Western Industrial Supply, LLC**

**INVOICE**

UPC VENDOR	INVOICE DATE	ORDER NO.
000000	10/29/16	6183046-00
P.O. NO.		PAGE #
john		1

CUST.#: 90800000  
SHIP TO: TOWN OF WELLINGTON  
POB 127  
WELLINGTON, CO 80549

REMIT TO: Dana Kepner Company, Inc.  
PO Box 710281  
Denver, CO 80271-0281

BILL TO: TOWN OF WELLINGTON  
POB 127  
WELLINGTON, CO 80549

INSTRUCTIONS		TERMS
		Net 30 Days
SHIP POINT	SHIP VIA	SHIPPED
	PICKUP	10/29/16

LINE NO	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QTY. SHIPPED	QTY. U/M	UNIT PRICE	AMOUNT (NET)
1	70MI03ST1000G 3/4" 1PERL 7.5" LL. 3 WIRE TR/PL, 1000 G	16	0	16	each	132.00 each	2112.00
2	74p45 SENSUS PIT LID HOUSING	25	0	25	PCS	10.82 PCS	270.50
2	Lines Total	Qty Shipped Total		41		Total Invoice Total	2382.50 2382.50

**CUSTOMER**

<b>REMIT TO</b>	DPC INDUSTRIES, INC. P.O. BOX 301023 DALLAS, TX 75303-1023 USA			DIRECT INQUIRIES TO: DPC INDUSTRIES, INC. 23500 I-76 FRONTAGE ROAD HUDSON, CO 80642 USA 303-536-4000		<b>INVOICE NUMBER MUST APPEAR ON YOUR REMITTANCE</b>			
	Customer No <b>73185200</b>			Date Ordered <b>10/21/2016</b>		Salesperson <b>Galyon, Anthony Lee</b>		Bill of Lading No. <b>7073-16-005297-2</b>	
Ordered By <b>James 970-690-7007</b>			Customer P.O. No. <b>WTP-2016-115</b>		Terms <b>Net 30</b>		Invoice and Ship Date <b>10/26/2016</b>		
<b>SOLD TO</b>	TOWN OF WELLINGTON P.O. BOX 127 WELLINGTON, CO 80549 USA				<b>SHIP TO</b>	TOWN OF WELLINGTON 10691 N. CR 11 - WATER PLANT WELLINGTON, CO 80549 USA			
	F.O.B. TERMS <b>FOB DESTINATION</b>		TERMS OF DELIVERY <b>PREPAID &amp; ABSORBED</b>			CARRIER <b>OUR TRUCK</b>			
Qty Shipped	Description				Quantity	Units	Unit Price	Amounts	
11	CHLORINE, 150# CYL HAZARDOUS MATERIAL FEE				1,650	lb	1.1275	1,860.38 2.75	
2	CITRIC ACID LIQ 50%, 575# DR				1,150	lb	1.5000	1,725.00	
						<b>FUEL SURCHARGE</b>		143.42	
						<b>FREIGHT</b>		0.00	
						<b>TAX</b>		0.00	
						<b>SUBTOTAL</b>		3,731.55	
Returnable Container Deposit Charges									
Less Deposit Charges on Containers Returned									
11 CHLORINE, 150# EMPTY CYL								0.00	
<b>TOTAL -</b>						PLEASE PAY THIS AMOUNT PLEASE INCLUDE INVOICE NUMBER ON CHECK		<b>\$3,731.55</b>	

PLEASE SHIP EMPTY RETURNABLE CONTAINERS PROMPTLY - NO MERCHANDISE RETURNABLE WITHOUT WRITTEN CONSENT

MARCH, OLIVE & PHARRIS, LLC  
Attorneys And Counselors At Law  
1312 South College Avenue  
Fort Collins, Colorado 80524  
(970) 482-4322

October 21, 2016

Invoice 140486

Wellington, Town of  
3735 Cleveland Avenue  
P.O. Box 127  
Wellington, CO 80549

97011041 Criminal Dockets

For Services Rendered through October 20, 2016

			Hours	Amount
10/03/16	JBM	Telephone conference with Rairdon; Forward settlement regarding Sierra Smith.	0.30	45.00
10/04/16	JBM	Telephone conference with Norden regarding vicious dog regarding Brad Stroble incident roughly 3 weeks ago - his dog and a foster dog at large	0.50	75.00
10/05/16	JBM	Review Court materials and docket; Meeting with Lance Marion regarding barking dog; Court and Trial; Research regarding compulsory insurance.	3.30	495.00
10/06/16	JBM	Follow up with Rairdon - Lacy Kay Briles, Case #16-0070 Section 10-5-110 Theft; Follow up with Deputy Gurwin regarding Frankie Elaine Story - substituted as Defendant Josh Story.	0.70	105.00
10/11/16	JBM	Telephone conference with Norden and Sipes (Sikes) regarding dog matter; Follow up on Dollar Store theft with Rairdon.	0.30	45.00
10/13/16	JBM	Telephone conference with Michelle Ball; Draft guilty plea forwarded to Diane regarding speeding in school zone; Telephone conference with Rairdon; E-mail Rairdon regarding ticket issued with wrong date; E-mails with Deputy Jamie Smith.	0.60	90.00
10/14/16	JBM	Telephone conference with Sikes; Telephone conference with Rairdon; Telephone conference with Sikes regarding dog matte and Stephen Frank regarding school zone speed ticket.	0.50	75.00
10/18/16	JBM	Conference with Norden; Telephone conference with Smith regarding dog bite.	0.30	45.00

10/19/16	JBM	Telephone conference with Linda Anderson, dog bite victim.	0.30	45.00
Total Hours and Fees			6.80	1,020.00
Total This Invoice				1,020.00

