



BOARD OF TRUSTEES
December 10, 2024
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Regular Meeting Agenda

Individuals wishing to make public comments must attend the meeting in person or may submit comments by sending an email to hillha@wellingtoncolorado.gov. The email must be received by 4:00 p.m. on the day of the meeting. The comments will be provided to the Trustees and added as an addendum to the packet. Emailed comments will not be read during the meeting.

The Zoom information below is for online viewing and listening only.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/84871162393?pwd=UkVaaDE4RmhJaERnallEK1hvNHJ5Zz09>

Passcode: 726078

Or One tap mobile :

US: +17207072699,,84871162393# or +17193594580,,84871162393#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 720 707 2699 or +1 719 359 4580 or +1 669 444 9171 or +1 253 205 0468 or +1 253 215 8782 or
+1 346 248 7799 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931
3860 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1
360 209 5623

Webinar ID: 848 7116 2393

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Amendments to Agenda
4. Conflict of Interest

B. COMMUNITY PARTICIPATION

1. Public Comment
2. Proclamation
 - a. Night of Outstanding Accomplishment

C. LIQUOR LICENSE AUTHORITY BOARD

1. New License Application - MFF Ltd dba Soul Squared - Tavern License
 - Presentation: Hannah Hill, Town Clerk
2. Kum & GO LC dba Maverik 5150 Liquor License Renewal
 - Presentation: Hannah Hill, Town Clerk
3. Ridley's Family Markets Inc dba Ridley's Family Markets Retail Liquor Store Renewal
 - Presentation: Hannah Hill, Town Clerk

D. PRESENTATION

1. Wellington Main Street Annual Report
 - Presentation: Caitlin Morris, Main Street & Events Coordinator
2. Wellington Main Street 2025 Work Plan
 - Presentation: Caitlin Morris, Main Street & Events Coordinator

E. CONSENT AGENDA

1. November 12, 2024 Meeting Minutes
2. November 19, 2024 Meeting Minutes

F. ACTION ITEMS

1. Resolution No. 63-2024: A Resolution of the Wellington Board of Trustees Authorizing the Allocation of Funds for the Main Street Mini-Grant
 - Presentation: Caitlin Morris, Main Street & Events Coordinator
2. Resolution No. 64-2024: A Resolution Amending the Town Administrator Contract
 - Presentation: Stephanie Anderson, Human Resources Director
3. Resolution No. 65-2024: A Resolution Considering the 2025 Statement of Work and Budget Agreement By and Between the County of Larimer and the Town of Wellington
 - Presentation:

G. REPORTS

1. Town Attorney
2. Town Administrator

3. Staff Communications

- a. Larimer County Sheriff's Office Report (October 2024)
- b. NoCo Humane Report (3rd Quarter)
- c. Treasurer's Report (October 2024)
- d. Report of Bills (October 2024)

4. Board Reports

H. EXECUTIVE SESSION

1. An executive session pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss personnel matters concerning the Town Attorney, under circumstances where the Town Attorney has not requested an open meeting. As required by C.R.S. §24-6-402(2)(d.5)(II)(A) and (II) (E) the executive session proceedings will be electronically recorded and the record will be preserved for 90 days through March 5, 2025.
2. An executive session pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss personnel matters concerning the Town Administrator, under circumstances where the Town Administrator has not requested an open meeting. As required by C.R.S. §24-6-402(2)(d.5)(II)(A) and (II) (E) the executive session proceedings will be electronically recorded and the record will be preserved for 90 days through March 5, 2025.

I. ADJOURN

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.

PROCLAMATION

WHEREAS, *it is fitting and proper to celebrate the outstanding achievements of the Wellington High School Football Team, whose success has brought honor and inspiration to our town; and*

WHEREAS, *the Wellington High School Football Team has demonstrated extraordinary commitment and perseverance since the school's reopening in 2022, establishing a legacy of excellence and determination; and*

WHEREAS, *in an extraordinary feat of athleticism and teamwork, this team has reached the pinnacle of competition by advancing to the Colorado 2A State Football Championship on November 30, 2024; and*

WHEREAS, *these student-athletes and their dedicated coaching staff have shown remarkable resolve, turning early challenges into a foundation for success and showcasing the values of hard work, resilience, and sportsmanship; and*

WHEREAS, *the accomplishments of this team reflect the unwavering support of their families, school, and the entire Wellington community, embodying the power of unity and shared pride; and*

WHEREAS, *the triumphs of this team serve as a beacon of inspiration, encouraging the youth of Wellington to dream boldly, work tirelessly, and embrace the pursuit of excellence.*

NOW, THEREFORE, I, Calar Chaussee, Mayor of the Town of Wellington, Colorado, do hereby proclaim the December 10, 2024 as:

Night of Outstanding Accomplishment

in honor of the Wellington High School Football Team, whose exceptional achievements have enriched our community and set a powerful example for future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Wellington to be affixed this December 10th, 2024.

Calar Chaussee, Mayor



Board of Trustees Meeting

Date: December 10, 2024

Subject: New License Application - MFF Ltd dba Soul Squared - Tavern License

- **Presentation:** Hannah Hill, Town Clerk

EXECUTIVE SUMMARY

The Board of Trustees acts as the Local Liquor Licensing Authority and reviews all new applications for any liquor licenses. MFF Ltd. doing business as Soul Squared has submitted a concurrent application for a Tavern Liquor License, located at 3740 Cleveland Ave

BACKGROUND / DISCUSSION

When approving or denying an application, the Authority must consider if the reasonable requirements of the defined neighborhood are not presently being met by existing establishments, the desires of the adult inhabitants, and the number, type and availability of other similar liquor establishments located in or near the petitioned neighborhood as well as the moral character of the applicants.

The Town Clerk's Office received the application on November 7, 2024, and have not received any concerns from the State Department of Revenue at this time. The applicant has provided information regarding legal possession, use and orientation of the licensed premise and the background of the managing members. A diagram of the proposed premises has also been included for the Board's review.

Planning & Zoning has noted the use is allowed in the C-2 Downtown Commercial zone district. The Larimer County Sheriff's Office has conducted an inspection of the premises and the report of inspection is attached. In accordance with the requirements of the Colorado Revised Statutes, notice of a public hearing on this application has been posted conspicuously on the premises and published in a newspaper of general circulation at least 10 days prior, on November 27, 2024.

Should the Authority approve the license, Staff will continue working with the Department of Revenue and various Town Departments to ensure all approvals and permits are met prior to the applicant receiving the license.

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Staff recommends holding a public hearing on this application to determine:

1. The needs, desires, and reasonable requirements of the neighborhood for the proposed license and premises.
2. The suitability of the applicant to hold a liquor license.

Staff have identified the following for the Authority's consideration:

1. Approve the application for Tavern License
2. Approve the application for Tavern License with amendments as the Authority deems necessary

3. Postpone consideration of the application for Tavern License to a specified date
4. Deny the application for Tavern License for good cause If, through the course of the public hearing and consideration of evidence, the Authority finds the needs, desires, and reasonable requirements of the neighborhood and applicant suitability are sufficient, staff recommends approval of this license application.

ATTACHMENTS

1. 2025 Application - Tavern Soul Squared_Redacted
2. Soul Squared - Diagram
3. Colorado Secretary of State - Certificate
4. Soul Squared Liquor Inspection 21-Nov-2024
5. 20241203 - Petition Results
6. Findings of Fact Prelim Findings

Colorado Liquor Retail License Application

* Note that the Division will not accept cash ☐ Paid by Check ☐ Date Uploaded to MoveIt

☒ Paid Online

☐ New License ☒ New-Concurrent ☐ Transfer of Ownership ☐ State Property Only ☐ Master file

- All answers must be printed in black ink or typewritten
- Applicant must check the appropriate box(es)
- Applicant should obtain a copy of the Colorado Liquor and Beer Code: SBG.Colorado.gov/Liquor

Applicant is applying as a/an ☐ Individual ☒ Limited Liability Company ☐ Association or Other
☐ Corporation ☐ Partnership (includes Limited Liability and Married Couple Partnerships)

Applicant Name If an LLC, name of LLC; if partnership, at least 2 partner's names; if corporation, name of corporation

MFF Ltd.

FEIN Number

93-2516556

State Sales Tax Number

96117428-0001

Trade Name of Establishment (DBA)

Soul Squared

Business Telephone

970-980-9933

Address of Premises (specify exact location of premises, include suite/unit numbers)

3740 Cleveland Ave.

City

Wellington

County

Larimer

State ZIP Code

CO 80549

Mailing Address (Number and Street)

3740 Cleveland Ave.

City or Town

Wellington

State ZIP Code

CO 80549

Email Address

steve@soulsquaredbrewing.com

If the premises currently has a liquor or beer license, you **must** answer the following questions.

Present Trade Name of Establishment (DBA)

N/A

Present State License Number

Present Class of License

Present Expiration Date

Section A Nonrefundable application fees*

- ☐ Application Fee for New License\$1,100.00
- ☒ Application Fee for New License with Concurrent Review\$1,200.00
- ☐ Application Fee for Transfer.....\$1,100.00

Section B Liquor License Fees*

- ☐ Add Optional Premises to H & R\$100.00 X Total
- ☐ Add Sidewalk Service Area.....\$75.00
- ☐ Arts License (City).....\$308.75
- ☐ Arts License (County).....\$308.75
- ☐ Beer and Wine License (City).....\$351.25
- ☐ Beer and Wine License (County).....\$436.25
- ☐ Brew Pub License (City).....\$750.00
- ☐ Brew Pub License (County).....\$750.00
- ☐ Campus Liquor Complex (City)\$500.00
- ☐ Campus Liquor Complex (County)\$500.00
- ☐ Campus Liquor Complex (State)\$500.00
- ☐ Club License (City).....\$308.75
- ☐ Club License (County).....\$308.75
- ☐ Distillery Pub License (City).....\$750.00
- ☐ Distillery Pub License (County)\$750.00
- ☐ Entertainment Facility License (City).....\$500.00
- ☐ Entertainment Facility License (County).....\$500.00
- ☐ Hotel and Restaurant License (City).....\$500.00
- ☐ Hotel and Restaurant License (County)\$500.00
- ☐ Hotel and Restaurant License with one optional premises (City).....\$600.00
- ☐ Hotel and Restaurant License with one optional premises (County).....\$600.00

Section B Liquor License Fees* (Continued)

☐ Liquor-Licensed Drugstore (City).....	\$227.50
☐ Liquor-Licensed Drugstore (County).....	\$312.50
☐ Lodging Facility License (City).....	\$500.00
☐ Lodging Facility License (County)	\$500.00
☐ Manager Registration - H & R	\$30.00
☐ Manager Registration - Tavern	\$30.00
☐ Manager Registration - Lodging & Entertainment	\$30.00
☐ Manager Registration - Campus Liquor Complex	\$30.00
☐ Optional Premises License (City)	\$500.00
☐ Optional Premises License (County)	\$500.00
☐ Racetrack License (City)	\$500.00
☐ Racetrack License (County)	\$500.00
☐ Resort Complex License (City).....	\$500.00
☐ Resort Complex License (County).....	\$500.00
☐ Related Facility - Campus Liquor Complex (City).....	\$160.00
☐ Related Facility - Campus Liquor Complex (County)	\$160.00
☐ Related Facility - Campus Liquor Complex (State)	\$160.00
☐ Retail Gaming Tavern License (City).....	\$500.00
☐ Retail Gaming Tavern License (County).....	\$500.00
☐ Retail Liquor Store License - Additional (City).....	\$227.50
☐ Retail Liquor Store License - Additional (County).....	\$312.50
☐ Retail Liquor Store (City)	\$227.50

Section B Liquor License Fees* (Continued)

- ☐ Retail Liquor Store (County).....\$312.50
- ☒ Tavern License (City).....\$500.00
- ☐ Tavern License (County).....\$500.00
- ☐ Vintners Restaurant License (City).....\$750.00
- ☐ Vintners Restaurant License (County).....\$750.00

Questions? Visit: SBG.Colorado.gov/Liquor for more information

Do not write in this space - For Department of Revenue use only

Liability Information

License Account Number

Liability Date

License Issued Through (Expiration Date)

Total

\$

1. Is the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers under the age of twenty-one years? ☐ Yes ☒ No

2. Has the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers ever (in Colorado or any other state):

a. Been denied an alcohol beverage license? ☐ Yes ☒ No

b. Had an alcohol beverage license suspended or revoked? ☐ Yes ☒ No

c. Had interest in another entity that had an alcohol beverage license suspended or revoked? ☐ Yes ☒ No

If you answered yes to a, b or c above, explain in detail on a separate sheet.

3. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years? ☐ Yes ☒ No

If "yes", explain in detail.

4. Are the premises to be licensed within 500 feet, of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? ☐ Yes ☒ No

or

Waiver by local ordinance? ☐ Yes ☐ No

Other

5. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of greater than (>) 10,000? **NOTE:** The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS. ☐ Yes ☐ No N/A

6. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of less than (<) 10,000? **NOTE:** The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS. ☐ Yes ☐ No N/A

For additional Retail Liquor Store only.

- a. Was your Retail Liquor Store License issued on or before January 1, 2016? .. ☐ Yes ☐ No N/A
- b. Are you a Colorado resident? ☐ Yes ☐ No N/A
7. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any **current** financial interest in said business including any loans to or from a licensee. ☐ Yes ☒ No
8. Does the applicant, as listed on line 2 of this application, **have legal possession of the premises by ownership**, lease or other arrangement? ☒ Yes ☐ No

☐ Ownership ☒ Lease ☐ Other (Explain in detail)

- a. If leased, list name of landlord and tenant, and date of expiration, **exactly** as they appear on the lease:

Landlord	Tenant	Expires
Jon Comes & Joseph Comes	MF Ltd.	01/31 /27

- b. Is a percentage of alcohol sales included as compensation to the landlord? If yes, complete question on page 9. ☐ Yes ☒ No
- c. Attach a diagram that designates the area to be licensed in black bold outline (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8½" X 11".

9. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies) will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business? Attach a separate sheet if necessary.

Last Name		First Name	
None			
Date of Birth (MM/DD/YY)	FEIN or SSN Number	Interest/Percentage	
Last Name		First Name	
Date of Birth (MM/DD/YY)	FEIN or SSN Number	Interest/Percentage	
Last Name		First Name	
Date of Birth (MM/DD/YY)	FEIN or SSN Number	Interest/Percentage	

Attach copies of all notes and security instruments and any written agreement or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.

10. Optional Premises or Hotel and Restaurant Licenses with Optional Premises:

Has a local ordinance or resolution authorizing optional premises been adopted?... ☐ Yes ☐ No ☐ N/A

Number of additional Optional Premise areas requested. (See license fee chart)

For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include a diagram of the service area and documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.

11. Liquor Licensed Drugstore (LLDS) applicants, answer the following:

a. Is there a pharmacy, licensed by the Colorado Board of Pharmacy, located

within the applicant's LLDS premise?..... ☐ Yes ☐ No ☐ N/A

If "yes" a copy of license must be attached.

12. Club Liquor License applicants answer the following: Attach a copy of applicable documentation

- a. Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain? ☐ Yes ☐ No N/A
- b. Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain? ☐ Yes ☐ No N/A
- c. How long has the club been incorporated?
- d. Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above? ☐ Yes ☐ No N/A

13. Brew-Pub, Distillery Pub or Vintner's Restaurant applicants answer the following:

- a. Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached) ☐ Yes ☐ No N/A

14. Campus Liquor Complex applicants answer the following:

- a. Is the applicant an institution of higher education? ☐ Yes ☐ No N/A
- b. Is the applicant a person who contracts with the institution of higher education to provide food services? ☐ Yes ☐ No N/A

If "yes" please provide a copy of the contract with the institution of higher education to provide food services.

15. For all on-premises applicants.

- a. For all Liquor Licensed Drugstores (LLDS) the Permitted Manager must also submit an Manager Permit Application - DR 8000 and fingerprints.

Last Name of Manager

Roberts

First Name of Manager

Stephen

- 16. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number.** ☒ Yes ☐ No

Name

Soul Squared (being surrendered concurrent with this license)

Type of License

Wholesale Beer

Account Number

03-20573

17. Related Facility - Campus Liquor Complex applicants answer the following:

- a. Is the related facility located within the boundaries of the Campus Liquor Complex? ☐ Yes ☐ No N/A

If yes, please provide a map of the geographical location within the Campus Liquor Complex.

If no, this license type is not available for issues outside the geographical location of the Campus Liquor Complex.

b. Designated Manager for Related Facility - Campus Liquor Complex

Last Name of Manager

First Name of Manager

18. Entertainment Facility License

If Applicant is applying for an Entertainment Facility License, you affirm that your business model and aligns with the statutory privileges and requirements: ☐ Yes ☐ No N/A

Pursuant to 44-3-103(15.5) C.R.S., an Entertainment Facility means an establishment in which the primary business is to provide the public with sports or entertainment activities within its licensed premises; and that, incidental to its primary business, sells and serves alcohol beverages at retail for consumption on the licensed premises; and has sandwiches and light snacks available for consumption on the licensed premises.

If Applicant is applying for a Lodging Facility License, you affirm that your business model and aligns with the statutory privileges and requirements: ☐ Yes ☐ No N/A

Pursuant to 44-3-103(29) C.R.S., a Lodging Facility means an establishment in which the primary business is to provide the public with sleeping rooms and meeting facilities; and that sells and serves alcohol beverages at retail for consumption on the licensed premises; and has sandwiches and light snacks available for consumption on the licensed premises.

19. Tax Information.

- a. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No
- b. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No

If applicant is a corporation, partnership, association or limited liability company, applicant must list all **Officers, Directors, General Partners, and Managing Members**. In addition, applicant must list any stockholders, partners, or members with **ownership of 10% or more in the applicant**. **All persons listed below** must also attach form DR 8404-I (Individual History Record), and make an appointment with an approved State Vendor through their website. See application checklist, Section IV, for details.

Name				Date of Birth (MM/DD/YY)	
Steve Roberts				[REDACTED]	
Street Address					
[REDACTED]					
City	State	ZIP Code	Position	% Owned	
[REDACTED]	[REDACTED]	[REDACTED]	Member	33	
Name				Date of Birth (MM/DD/YY)	
Robert Faulkner				[REDACTED]	
Street Address					
[REDACTED]					
City	State	ZIP Code	Position	% Owned	
[REDACTED]	[REDACTED]	[REDACTED]	Member	34	
Name				Date of Birth (MM/DD/YY)	
Chris Magana				[REDACTED]	
Street Address					
[REDACTED]					
City	State	ZIP Code	Position	% Owned	
[REDACTED]	[REDACTED]	[REDACTED]	Member	33	
Name				Date of Birth (MM/DD/YY)	
Street Address					
City	State	ZIP Code	Position	% Owned	
Name				Date of Birth (MM/DD/YY)	
Street Address					
City	State	ZIP Code	Position	% Owned	

** If applicant is owned 100% by a parent company, please list the designated principal officer on above.

** Corporations - the President, Vice-President, Secretary and Treasurer must be accounted for above (Include ownership percentage if applicable)

** If total ownership percentage disclosed here does not total 100%, applicant must check this box:

☒ Applicant affirms that no individual other than these disclosed herein owns 10% or more of the applicant and does not have financial interest in a prohibited liquor license pursuant to Article 3 or 5, C.R.S.

I would like to apply for a Two-Year Renewal ☐ Yes ☒ No

Oath Of Applicant

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer and Wine Code which affect my license.

Printed Name

Steve Roberts

Title

MANAGING PARTNER

Authorized Signature

Date (MM/DD/YY)

12/11/24

Report and Approval of Local Licensing Authority (City/County)

Date application filed with local authority

11/7/2024

Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application)

For Transfer Applications Only - Is the license being transferred valid? ☐ Yes ☐ No

The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) or a DR 8000 (Manager Permit) has been:

☒ Fingerprinted

☒ Subject to background investigation, including NCIC/CCIC check for outstanding warrants

That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with and aware of, liquor code provisions affecting their class of license

(Check One)

☐ Date of inspection or anticipated date

☒ Will conduct inspection upon approval of state licensing authority

☐ Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1,500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of > 10,000?

☐ Yes ☐ No

☐ Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3,000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of < 10,000? ☒ Yes ☐ No

NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.

☐ Does the Liquor-Licensed Drugstore (LLDS) have at least twenty percent (20%) of the applicant's gross annual income derived from the sale of food, during the prior twelve (12) month period? ☐ Yes ☒ No

The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 44, Article 4 or 3, C.R. S., and Liquor Rules. **Therefore, this application is approved.**

Local Licensing Authority Approves this license for a two-year renewal ☐ Yes ☒ No

If "No", please cite the law, regulation, local ordinance or resolution that gives the local licensing authority the ability to deny the applicant and grounds for denial. Also, please provide any and all investigative reports, and administrative or criminal action that relate or justify this denial.

Proof of Violation

--

Local Licensing Authority for _____ Telephone Number _____ ☐ Town, City
☐ County

Printed Name _____	Title _____
Signature _____	Date (MM / D D Y) _____
Printed Name _____	Title _____
Signature _____	Date (MM / D D Y) _____

Tax Check Authorization, Waiver, and Request to Release Information

I, STEVE ROBERTS

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter
"Waiver") on behalf of

(the "Applicant/Licensee")

MFF Ltd.

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

MFF Ltd.

Social Security Number/Tax Identification Number

Home Phone Number

Business/Work Phone Number

970-966-0214

Street Address

3740 Cleveland Ave.

City

Wellington

State

CO

ZIP Code

80549

Printed name of person signing on behalf of the Applicant/Licensee

Steve Roberts

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Date Signed

10/9/24

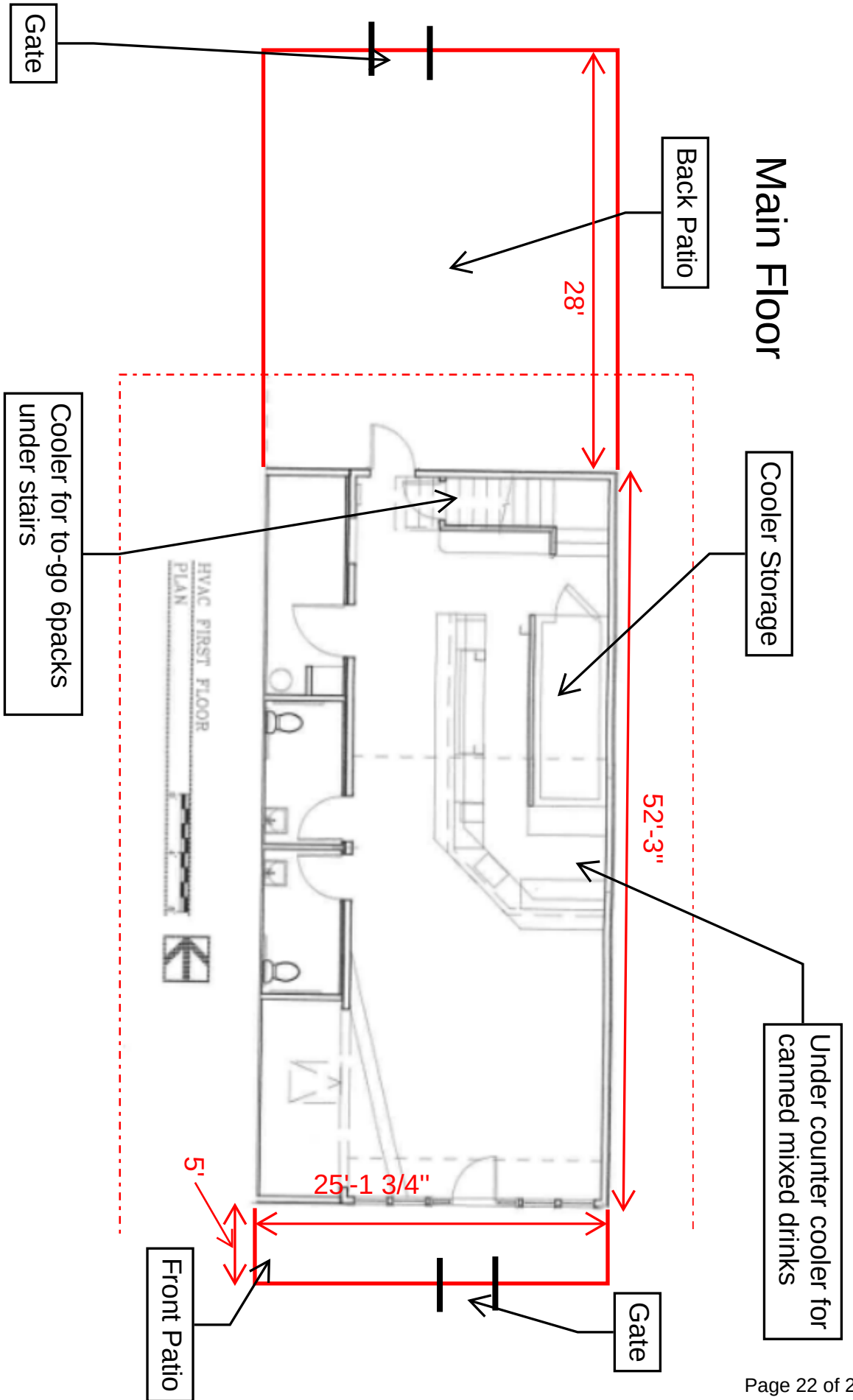
Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

Supplemental Response to Question #7:

Applicant currently holds a wholesale beer license at this 815 14th St., SW, Unit C245, Loveland, CO. The current license will be surrendered concurrent with the issuance of this license, if approved.

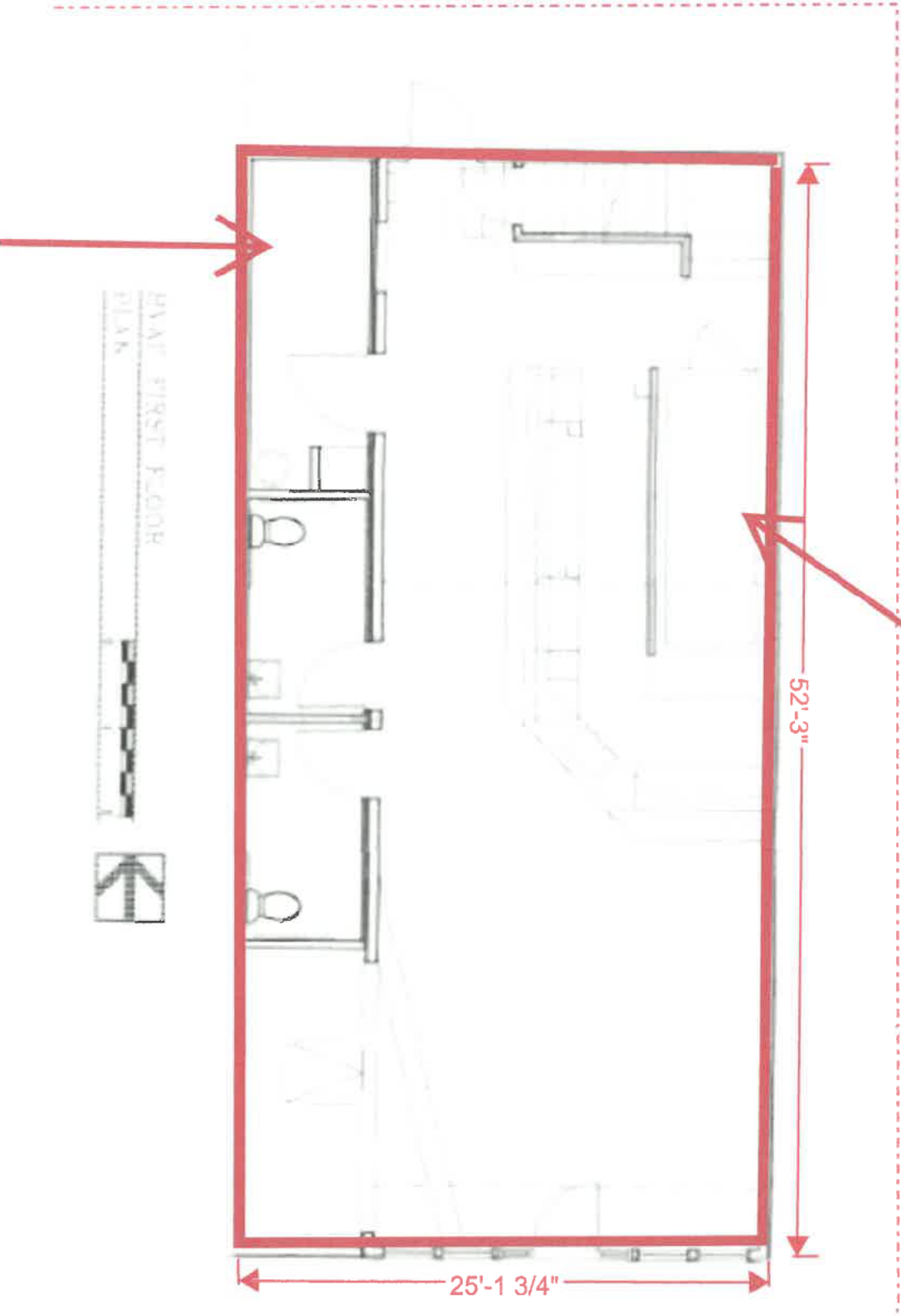
Main Floor



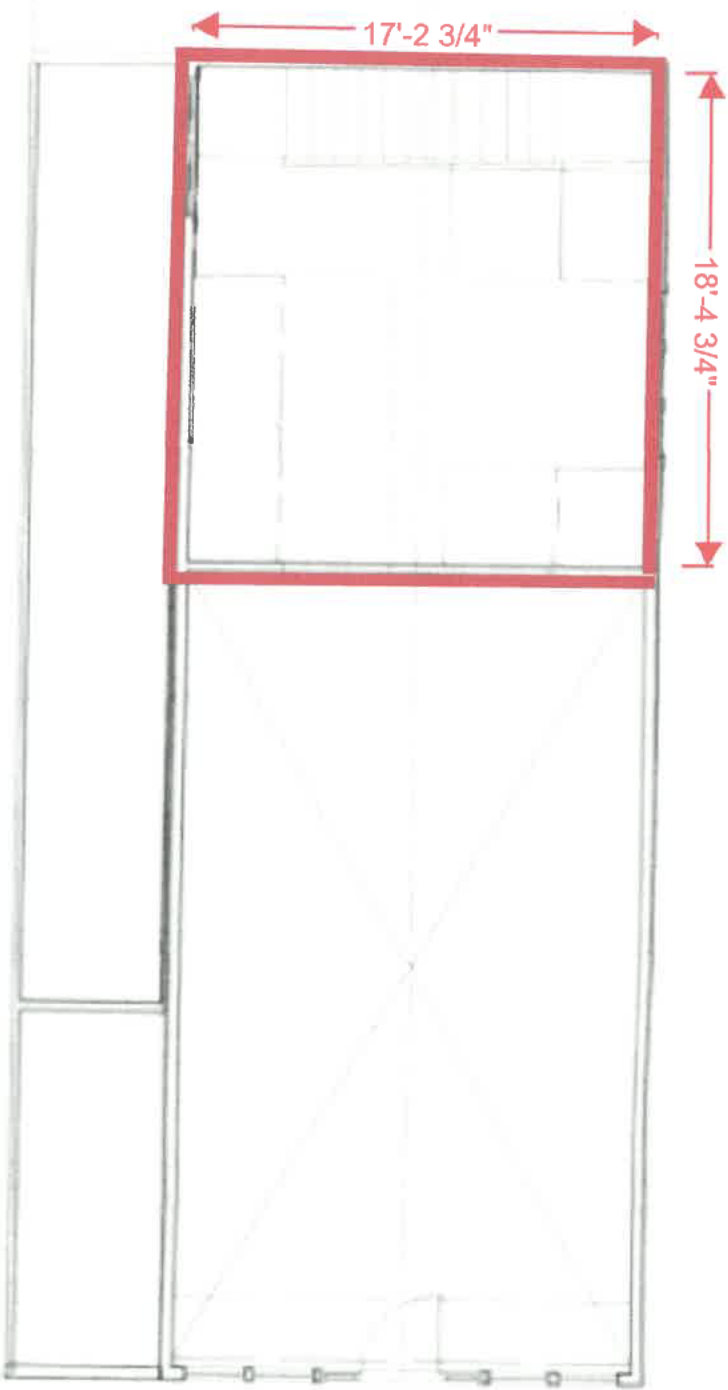
Main Floor

Cooler/Alcohol Storage

Alcohol Storage



Second/Loft Floor



HVAC LOFT
PLAN



OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF DOCUMENT FILED

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office, the attached document is a true and complete copy of the

Statement of Trade Name

with Document # 20241589349 of

Soul Squared Brewing

(Entity ID # 20241589349)

filed by MFF Ltd.
consisting of 2 pages.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 12/02/2024 that have been posted, and by documents delivered to this office electronically through 12/03/2024 @15:36:32 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 12/03/2024 @ 15:36:32 in accordance with applicable law. This certificate is assigned Confirmation Number 16772141



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."



LIQUOR INSPECTION REPORT

Licensee Name: MFF ltd dba Soul Squared	Contact/Manager Name: Stephen Roberts
License #: TBD	Contact Number: 970-980-9933
Address: 3740 Cleveland Ave	Contact Email: steve@soulsquaredbrewing.com
City, State, Zip: Wellington, CO 80549	Date of Report: 11/21/24

ITEM	YES	NO	NA
State Liquor License Posted			x
Local Liquor License Posted			x
Sales Tax License Posted		x	
Food Service License Posted		x	
Minor Warning Sign Posted			x
Meals/Snacks Available			x
Cleanliness is Adequate			x
Books and Invoices Available			x
Alcohol Purchased from Permitted Source			x
Beer, Wine and Liquor Stock Acceptable			x
Manager Registered with Authorities	x		
Licensee in Possession/Control of Premise	x		
Premise Diagram Accurate	x		
Acceptable Dispensing Systems			x
Larimer County Sheriff's Office Violation Report:			

LIQUOR LICENSE INSPECTION NOTES: BUSINESS IS STILL UNDER CONSTRUCTION SO NO SIGNS HAVE BEEN POSTED.

Inspection Representative(s):

APPLICANT NAME: MFF, Ltd. d/b/a Soul Squared

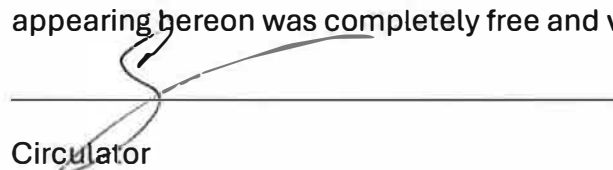
ADDRESS: 3740 Cleveland Ave., Wellington, CO 80549

TYPE OF LICENSE: Tavern

PUBLIC HEARING: December 10, 2024, 6:30 PM

AFFIDAVIT OF CIRCULATOR

I, CHRIS MAGRARI, do hereby certify that I was the circulator of the attached petitions and further, that I personally witnessed each signature appearing on the petitions. To the best of my knowledge, each signature thereon is the signature of the person whose name it purports to be, each address given opposite each name is the true address of the person that signed, that each person who signed the petition represented themselves to be 21 years of age or older, and that each person who signed the petition had the opportunity to read, or have read to them, the petition in its entirety and understands its meaning. I also hereby affirm that no promises, threats, or inducements were employed whatsoever in connection with the presentation of this petition and that every signature appearing hereon was completely free and voluntarily given.


Circulator

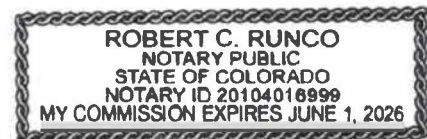
STATE OF COLORADO)
) SS.
COUNTY OF WELD)

Subscribed and sworn to before me this 3rd day of November,
2024.


Notary Public

06/01/26

My commission expires



APPLICANT NAME: MFF, Ltd. d/b/a Soul Squared
ADDRESS: 3740 Cleveland Ave., Wellington, CO 80549
TYPE OF LICENSE: Tavern
PUBLIC HEARING: December 10, 2024, 6:30 PM

SUMMARY

Dates of Petitioning	<u>12/1/24</u>
Total Contacts:	<u>17</u>
Not at Home or Business Owners/Managers Not Available	<u>5</u>
Not Qualified to Sign	<u>0</u>
Refusals to Sign	<u>0</u>
Needs & Desire Met	<u>0</u>
Religious Objections	<u>0</u>
Would not Sign	<u>0</u>
Remained Neutral	<u>0</u>
Usage Objections	<u>0</u>
Other	<u> </u>

Number of Signatures in Favor	<u>17</u>
Number of Signatures Opposed	<u>0</u>

APPLICANT NAME: MFF, Ltd. d/b/a Soul Squared

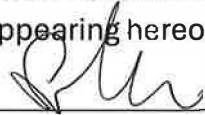
ADDRESS: 3740 Cleveland Ave., Wellington, CO 80549

TYPE OF LICENSE: Tavern

PUBLIC HEARING: December 10, 2024, 6:30 PM

AFFIDAVIT OF CIRCULATOR

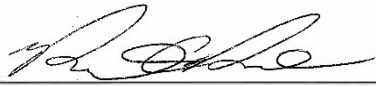
I, STEVE ROBERTS, do hereby certify that I was the circulator of the attached petitions and further, that I personally witnessed each signature appearing on the petitions. To the best of my knowledge, each signature thereon is the signature of the person whose name it purports to be, each address given opposite each name is the true address of the person that signed, that each person who signed the petition represented themselves to be 21 years of age or older, and that each person who signed the petition had the opportunity to read, or have read to them, the petition in its entirety and understands its meaning. I also hereby affirm that no promises, threats, or inducements were employed whatsoever in connection with the presentation of this petition and that every signature appearing hereon was completely free and voluntarily given.



Circulator

STATE OF COLORADO)
) SS.
COUNTY OF WELD)

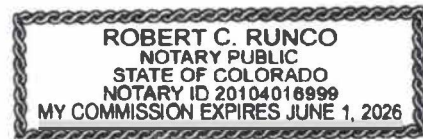
Subscribed and sworn to before me this 3rd day of November,
2024.



Notary Public

06/01/26

My commission expires



APPLICANT NAME: MFF, Ltd. d/b/a Soul Squared

ADDRESS: 3740 Cleveland Ave., Wellington, CO 80549

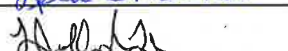
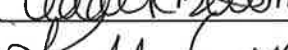
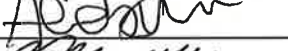
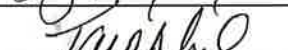
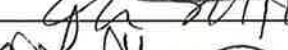
TYPE OF LICENSE: Tavern

PUBLIC HEARING: December 10, 2024, 6:30 PM

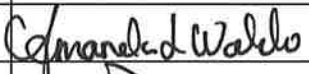
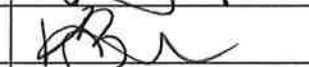
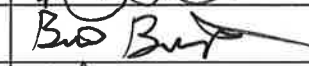
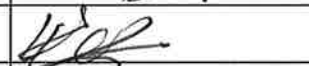
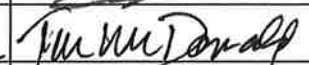
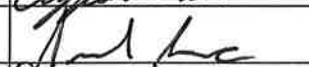
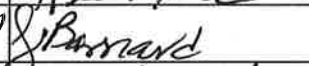
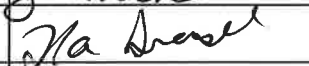
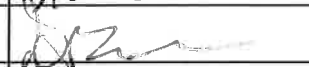
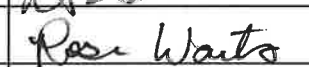
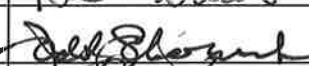
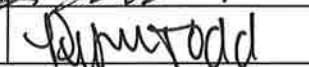
SUMMARY

Dates of Petitioning	11/22, 11/23, 11/27, 11/30, 12/2
Total Contacts: 30	32
Not at Home or Business Owners/Managers Not Available	2
Not Qualified to Sign	—
Refusals to Sign	—
Needs & Desire Met	—
Religious Objections	—
Would not Sign	—
Remained Neutral	—
Usage Objections	—
Other	—
Number of Signatures in Favor	30
Number of Signatures Opposed	—

PETITION FOR THE ISSUANCE OF A TAVERN LIQUOR LICENSE AT THIS LOCATION: 3740 Cleveland Ave., Wellington, CO 80549.
HEARING DATE: DECEMBER 10, 2024 at 6:30 PM

	NAME	SIGNATURE	RESIDENT, BUSINESS OWNER, OR BUSINESS MANAGER	HOME OR BUSINESS ADDRESS	OVER 21		DATE	FAVOR	
					Yes	No		Yes	No
1	Blair Petersen		Wellington Grill	Man 3724 Cleveland Ave	Yes		11/22	Yes	
2	Brandon Neckel		OCBC	owner 3700 Cleveland Ave	Yes		11/22	Yes	
3	JANE KINGAID		THISTLE	MANAGER 3713 CLEVELAND AVE	YES		11/22	YES	
4	Kathy Reynolds		Your Home	owner 3725 Cleveland Ave #1	Yes		11/22	Yes	
5	John Cones		Business	owner 3724 Cleveland Ave	Yes		11/22	Yes	
6	Curtis Smelker		Wellington Auction	Owner 3739 Cleveland Ave	yes		11/23	yes	
7	Lela Smelker		Wellington Auction	owner 3739 Cleveland Ave	yes		11/23/24	yes	
8	Holly Harrington		Rose & Co.	Owner 3734 Cleveland	yes		11/23/24	Yes	
9	Tedde Bellmore		Nail Gem Studio	owner 3734 Cleveland	yes		11/23/24	Yes	
10	Kelly Carroll		Pet Express	owner 3734 Cleveland Ave	yes		11/23/24	yes	
11	Amanda Barrn		Resident	3605 Ronald Reagan Ave	yes		11/23/24	yes	
12	Milco Ciambriello		Hagers	owner 3136 2nd St	yes		11/23/24	yes	
13	Elizabeth Skaggs		Resident	8474 Colanmer Way	yes		11/23/24	yes	
14	Tara Neckel		Old Colorado	Owner 3700 Cleveland Ave	yes		11/23/24	yes	
15	Carla Smith		Avuncular Bob's	owner 3803 W Cleveland Ave	yes		11/23	yes	
16	Lisa Christopher		Wellington Manor	owner 3922 Cleveland Ave	yes		11/23	yes	
17	Julianne Taylor		Wellington Manor	manager 3922 Cleveland Ave	yes		11/23	yes	
18	Sofi Meza		Resident	Rent 3590 Adams Cir	yes		11/23	YES	

PETITION FOR THE ISSUANCE OF A TAVERN LIQUOR LICENSE AT THIS LOCATION: 3740 Cleveland Ave., Wellington, CO 80549.
HEARING DATE: DECEMBER 10, 2024 at 6:30 PM

	NAME	SIGNATURE	RESIDENT, BUSINESS OWNER, OR BUSINESS MANAGER	HOME OR BUSINESS ADDRESS	OVER 21		DATE	FAVOR	
					Yes	No		Yes	No
1	Amanda Waldo		Resident	10232 N City Rd 11, Wellington CO 80549	Y		11/27/24	Y	
2	Jessica Roper		Resident	6848 Whisper Trail Ln Wellington, CO 80549	Y		11/30/24	YES	
3	Pon ROPER		RESIDENT	6848 WHISPER TRAIL LN Wellington CO 80549	Y		11/30/24	YES	
4	Kerr Benedict		resident	7080 Mount Nimbus Wellington CO 80549	YES		11/30/24	YES	
5	Brian Benedict		resident	7080 Mount Nimbus Wellington CO 80549	Yes		11/30/24	Yes	
6	Ioren a Villavic		resident	3731 Arizo	yes		12/12/24	yes	
7	Sara Knack		resident	3734 Harrison Ave	yes		12/2/24	yes	
8	Jim McDonald		Resident	3742 Harrison Ave.	yes		12/2/24	yes	
9		Joannah Chambers	resident	3826 Harrison Ave	Yes		12/2/24	Yes	
10	Clifford Chambers		Resident	3826 Harrison Ave	Yes		12/2/24	Yes	
11	Jennifer Lura		Resident	3826 Harrison Ave	Yes		12/2/24	Yes	
12	Gretchen Barnard		resident	8310 4th St. #23	yes		12-02-24	yes	
13	Naomi Smasal		Resident	3750 McKinley	yes		12/2/24	yes	
14	Scott Burman		RESIDENT	3738 McKinley	YES		12/2/24	YES!	
15	Rose Warts		Resident	3444 McKinley #28	yes		12-2-24	Yes	
16	Judy Schoonman		RESIDENT	3742 McKinley Ave	yes		12/2/24	YES	
17	Mitz Barthe		Resident	3738 McKinley Ave	yes		12/2/24	YES	
18	Quinta Todd		Resident	8126 2nd St. #27	Yes		12-2-24	Yes	

PETITION FOR THE ISSUANCE OF A TAVERN LIQUOR LICENSE AT THIS LOCATION: 3740 Cleveland Ave., Wellington, CO 80549.
HEARING DATE: DECEMBER 10, 2024 at 6:30 PM

	NAME	SIGNATURE	RESIDENT, BUSINESS OWNER, OR BUSINESS MANAGER	HOME OR BUSINESS ADDRESS	OVER 21		DATE	FAVOR	
					Yes	No		Yes	No
1	TOM CASABONA	<i>Tom Casabona</i>	owner PAPAS TABLE	3728 Cleveland			12-2-24		
2	HONG CASABONA	<i>Thomas Casabona</i>	" " "	"	yes		"	yes	
3	Tom Mindeman	<i>Tom Mindeman</i>	McKinley Resident	3701 McKinley	yes		12/2/24	yes	
4	Charles Rice	<i>Charles Rice</i>		3711 McKinley Ave	yes		12/2/24	yes	
5	Ken McKenzie	<i>Ken McKenzie</i>	Resident	PO Box 853	yes		12/2/24	yes	
6	Jon Van	<i>Jon Van</i>	Resident	3733 McKinley Ave	yes		12/2/24	yes	
7	Keith Rogers	<i>Keith Rogers</i>	Resident	3737 McKinley Ave	yes		12/2/24	yes	
8	JANA Schoonman	<i>Jana Schoonman</i>	Resident	3745 McKinley Ave	yes		12/2/24	yes	
9	Elizabeth Meyers	<i>Elizabeth Meyers</i>	Resident	3749 McKinley Ave	yes		12/2/24	yes!	
10	Tyler Morris	<i>Tyler Morris</i>	Resident	3749 McKinley Ave	yes		12/2/24	yes	
11	RANDAL Trujillo	<i>R. Trujillo</i>	BUSINESS OWNER	3810 Cleveland	yes		12/2/24	yes	
12									
13									
14									
15									
16									
17									
18									



TOWN OF WELLINGTON LIQUOR LICENSING AUTHORITY

WELLINGTON, COLORADO DECEMBER 10, 2024 PRELIMINARY FINDINGS AND REPORT
UPON APPLICATION FOR A TAVERN LIQUOR LICENSE FOR MFF LTD DOING BUSINESS AS
SOUL SQUARED LOCATED AT 3740 CLEVELAND AVE

TO THE APPLICANT NAMED ABOVE AND ALL OTHER INTERESTED PARTIES:

Pursuant to Colorado Revised Statutes Section 44-3-312, as amended, be advised that with regard to the noted application for a Tavern liquor license, a preliminary investigation has been made and based on the results thereof the following has been determined:

- 1) The application was filed with the Town of Wellington on November 7, 2024.
- 2) The Notice of Public Hearing on this matter was published in the Coloradoan on November 27, 2024. The applicant posted for 10 consecutive days the notice of public hearing on November 15, 2024. Both posting and publishing were within the manner prescribed by state law.
- 3) That it appears from the application materials submitted that the applicant is/will be entitled to possession of the premises where the license is proposed to be exercised.
- 4) A criminal history background investigation was conducted and approved.
- 5) Selling/Serving alcohol beverages in the manner proposed in the application is not in violation of the zoning and land use code or regulations of the Town.
- 6) A public hearing on the application will be held December 10, 2024, at 6:30 p.m. At said hearing the applicant shall have an opportunity to be heard regarding all matters related to the application, including all matters set forth herein.
- 7) At the public hearing pursuant to C.R.S. Section 44-3-307 as amended, the applicant has the burden of proving that they are qualified to hold the license applied for and their character, record and reputation are satisfactory.
- 8) The building where the applicant proposes to exercise the privilege of selling liquor is not within 500 feet from either public or parochial school.