<u>Fee Summary</u>	<u>Hours</u>	<u>Amount</u>
J. Brad March	6.80	1,020.00
Total Fees	6.80	1,020.00

09/21/16	Previous Balance	4,541.00
10/10/16	Ck#43755	-3,611.00
10/17/16	Ck#43863 10/11/016	-930.00
	Total This Invoice	1,020.00
	<u>New Balance</u>	<u>1,020.00</u>

Accounts Receivable Aging	
Current	1,020.00
30 Days	0.00
60 Days	0.00
90 Days	0.00
120 Days	0.00

MARCH, OLIVE & PHARRIS, LLC  
Attorneys And Counselors At Law  
1312 South College Avenue  
Fort Collins, Colorado 80524  
(970) 482-4322

October 21, 2016

Invoice 140487

Wellington, Town of  
3735 Cleveland Avenue  
P.O. Box 127  
Wellington, CO 80549

97010003 Town of Wellington / General Business  
\*\*This Bill Include an Attorney Courtesy Discount of  
\$1935.00\*\*

For Services Rendered through October 20, 2016

			Hours	Amount
09/21/16	JBM	Follow up with Dow regarding Windsor Ditch; E-mail responding to Dow's memorandum.	0.30	45.00
	JBM	Follow up regarding annexation agreement.	0.20	30.00
09/23/16	JBM	Conference with Johnson regarding annexation agreements.	0.20	30.00
	JBM	Draft memo regarding criminal versus non-criminal classifications; Telephone conference with Lorentzen; Forward revised Loiter Ordinance; Telephone conference regarding funeral home; Review LI zoning, Telephone conference with the Judge.	1.30	195.00
09/26/16	JBM	Telephone conference with Johnson regarding annexation agreement.	0.20	30.00
	JBM	Telephone conference with Lind and Lorentzen regarding North Poudre Ditch.	0.20	30.00
	JBM	Review e-mails regarding Signage Ordinance; Research Fort Collins, Loveland, and Windsor Ordinances.	0.50	75.00
09/27/16	JBM	Telephone conference with McDonald, Lorentzen, and Norden; Review power point on signage; E-mail Lamina; Review packet; Compare water utility ordinance changes; Board meeting. (actual time 5.7 hrs)	4.00	600.00
	JBM	Review annexation agreements for Geier and Patterson.	0.50	75.00

10/11/16	JBM	Research regarding insufficient check charges and e-mail; Review Board packet; Board meeting. (actual time 6.1 hrs)	4.60	690.00
	JBM	Review Doodle materials and e-mails regarding Boxelder meeting; Review Kahn e-mail.	0.30	45.00
10/12/16	JBM	Meetings with Larry, Ryan, Mike and Patti (utility billing), Deputy (Jamie Smith Ticket issue), and Steve(vicious dog issue); Inspect Poudre Canal and Gate at Fox Chase / Kelbran Estates. (actual time 4.8 hrs)	3.80	570.00
10/13/16	JBM	Multiple e-mails and telephone conferences with City Attorney regarding Boxelder meeting; E-mail Larry.	0.20	30.00
	JBM	Letter to and conference with Johnson regarding status of Prouty subdivision and drainage issues; Attempt to return Lind's call.	0.30	45.00
	JBM	E-mails to Wright, Lorentzen, and Silar.	0.20	30.00
10/14/16	JBM	Review North Poudre map and e-mails.	0.30	NC
	JBM	E-mails with Wright, Larry, and Don; Telephone conference with Mayor Singewald; E-mails with Ryan.	0.30	45.00
10/15/16	JBM	Kilbrun estates cul-d-sac road issue; Memo to Rairdon.	0.30	45.00
10/17/16	JBM	E-mail Wright; Telephone conferences with Lind and CSU regarding #4 ditch and storm drainage issues.	1.00	150.00
10/18/16	JBM	Work regarding utility ordinance review; Conference with Seeworth (Boxelder and wells) and L Cox (N Poudre); Conference with Mayor and Larry; Telephone conference with Padia; Inspect North Poudre ditches; Telephone conference with Hurt from CSU; Telephone conference with Lorentzen; Follow up regarding Wright meeting; Telephone conference with MacDonald. (actual time 4.hrs)	2.80	420.00
10/19/16	JBM	E-mail to Lind regarding North Poudre ditch #4.	0.30	45.00
	JBM	Conference with Padilla on site; Conference with Larry and Tim; Draft e-mail to Padilla.	2.00	300.00
	JBM	Work regarding utility ordinance; Research State Statute.	0.50	75.00
10/20/16	JBM	Review and revise utility ordinance; Research; Telephone conference with Larry; E-mail to Mike.	2.00	300.00

Total Hours and Fees 47.70 5,220.00

Costs Advanced

10/13/16 Laarimer County - Copies Chg 1.29

Total Costs 1.29

Total This Invoice 5,221.29

<u>Fee Summary</u>	<u>Hours</u>	<u>Amount</u>
J. Brad March	34.80	5,220.00
J. Brad March	12.90	0.00
<b>Total Fees</b>	<b>47.70</b>	<b>5,220.00</b>

09/21/16	Previous Balance	11,385.02
10/10/16	Ck#43755	-8,205.02
10/17/16	Ck#43863 10/11/016	-3,180.00
	Total This Invoice	5,221.29
	<u>New Balance</u>	<u>5,221.29</u>

Accounts Receivable Aging	
Current	5,221.29
30 Days	0.00
60 Days	0.00
90 Days	0.00
120 Days	0.00

# E-Z Pour Ready Mix

568-9756 566-4877

P.O Box 1166, Wellington, CO 80549

## Invoice

Date 10/28 2006

Invoice To Town of Wellington

Deliver To sewer plant (side walks)