Board of Trustees Meeting

Date: December 10, 2024
Subject: Kum & GO LC dba Maverik 5150 Liquor License Renewal

- **Presentation: Hannah Hill, Town Clerk**

BACKGROUND / DISCUSSION

Kum & Go LC dba Maverik 5150 has submitted their annual renewal for a Fermented Malt Beverage and Wine (city) license. Staff has reviewed the application and shows the establishment is in good standing with the Colorado Secretary of State, and holds a current sales tax license. The Larimer County Sheriff's Office has inspected the premises and does not have any concerns with the renewal. The inspection report is attached to the packet for information.

STAFF RECOMMENDATION

Staff has identified the following options for Trustee consideration:

1. Approve the Fermented Malt Beverage and Wine (city) Liquor License Renewal Application.
2. Postpone to hold a hearing on the Renewal Application after the hearing is posted on the licensed premise for at least 10 days and notice has been provided to the applicant for at least 10 days prior to the hearing.
3. Deny the application for good cause. Good Cause for the purpose of denying a license renewal means:
 - a. The licensee or applicant has violated, does not meet, or has failed to comply with any of the terms, conditions, or provisions of article 3 or any rules promulgated pursuant to article 3;
 - b. The licensee or applicant has failed to comply with any special terms or conditions that were placed on its license in prior disciplinary proceedings or arose in the context of potential disciplinary proceedings;
 - c. Evidence that the licensed premises have been operated in a manner that adversely affects the public health, welfare, or safety of the immediate neighborhood in which the establishment is located, which evidence must include a continuing pattern of fights, violent activity, or disorderly conduct.

ATTACHMENTS

1. Renewal_Maverick
2. Maverick Liquor Inspection 11-19 & 11-21
3. Change of Mailing Address_ Name Notification
4. Kum & Go Violations
5. CERT_GS_T

DR 8400 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Submit to Local Licensing Authority

Fees Due	
Annual Renewal Application Fee	\$ 250
Renewal Fee	
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

☐ Paid by check

Uploaded to MoveIt on Date

☐ Paid online

Licensee Name

Kum & Go LC

Doing Business As Name (DBA)

Maverik 5150

Liquor License Number

12-40424-0025

License Type

Fermented Malt Beverage and Wine (City)

Sales Tax License Number

01240424-0025

Expiration Date

12/12/2024

Due Date

10/28/2024

Business Address

Street Address

8150 6th Street

Phone Number

515-274-7793

City

Wellington

State ZIP Code

CO

80549

Mailing Address

Street Address

1150 Locust St. Suite 301

City

Des Moines

State ZIP Code

IA

50309

Email

licensing@maverik.com

Operating Manager

Date of Birth

Mary Ardueser

Home Address

Street Address

Phone Number

City

State ZIP Code

1. Do you have legal possession of the premises at the street address?..... ☒ Yes ☐ No

Are the premises owned or rented? ☐ Owned

*If rented, expiration date of lease

☒ Rented*

12/5/2038

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility?..... ☐ Yes ☒ No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit?..... ☐ Yes ☒ No
(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges)

If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing?..... ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?..... ☐ Yes ☒ No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?..... ☐ Yes ☒ No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?..... ☒ Yes ☐ No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

See attached
master file

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?..... ☐ Yes ☒ No
- If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?..... ☒ Yes ☐ No
- If yes, attach a detailed explanation. See attached violations

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?..... ☒ Yes ☐ No
- If yes, attach a detailed explanation. See attached locations

9. I would like to apply for a 2-year renewal..... ☒ Yes ☐ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

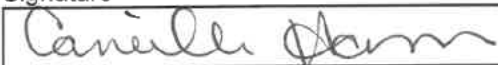
Type or Print Name of Applicant/Authorized Agent of Business

Camille Hayes

Title

Licensing Coordinator

Signature



Date (MM/DD/YY)

8/26/2024

Report & Approval of City or County Licensing Authority

Local Licensing Authority Approves the license for 2-year renewal ☐ Yes ☐ No

If "No", please cite the law, regulation, local ordinance or resolution that gives the local licensing authority the ability to deny the applicant and grounds for denial. Also, please provide any and all investigative reports, and administrative or criminal action that relate or justify this denial.

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Title	Attest
Signature	Date (MM/DD/YY)

Tax Check Authorization, Waiver, and Request to Release Information

I, Camille Hayes

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter
"Waiver") on behalf of

(the "Applicant/Licensee")

Kum & Go LC

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

Kum & Go LC/Maverik 5150

Social Security Number/Tax Identification Number

Home Phone Number

Business/Work Phone Number

515-274-7793

Street Address

8150 6th Street

City

State

ZIP Code

Wellington

CO

80549

Printed name of person signing on behalf of the Applicant/Licensee

Camille Hayes

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)

Date Signed

08/26/2024

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



LIQUOR INSPECTION REPORT

Licensee Name: Kum & Go LLC dba Maverick	Contact/Manager Name: Mary Ardueser
License #: 12-40424-0025	Contact Number: (970) 568-3173
Address: 8150 6th Street	Contact Email: licensing@maverick.com
City, State, Zip: Wellington, CO 80549	Date of Report: 11/19/24

ITEM	YES	NO	NA
State Liquor License Posted	X		
Local Liquor License Posted	X		
Sales Tax License Posted	X		
Food Service License Posted	X		
Minor Warning Sign Posted		X	
Meals/Snacks Available	X		
Cleanliness is Adequate		X	
Books and Invoices Available	X		
Alcohol Purchased from Permitted Source	X		
Beer, Wine and Liquor Stock Acceptable	X		
Manager Registered with Authorities	X		
Licensee in Possession/Control of Premise	X		
Premise Diagram Accurate		X	
Acceptable Dispensing Systems	X		
Larimer County Sheriff's Office Violation Report:			

LIQUOR LICENSE INSPECTION NOTES: EXPLODED/OPENED CANS ARE KEPT ON A SHELF ABOVE THE WINE STORAGE AREA POTENTIALLY CONTAMINATING THE BOTTLES.
THE PREMISE DIAGRAM IS REVERSED (REGISTERS AND KITCHEN ARE LEFT OR NORTH OF THE ENTRANCE AND COOLERS ARE OPOSITE). THERE IS ALSO A STORAGE AREA NORTH OF THE BATHROOMS WHERE THE WINE IS STORED THAT IS NOT ON THE DIAGRAM.

Inspection Representative(s):
Sgt JM Smith 13018



LIQUOR INSPECTION REPORT

Licensee Name: Kum & Go LLC dba Maverick	Contact/Manager Name: Mary Ardueser
License #: 12-40424-0025	Contact Number: (970) 568-3173
Address: 8150 6th Street	Contact Email: licensing@maverick.com
City, State, Zip: Wellington, CO 80549	Date of Report: 11/21/24

ITEM	YES	NO	NA
State Liquor License Posted	X		
Local Liquor License Posted	X		
Sales Tax License Posted	X		
Food Service License Posted	X		
Minor Warning Sign Posted		X	
Meals/Snacks Available	X		
Cleanliness is Adequate	x		
Books and Invoices Available	X		
Alcohol Purchased from Permitted Source	X		
Beer, Wine and Liquor Stock Acceptable	X		
Manager Registered with Authorities	X		
Licensee in Possession/Control of Premise	X		
Premise Diagram Accurate		X	
Acceptable Dispensing Systems	X		
Larimer County Sheriff's Office Violation Report:			

LIQUOR LICENSE INSPECTION NOTES: EMPLOYEES DID NOT KNOW WHERE THE MINOR WARNING SIGN IS KEPT AND IT WAS NOT SEEN BY DEPUTY. THE PREMISE DIAGRAM IS REVERSED (REGISTERS AND KITCHEN ARE LEFT OR NORTH OF THE ENTRANCE AND COOLERS ARE OPOSITE). THERE IS ALSO A STORAGE AREA NORTH OF THE BATHROOMS WHERE THE WINE IS STORED THAT IS NOT ON THE DIAGRAM.

Inspection Representative(s):
Sgt JM Smith 13018

Change Of Mailing Address/Name Notification

For physical change of location, submit DR 8442

For Corporate/Trade Name changes, submit DR 8442

Name of Licensee

Kum & Go LC

Trade Name (doing business as)

Maverik 5150

License Number

12-40424-0025

License Type

Fermented Malt Beverage and Wine (City)

Contact Phone Number

515-274-7793

Contact Email Address

licensing@maverik.com

☒ Address Change

New Mailing Address

1150 Locust St. Suite 301

City

Des Moines

County

Polk

State

IA

ZIP Code

50309

☐ Name Change (Personal)

Previous Name

New Name

Reason for Name Change (check one)

Submit a copy of the legal documentation reflecting the name change. Acceptable forms of documentation include: marriage license, divorce decree, court order, immigration records, or passport.

☐ Marriage

Date (MM/DD/YY)

☐ Divorce

Date (MM/DD/YY)

☐ Court Order

Date (MM/DD/YY)

I hereby attest that the above information provided is true.

Last Name (please print)

Hayes

First Name (please print)

Camille

Signature

Camille Hayes

Date (MM/DD/YY)

08/26/2024

Kum & Go Violations

Store Number	City	State	County	Violation Type	Violation Date
5343	Colorado Springs	Colorado	El Paso	Tobacco	8/7/2023
5318	Frisco	Colorado	Summit	Tobacco	9/8/2023
5135	Silverthorne	Colorado	Summit	Tobacco	10/9/2023
5148	Kremmling	Colorado	Grand	Tobacco	10/10/2023
5013	Craig	Colorado	Moffat	Tobacco	10/30/2023
5341	Denver	Colorado	Denver	Tobacco	11/18/2023
5351	Wheat Ridge	Colorado	Jefferson	Tobacco	2/5/2024
5115	Steamboat Springs	Colorado	Routt	Tobacco	2/29/2024
5328	Littleton	Colorado	Jefferson	Tobacco	5/7/2024
5345	Denver	Colorado	Arapahoe	Tobacco	8/1/2024

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that,
according to the records of this office,

KUM & GO, L.C.

is an entity formed or registered under the law of Iowa, has complied with all
applicable requirements of this office, and is in good standing with this office. This entity has
been assigned entity identification number 20011042768 and has provided the assumed entity
name for use in Colorado

KUM & GO FOODSTORES, LLC

This certificate reflects facts established or disclosed by documents delivered to this office on
paper through 12/03/2024 that have been posted, and by documents delivered to this office
electronically through 12/04/2024 @ 13:40:14.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this
official certificate at Denver, Colorado on 12/04/2024 @ 13:40:14 in accordance with applicable law. This
certificate is assigned Confirmation Number 16775857.



Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

Board of Trustees Meeting

Date: December 10, 2024
Subject: Ridley's Family Markets Inc dba Ridley's Family Markets Retail Liquor Store
Renewal

- **Presentation: Hannah Hill, Town Clerk**

BACKGROUND / DISCUSSION

Ridley's Family Markets Inc dba Ridley's Family Markets has submitted their annual renewal for a Retail Liquor Store (city) liquor license. Staff has reviewed the application and shows the establishment is in good standing with the Colorado Secretary of State and current with sales tax. The Larimer County Sheriff's Office has inspected the premises and do not have any concerns about the renewal. The inspection report is attached to the packet for information.

STAFF RECOMMENDATION

Staff has identified the following options for Trustee consideration:

1. Approve the Retail Liquor License Renewal Application.
2. Postpone to hold a hearing on the Renewal Application after the hearing is posted on the licensed premise for at least 10 days and notice has been provided to the applicant for at least 10 days prior to the hearing.
3. Deny the application for good cause. Good Cause for the purpose of denying a license renewal means:
 - a. The licensee or applicant has violated, does not meet, or has failed to comply with any of the terms, conditions, or provisions of article 3 or any rules promulgated pursuant to article 3;
 - b. The licensee or applicant has failed to comply with any special terms or conditions that were placed on its license in prior disciplinary proceedings or arose in the context of potential disciplinary proceedings;
 - c. Evidence that the licensed premises have been operated in a manner that adversely affects the public health, welfare, or safety of the immediate neighborhood in which the establishment is located, which evidence must include a continuing pattern of fights, violent activity, or disorderly conduct.

ATTACHMENTS

1. 2025 Renewal application Ridley's
2. 2024-12-04 Ltr. RE Legal Permission (002)
3. Ridley's Liquor Inspection 21-Nov-2024
4. CERT_GS_F

Submit to Local Licensing Authority

Fees Due	
Annual Renewal Application Fee	\$ 250
Renewal Fee	227.50
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 477.50

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

☒ Paid by check

Uploaded to MoveIt on Date

☐ Paid online

Licensee Name

Ridley's Family Markets Inc

Doing Business As Name (DBA)

Ridley's Family Markets

Liquor License Number

03-05940

License Type

Retail Liquor Store (city)

Sales Tax License Number

302740990000

Expiration Date

2/8/2025

Due Date

Business Address

Street Address

7670 5th St

Phone Number

970 568 3197

City

Wellington

State ZIP Code

CO

80549

Mailing Address

Street Address

621 Washington St S, STE 500

City

Twin Falls

State ZIP Code

ID

83301

Email

records@shopridleys.com

Operating Manager

D Mark Ridley

Date of Birth

[REDACTED]

Home Address

Street Address

[REDACTED]

Phone Number

[REDACTED]

City

[REDACTED]

State

[REDACTED]

ZIP Code

[REDACTED]

1. Do you have legal possession of the premises at the street address?..... ☒ Yes ☐ No

Are the premises owned or rented? ☒ Owned

*If rented, expiration date of lease

☐ Rented*

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility?..... ☐ Yes ☒ No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit?..... ☐ Yes ☒ No
(**Note:** must hold a qualifying license type and be authorized for takeout and/or delivery license privileges)

If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing?..... ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?..... ☐ Yes ☒ No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?.....

☐ Yes ☒ No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?..... ☐ Yes ☒ No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Karly Reid

Title

Staff Accountant

Signature

Karly Reid

Digitally signed by Karly Reid
Date: 2024.11.21 13:15:09 -07'00'

Date (MM/DD/YY)

11/21/24

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Title

Attest

Signature

Date (MM/DD/YY)

Tax Check Authorization, Waiver, and Request to Release Information

I, Karly Reid

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter
“Waiver”) on behalf of

(the “Applicant/Licensee”)

Ridley's Family Markets, Inc

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee’s liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. (“Liquor Code”), and the Colorado Liquor Rules, 1 CCR 203-2 (“Liquor Rules”), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant’s/Licensee’s duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

Ridley's Family Markets

Social Security Number/Tax Identification Number

■■■■ ■■■■

Home Phone Number

■■■■ ■■■■

Business/Work Phone Number

Street Address

■■■■ ■■■■ ■■■■ ■■■■

City

■■■■ ■■■■

State

■■■■

ZIP Code

■■■■ ■■■■

Printed name of person signing on behalf of the Applicant/Licensee

Karly Reid

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)

Karly Reid

Digitally signed by Karly Reid
Date: 2024.11.21 13:15:27 -07'00'

Date Signed

11/21/2024

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



CJM LLLP Legal Department
10780 W State Street #252
Star, ID 83669

December 4, 2024

Hannah Hill
Town Clerk – Town of Wellington, CO
8225 Third Street
Wellington, CO 80549
Sent via Email to: hillha@wellingtoncolorado.gov

RE: *Ridley's Family Markets, Inc. – 7670 5th Street, Wellington, CO 80549*

Dear Ms. Hill,

I represent CJM Limited Liability Limited Partnership (“CJM”) and Ridley’s Family Markets, Inc. (“Ridley’s”). This letter is being provided at the direction of CJM, the members of whom are the Partners in CJM and the shareholders in Ridley’s. This letter shall be submitted to supplement to Ridley’s Family Markets, Inc.’s 2025 Colorado Retail Liquor License Renewal Application currently under review.

This letter shall serve to confirm the following:

1. Ridley’s has legal permission from the property owner, CJM, to operate a business on the Property that includes the sale of liquor and other alcohol sold under the authority of the above-referenced licensee for a time period not shorter than a licensing year.
2. All interested parties understand and authorize the State of Colorado and the Town of Wellington, CO to conduct necessary inspections and gather necessary information related to the operation of a Retail Liquor business.

Should you have any additional information or documentation regarding this matter, please feel free to contact me directly at (208) 324-4633 ext. 10121 or malissa.nielson@shopridleys.com.

Sincerely,

CJM LLLP

/s/ Malissa Nielson
General Counsel – CJM LLLP



Liquor Inspection Report

Licensee Name: Ridley's Family Markets	Contact/Manager Name: Danny Welch
License #: 03-05940	Contact Number: 970-568-3197
Address: 7670 5th St	Contact Email: records@shopridleys.com
City, State, Zip: Wellington, CO 80549	Date of Report: 11/21/24

ITEM	YES	NO	N/A
State Liquor License Posted	X		
Local Liquor License Posted	X		
Sales Tax License Posted	X		
Food Service License Posted	X		
Minor Warning Sign Posted	X		
Meals/Snacks Available	X		
Cleanliness is Adequate	X		
Books and Invoices Available	X		
Alcohol Purchased from Permitted Source	X		
Beer, Wine and Liquor Stock Acceptable	X		
Manager Registered with Authorities	Y		
Licensee in Possession/Control of Premise	X		
Premise Diagram Accurate	X		
Acceptable Dispensing Systems			X
Larimer County Sheriff's Office Violation Report:			

Liquor License Inspection Notes: **Some beer and wine is kept near the meat cooler in the grocery store.**

Inspection Representative(s): *Jamie M Smith 13018*

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that,
according to the records of this office,

Ridley's Family Markets, Inc.

is an entity formed or registered under the law of Wyoming, has complied with all
applicable requirements of this office, and is in good standing with this office. This entity has
been assigned entity identification number 20151687144.

This certificate reflects facts established or disclosed by documents delivered to this office on
paper through 12/03/2024 that have been posted, and by documents delivered to this office
electronically through 12/04/2024 @ 13:38:28.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this
official certificate at Denver, Colorado on 12/04/2024 @ 13:38:28 in accordance with applicable law.
This certificate is assigned Confirmation Number 16775842.



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

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Board of Trustees Meeting

Date: December 10, 2024

Subject: Wellington Main Street Annual Report

- **Presentation: Caitlin Morris, Main Street & Events Coordinator**

EXECUTIVE SUMMARY

In accordance with the memorandum of understanding (MOU) between the Town of Wellington and the Wellington Colorado Main Street Program (WCMSP), this memo provides an update on the 2024 Annual Report. Per the MOU, WCMSP is required to present an annual report at the end of each year to outline its achievements and contributions to the downtown district and Wellington community.

The 2024 Annual Report highlights key accomplishments, community engagement efforts, progress on strategic initiatives and workplan projects, and metrics demonstrating the program's impact on downtown and economic vitality. The presentation slides are organized as follows:

2024 Program Impact

- 1,500+ Volunteer Hours
- ~\$30,500 Fundraised (as of 12/4)
- 12 Partnerships and Collaborations
- 8,000+ Community Members Engaged
- 3 Vacant Properties Sold/leased
- 2 New Businesses (4 more on the way)
- Increased Social Media Presence & Engagement
- Program Structure
- Support and Services Utilized
- Partnerships and Collaborations

2024 Events Outcomes

- Wellington Brewfest and Wine Tasting



- 10 Year Anniversary Park 'N Play
- Main Street Market
- Board Member Q&A
- Trick or Treat Down Main Street
- Annual Meeting

Design Committee Programs

- Annual Color Program (Flower Planters)
 - 24 Planters
 - \$2,300 in Sponsorships
- Downtown Clean Up Days
 - Earth Day Spring Clean Up – April 22
 - National Clean Up Day – September 21
- Sign & Awning Grant Program
 - 4 applications received, 3 funded
- Historic Tours
- Byron White Family Memorial

Promotions Committee Programs

- Love Where You Live Campaign
 - ~\$1,800 fundraised and growing
- Front Porch Fridays
- 100-year Building Program
- Small Business Saturday – September 30
 - American Express Champion Community
- Elf Hunt – September 30-December 24



- Storefront Decorating Contest – December 7
- Wellington's Holiday Magic

Organizations & Financial Sustainability Programs

- Main Street America accreditation
- Friends of the Program (*draft*)
- Project & Operational Management
- Policy Manual (*draft*)
- Data Collection & Reporting
- Fundraising

~\$30,500 Fundraised
Volunteer Program

New in 2024

- Cleveland Ave. Construction Project launched
- Distrx Mobile App (now Locable)
- Historic Walking Tours
- Welly the Woolly Mammoth
- Friends of the Program

BACKGROUND / DISCUSSION

The 2024 Annual Report provides a comprehensive review of the WCMSP's work and its measurable impacts. The work was accomplished by a Board of seven, Leadership Team, Promotions Committee, Design Committee, Operations and Financial Sustainability Committee, Main Street Market Committee, Trick or Treat Down Main Street Committee, and Program Staff. The program has considerable support from Main Street America, the Colorado Department of Local Affairs (DOLA), and the Town of Wellington, in addition to many partnerships and collaborations.

Key highlights include:

- Volunteer Engagement: Main Street Programs are community and volunteer-driven organizations. It is important to have adequate volunteer support to complete the Strategic

Plan and Work plan tasks. In 2024, we have over 1,500 volunteer hours contributed (and counting), which is a record number in the ten years the program has been in existence.

- Economic Growth: ~\$30,500 fundraised, 3 vacant properties sold or leased, and 2 new businesses established (with 4 more planned). A considerable amount of fundraised and existing Program dollars were reinvested back into the local community. Main Street programs serve as powerful economic drivers, revitalizing downtown areas by supporting local businesses, attracting investment, increasing connection and engagement, and fostering vibrant, thriving communities.
- Community Outreach: Events like Brewfest, Main Street Market, and Trick or Treat Down Main Street engaged 8,000+ community members. The program has a minimum of 15 partnerships that contribute to increasing our reach and exposure across the community and the region. In the last quarter of 2024 alone, we have increased our social media presence and engagement exponentially.
- Number of unique account views has increased by 100%
- Social media reach to new accounts has increased by 49.5%
- Content interactions have increased by 97%
- Story views and interactions has increased by 150%
- Program Innovations: We have launched new initiatives, including a mobile app, historic walking tours, and the Friends of the Program model. Main Street Programs adapt and evolve with changing conditions and community needs. Our work plan is iterative based on the opportunities and challenges that are presented as the Program progresses.

The report underscores WCMSP's role in fostering a vibrant, economically resilient downtown through partnerships, strategic initiatives, and community-driven efforts. With large-scale projects on the horizon over the next few years, considerable effort has been made to build a strong organizational foundation and increase overall capacity to sustain the Program for the long-term.

CONNECTION WITH ADOPTED MASTER PLANS

The Wellington Colorado Main Street Program's Strategic Plan and Work Plan aligns with the Town of Wellington's Strategic Plan and Comprehensive Plan.

FISCAL IMPLICATIONS

STAFF RECOMMENDATION

ATTACHMENTS

1. 2024 WCMSP BOT Annual Report Presentation



MAIN STREET PROGRAM
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2024 ANNUAL REPORT

Board of Trustees Meeting
December 10, 2024



2024 Program Impact



1,500+ Volunteer Hours



~\$30,500 Fundraised (as of 12/4)



15 Partnerships & Collaborations



8,000+ Community Members Engaged



3 Vacant Properties Sold/Leased

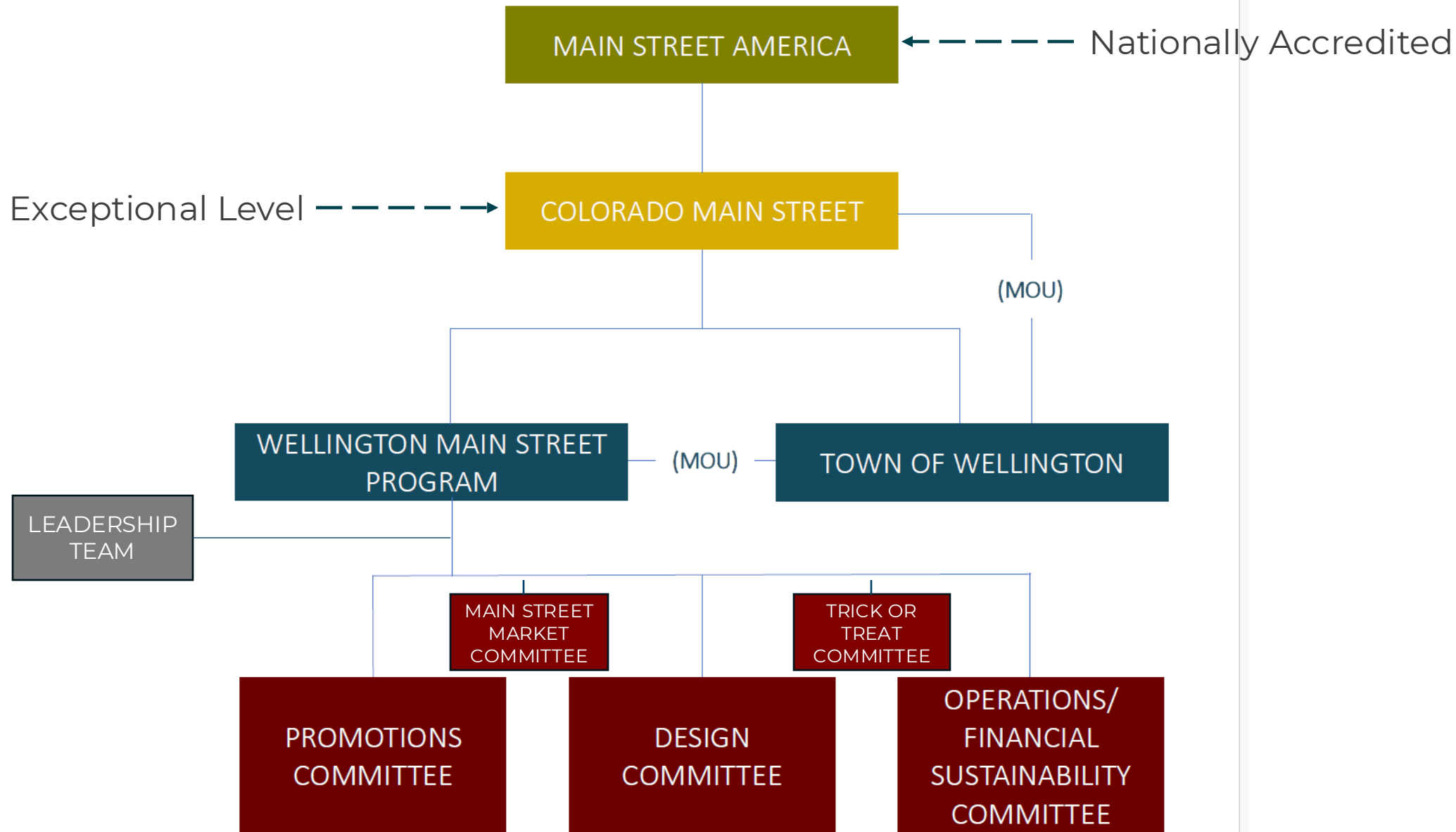


2 New Businesses (4 more on the way)



Increased Social Media Presence & Engagement

Program Structure



Support & Services Utilized



- Knowledge & resources
- Templates & tools
- Main Street Now Conference

- Scholarship Funding
- Technical Assistance
- Consulting Services
 - Board Retreat with Downtown Colorado, Inc.
 - Strategic Plan and Workplan Refresh with Ayers & Assoc.
 - Board of Trustees Working Session with S Brand Solutions
 - Board of Trustees and Main Street Board Working Group with Ayers & Assoc.
- Webinars
- Annual Main Street Managers Summit

- Staffing
- Community Events
- Fiscal Agent
- Marketing & Promotion

Partnerships & Collaborations



2024 Events

Event	Date	Attendance	Amount Fundraised	# of Businesses
Wellington Brewfest & Wine Tasting	June 1	450 attendees	\$10,468.11	N/A
10 Year Anniversary & Park 'N Play	June 15	400+ attendees	\$2,000 <i>Grant from Bohemian Foundation for live music</i>	- 10 vendors - All Main Street businesses
Main Street Market	July 11-September 19	1,000+ attendees	\$8,650	44
Board Member Q&A	October 17	12 <i>Prospective Board members</i>	N/A	N/A
Trick or Treat Down Main Street	October 31	3,000+ attendees	\$3,550	60
Annual Meeting	November 21	60 attendees	N/A	11 <i>Food & drinks from local businesses</i>

April 22nd 2024
**EARTH DAY
 SPRING CLEAN UP**
 Clean up Main Street
 3:30 to 6:30 PM
 Supplies & Snacks provided at Centennial Park
 3815 Harrison Ave
 Volunteer!
 Scan the QR code to
 sign up!



MAIN STREET PROGRAM
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10 WELLINGTON MAIN
 STREET PROGRAM
 YEAR
**CELEBRATION
 & PARK N' PLAY**

HISTORICAL
 TOURS

WELLY THE
 MAMMOTH
 MEET & GREET

INFLATABLE
 YARD GAMES

CORNHOLE
 TOURNAMENT

MARKET & FOOD
 VENDORS

**JUNE 15TH
 11AM-3PM**

**CENTENNIAL PARK
 3815 HARRISON AVE**

TOWN OF
WELLINGTON
 PARKS AND RECREATION

CELEBRATING
 10 YEARS

TOWN OF
WELLINGTON

MAIN STREET PROGRAM
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**NATIONAL
 CLEAN-UP DAY**

**SATURDAY, SEPTEMBER 21, 2024
 9 AM - NOON | 6TH STREET**

The Town of Wellington will
 provide the services listed below
 on a first-come, first-served basis
 until filled.
 -Trash and Recycling
 Dumpsters
 -Metal Recycling
 -Yard Waste Disposal

Each resident is
 limited to 3 cubic yards
 of trash or recycling (3
 cubic yards = LEVEL
 standard truck bed)

*This is a FREE event. PROOF OF
 RESIDENCY REQUIRED

VOLUNTEERS NEEDED!

The Wellington Colorado Main Street
 Program is always looking for
 volunteers to help with Clean-Up
 Day and other projects.
 Scan the QR code to sign up!



A COLLABORATIVE EVENT FROM

TOWN OF
WELLINGTON

MAIN STREET PROGRAM
 WELLINGTON, CO • EST. 2014

**Trick
 or treat**
 DOWN MAIN STREET

HALLOWEEN
OCTOBER 31, 2024
3:30 PM - 5:30 PM
- CLEVELAND AVENUE -

TRICK-OR-TREAT DOWN MAIN STREET
 WELLINGTON WITH CANDY AND TREATS
 FROM OVER 50 LOCAL BUSINESSES
 AND ORGANIZATIONS

BAGS WILL BE AVAILABLE AT
 1ST STREET, 3RD STREET,
 AND 5TH STREET FOR THE
 FIRST 1000 TRICK-OR-TREATERS

CLEVELAND AVE WILL BE CLOSED FROM 1-7 PM TO ENSURE THE SAFETY OF THE COMMUNITY. SO BRING THE WHOLE FAMILY!

PRESENTING SPONSORS:

**DUMPSTER
 DIVERZ**

W MONSTERS
 Playground

State Farm
 Tanner Brown
 TannerBrown.com

THE WORLD CENTER OF
 COLORADO BUSINESS

**WELLINGTON
 BREWFEST
 AND WINE TASTING**
JUNE 1, 2024
WELLINGTON, CO

**childrens
 entrepreneur
 market**

**MAIN ST.
 MARKET**

**MAIN ST.
 MARKET**

**FREE
 SAMPLES**
 Chocolate Milk
 Baked Goods (Pumpkin Spice)
 Flavor of the Month
 Strawberry Lemonade
 Colorado Libanos Garden

OLD COLORADO

**ALTEON
 MEDICAL CENTER**

**KINZLE
 TEAM**

**RE/MAX
 ALLIANCE**

TDS
 PROPERTY • 1011 PHONE

**RENEWAL
 PARTNERSHIP**

TRICK MECHANICAL
 Quality Auto Care

**COLORED
 SOLAR**

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BOARD MEMBER Q & A
@ OLD COLORADO BREWERY
THURSDAY OCTOBER 17TH, 5:30-7:30PM

The Wellington Colorado Main Street Program
 will be welcoming new Board members in 2024.
 Please join us for a Q&A session where current
 Board members will be present to discuss the
 program's mission and vision and answer any
 questions you may have about what it means to
 be a Board member. If you are interested in
 getting involved in Wellington, this is a great
 opportunity to learn more about the work that
 we do! Drinks included!

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Please join us for our

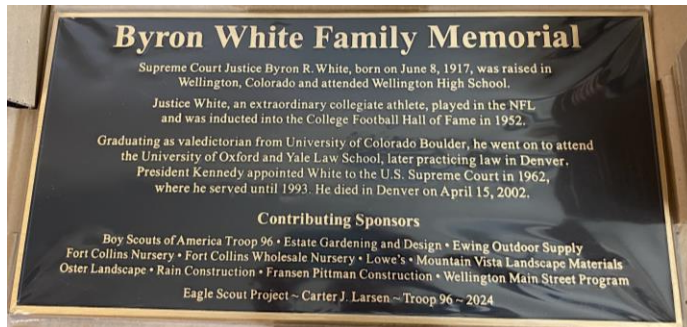
**OPEN
 HOUSE**

Leeper Senior Center
NOVEMBER 21ST
5:30-7:30PM

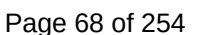
JOIN US FOR APPETIZERS AND REFRESHMENTS
 AS A TASTE OF WELLINGTON STYLE EVENT!

Design Committee

- Annual Color Program (Flower Planters)
 - 24 Planters
 - \$2,300 in Sponsorships
- Downtown Clean Up Days
 - Earth Day Spring Clean Up – April 22
 - National Clean Up Day – September 21
- Sign & Awning Grant Program
 - 4 applications received, 3 funded
- Historic Tours
- Byron White Family Memorial



- Love Where You Live Campaign
 - ~\$1,800 fundraised and growing
- Front Porch Fridays
- 100-year Building Program
- Small Business Saturday – September 30
 - American Express Champion Community
- Elf Hunt – September 30-December 24
- Storefront Decorating Contest – December 7
 - Wellington's Holiday Magic



Organization & Financial Sustainability

- Main Street America accreditation
- Friends of the Program (*draft*)
- Project & Operational Management
- Policy Manual (*draft*)
- Data Collection & Reporting
- Fundraising
 - ~\$30,500 Fundraised
- Volunteer Program



New in 2024

- Cleveland Ave. Construction Project launched
- Distrx Mobile App (now Locable)
- Historic Walking Tours
- Welly the Woolly Mammoth
- Friends of the Program

Project Location



WELLINGTON MAIN STREET GOES MOBILE

DOWNLOAD THE DISTRX APP

DISTRX IS NOW PART OF LOCABLE

Distrx is a mobile app through Locable designed specifically for Main Street communities like ours. The app shares everything a visitor wants to know about our community: area events, parking locations, local attractions, map, and a business directory by category. Even better, there is no cost for users or businesses who want to list their businesses!

AVAILABLE ON THE
App Store

GET IT ON
Google play





THANK YOU!

Visit our website: www.wellingtonmainstreet.org

Follow us on Facebook and Instagram
(@wellingtonmainstreet)

Contact Us:
wellingtonmainstreetco@gmail.com
(970)657-3486



Board of Trustees Meeting

Date: December 10, 2024

Subject: Wellington Main Street 2025 Work Plan

- **Presentation:** Caitlin Morris, Main Street & Events Coordinator

EXECUTIVE SUMMARY

This presentation provides an update on the outcomes of the August 20, 2024 working session between the Board of Trustees and the Wellington Colorado Main Street Program (WCMSP) Board. Key outcomes from the session included a commitment to increased communication through quarterly reports at Trustee meetings and the formation of a Working Group comprised of two Trustees, two WCMSP Board members, and Town staff.

The Working Group, facilitated by Matt Ashby from Ayres and Associates, met to discuss next steps. The primary outcomes of the meeting were the need to demonstrate alignment between WCMSP's Strategic Plan and the Town's Strategic Plan and the development of a quarterly workplan that also reflects this alignment.

Today's presentation delivers on these objectives, showcasing WCMSP's updated Strategic Plan and Workplan, which highlights its alignment with the Town's strategic priorities by incorporating icons that demonstrate where and how the plans connect. This effort reflects the shared commitment to fostering a vibrant and economically resilient downtown, and the support for the future of the Program and partnership with the Town of Wellington.

BACKGROUND / DISCUSSION

In 2023 and 2024, WCMSP held Strategic Plan and Workplan sessions with a DOLA-provided consultant, Matt Ashby from Ayres and Associates. During these sessions, Staff and Board members reviewed the Town's Comprehensive Plan and Strategic Plan to inform projects, strategies, and desired outcomes. These efforts ensured the Program aligns with the Town's future trajectory, advancing complementary activities that make a positive impact.

The Working Group emphasized the importance of aligning WCMSP's Strategic Plan with the Town's Strategic Plan. To achieve this, WCMSP committed to:

- Updating its Strategic Plan to reflect this alignment.
- Developing a quarterly workplan to showcase how its initiatives support the Town's goals. This workplan will also serve as a communication tool for quarterly reports to the Trustees.

Today's presentation fulfills this request and feedback from the Trustees will guide the continued refinement of these efforts.

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

N/A

ATTACHMENTS

1. '24-'26 Strategic Plan & Workplan Presentation
2. 2024-2026 WCMSP Workplan - By Quarter
3. 2024-2026 WCMSP Workplan - Strategy and Outcome



MAIN STREET PROGRAM
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'24-'26 Strategic Plan & Workplan Presentation

Board of Trustees Meeting
December 10, 2024



Background Overview

- **August 20 Working Session:** Joint meeting between Board of Trustees and Main Street Board.
 - **Outcomes:**
 - Increased communication via quarterly reports at Trustee meetings
 - Formation of a Working Group (2 Trustees, 2 Main Street Board Members, Town Staff)
- **Working Group Meeting:** Facilitated by Matt Ashby with Ayres and Associates.
 - **Outcomes:**
 - Demonstrate alignment between Main Street Program's Strategic Plan and the Town's Strategic Plan
 - Develop quarterly workplan that shows strategic alignment
- **Today's Presentation:** Updated Main Street Program Strategic Plan and Workplan showing strategic alignment, as requested by Working Group.



WELLINGTON STRATEGIC PLAN 2024-2026

Wellington Main Street is a results-oriented connector of community champions, with a focus on elevating the vitality of our Town's heart.

MISSION

As Wellington grows outward, the Main Street Program is doubling down on making the heart of our community vibrant and unique, differentiating us from the rest of Northern Colorado.

VISION

We've launched and are evolving a new organizational model to provide leadership and collaboration in solving complex community challenges with a focus on building a vibrant downtown.

POSITIONING STATEMENT

Wellington Main Street connects the community with local government to champion effective, community-focused solutions supporting the downtown experience economy.

The Main Street workplan is closely aligned with the Town of Wellington's Strategic Plan.



TOP STRATEGIES

To achieve our goals, Wellington Main Street is taking a strategic and focused approach. To leverage our volunteer capabilities, we are focusing our efforts on the following initiatives:



WELLINGTON'S FRONT PORCH

1. WELLINGTON'S FRONT PORCH

Wellington's hometown charm is the envy of other places that have misplaced their small town identity. The Front Porch initiative stands to leverage all things hometown, welcoming locals and embracing visitors with our unique brand of NoCO.



KEEP CLEVELAND HAPPENING

2. KEEP CLEVELAND HAPPENING

"Just wait until you see the finished project..." is a common refrain during renovation projects. With the planned construction on Cleveland Avenue, there will likely be times when we'd rather not see another orange cone ever. Keep Cleveland Happening seeks to support our businesses through construction, while elevating communications to bring focus to the light at the end of the tunnel.