10367

Ticket Number

Arrive Job	
Start disc.	
Finish disc.	
Leave Job	

Truck No.	Load	Accum. YDS.	
Mix Design <u>545</u>	<input checked="" type="checkbox"/> 3/8 <input checked="" type="checkbox"/> 3/4 <input checked="" type="checkbox"/> 1 1/2 <input type="checkbox"/> Rock	Price/Yard <u>100</u>	<u>1200</u>
8      Cubic Yards <u>118</u>		concrete pump	
		concrete cart	
Cash <input type="checkbox"/>		fuel surcharge	
Check <input type="checkbox"/>		accelerator	
Charge <input type="checkbox"/>		fibermesh	
Credit Card	Visa: <input type="checkbox"/> MC: <input type="checkbox"/> Disc: <input type="checkbox"/>	Overtime	
Acct#:		Minimum Load Chg.	
Exp Date:		Mileage	
Sec. Code:		<b>Sub-Total</b>	
Signature:		State Tax	
Customer will pay collection fees, attorney fees, and other costs if the amount of this delivery ticket is not paid in full within 30 days of delivery date. Ordering customer is responsible for their employee or subcontractor's signature to bind this contract. This delivery ticket is your invoice. Interest terms are stated at the bottom of this delivery ticket.		City Tax	
		TOTAL	<u>1200</u>
		In the event of delivery beyond curb line, this company will not assume liability for damage to sidewalk, driveway, utility lines, meters, septic systems, or any other property.	
		Customer Signature _____	Date _____

**CAUTION:** Freshly mixed cement, mortar, concrete or grout may cause skin injury. Avoid contact with skin whenever possible and wash exposed skin areas promptly with water.

**TERMS:** All deliveries are COD. There will be a finance charge of 2.5% per month (30% annually) on any unpaid deliveries and will be charged from date of delivery. Materials hereby sole become property of purchaser at point of origin. The purchaser shall in no event accept deliveries of materials not in accord with the agreement of the parties, but such materials shall be refused by the purchaser and returned to the seller with a written statement of the reason for the refusal thereof. No cancellation accepted after concrete has been loaded in carrier's truck at our plant. Customer is to provide for and assume responsibility for area of container for clean out of concrete truck chute. Any discharge to watercourses, street gutters or storm drains is a violation of law. Concrete is a structural building material warranted only to meet ASTM standards. Some imperfections and popouts may occur for which supplier is not responsible. Standby and / or dumping time in excess of five (5) minutes per yard will be charged. Prices include delivery within ten (10) miles from our plant after which is an additional charge, minimum load charge for (4) yards or less.

Received in Good Condition by: X Richard Jordan      By: E-Z Pour Ready Mix

# E-Z Pour Ready Mix

568-9756 566-4877

P.O Box 1166, Wellington, CO 80549

## Invoice

Date 12-24-2016

Invoice To Town of Wellington

Deliver To treatment plant

11968 Ticket Number	
Arrive Job	
Start disc.	
Finish disc.	
Leave Job	

Truck No. <u>H</u>	Load <u>1</u>	Accum. YDS.	
Mix Design <u>5 1/2</u>	<input type="checkbox"/> 3/8	<input type="checkbox"/> 3/4	<input type="checkbox"/> 1 1/2
	Rock		
8.8 Cubic Yards	Price/Yard <u>1509</u>	<u>1320.00</u>	
Cash <input type="checkbox"/>	concrete pump		
Check <input type="checkbox"/>	concrete cart		
Charge <input checked="" type="checkbox"/>	fuel surcharge		
Credit Card <input checked="" type="checkbox"/>	accelerator		
Visa: <input type="checkbox"/>	fibermesh		
MC: <input type="checkbox"/>	Overtime		
Disc: <input type="checkbox"/>	Load Chg.	<u>—</u>	
Acct#:	Mileage		
Exp Date:	Sub-Total	<u>1320.00</u>	
Sec. Code:	State Tax	<u>—</u>	
Signature:	City Tax	<u>—</u>	
Customer will pay collection fees, attorney fees, and other costs if the amount of this delivery ticket is not paid in full within 30 days of delivery date. Ordering customer is responsible for their employee or subcontractor's signature to bind this contract. This delivery ticket is your invoice. Interest terms are stated at the bottom of this delivery ticket.			TOTAL
Customer Signature _____			<u>1320.00</u>
Date _____			

In the event of delivery beyond curb line, this company will not assume liability for damage to sidewalk, driveway, utility lines, meters, septic systems, or any other property.

**CAUTION:** Freshly mixed cement, mortar, concrete or grout may cause skin injury. Avoid contact with skin whenever possible and wash exposed skin areas promptly with water.

**TERMS:** All deliveries are COD. There will be a finance charge of 2.5% per month (30% annually) on any unpaid deliveries and will be charged from date of delivery. Materials hereby sole become property of purchaser at point of origin. The purchaser shall in no event accept deliveries of materials not in accord with the agreement of the parties, but such materials shall be refused by the purchaser and returned to the seller with a written statement of the reason for the refusal thereof. No cancellation accepted after concrete has been loaded in carrier's truck at our plant. Customer is to provide for and assume responsibility for area of container for clean out of concrete truck chute. Any discharge to watercourses, street gutters or storm drains is a violation of law. Concrete is a structural building material warranted only to meet ASTM standards. Some imperfections and popouts may occur for which supplier is not responsible. Standby and / or dumping time in excess of five (5) minutes per yard will be charged. Prices include delivery within ten (10) miles from our plant after which is an additional charge, minimum load charge for (4) yards or less.