SHOULDER TO SHOULDER

3. SHOULDER TO SHOULDER

Wellington is growing by leaps and bounds, and Main Street is proud to be a partner with other community organizations to meet local needs. Working with the Town, we are the champions of growing our small business retail district to support economic development. As a partner, we're here to leverage and support collaborators for the greater good.

With our 2023 reorganization (to a Board with part-time Town Staffing support), many of the items previously on our workplan have shifted out of the Workplan and into our regular action agenda managed by staff. With this adjustment, our goal is to focus the Board on key initiatives that need targeted and deliberate attention during the year.



WELLINGTON'S FRONT PORCH

DESIGN

- Alley Enhancement Project
- Develop Public Art & Mural Program Strategy 2025

ORGANIZATION

- Establish Wellington Front Porch Team to Define Goals

PROMOTION

- Expand Historic Tours to Encompass Storytelling Series and Meetups
- Love Where You Live Campaign + Fundraiser

ECONOMIC VITALITY

- Explore PlacerAI Cell Data

ALIGNMENT

The Town's Plan includes four key categories of action, which are indicated by the following icons:

- ALIGNED WITH TOWN MISSION AND VISION
- ENSURE STRONG TOWN OPERATIONS
- GROW RESPONSIBLY
- FOSTER ECONOMIC VIBRANCY
- CULTIVATE & NURTURE COMMUNITY SPACES



KEEP CLEVELAND HAPPENING

DESIGN

- Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026
- Refresh Main Street/Community Signage + Banners
- Formalize Main Street's Presence and Participation in the Construction Process
- Define Measures of Success
- Exterior Sign and Awning Grant - Temporary Signs

ORGANIZATION

- Explore a Block Captain Program or Subcommittee to Enhance Communication & Quick Problem Solving During Construction
- Create and Promote Business Development Strategies for Owners through Various Stages of Construction; Develop Business Toolkit

PROMOTION

- Events - Review, Revamp, Relaunch Strategy
- Complete Budgeting Request for Promotions During Construction
- Support Communications Strategy for Construction Updates
- Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp

ECONOMIC VITALITY

- Create Business Loyalty Strategy During Construction



SHOULDER TO SHOULDER

DESIGN

- Downtown Clean-up Program (Spring/Fall)
- Holiday Decorations - Simplify in 2025, revamp 2026

ORGANIZATION

- Review Board/Committee Composition + Recruitment Strategy
- Explore Fundraising Strategy + Friends of Main Street
- Finalize WCMS Policy Manual
- Develop Volunteer Engagement Program

PROMOTION

- Main Street Market Evolution

ECONOMIC VITALITY

- Define what "Economic Vitality" means in relation to Main Street activities
- Explore Feasibility of Urban Renewal or Downtown Development Authority
- Downtown Business Inventory



Workplan

- Project Management Phases
 - Define: Initiation phase to clarify goals, scope, resources, and team roles—determining WHAT needs to be achieved and WHY.
 - Design: Planning phase to outline HOW and WHO will complete the project.
 - Do: Execution phase, where plans are implemented, progress is tracked, and risks are managed.
 - Debrief: Close-out phase, where the team reviews what went well, what didn't, and what we will do differently next time.
- The Wellington Main Street Workplan is closely aligned with the Town of Wellington's Strategic Plan. The icons below illustrate the four primary focus areas of the Town's plan, along with Mission and Vision. These icons are included next to WCMSP action items where aligned.

MISSION/VISION (GENERAL)	
ENSURE STRONG TOWN OPERATIONS	
GROW RESPONSIBLY	
FOSTER ECONOMIC VIBRANCY	
CULTIVATE/NURTURE COMMUNITY SPACES	

Quarter 1 - 2025

TIMING (Q1-Q4)	PROJECT PROGRAM EVENT	STATUS	
Q1	Main Street Market (Define/Design)	Active	
Q1	Exterior Sign and Awning Grant - Temporary Signs (Define/Design)	Active	
Q1	Downtown Clean-up Program (Spring - Define/Design)	Active	
Q1	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Define/Design)	Active	
Q1	Expand Historic Tours to Encompass Storytelling Series and Meetups (Define/Design)	Active	
Q1	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Define)	Active	
Q1	Love Where You Live Campaign & Fundraiser (Define/Design/Do)	Active	
Q1	Fundraising Strategy + Friends of Main Street (Define/Design/Do)	Active	
Q1	Volunteer Engagement Program (Define/Design/Do)	Active	
Q1	Refresh Main Street/Community Signage + Banners (Mini-grant, Define/Design/Do)	Pending/Incubator	
Q1	Alley Enhancement Project (Mini-grant, Define/Design/Do)	Active	
Q1	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Define/Design/Do)	Pending/Incubator	
Q1	Establish Wellington Front Porch Team to Define Goals (determine next steps)	Pending/Incubator	
Q1	Cleveland Construction Project (Define/Design: Formalize Main Street's presence and participation, Define measures of success)	Pending/Incubator	
Q1	Define what "Economic Vitality" means in relation to Main Street activities (Define/Design: Board approve creating new committee)	Pending/Incubator	
Q1	Events - Review, Revamp, Relaunch Strategy	Active	

Quarter 2 - 2025

TIMING (Q1-Q4)	PROJECT PROGRAM EVENT	STATUS	
Q2	Main Street Market (Do)	Active	
Q2	Exterior Sign and Awning Grant - Temporary Signs (Do)	Active	
Q2	Downtown Clean-up Program (Spring - Do/Debrief)	Active	
Q2	Downtown Clean-up Program (Fall - Define/Design)	Active	
Q2	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Do)	Active	
Q2	Expand Historic Tours to Encompass Storytelling Series and Meetups (Design/Do)	Active	
Q2	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Design)	Active	
Q2	Love Where You Live Campaign & Fundraiser (Do)	Active	
Q2	Fundraising Strategy + Friends of Main Street (Do)	Active	
Q2	Volunteer Engagement Program (Do)	Active	
Q2	Refresh Main Street/Community Signage + Banners (Mini-grant, Do)	Pending/Incubator	
Q2	Alley Enhancement Project (Mini-grant, Do)	Active	
Q2	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Do)	Pending/Incubator	
Q2	Cleveland Construction Project (Define/Design: Support communications strategy for construction updates, Explore block captain program or subcommittee)	Pending/Incubator	
Q2	Design what "Economic Vitality" means in relation to Main Street activities (Design/Do:work with new committee)	Pending/Incubator	
Q2	Downtown Business Inventory	Active	

Quarter 3 - 2025

TIMING (Q1-Q4)	PROJECT PROGRAM EVENT	STATUS	
Q3	Main Street Market (Do)	Active	
Q3	Exterior Sign and Awning Grant - Temporary Signs (Do)	Active	
Q3	Downtown Clean-up Program (Fall - Do)	Active	
Q3	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Do)	Active	
Q3	Expand Historic Tours to Encompass Storytelling Series and Meetups (Do)	Active	
Q3	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Do)	Active	
Q3	Love Where You Live Campaign & Fundraiser (Do)	Active	
Q3	Fundraising Strategy + Friends of Main Street (Do)	Active	
Q3	Volunteer Engagement Program (Do)	Active	
Q3	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Do/Debrief - determine next steps and future of program)	Pending/Incubator	
Q3	Cleveland Construction Project (Do: Execute Communications Strategy, Activate Committee, Complete budget request for increased promotions, create business loyalty strategy during construction, Develop Business Toolkit)	Pending/Incubator	
Q3	Implement "Economic Vitality" activities in relation to Main Street (Do)	Pending/Incubator	

Quarter 4 - 2025

TIMING (Q1-Q4)	PROJECT PROGRAM EVENT	STATUS	
Q4	Main Street Market (Debrief)	Active	
Q4	Exterior Sign and Awning Grant - Temporary Signs (Do & Interim debrief to determine how long to provide)	Active	
Q4	Downtown Clean-up Program (Fall - Debrief)	Active	
Q4	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Do/Debrief)	Active	
Q4	Expand Historic Tours to Encompass Storytelling Series and Meetups (Do/Debrief)	Active	
Q4	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Do/Debrief)	Active	
Q4	WCMSPP Policy Manual: Final approval from Board	Active	
Q4	Love Where You Live Campaign & Fundraiser (Do/Debrief)	Active	
Q4	Fundraising Strategy + Friends of Main Street (Do/Debrief)	Active	
Q4	Volunteer Engagement Program (Do/Debrief)	Active	
Q4	Implement "Economic Vitality" activities in relation to Main Street (Do)	Pending/Incubator	
Q4	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Debrief - determine next steps and future of program)	Pending/Incubator	
Q4	Cleveland Construction Project (Do/Interim Debrief/Implement different strategies if needed: Execute Communications Strategy, Activate Committee, Increased promotions, Activate business loyalty strategy, Activate Business Toolkit)	Pending/Incubator	

Feedback & Discussion

- Does the alignment between Main Street's Strategic Plan and the Town's priorities meet expectations?
- Are there any areas where you'd like to see deeper collaboration or focus?
- Is the proposed communication strategy (quarterly reports) still sufficient?
- What additional support or resources could strengthen Main Street's impact?
- Any other feedback or suggestions to help guide next steps?



MAIN STREET PROGRAM
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2025 Workplan & Operational Tasks by Quarter

NOTE: In the workplan below, there are references to the four phases of a project lifecycle: Define, Design, Do, Debrief. Included here are definitions for each phase to help clarify the work that is happening.

Define: Initiation phase to clarify goals, scope, resources, and team roles—determining **WHAT** needs to be achieved and **WHY**.

Design: Planning phase to outline **HOW** and **WHO** will complete the project.

Do: Execution phase, where plans are implemented, progress is tracked, and risks are managed.

Debrief: Close-out phase, where the team reviews what went well, what didn't, and what we will do differently next time.

TIMING (Q1-Q4)	PROJECT PROGRAM EVENT	STATUS
Q1	Board approves updated 2025 Workplan, Budget, Roles & Responsibilities	Operations
Q1	Board votes on Officers and Committee Chairs	Operations
Q1	Board Meetings (January, February, March)	Operations
Q1	Committee Meetings (January, February, March)	Operations
Q1	Monthly Financials - tracking and reports (January, February, March)	Operations
Q1	Monthly newsletters (January, February, March)	Operations
Q1	Monthly website updates (January, February, March)	Operations
Q1	Monthly Policies & Processes Discussion (January, February, March)	Operations
Q1	Board onboarding, orientation, training	Operations
Q1	Annual MSA Accreditation Assessment review with DOLA (January)	Operations
Q1	Annual MSA Accreditation Assessment (March)	Operations
Q1	DOLA Q1 Report (Due April 15)	Operations
Q1	2024 Annual Report to Board of Trustees (date TBD)	Operations
Q1	Monthly DOLA training webinars (January, February, March)	Operations
Q1	Monthly Community Conversations Zoom with all Colorado Managers (January, February, March)	Operations
Q1	Monthly 1:1 Check in Meetings with DOLA	Operations
Q1	Grants: Identify 2025 opportunities to pursue, complete applications that are due	Operations
Q1	RFQ for Website & Graphic Design Contractor (January/February)	Operations
Q1	Board selects Website & Graphic Design Contractor (February)	Operations



Q1	Q1 Report to Board of Trustees (April 22, 2025 - TBC)	Operations	
Q1	2025 Marketing & Communications Plan (Define/Design/Do)	Operations	
Q1	Exterior Sign and Awning Grant - Regular Program (Do - continued)	Operations	
Q1	Main Street Market (Define/Design)	Active	
Q1	Exterior Sign and Awning Grant - Temporary Signs (Define/Design)	Active	
Q1	Downtown Clean-up Program (Spring - Define/Design)	Active	
Q1	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Define/Design)	Active	
Q1	Expand Historic Tours to Encompass Storytelling Series and Meetups (Define/Design)	Active	
Q1	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Define)	Active	
Q1	Love Where You Live Campaign & Fundraiser (Define/Design/Do)	Active	
Q1	Fundraising Strategy + Friends of Main Street (Define/Design/Do)	Active	
Q1	Volunteer Engagement Program (Define/Design/Do)	Active	
Q1	Refresh Main Street/Community Signage + Banners (Mini-grant, Define/Design/Do)	Pending/Incubator	
Q1	Alley Enhancement Project (Mini-grant, Define/Design/Do)	Active	
Q1	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Define/Design/Do)	Pending/Incubator	
Q1	Establish Wellington Front Porch Team to Define Goals (determine next steps)	Pending/Incubator	
Q1	Cleveland Construction Project (Define/Design: Formalize Main Street's presence and participation, Define measures of success)	Pending/Incubator	
Q1	Define what "Economic Vitality" means in relation to Main Street activities (Define/Design: Board approve creating new committee)	Pending/Incubator	
Q1	Events - Review, Revamp, Relaunch Strategy	Active	
Q2	Board Meetings (April, May, June)	Operations	
Q2	Committee Meetings (April, May, June)	Operations	
Q2	Monthly Financials - tracking and reports (April, May, June)	Operations	
Q2	Monthly newsletters (April, May, June)	Operations	
Q2	Monthly website updates (April, May, June)	Operations	
Q2	Monthly Policies & Processes Discussion (April, May, June)	Operations	
Q2	DOLA Q2 Report (Due July 15)	Operations	
Q2	Monthly DOLA training webinars (April, May, June)	Operations	
Q2	Monthly Community Conversations Zoom with all Colorado Managers (April, May, June)	Operations	
Q2	Monthly 1:1 Check in Meetings with DOLA	Operations	
Q2	Q2 Report to Board of Trustees (July 22, 2025 - TBC)	Operations	
Q2	Grants: Complete applications that are due	Operations	
Q2	Annual Board Retreat (with DOLA consultant)	Operations	
Q2	Annual Main Street Now Conference (required)	Operations	
Q2	2025 Marketing & Communications Plan (Do)	Operations	
Q2	Exterior Sign and Awning Grant - Regular Program (Do - continued)	Operations	
Q2	Mini-grant reporting & wrap-up (Due June 2025)	Operations	

Q2	Main Street Market (Do)	Active	
Q2	Exterior Sign and Awning Grant - Temporary Signs (Do)	Active	
Q2	Downtown Clean-up Program (Spring - Do/Debrief)	Active	
Q2	Downtown Clean-up Program (Fall - Define/Design)	Active	
Q2	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Do)	Active	
Q2	Expand Historic Tours to Encompass Storytelling Series and Meetups (Design/Do)	Active	
Q2	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Design)	Active	
Q2	Love Where You Live Campaign & Fundraiser (Do)	Active	
Q2	Fundraising Strategy + Friends of Main Street (Do)	Active	
Q2	Volunteer Engagement Program (Do)	Active	
Q2	Refresh Main Street/Community Signage + Banners (Mini-grant, Do)	Pending/Incubator	
Q2	Alley Enhancement Project (Mini-grant, Do)	Active	
Q2	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Do)	Pending/Incubator	
Q2	Cleveland Construction Project (Define/Design: Support communications strategy for construction updates, Explore block captain program or subcommittee)	Pending/Incubator	
Q2	Design what "Economic Vitality" means in relation to Main Street activities (Design/Do:work with new committee)	Pending/Incubator	
Q2	Downtown Business Inventory	Active	
Q3	Board Meetings (July, August, September)	Operations	
Q3	Committee Meetings (July, August, September)	Operations	
Q3	Monthly Financials - tracking and reports (July, August, September)	Operations	
Q3	Monthly newsletters (July, August, September)	Operations	
Q3	Monthly website updates (July, August, September)	Operations	
Q3	Monthly Policies & Processes Discussion (July, August, September)	Operations	
Q3	DOLA Q3 Report (Due October 15)	Operations	
Q3	Monthly DOLA training webinars (July, August, September)	Operations	
Q3	Monthly Community Conversations Zoom with all Colorado Managers (July, August, September)	Operations	
Q3	Monthly 1:1 Check in Meetings with DOLA	Operations	
Q3	Q3 Report to Board of Trustees (October 28, 2025 - TBC)	Operations	
Q3	Grants: Complete applications that are due	Operations	
Q3	Complete annual Secretary of State Report	Operations	
Q3	Annual Main Street Managers Summit (required)	Operations	
Q3	Annual Board/Committee Recruitment	Operations	
Q3	2025 Marketing & Communications Plan (Do)	Operations	
Q3	Exterior Sign and Awning Grant - Regular Program (Do - continued)	Operations	
Q3	Main Street Market (Do)	Active	
Q3	Exterior Sign and Awning Grant - Temporary Signs (Do)	Active	
Q3	Downtown Clean-up Program (Fall - Do)	Active	

Q3	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Do)	Active	
Q3	Expand Historic Tours to Encompass Storytelling Series and Meetups (Do)	Active	
Q3	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Do)	Active	
Q3	Love Where You Live Campaign & Fundraiser (Do)	Active	
Q3	Fundraising Strategy + Friends of Main Street (Do)	Active	
Q3	Volunteer Engagement Program (Do)	Active	
Q3	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Do/Debrief - determine next steps and future of program)	Pending/Incubator	
Q3	Cleveland Construction Project (Do: Execute Communications Strategy, Activate Committee, Complete budget request for increased promotions, create business loyalty strategy during construction, Develop Business Toolkit)	Pending/Incubator	
Q3	Implement "Economic Vitality" activities in relation to Main Street (Do)	Pending/Incubator	
Q4	Board Meetings (October, November, December)	Operations	
Q4	Committee Meetings (October, November, December)	Operations	
Q4	Monthly Financials - tracking and reports (October, November, December)	Operations	
Q4	Monthly newsletters (October, November, December)	Operations	
Q4	Monthly website updates (October, November, December)	Operations	
Q4	Monthly Policies & Processes Discussion (October, November, December)	Operations	
Q4	DOLA Q4 Report (Due January 15)	Operations	
Q4	Monthly DOLA training webinars (October, November, December)	Operations	
Q4	Monthly Community Conversations Zoom with all Colorado Managers (October, November, December)	Operations	
Q4	Monthly 1:1 Check in Meetings with DOLA	Operations	
Q4	Q4 Report to Board of Trustees (December 30, 2025 - TBC)	Operations	
Q4	Grants: Complete applications that are due	Operations	
Q4	Annual Board/Committee Recruitment	Operations	
Q4	Annual Dinner/Board Member Voting	Operations	
Q4	2025 Marketing & Communications Plan (Do/Debrief)	Operations	
Q4	Exterior Sign and Awning Grant - Regular Program (Do - continued)	Operations	
Q4	Main Street Market (Debrief)	Active	
Q4	Exterior Sign and Awning Grant - Temporary Signs (Do & Interim debrief to determine how long to provide)	Active	
Q4	Downtown Clean-up Program (Fall - Debrief)	Active	
Q4	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Do/Debrief)	Active	
Q4	Expand Historic Tours to Encompass Storytelling Series and Meetups (Do/Debrief)	Active	
Q4	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Do/Debrief)	Active	
Q4	WCMS Policy Manual: Final approval from Board	Active	
Q4	Love Where You Live Campaign & Fundraiser (Do/Debrief)	Active	
Q4	Fundraising Strategy + Friends of Main Street (Do/Debrief)	Active	
Q4	Volunteer Engagement Program (Do/Debrief)	Active	

	Q4	Implement "Economic Vitality" activities in relation to Main Street (Do)	Pending/Incubator	
	Q4	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Debrief - determine next steps and future of program)	Pending/Incubator	
	Q4	Cleveland Construction Project (Do/Interim Debrief/Implement different strategies if needed: Execute Communications Strategy, Activate Committee, Increased promotions, Activate business loyalty strategy, Activate Business Toolkit)	Pending/Incubator	
	The Wellington Main Street Workplan is closely aligned with the Town of Wellington's Strategic Plan. The icons to the right illustrate the four primary focus areas of the Town's plan, along with Mission and Vision. These icons are included next to WMS action items where aligned.		MISSION/VISION (GENERAL)	
			ENSURE STRONG TOWN OPERATIONS	
			GROW RESPONSIBLY	
			FOSTER ECONOMIC VIBRANCY	
			CULTIVATE/NURTURE COMMUNITY SPACES	

2024 - 2026 WORK PLAN

Workplan Adopted July 2024

PROJECT PROGRAM EVENT	STATUS	STRATEGY	FUNDING	SUCCESS =
Main Street Market	Active	SHOULDER TO SHOULDER	Sponsorship Donations Staff Hours	# of Attendees, \$ Spent Locally, # and Variety of Vendors
Exterior Sign and Awning Grant - Temporary Signs	Active	KEEP CLEVELAND HAPPENING	Staff Hours Fundraising	Increased visibility and curb appeal for downtown businesses
Downtown Clean-up Program (Spring/Fall)	Active	SHOULDER TO SHOULDER	Sponsorship Donations	Exterior improvement of both commercial and residential properties; Volunteer Engagement
Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026	Active	KEEP CLEVELAND HAPPENING	Sponsorships Municipal Support	Promotional Opportunity, Visibility and Feedback, Volunteer Engagement
Expand Historic Tours to Encompass Storytelling Series and Meetups	Active	WELLINGTON'S FRONT PORCH	Fundraising - TBD	TBD
Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp	Active	KEEP CLEVELAND HAPPENING	TBD	# Bags Distributed (900 in 2022), 3000 in Attendance, \$ Spent Locally
Board/Committee Composition/Recruitment	Active	SHOULDER TO SHOULDER	NA	Additional Board Members added
Love Where You Live Campaign & Fundraiser	Active	SHOULDER TO SHOULDER	Merch Fundraiser	TBD
Fundraising Strategy + Friends of Main Street	Active	SHOULDER TO SHOULDER	Staff Hours	Monitor, identify, and apply for grant opportunities to support current and pending work plan.
WCMSP Policy Manual	Active	SHOULDER TO SHOULDER	Staff Hours	Organization Policy Manual Completion
Volunteer Engagement Program	Active	SHOULDER TO SHOULDER	Staff Hours	Coordinated bench of volunteers spread across the year to support events & activities
Explore Urban Renewal or Downtown Development Authority	Active	SHOULDER TO SHOULDER	Staff Hours	Information available to make decision
Events - Review, Revamp, Relaunch Strategy	Active	KEEP CLEVELAND HAPPENING	Staff Hours	Reduced events workload in '25, Grand Relaunch with bigger events in '26.
Refresh Main Street/Community Signage + Banners	Pending/Incubator	KEEP CLEVELAND HAPPENING	Mini Grant	Construction Completed
Alley Enhancement Project	Active	WELLINGTON'S FRONT PORCH	TBD	Construction Completed
Downtown Business Inventory	Active	SHOULDER TO SHOULDER	Tech Assistance	Report Completed
Develop Public Art & Mural Program Strategy 2025	Pending/Incubator	WELLINGTON'S FRONT PORCH	Staff Hours	Program parameters established
Establish Wellington Front Porch Team to Define Goals	Pending/Incubator	WELLINGTON'S FRONT PORCH	Volunteer Committee Hours	Business Promotion - \$ Spent, Social Media
Cleveland Construction Project	Pending/Incubator	KEEP CLEVELAND HAPPENING	Staff Hours Committee Hours	
Formalize Main Street's Presence and Participation in the Process	Pending/Incubator	KEEP CLEVELAND HAPPENING	TBD	Establish relationship with
Define Measures of Success	Pending/Incubator	KEEP CLEVELAND HAPPENING	TBD	Establish means to monitor Business Wellbeing during

Complete Budgeting Request for Promotions During Construction	Active	KEEP CLEVELAND HAPPENING	\$10K - \$20K	Business Wellbeing
Explore a Block Captain Program or Subcommittee to Enhance Communication & Quick Problem Solving During Construction	Pending/Incubator	KEEP CLEVELAND HAPPENING	TBD	Block Captains or Subcommittee Established
Support Communications Strategy for Construction Updates	Pending/Incubator	KEEP CLEVELAND HAPPENING	TBD	Regular Communications with Market throughout
Create Business Loyalty Strategy During Construction	Active	KEEP CLEVELAND HAPPENING	TBD	Programs tailored to elevate local business
Create and Promote Business Development Strategies for Owners through Various Stages of Construction; Develop Business Toolkit	Pending/Incubator	KEEP CLEVELAND HAPPENING	TBD	Various Resources Identified for Business Owners
Define what "Economic Vitality" means in relation to Main Street activities	Pending/Incubator	SHOULDER TO SHOULDER	Staff Hours	Better define role of MS in
Holiday Decorations	Pending/Incubator	KEEP CLEVELAND HAPPENING	TBD	Designs completed, budget
Explore PlacerAI Cell Data	Pending/Incubator	WELLING ON FRONT PORCH	Staff Hours	Information available describing benefits

Board of Trustees Meeting

Date: December 10, 2024
Subject: November 12, 2024 Meeting Minutes

EXECUTIVE SUMMARY

Minutes from the November 12, 2024 Board of Trustees Meeting

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Staff recommend approval of this item with the consent agenda.

Motion: Move to approve the consent agenda.

ATTACHMENTS

1. 11.12.24 Minutes



BOARD OF TRUSTEES
November 12, 2024
5:30 PM

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 5:32 p.m.

2. Roll Call

The Clerk noted a quorum with the following roll call:

Present:

Cannon – present

Dailey – present

Moyer – present – remote

Tietz – present

Wiegand – present

Mason – present

Chaussee – present

B. EXECUTIVE SESSION

1. An executive session pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss personnel matters concerning the Town Administrator, under circumstances where the Town Administrator has not requested an open meeting.

Trustee Cannon moved to adjourn to Executive Session

Trustee Dailey seconded and the motion passed.

C. RECONVENE MEETING

Mayor Chaussee reconvened the meeting at 6:41 p.m.

Mayor Chaussee asked all to rise for the pledge of allegiance

Roll Call

The Clerk noted a quorum with the following roll call:

Present:

Cannon – present

Dailey – present

Moyer – present – remote

Tietz – present

Wiegand – present

Mason – present

Chaussee – present

1. Amendments to Agenda
Mayor Chaussee asked if there were any amendments to the agenda; there were none.
2. Conflict of Interest
Mayor Chaussee asked if there were any conflicts of interest on agenda items; there were none.

D. COMMUNITY PARTICIPATION

1. Public Comment

Curtis Smelker spoke to concerns on construction of Main Street related to loss of parking and entrances to the building, along with speed bump concerns.

E. PRESENTATION

1. Boxelder Creek Letter of Map Revision

Nathan Ewert, Deputy Director of Public Works and Engineering, presented this item, reviewing the location and history of the project. The Board asked for clarification on boundaries and notification of homeowners. Mr. Ewert noted the Town's website would be updated and per the Board's direction a notice would be sent to homeowners located in the flood plain, as well as those who are no longer in the flood plain boundaries.

F. CONSENT AGENDA

1. October 22, 2024 Regular Meeting Minutes
2. Resolution No. 54-2024 - A Resolution of the Town of Wellington, Colorado Authorizing the Temporary Closure of Portions of State Highway 1/Cleveland Avenue within the Town of Wellington during the Annual Parade of Lights Events on December 7, 2024
3. Contract for Outside Counsel for Utility Franchise Agreements
4. Resolution No. 55-2024 - A Resolution Approving Renewal of the Lease of the Parking Lot at 3736 Cleveland Avenue
5. Resolution No. 58-2024 - A Resolution Calling a Special Meeting on November 19, 2024

Trustee Cannon moved to approve the consent agenda

Trustee Tietz seconded and the motion passed unanimously upon roll call.

G. ACTION ITEMS

1. Ordinance No. 11-2024 - An Ordinance Establishing Fees to be Charged by the Town of Wellington, Colorado, for Utility Services

Meagan Smith, Deputy Director of Public Works and Utilities presented the ordinance noting the history and areas included in the study. The Board asked for clarification on funds that differed from a previous presentation. Ms. Smith clarified that a growth consumption had been miscalculated and has been corrected. Demand and costs associated with single family residential were noted as a policy decision which could be reviewed.

Mayor Chaussee opened public comment.

Steven Carman noted the legacy of neglect the Town has inherited and spoke to the need of a second source of water. Single family home rates and usage were noted.

Betty Aragon-Mitotes spoke to the water rates effecting families and the community. It was noted if there was a way to revisit and review the water rates the Board should do so.

Rose Francies spoke to the year round effects of the increase in rates, expressing it is not just a

summer issue.

The Board noted the conversation regarding this issue began several years ago and expressed that everything is being done that can be behind the scenes to rectify the situation, noting the different size of taps and efforts it takes to service those homes. It was noted the base rate could be looked at to balance among user classes.

Ms. Smith the base rate captures the fixed costs that are generally the same within the costumer class categories. The Board noted renegotiating the contract with North Poudre is very important and trying to deflect some of the costs from the treatment. The Board noted the Hardship Utility Gant (HUG) and encouraged all to look into this if needed. Staff did note that the HUG grant funds were depleted in October of 2024.

The Board noted that the general fund cannot continue to be the resource for loans, and the fund needs to be solvent and will look forward to a rate study in 2025.

Trustee Cannon moved to adopt Ordinance No. 11-2024

Trustee Mason provided the second and the motion passed 6-1.

No vote: Tietz

2. Ordinance No. 12-2024 - An Ordinance Establishing Capital Investment Fees to be Charged by the Town of Wellington, Colorado for Connection to the Water and Wastewater Utility Systems

Ms. Smith noted the previously presented information and the Board did not have any questions.

There was no public comment presented.

Trustee Cannon moved to adopt Ordinance No. 12-2024

Trustee Moyer seconded and the motion passed unanimously.

3. Fiscal Year 2025 Budget and Capital Improvement Projects Update Presentation (with public comment)

Patti Garcia, Town Administrator and Nic Redavid, Finance Director/Treasurer presented the proposed 2025 annual budget.

Ms. Garcia noted the spending of funds into 2025, the 2024 compensation study completed and expressed appreciation of staff dedication. Comments regarding reducing staff were made, which Ms. Garcia noting staff are needed to provide services to the Town.

Mr. Redavid noted the changes made since the last presentation to the Board. A timeline of the budget presentations was reviewed, with the estimated beginning fund balance noting the end of year projections. Staffing and programs were reviewed along with grant funding being and Capital Improvement Projects were evaluated.

The Board expressed appreciation for staff finding areas to reduce spending and the concept of a focus group suggested.

Mayor Chaussee opened the floor for public comment.

Stephen Carman spoke to overspending in several areas and encouraged additional cuts.

Rick Freeman spoke to the need for more income in the Town generated by sales.

Comments from the Board related to the HUG Grant and Economic Development.

4. Resolution No. 56-2024 - A Resolution Approving a Contract Renewal with Bee Lake Productions, LLC to Provide a Fireworks Presentation on July 4, 2025

Kelly Houghteling, Deputy Town Administrator presented the resolution, speaking to the various items presented during the event.

Mayor Chaussee opened public comment.

Rick Freeman spoke to appreciating the video at the event.

The Board deliberated regarding the video and spoke to the Town purchasing a screen a system to utilize for this and other events.

Trustee Tietz moved to approve Resolution No. 56-2024

Trustee Moyer seconded and the motion passed with all in favor.

5. Resolution No. 57-2024 - A Resolution Appointing a Town Clerk

Ms. Garcia noted the recruitment process of the Town Clerk position.

Trustee Cannon moved to approve Resolution No. 57-2024

Trustee Tietz seconded and the motion passed with all in Favor.

Ms. Garcia swore Hannah Hill in to the office of Town Clerk.

H. REPORTS

1. Town Attorney
There was no report from the Town Attorney.
2. Town Administrator
Ms. Garcia spoke to supporting the downtown businesses and staff being actively engaged in that support.
3. Staff Communications
Items were included in the packet.
4. Board Reports
Trustee Tietz spoke to comments being emailed in and received.
Trustee Dailey noted businesses and upcoming Town events.
Trustee Cannon noted a recent Town gala.
Mayor Chaussee noted the local football team successes.

I. ADJOURN

Trustee Tietz moved to adjourn the meeting

Trustee Cannon seconded and the meeting was adjourned at 9:49 p.m.

Calar Chaussee, Mayor

Hannah Hill, Town Clerk

Board of Trustees Meeting

Date: December 10, 2024
Subject: November 19, 2024 Meeting Minutes

EXECUTIVE SUMMARY

Minutes of the November 19, 2024 Board of Trustees Meeting.

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Staff recommend approval of this item with the consent agenda.

Motion: Move to approve the consent agenda.

ATTACHMENTS

1. 11.19.2024 Minutes



BOARD OF TRUSTEES
November 19, 2024
6:30 PM

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 6: 30 p.m.

1. Pledge of Allegiance

Mayor Chaussee asked all to rise for the pledge of allegiance

2. Roll Call

The Clerk noted a quorum with the following roll call:

Present:

Cannon – Present

Dailey – Present

Moyer – Present

Tietz – Present

Wiegand – Present

Mason – Present

Chaussee – Present

3. Amendments to Agenda

Mayor Chaussee asked if there were any amendments to the agenda; there were none.

4. Conflict of Interest

Mayor Chaussee asked if there were any conflicts of interest on agenda items; there were none.

B. COMMUNITY PARTICIPATION

1. Public Comment

Christine Gaiter spoke to a Thanksgiving proclamation and read into the record the proclamation.

Tonya Muret spoke to Main Street being decorated and lit up for the holiday season.

2. Proclamation

a. Proclamation Recognizing Faith Organizations in the Town of Wellington

Mayor Chaussee read into the record the proclamation and presented to leaders of faith based organizations in the Town.

C. LIQUOR LICENSE AUTHORITY BOARD

Mayor Chaussee recessed the Special Meeting called the Liquor License Authority Board to order at 6:39 p.m.

The Clerk noted a quorum with the following roll call:

Present:

Cannon – Present

Dailey – Present

Moyer – Present

Tietz – Present

Wiegand – Present

Mason – Present

Chaussee – Present

1. Avuncular Bob's T Bar Inn & Brew Pub Operations LLC - Hotel & Restaurant (city) Liquor License Renewal

Hannah Hill, Town Clerk, noted the liquor license renewal application noting all items met requirements for a renewal. There was no public comment for this item.

Mayor Pro Tem Mason moved to approve the renewal.

Trustee Tietz seconded and the motion passed.

2. Big T Ventures LLC dba Cantina Liquors Retail Liquor Store (city) License Renewal

Ms. Hill noted the application met all requirements for renewal, and there was no public comment for this item.

Trustee Cannon moved to approve the renewal.

Trustee Tietz seconded and the motion passed.

Mayor Chaussee adjourned the Liquor License Authority Board and reconvene the Special Meeting at 6:42 p.m.

D. PRESENTATION

There were no presentations on the agenda.

E. CONSENT AGENDA

1. Resolution No. 62-2024 - A Resolution Appropriating Funds to the Town of Wellington Water Utility Hardship Program

Trustee Cannon moved to approve the consent agenda.

Trustee Moyer seconded and the motion passed with all in favor.

F. ACTION ITEMS

1. Resolution No. 59-2024 – A Resolution of the Town of Wellington Accepting Construction of the Water Treatment Plant Expansion Project

Dave Myer, Engineer III, presented the resolution noting the acceptance of the Water Treatment Plant and completion of the project, on time and under budget.

Trustee Cannon moved to approve Resolution No. 59-2024

Trustee Tietz seconded and the motion passed.

2. Resolution No. 60-2024: A Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Town of Wellington, Colorado, for the Fiscal Year Beginning the First Day of January 2025 and Ending the Last Day of December 2025.

Patti Garcia, Town Administrator, and Nic Redavid, Finance Director/Treasurer presented the resolution. Ms. Garcia noted the hard work the Board, staff and public dedicated to the budget, while aiming to meet the needs of the community. The completion of the water construction project and revitalizing Main Street Project were noted as several accomplishments of the year. The 2025 budget was noted to focus on the needs of the community.

Mr. Redavid noted the three action items for the 2025 Fiscal Year budget for the Town of Wellington. The history and public hearings were referenced including the budget book included in the packet. Items to look forward to in 2025 were noted, including infrastructure improvements on Cleveland, a Parks Master Plan and Feasibility Study, and new treatment plants coming online.

The agenda item F2 with the ending fund balance noted. Agenda item F3 and F4 were referenced. The final budget book is expected to be presented to the Board within the next several weeks.

The Board expressed appreciation to the staff for finding areas to save and their hard work that has been put in on the budget this year, including listening to the Trustees and the public during the process. The water rates and the 1983 Agreement with the North Poudre Irrigation Company were noted. Promoting the future was noted as a priority to the Board.

An update on the audit was requested, and Mr. Redavid noted that the presentation for 2022 was tentatively scheduled for December 2024.

Mayor Chaussee opened the item for public comment, to which there was none.

The Board noted the upcoming Parks Feasibility study in 2025 included in the 2025 budget.

Trustee Cannon moved to approve Resolution No. 60-2024

Trustee Wiegand second and the motion passed 6-1.
No vote: Tietz

3. Resolution No. 61-2024: A Resolution Levying Property Taxes for the Year 2024 To Help Defray The Costs of Government for the Town of Wellington, Colorado, For the Fiscal Year Beginning the First Day of January 2025 and Ending the Last Day of December 2025.

This item was presented with the previous agenda item.

Trustee Moyer moved to approve Resolution No. 61-2024

Trustee Cannon seconded and the motion passed unanimously.

4. Ordinance No. 13-2024: An Ordinance Appropriating Sums of Money to Defray Expenses and Liabilities of the Town of Wellington, Colorado for the Fiscal Year Beginning the First Day of January 2025 and Ending the Last Day of December 2025.

This item was presented with the previous agenda item.

Trustee Cannon moved to approve Ordinance No. 13-2024

Trustee Moyer seconded and the motion passed unanimously.

G. REPORTS

1. Town Attorney
The Town Attorney noted that there would be a presentation of bylaws at an upcoming work session, and expressed congratulations to the Wellington Football team.
2. Town Administrator
Ms. Garcia noted that purchasing of additional lights for Mainstreet was not included in the budget and not expected due to the upcoming Cleveland project and number of lighting needing to be replaced.
3. Staff Communications
Items were included in the packet.
 - a. Report of Bills (August 2024)
 - b. Treasurer's Report (August 2024)
 - c. Report of Bills (September 2024)
 - d. Treasurer's Report (September 2024)
4. Board Reports
Trustee Tietz expressed the possibility of accepting donations for lights for Main Street. Discussion of the number of lights currently owned and amount needing to be purchased. This was noted it would be discussed. A ribbon cutting November 21st at 9 AM with the Chamber of Commerce was noted.

Trustee Moyer noted the CGFOA conference and discussions.

Trustee Cannon expressed pride in serving on the Board and attendance of Community Foundation of Northern Colorado event.

Trustee Wiegand congratulated the Wellington football team.

Mayor Pro Tem Mason expressed welcome to new businesses coming into Town.

Trustee Dailey noted upcoming Ribbon Cutting, the Turkey Drive for the Wellington Food Bank, and the Taste of Wellington. A food drive fundraiser at the middle school was noted. The completion of the ADA compliant fishing dock and new equipment for the golf course that has arrived and is waiting to be installed per the PROST board.

Mayor Chaussee expressed appreciation for the work on the proclamation included in the packet.

H. EXECUTIVE SESSION

1. For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators pursuant to Section 24-6-402(4)(e), C.R.S. – regarding negotiations with North Poudre Irrigation Company about revision or replacement of the 1983 water contract. As required by C.R.S. §24-6-402(2)(d.5)(II)(A) and (II) (E) the executive session proceedings will be electronically recorded and the record will be preserved for 90 days through February 17, 2025.

Trustee Cannon moved to recess to executive session

Trustee Moyer seconded and the motion passed.

Mayor adjourned to executive session at 7:20 p.m.

Mayor Chaussee reconvened the meeting at 8:16 p.m.

I. ADJOURN

The meeting was adjourned at 8:16 p.m.

Calar Chaussee, Mayor

Hannah Hill, Town Clerk

Board of Trustees Meeting

Date: December 10, 2024

Subject: Resolution No. 63-2024: A Resolution of the Wellington Board of Trustees Authorizing the Allocation of Funds for the Main Street Mini-Grant

- **Presentation: Caitlin Morris, Main Street & Events Coordinator**

EXECUTIVE SUMMARY

The Town of Wellington and the Wellington Main Street Program have been awarded a \$40,000 Mini-Grant from the Colorado Department of Local Affairs (DOLA). These funds will support projects that directly benefit the Main Street district boundary.

After careful consideration, the Wellington Main Street Program Board recommends allocating the grant funds as follows:

- Shop Local Marketing Campaign: \$25,000
- Mural to Enhance Downtown: \$10,000
- Directional Signage for Downtown Visitors: \$5,000

To meet the grant's matching fund requirement of \$8,000, the Town has allocated matching funds from the Cleveland Avenue Construction Project design services.

The Town of Wellington will act as the grant administrator and will coordinate with DOLA to ensure all grant agreement deadlines are met. We are committed to completing this grant by June 30, 2025.

These projects will contribute to the vibrancy and accessibility of the Main Street district, further supporting the Town's goals for community and economic development.

BACKGROUND / DISCUSSION

The proposed projects include a Shop Local Campaign, a mural, and district signage, each designed to enhance downtown Wellington's appeal and support local businesses:

- **Shop Local Campaign:** Encourages residents and visitors to support small businesses, fostering community pride and economic growth. The scope of work would include photography, social media content, advertisements, promotional strategies, mailers, and a shop local business directory.
- **Mural:** Beautifies downtown, serves as an iconic photo spot, and highlights Wellington's small-town charm.
- **District Signage:** Boosts visibility for the Main Street District, attracting traffic and guiding visitors to explore historic downtown.

These initiatives aim to increase foot traffic, drive business, and create a vibrant, welcoming atmosphere, ultimately strengthening Wellington's local economy and resilience.



CONNECTION WITH ADOPTED MASTER PLANS

This aligns with the Strategic Plan goal of Fostering Economic Vibrancy.

FISCAL IMPLICATIONS

The grant totals \$40,000 and requires an \$8,000 match from the Town. This matching contribution is already accounted for in the 2025 Budget under the Capital Improvement Plan within the Streets Fund, specifically for the Cleveland Avenue Construction Project design services.

STAFF RECOMMENDATION

Staff recommends approval of Resolution No. 63-2024, A Resolution of the Wellington Board of Trustees Authorizing the Allocation of Funds for the Main Street Mini-Grant, which authorizes the allocation of funding for the Main Street Mini-Grant.

ATTACHMENTS

1. Resolution 63-2024 -Main Street Mini Grant
2. MS-minigrant-proposal-wellington-2024

TOWN OF WELLINGTON

RESOLUTION NO. 63-2024

A RESOLUTION OF THE WELLINGTON BOARD OF TRUSTEES AUTHORIZING THE ALLOCATION OF FUNDS FOR THE MAIN STREET MINI-GRANT

WHEREAS, the Town of Wellington, through its Memorandum of Understanding with Colorado Department of Local Affairs (DOLA), supports the mission of the Main Street Program; and

WHEREAS, the Wellington Main Street Program is a group of passionate citizens who champion community collaboration to enhance and promote downtown Wellington; and

WHEREAS, DOLA has awarded the Town a Mini-Grant to be used for completing community-based projects that directly benefit the Main Street district boundary; and

WHEREAS, the Wellington Main Street Program has recommended specific uses for the funding to support downtown Wellington; and

WHEREAS, the Town of Wellington is the responsible grant administrator and is committed to completing this grant by June 30, 2025.

NOW, THEREFORE, be it resolved by the Board of Trustees for the Town of Wellington, Colorado, as follows:

1. The Board of Trustees authorizes the use of Mini-Grant funding for the following projects:
 - A Shop Local Marketing Campaign.
 - A mural to enhance downtown Wellington.
 - Directional signage to guide visitors to downtown Wellington.
2. The Town has allocated matching funds for the Cleveland Avenue Construction Project design services, which will fulfill the grant's matching fund requirement.
3. The Town will coordinate with DOLA to meet all deadlines necessary for executing the grant agreement for the Mini-Grant.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 10th day of December, 2024.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk



FIVE-YEAR MINI-GRANT CONTRACT, 2020-2025

LATEST APPLICATION DATE: DECEMBER 10, 2024

MAIN STREET MINI-GRANT: PROJECT PROPOSAL

Wellington, CO

City or Town

Caitlin Morris

Main Street & Events Coordinator

Principal Representative/Main Street Manager

Title

morrisc@wellingtoncolorado.gov

(970)657-3486

Email

Phone

Patti Garcia

Town Administrator

Responsible Administrator (from Local Government)

Title

garciapa@wellingtoncolorado.gov

(970)473-6033

Email

Phone

QUESTIONS

1. How is this project part of your transformational strategy? Is it included in your annual work plan?

The proposed projects directly support Wellington's three transformation strategies: Wellington's Front Porch, Keep Cleveland Happening, and Shoulder to Shoulder. The projects will encourage small business support, boost downtown foot traffic, and enhance the Main Street district visibility and charm.

2. In no more than 200 words, provide a brief description of the proposed project (scope of work), planned outcomes, and benefit to your downtown district.

The proposed projects include a Shop Local Campaign, mural, and district signage. The Shop Local Campaign will promote small businesses encouraging residents and visitors to support local. The mural will beautify downtown, create an iconic photo opportunity, and reinforce our small-town charm. District signage will increase visibility for the Main Street District, attracting traffic and guiding visitors to our historic downtown. By driving business and foot traffic and creating a vibrant, welcoming atmosphere, these projects will help downtown Wellington thrive to build a stronger more resilient local economy.

BUDGET AND MATCHING FUNDS

Please contact DOLA staff if you believe a match waiver is merited.

Project Task/Item	Total Cost	DOLA Funds	Local Match
Shop Local Campaign (\$25K), Mural (\$10K), District Signs (\$5K)		\$40,000	
Cleveland Ave. Construction Project - Design Expenses			\$8,000
Totals:			

SIGNATURES

Chief Elected Official

Local Main Street Chair/President

Board of Trustees Meeting

Date: December 10, 2024

Subject: Resolution No. 64-2024: A Resolution Amending the Town Administrator Contract

- **Presentation:** Stephanie Anderson, Human Resources Director

EXECUTIVE SUMMARY

The Town Administrator Annual Review was conducted and presented to the Board of Trustees on 11/12/2024 in an executive session. The review was favorable and the Board discussed a salary adjustment for Patti Garcia's contract.

BACKGROUND / DISCUSSION

The salary adjustment is based on merit and cost of living adjustment (COLA). The Town of Wellington follows a pay for performance model when calculating merit earnings. This type of model links compensation to work quality. The Board approved a 2.5% COLA pool and a 2.5% merit pool based on 2025 salaries for Town staff. The method to determine Ms. Garcia's new salary is the same method that is used for all Town staff. Based on the results of the review, the recommendation for Ms. Garcia is a COLA increase of 2.5% and a merit adjustment of 2.17% leading to an annual salary of \$179,024.70.

The attached resolution affirms the proposed contract amendments and reappointment of Patti Garcia to serve as Wellington Town Administrator.

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

The current salary for the Town Administrator is \$171,041.78. The proposed wage is an increase of \$7,982.92 and was accounted for in the 2025 budget.

STAFF RECOMMENDATION

Motion Options

- Motion to approve Resolution No. 64-2024 as proposed.
- Move to approve Resolution No. 64-2024 with amendments as the Board of Trustees deems appropriate.
- Move to postpone consideration of Resolution No. 64-2024 and provide guidance to staff as requested modifications.
- Move to deny Resolution No. 64-2024.

ATTACHMENTS

1. Town Administrator Contract Resolution No. 64-2024
2. Town Administrator Employment Agreement 4th Amendment
3. Town Administrator Employment Agreement
4. Town Administrator Employment Agreement 1st Amendment



5. Town Administrator Employment Agreement 2nd Amendment
6. Town Administrator Employment Agreement 3rd Amendment

TOWN OF WELLINGTON
RESOLUTION NO. 64-2024

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, APPROVING AN AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH THE TOWN ADMINISTRATOR

WHEREAS, Colorado Revised Statute 31-4-304 provides that a Board of Trustees of a statutory town may appoint a Town Administrator as it deems necessary for the good government of the Town; and

WHEREAS, the Board of Trustees of the Town of Wellington, Colorado has adopted and reenacted the Wellington Municipal Code; and

WHEREAS, Section 2-3-30 provides that the Board of Trustees shall appoint a Town Administrator; and

WHEREAS, on November 24, 2020 the Board of Trustees approved an Employment Agreement with Patti Garcia, appointing her as Town Administrator; and

WHEREAS the Board of Trustees wishes to extend the term of the Employment Agreement and make related amendments thereto, as set forth in the Fourth Amendment to Employment Agreement.

NOW, THEREFORE, be it resolved by the Board of Trustees for the Town of Wellington, Colorado, as follows:

1. The Board of Trustees hereby approves the Town Administrator Employment Agreement - Fourth Amendment.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 10th day of December, 2024.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk

**TOWN ADMINISTRATOR
EMPLOYMENT AGREEMENT FOURTH AMENDMENT**

THIS TOWN ADMINISTRATOR EMPLOYMENT AGREEMENT FOURTH AMENDMENT ("Amendment") is made this 10th day of December, 2024, between the TOWN OF WELLINGTON, Colorado, a Colorado statutory municipality (the "Town"), and PATTI GARCIA ("Garcia") to amend that Town Administrator Employment Agreement entered into by the Town and Garcia in November 2020, as amended in December 2021, December 2022, and December 2023 ("Amended Agreement").

A. RECITALS

1. The Town requires the services of a professional administrator to perform the duties of Town Administrator as provided by the C.R.S. §31-4-304 and the Wellington Municipal Code (the "Town Code"), including at Section 2-3-20.
2. The Town Board of Trustees completed an annual performance evaluation of Garcia on November 12, 2024, finding her performance to meet expectations and desires to make certain changes to her compensation to reflect her performance and to make best use of her time as Town Administrator.

B. AGREEMENT

NOW, THEREFORE, the Town and Garcia agree that the Amended Agreement is further amended to include the following changes and additional terms; otherwise, all terms and conditions of the Amended Agreement shall remain in full force and effect.

1. **COMPENSATION.** Commencing on and after January 1, 2025, the Town shall pay Garcia a base annual salary of one hundred seventy-nine thousand twenty-four dollars and seventy cents (\$179,024.70), reflecting a four and sixty-seven hundredths percent (4.67%) increase over the salary in the Amended Agreement.

IN WITNESS WHEREOF, the parties have caused this Amendment to be signed and executed on the day and year first written above.

TOWN OF WELLINGTON, COLORADO:

ATTEST:

Calar Chaussee, Mayor

Hannah Hill, Town Clerk

PATTI GARCIA

Patti Garcia

TOWN ADMINISTRATOR EMPLOYMENT AGREEMENT

THIS TOWN ADMINISTRATOR EMPLOYMENT AGREEMENT ("Agreement") is made this 10th day of November, 2020, between the TOWN OF WELLINGTON, COLORADO, a Colorado statutory municipality (the "Town"), and PATTI GARCIA ("Garcia").

A. RECITALS.

1. The Town requires the services of a professional administrator to perform the duties of Town Administrator as provided by the C.R.S. §31-4-304 and the Wellington Municipal Code (the "Town Code"), including at Section 2-3-20.

2. Garcia has represented that she has the requisite skill, knowledge, education, experience and interest in performing the services required by the Town.

3. Garcia desires to accept the appointment as Town Administrator of the Town in accordance with the terms of this Agreement and the Town Code. The Personnel Policy Manual of the Town (the "Personnel Manual") is applicable to Garcia's employment only to the extent the Personnel Manual applies to Garcia by its terms or is made applicable to Garcia's employment by this Agreement.

4. The parties wish to memorialize their understandings with respect to the appointment of Garcia to serve as the Wellington Town Administrator and performance of their respective duties in association therewith.

B. AGREED TERMS.

NOW, THEREFORE, the parties agree as follows:

1. **POSITION.** So long as the Wellington Town Board of Trustees (the "Town Board") takes official action to appoint Garcia as Town Administrator, the Town retains Garcia as its Town Administrator and Garcia agrees to serve as Town Administrator in accordance with the duties described in the Town Code, including as set forth at Section 2-3-20. Garcia also shall perform duties as otherwise delegated to her from time to time by the Town Board. The position of Town Administrator shall be a full-time position, requiring Garcia to devote her attention exclusively to her duties as Town Administrator. The parties recognize that Garcia must devote a great deal of time outside normal office hours to the business of the Town and will necessarily be engaged in work during evening and weekend hours, which may include participation in professional organizations and volunteer programs consistent with the responsibilities of a professional public administrator. It is understood by Garcia that additional compensation and compensatory time shall not be required for such additional expenditures of time. Garcia's service as Town Administrator will be deemed an exempt position under the Fair Labor Standards Act (FLSA).

2. **TERM.** Garcia shall serve at the pleasure of the Town Board. Subject to approval by the Town Board, this Agreement shall commence on December 1, 2020 (the "Hire Date"). This Agreement shall terminate on December 31, 2021, but unless otherwise terminated renew annually on December 31st of each year for an additional one-year term. At any time prior to November 15th of any renewal year, beginning in 2021, the Town Board may elect not to renew this Agreement and if the Town Board votes not to renew, this Agreement shall terminate on December 31st of the year in which the non-renewal occurs, subject to this Sections 8 and 9

of this Agreement.

It is understood that the Town Administrator's position by statute and by the Town Code is an appointed position that requires reappointment every two years. This agreement is subject to required reappointment. The failure of the Town Board to reappoint the Town Administrator after any Town election shall not constitute termination for cause nor shall the failure to reappoint the Town Administrator preclude the Town Administrator from receipt of severance pay if otherwise payable by Section 8 of this Agreement.

Garcia agrees to remain in the exclusive employment of the Town and to neither accept nor become employed by any other employer until termination of this Employment Agreement, as hereinafter provided.

Death of Garcia shall terminate this agreement in the same manner as a termination with cause, permanent disability of Garcia that prevents Garcia from carrying out the essential job functions of the position of Town Administrator resulting in termination shall be treated in the same manner as a termination without cause.

3. **COMPENSATION.** The Town shall pay Garcia a base annual salary of One-Hundred-Forty-Five Thousand Dollars (\$145,000.00), which salary shall commence as of the Hire Date. The salary shall be payable in accordance with pay periods established by the Town and as customary for all other Town employees. The description of an annual salary under this Section shall not create any contractual rights to continued employment inconsistent with the Town Board's authority.

4. **BENEFITS.** In addition to the foregoing base salary, the Town shall provide Garcia the same holidays, medical, dental, life insurance, and disability insurance as is available to all other Town regular full-time employees. Eligibility to participate in such benefits shall be determined as of the Garcia's Hire Date.

The Town agrees that it will annually contribute an amount equal to six percent (6%) of Garcia's base salary for deposit into a retirement account for the benefit of Garcia. In addition Garcia shall be eligible to participate in the Town's standard 401A Money Purchase Plan and Section 457 Deferred Compensation Plan so long as allowed by the plan, including by making salary reduction contributions upon the same terms as other regular full-time Town employees. The Town if directed by Garcia will deposit the Town's (6%) contribution of Garcia's base salary into an account of Garcia's choice, including an ICMA-RC, 401(a)/457(b) account if such an account is properly maintained by Garcia and Garcia properly directs deposit to such account.

5. **VACATION AND SICK LEAVE.** Garcia shall be credited on beginning her employment with eighty (80) hours of vacation leave and shall accrue vacation leave at the rate of fourteen (14) hours per month. Garcia shall further be credited on beginning her employment with two days sick leave and shall otherwise accrue sick leave as currently provided for by Section 5.3 of the Personnel Manual and as the Personnel Manual may be amended in the future.

Garcia may be entitled to a cash payment for accrued vacation hours up to the maximum carry-over allowed, if applicable, at the conclusion of her employment. Garcia shall not be entitled to any cash payment for unused sick leave at the conclusion of her employment.

Garcia shall receive all holiday vacation days afforded by the section 4.78 of the Town's Personnel Manual.

6. **AUTOMOBILE MILEAGE REIMBURSEMENT.** In addition to base salary, Garcia shall be eligible to receive reimbursement at the then-applicable IRS rate for use of her personal automobile for Town business. Garcia shall provide appropriate mileage and other records to the Finance Director/Town Treasurer. Garcia shall be responsible for obtaining and maintaining liability, property damage, and comprehensive insurance for her vehicle and for the purchase, operation, maintenance, repair, and replacement of her automobile. Garcia shall have access to the Town motor pool to the extent a Town vehicle is available and if a vehicle is provided by the Town mileage reimbursement shall not be due, however fuel, maintenance and insurance for the vehicle shall be paid for by the Town.

8. **BUSINESS EXPENSES/PROFESSIONAL DUES AND TUITION.** Garcia shall be reimbursed for normal business expenses and professional dues related to Garcia's reasonable travel and subsistence expenses, registration fees for professional and official travel, meetings and occasions adequate to continue the professional development of Garcia and to adequately pursue necessary official and other functions for the Town. Such reimbursement shall include, but not be limited to, the Annual Conference of the International City Management Association ("ICMA"), the ICMA Mountain Plains/West Coast Regional Summit, the Annual Conference of the Colorado Municipal League, the Winter Conference of the Colorado City/County Management Association, and such other national, regional, state and local government groups and committees thereof on which Garcia serves as a member and are related to her employment position as approved by the Town from time to time.

9. **ANNUAL PERFORMANCE AND COMPENSATION EVALUATION.** In accordance with Section 2-3-20(f)(1) of the Town Code, Garcia shall be given an annual performance evaluation. Nothing herein shall be construed to alter the authority of the Town Board to remove Garcia including as provided by state statute and the Town Code. This Agreement may be renewed, modified and extended upon such terms as may be later agreed and as shall be expressly approved by resolution adopted by the Town Board.

10. **TERMINATION WITHOUT CAUSE, RESIGNATION, SEVERANCE COMPENSATION.** Garcia may be terminated at any time with or without cause, termination without cause includes if Garcia becomes incapable of performing essential job functions due to disability or illness. If Garcia resigns at the request of the Town or is terminated other than for cause by the Town and if at such time Garcia is willing and able to perform the duties of Town Administrator, the Town agrees to pay Garcia a continuation of her then-approved base salary for a period of six (6) months, to be paid out in installments with deductions only for legally-required tax withholding during the Town's customary pay periods (not as a lump sum), from the date of termination. In the event of voluntary resignation by Garcia, Garcia shall not be entitled to severance compensation, unless specifically agreed to in writing at the time of Garcia's resignation. If Garcia voluntarily resigns her position at any time during the term of this Agreement, Garcia shall give the Town no less than sixty (60) calendar days' written notice in advance. The parties further agree and acknowledge that the Town has established and shall maintain an adequate present cash reserve held for future payments if required in an amount sufficient to pay any severance compensation required by this Agreement. For the purpose of the notification requirements of COBRA, Garcia's last day of employment shall be an effective date fixed by the parties at the time of termination and shall not include the extended period of any severance compensation.

11. **TERMINATION FOR CAUSE.** If Garcia is terminated for cause, the Town shall have no obligation for the payment of severance compensation as provided in Section 9 above. As used herein, "cause" shall mean:

(a) Garcia commits an act of gross negligence or malfeasance in office as reasonably determined by the Town Board.

(b) Garcia is convicted of or tenders a plea of guilty or no-contest to any offense classified as a felony or an offense involving fraud, deceit or dishonesty, or any offense related to governmental operations under Article 6 of Title 18 of the Colorado Revised Statutes, as amended;

(c) Garcia commits an act of moral turpitude or personal gain to herself at the expense of Town, or willfully neglects her duties, or refuses to perform duties as he is required by law to perform, or commits fraud or makes a material misrepresentation with respect to her duties as Town Administrator, all as reasonably determined by the Wellington Town Board in its sole discretion;

(d) Garcia makes a material misrepresentation or omits a material fact in connection with information provided by Garcia to the Town or the Town's agents in conjunction with the Town Administrator hiring process. All such information, whether provided in writing, verbally or otherwise, is hereby acknowledged by Garcia to be an intentional inducement to the Town's decision to employ Garcia as Town Administrator.

C. MISCELLANEOUS.

1. CHOICE OF LAW, VENUE. This Agreement shall be construed and interpreted according to the laws of the State of Colorado and any action enforce or interpret this Agreement shall be maintained in the state courts of Colorado sitting in the County of Larimer.

2. INDEMNIFICATION. In the event that the Town's insurance policies in effect at any given time do not provide full liability coverage for Garcia in regard to any claim or action brought against her arising from or in connection with her conduct as Town Administrator, the Town agrees to defend and hold harmless Garcia against any and all liability, costs, attorney's fees and/or damages as may be incurred or assessed as a result of such claim or actions; provided, however, that the conduct giving rise to any claim or action was not the result of willful or wanton acts or omissions on the part of Garcia or undertaken outside the scope of her official employment duties.

3. ASSIGNMENT. This Agreement is for personal services predicated upon Garcia's special abilities or knowledge. Garcia shall not assign this Agreement in whole or in part.

4. ANNUAL APPROPRIATION. Notwithstanding anything herein contained to the contrary, the Town's obligations under this Agreement are expressly subject to annual appropriation and legal availability of funds. In the event sufficient funds shall not be appropriated for the payment of sums due to or to become due to Garcia hereunder, and Garcia's services are not terminated by official action of the Town Board, this Agreement may be terminated by either party without penalty or further liability. The Town's obligations under this Agreement shall not constitute a general obligation indebtedness or multiple year direct or indirect debt or other fiscal obligation whatsoever within the meaning of the Constitution or laws of the State of Colorado or the Town Code.

5. WAIVER. The failure of either party to exercise any of their rights under this

Agreement shall not be a waiver of those rights. A party waives only those rights specified in writing and signed by the party waiving such rights.

5. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement and understanding between the parties and supersedes any prior representations or understandings relating to its subject matter.

6. SEVERABILITY. In case one or more of the provisions contained in this Agreement, or any application hereof, shall be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained in this Agreement and the application hereof shall not in any way be affected or impaired thereby.

7. NO ADVERSE INFERENCE. This Agreement shall not be interpreted or construed against either party on the basis that such party drafted this Agreement. Both parties stipulate and agree that they had the opportunity to participate fully in the drafting of this Agreement.

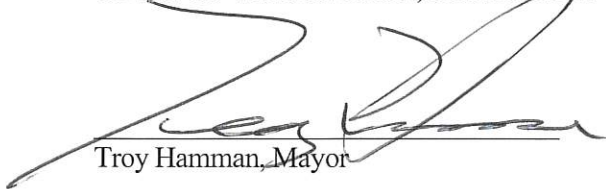
8. BINDING EFFECT. The provisions of this Agreement with regard to compensation shall be binding upon and shall inure to the benefit of Garcia's heirs at law and personal representatives.

9. ATTORNEY FEES. In the event either party brings suit to enforce or interpret this Agreement, each party shall bear her or its own attorney fees, regardless of "prevailing party" status.

10. EFFECTIVE DATE. The Effective Date of this Agreement shall be the date first appearing above.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed and executed on the day of and year first written above.

TOWN OF WELLINGTON, COLORADO:


Troy Hamman, Mayor

ATTEST:


Krystal Eucker, Wellington Town Clerk



GARCIA


Patti Garcia

**ATTACHMENT 1 TO EMPLOYMENT AGREEMENT
PATTI GARCIA/TOWN OF WELLINGTON**

Sec. 2-3-20. - Town Administrator/Clerk.

(a) Appointment. The Board of Trustees, by majority approval, may appoint an Administrator or Town Clerk, and may combine the positions of Administrator or Clerk into a single position, the Town Administrator/Clerk. If the positions are not combined, the Town Administrator shall perform the functions to be filled by the Town Administrator/Clerk, or the Board of Trustees may by resolution define the responsibilities of the Town Clerk. If not defined by the Board of Trustees, the Town Administrator may delegate responsibilities of the Town Administrator/Clerk to the Town Clerk. The Town Administrator/Clerk shall:

- (1) Hold office at the pleasure of a majority of the Board of Trustees.
- (2) Be selected solely on the basis of his or her executive and administrative qualifications with special reference to his or her training and experience.
- (3) Have a bachelor's degree in business or public administration or equivalent.
- (4) Be compensated for his or her services as the Board of Trustees may determine or as may be stipulated by contract.

(b) Oath and bond. Before entering office, the Town Administrator/Clerk shall take an oath of office and be bonded in the amount of fifty thousand dollars (\$50,000.00) conditioned upon the faithful discharge of duties as Town Administrator/Clerk.

(c) Functions and duties.

(1) Administration. The Town Administrator/Clerk shall perform the following duties:

- a. Manage, direct, control and supervise all departments, agencies and services of the Town.
- b. Attend all Board of Trustees meetings and be permitted to participate in discussion of items before the Board of Trustees.
- c. Attend all Planning Commission meetings and be permitted to participate in discussion of items before the Planning Commission.
- d. Attend, when reasonably possible, the meetings of standing Board of Trustees committees and duly elected or appointed boards and commissions of the Town to provide staff support thereto.
- e. Provide information to the Board of Trustees and make recommendations to the governing body as deemed necessary for the good and efficient operation of the Town and its services.
- f. Initiate investigations and conduct inquiries related to citizen complaints concerning the conduct of employees or the quality of municipal services.
- g. On behalf of the Mayor or Board of Trustees, speak before public and private groups to explain functions and operations of the Town's government.

(2) ...

(3) Finance. The Town Administrator/Clerk shall perform the following duties:

- a. Countersign all checks and warrants drawn on the Town treasury.
- b. Prepare and submit a recommended annual budget to the Board of Trustees.
- c. Keep the Board of Trustees fully, completely and timely advised as to the financial condition of the Town.
- d. Exercise general supervision and control over all Town purchases and

expenditures in accordance with the budget and such policies as may be established by the Board of Trustees.

e. Serve as coordinator for the Town's economic development activities with related federal, state and local agencies and with private individuals, groups, businesses and foundations.

f. Recommend to the Board of Trustees a schedule of capital purchases.

g. Cause to have conducted such internal audits as required and necessary.

h. Maintain current knowledge of state and federal grant programs, advising the Board of Trustees and Mayor of the same; and to prepare, submit and monitor financial grants and applications.

(4) Personnel. The Town Administrator/Clerk shall perform the following duties:

a. Appoint and terminate employees necessary for the efficient performance of responsibilities listed in this Section. All employees shall serve at the pleasure of the Town Administrator/Clerk.

b. Subject to direction by ordinance or resolution adopted by the Board of Trustees, and subject to state statutes, supervise, direct and assign the duties of all appointive officers and employees in accordance with responsibilities listed in this Section.

c. Recommend to the Board of Trustees a schedule of salaries for all officers and employees.

d. Perform other such duties as the Board of Trustees may direct.

(d) Recognition of Town Administrator/Clerk as Town Clerk. The Town Administrator/Clerk shall be recognized as the Town Clerk in any legal reference to the Town Clerk position by state statutes, municipal ordinances or municipal resolutions.

(e) Administrative organization. The Town Administrator/Clerk shall propose a plan of administrative organization to the Board of Trustees within ninety (90) days after his or her appointment, which, if approved by the Board of Trustees, shall be adopted by resolution. The administrative plan shall provide for such departments and employees as may be deemed necessary for the efficient administration of the Town. All such employees shall be appointed by the Town Administrator/Clerk with approval of the Board of Trustees.

(f) Relationship of Board of Trustees to Town Administrator/Clerk:

(1) Not less than once a year, the Board of Trustees shall review the performance of the Town Administrator/Clerk in relation to duties outlined above and the attainment of Board goals and objectives. The Board of Trustees may increase the Town Administrator/Clerk's base salary or benefits.

(2) Except for the purposes of inquiry, the Mayor and the Board of Trustees shall deal with the Town Administrator/Clerk solely through the Board of Trustees, and neither the Mayor nor the Board of Trustees shall give direction to any subordinate of the Town Administrator/Clerk.

(g) Intent. Nothing in this Section shall impair the responsibility of the Board of Trustees for the overall operation of the Town government as required by state law.

TOWN ADMINISTRATOR
EMPLOYMENT AGREEMENT AMENDMENT

THIS TOWN ADMINISTRATOR EMPLOYMENT AGREEMENT AMENDMENT ("Amendment") is made this 11th day of December, 2021, between the TOWN OF WELLINGTON, Colorado, a Colorado statutory municipality (the "Town"), and PATTI GARCIA ("Garcia") to amend that Town Administrator Employment Agreement entered into by the Town and Garcia in November, 2020 ("Agreement").

A. RECITALS

1. The Town requires the services of a professional administrator to perform the duties of Town Administrator as provided by the C.R.S. §31-4-304 and the Wellington Municipal Code (the "Town Code"), including at Section 2-3-20.
2. The Town Board of Trustees completed an annual performance evaluation of Garcia on November 23, 2021, finding her performance to exceed expectations and desires to make certain changes to her compensation and required duties to reflect her performance and to make best use of her time as Town Administrator.

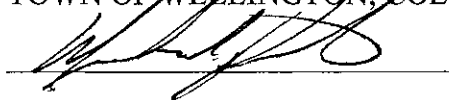
B. AGREEMENT

NOW, THEREFORE, the Town and Garcia agree that the Agreement is amended to include the following changes and additional terms; otherwise, all terms and conditions of the Agreement shall remain in full force and effect.

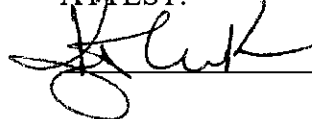
1. COMPENSATION. Commencing on and after January 1, 2022, the Town shall pay Garcia a base annual salary of one hundred fifty four thousand three hundred fifty five dollars and seventy nine cents (\$154,355.79), reflecting a six and forty five hundredths percent (6.45%) increase over the salary in the Agreement.
2. ATTENDANCE AT CERTAIN TOWN MEETINGS. Pursuant to Section 2-30-20 of the Town Code, the Town Administrator shall attend, when reasonably possible, meetings of all Town boards and committees, other than Board of Trustees meetings and Planning Commission Meetings. To remain in compliance with this Town Code provision, Garcia shall attend at least one meeting per calendar year of meetings of standing Board of Trustees committees and duly elected or appointed boards and commissions of the Town.

IN WITNESS WHEREOF, the parties have caused this Amendment to be signed and executed on the day and year first written above.

TOWN OF WELLINGTON, COLORADO:



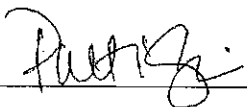
ATTEST:



Troy Hamman, Mayor
Clerk

Krystal Eucker, Wellington Town

GARCIA



Patti Garcia

TOWN OF WELLINGTON

RESOLUTION NO. 42-2022

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, APPROVING AN AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH THE TOWN ADMINISTRATOR

WHEREAS, Colorado Revised Statute 31-4-304 provides that a Board of Trustees of a statutory town may appoint a Town Administrator as it deems necessary for the good government of the Town; and

WHEREAS, the Board of Trustees of the Town of Wellington, Colorado has adopted and reenacted the Wellington Municipal Code; and

WHEREAS, Section 2-3-30 provides that the Board of Trustees shall appoint a Town Administrator; and

WHEREAS, on November 24, 2020 the Board of Trustees approved an Employment Agreement with Patti Garcia, appointing her as Town Administrator; and

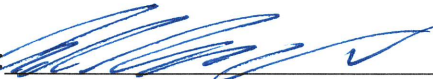
WHEREAS the Board of Trustees wishes to extend the term of the Employment Agreement and make related amendments thereto, as set forth in the Second Amendment to Employment Agreement.

NOW, THEREFORE, be it resolved by the Board of Trustees for the Town of Wellington, Colorado, as follows:

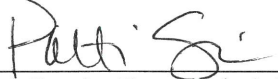
1. The Board of Trustees hereby approves the Town Administrator Employment Agreement – Second Amendment.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 13th day of December 2022.

TOWN OF WELLINGTON, COLORADO

By: 
Calar Chaussee, Mayor

ATTEST:


Patti Garcia, Town Administrator/Interim Town Clerk



**TOWN ADMINISTRATOR
EMPLOYMENT AGREEMENT SECOND AMENDMENT**

THIS TOWN ADMINISTRATOR EMPLOYMENT AGREEMENT SECOND AMENDMENT ("Amendment") is made this 13th day of December, 2022, between the TOWN OF WELLINGTON, Colorado, a Colorado statutory municipality (the "Town"), and PATTI GARCIA ("Garcia") to amend that Town Administrator Employment Agreement entered into by the Town and Garcia in November, 2020 and as amended in December, 2021 ("Agreement").

A. RECITALS

1. The Town requires the services of a professional administrator to perform the duties of Town Administrator as provided by the C.R.S. §31-4-304 and the Wellington Municipal Code (the "Town Code"), including at Section 2-3-20.
2. The Town Board of Trustees completed an annual performance evaluation of Garcia on November 8, 2022, finding her performance to exceed expectations and desires to make certain changes to her compensation and required duties to reflect her performance and to make best use of her time as Town Administrator.

B. AGREEMENT

NOW, THEREFORE, the Town and Garcia agree that the Agreement is amended to include the following changes and additional terms; otherwise, all terms and conditions of the Agreement shall remain in full force and effect.

1. **COMPENSATION.** Commencing on and after January 1, 2023, the Town shall pay Garcia a base annual salary of one hundred sixty four thousand four hundred sixty three dollars and twenty five cents (\$164,463.25), reflecting a six and fifty four hundredths percent (6.54 %) increase over the salary in the Agreement.

2. **TERMINATION WITHOUT CAUSE, RESIGNATION, SEVERANCE**
COMPENSATION. Paragraph 10 of the Agreement shall be revised to read, in its entirety, as follows:

10. TERMINATION WITHOUT CAUSE, RESIGNATION, SEVERANCE

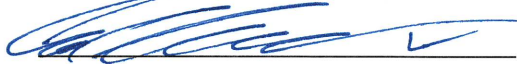
COMPENSATION. Garcia may be terminated at any time with or without cause, including if Garcia becomes incapable of performing essential job functions due to disability or illness. If Garcia resigns at the request of the Town or is terminated other than for cause by the Town and if at such time Garcia is willing and able to perform the duties of Town Administrator, the Town agrees to:

- a. Pay Garcia a continuation of her then-approved base salary for a period of six (6) months, to be paid out in installments or as a lump sum at time of termination with deductions only for legally-required tax withholding during the Town's customary pay periods, from the date of termination; and
- b. Continue to provide for a period of six (6) months Garcia with health insurance coverage at a level equivalent to the insurance provided at the time of termination. Such continued insurance coverage shall be terminated during the six-month period if Garcia gains employment providing insurance during that time.

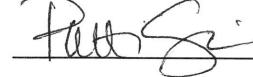
In the event of voluntary resignation by Garcia, Garcia shall not be entitled to severance compensation, unless specifically agreed to in writing at the time of Garcia's resignation. Further, If Garcia voluntarily resigns her position at any time during the term of this Agreement, Garcia shall give the Town no less than sixty (60) calendar days' written notice in advance. The parties further agree and acknowledge that the Town has established and shall maintain an adequate present cash reserve held for future payments if required in an amount sufficient to pay any severance compensation required by this Agreement. For the purpose of the notification requirements of COBRA, Garcia's last day of employment shall be an effective date fixed by the parties at time of termination and shall not include the extended period of any severance compensation.

IN WITNESS WHEREOF, the parties have caused this Amendment to be signed and executed on the day and year first written above.

TOWN OF WELLINGTON, COLORADO:


Carol Chausee, Mayor

ATTEST:





TOWN OF WELLINGTON

RESOLUTION NO. 06-2024

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON,
COLORADO, APPROVING AN AMENDMENT TO THE EMPLOYMENT AGREEMENT
WITH THE TOWN ADMINISTRATOR

WHEREAS, Colorado Revised Statute 31-4-304 provides that a Board of Trustees of a statutory town may appoint a Town Administrator as it deems necessary for the good government of the Town; and

WHEREAS, the Board of Trustees of the Town of Wellington, Colorado has adopted and reenacted the Wellington Municipal Code; and

WHEREAS, Section 2-3-30 provides that the Board of Trustees shall appoint a Town Administrator; and

WHEREAS, on November 24, 2020 the Board of Trustees approved an Employment Agreement with Patti Garcia, appointing her as Town Administrator; and

WHEREAS the Board of Trustees wishes to extend the term of the Employment Agreement and make related amendments thereto, as set forth in the Third Amendment to Employment Agreement.

NOW, THEREFORE, be it resolved by the Board of Trustees for the Town of Wellington, Colorado, as follows:

1. The Board of Trustees hereby approves the Town Administrator Employment Agreement - Third Amendment.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 23rd day of January, 2024.

TOWN OF WELLINGTON, COLORADO

By: 
Calar Chaussee, Mayor

ATTEST:


Ethan Muhs, Town Clerk



**TOWN ADMINISTRATOR
EMPLOYMENT AGREEMENT THIRD AMENDMENT**

THIS TOWN ADMINISTRATOR EMPLOYMENT AGREEMENT THIRD AMENDMENT ("Amendment") is made this 23rd day of January, 2024, between the TOWN OF WELLINGTON, Colorado, a Colorado statutory municipality (the "Town"), and PATTI GARCIA ("Garcia") to amend that Town Administrator Employment Agreement entered into by the Town and Garcia in November, 2020, as amended in December, 2021 and in December, 2022 ("Amended Agreement").

A. RECITALS

1. The Town requires the services of a professional administrator to perform the duties of Town Administrator as provided by the C.R.S. §31-4-304 and the Wellington Municipal Code (the "Town Code"), including at Section 2-3-20.

2. The Town Board of Trustees completed an annual performance evaluation of Garcia on November 14, 2023, finding her performance to meet expectations and desires to make certain changes to her compensation and required duties to reflect her performance and to make best use of her time as Town Administrator.

B. AGREEMENT

NOW, THEREFORE, the Town and Garcia agree that the Amended Agreement is further amended to include the following changes and additional terms; otherwise, all terms and conditions of the Amended Agreement shall remain in full force and effect.

1. **COMPENSATION.** Commencing on and after January 1, 2024, the Town shall pay Garcia a base annual salary of one hundred seventy one thousand forty one dollars and seventy-eight cents (\$171,041.78), reflecting a four percent (4%) increase over the salary in the Amended Agreement.

2. **TERMINATION WITHOUT CAUSE, RESIGNATION, SEVERANCE**
COMPENSATION. Paragraph 10 of the Amended Agreement shall be revised to read, in its entirety, as follows:

10. TERMINATION WITHOUT CAUSE, RESIGNATION, SEVERANCE

COMPENSATION. Garcia may be terminated at any time with or without cause, including if Garcia becomes incapable of performing essential job functions due to disability or illness. If Garcia resigns at the request of the Town or is terminated other than for cause by the Town and if at such time Garcia is willing and able to perform the duties of Town Administrator, the Town agrees to:

a. Pay Garcia an amount equal to twelve months' salary, to be paid out in installments or as a lump sum at time of termination with deductions only for legally-required tax withholding during the Town's customary pay periods, from the date of termination; and

b. Continue to provide for a period of twelve (12) months Garcia with health insurance coverage at a level equivalent to the insurance provided at the time of termination. Such continued insurance coverage shall be terminated during the twelve-month period if Garcia gains employment providing insurance during that time.

In the event of voluntary resignation by Garcia, Garcia shall not be entitled to severance compensation, unless specifically agreed to in writing at the time of Garcia's resignation. Further, if Garcia voluntarily resigns her position at any time during the term of this Agreement, Garcia shall give the Town no less than sixty (60) calendar days' written notice in advance. The parties further agree and acknowledge that the Town has established and shall maintain an adequate present cash reserve held for future payments if required in an amount sufficient to pay any severance compensation required by this Agreement. For the purpose of the notification requirements of COBRA, Garcia's last day of employment shall be an effective date fixed by the parties at time of termination and shall not include the extended period of any severance compensation.

IN WITNESS WHEREOF, the parties have caused this Amendment to be signed and executed on the day and year first written above.

TOWN OF WELLINGTON, COLORADO:



ATTEST:



Board of Trustees Meeting

Date: December 10, 2024

Subject: Resolution No. 65-2024: A Resolution Considering the 2025 Statement of Work and Budget Agreement By and Between the County of Larimer and the Town of Wellington

- **Presentation: Matt Cherry, Interim Lieutenant, LCSO**

EXECUTIVE SUMMARY

The Town of Wellington has a long-standing relationship with Larimer County Sheriff's Office (LCSO) which is reflected in the 2018-2020 and 2021-2025 Municipal Law Enforcement Services Agreement. This agreement had an initial term of January 1, 2018 through December 31, 2020 with an option provided by the County Commissioners for renewal and/or extension for successive periods not to exceed five years with the consent of the Board of Trustees and the Larimer County Sheriff; the current term will end December 31, 2025 as noted in the attached Agreement. The LCSO budget for services to Wellington is approved on an annual basis in conjunction with the Board of Trustee budget adoption which is reflected in this agenda item.

BACKGROUND / DISCUSSION

The Larimer County Sheriff's Office presented its draft budget to the Board of Trustees during the October 10, 2024, work session. The Board discussed the possibility of including a Community Impact Deputy in 2025. However, due to budget constraints and the change in leadership for the Wellington squad, this discussion has been deferred to the 2026 budget planning process.

The 2025 budget, totaling \$2,135,717, was included in the Statement of Work document and has been incorporated into the Town of Wellington's 2025 budget, which was approved on November 19, 2024.

CONNECTION WITH ADOPTED MASTER PLANS

FISCAL IMPLICATIONS

2025 Town of Wellington budget: \$2,135,717

STAFF RECOMMENDATION

Staff recommends approval of Resolution No. 65-2024 - A Resolution Considering the 2025 Statement of Work and Budget Agreement By and Between the County of Larimer and the Town of Wellington

ATTACHMENTS

1. Reso 65-2024 - LCSO Contract
2. 2025 Wellington Statement of Work and Budget - Attachment A (Draft 120524) - stamped
3. 2021-2025 LCSO Municipal Law Enforcement Services Agreement
4. 2018-2020 LCSO Municipal Law Enforcement Services Agreement

TOWN OF WELLINGTON

RESOLUTION NO. 65-2024

A RESOLUTION OF THE WELLINGTON BOARD OF TRUSTEES CONSIDERING THE 2025 STATEMENT OF WORK AND BUDGET AGREEMENT BETWEEN THE COUNTY OF LARIMER AND THE TOWN OF WELLINGTON

WHEREAS, the Larimer County Sheriff's Office (LCSO) presented a draft budget and Statement of Work for 2025 to the Board of Trustees on October 10, 2024; and

WHEREAS, the adopted 2025 Town of Wellington Municipal budget identifies a budget of \$2,135,717 for LCSO services; and

WHEREAS, the Board of Trustees desires to approve and memorialize the terms of this Statement of Work and Budget with Larimer County Sheriff's Office for 2025.

NOW, THEREFORE, be it resolved by the Board of Trustees for the Town of Wellington, Colorado, as follows:

1. The Statement of Work and budget are hereby approved.
2. A copy of the Statement of Work and Budget are attached hereto.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 10th day of December, 2024.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk

ATTACHMENT A

2025 STATEMENT OF WORK AND BUDGET AGREEMENT BY AND BETWEEN COUNTY OF LARIMER AND TOWN OF WELLINGTON

This 2025 Statement of Work and Budget Agreement, Pursuant to the Municipal Law Enforcement Services Agreement between the Town of Wellington and Larimer County (currently in effect through 2025), will be in effect from January 1, 2025 through December 31, 2025, unless superseded by a new agreement.

1.0 SCOPE OF WORK

The County, through the Sheriff's Office, will provide the services of one (1) full-time sworn sergeant, one (1) full-time sworn corporal, six (6) full-time sworn deputies, one (1) full-time sworn investigator, one (1) full-time sworn desk deputy and one (1) full-time sworn School Resource Officer to assist the Town with law enforcement activities as more specifically described below.

2.0 SUPERVISORS

The Sergeant will be responsible for the supervision of law enforcement and public safety operations for the Town. The Sergeant will work closely with the Town Administrator to exchange information, ensure the Sheriff is meeting expectations and is in compliance with this agreement, and to determine the needs of the Town and define priorities and goals for the Town's law enforcement activities. The Sergeant will also ensure the Town receives timely monthly reports as required under Section 1.8 of the Municipal Law Enforcement Services Agreement.

The Corporal will assist the Sergeant with the supervision of the deputies working in Wellington, and will assume the duties of the Sergeant when the Sergeant is unavailable.

Further, the supervisors will supplement Town patrol coverage by performing general law enforcement duties and will cover for vacancies when practical and appropriate.

3.0 PATROL DEPUTIES

Six (6) sworn deputies will work a combined average of thirty hours per day, which will provide 24-hour coverage for the town. The actual time periods during each day spent in providing patrol services shall be dependent upon several factors including, but not limited to, the day of the week, the time of the month, school day versus non-school day, holiday, etc. These times will not include travel time to and from Wellington. The County is allowed to use flexible scheduling to prevent the development of patrol hour patterns. The supervisors will supplement this coverage and will fill in for vacancies, when practical. When vacancies are not able to be covered with contract deputies or a supervisor, and during the hours outside of this agreement, calls for service will be handled by regular on-duty Sheriff's deputies in the same manner and level as they cover unincorporated areas of the County.

Contracted patrol services shall include, but not be limited to, the following: enforcement of Colorado state statutes and county and municipal ordinances; general traffic enforcement; business checks by foot patrol or by vehicle; vacation checks of private residences (as requested); development and maintenance of crime prevention programs for commercial and residential use; investigation of traffic accidents; and, investigation of criminal offenses.

4.0 DESK DEPUTY

The Desk Deputy is expected to work normal business hours and be in the office most of the time. Duties include being available in the office to answer citizen and town employee questions, take walk-in and phone reports, VIN checks, and other duties as appropriate for the position. The Desk Deputy may be required to work outside normal business hours and days in order to meet the needs of the Town and the Sheriff's Office.

5.0 INVESTIGATOR

The Sheriff will assign an Investigator to work full-time (approximately 171 hours per month on average) on Town cases. The Investigator will be expected to spend time in the town and assist with crime prevention efforts as needed.

6.0 SCHOOL RESOURCE OFFICER

The School Resource Officer's primary function, during the school year, will be working in the Wellington Schools to provide law enforcement services and security within the schools. During the summer and non-school days, the School Resource Officer(s) will supplement Town patrol coverage by performing general law enforcement duties and will cover for vacancies when practical and appropriate.

7.0 CONTRACT WORK HOURS

In general, full-time sworn positions provide 171 hours of service and half-time positions provide 85 hours of service per month. Patrol training, court, and benefit time are included in the monthly hours.

From January 1, 2025, through December 31, 2025, the Larimer County Sheriff's Office will provide 342 hours of supervisor time, 1026 hours of general patrol service, 171 hours of investigative services, 171 hours of Desk Deputy time, and 171 hours of School Resource services per month within the corporate limits of the Town.

Extra hours worked in any month will be applied to any month where the number of hours worked does not total the contract requirement.

8.0 CHANGES TO LEVEL OF SERVICE

Changes to the level of services requested, including temporary or emergency staffing needs will be provided as set forth in Section 2 of the Municipal Law Enforcement Services Agreement.

9.0 BUDGET/COSTS FOR SERVICES PROVIDED (*For 2025 Calendar year*)

COSTS FOR WELLINGTON 2025

POSITION	SGT	CPL	PATROL DEPUTIES (6)	DESK DEPUTY	SRO ***	INVEST	OTHER	TOTAL
Salary (Wages + Full Benefits)	171,239	151,172	837,702	139,617	83,770	151,172	-	1,534,673
Overtime	5,000	5,000	30,000	500	5,000	5,000	-	50,500
Vehicle – Full equipped without radio*	-	-	-	-	-	35,000		35,000
Vehicle Lease (fuel, maintenance, etc.)	12,537	12,979	88,223	-	3,639	12,979	-	130,357
Equipment / Clothing	-	-	-	-	-	-	-	0
Equipment Replacement Costs**	5,500	5,500	33,001	4,035	2,750	5,039	-	55,825
Administrative Costs (Computer, Network, Cell Phone, etc.)	5,629	5,629	33,774	3,699	2,815	5,854	4,104	61,504
LCSO Overhead Costs	5,366	5,366	32,196	5,366	2,683	5,366		56,342
LCSO Insurance Costs	6,623	6,623	6,623	6,623	3,311	6,623		36,424
Office Space – trash and cleaning	-	-	-	-	-	-	572	572
Copy Machine Rental	-	-	-	-	-	-	1,911	1,911
Bicycle Maintenance	-	-	-	-	-	-	300	300
Larimer County Indirect Cost (10.87% of salary and benefits)	19,157	16,976	94,319	15,231	9,649	16,976	0	172,308
TOTAL with Larimer County Indirect Costs	231,051	209,245	1,155,838	175,070	113,617	244,009	6,887	2,135,717

*The addition of \$35,000 in the vehicle line is the additional half time investigator that was added to bring the investigator time to 1 FTE in 2023.