Received in Good Condition by:	E-Z Pour Ready Mix
X <u>[Signature]</u>	By: <u>Jim</u>

# E-Z Pour Ready Mix

568-9756 566-4877

P.O Box 1166, Wellington, CO 80549

## Invoice

Date 10-20-16

Invoice To Town of Wellington

Deliver To Treatment plant

12050		Ticket Number
Arrive Job		
Start disc.		
Finish disc.		
Leave Job		

Truck No. <u>4-5</u>	Load <u>1</u>	Accum. YDS.	
Mix Design <u>6</u>	<input type="checkbox"/> 3/8	<input type="checkbox"/> 3/4	<input checked="" type="checkbox"/> 1 1/2
<u>12 1/4</u> Cubic Yards	<u>7 1/2 N</u>	Rock	Price/Yard <u>158.00</u>
Cash <input type="checkbox"/>	concrete pump		
Check <input type="checkbox"/>	concrete cart		
Charge <input checked="" type="checkbox"/>	fuel surcharge		
Credit Card <input checked="" type="checkbox"/>	accelerator		
Visa: <input type="checkbox"/>	fibermesh		
MC: <input type="checkbox"/>	Overtime		
Disc: <input type="checkbox"/>	Load Chg.		
Acct#:	Mileage		
Exp Date:	Sub-Total		<u>1837.50</u>
Sec. Code:	State Tax		<u>-</u>
Signature:	City Tax		<u>-</u>
Customer will pay collection fees, attorney fees, and other costs if the amount of this delivery ticket is not paid in full within 30 days of delivery date. Ordering customer is responsible for their employee or subcontractor's signature to bind this contract. This delivery ticket is your invoice. Interest terms are stated at the bottom of this delivery ticket.	TOTAL		<u>1837.50</u>
Customer Signature _____	In the event of delivery beyond curb line, this company will not assume liability for damage to sidewalk, driveway, utility lines, meters, septic systems, or any other property.		
Date _____			

CAUTION: Freshly mixed cement, mortar, concrete or grout may cause skin injury. Avoid contact with skin whenever possible and wash exposed skin areas promptly with water.

TERMS: All deliveries are COD. There will be a finance charge of 2.5% per month (30% annually) on any unpaid deliveries and will be charged from date of delivery. Materials hereby sole become property of purchaser at point of origin. The purchaser shall in no event accept deliveries of materials not in accord with the agreement of the parties, but such materials shall be refused by the purchaser and returned to the seller with a written statement of the reason for the refusal thereof. No cancellation accepted after concrete has been loaded in carrier's truck at our plant. Customer is to provide for and assume responsibility for area of container for clean out of concrete truck chute. Any discharge to watercourses, street gutters or storm drains is a violation of law. Concrete is a structural building material warranted only to meet ASTM standards. Some imperfections and popouts may occur for which supplier is not responsible. Standby and / or dumping time in excess of five (5) minutes per yard will be charged. Prices include delivery within ten (10) miles from our plant after which is an additional charge, minimum load charge for (4) yards or less.

Received in Good Condition by:

X

Cheryl Johnson

E-Z Pour Ready Mix

By:

J.H.

# E-Z Pour Ready Mix

568-9756 566-4877

P.O Box 1166, Wellington, CO 80549

## Invoice

Date 10-19-2016

Invoice To Town of Wellington

Deliver To Treatment Plant

12048 Ticket Number	
Arrive Job	
Start disc.	
Finish disc.	
Leave Job	

Truck No. <u>5-6</u>	Load <u>3</u>	Accum. YDS.	
Mix Design <u>6</u>	<input checked="" type="checkbox"/> 3/8 <input checked="" type="checkbox"/> 3/4 <input checked="" type="checkbox"/> 1 1/2	Rock	Price/Yard <u>150.00</u> <u>2910.00</u>
<u>19.4</u> Cubic Yards	<u>7 1/2 N</u>		concrete pump
Cash <input type="checkbox"/>			concrete cart
Check <input type="checkbox"/>			fuel surcharge
Charge <input checked="" type="checkbox"/>			accelerator
Credit Card	Visa: <input type="checkbox"/> MC: <input type="checkbox"/> Disc: <input type="checkbox"/>		fibermesh
Acct#:			Overtime
Exp Date:			Load Chg. <u>-</u>
Sec. Code:			Mileage
Signature:			Sub-Total <u>2910.00</u>
Customer will pay collection fees, attorney fees, and other costs if the amount of this delivery ticket is not paid in full within 30 days of delivery date. Ordering customer is responsible for their employee or subcontractor's signature to bind this contract. This delivery ticket is your invoice. Interest terms are stated at the bottom of this delivery ticket.			State Tax <u>-</u>
Customer Signature _____ Date _____			City Tax <u>-</u>
			TOTAL <u>2910.00</u>

In the event of delivery beyond curb line, this company will not assume liability for damage to sidewalk, driveway, utility lines, meters, septic systems, or any other property.

**CAUTION:** Freshly mixed cement, mortar, concrete or grout may cause skin injury. Avoid contact with skin whenever possible and wash exposed skin areas promptly with water.

**TERMS:** All deliveries are COD. There will be a finance charge of 2.5% per month (30% annually) on any unpaid deliveries and will be charged from date of delivery. Materials hereby sole become property of purchaser at point of origin. The purchaser shall in no event accept deliveries of materials not in accord with the agreement of the parties, but such materials shall be refused by the purchaser and returned to the seller with a written statement of the reason for the refusal thereof. No cancellation accepted after concrete has been loaded in carrier's truck at our plant. Customer is to provide for and assume responsibility for area of container for clean out of concrete truck chute. Any discharge to watercourses, street gutters or storm drains is a violation of law. Concrete is a structural building material warranted only to meet ASTM standards. Some imperfections and popouts may occur for which supplier is not responsible. Standby and / or dumping time in excess of five (5) minutes per yard will be charged. Prices include delivery within ten (10) miles from our plant after which is an additional charge, minimum load charge for (4) yards or less.