**Equipment replacement costs include cost of AXON (body worn cameras).

***This cost is Wellington's share of the SRO position. Poudre School District covers 50% of the costs for the SRO for the school year.
Wellington covers the other half, plus the costs for the summer months.

Quarterly Payments	
Jan – Mar	\$533,929.29
Apr – Jun	\$533,929.29
Jul – Sept	\$533,929.29
Oct - Dec	\$533,929.29

**2025 STATEMENT OF WORK AND BUDGET AGREEMENT
BY AND BETWEEN
COUNTY OF LARIMER AND TOWN OF WELLINGTON**

IN WITNESS WHEREOF, the Town of Wellington, by resolution duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its Town Clerk, and the County of Larimer, by the Board of County Commissioners, has caused these presents to be subscribed by the Larimer County Sheriff and the Chairperson of said Board and the seal of said Board to be affixed thereto and attested by the Deputy Clerk of said Board, all on the day and year first above written.

TOWN OF WELLINGTON

ATTEST

Mayor Date

Town Clerk Date
(SEAL)

BOARD OF COUNTY COMMISSIONERS
OF LARIMER COUNTY

ATTEST

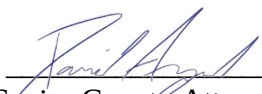
Chair Date

Deputy Clerk Date
(SEAL)

SHERIFF

APPROVED AS TO FORM

Larimer County Sheriff Date



Senior County Attorney Date
12/05/2024

**MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT
BY AND BETWEEN
LARIMER COUNTY, COLORADO AND THE TOWN OF WELLINGTON,
COLORADO**

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**MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT
BY AND BETWEEN
LARIMER COUNTY, COLORADO AND THE TOWN OF WELLINGTON,
COLORADO**

THIS AGREEMENT, is made and entered effective the 1st day of January 2021, between the Town of Wellington, Colorado, a municipal corporation (the "Town"); and the Board of County Commissioners of the County of Larimer, Colorado through the Larimer County Sheriff (the "County").

WITNESSETH:

WHEREAS, the Town is desirous of contracting with the County for the performance of law enforcement services through the Larimer County Sheriff's Office (hereinafter referred to as "Sheriff" or "Sheriff's Office"); and

WHEREAS, the County is agreeable to rendering such law enforcement services on the terms and conditions set forth in this Agreement; and

WHEREAS, such law enforcement services agreements are authorized and provided for by the provisions of Colorado Revised Statutes §29-1-203 and §30-11-410.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties mutually agree as follows:

1.0 SCOPE OF SERVICES

- 1.1 The County agrees, through the Sheriff, to provide general law enforcement services within the corporate limits of the Town to the extent and in the manner hereinafter set forth in this Agreement. Annually, the Sheriff and Town will negotiate the budget, which sets forth the level of services provided and the associated costs (See section 2 for details).
- 1.2 Except as otherwise specifically set forth in this Agreement, such services shall be the basic level of services which are provided for unincorporated areas of Larimer County.

- 1.3 **Contracted Law Enforcement Services** - General law enforcement services performed hereunder may include, if requested by the Town and included on the annual Statement of Work and Budget Agreement (See Section 2): supplemental sworn officer support, supplemental security support, and supplemental professional civilian support staff.
- 1.4 **Training & Equipment** - The Sheriff will provide equipment, training, uniforms, vehicles, and supplies for deputies provided hereunder, on the same basis as the Sheriff provides to deputies assigned outside of the Town, adequate to provide the services agreed to hereunder.
- 1.5 **Police Records Management** - The Sheriff shall maintain in the Sheriff's records system, and in accordance with the Sheriff's applicable records retention policies, records relating to criminal complaints, arrests, and other official law enforcement actions taken by the Sheriff under this Agreement. During and after termination of this Agreement, the Town shall have continuous access to the Sheriff's records for all information pertaining to any entry made by the Sheriff on behalf of the Town under this Agreement, which access shall be granted at no charge and for legitimate Town law enforcement purposes.
- 1.6 **Dispatch Services** - The Sheriff shall provide law enforcement dispatching services necessary to maintain the services set forth in this Agreement. Other dispatching services may be provided to the town at a rate determined through a negotiation process between the Town and the Sheriff and documented in the annual Statement of Work and Budget Agreement. This process determines the Town's share of payment for communications services using the same formula for determining payment for communications services which is applied to the other government entities.
- 1.7 **Evidence Storage and Processing** – The Sheriff shall provide for the storage, processing, disposition and management of standard evidence collected on behalf of the Town as necessary to maintain the services set forth in this Agreement, except in situations involving hazardous material or other special circumstances outlined in Section 2.8 below.
- 1.8 **Monthly Reports** - The Sheriff shall provide a monthly written report to the Town Administrator detailing law enforcement and public service activities provided under this Agreement. Said report is to be submitted to the Town prior to the 15th

of the following month. Said report shall include the number of hours of patrol time spent within the corporate limits of the Town by deputies assigned to the Town; a detailed record of time spent by additional deputies within the corporate limits of the Town will be reported in a separate sheet; and the number and type of incidents handled within the corporate limits.

2.0 STAFFING AND SERVICE LEVELS

- 2.1 The personnel, resources, and services performed hereunder and specifically requested by the Town shall be developed in conjunction with the Sheriff and indicated on the annual Statement of Work and Budget Agreement, attached hereto as Attachment A and incorporated herein by this reference.
- 2.2 A new Statement of Work and Budget Agreement for the ensuing calendar year shall be authorized and signed annually by the Town and the Sheriff or his designee by December 15th, and attached hereto as an Amendment to this Agreement.
- 2.3 Should the Town request a change in level of service other than pursuant to the annual readjustment, an additional Statement of Work and Budget Agreement shall be signed and authorized by the Town and the Sheriff or his designee and attached hereto as an Amendment to this Agreement.
- 2.4 The most recent dated and signed Statement of Work and Budget Agreement attached to this Agreement shall be the staffing level in effect between the Sheriff and the Town.
- 2.5 The Town may also request any other service in the field of public safety, law, or related fields within the legal power of the Sheriff to provide. Such other services shall be reflected in an amended Statement of Work and Budget Agreement under the procedures set forth in Sections 2.2 and 2.3 above.
- 2.6 **Supervisor Position** – If sworn deputies are included on the Statement of Work and Budget Agreement, it will include at least one deputy, of the rank of Sergeant or higher, to be responsible for the supervision of deputies assigned to the Town and will carry the responsibilities as Chief of Police. The Supervisor appointed by the Sheriff shall be subject to the approval and ongoing consent of the Town, which consent shall not be unreasonably withheld. It is the intent of the parties that consistency, continuity, and experience of service to the Town are important elements of the Supervisor position. It shall be understood by the Town that this

assignment is to be a three-year appointment by the Sheriff, with the option of one-year extensions, which extensions shall be at the discretion of the Sheriff.

- 2.7 **Other Deputies** - Selection of the Sheriff's deputies to be assigned to the Town under this Agreement will be made by the Sheriff with the ongoing consent of the Town, which consent shall not be unreasonably withheld. Deputies assigned to the Town will be required to serve a minimum of one (1) year in the position unless circumstances prevent it. The Sheriff will ensure that deputies assigned to the Town of Wellington through this Agreement will spend the majority of their time in the Town of Wellington. When the Sheriff is unable to staff a deputy in the Town during the normal contracted hours (as set forth in Attachment A) due to vacations, training, or other circumstances, calls for service in the Town will be handled by normal Sheriff's patrol as provided for unincorporated areas of Larimer County.
- 2.8 **Overtime/Extraordinary Investigations** - It is not intended that overtime expenses above the amount budgeted will be assessed for deputies assigned to the Town, however, the parties recognize that extraordinary criminal investigation scenarios may arise that will require unanticipated levels of service which will require unforeseen resources. In cases of an extraordinary criminal investigation, the Town and Sheriff will meet to discuss cost sharing of overtime expenses, forensic examination expenses, expert analysis expenses and other expenses incurred that are specific to that investigation. The Sheriff determines when an investigation becomes an extraordinary criminal investigation and notifies the Town Administrator of said determination.
- 2.9 **Special Event Staffing** – When the Town requires additional staffing for special events, beyond what the contract deputies can supply, the Sheriff will work with the Town to provide extra staffing. Volunteers, such as Reserve Deputies, Posse, and Explorers may be used, when available and appropriate, to supplement staffing. If extra-duty deputies are requested, the Town will be financially responsible for compensating the County for the hours worked by these deputies at the contractual extra-duty rate charged by the Sheriff's Office.
- 2.10 **Call Response/Other Jurisdictions.** The deputies assigned to the Town are responsible for call response and routine patrol inside the Town during their scheduled work hours. In order to minimize unnecessary duplication of law

enforcement services, the Parties agree that deputies assigned to the Town may from time to time respond to other adjacent jurisdictions, including unincorporated Larimer County, as needed. The deputy will be returned to the Town patrol area as soon as possible in these instances. Similarly, Sheriff's personnel assigned elsewhere may from time to time be used for law enforcement services within the Town.

3.0 ADMINISTRATION OF PERSONNEL

- 3.1 The Sheriff shall be responsible for personnel administration of Sheriff's Office employees.
- 3.2 The rendition of the services performed by the Sheriff's Office, the standards of performance, the discipline of deputies, and other matters incident to the performance of such services and the control of personnel so employed shall remain with the County.
- 3.3 Any complaints of violation of law or policy by Sheriff's deputies assigned to the Town shall be made by the Town or other complaining person in writing, directed to the Sheriff and in compliance with the Sheriff's policy and procedure for Internal Affairs investigations. Pursuant to that policy, the Sheriff or his designee, shall inform the Town in writing when any such complaint is received, including the name of the deputy complained against and the nature of the complaint. The Sheriff, or his designee, shall also notify the Town that the issue has been addressed after the Sheriff's internal investigation has been completed.
- 3.4 In the event of a dispute between the parties to this Agreement as to the extent of the duties and functions to be rendered hereunder, or the minimum level or manner of performance of such service, the Town shall be consulted and a mutual determination thereof shall be made by both the Sheriff and the Town.
- 3.5 With regard to Sections 3.3 and 3.4 above, the Sheriff, in an unresolved dispute, shall have final and conclusive determination as between the parties hereto.
- 3.6 All Town employees who work in conjunction with the Sheriff's Office pursuant to this Agreement shall remain employees of the Town and shall not have any claim or right to employment, civil service protection, salary, or benefits or claims of any kind from the County based on this Agreement. No Town employee as such shall become an employee of the County unless by specific additional agreement in the

form of a merger agreement which must be concurrently adopted by the Town and the County.

- 3.7 The Parties agree that the relationship of the Sheriff to the Town under this Agreement is that of an independent contractor. In this capacity, and for the sole purpose of providing the services contracted for hereunder, the Sheriff may be considered to be an agent of the Town; for all other purposes, however, the Sheriff and his deputies provided under this Agreement shall be considered to be officials or employees of Larimer County and not employees of the Town. All other persons who are employed by or acting as agents of the Town shall be considered to be employees or agents of the Town and not of the Sheriff. No person who is not a deputy of, employed by, or expressly commanded by, the Sheriff in the course of providing law enforcement services hereunder shall be considered to be an agent or employee of the Sheriff for any purpose.
- 3.8 The Town shall not be called upon to assume any liability for the direct payment of any Sheriff's Office salaries, wages, or other compensation to any County personnel performing services hereunder for said Town.
- 3.9 The Town shall not be liable for workers' compensation or unemployment insurance for any of the Sheriff's employees for injuries or sickness arising out of their employment by the Sheriff. The County shall, to the extent of County insurance, cover such liabilities, and provide any required workers' compensation insurance program and unemployment insurance coverage for Sheriff's employee.
- 3.10 Municipal and County Court - Sheriff's deputies making arrests or issuing summonses to violators for appearance in court shall appear at the appointed time and date to give all evidence and testimony required by the court. Sheriff's deputies failing to comply with this requirement may be subject to disciplinary action by the Sheriff. Deputies assigned to the Town will not act as court recorders and are not held responsible for scheduling or monitoring of community service sentenced by the court. An assigned deputy will act as the court bailiff if the Town does not have a bailiff.

4.0 RESOURCES TO BE PROVIDED BY THE TOWN

- 4.1 For the purpose of performing said general law enforcement services, County shall furnish and supply all necessary labor, supervision, equipment, communication

facilities, and supplies necessary to maintain the agreed level of service to be rendered hereunder.

- 4.2 Notwithstanding the foregoing, the Town may provide additional resources for the County to utilize in performance of the services.
- 4.3 When and if both parties to this Agreement concur as to the necessity of maintaining a law enforcement headquarters or Sheriff's Office substation within the Town which would not normally be provided by the Sheriff, the Town shall furnish at its own cost and expense all necessary office space, including: phone lines and data lines adequate for access to the Sheriff's computer network, light, water, and other utilities. The Town agrees to maintain liability insurance on the building as set forth in Section 5.2 of this Agreement.
- 4.4 It is expressly further understood that in the event a local office or building is maintained in said Town, such local office or building may be used by the Sheriff in connection with the performance of his duties in territory outside of the Town, provided, however, that the performance of such outside duties shall not be at any additional cost to the Town.
- 4.5 It is agreed that the County shall furnish and supply all labor, supervision, equipment communications facilities for dispatching, cost of jail detention (of any person for five (5) days or less)^a and transport (for thirty (30) miles or less one way)^b, and all supplies necessary to maintain the services to be rendered.
- 4.6 Notwithstanding the foregoing, it is mutually agreed that in all instances where special supplies, stationery, notices, forms, and the like must be issued in the name of said Town, the same shall be supplied by the Town at its own cost and expense.
- 4.7 The Town will continue to contract with the Larimer Humane Society, or other service provider, for the storage, care and management of animals taken into custody on behalf of the Town.

^a If any person is sentenced to detention by the Wellington Municipal Court for more than five (5) days, other than at the request or consent of the County, Wellington shall be obligated for any period of incarceration over five (5) days at the lower of the normal daily rate charged for Municipal incarceration to the City of Fort Collins or the City of Loveland.

^b If any person is transported by order of the Wellington Municipal Court for more than thirty (30) miles, one way, other than at the request or consent of the County, Wellington shall be obligated for per mile transport costs over thirty (30) miles one way at the lower of the normal mileage charges billed to the City of Fort Collins or the City of Loveland.

5.0 LIABILITY

- 5.1 Governmental Immunity/Insurance. Larimer County and the Town are "public entities" within the meaning of the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.* as amended (the "Act"). Larimer County shall at all times during the terms of this Agreement, maintain such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the Act. The County is authorized under C.R.S. § 24-10-115 (2)(a) to self-insure, and, pursuant to such authorization does so self-insure.
- 5.2 The Town agrees to obtain commercial liability insurance adequate to cover liability associated with substation premises in the Town, owned or controlled by the Town and used by the Sheriff under this Agreement. The insurance policy shall have minimum limits which match or exceed the maximum governmental liability limits set forth in C.R.S. § 24-10-114, as amended, and shall name Larimer County as an additional insured.
- 5.3 The Town further agrees to cooperate fully in the defense of all claims arising from incidents where the Sheriff or any of the deputies subject to this Agreement, was acting on behalf of the Town under the authority of this Agreement. Larimer County agrees to cooperate with the legal counsel retained under the insurance policy for claims subject to this paragraph.
- 5.4 Larimer County shall provide the Town with proof of self-insurance showing Larimer County's coverage for comprehensive general liability, police professional liability, auto liability, and workers compensation, and will provide timely updates of any changes in the County's insurance program.
- 5.5 No term or condition of this Agreement shall be construed or interpreted as a waiver of the monetary limits, notice requirements, immunities, rights, benefits, defenses, limitations and protections available to all parties under any applicable law, including but not limited to the Colorado Governmental Immunity Act, C.R.S. 24-10-101 *et. seq.*, as currently written or hereafter amended or implemented.
- 5.6 Pursuant to Colorado Constitution Article XI, §1 and 2, and Article X, §20, the County and Town are each prohibited from indemnifying or holding harmless another entity or person. No provision of this Agreement is intended nor shall be construed as an agreement by the County or the Town to assume liability for or hold harmless any other entity or person.

6.0 TERM OF AGREEMENT

- 6.1 The term of this Agreement shall be from January 1, 2021 through December 31, 2025, unless sooner terminated or extended as provided for herein.
- 6.2 At the option of the Board of County Commissioners and with the consent of the Town Council and agreement of the Sheriff, this Agreement may be renewed or extended for successive periods not to exceed five (5) years each.
- 6.3 Nine (9) months prior to the expiration of this Agreement, the parties shall meet and confer in good faith to discuss the possible renewal or extension of this Agreement pursuant to Section 6.2 above. The parties shall reach an agreement as to the terms of any renewal or extension period no later than six (6) months prior to the expiration of this Agreement. Absent mutual agreement by the parties within that time frame, this Agreement shall expire at the conclusion of the then-existing term.
- 6.4 The Level of Service and Budget Agreement (Attachment A) will be updated annually as set forth in Section 2.0 of this agreement.

7.0 RIGHT OF TERMINATION

- 7.1 This Agreement may be terminated at any time, with or without cause, by either party upon written notice given to the other party at least one hundred eighty (180) days before the date specified for such termination.
- 7.2 Notwithstanding any provision herein to the contrary, the Town may terminate this Agreement upon notice in writing to the County given within sixty (60) days of receipt of written notice from the County of any increase in the rate for any service to be performed hereunder, and in such an event this Agreement shall terminate sixty (60) calendar days from the date of the Town's notice to the County.
- 7.3 In the event of a termination, each party shall fully discharge all obligations owed to the other party accruing prior to the date of such termination, and, except as otherwise provided herein, each party shall be released from all obligations which would otherwise accrue subsequent to the date of termination.

8.0 BILLING RATES

- 8.1 The Town shall pay the County for the services provided under the terms of this Agreement at the rates set forth in the Statement of Work and Budget Agreement (Attachment A).
- 8.2 The rates set forth in the Statement of Work and Budget Agreement (Attachment A) shall be readjusted agreed upon by the County and Town annually effective January 1 of each year, and attached hereto as an Amendment to this Agreement.
- 8.3 The Town shall be billed based on the service level provided within the parameters of the Statement of Work and Budget Agreement (Attachment A).
- 8.4 The cost of other services requested pursuant to Section 2.5, 2.8, or 2.9 of this Agreement and not set forth in Attachment A shall be billed at the contractual extra-duty rate charged by the Sheriff's Office or at a rate agreed upon by the Town and Sheriff.

9.0 PAYMENT PROCEDURES

- 9.1 The Town will pay the County one fourth (1/4) of the contract amount quarterly, as indicated on the yearly Statement of Work and Budget Agreement (Attachment A). The County, through the Sheriff, shall render to said Town within ten (10) days after the close of each quarter a summarized invoice which covers all services performed during said quarter, and said Town shall pay the County for all undisputed amounts within sixty (60) days after date of said invoice.
- 9.2 If such payment is not delivered to the County office which is described on said invoice within sixty (60) days after the date of the invoice, the County is entitled to recover interest thereon. For all disputed amounts, the Town shall provide County with written notice of the dispute including the invoice date, amount, and reasons for dispute within twenty (20) days after receipt of the invoice. The parties shall memorialize the resolution of the dispute in writing. For any disputed amounts, interest shall accrue if payment is not received within sixty (60) days after the dispute resolution is memorialized.
- 9.3 Interest shall be at the rate of ten percent (10%) per annum or any portion thereof, calculated from the last day of the month in which the services were performed, or in the case of disputed amounts, calculated from the date the resolution is memorialized.

10.0 NOTICES

Unless otherwise specified herein, all notices or demands required or permitted to be given or made under this Agreement shall be in writing and shall be hand delivered with signed receipt or mailed by first class registered or certified mail, postage prepaid, addressed to the parties at the following addresses and to the attention of the person named. Addresses and persons to be notified may be changed by either party by giving ten (10) calendar days prior written notice thereof to the other party.

Notices for the Sheriff/County:

Larimer County Sheriff	and	Larimer County Attorney
2501 Midpoint Dr.		224 Canyon Ave Unit 200
Fort Collins, CO 80525		Fort Collins, CO 80521

Notices for the Town:

Town of Wellington	and	Wellington Town Attorney
Attn: Town Administrator		1312 S. College Ave.
3735 Cleveland Ave.		Fort Collins, CO 80524
PO Box 127		
Wellington, CO 80549		

11.0 AMENDMENTS

All changes, modifications, or amendments to this Agreement must be in the form of a written Amendment duly executed by the Board of County Commissioners and an authorized representative of the Town. Notwithstanding, the Sheriff or his designee is hereby authorized to execute on behalf of the County any Amendments and/or supplemental agreements referenced in Sections 1.3, 1.6, 2.0, 4.3, 8.2, 8.4 and 9.2 of this Agreement.

12.0 AUTHORIZATION WARRANTY

12.1 The Town represents and warrants that the person executing this Agreement for the Town is an authorized agent who has actual authority to bind the Town to each and

every term, condition, and obligation of this Agreement and that all requirements of the Town have been fulfilled to provide such actual authority.

- 12.2 The County represents and warrants that the person executing this Agreement for the County is an authorized agent who has actual authority to bind the County to each and every term, condition, and obligation of this Agreement and that all requirements of the County have been fulfilled to provide such actual authority.

13.0 ENTIRE AGREEMENT

This Agreement, Attachment A, and any executed Amendments thereto constitute the complete and exclusive statement of understanding of the parties which supersedes all previous agreements, written or oral, and all communications between the parties relating to the subject matter of this Agreement. No change to this Agreement shall be valid unless prepared pursuant to Section 11.0, Amendments, of this Agreement.

IN WITNESS WHEREOF, the Town of Wellington, by resolution duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its Town Clerk, and the County of Larimer, by the Board of County Commissioners, has caused these presents to be subscribed by the Larimer County Sheriff and the Chairperson of said Board and the seal of said Board to be affixed thereto and attested by the Deputy Clerk of said Board, all on the day and year first above written.

A circular seal with a dotted border. The text "LARIMER COUNTY CLERK" is written along the top arc, and "COLORADO" is written along the bottom arc. In the center, the word "SEAL" is written in a large, bold, serif font. There are some handwritten marks in blue ink, including a checkmark and the number "27", near the top of the seal.

Senior County Attorney 12/30/2020
Date

ATTACHMENT A

2021 STATEMENT OF WORK AND BUDGET AGREEMENT BY AND BETWEEN COUNTY OF LARIMER AND TOWN OF WELLINGTON

This 2021 Statement of Work and Budget Agreement, Pursuant to the Municipal Law Enforcement Services Agreement between the Town of Wellington and Larimer County (currently in effect through 2020), will be in effect from January 1, 2021 through December 31, 2021, unless superseded by a new agreement.

1.0 SCOPE OF WORK

The County, through the Sheriff's Office, will provide the services of one (1) full-time sworn sergeant, one (1) full-time sworn corporal, six (6) full-time sworn deputies, one (1) half-time sworn investigator, one (1) full-time sworn desk deputy and one (1) full-time sworn School Resource Officer to assist the Town with law enforcement activities as more specifically described below.

2.0 SUPERVISORS

The Sergeant will be responsible for the supervision of law enforcement and public safety operations for the Town. The Sergeant will work closely with the Town Administrator to exchange information, ensure the Sheriff is meeting expectations and is in compliance with this agreement, and to determine the needs of the Town and define priorities and goals for the Town's law enforcement activities. The Sergeant will also ensure the Town receives timely monthly reports as required under Section 1.8 of the Municipal Law Enforcement Services Agreement.

The Corporal will assist the Sergeant with the supervision of the deputies working in Wellington, and will assume the duties of the Sergeant when the Sergeant is unavailable.

Further, the supervisors will supplement Town patrol coverage by performing general law enforcement duties and will cover for vacancies when practical and appropriate.

3.0 PATROL DEPUTIES

Six (6) sworn deputies will work a combined average of thirty hours per day, which will generally encompass the hours between 6:45 am and 2:30 am. The actual time periods during each day spent in providing patrol services shall be dependent upon several factors including, but not limited to, the day of the week, the time of the month, school day versus non-school day, holiday, etc. These times will not include travel time to and from Wellington. The County is allowed to use flexible scheduling to prevent the development of patrol hour patterns. The supervisors will supplement this coverage and will fill in for vacancies, when practical. When vacancies are not able to be covered with contract deputies or a supervisor, and during the hours outside of this agreement, calls for service will be handled by regular on-duty Sheriff's deputies in the same manner and level as they cover unincorporated areas of the County.

Contracted patrol services shall include, but not be limited to, the following: enforcement of Colorado state statutes and county and municipal ordinances; general traffic enforcement; business checks by foot patrol or by vehicle; vacation checks of private residences (as requested); development and maintenance of crime prevention programs for commercial and residential use; investigation of traffic accidents; and, investigation of criminal offenses.

4.0 DESK DEPUTY

The Desk Deputy is expected to work normal business hours and be in the office most of the time. Duties include: being available in the office to answer citizen and town employee questions, take walk-in and phone reports, VIN checks, and other duties as appropriate for the position. The Desk Deputy may be required to work outside normal business hours and days in order to meet the needs of the Town and the Sheriff's Office.

5.0 INVESTIGATOR

The Sheriff will assign an Investigator to work half-time (approximately 85 hours per month on average) on Town cases. The Investigator will be expected to spend time in the town and assist with crime prevention efforts as needed.

6.0 SCHOOL RESOURCE OFFICER

The School Resource Officer's primary function, during the school year, will be working in the Wellington Schools to provide law enforcement services and security within the schools. During the summer and non-school days, the School Resource Officer(s) will supplement Town patrol coverage by performing general law enforcement duties and will cover for vacancies when practical and appropriate.

7.0 CONTRACT WORK HOURS

In general, full-time sworn positions provide 171 hours of service and half-time positions provide 85 hours of service per month. Patrol training, court, and benefit time are included in the monthly hours.

From January 1, 2021, through December 31, 2021, the Larimer County Sheriff's Office will provide 342 hours of supervisor time, 1026 hours of general patrol service, 85 hours of investigative services, 171 hours of Desk Deputy time, and 171 hours of School Resource services per month within the corporate limits of the Town.

Extra hours worked in any month will be applied to any month where the number of hours worked does not total the contract requirement.

8.0 CHANGES TO LEVEL OF SERVICE

Changes to the level of services requested, including temporary or emergency staffing needs will be provided as set forth in Section 2 of the Municipal Law Enforcement Services Agreement.

9.0 BUDGET/COSTS FOR SERVICES PROVIDED (*For 2021 Calendar year*)

COSTS FOR WELLINGTON 2021

POSITION	SGT	CPL	PATROL DEPUTIES (6)	DESK DEPUTY	SRO **	INVEST (.50)	OTHER	TOTAL
Salary (Wages + Full Benefits)	139,295	122,262	648,846	104,625	62,608	61,131	-	1,138,767
Overtime *	5,000	5,000	30,000	500	5,000	2,000	-	47,500
Vehicle - fully equipped w/o radio	-	-	-	-	-	-	-	0
Vehicle Lease (fuel, maintenance, etc.)	14,616	14,616	75,720	-	7,306	7,308	-	119,566
Equipment / Clothing	-	-	-	-	-	-	-	0
Equipment Replacement Costs ***	1,822	1,822	10,932	1,470	1,055	911	-	18,012
Administrative Costs	2,760	2,760	16,560	2,376	1,598	1,380	-	27,434
Office Space	-	-	-	-	-	-	-	0
Copy Machine Rental	-	-	-	-	-	-	2,675	2,675
Bicycle Maintenance	-	-	-	-	-	-	300	300
TOTALS LCSO	163,493	146,460	782,058	108,971	77,567	72,730	2,975	1,354,254
****Larimer County indirect cost (3% of salary and benefits)	4,179	3,668	19,465	3,139	1,878	1,834	-	34,163
TOTAL with Larimer County Indirect Costs	167,672	150,128	801,523	112,110	79,445	74,564	2,975	1,388,417

Quarterly Payments	
Jan - Mar	\$347,104.25
Apr - June	\$347,104.25
July - Sept	\$347,104.25
Oct - Dec	\$347,104.25

* Typical overtime costs are included in the yearly costs, but significant incidents/events may not be (see section 2.8 & 2.9 of the Municipal Law Enforcement Agreement for details)

** This cost is the Town's share of the SRO position. Poudre School District covers 50% of the costs for the SRO for the school year. Wellington covers the other half, plus the costs for the summer months.

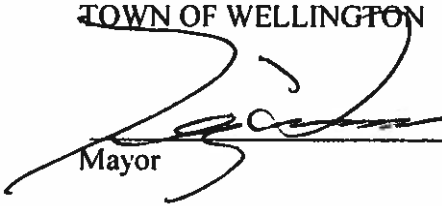
*** Equipment replacement costs include cost of Axon (body worn cameras)

****Larimer County 2021 indirect costs are currently 9.57% of salary and benefits. All indirect costs go back to Larimer County. This will increase from 3% to the full amount over 3 years.

**2021 STATEMENT OF WORK AND BUDGET AGREEMENT
BY AND BETWEEN
COUNTY OF LARIMER AND TOWN OF WELLINGTON**

IN WITNESS WHEREOF, the Town of Wellington, by resolution duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its Town Clerk, and the County of Larimer, by the Board of County Commissioners, has caused these presents to be subscribed by the Larimer County Sheriff and the Chairperson of said Board and the seal of said Board to be affixed thereto and attested by the Deputy Clerk of said Board, all on the day and year first above written.

TOWN OF WELLINGTON

 12/23/20
Mayor Date

ATTEST

 12/22/21
Town Clerk Date
(SEAL)



BOARD OF COUNTY COMMISSIONERS
OF LARIMER COUNTY

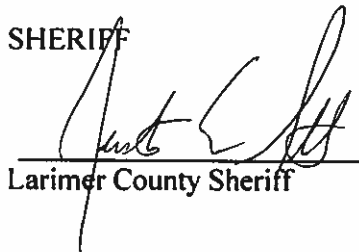
 1/12/21
Chair Date

ATTEST

 1/12/21
Deputy Clerk Date
(SEAL)



SHERIFF

 1-20-21
Larimer County Sheriff Date

APPROVED AS TO FORM

Senior County Attorney Date

**MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT
BY AND BETWEEN
LARIMER COUNTY, COLORADO AND THE TOWN OF WELLINGTON,
COLORADO**

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**MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT
BY AND BETWEEN
LARIMER COUNTY, COLORADO AND THE TOWN OF WELLINGTON,
COLORADO**

THIS AGREEMENT, is made and entered effective the 1st day of January 2018, between the Town of Wellington, Colorado, a municipal corporation (the "Town"); and the Board of County Commissioners of the County of Larimer, Colorado through the Larimer County Sheriff (the "County").

WITNESSETH:

WHEREAS, the Town is desirous of contracting with the County for the performance of law enforcement services through the Larimer County Sheriff's Office (hereinafter referred to as "Sheriff" or "Sheriff's Office"); and

WHEREAS, the County is agreeable to rendering such law enforcement services on the terms and conditions set forth in this Agreement; and

WHEREAS, such law enforcement services agreements are authorized and provided for by the provisions of Colorado Revised Statutes §29-1-203 and §30-11-410.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties mutually agree as follows:

1.0 SCOPE OF SERVICES

- 1.1 The County agrees, through the Sheriff, to provide general law enforcement services within the corporate limits of the Town to the extent and in the manner hereinafter set forth in this Agreement. Annually, the Sheriff and Town will negotiate the budget, which sets forth the level of services provided and the associated costs (See section 2 for details).
- 1.2 Except as otherwise specifically set forth in this Agreement, such services shall be the basic level of services which are provided for unincorporated areas of Larimer County.

- 1.3 **Contracted Law Enforcement Services** - General law enforcement services performed hereunder may include, if requested by the Town and included on the annual Statement of Work and Budget Agreement (See Section 2): supplemental sworn officer support, supplemental security support, and supplemental professional civilian support staff.
- 1.4 **Training & Equipment** - The Sheriff will provide equipment, training, uniforms, vehicles, and supplies for deputies provided hereunder, on the same basis as the Sheriff provides to deputies assigned outside of the Town, adequate to provide the services agreed to hereunder.
- 1.5 **Police Records Management** - The Sheriff shall maintain in the Sheriff's records system, and in accordance with the Sheriff's applicable records retention policies, records relating to criminal complaints, arrests, and other official law enforcement actions taken by the Sheriff under this Agreement. During and after termination of this Agreement, the Town shall have continuous access to the Sheriff's records for all information pertaining to any entry made by the Sheriff on behalf of the Town under this Agreement, which access shall be granted at no charge and for legitimate Town law enforcement purposes.
- 1.6 **Dispatch Services** - The Sheriff shall provide law enforcement dispatching services necessary to maintain the services set forth in this Agreement. Other dispatching services may be provided to the town at a rate determined through a negotiation process between the Town and the Sheriff and documented in the annual Statement of Work and Budget Agreement. This process determines the Town's share of payment for communications services using the same formula for determining payment for communications services which is applied to the other government entities.
- 1.7 **Evidence Storage and Processing** – The Sheriff shall provide for the storage, processing, disposition and management of standard evidence collected on behalf of the Town as necessary to maintain the services set forth in this Agreement, except in situations involving hazardous material or other special circumstances outlined in Section 2.8 below.
- 1.8 **Monthly Reports** - The Sheriff shall provide a monthly written report to the Town Administrator detailing law enforcement and public service activities provided

under this Agreement. Said report is to be submitted to the Town prior to the 15th of the following month. The contents of the report, or portions thereof, shall be released to the public only upon the expressed authorization of the Sheriff. Said report shall include the number of hours of patrol time spent within the corporate limits of the Town by deputies assigned to the Town; a detailed record of time spent by additional deputies within the corporate limits of the Town will be reported in a separate sheet; and the number and type of incidents handled within the corporate limits.

2.0 STAFFING AND SERVICE LEVELS

- 2.1 The personnel, resources, and services performed hereunder and specifically requested by the Town shall be developed in conjunction with the Sheriff and indicated on the annual Statement of Work and Budget Agreement, attached hereto as Attachment A and incorporated herein by this reference.
- 2.2 A new Statement of Work and Budget Agreement for the ensuing calendar year shall be authorized and signed annually by the Town and the Sheriff or his designee by December 15th, and attached hereto as an Amendment to this Agreement.
- 2.3 Should the Town request a change in level of service other than pursuant to the annual readjustment, an additional Statement of Work and Budget Agreement shall be signed and authorized by the Town and the Sheriff or his designee and attached hereto as an Amendment to this Agreement.
- 2.4 The most recent dated and signed Statement of Work and Budget Agreement attached to this Agreement shall be the staffing level in effect between the Sheriff and the Town.
- 2.5 The Town may also request any other service in the field of public safety, law, or related fields within the legal power of the Sheriff to provide. Such other services shall be reflected in an amended Statement of Work and Budget Agreement under the procedures set forth in Sections 2.2 and 2.3 above.
- 2.6 **Supervisor Position** – If sworn deputies are included on the Statement of Work and Budget Agreement, it will include at least one deputy, of the rank of Sergeant or higher, to be responsible for the supervision of deputies assigned to the Town. The Supervisor appointed by the Sheriff shall be subject to the approval and

ongoing consent of the Town, which consent shall not be unreasonably withheld. It is the intent of the parties that consistency, continuity, and experience of service to the Town are important elements of the Supervisor position. It shall be understood by the Town that this assignment is to be a three-year appointment by the Sheriff, with the option of one-year extensions, which extensions shall be at the discretion of the Sheriff.

- 2.7 **Other Deputies** - Selection of the Sheriff's deputies to be assigned to the Town under this Agreement will be made by the Sheriff with the ongoing consent of the Town, which consent shall not be unreasonably withheld. Deputies assigned to the Town will be required to serve a minimum of one (1) year in the position unless circumstances prevent it. The Sheriff will ensure that deputies assigned to the Town of Wellington through this Agreement will spend the majority of their time in the Town of Wellington. When the Sheriff is unable to staff a deputy in the Town during the normal contracted hours (as set forth in Attachment A) due to vacations, training, or other circumstances, calls for service in the Town will be handled by normal Sheriff's patrol as provided for unincorporated areas of Larimer County.
- 2.8 **Overtime/Extraordinary Investigations** - It is not intended that overtime expenses above the amount budgeted will be assessed for deputies assigned to the Town, however, the parties recognize that extraordinary criminal investigation scenarios may arise that will require unanticipated levels of service which will require unforeseen resources. In cases of an extraordinary criminal investigation, the Town and Sheriff will meet to discuss cost sharing of overtime expenses, forensic examination expenses, expert analysis expenses and other expenses incurred that are specific to that investigation. The Sheriff determines when an investigation becomes an extraordinary criminal investigation and notifies the Town Administrator of said determination.
- 2.9 **Special Event Staffing** – When the Town requires additional staffing for special events, beyond what the contract deputies can supply, the Sheriff will work with the Town to provide extra staffing. Volunteers, such as Reserve Deputies, Posse, and Explorers may be used, when available and appropriate, to supplement staffing. If extra-duty deputies are requested, the Town will be financially responsible for

compensating the County for the hours worked by these deputies at the contractual extra-duty rate charged by the Sheriff's Office.

- 2.10 **Call Response/Other Jurisdictions.** The deputies assigned to the Town are responsible for call response and routine patrol inside the Town during their scheduled work hours. In order to minimize unnecessary duplication of law enforcement services, the Parties agree that deputies assigned to the Town may from time to time respond to other adjacent jurisdictions, including unincorporated Larimer County, as needed. The deputy will be returned to the Town patrol area as soon as possible in these instances. Similarly, Sheriff's personnel assigned elsewhere may from time to time be used for law enforcement services within the Town.

3.0 ADMINISTRATION OF PERSONNEL

- 3.1 The Sheriff shall be responsible for personnel administration of Sheriff's Office employees.
- 3.2 The rendition of the services performed by the Sheriff's Office, the standards of performance, the discipline of deputies, and other matters incident to the performance of such services and the control of personnel so employed shall remain with the County.
- 3.3 Any complaints of violation of law or policy by Sheriff's deputies assigned to the Town shall be made by the Town or other complaining person in writing, directed to the Sheriff and in compliance with the Sheriff's policy and procedure for Internal Affairs investigations. Pursuant to that policy, the Sheriff or his designee, shall inform the Town in writing when any such complaint is received, including the name of the deputy complained against and the nature of the complaint. The Sheriff, or his designee, shall also notify the Town that the issue has been addressed after the Sheriff's internal investigation has been completed.
- 3.4 In the event of a dispute between the parties to this Agreement as to the extent of the duties and functions to be rendered hereunder, or the minimum level or manner of performance of such service, the Town shall be consulted and a mutual determination thereof shall be made by both the Sheriff and the Town.
- 3.5 With regard to Sections 3.3 and 3.4 above, the Sheriff, in an unresolved dispute,

shall have final and conclusive determination as between the parties hereto.

- 3.6 All Town employees who work in conjunction with the Sheriff's Office pursuant to this Agreement shall remain employees of the Town and shall not have any claim or right to employment, civil service protection, salary, or benefits or claims of any kind from the County based on this Agreement. No Town employee as such shall become an employee of the County unless by specific additional agreement in the form of a merger agreement which must be concurrently adopted by the Town and the County.
- 3.7 The Parties agree that the relationship of the Sheriff to the Town under this Agreement is that of an independent contractor. In this capacity, and for the sole purpose of providing the services contracted for hereunder, the Sheriff may be considered to be an agent of the Town; for all other purposes, however, the Sheriff and his deputies provided under this Agreement shall be considered to be officials or employees of Larimer County and not employees of the Town. All other persons who are employed by or acting as agents of the Town shall be considered to be employees or agents of the Town and not of the Sheriff. No person who is not a deputy of, employed by, or expressly commanded by, the Sheriff in the course of providing law enforcement services hereunder shall be considered to be an agent or employee of the Sheriff for any purpose.
- 3.8 The Town shall not be called upon to assume any liability for the direct payment of any Sheriff's Office salaries, wages, or other compensation to any County personnel performing services hereunder for said Town.
- 3.9 The Town shall not be liable for workers' compensation or unemployment insurance for any of the Sheriff's employees for injuries or sickness arising out of their employment by the Sheriff. The County shall, to the extent of County insurance, cover such liabilities, and provide any required workers' compensation insurance program and unemployment insurance coverage for Sheriff's employee.
- 3.10 Municipal and County Court - Sheriff's deputies making arrests or issuing summonses to violators for appearance in court shall appear at the appointed time and date to give all evidence and testimony required by the court. Sheriff's deputies failing to comply with this requirement may be subject to disciplinary action by the Sheriff. Deputies assigned to the Town will not act as court recorders and are not

held responsible for scheduling or monitoring of community service sentenced by the court. An assigned deputy will act as the court bailiff if the Town does not have a bailiff.

4.0 RESOURCES TO BE PROVIDED BY THE TOWN

- 4.1 For the purpose of performing said general law enforcement services, County shall furnish and supply all necessary labor, supervision, equipment, communication facilities, and supplies necessary to maintain the agreed level of service to be rendered hereunder.
- 4.2 Notwithstanding the foregoing, the Town may provide additional resources for the County to utilize in performance of the services.
- 4.3 When and if both parties to this Agreement concur as to the necessity of maintaining a law enforcement headquarters or Sheriff's Office substation within the Town which would not normally be provided by the Sheriff, the Town shall furnish at its own cost and expense all necessary office space, including: phone lines and data lines adequate for access to the Sheriff's computer network, light, water, and other utilities. The Town agrees to maintain liability insurance on the building as set forth in Section 5.2 of this Agreement.
- 4.4 It is expressly further understood that in the event a local office or building is maintained in said Town, such local office or building may be used by the Sheriff in connection with the performance of his duties in territory outside of the Town, provided, however, that the performance of such outside duties shall not be at any additional cost to the Town.
- 4.5 It is agreed that the County shall furnish and supply all labor, supervision, equipment communications facilities for dispatching, cost of jail detention (of any person for five (5) days or less)^a and transport (for thirty (30) miles or less one way)^b, and all supplies necessary to maintain the services to be rendered.

^a If any person is sentenced to detention by the Wellington Municipal Court for more than five (5) days, other than at the request or consent of the County, Wellington shall be obligated for any period of incarceration over five (5) days at the lower of the normal daily rate charged for Municipal incarceration to the City of Fort Collins or the City of Loveland.

^b If any person is transported by order of the Wellington Municipal Court for more than thirty (30) miles, one way, other than at the request or consent of the County, Wellington shall be obligated for per mile transport costs over thirty (30) miles one way at the lower of the normal mileage charges billed to the City of Fort Collins or the City of Loveland.

- 4.6 Notwithstanding the foregoing, it is mutually agreed that in all instances where special supplies, stationery, notices, forms, and the like must be issued in the name of said Town, the same shall be supplied by the Town at its own cost and expense.
- 4.7 The Town will continue to contract with the Larimer Humane Society, or other service provider, for the storage, care and management of animals taken into custody on behalf of the Town.

5.0 LIABILITY

- 5.1 Governmental Immunity/Insurance. Larimer County and the Town are "public entities" within the meaning of the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq. as amended (the "Act"). Larimer County shall at all times during the terms of this Agreement, maintain such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the Act. The County is authorized under C.R.S. § 24-10-115 (2)(a) to self-insure, and, pursuant to such authorization does so self-insure.
- 5.2 The Town agrees to obtain commercial liability insurance adequate to cover liability associated with substation premises in the Town, owned or controlled by the Town and used by the Sheriff under this Agreement. The insurance policy shall have minimum limits which match or exceed the maximum governmental liability limits set forth in C.R.S. § 24-10-114, as amended, and shall name Larimer County as an additional insured.
- 5.3 The Town further agrees to cooperate fully in the defense of all claims arising from incidents where the Sheriff or any of the deputies subject to this Agreement, was acting on behalf of the Town under the authority of this Agreement. Larimer County agrees to cooperate with the legal counsel retained under the insurance policy for claims subject to this paragraph.
- 5.4 Larimer County shall provide the Town with proof of self-insurance showing Larimer County's coverage for comprehensive general liability, police professional liability, auto liability, and workers compensation, and will provide timely updates of any changes in the County's insurance program.
- 5.5 No term or condition of this Agreement shall be construed or interpreted as a waiver of the monetary limits, notice requirements, immunities, rights, benefits, defenses,

limitations and protections available to all parties under any applicable law, including but not limited to the Colorado Governmental Immunity Act, C.R.S. 24-10-101 *et. seq.*, as currently written or hereafter amended or implemented.

- 5.6 Pursuant to Colorado Constitution Article XI, §1 and 2, and Article X, §20, the County and Town are each prohibited from indemnifying or holding harmless another entity or person. No provision of this Agreement is intended nor shall be construed as an agreement by the County or the Town to assume liability for or hold harmless any other entity or person.

6.0 TERM OF AGREEMENT

- 6.1 The term of this Agreement shall be from January 1, 2018 through December 31, 2020, unless sooner terminated or extended as provided for herein.
- 6.2 At the option of the Board of County Commissioners and with the consent of the Town Council and agreement of the Sheriff, this Agreement may be renewed or extended for successive periods not to exceed five (5) years each.
- 6.3 Nine (9) months prior to the expiration of this Agreement, the parties shall meet and confer in good faith to discuss the possible renewal or extension of this Agreement pursuant to Section 6.2 above. The parties shall reach an agreement as to the terms of any renewal or extension period no later than six (6) months prior to the expiration of this Agreement. Absent mutual agreement by the parties within that time frame, this Agreement shall expire at the conclusion of the then-existing term.
- 6.4 The Level of Service and Budget Agreement (Attachment A) will be updated annually as set forth in Section 2.0 of this agreement.

7.0 RIGHT OF TERMINATION

- 7.1 This Agreement may be terminated at any time, with or without cause, by either party upon written notice given to the other party at least one hundred eighty (180) days before the date specified for such termination.
- 7.2 Notwithstanding any provision herein to the contrary, the Town may terminate this Agreement upon notice in writing to the County given within sixty (60) days of receipt of written notice from the County of any increase in the rate for any service

to be performed hereunder, and in such an event this Agreement shall terminate sixty (60) calendar days from the date of the Town's notice to the County.

- 7.3 In the event of a termination, each party shall fully discharge all obligations owed to the other party accruing prior to the date of such termination, and, except as otherwise provided herein, each party shall be released from all obligations which would otherwise accrue subsequent to the date of termination.

8.0 BILLING RATES

- 8.1 The Town shall pay the County for the services provided under the terms of this Agreement at the rates set forth in the Statement of Work and Budget Agreement (Attachment A).
- 8.2 The rates set forth in the Statement of Work and Budget Agreement (Attachment A) shall be readjusted agreed upon by the County and Town annually effective January 1 of each year, and attached hereto as an Amendment to this Agreement.
- 8.3 The Town shall be billed based on the service level provided within the parameters of the Statement of Work and Budget Agreement (Attachment A).
- 8.4 The cost of other services requested pursuant to Section 2.5, 2.8, or 2.9 of this Agreement and not set forth in Attachment A shall be billed at the contractual extra-duty rate charged by the Sheriff's Office or at a rate agreed upon by the Town and Sheriff.

9.0 PAYMENT PROCEDURES

- 9.1 The Town will pay the County one fourth (1/4) of the contract amount quarterly, as indicated on the yearly Statement of Work and Budget Agreement (Attachment A). The County, through the Sheriff, shall render to said Town within ten (10) days after the close of each quarter a summarized invoice which covers all services performed during said quarter, and said Town shall pay the County for all undisputed amounts within sixty (60) days after date of said invoice.
- 9.2 If such payment is not delivered to the County office which is described on said invoice within sixty (60) days after the date of the invoice, the County is entitled to recover interest thereon. For all disputed amounts, the Town shall provide County with written notice of the dispute including the invoice date, amount, and reasons

for dispute within twenty (20) days after receipt of the invoice. The parties shall memorialize the resolution of the dispute in writing. For any disputed amounts, interest shall accrue if payment is not received within sixty (60) days after the dispute resolution is memorialized.

- 9.3 Interest shall be at the rate of ten percent (10%) per annum or any portion thereof, calculated from the last day of the month in which the services were performed, or in the case of disputed amounts, calculated from the date the resolution is memorialized.

10.0 NOTICES

Unless otherwise specified herein, all notices or demands required or permitted to be given or made under this Agreement shall be in writing and shall be hand delivered with signed receipt or mailed by first class registered or certified mail, postage prepaid, addressed to the parties at the following addresses and to the attention of the person named. Addresses and persons to be notified may be changed by either party by giving ten (10) calendar days prior written notice thereof to the other party.

Notices for the Sheriff/County:

Larimer County Sheriff	and	Larimer County Attorney
2501 Midpoint Dr.		224 Canyon Ave Unit 200
Fort Collins, CO 80525		Fort Collins, CO 80521

Notices for the Town:

Town of Wellington	and	Wellington Town Attorney
Attn: Town Administrator		1312 S. College Ave.
3735 Cleveland Ave.		Fort Collins, CO 80524
PO Box 127		
Wellington, CO 80549		

11.0 AMENDMENTS

All changes, modifications, or amendments to this Agreement must be in the form of a

written Amendment duly executed by the Board of County Commissioners and an authorized representative of the Town. Notwithstanding, the Sheriff or his designee is hereby authorized to execute on behalf of the County any Amendments and/or supplemental agreements referenced in Sections 1.3, 1.6, 2.0, 4.3, 8.2, 8.4 and 9.2 of this Agreement.

12.0 AUTHORIZATION WARRANTY

12.1 The Town represents and warrants that the person executing this Agreement for the Town is an authorized agent who has actual authority to bind the Town to each and every term, condition, and obligation of this Agreement and that all requirements of the Town have been fulfilled to provide such actual authority.

12.2 The County represents and warrants that the person executing this Agreement for the County is an authorized agent who has actual authority to bind the County to each and every term, condition, and obligation of this Agreement and that all requirements of the County have been fulfilled to provide such actual authority.

13.0 ENTIRE AGREEMENT

This Agreement, Attachment A, and any executed Amendments thereto constitute the complete and exclusive statement of understanding of the parties which supersedes all previous agreements, written or oral, and all communications between the parties relating to the subject matter of this Agreement. No change to this Agreement shall be valid unless prepared pursuant to Section 11.0, Amendments, of this Agreement.

IN WITNESS WHEREOF, the Town of Wellington, by resolution duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its Town Clerk, and the County of Larimer, by the Board of County Commissioners, has caused these presents to be subscribed by the Larimer County Sheriff and the Chairperson of said Board and the seal of said Board to be affixed thereto and attested by the Deputy Clerk of said Board, all on the day and year first above written.



John J. Feyen, Sheriff

LARIMER COUNTY SHERIFF'S OFFICE

One Agency

One Mission

Public Safety

November 19, 2024

Town of Wellington
Attn: Patti Garcia, Town Administrator
PO Box 127
Wellington, Colorado 80549

Dear Ms. Garcia:

The Law Enforcement Services Agreement for the Town of Wellington obligates the Larimer County Sheriff's Office to provide monthly reporting.

In meeting the contract, for the month of **October 2024**, the Larimer County Sheriff's Office maintained six deputies, one corporal, and one sergeant providing full-time law enforcement for the Town. In addition, one full-time investigator, one full-time desk deputy, and one full-time School Resource Officer assisted the town with law enforcement activities.

During the month of **October 2024**, non-assigned deputies spent a total of **144.54** hours in Wellington responding to calls, patrolling, and making contacts in the town.

During the month of **October 2024** there were **0.0** hours worked by Northern Colorado Drug Task Force.

Investigations – ongoing and active cases include:

Sex Crime – 2

Child Abuse – 1

Welfare Check – 1

Suspicious Circumstances - 2

Administration
2501 Midpoint Dr.
Fort Collins, CO 80525
970 498-5100

County Jail
2405 Midpoint Dr.
Fort Collins, CO 80525
970 498-5200

Emergency Services
1303 N. Shields St.
Fort Collins, CO 80524
970 498-5300

larimer.gov/sheriff

Of Note:

- Fort Collins Police responded to a shooting on N. College where the suspects fled northbound in a pickup. Deputies located the truck as it entered Wellington and detained the three out-of-state suspects. Deputies located the gun and additional evidence linking the suspects to the shooting in the vehicle. The suspects detained by deputies gave a full confession to investigators.
- Colorado Pedophile Patrol, a group of civilians who pretend to be underaged subjects with the intent to lure internet sexual predators, confronted a 22-year-old male after he agreed to meet with their decoy (a fictitious 13-year-old girl) for sex at a hotel. Deputies interviewed the suspect, and he provided a confession about his intent to have sexual contact with the fictitious female.
- This month, deputies took 5 subjects into custody for their warrants.
- Deputies and civilian LCSO staff members gave up some of their much-deserved time off to volunteer at the first ever Dogs and Deputies event. This event paired LCSO employees with an adoptable dog from Big Bones Canine Rescue. LCSO employees were tasked with interacting with community members to help get "their" dog adopted. There were vendors, a band, food truck and LCSO K9s in attendance. This event was a HUGE success! 7 dogs were adopted! The Larimer Retired K9 Foundation was also able to raise a large sum to help care for the retired LCSO K9s. There were hundreds of community members in attendance.
- Day shift deputies started their shift with a walk-through and mass casualty conversation at the Wellington Middle/High School.
- Deputies also attended the Wellington Middle/High School Homecoming Lip Sync Competition. Deputies participated in the competition and spent time interacting with students.
- Deputies noticed many streetlights burned out around town. Excel and Poudre Valley REA were notified of the outages by deputies. The companies advised they would work on getting them fixed.

Pursuant to the Law Enforcement Agreement between the Town of Wellington and Larimer County, applicable documenting monthly forms are attached.

Thank you,



Undersheriff Joe Shellhammer
(970) 498-5103
Attachments



LARIMER COUNTY SHERIFF'S OFFICE

Wellington Calls for Service and Patrol Time
(For Non-Wellington Officers)

Dispatch Dates between 10/01/2024 and 10/31/2024

Excluded from this report -
Squads: Civilian, Parks, and Investigations
Units: 9ME*, 9S27;9Z5;9E86;9E35;9E64;9E89;9E8;9E34;9E75;9E7

Call Times by Month

	Call/Contact Time (Minutes/Hours)	Patrol Time (Minutes/Hours)	Totals
2024-10	6,622.82 110.38	2,049.73 34.16	8,672.55 144.54
Totals	6,622.82 110.38	2,049.73 34.16	8,672.55 144.54

Wellington Monthly Report

October 2024

Larimer County Sheriff's Office

Christine Harpel
Administrative Coordinator

11/4/2024

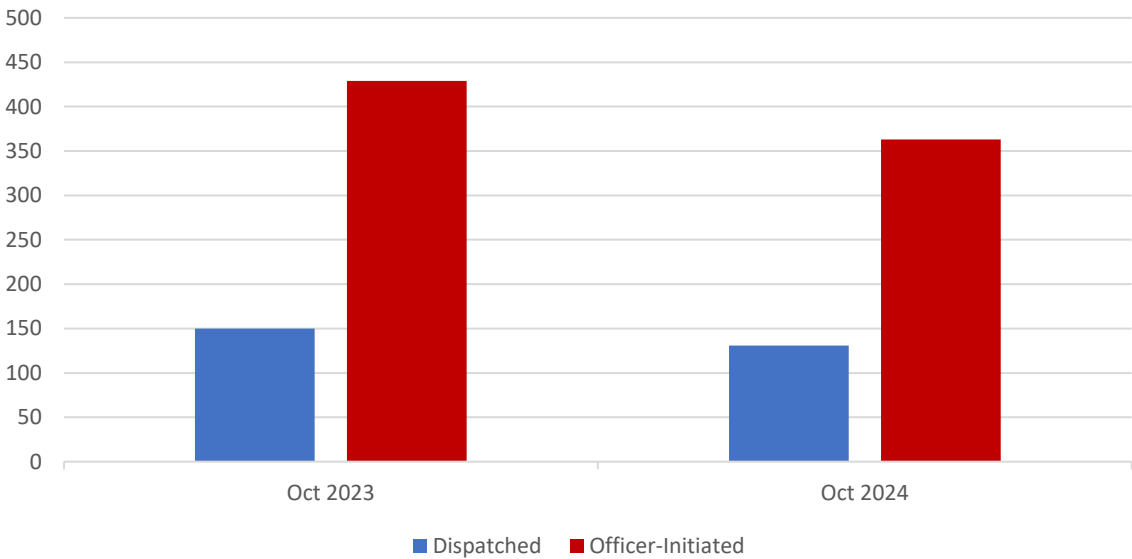
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October 2024 Totals

Dispatched / Officer-Initiated Activity

Dispatched Calls	131
Officer Initiated	363
October 2024 Total	494

Dispatched vs Officer-Initiated Activity



- Dispatched calls were Down 19 or 13% from October 2023
- Officer-Initiated Activity was Down 66 or 15% from October 2023

	Oct. 2023	Oct. 2024
Dispatched Calls	150	131
	26%	27%
Officer Initiated	429	363
	74%	73%
Total	579	494

- 27% were Dispatched Calls
- 73% was Officer-Initiated Activity

October 2024 Calls for Service

Calls for Service Comparison

Call Types A-M

Call Type	2021	2022	2023	Avg 21-23	2024	% Change 3-Yr Avg to 2022
9-1-1 Hangup	1	2	2	1.67	1	-40%
Alarm Calls	7	5	4	5.33	5	-6%
Animal Calls	7	8	13	9.33	1	-89%
Assault	1	4	2	2.33	5	114%
Assist Business	10	4	7	7.00	4	-43%
Assist Other Agency (Fire/Med)	5	11	13	9.67	10	3%
Bar Checks	2	0	5	2.33	0	-100%
Burglary	0	0	1	0.33	0	-100%
Child abuse	0	0	1	0.33	0	-100%
Citizen Assist	7	16	16	13.00	17	31%
Civil	28	14	16	19.33	12	-38%
Criminal Mischief	2	2	3	2.33	2	-14%
Death Investigation	0	0	1	0.33	0	-100%
Disturbance	8	5	6	6.33	5	-21%
Drug case	0	1	1	0.67	1	50%
DUI Arrest	1	1	0	0.67	0	-100%
Extra Checks & Business Check	249	133	170	184.00	149	-19%
Family Problems	9	7	14	10.00	6	-40%
Fireworks complaint	1	0	0	0.33	0	-100%
Follow up	29	64	34	42.33	38	-10%
Found property	2	2	1	1.67	3	80%
Fraud	4	4	5	4.33	6	38%
Harassment	3	12	3	6.00	4	-33%
Juvenile Problem	4	4	4	4.00	6	50%
Littering	1	0	0	0.33	0	-100%
Lost Property	1	1	0	0.67	0	-100%
Mental Health Call	1	4	5	3.33	3	-10%
Missing Person (Child/Adult)	4	6	2	4.00	0	-100%
Motor Vehicle Accident	2	4	6	4.00	6	50%
Municipal Code Violation	0	1	38	13.00	1	-92%

Call Types N-Z

Call Type	2021	2022	2023	Avg 21-23	2024	% Change 3-Yr Avg to 2022
Neighbor Problems	2	4	5	3.67	7	91%
Noise\Party Complaint	6	2	3	3.67	6	64%
Parks Incident	0	1	0	0.33	0	-100%
Pedestrian Contact/Subject St	1	10	6	5.67	5	-12%
Private Tow	2	6	4	4.00	2	-50%
REDDI Report	0	4	1	1.67	2	20%
Restraining Order Violation	0	2	1	1.00	1	0%
Safe 2 Tell	0	2	1	1.00	4	300%
School Check	7	12	24	14.33	6	-58%
Sex Offense	3	4	2	3.00	1	-67%
Sex Offender Check	5	0	0	1.67	3	80%
Shooting	0	0	1	0.33	0	-100%
Suicide Attempt	1	0	0	0.33	1	200%
Suicide Threat	9	3	4	5.33	3	-44%
Suspicious Circumstances	18	40	19	25.67	28	9%
Theft	7	11	6	8.00	3	-63%
Traffic Problem	21	19	9	16.33	14	-14%
Traffic Stop	41	133	79	84.33	92	9%
Trespass	2	2	1	1.67	0	-100%
Vehicle Theft	1	1	1	1.00	1	0%
Vehicle Trespass	0	0	2	0.67	0	-100%
VIN Check	6	5	8	6.33	4	-37%
Warrant Attempt/Arrest	6	6	6	6.00	7	17%
Weapon Related (menacing,	0	2	0	0.67	1	50%
Welfare Check	11	7	14	10.67	16	50%
Unspecified	3	5	9	5.67	2	-65%
TOTALS	541	596	579	572.00	494	-14%

NC = Not Calculable. Cannot divide by 0.

Calls for Service DOWN 85 or 15% from October 2023

October 2024 calls DOWN 14% from October 2021-2023 Average

October 2024 Call Categories

Crime Type Averages / Trends

Property Crimes					
Call Type	2021	2022	2023	Avg 21-23	2024
Burglary	0	0	1	0.33	0
Theft	7	11	6	8.00	3
Vehicle Theft	1	1	1	1.00	1
Vehicle Trespass	0	0	2	0.67	0
Property Crimes Totals	8	12	10	10.00	4

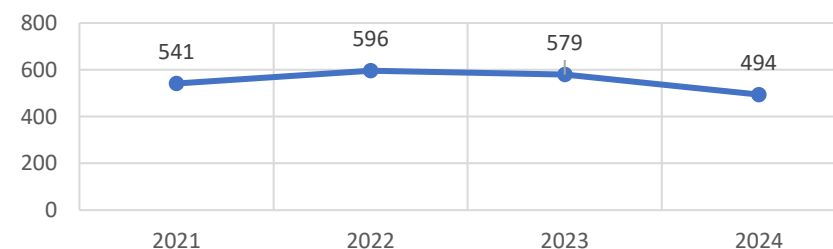
Persons Crimes					
Call Type	2021	2022	2023	Avg 21-23	2024
Assault	1	4	2	2.33	5
Missing Person (Child/Adult)	4	6	2	4.00	0
Robbery	0	0	0	0.00	0
Sex Offense	3	4	2	3.00	1
Weapon Related (menacing,	0	2	0	0.67	1
Persons Crimes Totals	8	16	6	10.00	7

Disorder/Other Crimes					
Call Type	2021	2022	2023	Avg 21-23	2024
Alcohol Calls	0	0	0	0.00	0
Animal Calls	7	8	13	9.33	1
Criminal Mischief	2	2	3	2.33	2
Disturbance	8	5	6	6.33	5
Drug case	0	1	1	0.67	1
Family Problems	9	7	14	10.00	6
Harassment	3	12	3	6.00	4
Juvenile Problem	4	4	4	4.00	6
Noise\Party Complaint	6	2	3	3.67	6
Suspicious Circumstances	18	40	19	25.67	28
Trespass	2	2	1	1.67	0
Disorder Crimes Totals	59	83	67	69.67	59

Red numbers indicate a DECREASE in crime from October 2023

Yellow backgrounds indicate an INCREASE in crime from October 2021-2023 Average

October 2021-2024 Totals



October 2024 Traffic

Traffic Citations	10/23	10/24
Traffic Citations Issued	20	27
Traffic Warnings	87	63

➤ Citations Issued Up 7

➤ Warnings Down 24

Call Type	10/23	10/24
Traffic Stop	79	92
Motor Vehicle Accident	6	6
DUI Arrest	0	0
Traffic Problem	9	14
REDDI Report	1	2

➤ Traffic Stops Up 13 or 16%

➤ MV Accidents Equal

➤ DUI Arrests Equal

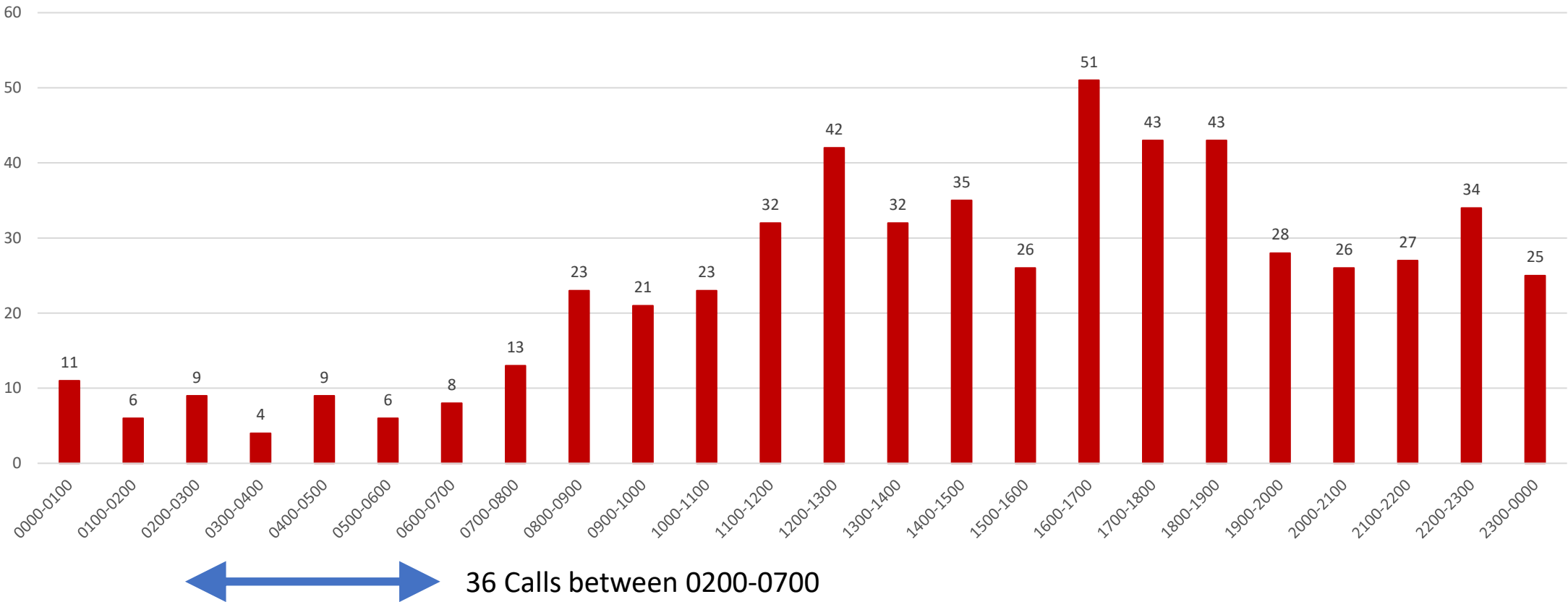
➤ Traffic Problems Up 5

➤ REDDI Reports Up 1

October 2024

Call Totals by Hour

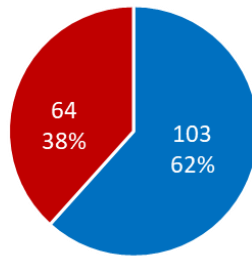
Busiest Hours
1600-1700 (51)
1700-1800 & 1800-1900 (43)



October 2024

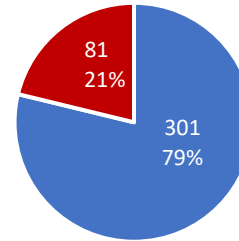
Wellington/Non-Wellington Units

Dispatched



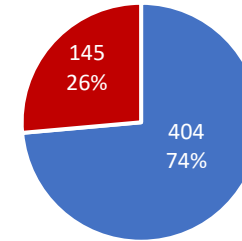
Wellington Non-Wellington

Officer-Initiated



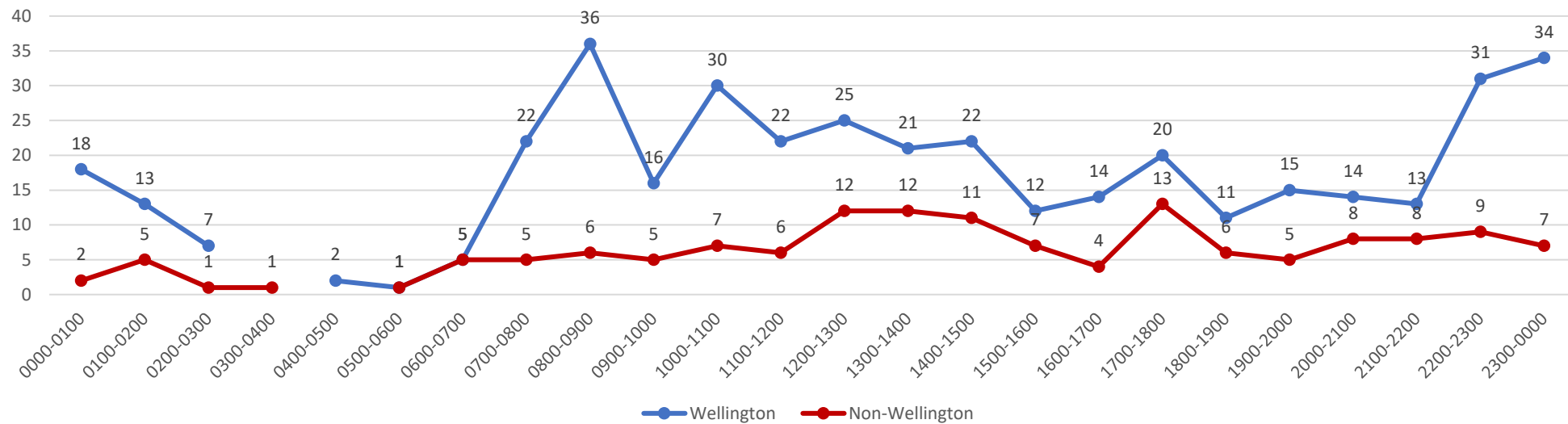
Wellington Non-Wellington

Total Calls



Wellington Non-Wellington

Wellington/Non-Wellington Calls by Hour



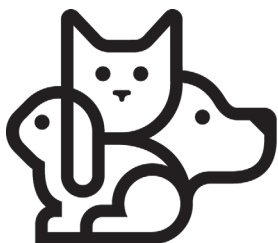
Wellington Non-Wellington

October 2024

Response Times / Time on Calls
Dispatched Calls Only
[All Times in Minutes](#)

<u>Average Response Time (All Units)</u>		
High		16.04
Medium		12.86
Low		36.9
Avg. Response Time		21.93

<u>Average Time on Calls (All Wellington Calls)</u>			
High			54.82
Medium			30.89
Low			41.34
Avg. Time			42.35



NOCO HUMANE

Animal Control and Sheltering Services

Quarterly Jurisdictional Report

Jurisdiction: Wellington

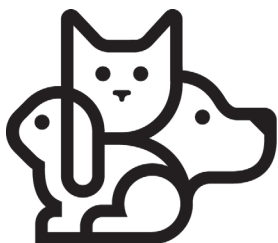
Reporting period: 07/01/24-09/30/24

License Report

1)	Number of Licenses issued to residents	<u>327</u>
2)	Total License Fees Collected from Residents	<u>\$ 5,080</u>
3)	Total Licenses issued	<u>12,369</u>

Animal Facility Report

1)	Domestic Animals Impounded from Jurisdiction	<u>40</u>
a)	Field	<u>14</u>
b)	Over the Counter	<u>26</u>
2)	Number of Domestic Animals Impounded at Facility	<u>2,149</u>
3)	Number of Wild Animals Impounded from Jurisdiction	<u>1</u>
a)	Field	<u>1</u>
b)	Over the Counter	<u>0</u>
4)	Number of Wild Animals Impounded at Facility	<u>548</u>
5)	Total number of animals impounded from Jurisdiction	<u>41</u>
6)	Number of Dead animals brought to Facility from Jurisdiction	<u>1</u>
7)	Number of animals from jurisdiction seen by Veterinary Services Staff	<u>10</u>
8)	Number of Impound Days for Animals Impounded from Jurisdiction	<u>392</u>
9)	Number of Impound Days for Animals Impounded at Facility	<u>29,916</u>
10)	Number of Domestic Animals Euthanized from Jurisdiction	<u>6</u>
11)	Number of Wild Animals Euthanized from Jurisdiction	<u>0</u>
12)	Number of Owner Requested Euthanasia from Jurisdiction	<u>3</u>



NOCO HUMANE

Animal Control and Sheltering Services

Quarterly Jurisdictional Report

Jurisdiction: Wellington

Reporting period: 07/01/24-09/30/24

Field Services Report

(* totals are counts of original service calls w/o follow-up)

1)	Total Number of Field Service activities: calls and follow-up	366
2)	Number of Calls for Service *	252
a)	Average Response time to Priority Calls	27 min
b)	Average Response Time to Non-Priority Calls	1 h 15 min
3)	Number of Emergency/Afterhours Calls*	5
a)	Total Working Time for Emergency/Afterhours Calls	1 h 16 min
4)	Number of Dead Animals Removed from Jurisdiction roads/public areas	7
a)	Dead Domestic Animals	1
b)	Dead Wild Animals	6
5)	Number Calls for Sick/Injured Wildlife*	1
6)	Number of Calls for Stray Livestock*	0
7)	Number of Reported Animal Bites*	13
a)	Animal Bite Follow-up	40
8)	Number of Disturbance Calls*	20
a)	Disturbance Follow-up	33
9)	Number of Animal Welfare Calls*	10
a)	Animal Welfare Follow-up	19
10)	Number of Stray Animal Calls*	196
a)	At-Large*	0
b)	Aggressive*	1
c)	In-Custody*	10

Warnings/Citations/Violations

See Attached Warning/Citation Report

LARIMER HUMANE SOCIETY SHELTER

3501 E 71ST ST
LOVELAND, CO 80538
(970) 226-3647



Violations by Jurisdiction(s)

Between 07/01/2024 and 09/30/2024

WELLINGTON

CITATION	3
<u>Offenses:</u>	<u>8</u>
AT LARGE	5
DANGER	1
PUBLIC NUIS	2
WARNING	11
<u>Offenses:</u>	<u>16</u>
AT LARGE	3
DISTURBANCE	5
IMPROPER CARE	1
PUBLIC NUIS	3
QUANTITY RES	2
RABIES REQ	1
STATE CRUELTY	1

NOCO Humane

Income Statement FY25

Consolidated

	Current Month				Year to Date				Annual
	FY25 Actual	FY25 Budget	Variance	FY24 Actual	FY25 Actual	FY25 Budget	Variance	FY24 Actual	FY25 Budget
Operating Revenue									
Service Revenue									
Contract Income	330,975	309,406	21,570	2,423,283	978,559	928,037	50,522	591,163	3,833,335
Veterinary Services Contrac	0	475	(475)	5,700	0	1,425	(1,425)	0	5,700
License Fees	55,586	64,167	(8,581)	798,708	174,774	192,500	(17,726)	188,450	770,000
Adoption Fees	56,446	65,000	(8,554)	426,140	138,357	195,000	(56,643)	88,908	780,000
Adoption Refunds	(75)	(563)	488	(1,363)	315	(1,688)	2,003	(100)	(6,750)
Impound Fees	10,780	12,500	(1,721)	88,075	32,912	37,500	(4,588)	20,686	150,000
Receiving Fees	7,225	9,167	(1,942)	109,046	25,930	27,500	(1,570)	28,453	110,000
RTO Spay and Neuter Fees	35	792	(757)	8,411	450	2,375	(1,925)	2,055	9,500
Dog Training Class Income	0	250	(250)	1,056	0	750	(750)	0	3,000
Rental Program Fees	250	250	0	1,820	305	750	(445)	495	3,000
APC Wildlife Fees	456	313	143	5,290	2,311	938	1,373	1,210	3,750
Information Fees	57	83	(27)	618	114	250	(136)	101	1,000
Dangerous Dog Fees	50	38	13	150	50	113	(63)	0	450
Veterinary Service Fees	1,475	675	800	9,907	4,785	2,025	2,760	2,768	8,100
Humane Education Revenu	14	0	14	9,545	4,674	0	4,674	1,200	7,150
Volunteer Program Fees	757	900	(143)	10,846	3,497	2,700	797	1,554	10,800
Merchandise Sales	13,791	5,475	8,316	54,068	23,849	16,425	7,424	25,104	65,700
Inkind Donations	470	0	470	67,318	34,038	0	34,038	23,001	0
Total Service Revenue	478,291	468,927	9,365	4,018,618	1,424,919	1,406,600	18,319	975,047	5,754,735
Restricted Public Support									
General Restricted Support	1,000	4,167	(3,167)	191,029	20,074	12,500	7,574	114,993	200,000
Restricted Grant Revenue	0	0	0	26,298	0	0	0	0	0
Restricted Adoption Spons	75	458	(383)	7,425	3,905	1,375	2,530	3,875	5,500
Restricted Animal Care Sup	193	917	(724)	5,548	752	2,750	(1,998)	2,217	11,000
Restricted Behavior Suppor	0	208	(208)	100	0	625	(625)	0	2,500
Restricted Veterinary Servic	0	3,083	(3,083)	9,763	0	9,250	(9,250)	9,000	37,000
Total Restricted Public Suppor	1,268	8,833	(7,566)	240,163	24,731	26,500	(1,769)	130,086	256,000
Unrestricted Public Support									

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NOCO Humane

Income Statement FY25

Consolidated

	Current Month				Year to Date				Annual
	FY25 Actual	FY25 Budget	Variance	FY24 Actual	FY25 Actual	FY25 Budget	Variance	FY24 Actual	FY25 Budget
Bequest Revenue	100,000	33,333	66,667	674,402	488,930	100,000	388,930	300,000	400,000
Business Partnership Revenue	4,242	5,783	(1,541)	66,558	34,894	33,750	1,144	17,033	155,000
Direct Mail and Newsletter	28,610	23,214	5,396	378,911	83,708	71,760	11,948	51,588	429,000
Event Revenue	56,556	20,000	36,556	406,946	99,361	38,000	61,361	119,944	350,000
Unrestricted Grant Revenue	0	5,000	(5,000)	40,384	15,525	5,000	10,525	12,484	245,000
In-Kind Donation Revenue	46,777	62,000	(15,223)	139,340	61,856	73,100	(11,244)	73,107	75,000
Recurring Donations	16,107	14,833	1,274	145,733	46,485	44,500	1,985	33,989	178,000
Miscellaneous Support	27,287	23,000	4,287	623,595	124,028	90,500	33,528	76,475	900,000
Tribute and Memorial Revenue	3,406	4,048	(642)	40,353	8,319	12,695	(4,376)	7,243	62,000
Total Unrestricted Public Support	282,985	191,212	91,773	2,516,221	963,105	469,305	493,801	691,862	2,794,000
Total Operating Revenue	762,544	668,972	93,572	6,775,003	2,412,756	1,902,405	510,351	1,796,995	8,804,735
Operating Expenses									
Employee Wages and Benefits									
Salaries and Wages	189,529	476,959	(287,430)	3,712,146	1,183,877	1,430,877	(247,000)	843,951	5,723,508
Overtime Expense	4,838	7,798	(2,960)	72,960	28,765	23,319	5,447	22,581	94,175
Accrued Vacation Expense	(5,427)	0	(5,427)	23,320	(10,550)	0	(10,550)	20,652	0
Unemployment Expense	0	1,188	(1,188)	0	0	3,563	(3,563)	0	14,250
Payroll Tax Expense	15,403	39,707	(24,304)	292,081	96,138	119,121	(22,983)	68,481	476,483
Health Insurance Expense	17,117	21,385	(4,268)	208,001	43,738	64,155	(20,418)	47,875	256,621
Employee Assistance Program	458	618	(160)	3,683	1,373	1,854	(481)	850	7,416
Employee Recognition Expense	3,201	4,032	(831)	21,462	7,172	12,095	(4,923)	2,711	48,380
Retirement Contribution Expense	2,058	5,289	(3,231)	56,294	11,880	15,866	(3,986)	11,875	63,465
Retirement Investment Expense	0	500	(500)	3,703	402	1,500	(1,098)	1,045	6,000
Employee Recruitment Expense	6,436	5,371	1,065	52,921	21,869	16,113	5,756	32,647	64,453
Temporary Staffing and Services	42,780	3,333	39,447	47,107	132,393	10,000	122,393	29,926	40,000
Total Employee Wages and Benefits	276,393	566,179	(289,786)	4,493,677	1,517,057	1,698,463	(181,406)	1,082,594	6,794,751
Employee Training and Development									
Employee Training Expense	1,698	5,264	(3,566)	37,684	2,362	15,793	(13,431)	19,795	63,173
Meeting Meal Expense	423	1,319	(896)	9,016	2,204	3,956	(1,752)	2,333	15,825

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NOCO Humane

Income Statement FY25

Consolidated

	Current Month				Year to Date				Annual
	FY25 Actual	FY25 Budget	Variance	FY24 Actual	FY25 Actual	FY25 Budget	Variance	FY24 Actual	FY25 Budget
Travel and Lodging Expense	380	2,021	(1,641)	4,765	380	6,062	(5,682)	391	24,250
Total Employee Training	2,501	8,604	(6,103)	51,464	4,946	25,812	(20,866)	22,519	103,248
Animal Care									
Animal Care Supplies	1,849	3,754	(1,905)	21,445	6,499	11,263	(4,764)	9,196	45,050
Animal Food Expense	4,010	6,817	(2,806)	40,883	18,396	20,450	(2,054)	14,956	81,800
Foster Animal Food Expense	4,066	917	3,149	4,904	7,438	2,750	4,688	1,282	11,000
Adoption Supplies	373	2,479	(2,107)	14,353	6,536	7,438	(901)	2,976	29,750
Animal Disposal Expense	141	333	(193)	719	361	1,000	(639)	104	4,000
Behavior and Enrichment Expense	1,403	1,492	(89)	8,409	3,776	4,475	(699)	3,086	17,900
Euth. Drugs and Supplies	305	1,000	(695)	7,418	4,935	3,000	1,935	3,712	12,000
In-Kind Donated Food Expense	0	0	0	2,359	1,038	0	1,038	749	0
In-Kind Donated Supply Expense	470	0	470	24,959	1,000	0	1,000	22,252	0
Microchip Expense	0	1,965	(1,965)	10,630	0	5,894	(5,894)	3,500	23,575
Outside Veterinary Services	8,899	9,517	(617)	52,275	39,216	28,550	10,666	13,829	114,200
Rabies Testing	1,744	1,375	369	0	6,194	4,125	2,069	0	16,500
Spay and Neuter Surgery Expense	8,711	5,167	3,545	36,249	18,615	15,500	3,115	8,165	62,000
Vaccine Expense	6,160	4,750	1,410	30,940	13,577	14,250	(673)	4,060	57,000
Veterinary Meds and Supplies	14,478	15,192	(714)	61,312	39,120	45,575	(6,455)	20,657	182,300
Total Animal Care	52,609	54,756	(2,147)	316,855	166,700	164,269	2,431	108,522	657,075
Merchandise Cost of Goods Sold									
Merchandise Cost of Goods	925	3,034	(2,110)	22,646	3,288	9,103	(5,815)	4,121	36,412
Total Merchandise COGS	925	3,034	(2,110)	22,646	3,288	9,103	(5,815)	4,121	36,412
Equipment and Supplies									
Copy Machine Maintenance	1,484	1,780	(296)	17,070	3,289	5,340	(2,051)	2,409	21,360
Disposable Equipment and Supplies	5,856	7,879	(2,023)	51,673	18,018	23,638	(5,619)	28,399	94,550
Equipment Purchase Expense	4,409	13,292	(8,883)	105,870	15,562	39,875	(24,313)	54,419	159,500
Equipment Repair and Maintenance	51	2,629	(2,578)	8,020	107	7,888	(7,781)	867	31,550
Safety Expense	2,767	2,068	699	17,093	3,959	6,205	(2,246)	9,568	24,820
Telecommunications Expense	4,320	7,277	(2,957)	68,531	10,729	21,830	(11,101)	22,681	87,320

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NOCO Humane

Income Statement FY25

Consolidated

	Current Month				Year to Date				Annual
	FY25 Actual	FY25 Budget	Variance	FY24 Actual	FY25 Actual	FY25 Budget	Variance	FY24 Actual	FY25 Budget
Uniform Expense	1,112	2,134	(1,021)	22,752	2,686	6,401	(3,715)	13,075	25,602
Total Equipment and Supplies	19,998	37,059	(17,060)	291,008	54,350	111,176	(56,825)	131,418	444,702
Printing and Postage									
Mail Support Services Expe	18,054	8,500	9,554	177,155	31,397	32,544	(1,147)	29,595	189,000
Outside Printing Expense	5,281	7,086	(1,805)	67,811	24,112	34,958	(10,846)	10,387	119,436
Postage Expense	6,554	7,011	(458)	86,079	19,789	21,284	(1,496)	21,531	87,888
Total Printing and Postage	29,889	22,597	7,292	331,045	75,298	88,786	(13,489)	61,513	396,324
Transportation									
Fuel Expense	4,144	5,283	(1,139)	50,349	12,794	15,850	(3,056)	13,100	63,400
Mileage Expense	654	2,217	(1,563)	6,066	3,718	6,650	(2,932)	2,015	26,600
Vehicle Repair	4,626	3,200	1,426	33,458	18,381	9,600	8,781	13,618	38,400
Total Transportation	9,423	10,700	(1,277)	89,874	34,893	32,100	2,793	28,733	128,400
Facility									
Facility Repair and Mainten	56,000	30,371	25,629	240,984	166,861	91,114	75,747	130,317	364,454
Housekeeping Supply Expe	17,469	9,108	8,360	44,247	24,480	27,325	(2,845)	7,696	109,300
Lease and Rent Expense	0	100	(100)	916	267	300	(33)	267	1,200
Utilities Expense	16,316	19,680	(3,364)	193,836	55,536	59,040	(3,504)	47,951	236,160
Total Facility	89,784	59,260	30,525	479,983	247,144	177,779	69,366	186,231	711,114
Recognition and Community Involvement									
Board Enhancement and R	97	271	(174)	2,027	97	813	(716)	794	3,251
Community Involvement	2,000	2,796	(796)	21,981	2,190	7,587	(5,398)	3,610	30,575
Donor Stewardship	564	2,000	(1,436)	16,361	6,619	11,000	(4,381)	5,665	21,100
Volunteer Recognition Exp	35	705	(670)	1,406	214	2,116	(1,902)	627	8,465
Total Recognition	2,696	5,772	(3,076)	41,774	9,120	21,516	(12,397)	10,695	63,391
Events									
Event Supplies Expense	1,189	750	439	12,954	1,862	1,500	362	621	15,500
Event Rental Expense	0	0	0	1,767	1,150	0	1,150	372	2,500

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NOCO Humane

Income Statement FY25

Consolidated

	Current Month				Year to Date				Annual
	FY25 Actual	FY25 Budget	Variance	FY24 Actual	FY25 Actual	FY25 Budget	Variance	FY24 Actual	FY25 Budget
Event Venue Expense	0	0	0	33,887	0	0	0	0	49,000
Event Services Expense	515	400	115	18,652	792	1,900	(1,108)	8,237	15,000
Event License, Permits, & F	0	0	0	633	(25)	0	(25)	(250)	1,000
Event Postage Expense	0	45	(45)	886	454	590	(136)	0	2,100
Event Stewardship Expense	0	250	(250)	1,421	43	350	(307)	744	7,750
Event InKind Donation Expi	46,777	61,500	(14,723)	120,365	61,856	71,500	(9,644)	73,107	75,000
Event Outside Printing/Des	643	1,500	(857)	11,889	2,610	6,000	(3,390)	4,424	11,600
Total Events	49,123	64,445	(15,322)	202,453	68,741	81,840	(13,100)	87,255	179,450
Insurance									
Business Insurance Expense	15,302	14,020	1,282	115,312	93,264	75,380	17,884	33,763	168,000
Workers Comp Expense	5,855	6,000	(145)	45,468	14,600	18,000	(3,400)	9,545	72,000
Total Insurance	21,158	20,020	1,138	160,780	107,864	93,380	14,484	43,307	240,000
Professional Fees									
Accounting Fees Expense	5,000	2,500	2,500	22,661	24,800	7,500	17,300	0	30,000
Advertising Expense	56	3,067	(3,011)	51,961	3,560	9,200	(5,640)	28,323	36,800
Bad Debt Expense	0	8	(8)	0	0	25	(25)	0	100
Bank Expense	6,726	7,804	(1,078)	73,806	20,838	19,854	984	16,993	87,000
Cash Over and Short	0	0	0	49	0	0	0	0	0
Commissions Paid Expense	737	675	62	10,285	1,994	2,025	(31)	2,383	8,100
Consulting and Legal Exper	4,061	1,958	2,103	92,442	25,761	5,875	19,886	32,346	23,500
Dues, Fee and License Expe	9,260	3,458	5,802	29,666	12,659	11,159	1,500	6,573	45,397
In-Kind Donated Service Ex	0	0	0	0	32,000	0	32,000	0	0
IT Support	11,500	13,333	(1,833)	113,190	34,500	40,000	(5,500)	34,965	160,000
Payroll Processing Expense	1,487	4,397	(2,911)	34,251	8,906	13,192	(4,286)	7,669	52,767
Software License Expense	1,135	13,933	(12,798)	107,989	47,738	62,797	(15,059)	53,212	99,098
Web Design and Hosting E	390	414	(24)	5,708	989	1,242	(253)	2,186	4,968
Total Professional Fees	40,352	51,548	(11,196)	542,008	213,745	172,869	40,876	184,650	547,730
Total Operating Expenses	594,852	903,974	(309,123)	7,023,569	2,503,146	2,677,092	(173,947)	1,951,558	10,302,597

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NOCO Humane

Income Statement FY25

Consolidated

	Current Month				Year to Date				Annual
	FY25 Actual	FY25 Budget	Variance	FY24 Actual	FY25 Actual	FY25 Budget	Variance	FY24 Actual	FY25 Budget
Transfer From Investments									
1-49000-01-00	0	39,372	(39,372)	162,054	100,000	118,115	(18,115)	19,132	472,459
1-49000-01-01	200,000	0	200,000	116,000	300,000	0	300,000	116,000	0
Total Transfer From Investments	200,000	39,372	160,628	278,054	400,000	118,115	281,885	135,132	472,459
Other Revenue and Expenses									
Other Revenue									
Capital Campaign Restrict	5,378	0	5,378	0	15,437	0	15,437	0	0
Debt Forgiveness	41,273	41,273	0	536,547	123,819	123,818	0	123,819	495,274
Gain on Note Payable Disc	24,855	24,716	139	336,219	74,890	74,149	741	76,805	296,594
Investment Income	49,880	0	49,880	455,492	118,169	0	118,169	110,874	0
Investment Gain/Loss	178,710	0	178,710	39,558	810,404	0	810,404	(499,876)	0
Transfer To Operations	(200,000)	(39,372)	(160,628)	(440,054)	(400,000)	(118,115)	(281,885)	(297,132)	(472,459)
Transfer in for Weld grant	0	0	0	162,000	0	0	0	162,000	0
Other Income	76	300	(224)	10,895	301	900	(599)	1,867	3,600
Total Other Revenue	100,172	26,917	73,254	1,100,658	743,019	80,752	662,267	(321,642)	323,009
Other Expenses									
Investment Management E	127	6,667	(6,540)	77,484	19,992	20,000	(8)	20,016	80,000
Interest Expense	28,417	28,216	201	336,219	85,144	84,649	495	76,805	338,594
Weld Grant Expense	0	0	0	250,000	0	0	0	194,000	0
Depreciation Expense	76,105	63,750	12,355	596,455	218,680	191,250	27,430	137,327	765,000
Total Other Expenses	104,649	98,633	6,016	1,260,158	323,816	295,899	27,918	428,149	1,183,594
Total Other Revenue and Expenses	(4,477)	(71,715)	67,238	(159,500)	419,203	(215,146)	634,349	(749,791)	(860,585)
NET SURPLUS/(DEFICIT)	363,215	(267,346)	630,561	(130,012)	728,813	(871,719)	1,600,532	(769,222)	(1,885,988)

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Board of Trustees Meeting

Date: December 10, 2024
Subject: Treasurer's Report (October 2024)

BACKGROUND / DISCUSSION

Treasurer's Report (October 2024)

STAFF RECOMMENDATION

Review and retain report.