Received in Good Condition by:	E-Z Pour Ready Mix
X <u>[Signature]</u>	By: <u>J.M.</u>

# Invoice

October 21, 2016  
 Invoice No: 49604

Larry Lorentzen  
 Town of Wellington  
 3755 Cleveland Avenue  
 P.O. Box 127  
 Wellington, CO 80549

Project Manager Kenneth Wright

Project 161071000 Water Engineering Services  
**Professional Services from September 1, 2016 to September 30, 2016**

Billing Group 001 001

Regarding engineering services in September 2016 on Wellington water supply alternatives including meeting with attorney Jeff Kahn, review Seaworth Well location, conference with Craig Harrison, GIS mapping, checking of well logs and acquisition of technical data.

**Professional Services**

	Hours	Rate	Amount	
Senior Principal/Consultant	20.00	200.00	4,000.00	
Engineering Specialist/Consultant	25.50	134.00	3,417.00	
Engineering Technician II	.75	85.00	63.75	
Engineering Technician III	14.75	82.00	1,209.50	
Totals	61.00		8,690.25	
<b>Total Labor</b>				<b>8,690.25</b>

**Unit Billing**

Color Printing 11x17

9/30/2016 Color Copies 11x17 - September 2016 4.00

Printing

9/30/2016 B&W Copies - September 2016 4.76

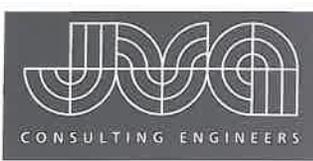
**Total Units 8.76 8.76**

**Total this Billing Group \$8,699.01**

**Total this Current Invoice \$8,699.01**

OK *[Signature]*

Authorized By: *Kristen Mundy, Controller* Date: *10/24/16*



JVA, Incorporated  
 1319 Spruce Street  
 Boulder, CO 80302  
 303.444.1951  
 info@jvajva.com

October 24, 2016

Invoice Number: 62881

www.jvajva.com

Town of Wellington  
 P.O. Box 127  
 Wellington, CO 80549  
 Attn: Larry Lorentzen

JVA Job # 2424.2c

Town of Wellington Garfield Water & Storm Sewer - CA Services

Consulting Services from September 19, 2016 through October 16, 2016

Base Services	% of Fee	Contract		New		Base Fee:		Prev. Now	
		Amount	Prior Billing	Billing	% Complete	Fee Earned	Paid	Due	
CA/Survey Services	26%	\$17,100.00	\$0.00	\$5,985.00	35%	\$5,985.00	\$0.00	\$5,985.00	
Reimbursable Expenses	2%	\$1,500.00	\$62.97	\$312.03	25%	\$375.00	\$0.00	\$375.00	
Geotechnical Services	6%	\$3,800.00	\$3,800.00	\$0.00	100%	\$3,800.00	\$3,800.00	\$0.00	
RPR Services	66%	\$43,100.00	\$8,620.00	\$6,465.00	35%	\$15,085.00	\$890.00	\$14,195.00	
<b>Totals:</b>	<b>100%</b>	<b>\$65,500.00</b>	<b>\$12,482.97</b>	<b>\$12,762.03</b>	<b>39%</b>	<b>\$25,245.00</b>	<b>4,690.00</b>	<b>\$20,555.00</b>	

NEW BILLING \$12,762.03

*OK [Signature]*

Aged Receivables:					
<u>New Billing</u>	<u>30-60 days</u>	<u>60-90 days</u>	<u>90-120 days</u>	<u>&gt;120 days</u>	<u>Total Now Due</u>
\$ 12,762.03	\$ 7,792.97	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,555.00

JVA , Inc.

1319 Spruce Street  
Boulder, CO 80302  
Phone: 303-444-1951  
Fax: 303-444-1957

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## Statement of Account

Town of Wellington  
P.O. Box 127  
Wellington, CO 80549  
Attn: Larry Lorentzen

Period Ending 10/28/2016

### 2424.2c Town of Wellington Garfield Water & Storm Sewer - CA Services

<u>Invoice</u>	<u>Inv. Date</u>	<u>Amount</u>	<u>Payments</u>	<u>Balance</u>
62785	8/22/16	\$4,690.00	\$4,690.00	\$0.00
62786	9/26/16	\$7,792.97	\$0.00	\$7,792.97
62881	10/24/16	\$12,762.03	\$0.00	\$12,762.03
Project Totals:		<u>\$25,245.00</u>	<u>\$4,690.00</u>	<u>\$20,555.00</u>
Report Totals:		<u><u>\$25,245.00</u></u>	<u><u>\$4,690.00</u></u>	<u><u>\$20,555.00</u></u>

#### Accounts Receivable Aging Summary

<u>Unreleased Retainage</u>	<u>Current</u>	<u>30-60 days</u>	<u>60-90 days</u>	<u>90-120 days</u>	<u>≥120 days</u>
0.00	12,762.03	7,792.97	0.00	0.00	0.00

TOWN OF WELLINGTON  
 PO BOX 127  
 3735 CLEVELAND AVE  
 WELLINGTON, CO 80549

Statement Date 10/17/16  
 Loan Number 01-025520-1

Property Address 127 PO Box Wellington CO 80549-0127

Payment Activity Since Last Statement					
Date Received	Transaction Description	Payment Amount	Principal	Interest	Escrow
05/02/16	BEGINNING BALANCES		190,000.00		
	PAYMENT REC'D	4,750.00	.00	4,750.00	.00
	ENDING BALANCES		190,000.00		

**Loan Information**

Current Interest Rate:	5.000 %	Property Ins. Escrow Balance:	.00
Current Principal:	190,000.00	Taxes Dispersed YTD:	.00
Interest Paid YTD:	4,750.00	Property Ins. Disbursed YTD:	.00
Tax Escrow Balance:	.00	Reserve Balance:	.00

**Past Due Amount**

**Current Amount Due**

Past Due Principal:	.00	Current Principal Due:	20,000.00
Past Due Interest:	.00	Current Interest Due:	4,750.00
Past Due Escrow:	.00	Current Escrow Due:	.00
Past Due Late Charges:	.00	Late Charges Due:	.00
Past Due Misc. Amounts:	.00	Current Misc. Amounts Due:	.00
Less Unapplied Funds:	.00	Total Current Amount Due	
Total Past Due Amount:	.00	by 12/01/16:	24,750.00

Mail Payments to:

Overnight Payments to:

Wire Payments to:

Berkadia G  
 Lockbox #1362  
 P. O. Box 8500  
 Philadelphia, PA 19178-1362

Wells Fargo Bank  
 Berkadia G  
 Lockbox #1362  
 101 N Independence Mall East  
 Philadelphia, PA 19106

Wells Fargo Bank, N.A.  
 420 Montgomery Street  
 San Francisco, CA 94104  
 ABA # 121-000-248  
 Wire Acct# 2000049251465  
 Reference Loan # 01-025520-1

Mail All Correspondence to:

Our office hours are 8:00 a.m. to 5:00 p.m. Eastern Standard Time Monday thru Friday  
 Toll Free Number - Customer Service (888) 334-4622

Berkadia  
 323 Norristown Road, Suite 300  
 Ambler, PA 19002

Please detach at perforation and return lower portion with payment

Please reference the loan number on all checks and wires

45847-000006-001

Check Box for change of address

Address Change:  
 Mailing Address

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Loan Number: 01-025520-1  
 Current Amount Due by 12/01/16: \$ 24,750.00  
 Past Due Amount: \$ .00  
 Total Payment Due: \$ 24,750.00

Regular Payment \_\_\_\_\_  
 Additional Principal \_\_\_\_\_  
 Additional Escrow \_\_\_\_\_  
 Miscellaneous \_\_\_\_\_  
 Total Amount Enclosed \_\_\_\_\_

TOWN OF WELLINGTON  
 PO BOX 127  
 3735 CLEVELAND AVE  
 WELLINGTON, CO 80549

01025520150000247500000002475000000024750006

005-0820-0588F

# APPLICATION and CERTIFICATION for PAYMENT

PROJECT NAME: **Town of Wellington, CO  
2016 Concrete and Asphalt Repair** CONTRACTOR: **All-Pro Paving  
729 North Madison Ave,  
Loveland, CO 80538** PAY ESTIMATE #:   1    
PERIOD THRU: **10/28/2016**  
CONTRACT DATE: \_\_\_\_\_

OWNER: **Town of Wellington  
3735 Cleveland Ave., Wellington CO 80549**

ENGINEER: **Diagnostic Design, 843 Marble Drive, Fort Collins, CO 80526**

A. ORIGINAL CONTRACT AMOUNT:   \$384,742.39    
B. APPROVED CHANGE ORDERS:   \$0.00    
C. TOTAL CONTRACT AMOUNT TO DATE:   384,742.39  

1. CONTRACT WORK TO DATE:   \$53,103.62    
2. CHANGE ORDER WORK TO DATE:   \$0.00    
3. MATERIALS STORED TO DATE:   \$0.00    
4. TOTAL: COMPLETED AND STORED TO DATE:   \$53,103.62    
(lines 1+2+3)  
5. PREVIOUS CERTIFICATES FOR PAYMENT:   \$0.00    
6. CURRENT PAYMENT DUE:   \$53,103.62    
(line 4 minus line 5)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief; (1) all previous progress payments received from Owner on account of work done under Contract referred to above have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Lien, Security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