ATTACHMENTS

1. Treasurer's Report (October 2024)

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAX REVENUE</u>					
201-01-3110	PROPERTY TAXES	.00	.00	2,086,000.00	2,086,000.00	.0
201-01-3130	SALES TAX	234,122.76	2,095,342.86	2,774,000.00	678,657.14	75.5
201-01-3135	SEVERANCE TAX	.00	44,445.49	108,000.00	63,554.51	41.2
201-01-3140	USE TAX - BUILDING MATERIALS	60,193.63	225,259.02	461,152.00	235,892.98	48.9
201-01-3145	OCCUPATIONAL TAX	10.20	59.19	.00	(59.19)	.0
	TOTAL TAX REVENUE	317,654.04	2,483,267.76	5,436,152.00	2,952,884.24	45.7
	<u>BUILDING PERMITS</u>					
201-02-3155	TOWN PLAN REVIEW FEES	1,320.00	11,725.00	55,356.00	43,631.00	21.2
201-02-3425	FIRE INSPECTION FEES	11,840.00	11,840.00	.00	(11,840.00)	.0
201-02-3430	COUNTY TAX VENDORS FEE	.00	1,458.46	3,933.00	2,474.54	37.1
201-02-3435	FIRE DEPT. VENDOR FEE	.00	.00	2,358.00	2,358.00	.0
201-02-3450	BLDG. ADMIN. FEE	3,682.91	15,362.01	43,265.00	27,902.99	35.5
201-02-3462	BLDG. INSPECTION FEES	46,004.81	184,709.15	326,924.00	142,214.85	56.5
	TOTAL BUILDING PERMITS	62,847.72	225,094.62	431,836.00	206,741.38	52.1
	<u>FRANCHISE FEES</u>					
201-03-3160	FRANCHISE FEE-ELECTRICITY	21,783.76	152,066.93	193,000.00	40,933.07	78.8
201-03-3170	FRANCHISE FEE-NATURAL GAS	1,666.67	16,666.70	17,000.00	333.30	98.0
201-03-3180	FRANCHISE FEE-TELEPHONE	.84	26,374.75	.00	(26,374.75)	.0
201-03-3190	FRANCHISE FEE-CABLE TELEVISION	.00	.00	25,000.00	25,000.00	.0
	TOTAL FRANCHISE FEES	23,451.27	195,108.38	235,000.00	39,891.62	83.0
	<u>LICENSES & PERMITS</u>					
201-04-3200	BUSINESS LICENSE	25.00	1,183.00	.00	(1,183.00)	.0
201-04-3210	LIQUOR LICENSE	350.00	2,675.00	.00	(2,675.00)	.0
201-04-3220	CONTRACTOR LICENSE	500.00	17,350.00	19,000.00	1,650.00	91.3
	TOTAL LICENSES & PERMITS	875.00	21,208.00	19,000.00	(2,208.00)	111.6
	<u>FEES FOR SERVICE</u>					
201-05-3420	LAND USE FEES	500.00	8,556.00	81,500.00	72,944.00	10.5
201-05-3460	GENERAL CHARGES FOR SERVICES	6,970.12	17,095.12	.00	(17,095.12)	.0
201-05-3510	COMMUNITY CENTER USER FEES	25.00	2,245.00	3,000.00	755.00	74.8
201-05-3520	WEED / REFUSE REMOVAL	2,015.00	5,936.25	.00	(5,936.25)	.0
	TOTAL FEES FOR SERVICE	9,510.12	33,832.37	84,500.00	50,667.63	40.0

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FINES & PENALTIES</u>					
201-06-3550	COURT FINES & COSTS	1,524.00	14,934.00	20,000.00	5,066.00	74.7
201-06-3555	LCSO ADMINISTRATIVE FEES	100.00	1,020.00	1,500.00	480.00	68.0
	TOTAL FINES & PENALTIES	1,624.00	15,954.00	21,500.00	5,546.00	74.2
	<u>CEMETERY REVENUES</u>					
201-07-3470	CEMETERY-GRAVE OPENINGS	600.00	6,800.00	.00	(6,800.00)	.0
201-07-3480	CEMETERY-PERPETUAL CARE	.00	2,175.00	.00	(2,175.00)	.0
201-07-3490	CEMETERY-SALE OF LOTS	1,150.00	12,875.00	9,500.00	(3,375.00)	135.5
	TOTAL CEMETERY REVENUES	1,750.00	21,850.00	9,500.00	(12,350.00)	230.0
	<u>MISCELLANEOUS REVENUE</u>					
201-08-3350	GRANTS	.00	.00	52,500.00	52,500.00	.0
201-08-3351	GRANTS - JULY 4TH CELEBRATION	.00	1,500.00	.00	(1,500.00)	.0
201-08-3354	GRANTS - LIBRARY	.00	7,921.00	.00	(7,921.00)	.0
201-08-3355	INVESTMENT EARNINGS - LIBRARY	2,023.19	20,937.70	22,000.00	1,062.30	95.2
201-08-3373	LIBRARY CONTRIB./FINES/MISC.	548.40	8,788.57	3,500.00	(5,288.57)	251.1
201-08-3610	INVESTMENT EARNINGS-GENERAL	32,571.09	337,109.73	356,000.00	18,890.27	94.7
201-08-3620	CARRYOUT BAG FEE	57.06	895.20	.00	(895.20)	.0
201-08-3630	CAR SHOW REVENUE	.00	580.00	.00	(580.00)	.0
201-08-3690	MISCELLANEOUS REVENUE	260.29	6,125.97	5,000.00	(1,125.97)	122.5
201-08-3910	SALE OF ASSETS	.00	78.01	.00	(78.01)	.0
	TOTAL MISCELLANEOUS REVENUE	35,460.03	383,936.18	439,000.00	55,063.82	87.5
	TOTAL FUND REVENUE	453,172.18	3,380,251.31	6,676,488.00	3,296,236.69	50.6

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
201-11-5102 BENEFITS	70.65	706.50	910.00	203.50	77.6
201-11-5107 ELECTED OFFICIAL COMPENSATION	900.00	9,000.00	10,800.00	1,800.00	83.3
201-11-5192 COMMUNITY EVENTS	192.00	85,756.30	98,820.00	13,063.70	86.8
201-11-5214 OFFICE SUPPLIES	.00	681.07	700.00	18.93	97.3
201-11-5321 PRINTING SERVICES	.00	203.00	.00	(203.00)	.0
201-11-5335 DUES & SUBSCRIPTIONS	.00	5,570.00	5,114.00	(456.00)	108.9
201-11-5352 MUNICIPAL LEGAL SERVICES	.00	35,003.00	40,000.00	4,997.00	87.5
201-11-5363 R&M COMPUTER/OFFICE EQUIPMENT	.00	1,263.85	4,000.00	2,736.15	31.6
201-11-5380 PROFESSIONAL DEVELOPMENT	90.00	3,590.49	4,550.00	959.51	78.9
201-11-5951 BOARD DISCRETIONARY FUND	.00	10,500.00	10,500.00	.00	100.0
201-11-5952 HARDSHIP UTILITY GRANT	3,353.78	31,500.00	31,500.00	.00	100.0
TOTAL LEGISLATIVE	4,606.43	183,774.21	206,894.00	23,119.79	88.8
<u>JUDICIAL</u>					
201-12-5109 MAGISTRATE	750.00	6,000.00	9,000.00	3,000.00	66.7
201-12-5214 OFFICE SUPPLIES	.00	247.69	500.00	252.31	49.5
201-12-5359 PROSECUTING ATTORNEY	.00	9,716.13	12,000.00	2,283.87	81.0
201-12-5380 PROFESSIONAL DEVELOPMENT	.00	672.18	1,500.00	827.82	44.8
201-12-5394 JURY FEES	.00	.00	1,000.00	1,000.00	.0
201-12-5498 COURT APPOINTED COUNSEL	.00	.00	1,000.00	1,000.00	.0
201-12-5499 TRANSLATOR FEES	180.00	855.00	500.00	(355.00)	171.0
TOTAL JUDICIAL	930.00	17,491.00	25,500.00	8,009.00	68.6
<u>ADMINISTRATION</u>					
201-13-5100 WAGES & SALARIES	36,634.98	417,839.86	582,960.79	165,120.93	71.7
201-13-5102 BENEFITS	9,556.08	105,005.71	125,904.17	20,898.46	83.4
201-13-5214 OFFICE SUPPLIES	57.39	164.42	1,500.00	1,335.58	11.0
201-13-5335 DUES & SUBSCRIPTION	25.99	3,132.30	8,500.00	5,367.70	36.9
201-13-5352 LEGAL SERVICES	2,789.50	38,844.87	65,000.00	26,155.13	59.8
201-13-5356 PROFESSIONAL SERVICES	1,240.00	27,387.51	30,000.00	2,612.49	91.3
201-13-5363 R&M COMPUTER/OFFICE EQUIPMENT	.00	3,653.01	7,000.00	3,346.99	52.2
201-13-5380 PROFESSIONAL DEVELOPMENT	30.00	1,758.10	10,500.00	8,741.90	16.7
201-13-5496 COMMUNICATIONS DIVISION	1,069.12	5,443.13	16,460.00	11,016.87	33.1
201-13-5933 WELLINGTON SENIOR RESOURCE CEN	366.27	11,543.47	10,900.00	(643.47)	105.9
201-13-5934 OPIOID SETTLEMENT REDIRECTION	.00	6,453.87	.00	(6,453.87)	.0
TOTAL ADMINISTRATION	51,769.33	621,226.25	858,724.96	237,498.71	72.3

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FINANCE</u>					
201-14-5100	WAGES & SALARIES	15,984.74	188,607.08	282,244.80	93,637.72	66.8
201-14-5102	BENEFITS	5,311.82	61,976.79	69,935.92	7,959.13	88.6
201-14-5214	OFFICE SUPPLIES	36.10	814.92	1,000.00	185.08	81.5
201-14-5311	POSTAGE	292.39	5,057.36	1,800.00	(3,257.36)	281.0
201-14-5335	DUES AND SUBSCRIPTIONS	76.90	970.90	2,000.00	1,029.10	48.6
201-14-5338	BANK SERVICE CHARGE	138.42	138.42	.00	(138.42)	.0
201-14-5353	ACCOUNTING & AUDITING	.00	30,600.00	68,300.00	37,700.00	44.8
201-14-5356	PROFESSIONAL SERVICES	1,181.25	81,151.63	90,000.00	8,848.37	90.2
201-14-5363	R&M COMPUTER/OFFICE EQUIP	464.70	1,554.90	2,000.00	445.10	77.8
201-14-5380	PROFESSIONAL DEVELOPMENT	1,787.19	5,471.35	8,500.00	3,028.65	64.4
201-14-5381	MILEAGE REIMBURSEMENT	.00	.00	200.00	200.00	.0
201-14-5510	INSURANCE & BONDS	39,163.77	164,902.61	158,655.10	(6,247.51)	103.9
201-14-5640	PAYING AGENT FEES	.00	500.00	500.00	.00	100.0
201-14-5950	DOCUMENT SHREDDING	.00	125.00	200.00	75.00	62.5
201-14-5960	OVER/SHORT	.00	(2,732.37)	.00	2,732.37	.0
	TOTAL FINANCE	64,437.28	539,138.59	685,335.82	146,197.23	78.7
	<u>TOWN CLERK</u>					
201-15-5100	WAGES & SALARIES	4,275.20	134,210.07	183,380.00	49,169.93	73.2
201-15-5102	BENEFITS	2,095.09	35,334.08	38,657.52	3,323.44	91.4
201-15-5214	OFFICE SUPPLIES	.00	308.17	1,500.00	1,191.83	20.5
201-15-5331	PUBLISHING & LEGAL NOTICES	40.48	747.28	4,500.00	3,752.72	16.6
201-15-5335	DUES & SUBSCRIPTIONS	.00	.00	826.00	826.00	.0
201-15-5356	PROFESSIONAL SERVICES	.00	700.00	4,000.00	3,300.00	17.5
201-15-5363	R&M COMPUTER/OFFICE EQUIP.	.00	254.94	3,500.00	3,245.06	7.3
201-15-5380	PROFESSIONAL DEVELOPMENT	102.00	121.98	4,000.00	3,878.02	3.1
201-15-5414	ELECTION EXPENSES	.00	27,701.08	32,000.00	4,298.92	86.6
201-15-5530	CODE REVIEW & UPDATE	.00	.00	5,000.00	5,000.00	.0
	TOTAL TOWN CLERK	6,512.77	199,377.60	277,363.52	77,985.92	71.9

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>HUMAN RESOURCES</u>					
201-16-5100	WAGES & SALARIES	15,330.72	155,865.92	198,906.80	43,040.88	78.4
201-16-5102	BENEFITS	5,087.88	49,361.53	48,008.29	(1,353.24)	102.8
201-16-5103	TEMPORARY EMPLOYMENT SERVICES	.00	.00	10,000.00	10,000.00	.0
201-16-5214	OFFICE SUPPLIES	.00	68.50	500.00	431.50	13.7
201-16-5226	EXECUTIVE SEARCH	.00	.00	29,000.00	29,000.00	.0
201-16-5335	DUES & SUBSCRIPTIONS	.00	8,144.00	8,000.00	(144.00)	101.8
201-16-5356	PROFESSIONAL FEES	5,411.00	22,145.00	21,000.00	(1,145.00)	105.5
201-16-5363	R&M COMPUTER/OFFICE EQUIP.	.00	79.97	1,500.00	1,420.03	5.3
201-16-5380	PROFESSIONAL DEVELOPMENT	.00	850.00	7,000.00	6,150.00	12.1
201-16-5580	EMPLOYEE DRUG TESTING	.00	639.71	2,000.00	1,360.29	32.0
201-16-5582	EMPLOYEE RELATIONS	552.94	3,399.54	20,000.00	16,600.46	17.0
201-16-5583	BACKGROUND CHECK	.00	2,534.00	2,500.00	(34.00)	101.4
201-16-5948	EMPLOYEE APPAREL	28.77	843.06	1,500.00	656.94	56.2
201-16-5949	EMPLOYEE ADVERTISING	.00	694.06	1,000.00	305.94	69.4
	<u>TOTAL HUMAN RESOURCES</u>	<u>26,411.31</u>	<u>244,625.29</u>	<u>350,915.09</u>	<u>106,289.80</u>	<u>69.7</u>
	<u>INFORMATION TECHNOLOGY</u>					
201-17-5100	WAGES & SALARIES	.00	.00	75,000.00	75,000.00	.0
201-17-5102	BENEFITS	.00	.00	19,839.36	19,839.36	.0
201-17-5214	OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
201-17-5345	TELEPHONE SERVICES	4,238.42	41,682.01	51,480.00	9,797.99	81.0
201-17-5357	PROFESSIONAL FEES	6,008.75	53,820.00	60,000.00	6,180.00	89.7
201-17-5363	R&M COMPUTER/OFFICE EQUIP.	.00	.00	7,500.00	7,500.00	.0
201-17-5380	PROFESSIONAL DEVELOPMENT	.00	.00	750.00	750.00	.0
201-17-5381	MILEAGE REIMBURSEMENT	.00	.00	50.00	50.00	.0
201-17-5384	INTERNET SERVICES	3,189.37	29,573.20	50,000.00	20,426.80	59.2
201-17-5579	SOFTWARE LICENSE/SUPPORT	9,869.49	95,404.55	180,800.00	85,395.45	52.8
201-17-5585	WEBSITE MAINTENANCE	.00	6,742.72	15,480.00	8,737.28	43.6
201-17-5947	COPIER EXPENSE	1,058.95	11,950.50	10,000.00	(1,950.50)	119.5
	<u>TOTAL INFORMATION TECHNOLOGY</u>	<u>24,364.98</u>	<u>239,172.98</u>	<u>471,899.36</u>	<u>232,726.38</u>	<u>50.7</u>

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING AND ZONING</u>						
201-18-5100	WAGES & SALARIES	52,214.88	447,545.45	656,543.97	208,998.52	68.2
201-18-5102	BENEFITS	12,520.56	116,976.10	130,024.05	13,047.95	90.0
201-18-5214	OFFICE SUPPLIES	.00	3,309.42	3,500.00	190.58	94.6
201-18-5231	FUEL, OIL, GREASE	45.55	565.14	6,500.00	5,934.86	8.7
201-18-5233	VEHICLE R&M	37.90	310.07	3,000.00	2,689.93	10.3
201-18-5331	RECORDING & LEGAL PUBLISHING	.00	274.97	2,500.00	2,225.03	11.0
201-18-5335	DUES & SUBSCRIPTIONS	170.00	241.66	2,157.50	1,915.84	11.2
201-18-5350	BUILDING INSP. FEE REMITTANCE	.00	82,301.63	300,000.00	217,698.37	27.4
201-18-5355	REIMBURSABLE SERVICES	2,015.00	7,993.00	30,000.00	22,007.00	26.6
201-18-5356	PROFESSIONAL SERVICES	75.00	5,435.70	30,000.00	24,564.30	18.1
201-18-5363	R&M COMPUTER/OFFICE EQUIP	.00	2,474.36	4,150.00	1,675.64	59.6
201-18-5370	SAFETY SUPPLIES & EQUIPMENT	.00	.00	270.00	270.00	.0
201-18-5372	UNIFORMS	.00	.00	375.00	375.00	.0
201-18-5374	NOCO HUMANE	1,641.17	16,411.70	19,694.00	3,282.30	83.3
201-18-5375	PROTECTIVE INSP. EQUIPMENT	.00	.00	200.00	200.00	.0
201-18-5380	PROFESSIONAL DEVELOPMENT	.00	4,624.20	8,242.43	3,618.23	56.1
	TOTAL PLANNING AND ZONING	68,720.06	688,463.40	1,197,156.95	508,693.55	57.5
<u>LAW ENFORCEMENT</u>						
201-21-5364	LCSO CONTRACT	.00	1,484,715.09	1,979,620.00	494,904.91	75.0
	TOTAL LAW ENFORCEMENT	.00	1,484,715.09	1,979,620.00	494,904.91	75.0
<u>PUBLIC WORKS</u>						
201-34-5100	WAGES & SALARIES	54,756.07	599,645.81	858,465.72	258,819.91	69.9
201-34-5102	BENEFITS	14,677.18	151,577.53	154,966.64	3,389.11	97.8
201-34-5231	FUEL, OIL & GREASE	1,881.53	21,098.18	24,000.00	2,901.82	87.9
201-34-5233	R&M- MACHINERY & EQUIP. PARTS	1,367.16	47,540.16	40,000.00	(7,540.16)	118.9
201-34-5241	SHOP SUPPLIES	2,450.27	4,139.66	2,000.00	(2,139.66)	207.0
201-34-5329	HOA FEES	.00	.00	1,000.00	1,000.00	.0
201-34-5335	DUES & SUBSCRIPTIONS	82.00	1,995.64	4,500.00	2,504.36	44.4
201-34-5356	PROFESSIONAL SERVICES	.00	2,500.00	40,000.00	37,500.00	6.3
201-34-5363	R&M COMPUTER/OFFICE EQUIP.	.00	8,154.54	7,500.00	(654.54)	108.7
201-34-5370	SAFETY WORKWEAR & EQUIPMENT	214.98	2,157.99	1,400.00	(757.99)	154.1
201-34-5372	UNIFORMS	64.14	18,537.92	15,000.00	(3,537.92)	123.6
201-34-5380	PROFESSIONAL DEVELOPMENT	117.37	4,475.40	15,310.00	10,834.60	29.2
201-34-5422	SMALL TOOLS	.00	410.46	1,000.00	589.54	41.1
201-34-5456	MOSQUITO CONTROL	.00	12,737.69	25,300.00	12,562.31	50.4
201-34-5512	INSURANCE-PROPERTY RELATED	(7,223.37)	18,904.63	31,969.00	13,064.37	59.1
201-34-5533	EQUIPMENT RENTAL	.00	259.08	.00	(259.08)	.0
201-34-5579	SOFTWARE SUBSCRIPTIONS	378.52	6,107.30	15,000.00	8,892.70	40.7
201-34-5941	PW OFFICE SUPPLIES	756.63	8,040.49	10,000.00	1,959.51	80.4
201-34-5947	COPIER EXPENSE	.00	1,492.82	3,500.00	2,007.18	42.7
	TOTAL PUBLIC WORKS	69,522.48	909,775.30	1,250,911.36	341,136.06	72.7

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CEMETERY</u>					
201-42-5382	GROUNDS MAINTENANCE SERVICE	.00	57.39	5,000.00	4,942.61	1.2
201-42-5423	SAND & GRAVEL & ROAD BASE	.00	1,947.52	5,000.00	3,052.48	39.0
	<u>TOTAL CEMETERY</u>	<u>.00</u>	<u>2,004.91</u>	<u>10,000.00</u>	<u>7,995.09</u>	<u>20.1</u>
	<u>GEN. USE BLDGS. & COM. CENTERS</u>					
201-49-5341	ELECTRICITY	20.16	861.33	2,100.00	1,238.67	41.0
201-49-5342	WATER	.00	2,777.52	4,000.00	1,222.48	69.4
201-49-5343	SEWER	.00	909.39	2,000.00	1,090.61	45.5
201-49-5344	NATURAL GAS - HEAT	361.34	7,110.28	30,000.00	22,889.72	23.7
201-49-5346	STORM DRAINAGE	.00	997.23	3,000.00	2,002.77	33.2
201-49-5367	R&M SERV./SUPPLIES - BUILDINGS	279.00	28,039.40	40,000.00	11,960.60	70.1
201-49-5369	JANITORIAL SERVICE	1,323.14	30,045.14	45,000.00	14,954.86	66.8
201-49-5370	GENERAL BUILDING SUPPLIES	.00	2,999.53	11,700.00	8,700.47	25.6
201-49-5398	TRASH	.00	12,589.15	11,225.00	(1,364.15)	112.2
	<u>TOTAL GEN. USE BLDGS. & COM. CENTERS</u>	<u>1,983.64</u>	<u>86,328.97</u>	<u>149,025.00</u>	<u>62,696.03</u>	<u>57.9</u>
	<u>ECONOMIC DEVELOPMENT</u>					
201-51-5154	ECONOMIC DEVELOPMENT	.00	.00	10,500.00	10,500.00	.0
201-51-5214	OFFICE SUPPLIES	.00	.00	400.00	400.00	.0
201-51-5379	PROFESSIONAL DEVELOPMENT	.00	.00	3,800.00	3,800.00	.0
201-51-5401	MARKETING SERVICES	.00	.00	1,000.00	1,000.00	.0
	<u>TOTAL ECONOMIC DEVELOPMENT</u>	<u>.00</u>	<u>.00</u>	<u>15,700.00</u>	<u>15,700.00</u>	<u>.0</u>

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LIBRARY</u>					
201-55-5100	WAGES & SALARIES	26,994.46	255,477.48	334,555.89	79,078.41	76.4
201-55-5101	SEASONAL	.00	10,276.29	20,000.00	9,723.71	51.4
201-55-5102	BENEFITS	5,727.06	55,432.74	60,447.25	5,014.51	91.7
201-55-5214	OFFICE SUPPLIES	462.91	6,686.72	9,000.00	2,313.28	74.3
201-55-5311	POSTAGE	.00	.00	200.00	200.00	.0
201-55-5321	PRINTING SERVICES	.00	.00	1,000.00	1,000.00	.0
201-55-5331	PUBLISHING & LEGAL NOTICES	.00	.00	700.00	700.00	.0
201-55-5333	DUES	.00	.00	200.00	200.00	.0
201-55-5337	PROGRAMS	85.49	5,160.75	6,000.00	839.25	86.0
201-55-5347	STORY TIME SUPPLIES	.00	85.96	500.00	414.04	17.2
201-55-5363	R&M COMPUTER/OFFICE EQUIP.	.00	753.32	750.00	(3.32)	100.4
201-55-5380	PROFESSIONAL DEVELOPMENT	.00	85.76	1,600.00	1,514.24	5.4
201-55-5384	INTERNET SERVICE	.00	.00	2,000.00	2,000.00	.0
201-55-5387	SPECIAL EVENT SUPPLIES	.00	349.98	375.00	25.02	93.3
201-55-5579	SOFTWARE LICENSE/SUPPORT	149.98	6,637.80	8,500.00	1,862.20	78.1
201-55-5792	MULTI MEDIA	146.77	2,399.81	3,500.00	1,100.19	68.6
201-55-5793	E-BOOKS - SUBSCRIPTION/MISC.	.00	.00	5,500.00	5,500.00	.0
201-55-5900	LIBRARY BOOKS	115.88	17,558.29	18,000.00	441.71	97.6
201-55-5901	LIBRARY SHELVING & FURNISHINGS	.00	1,119.86	2,000.00	880.14	56.0
201-55-5902	COURIER SERVICE	1,568.27	1,568.27	2,500.00	931.73	62.7
201-55-5903	GRANTS PROGRAM EXPENDITURES	.00	5,079.80	11,000.00	5,920.20	46.2
	TOTAL LIBRARY	35,250.82	368,672.83	488,328.14	119,655.31	75.5
	TOTAL FUND EXPENDITURES	354,509.10	5,584,766.42	7,967,374.20	2,382,607.78	70.1
	NET REVENUE OVER EXPENDITURES	98,663.08	(2,204,515.11)	(1,290,886.20)	913,628.91	(170.8)

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

STREET FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAX REVENUE</u>					
203-01-3130	SALES TAX	64,368.84	576,085.71	762,850.00	186,764.29	75.5
203-01-3315	MOTOR VEHICLE USE TAX	61,521.60	704,668.90	990,900.00	286,231.10	71.1
203-01-3335	HIGHWAY USERS TAX	.00	211,136.43	399,600.00	188,463.57	52.8
	<u>TOTAL TAX REVENUE</u>	<u>125,890.44</u>	<u>1,491,891.04</u>	<u>2,153,350.00</u>	<u>661,458.96</u>	<u>69.3</u>
	<u>LICENSES & PERMITS</u>					
203-04-3343	STREET CUT PERMITS	23,256.75	37,293.75	.00	(37,293.75)	.0
203-04-3350	DEVELOPER ROAD FEE ESCROW	6,600.00	16,200.00	.00	(16,200.00)	.0
203-04-3376	BP ROAD IMPACT FEE	12,100.00	29,700.00	85,000.00	55,300.00	34.9
	<u>TOTAL LICENSES & PERMITS</u>	<u>41,956.75</u>	<u>83,193.75</u>	<u>85,000.00</u>	<u>1,806.25</u>	<u>97.9</u>
	<u>MISCELLANEOUS REVENUE</u>					
203-08-3350	GRANTS	.00	.00	850,000.00	850,000.00	.0
203-08-3610	INVESTMENT EARNINGS	8,359.48	86,511.09	53,000.00	(33,511.09)	163.2
203-08-3910	SALE OF ASSETS	60.00	1,164.64	1,000.00	(164.64)	116.5
	<u>TOTAL MISCELLANEOUS REVENUE</u>	<u>8,419.48</u>	<u>87,675.73</u>	<u>904,000.00</u>	<u>816,324.27</u>	<u>9.7</u>
	<u>TOTAL FUND REVENUE</u>	<u>176,266.67</u>	<u>1,662,760.52</u>	<u>3,142,350.00</u>	<u>1,479,589.48</u>	<u>52.9</u>

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

STREET FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OPERATING</u>					
203-34-5100	WAGES & SALARIES	37,523.05	353,771.22	469,215.20	115,443.98	75.4
203-34-5102	BENEFITS	13,650.03	136,311.15	126,706.33	(9,604.82)	107.6
203-34-5110	ON-CALL STIPEND	800.00	7,000.00	10,400.00	3,400.00	67.3
203-34-5233	R&M- MACHINERY & EQUIP. PARTS	.00	(1,286.50)	.00	1,286.50	.0
203-34-5240	STREET PAINT, SIGNS, & PARTS	1,607.77	22,413.98	45,000.00	22,586.02	49.8
203-34-5341	ELECTRICITY FOR STREET LIGHTS	15,392.20	152,685.67	210,000.00	57,314.33	72.7
203-34-5342	WATER	.00	562.19	6,000.00	5,437.81	9.4
203-34-5370	SAFETY WORKWEAR & EQUIPMENT	68.12	2,287.83	5,000.00	2,712.17	45.8
203-34-5397	WEED CONTROL	245.35	245.35	6,000.00	5,754.65	4.1
203-34-5422	SMALL TOOLS	13,340.00	13,965.85	4,000.00	(9,965.85)	349.2
203-34-5423	SAND & GRAVEL & ROADBASE	.00	585.00	.00	(585.00)	.0
203-34-5424	STREET CONSTRUCTION MATERIAL	.00	12,612.51	10,000.00	(2,612.51)	126.1
203-34-5426	WEATHER RESPONSE MANAGEMENT	.00	4,348.00	8,000.00	3,652.00	54.4
203-34-5427	SNOW MANAGEMENT MATERIALS	.00	64.95	30,000.00	29,935.05	.2
203-34-5428	STREET MAINTENANCE	510.27	510.27	35,000.00	34,489.73	1.5
203-34-5453	R&M SUPPLIES - STREET SWEEPER	.00	137.39	.00	(137.39)	.0
203-34-5512	INSURANCE-PROPERTY RELATED	.00	(12,325.00)	.00	12,325.00	.0
203-34-5533	EQUIPMENT RENTAL	.00	1,113.93	3,000.00	1,886.07	37.1
203-34-5941	SAFETY & FIRST AID KITS	.00	2,592.20	2,000.00	(592.20)	129.6
	TOTAL OPERATING	83,136.79	697,595.99	970,321.53	272,725.54	71.9
	TOTAL FUND EXPENDITURES	83,136.79	697,595.99	970,321.53	272,725.54	71.9
	NET REVENUE OVER EXPENDITURES	93,129.88	965,164.53	2,172,028.47	1,206,863.94	44.4

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CONTRIBUTED CAPITAL</u>					
204-02-3444	BP RAW WATER FEE	248,200.00	519,979.00	310,250.00	(209,729.00)	167.6
204-02-3446	TAP FEES	120,549.00	295,893.00	550,410.00	254,517.00	53.8
	TOTAL CONTRIBUTED CAPITAL	368,749.00	815,872.00	860,660.00	44,788.00	94.8
	<u>OPERATING REVENUE</u>					
204-03-3441	WATER SALES	414,653.86	4,427,658.34	5,350,482.00	922,823.66	82.8
204-03-3442	SHUT-OFF/RECON./LATE/NSF/TRANS	6,189.04	41,552.09	25,553.00	(15,999.09)	162.6
204-03-3445	RAW WATER LEASES	.00	11,160.00	.00	(11,160.00)	.0
204-03-3447	BULK WATER SALES	4,587.53	33,347.10	25,477.00	(7,870.10)	130.9
	TOTAL OPERATING REVENUE	425,430.43	4,513,717.53	5,401,512.00	887,794.47	83.6
	<u>NON-OPERATING REVENUE</u>					
204-04-3610	INVESTMENT EARNINGS	36,688.29	709,108.24	652,000.00	(57,108.24)	108.8
204-04-3650	LOAN PROCEEDS	.00	6,193,596.36	2,598,641.00	(3,594,955.36)	238.3
204-04-3690	MISCELLANEOUS REVENUE	.00	1,111.83	.00	(1,111.83)	.0
204-04-3910	SALE OF ASSETS	.00	762.00	.00	(762.00)	.0
	TOTAL NON-OPERATING REVENUE	36,688.29	6,904,578.43	3,250,641.00	(3,653,937.43)	212.4
204-09-3380	TRANS IN FROM GENERAL FUND	.00	.00	691,000.00	691,000.00	.0
	TOTAL SOURCE 09	.00	.00	691,000.00	691,000.00	.0
	TOTAL FUND REVENUE	830,867.72	12,234,167.96	10,203,813.00	(2,030,354.96)	119.9

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING</u>						
204-34-5100	WAGES & SALARIES	34,236.15	366,170.52	538,368.56	172,198.04	68.0
204-34-5102	BENEFITS	13,486.16	143,689.94	149,474.31	5,784.37	96.1
204-34-5110	ON-CALL STIPEND	600.00	9,400.00	15,600.00	6,200.00	60.3
204-34-5221	CHEMICALS	14,052.57	152,981.37	350,000.00	197,018.63	43.7
204-34-5227	PROPANE	620.44	18,763.77	40,000.00	21,236.23	46.9
204-34-5229	PERMIT AND PROGRAM FEES	.00	580.00	3,000.00	2,420.00	19.3
204-34-5231	FUEL, OIL & GREASE	662.65	5,020.62	10,500.00	5,479.38	47.8
204-34-5233	R&M- MACHINERY & EQUIP. PARTS	1,148.91	9,896.95	10,000.00	103.05	99.0
204-34-5241	SHOP SUPPLIES	1,085.20	1,596.54	2,500.00	903.46	63.9
204-34-5321	UTILITY BILLING PRINTING	2,254.14	21,233.84	20,308.00	(925.84)	104.6
204-34-5334	WATER TESTING	258.00	20,347.09	87,000.00	66,652.91	23.4
204-34-5339	ON-LINE UTILITY BILL PAY-FEES	2,471.10	22,160.76	28,500.00	6,339.24	77.8
204-34-5341	ELECTRICITY	11,643.20	85,225.28	97,500.00	12,274.72	87.4
204-34-5345	TELEPHONE SERVICE	75.03	629.79	700.00	70.21	90.0
204-34-5351	PERMIT FEES	.00	1.32	.00	(1.32)	.0
204-34-5352	WATER RESOURCE LEGAL SERVICES	1,714.00	11,553.00	25,000.00	13,447.00	46.2
204-34-5353	WATER EFFICIENCY PROGRAM	.00	7,007.00	15,000.00	7,993.00	46.7
204-34-5356	PROFESSIONAL SERVICES	147.50	22,718.94	40,000.00	17,281.06	56.8
204-34-5363	R&M COMPUTER EQUIPMENT	134.48	6,592.20	2,500.00	(4,092.20)	263.7
204-34-5370	SAFETY WORKWEAR & EQUIPMENT	.00	6,818.33	28,000.00	21,181.67	24.4
204-34-5380	PROFESSIONAL DEVELOPMENT	1,008.00	5,558.43	11,500.00	5,941.57	48.3
204-34-5384	INTERNET SERVICE	132.28	1,203.11	19,000.00	17,796.89	6.3
204-34-5422	SMALL TOOLS	.00	1,290.17	9,500.00	8,209.83	13.6
204-34-5423	CONSTRUCTION MATERIAL	.00	.00	3,000.00	3,000.00	.0
204-34-5430	DISTRIBUTION SYS EMR REPAIR	.00	.00	15,000.00	15,000.00	.0
204-34-5433	R&M PLANT	1,405.00	28,089.30	100,000.00	71,910.70	28.1
204-34-5434	R&M DISTRIBUTION	5,591.74	41,164.40	80,000.00	38,835.60	51.5
204-34-5437	R&M SCADA	.00	4,882.50	25,000.00	20,117.50	19.5
204-34-5440	SLUDGE REMOVAL	.00	122,623.00	125,000.00	2,377.00	98.1
204-34-5455	LAB SUPPLIES	906.02	7,955.63	14,500.00	6,544.37	54.9
204-34-5512	INSURANCE-PROPERTY RELATED	(10,976.81)	25,649.19	25,649.00	(.19)	100.0
204-34-5533	EQUIPMENT RENTAL	.00	25.00	2,500.00	2,475.00	1.0
204-34-5579	SOFTWARE SUBSCRIPTIONS	.00	11,297.50	20,500.00	9,202.50	55.1
204-34-5593	NPIC WATER LEASE AGREEMENT	.00	9,683.10	3,035,000.00	3,025,316.90	.3
204-34-5597	RAW WATER FEES AND ASSESSMENTS	.00	15,123.00	30,000.00	14,877.00	50.4
204-34-5903	WATER METERS - NEW HOMES	.00	20,000.00	20,000.00	.00	100.0
204-34-5941	SAFETY & FIRST AID KITS	.00	691.42	3,250.00	2,558.58	21.3
204-34-5969	LAB EQUIPMENT	367.25	5,735.31	20,000.00	14,264.69	28.7
TOTAL OPERATING		83,023.01	1,213,358.32	5,023,349.87	3,809,991.55	24.2
<u>DEBT SERVICE</u>						
204-90-5630	2019 SRF LOAN D19AX116-PRINCIP	.00	1,091,978.00	1,091,978.00	.00	100.0
204-90-5631	2019 SRF LOAN D19AX116-INTER.	.00	372,716.24	372,716.24	.00	100.0
TOTAL DEBT SERVICE		.00	1,464,694.24	1,464,694.24	.00	100.0

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	83,023.01	2,678,052.56	6,488,044.11	3,809,991.55	41.3
NET REVENUE OVER EXPENDITURES	747,844.71	9,556,115.40	3,715,768.89	(5,840,346.51)	257.2

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CONTRIBUTED CAPITAL</u>					
205-02-3350	DEVELOPER SEWER FEE ESCROW	8,393.00	20,601.00	.00	(20,601.00)	.0
205-02-3446	TAP FEES	104,126.00	265,811.00	511,455.00	245,644.00	52.0
	TOTAL CONTRIBUTED CAPITAL	112,519.00	286,412.00	511,455.00	225,043.00	56.0
	<u>OPERATING REVENUE</u>					
205-03-3445	SEWER USER FEES	191,686.57	1,929,923.12	2,637,019.00	707,095.88	73.2
	TOTAL OPERATING REVENUE	191,686.57	1,929,923.12	2,637,019.00	707,095.88	73.2
	<u>NON-OPERATING REVENUE</u>					
205-04-3610	INVESTMENT EARNINGS	25,060.90	501,245.88	377,000.00	(124,245.88)	133.0
205-04-3650	BOND/LOAN PROCEEDS	1,546,600.46	15,848,930.63	17,365,002.00	1,516,071.37	91.3
205-04-3675	INTERGOVERNMENTAL GRANTS/LOANS	.00	.00	60,000.00	60,000.00	.0
	TOTAL NON-OPERATING REVENUE	1,571,661.36	16,350,176.51	17,802,002.00	1,451,825.49	91.8
205-09-3380	TRANS IN FROM GENERAL FUND	.00	.00	358,000.00	358,000.00	.0
	TOTAL SOURCE 09	.00	.00	358,000.00	358,000.00	.0
	TOTAL FUND REVENUE	1,875,866.93	18,566,511.63	21,308,476.00	2,741,964.37	87.1