CONTRACTOR: All-Pro Pavement

By: \_\_\_\_\_ Date: \_\_\_\_\_

ENGINEER: Diagnostic Design

By: Tom Ford Date: 11/4/16

OWNER: Town of Wellington

By: \_\_\_\_\_ Date: 11/4/16

2016 Concrete Repair Bid Evaluation PAY APPLICATION #1
Town Of Wellington
Date Updated:10/28/2016

**BASE BID SCHEDULE A**

Item No.	Description	Unit	Est. Bid Quantities	Engineers Est. Unit Cost	Engineers Est.	All-Pro Paving LLC	All-Pro Extended Price	Kennedy Blocks	Kennedy Extended Cost	2nd Street	2nd Street Extended Cost	ALL-PRO CONCRETE TOTALS
202.01	Sawcutting 4"	Lineal Foot	12	\$ 3.25	\$ 39.00	\$3.35	<b>\$40.20</b>	2.00	\$6.70	4.00	\$13.40	<b>\$20.10</b>
207.01	Imported Topsoil	Cubic Yard	3	\$ 55.00	\$ 165.00	\$45.25	<b>\$135.75</b>	0.00	\$0.00	0.00	\$0.00	<b>\$0.00</b>
208.01	Stormwater Protection - CDOT Gravel Bag (Rock Sock)	Lineal Foot	90	\$ 11.00	\$ 990.00	\$8.10	<b>\$729.00</b>	0.00	\$0.00	0.00	\$0.00	<b>\$0.00</b>
212.01	Sod	Square Foot	45	\$ 3.00	\$ 135.00	\$2.75	<b>\$123.75</b>	0.00	\$0.00	0.00	\$0.00	<b>\$0.00</b>
212.02	Landscape/Irrigation Labor	Hour	12	\$ 32.00	\$ 384.00	\$30.85	<b>\$370.20</b>	2.00	\$61.70	4.00	\$123.40	<b>\$185.10</b>
304.01	Aggregate Base Course	Ton	25	\$ 28.00	\$ 700.00	\$32.00	<b>\$800.00</b>	5.00	\$160.00	22.21	\$710.72	<b>\$870.72</b>
608.03	Apron 8" - Remove & Replace	Square Foot	80	\$ 8.75	\$ 700.00	\$8.75	<b>\$700.00</b>	633.29	\$5,541.25	549.20	\$4,805.46	<b>\$10,346.71</b>
608.04	Crosspan - 8" Remove & Replace	Square Foot	1,210	\$ 8.75	\$ 10,587.50	\$8.75	<b>\$10,587.50</b>	771.96	\$6,754.65	186.00	\$1,627.50	<b>\$8,382.15</b>
608.05	Driveover Curb, Gutter & 6" Sidewalk - Remove & Replace	Lineal Foot	251	\$ 42.75	\$ 10,730.25	\$42.00	<b>\$10,542.00</b>	27.23	\$1,143.66	64.17	\$2,695.14	<b>\$3,838.80</b>
608.06	Driveover Curb, Gutter, No Sidewalk - Remove & Replace	Lineal Foot	270	\$ 24.50	\$ 6,615.00	\$28.00	<b>\$7,560.00</b>	16.51	\$462.28	14.60	\$408.80	<b>\$871.08</b>
608.08	Ramp Driveover Curb, Gutter, No Sidewalk - Remove & Replace	Lineal Foot	630	\$ 27.00	\$ 17,010.00	\$30.00	<b>\$18,900.00</b>	152.20	\$4,566.00	62.98	\$1,889.40	<b>\$6,455.40</b>
608.09	Vertical Outfall Curb, Gutter - Remove & Replace	Lineal Foot	20	\$ 24.00	\$ 480.00	\$28.00	<b>\$560.00</b>		\$0.00		\$0.00	<b>\$0.00</b>
608.15	Pedestrian Access Ramp - Remove & Replace	Square Foot	2,250	\$ 10.50	\$ 23,625.00	\$10.50	<b>\$23,625.00</b>	403.47	\$4,236.44	241.96	\$2,540.59	<b>\$6,777.04</b>
608.16	Truncated Dome Panel	Square Foot	152	\$ 41.00	\$ 6,232.00	\$42.00	<b>\$6,384.00</b>	64.00	\$2,688.00	30.00	\$1,260.00	<b>\$3,948.00</b>
608.14	Ramp Dome Only - Remove & Replace	Each	6	\$ -	\$ -		<b>\$0.00</b>		\$0.00		\$0.00	<b>\$0.00</b>
608.17	Flatwork 4" - Remove & Replace	Square Foot	20	\$ 5.75	\$ 115.00	\$5.50	<b>\$110.00</b>		\$0.00		\$0.00	<b>\$0.00</b>
608.18	Flatwork 6" - Remove & Replace	Square Foot	95	\$ 7.25	\$ 688.75	\$7.25	<b>\$688.75</b>	230.38	\$1,670.25		\$0.00	<b>\$1,670.25</b>
608.23	Alley Approach 8" - Remove & Replace	Square Foot	635	\$ 8.25	\$ 5,238.75	\$8.85	<b>\$5,619.75</b>		\$0.00	347.01	\$3,070.99	<b>\$3,070.99</b>
608.24	Expansion	Lineal Foot	294	\$ 2.00	\$ 588.00	\$2.00	<b>\$588.00</b>	42.00	\$84.00	98.00	\$196.00	<b>\$280.00</b>
608.28	Haul & Dispose Concrete with Wire/Rebar	Ton	15	\$ 32.00	\$ 480.00	\$28.50	<b>\$427.50</b>	0.00	\$0.00	1.00	\$28.50	<b>\$28.50</b>
608.29	Asphalt Pavement Preservation	Lineal Foot	50	\$ 2.35	\$ 117.50	\$3.30	<b>\$165.00</b>	0.00	\$0.00	10.00	\$33.00	<b>\$33.00</b>
608.30	Add Domes to Existing Ramp - Plastic Surface Mount	Square Foot	24	\$ 45.00	\$ 1,080.00	\$45.00	<b>\$1,080.00</b>		\$0.00		\$0.00	<b>\$0.00</b>
630.20	Traffic Control (percent of Items 202.01 to 630.40, Sch A only)	Percentage	na	20%	\$ 17,340.15	10%	<b>\$8,973.64</b>	27,368.23	\$2,736.82	19,389.51	\$1,938.95	<b>\$4,675.77</b>
630.40	Flagging	Hour	60	\$ 24.00	\$ 1,440.00	\$25.00	<b>\$1,500.00</b>	20.00	\$00.00	46.00	\$110.00	<b>\$1,650.00</b>
<b>\$ 105,480.90</b>							<b>\$100,210.04</b>		<b>\$30,611.75</b>		<b>\$22,491.86</b>	<b>\$53,103.62</b>

**TOWN OF WELLINGTON**  
**CHECKS GREATER THAN \$1000**

**Check Issue Dates:** **10/21/2016 - 11/4/2016**

1	AMAZON	1,100.63
	* LIBRARY FURNITURE, BOOKS, MOVIES, OFFICE SUPPLIES	
2	CASELLE, INC.	1,868.00
	* 2 SUPPORT INVOICES	
3	COLORADO ANALYTICAL LABORATORY	1,429.00
	* MULTIPLE INVOICES	
4	DELTA DENTAL OF COLORADO	1,764.13
	* EMPLOYEE DENTAL INSURANCE	
5	FALCON ENVIRONMENTAL CORP.	2,400.65
	* MULTIPLE INVOICES	
6	FIRST NATIONAL BANK	22,454.99
	* PARK LOAN	
7	KAISER PERMANENTE	18,733.02
	* EMPLOYEE HEALTH INSURANCE	
8	NORTHERN COLORADO SPORTS OFFICIALS	2,280.00
	* GAME OFFICIALS	
9	STAPLES	1,943.63
	* OFFICE SUPPLIES	
10	TOWN OF WELLINGTON	18,454.46
	* 2 MONTHS WATER BILLS	
11	WEX BANK	3,447.78
	* FUEL	
12	XCEL ENERGY	16,321.73
	* MULTIPLE INVOICES	
13	BOMGAARS SUPPLY INC.	2,341.59
	* MULTIPLE INVOICES	
14	CENTURYLINK	1,187.01
	* TELEPHONE BILLS	
15	GALLEGOS SANITATION	1,102.00
	* TRASH & PORT-A-POTTIES	
16	L.C. SALES TAX ADMINISTRATOR	13,205.35
	* COUNTY TAX COLLECTED	
17	XCEL ENERGY	10,931.72
	* ELECTRICITY	
18	FIRST NATIONAL BANK OMAHA	1,580.34
	* CREDIT CARD RECEIPTS	
19	POUDRE VALLEY REA	4,358.48
	* ELECTRICITY	

---

To:	Larry Lorentzen	From:	Don Silar, Terry McEnany, Mark Oberschmidt, Victor Sam
	Town of Wellington		Stantec - Fort Collins
File:	187310055	Date:	November 4, 2016

---

**Reference: Progress Report for On-going Wellington Projects**

Over the last 2 weeks (since October 21, 2016), Stantec has performed the following work:

- **Wastewater Treatment Plant – Post Construction:** Hydro Construction has submitted to Mike their proposal for replacing the existing clarifier weirs, baffles, and troughs for the two old clarifiers. Hydro and Stantec have started soliciting estimates to replace the digester diffusers with coarse bubble diffusers to better balance the flow resistance with the blowers.
- **Water Treatment Plant – Expansion Study:** Stantec is finalizing our proposal to the Town for the Phase 1 work to be done prior to the peak 2017 season.
- **I-25 Pedestrian Underpass:** No update. Will keep lookout for response for CDOT for reimbursement justification.
- **Bonfire Subdivision:** Stantec visited the site on 10/25 and 10/26 to check on the repaving of 6<sup>th</sup> Street at Ember Drive. The developer intends to seed the disturbed areas the week of 10/31/16.
- **Garfield Avenue Storm Sewer:** Two progress meetings have been held with the Contractor/Mountain Construction at the Town Annex building with minutes being provided by JVA Engineering. Waterline was tied in on 10/28/16 and storm sewer is expected to begin mid week the week of 10/28/16 after the temporary water services are installed. The easement on Padilla's property is still being worked on and if it comes to fruition in the next week or so Mountain Constructor's and their subcontractor may still get the storm sewer completed under the railroad. If not that work may be pushed off. Mountain Constructors goal is to get the storm sewer in to a point west of 1<sup>st</sup> and Garfield so that Garfield can be paved this year.
- **2016 Road Repair project:** All-Pro completed curb and gutter work and is starting on November 4<sup>th</sup> to mill asphalt on 2<sup>nd</sup>, Roosevelt and McKinley. Placement of the leveling course and overlay will occur next week (November 7<sup>th</sup> through the 11<sup>th</sup>). Notices were prepared by All-Pro and reviewed by the Town. The notices were given to or placed on the doors of the residents in the construction zone on Wednesday the 2<sup>nd</sup>. A cost estimate has been prepared for the concrete work by Tom Knostman and All-Pro and will be included in the November 8<sup>th</sup> Board packet. A kick-off meeting was held with All-Pro on Thursday October 27<sup>th</sup> to discuss approach to removal of existing pavement and placement of the leveling course and overlay. All-Pro continues to coordinate with Jim Miller and Tom Knostman as construction progresses.
- **Sage Meadows –** Stantec is reviewing the pumped detention design and anticipates that the plans will be ready for approval in the next few weeks.

**Reference: Progress Report for On-going Wellington Projects**

- **Boxelder Commons Phase 2** –Stantec has recommended approval of all phases of the project and the Town is waiting on escrowed funds before allowing the beginning of the construction of the remaining phases. The Town has received escrow for the completed improvements for Phases 2A and 2B. Stantec anticipates completing a walk through and preparing a punch list for construction acceptance the week of 10/31/16.
- **Columbine Estates** – Stantec visited the site on 10/28/16 and observed preparation of the mill and over of the 3 East – West Streets in phase 1b and Cranesbill Street. Stantec revisited the site on 10/31/16 to check on the completed product and found it to be complete. One stone of curb and gutter was found to be damaged but it was in front of a house under construction so we can expect that this stone will be replaced by the home builder as a condition of their Certificate of Occupancy and will not be a punch list item. An end of warranty walk through will be scheduled in the near future.
- **Wellington Downs** – Stantec Completed the final proof roll on the site and observed pavement placement along with curb and gutter installation over the past few weeks. Stantec revised the 10-ft trail detail to reflect fiber mesh being installed in the concrete trail rather than rebar given the expected light traffic on such a pedestrian trail.
- **4th and Cleveland Storm Sewer** – Stantec delivered the plans and specifications to the Town for review on 11/4/16.
- **Geier** – Stantec began the review of the Geier subdivision plans. Geier is located east of the Meadows on the north side of GW Bush Avenue. Geier consists of approximately 154 new residential lots and two existing home lots.