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OPERATING</u>					
205-34-5100	WAGES & SALARIES	41,403.82	396,838.75	471,037.01	74,198.26	84.3
205-34-5102	BENEFITS	16,078.19	146,106.64	138,956.90	(7,149.74)	105.2
205-34-5110	ON-CALL STIPEND	1,200.00	10,400.00	15,600.00	5,200.00	66.7
205-34-5221	CHEMICALS	.00	9,235.00	60,000.00	50,765.00	15.4
205-34-5228	PERMIT AND PROGRAM FEES	.00	4,097.48	5,000.00	902.52	82.0
205-34-5231	FUEL, OIL & GREASE	396.38	3,252.30	10,000.00	6,747.70	32.5
205-34-5233	R&M- MACHINERY & EQUIP. PARTS	76.20	19,330.72	30,000.00	10,669.28	64.4
205-34-5241	SHOP SUPPLIES	733.54	1,767.62	1,500.00	(267.62)	117.8
205-34-5321	UTILITY BILLING PRINTING	1,591.16	15,085.08	14,464.00	(621.08)	104.3
205-34-5339	ON-LINE UTILITY BILL PAY FEES	1,759.98	15,783.50	20,400.00	4,616.50	77.4
205-34-5341	ELECTRICITY	35,558.35	199,401.91	226,700.00	27,298.09	88.0
205-34-5342	WATER	.00	10,749.36	2,000.00	(8,749.36)	537.5
205-34-5344	NATURAL GAS	745.40	6,293.06	16,000.00	9,706.94	39.3
205-34-5356	PROFESSIONAL SERVICES	.00	4,983.13	20,000.00	15,016.87	24.9
205-34-5363	R&M COMPUTER EQUIPMENT	2,952.89	4,088.96	5,000.00	911.04	81.8
205-34-5370	SAFETY WORKWEAR & EQUIPMENT	.00	11,028.20	10,000.00	(1,028.20)	110.3
205-34-5380	PROFESSIONAL DEVELOPMENT	350.39	4,866.80	11,500.00	6,633.20	42.3
205-34-5384	INTERNET SERVICE	277.28	5,380.68	19,000.00	13,619.32	28.3
205-34-5422	SMALL TOOLS	.00	1,723.43	7,500.00	5,776.57	23.0
205-34-5423	CONSTRUCTION MATERIAL	.00	.00	3,000.00	3,000.00	.0
205-34-5431	R&M PUMPS	.00	4,857.83	25,000.00	20,142.17	19.4
205-34-5432	R&M SCADA	.00	6,067.50	25,000.00	18,932.50	24.3
205-34-5433	R&M PLANT	3,237.70	32,823.00	65,000.00	32,177.00	50.5
205-34-5434	R&M COLLECTIONS	.00	7,988.56	15,000.00	7,011.44	53.3
205-34-5440	SLUDGE DISPOSAL	.00	27,810.00	55,000.00	27,190.00	50.6
205-34-5455	LAB SUPPLIES	.00	2,973.01	6,500.00	3,526.99	45.7
205-34-5512	INSURANCE-PROPERTY RELATED	(1,754.90)	1,732.94	7,603.00	5,870.06	22.8
205-34-5533	EQUIPMENT RENTAL	.00	5.00	2,500.00	2,495.00	.2
205-34-5554	SEWER TESTING	4,162.35	23,290.00	45,000.00	21,710.00	51.8
205-34-5579	SOFTWARE SUBSCRIPTIONS & SUPP.	2,440.00	15,730.50	45,000.00	29,269.50	35.0
205-34-5941	SAFETY & FIRST AID KITS	83.40	1,028.16	3,000.00	1,971.84	34.3
205-34-5969	LAB EQUIPMENT	626.57	1,306.59	7,000.00	5,693.41	18.7
	TOTAL OPERATING	111,918.70	996,025.71	1,389,260.91	393,235.20	71.7
	<u>DEBT SERVICE</u>					
205-90-5618	2022 LOAN W22AX116 - PRINCIPAL	.00	936,944.00	936,944.00	.00	100.0
205-90-5619	2022 LOAN W22AX116 - INTEREST	.00	1,405,230.04	1,405,230.00	(.04)	100.0
205-90-5621	2022 GPR LOAN W22F467 - PRINCI	.00	40,825.99	81,958.18	41,132.19	49.8
205-90-5622	2022 GPR LOAN W22F467 - INTERE	.00	22,146.37	43,986.54	21,840.17	50.4
	TOTAL DEBT SERVICE	.00	2,405,146.40	2,468,118.72	62,972.32	97.5
	TOTAL FUND EXPENDITURES	111,918.70	3,401,172.11	3,857,379.63	456,207.52	88.2
	NET REVENUE OVER EXPENDITURES	1,763,948.23	15,165,339.52	17,451,096.37	2,285,756.85	86.9

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

DRAINAGE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CONTRIBUTED CAPITAL</u>					
207-02-3451	TOW STRM DRN BP IMPACT	4,400.00	10,800.00	20,000.00	9,200.00	54.0
207-02-3453	AUTH STORM DRN BP IMPACT	4,840.00	11,880.00	22,000.00	10,120.00	54.0
	TOTAL CONTRIBUTED CAPITAL	9,240.00	22,680.00	42,000.00	19,320.00	54.0
	<u>OPERATING REVENUE</u>					
207-03-3449	TOW STORM DRAIN UTILITY FEES	22,881.46	229,861.76	270,400.00	40,538.24	85.0
207-03-3452	AUTH STORM DRAIN UTILITY FEES	34,826.61	349,374.10	403,322.00	53,947.90	86.6
	TOTAL OPERATING REVENUE	57,708.07	579,235.86	673,722.00	94,486.14	86.0
	<u>MISCELLANEOUS REVENUE</u>					
207-08-3364	GRANT	.00	.00	646,000.00	646,000.00	.0
207-08-3610	INVESTMENT EARNINGS	4,570.75	47,301.84	45,300.00	(2,001.84)	104.4
	TOTAL MISCELLANEOUS REVENUE	4,570.75	47,301.84	691,300.00	643,998.16	6.8
	TOTAL FUND REVENUE	71,518.82	649,217.70	1,407,022.00	757,804.30	46.1

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

DRAINAGE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OPERATING</u>					
207-34-5231	FUEL, OIL & GREASE	.00	1,043.87	2,000.00	956.13	52.2
207-34-5321	UTILITY BILLING PRINTING SERV.	574.58	5,317.01	5,228.00	(89.01)	101.7
207-34-5339	ON-LINE UTILITY BILL PAY-FEE	636.14	5,704.87	7,500.00	1,795.13	76.1
207-34-5341	ELECTRICITY	44.92	459.61	750.00	290.39	61.3
207-34-5356	PROFESSIONAL SERVICES	.00	.00	20,000.00	20,000.00	.0
207-34-5522	AUTHORITY UTILITIES PAYMENTS	.00	414,973.45	411,468.00	(3,505.45)	100.9
207-34-5524	AUTHORITY IMPACT FEES	.00	66,627.93	36,107.00	(30,520.93)	184.5
207-34-5533	EQUIPMENT RENTAL	.00	1,295.59	1,000.00	(295.59)	129.6
	<u>TOTAL OPERATING</u>	<u>1,255.64</u>	<u>495,422.33</u>	<u>484,053.00</u>	<u>(11,369.33)</u>	<u>102.4</u>
	 <u>TOTAL FUND EXPENDITURES</u>	 <u>1,255.64</u>	 <u>495,422.33</u>	 <u>484,053.00</u>	 <u>(11,369.33)</u>	 <u>102.4</u>
	 <u>NET REVENUE OVER EXPENDITURES</u>	 <u>70,263.18</u>	 <u>153,795.37</u>	 <u>922,969.00</u>	 <u>769,173.63</u>	 <u>16.7</u>

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
209-08-3610	INVESTMENT EARNINGS	2,985.19	30,984.98	.00	(30,984.98)	.0
	TOTAL MISCELLANEOUS REVENUE	2,985.19	30,984.98	.00	(30,984.98)	.0
	TOTAL FUND REVENUE	2,985.19	30,984.98	.00	(30,984.98)	.0
	NET REVENUE OVER EXPENDITURES	2,985.19	30,984.98	.00	(30,984.98)	.0

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

PARK FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAX REVENUE</u>					
210-01-3130	SALES TAX	52,674.98	471,428.58	624,150.00	152,721.42	75.5
210-01-3315	MOTOR VEHICLE USE TAX	12,600.80	144,329.76	218,500.00	74,170.24	66.1
210-01-3700	OPEN SPACE SALES TAX	.00	307,765.02	422,300.00	114,534.98	72.9
	TOTAL TAX REVENUE	65,275.78	923,523.36	1,264,950.00	341,426.64	73.0
	<u>BUILDING PERMITS</u>					
210-02-3381	TRAIL IMPACT FEE	4,950.00	12,150.00	22,500.00	10,350.00	54.0
210-02-3620	BP PARK IMPACT FEE	11,000.00	27,000.00	50,000.00	23,000.00	54.0
	TOTAL BUILDING PERMITS	15,950.00	39,150.00	72,500.00	33,350.00	54.0
	<u>RECREATION PROGRAM FEES</u>					
210-05-3174	FIELD RENTALS	450.00	3,452.00	.00	(3,452.00)	.0
210-05-3175	RECREATION FEES	5,576.40	152,829.65	63,800.00	(89,029.65)	239.5
210-05-3177	BATTING CAGES FEES/SALES	60.00	2,009.25	.00	(2,009.25)	.0
	TOTAL RECREATION PROGRAM FEES	6,086.40	158,290.90	63,800.00	(94,490.90)	248.1
	<u>MISCELLANEOUS REVENUE</u>					
210-08-3190	WCP VETERANS MEMORIAL PLAZA	.00	2,165.00	.00	(2,165.00)	.0
210-08-3610	INVESTMENT EARNINGS	12,075.36	124,113.60	116,700.00	(7,413.60)	106.4
210-08-3623	CASH-IN-LIEU OF PUBLIC LANDS	.00	87,500.00	.00	(87,500.00)	.0
210-08-3690	MISCELLANEOUS REVENUE	.00	457.32	.00	(457.32)	.0
210-08-3910	SALE OF ASSETS	.00	1,734.85	.00	(1,734.85)	.0
	TOTAL MISCELLANEOUS REVENUE	12,075.36	215,970.77	116,700.00	(99,270.77)	185.1
	TOTAL FUND REVENUE	99,387.54	1,336,935.03	1,517,950.00	181,014.97	88.1

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

PARK FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING</u>					
210-34-5100 WAGES & SALARIES	16,847.18	177,447.39	269,764.28	92,316.89	65.8
210-34-5101 SEASONALS	.00	7,037.00	33,000.00	25,963.00	21.3
210-34-5102 BENEFITS	6,457.18	63,190.68	54,485.21	(8,705.47)	116.0
210-34-5110 ON-CALL STIPEND	400.00	4,000.00	5,200.00	1,200.00	76.9
210-34-5111 VANDALISM	.00	838.48	1,000.00	161.52	83.9
210-34-5112 HORTICULTURE	.00	1,888.56	5,000.00	3,111.44	37.8
210-34-5221 POND CHEMICALS	.00	.00	5,200.00	5,200.00	.0
210-34-5231 FUEL, OIL & GREASE	1,695.19	12,361.31	6,200.00	(6,161.31)	199.4
210-34-5233 R&M- MACHINERY & EQUIP. PARTS	946.32	14,028.27	18,500.00	4,471.73	75.8
210-34-5237 IRRIG. SYS. SUPPLIES/REPAIRS	46.00	39,631.58	40,000.00	368.42	99.1
210-34-5239 WELLS & WELL HOUSES	.00	185.11	11,000.00	10,814.89	1.7
210-34-5241 SHOP SUPPLIES	60.73	1,604.74	2,300.00	695.26	69.8
210-34-5252 TREE REPLACEMENT & TRIMMING	2,320.00	28,837.50	36,000.00	7,162.50	80.1
210-34-5253 TREE SPRAYING	2,096.00	9,536.00	30,300.00	20,764.00	31.5
210-34-5254 PARKS PLAYGROUND & GENERAL R&M	2,642.94	28,139.15	35,000.00	6,860.85	80.4
210-34-5256 SPLASH PAD CHEMICALS	177.92	1,574.24	1,100.00	(474.24)	143.1
210-34-5341 IRRIGATION ELECTRICITY	656.33	4,602.12	8,900.00	4,297.88	51.7
210-34-5342 WATER	.00	63,809.74	38,000.00	(25,809.74)	167.9
210-34-5343 SEWER	.00	993.06	1,600.00	606.94	62.1
210-34-5344 NATURAL GAS	17.02	471.63	2,000.00	1,528.37	23.6
210-34-5346 STORM DRAINAGE	.00	1,420.32	2,800.00	1,379.68	50.7
210-34-5356 PROFESSIONAL SERVICES	.00	981.55	3,500.00	2,518.45	28.0
210-34-5365 TOILET RENTAL	.00	16,311.24	20,000.00	3,688.76	81.6
210-34-5366 SERVICES - PARKS & LAWN CARE	21,908.00	73,669.50	82,000.00	8,330.50	89.8
210-34-5370 SAFETY WORKWEAR & EQUIPMENT	99.75	812.77	1,600.00	787.23	50.8
210-34-5372 UNIFORMS	.00	1,042.44	2,750.00	1,707.56	37.9
210-34-5380 PROFESSIONAL DEVELOPMENT	1,123.96	3,578.91	5,000.00	1,421.09	71.6
210-34-5397 WEED CONTROL	.00	166.97	250.00	83.03	66.8
210-34-5422 SMALL TOOLS	.00	4,412.36	4,650.00	237.64	94.9
210-34-5423 SAND, GRAVEL, MULCH	.00	11,806.46	13,000.00	1,193.54	90.8
210-34-5512 INSURANCE-PROPERTY RELATED	(8,325.30)	5,728.70	25,757.00	20,028.30	22.2
210-34-5533 EQUIPMENT RENTAL	.00	964.35	3,000.00	2,035.65	32.2
210-34-5562 COUNTY CLERK FEES	.00	.00	7,000.00	7,000.00	.0
210-34-5941 SAFETY SUPPLIES & EQUIPMENT	.00	3,587.92	10,000.00	6,412.08	35.9
210-34-5942 MINOR PARK IMPROVEMENTS	2,825.00	24,318.70	65,000.00	40,681.30	37.4
TOTAL OPERATING	51,994.22	608,978.75	850,856.49	241,877.74	71.6

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

PARK FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>RECREATION</u>					
210-51-5100	WAGES & SALARIES	19,285.78	187,664.58	241,941.52	54,276.94	77.6
210-51-5101	SEASONALS	7,953.24	85,322.96	91,000.00	5,677.04	93.8
210-51-5102	BENEFITS	7,528.37	72,092.50	62,038.61	(10,053.89)	116.2
210-51-5110	ON-CALL STIPEND	.00	2,800.00	5,200.00	2,400.00	53.9
210-51-5130	START SMART BASEBALL	.00	.00	800.00	800.00	.0
210-51-5131	START SMART BASKETBALL	.00	.00	640.00	640.00	.0
210-51-5132	START SMART FLAG FOOTBALL	.00	.00	960.00	960.00	.0
210-51-5133	START SMART SOCCER	.00	.00	1,800.00	1,800.00	.0
210-51-5135	YOUTH SPORTS APPAREL	.00	4,088.56	5,100.00	1,011.44	80.2
210-51-5140	YOUTH SOCCER	.00	1,666.91	4,470.00	2,803.09	37.3
210-51-5142	YOUTH FOOTBALL	.00	1,611.76	1,500.00	(111.76)	107.5
210-51-5144	YOUTH BASEBALL	.00	2,759.90	12,850.00	10,090.10	21.5
210-51-5145	YOUTH SOFTBALL	.00	3,203.63	2,900.00	(303.63)	110.5
210-51-5146	YOUTH BASKETBALL	863.77	863.77	1,025.00	161.23	84.3
210-51-5148	YOUTH VOLLEYBALL	.00	130.29	1,800.00	1,669.71	7.2
210-51-5149	YOUTH TENNIS	.00	.00	500.00	500.00	.0
210-51-5157	ADULT BASKETBALL	.00	.00	800.00	800.00	.0
210-51-5158	ADULT KICKBALL	.00	9.95	500.00	490.05	2.0
210-51-5161	ADULT TENNIS	.00	.00	500.00	500.00	.0
210-51-5162	ADULT SOFTBALL	.00	3,283.21	5,950.00	2,666.79	55.2
210-51-5164	ADULT VOLLEYBALL	.00	300.00	1,350.00	1,050.00	22.2
210-51-5165	NCSO REFEREES ADMIN FEE	625.00	8,080.00	8,000.00	(80.00)	101.0
210-51-5166	INSTRUCTOR/OFFICIAL FEES	1,777.20	16,488.80	32,000.00	15,511.20	51.5
210-51-5168	COMPUTER EQUIP./SOFTWARE	1,336.47	14,694.64	21,000.00	6,305.36	70.0
210-51-5181	REC. PROG. SUPPLIES/EXP.	1,757.22	9,203.10	16,000.00	6,796.90	57.5
210-51-5183	BATTING CAGES - MAINT. & OPER.	.00	10,278.70	11,000.00	721.30	93.4
210-51-5185	BALL FIELD/CAGE ELECTRICITY	3,198.22	19,881.31	15,000.00	(4,881.31)	132.5
210-51-5186	INFIELD MIX	.00	.00	13,500.00	13,500.00	.0
210-51-5190	YOGA CLASSES	.00	162.65	500.00	337.35	32.5
210-51-5223	OPERATING SUPPLIES	.00	731.83	3,100.00	2,368.17	23.6
210-51-5335	DUES & SUBSCRIPTIONS	.00	2,590.00	1,800.00	(790.00)	143.9
210-51-5372	STAFF UNIFORMS	.00	2,728.20	2,750.00	21.80	99.2
210-51-5380	PROFESSIONAL DEVELOPMENT	900.50	3,301.86	5,000.00	1,698.14	66.0
210-51-5392	GYM RENTAL	.00	4,239.00	15,000.00	10,761.00	28.3
210-51-5401	MARKETING SERVICES	241.41	998.12	15,000.00	14,001.88	6.7
	TOTAL RECREATION	45,467.18	459,176.23	603,275.13	144,098.90	76.1
	<u>DEBT SERVICE</u>					
210-90-5630	WCP - PRINCIPAL	21,838.67	217,041.55	252,000.00	34,958.45	86.1
210-90-5632	WCP - INTEREST	616.32	29,963.34	17,460.00	(12,503.34)	171.6
	TOTAL DEBT SERVICE	22,454.99	247,004.89	269,460.00	22,455.11	91.7
	TOTAL FUND EXPENDITURES	119,916.39	1,315,159.87	1,723,591.62	408,431.75	76.3

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

PARK FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(20,528.85)	21,775.16	(205,641.62)	(227,416.78)	10.6

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL EXPENDITURES</u>					
211-80-4006 OLD TOWN STREET REPAIRS	24,359.98	381,106.67	530,250.00	149,143.33	71.9
211-80-4007 NEWER SUBDIVISON SEAL COAT	175,989.20	175,989.20	188,445.00	12,455.80	93.4
211-80-4009 PAVEMENT STUDY	.00	2,304.00	75,000.00	72,696.00	3.1
211-80-4010 WATER PLANT EXPANSION CONSTRUCT	314.00	9,987,183.42	15,109,347.00	5,122,163.58	66.1
211-80-4014 WILSON WELL IMPROVEMENTS	.00	4,554.00	60,000.00	55,446.00	7.6
211-80-4015 BULK WATER DISPENSER	.00	8,817.81	16,890.00	8,072.19	52.2
211-80-4022 NANO PLANT EXPANSION	.00	.00	20,000.00	20,000.00	.0
211-80-4038 OLD TOWN STREET REPAIR	1,864.85	69,304.85	69,615.00	310.15	99.6
211-80-4039 STORM DRAIN & PAN REPLACEMENTS	.00	.00	38,933.00	38,933.00	.0
211-80-4054 TRACT F	.00	985.59	75,000.00	74,014.41	1.3
211-80-4061 WWTP EXPANSION DESIGN	.00	530,771.84	944,326.00	413,554.16	56.2
211-80-4065 B-DAMS IMPROVEMENT	.00	113,534.00	113,534.00	.00	100.0
211-80-4068 REPLACE SOFT TRAILS	.00	.00	20,000.00	20,000.00	.0
211-80-4083 WWTP EXPANSION CONSTRUCTION	2,020.50	13,129,281.97	19,759,011.00	6,629,729.03	66.5
211-80-4089 VIEWPOINT LIFT STATION UPGRADE	.00	2,498.24	60,000.00	57,501.76	4.2
211-80-4091 SEWER OVER - SIZING REIM	.00	.00	30,520.00	30,520.00	.0
211-80-5001 VEHICLE REPLACEMENT	.00	28,937.50	28,937.50	.00	100.0
211-80-5022 CLEVELAND AVE IMPROVEMENTS	.00	221,515.85	1,174,000.00	952,484.15	18.9
211-80-5024 TRANSPORTATION MASTER PLAN	.00	.00	160,000.00	160,000.00	.0
211-80-5025 ROAD REIMBURSEMENT-RR	.00	.00	208,800.00	208,800.00	.0
211-80-5027 BOX ELDER CREEK	.00	23,204.00	30,845.00	7,641.00	75.2
211-80-5028 OUTFALL FOR CLEVELAND AVE IMP	.00	.00	646,000.00	646,000.00	.0
211-80-5030 2 MG TANK COATING	68,546.17	1,098,277.15	1,205,112.00	106,834.85	91.1
211-80-5035 WATER SOURCE DEV PLAN	.00	62,995.61	200,000.00	137,004.39	31.5
211-80-5036 WATER PURCHASES	.00	.00	2,500,000.00	2,500,000.00	.0
211-80-5039 SPLASHPAD CHEMICAL ROOM UPGRA	.00	5,227.15	35,000.00	29,772.85	14.9
211-80-5041 SCADA TELEMETRY SYSTEM UPGRADE	.00	.00	40,000.00	40,000.00	.0
211-80-5042 PLC UPGRADES	.00	.00	138,000.00	138,000.00	.0
211-80-5043 ORBAL SYSTEM REHABILITATION	.00	.00	831,600.00	831,600.00	.0
211-80-5044 ROOF REPLACE FOR EXISTING BLDG	.00	.00	70,000.00	70,000.00	.0
211-80-5045 GATOR WITH PLOW	3,968.02	31,658.57	35,000.00	3,341.43	90.5
211-80-5046 VEHICLE REPLACEMENT	.00	59,767.00	60,000.00	233.00	99.6
211-80-5047 SNOW MATERIAL STORAGE FACILITY	.00	.00	48,000.00	48,000.00	.0
211-80-5048 LIQUID DE-ICING EQUIPMENT	.00	15,475.75	18,000.00	2,524.25	86.0
211-80-5049 SHOP AIR CONDITIONER	.00	4,554.00	6,500.00	1,946.00	70.1
211-80-5050 ELEVATOR IN MUNI BLDG	.00	.00	85,000.00	85,000.00	.0
211-80-5051 HOUSING NEEDS	9,900.00	19,800.00	70,000.00	50,200.00	28.3
211-80-5052 ADA COMMUNITY IMPROVEMENTS	.00	3,341.00	20,000.00	16,659.00	16.7
211-80-5053 WCP POURED IN PLACE BORDER REP	.00	.00	10,000.00	10,000.00	.0
211-80-5054 PARK MEADOWS SOLAR	.00	.00	15,000.00	15,000.00	.0
211-80-5055 ADA FISHING PIER	.00	.00	50,000.00	50,000.00	.0
211-80-5056 USED GROUNDMASTER MOWER	.00	30,611.77	80,000.00	49,388.23	38.3
211-80-5057 MULTI GOLF PARK	.00	.00	24,950.00	24,950.00	.0
211-80-5058 DOG PARK (WELLVILLE PARK)	.00	.00	8,000.00	8,000.00	.0
TOTAL CAPITAL EXPENDITURES	286,962.72	26,011,696.94	44,909,615.50	18,897,918.56	57.9
TOTAL FUND EXPENDITURES	286,962.72	26,011,696.94	44,909,615.50	18,897,918.56	57.9

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(286,962.72)	(26,011,696.94)	(44,909,615.50)	(18,897,918.56)	(57.9)

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

LIBRARY TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>BUILDING PERMITS</u>					
255-02-3372	LIBRARY IMPACT FEES	2,750.00	6,750.00	.00	(6,750.00)	.0
	TOTAL BUILDING PERMITS	2,750.00	6,750.00	.00	(6,750.00)	.0
	TOTAL FUND REVENUE	2,750.00	6,750.00	.00	(6,750.00)	.0
	NET REVENUE OVER EXPENDITURES	2,750.00	6,750.00	.00	(6,750.00)	.0

Board of Trustees Meeting

Date: December 10, 2024
Subject: Report of Bills (October 2024)

BACKGROUND / DISCUSSION

Report of Bills (October 2024)

STAFF RECOMMENDATION

Review and retain report.

ATTACHMENTS

1. Report of Bills (October 2024)

Report Criteria:
Report type: GL detail
Check.Voided = no

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
61031									
10/24	10/01/2024	61031	13094	NORTHERN COLORADO LANDS	1099	201-18-5355	250.00	250.00	ABATEMENT MOWING 3811 JACKSON, 3610 CORNFLOWER
10/24	10/01/2024	61031	13094	NORTHERN COLORADO LANDS	1101	201-18-5355	300.00	300.00	ABATEMENT MOWING 3728 mount ouray and 3993 Mount hope
10/24	10/01/2024	61031	13094	NORTHERN COLORADO LANDS	1103	201-18-5355	375.00	375.00	ABATEMENT MOWING 6952 GRASSY RANGE, 3803 SWEETGUM, 3807 BEECH TR
Total 61031:								925.00	
61032									
10/24	10/03/2024	61032	14297	A.R.C. INCORPORATED	9914	201-49-5369	1,323.14	1,323.14	SEPTEMBER JANITORIAL SERVICES
Total 61032:								1,323.14	
61033									
10/24	10/03/2024	61033	4	AIRGAS USA, LLC	9500872156	210-34-5256	177.92	177.92	CARBON DIOXIDE
Total 61033:								177.92	
61034									
10/24	10/03/2024	61034	13710	ALL COPY PRODUCTS, INC.	37250336	201-17-5947	1,374.00	1,374.00	Agreement 110-3061820-00 VARIOUS KONICA MINOLTA COPIERS & CANON WF P
Total 61034:								1,374.00	
61035									
10/24	10/03/2024	61035	13266	AMAZON	139T-L3MH-	210-51-5181	70.29	70.29	DAMERO MEDICAL TACTICAL BACKPACK, PREMIER PAINT ROLLER
10/24	10/03/2024	61035	13266	AMAZON	13KF-KFRK-	210-51-5181	50.37	50.37	SECURI WIRELESS DOORBELL, COLOROX WIPES
10/24	10/03/2024	61035	13266	AMAZON	1HXM-19RW	210-34-5254	97.12	97.12	TOILET PAPER
10/24	10/03/2024	61035	13266	AMAZON	1QHN-XKFH-	201-14-5214	41.97	41.97	AVERY READY INDEX TABLE OF CONTENTS DIVIDERS, 45 GALLON CLEAR TRA
10/24	10/03/2024	61035	13266	AMAZON	1QHN-XKFH-	201-49-5370	40.89	40.89	AVERY READY INDEX TABLE OF CONTENTS DIVIDERS, 45 GALLON CLEAR TRA
10/24	10/03/2024	61035	13266	AMAZON	1VRT-4479-K	201-13-5214	16.98	16.98	LARGE DRY ERASE CALENDAR FOR WALL
Total 61035:								317.62	
61036									
10/24	10/03/2024	61036	13681	CINTAS	5230787413	205-34-5941	83.40	83.40	HARD SURFACE DISINFEC SVC, AED CHECK, SERVICE CHARGE

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 61036:								83.40	
61037									
10/24	10/03/2024	61037	14040	CIRSA	241961	201-14-5510	39,163.77	39,163.77	Property/Casualty Coverage
Total 61037:								39,163.77	
61038									
10/24	10/03/2024	61038	13448	COLORADO ANALYTICAL LABO	240903044	205-34-5554	54.00	54.00	E-COLI
10/24	10/03/2024	61038	13448	COLORADO ANALYTICAL LABO	240903052	205-34-5554	339.00	339.00	WATER TESTING
10/24	10/03/2024	61038	13448	COLORADO ANALYTICAL LABO	240909078	205-34-5554	54.00	54.00	E-COLI
10/24	10/03/2024	61038	13448	COLORADO ANALYTICAL LABO	240916067	205-34-5554	54.00	54.00	E-COLI
Total 61038:								501.00	
61039									
10/24	10/03/2024	61039	13448	COLORADO ANALYTICAL LAB	240909083	205-34-5554	339.00	339.00	CHEMICALS FOR WATER TESTING
10/24	10/03/2024	61039	13448	COLORADO ANALYTICAL LAB	240923011	205-34-5554	27.00	27.00	E-COLI
Total 61039:								366.00	
61040									
10/24	10/03/2024	61040	13344	CONNELL RESOURCES, INC.	22450-54000	203-34-5428	868.70	868.70	GRSX75 PG64-22 LIME/20% RAP
Total 61040:								868.70	
61041									
10/24	10/03/2024	61041	14173	Core & Main	V670761	204-34-5434	28.22	28.22	160OZ FOOD GRADE ANTI-SIEZE
Total 61041:								28.22	
61042									
10/24	10/03/2024	61042	143	CPS DISTRIBUTORS	0017879516-	210-34-5237	1,155.67	1,155.67	IRRIGATION PARTS AND TOOLS
10/24	10/03/2024	61042	143	CPS DISTRIBUTORS	0017879693-	210-34-5111	785.00	785.00	HUNTER 6" SPRAY
10/24	10/03/2024	61042	143	CPS DISTRIBUTORS	0017879735-	210-34-5237	26.78	26.78	IRRIGATION GENERAL
Total 61042:								1,967.45	

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
61043									
10/24	10/03/2024	61043	13460	CTL THOMPSON, INC.	714241	211-80-4038	2,170.00	2,170.00	2024 OLD TOWN STREET - MATERIALS TESTING
Total 61043:								2,170.00	
61044									
10/24	10/03/2024	61044	300	DANA KEPNER	6239399-00	204-34-5434	480.00	480.00	COPPER TUBING
Total 61044:								480.00	
61045									
10/24	10/03/2024	61045	13739	DEERE & COMPANY	117616227	211-80-5045	27,690.55	27,690.55	NEW GATOR# XUV835M HVAC MODEL YEAR 2024
Total 61045:								27,690.55	
61046									
10/24	10/03/2024	61046	14225	GANNETT MEDIA CORP	0006709485	201-15-5331	105.09	105.09	FTC FORT COLLINS COLORADOAN
10/24	10/03/2024	61046	14225	GANNETT MEDIA CORP	0006709485	201-18-5331	53.18	53.18	FTC FORT COLLINS COLORADOAN
Total 61046:								158.27	
61047									
10/24	10/03/2024	61047	13846	JACOBS ENGINEERING C/O BA	WXXZ2950-0	211-80-4061	58,979.36	58,979.36	WWTP EXPANSION DESIGN AND CONSTRUCTION SERVICES
Total 61047:								58,979.36	
61048									
10/24	10/03/2024	61048	14051	KRISTIN NORDECK BROWN, P	10012024	201-13-5352	1,515.00	1,515.00	BILL FOR LEGAL SERVICES MLA
Total 61048:								1,515.00	
61049									
10/24	10/03/2024	61049	13847	Lewan Technology	XIN50323	201-17-5579	3,747.00	3,747.00	Cloud / MANAGED LICENSING AND RMM / MANAGED IFRASTRUCUTE AND HELP
Total 61049:								3,747.00	
61050									
10/24	10/03/2024	61050	14295	MATRIX DESIGN GROUP, INC	44200	211-80-5051	9,900.00	9,900.00	AFFORDABLE HOUSING NEEDS ASSESSMENT AND STRATEGY DEVELOPMENT

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 61050:								9,900.00	
61051									
10/24	10/03/2024	61051	14079	NEOTREKS, INC.	04063	201-17-5579	220.00	220.00	FLEET SOFTWARE FOR STREETS
Total 61051:								220.00	
61052									
10/24	10/03/2024	61052	13528	NORTHERN COLORADO SPOR	12125	210-51-5165	625.00	625.00	SCHEDULING/ADMINISTRATIONS OCTOBER 2024
Total 61052:								625.00	
61053									
10/24	10/03/2024	61053	14098	REPUBLIC SERVICES INC.	0642-001060	201-49-5398	942.57	942.57	TOWN TRASH AND RECYCLING
10/24	10/03/2024	61053	14098	REPUBLIC SERVICES INC.	0642-001063	210-34-5365	1,931.14	1,931.14	PORTABLE RESTROOM SERVICE
Total 61053:								2,873.71	
61054									
10/24	10/03/2024	61054	14298	THE SHERWIN-WILLIAMS CO	5892-4	203-34-5240	241.48	241.48	PAINT, BRUSHS, ROLLERS
Total 61054:								241.48	
61055									
10/24	10/03/2024	61055	14119	Williams Scotsman, INC	9021835027	205-34-5433	782.83	782.83	Office Steel 20', PERSONAL PROPERTY EXPENSES, LOSS DAMAGE WAIVER
Total 61055:								782.83	
61056									
10/24	10/10/2024	61056	13266	AMAZON	11XH-VPPP-	201-55-5214	84.00	84.00	ROSMAR, SANIDRY, MULTI-SURFACE CLEANING WIPES
10/24	10/10/2024	61056	13266	AMAZON	1GPN-LJQK-	201-13-5496	4.99	4.99	ELMER'S TAC N' STIK
10/24	10/10/2024	61056	13266	AMAZON	1HCG-HWH	201-55-5900	26.09	26.09	WE USED TO LIVE HERE: NOVEL
10/24	10/10/2024	61056	13266	AMAZON	1JWL-QCCJ-	201-55-5900	12.99	12.99	THUMP GOES THE RABBIT: HOW ANIMALS COMMUNICATE
10/24	10/10/2024	61056	13266	AMAZON	1K31-WTF6-	210-34-5254	13.99	13.99	TITANFLEX DISPOSABLE NITRILE EXAM GLOVES
10/24	10/10/2024	61056	13266	AMAZON	1LVL-JXLD-6	201-55-5214	5.99	5.99	750PCS WIGGLE EYES
10/24	10/10/2024	61056	13266	AMAZON	1NQR-K9T3-	201-55-5900	28.78	28.78	SUPER MARSUPIALS , SOUNDS ALL AROUND
10/24	10/10/2024	61056	13266	AMAZON	1PP4-3KD1D	210-34-5241	60.73	60.73	USB FAST CHARGING CABLE
10/24	10/10/2024	61056	13266	AMAZON	1PYY-D9PR-	201-55-5792	24.98	24.98	RESIDENT ALIEN: SEASON THREE

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
10/24	10/10/2024	61056	13266	AMAZON	1R3M-9YQV-	201-55-5214	25.59	25.59	OFFICE SUPPLIES
10/24	10/10/2024	61056	13266	AMAZON	1RKM-F66C-	210-51-5181	11.13	11.13	COMMAND OUTDOOR MEDIUM TERRACE HOOK
10/24	10/10/2024	61056	13266	AMAZON	1YFH-LTTN-	201-55-5214	33.96	33.96	2 SHEET VINTAGE AUTUMN FALL LEAVES
10/24	10/10/2024	61056	13266	AMAZON	1YG6-TG3P-	201-55-5214	48.60	48.60	DUGATO PAINT, STRATHMORE 400 SERIES WATER COLOR BLOCK
Total 61056:								381.82	
61057									
10/24	10/10/2024	61057	14195	BAKER TILLY US, LLP	BT2944960	201-14-5356	1,181.25	1,181.25	FINANCIAL MANAGEMENT SERVICES
Total 61057:								1,181.25	
61058									
10/24	10/10/2024	61058	13251	BOBCAT OF THE ROCKIES	15286645	201-34-5233	90.91	90.91	FILTER PIL ENGINE, OIL FILTER
Total 61058:								90.91	
61059									
10/24	10/10/2024	61059	14283	BURNT MOUNTAIN SERVICES L	4751	211-80-4006	19,856.85	19,856.85	2024 OLD TOWN STREET CONCRETE 08.01-08.31.2024
10/24	10/10/2024	61059	14283	BURNT MOUNTAIN SERVICES L	4751	211-80-4038	64,000.00	64,000.00	2024 OLD TOWN STREET CONCRETE 08.01-08.31.2024
Total 61059:								83,856.85	
61060									
10/24	10/10/2024	61060	13434	BUSINESS CARD FACTORY OF	64726	201-13-5214	57.39	57.39	BUSINESS CARDS
10/24	10/10/2024	61060	13434	BUSINESS CARD FACTORY OF	64726	210-51-5401	57.39	57.39	BUSINESS CARDS
10/24	10/10/2024	61060	13434	BUSINESS CARD FACTORY OF	64749	210-51-5401	119.28	119.28	BUSINESS CARDS
Total 61060:								234.06	
61061									
10/24	10/10/2024	61061	13448	COLORADO ANALYTICAL LAB	240916034	205-34-5554	302.00	302.00	CHEMICALS
10/24	10/10/2024	61061	13448	COLORADO ANALYTICAL LAB	240923031	205-34-5554	302.00	302.00	TESTING CHEMICALS
Total 61061:								604.00	
61062									
10/24	10/10/2024	61062	14173	Core & Main	V641373	204-34-5434	310.56	310.56	A-11 STEM OIL

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 61062:								310.56	
61063									
10/24	10/10/2024	61063	13587	EON OFFICE	OE-2315189-	201-14-5363	282.35	282.35	LORELL LAMINATE BOOKCASE
10/24	10/10/2024	61063	13587	EON OFFICE	OE-2315525-	201-14-5363	493.10	493.10	2 DRAWER LATERAL FILE, ESPRESSO
Total 61063:								775.45	
61064									
10/24	10/10/2024	61064	12912	EVOQUA WATER TECHNOLOGI	906678774	204-34-5433	1,458.00	1,458.00	Drinking Water Recurring
Total 61064:								1,458.00	
61065									
10/24	10/10/2024	61065	13268	FIRST ADVANTAGE LNS OCC. H	2503492409	201-16-5580	144.28	144.28	EMPLOYEE TESTING, DRUG, ALCOHOL
Total 61065:								144.28	
61066									
10/24	10/10/2024	61066	232	GRAINGER	9262226047	204-34-5370	256.90	256.90	TRAFFIC CONES
10/24	10/10/2024	61066	232	GRAINGER	9262226047	205-34-5370	256.90	256.90	TRAFFIC CONES
10/24	10/10/2024	61066	232	GRAINGER	9262226054	204-34-5370	590.02	590.02	SELF-RETRACTING LIFELINE
10/24	10/10/2024	61066	232	GRAINGER	9263011547	204-34-5422	203.75	203.75	ADJ WRENCH STEEL, DRY WIPE
10/24	10/10/2024	61066	232	GRAINGER	9265117318	205-34-5434	122.33	122.33	BOOT DRYER BLACK TUBE, PRTBL ELCT HEATR
Total 61066:								1,429.90	
61068									
10/24	10/10/2024	61068	322	L.C. SALES TAX ADMINISTRATO	SEPTEMBE	201-00-2210	6,400.38	6,400.38	Building Permit Tax Sept 2024
10/24	10/10/2024	61068	322	L.C. SALES TAX ADMINISTRATO	SEPTEMBE	201-02-3430	213.35-	213.35-	Less 3 1/3% Vendor Fee
Total 61068:								6,187.03	
61069									
10/24	10/10/2024	61069	14075	LOVELAND STEAM LAUNDRY	0053586	201-34-5372	15.00	15.00	LAUNDRY SERVICE
Total 61069:								15.00	

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
61070									
10/24	10/10/2024	61070	14082	LUMEN	708238995	201-17-5384	1,950.40	1,950.40	IP AND DATA SERVICES
Total 61070:								1,950.40	
61071									
10/24	10/10/2024	61071	13298	MARTIN MARIETTA MATERIALS,	43884841	211-80-4006	262,968.32	262,968.32	2024 OLD TOWN STREET - ASPHALT
Total 61071:								262,968.32	
61072									
10/24	10/10/2024	61072	14299	NOBLE STRATEGIES LLC	1-2024	201-13-5356	1,240.00	1,240.00	ON-CALL FUNDING ASSISTANCE
Total 61072:								1,240.00	
61073									
10/24	10/10/2024	61073	14200	NORFIELD DEVELOPMENT PAR	2590	204-34-5356	370.12	370.12	LOCATOR LOGIX - RENEWAL
10/24	10/10/2024	61073	14200	NORFIELD DEVELOPMENT PAR	2590	205-34-5356	370.13	370.13	LOCATOR LOGIX - RENEWAL
Total 61073:								740.25	
61074									
10/24	10/10/2024	61074	13094	NORTHERN COLORADO LANDS	1106	201-18-5355	325.00	325.00	ABATEMENT MOWING 8592 SECRETARIAT DRIVE , 3245 MAMMOTH CIRCLE
10/24	10/10/2024	61074	13094	NORTHERN COLORADO LANDS	1108	201-18-5355	125.00	125.00	ABATEMENT MOWING 7375 INDIGO RUN STREET
Total 61074:								450.00	
61075									
10/24	10/10/2024	61075	13528	NORTHERN COLORADO SPOR	11427	210-51-5166	685.00	685.00	GAME FEES
Total 61075:								685.00	
61076									
10/24	10/10/2024	61076	14086	RESOURCE CENTRAL	6234	204-34-5353	111.00	111.00	Sprinkler Evaluations
Total 61076:								111.00	
61077									
10/24	10/10/2024	61077	114	SAFEBUILT COLORADO, LLC	SEPTEMEB	201-18-5350	12,819.76	12,819.76	SEPT 2024 PERMIT ACTIVITY

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 61077:								12,819.76	
61079									
10/24	10/10/2024	61079	547	UNCC	224091585	204-34-5356	87.72	87.72	RTL TRANMISSIONS, POSITIVE RESPONSE
10/24	10/10/2024	61079	547	UNCC	224091585	205-34-5356	87.72	87.72	RTL TRANMISSIONS, POSITIVE RESPONSE
Total 61079:								175.44	
61080									
10/24	10/10/2024	61080	13795	UNITED MAILING	21121	207-34-5321	574.58	574.58	CREATING POSTAL CERTIFICATIONS, PRINTING OF BILLS AND POSTAGE
10/24	10/10/2024	61080	13795	UNITED MAILING	21121	204-34-5321	2,254.14	2,254.14	CREATING POSTAL CERTIFICATIONS, PRINTING OF BILLS AND POSTAGE
10/24	10/10/2024	61080	13795	UNITED MAILING	21121	205-34-5321	1,591.16	1,591.16	CREATING POSTAL CERTIFICATIONS, PRINTING OF BILLS AND POSTAGE
Total 61080:								4,419.88	
61081									
10/24	10/10/2024	61081	553	USA BLUE BOOK	INV0049643	205-34-5370	182.00	182.00	NITRILE GLOVE
10/24	10/10/2024	61081	553	USA BLUE BOOK	INV0049650	204-34-5434	823.90	823.90	NITRILE GLOVE, TELESCOPE GATE, HACH DPD
10/24	10/10/2024	61081	553	USA BLUE BOOK	INV0050420	204-34-5455	75.62	75.62	J14: SPECIAL 9532900
Total 61081:								1,081.52	
61082									
10/24	10/10/2024	61082	13738	WELD CNTY DEPT PUBLIC HEA	E240460	204-34-5334	215.00	215.00	Total Coliform and E. Coli
Total 61082:								215.00	
61083									
10/24	10/10/2024	61083	14138	WESTWATER RESEARCH LLC	1351	204-34-5356	147.50	147.50	ON CALL SUPPORT
10/24	10/10/2024	61083	14138	WESTWATER RESEARCH LLC	1352	211-80-5035	22,240.00	22,240.00	WATER SOURCE DEVELOPMENT PLAN
Total 61083:								22,387.50	
61084									
10/24	10/10/2024	61084	439	XCEL ENERGY	53-00149609	205-34-5341	11,156.17	11,156.17	6744 NE FRONTAGE ROAD
Total 61084:								11,156.17	

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
61085									
10/24	10/10/2024	61085	237	HACH CO.	1424962	204-34-5969	2,303.00	2,303.00	DR 6000 UV VIS SPECTROPHOTOMETER
Total 61085:								2,303.00	
61086									
10/24	10/10/2024	61086	14300	WATTS HYDRAULICS ACQUISTI	QUOTE #111	203-34-5422	6,670.00	6,670.00	HOTSY 797SS, 230V HWW, 3.5/2000
Total 61086:								6,670.00	
61088									
10/24	10/11/2024	61088	571	TOWN OF WELLINGTON	HUG 3172.0	201-11-5952	310.32	310.32	HUG Grant
10/24	10/11/2024	61088	571	TOWN OF WELLINGTON	HUG 4711.02	201-11-5952	285.06	285.06	HUG Grant
Total 61088:								595.38	
61089									
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1002.01-SEP	210-34-5342	25.27	25.27	CENTENNIAL PARK WATER FOUNTAIN
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1124.01-SEP	203-34-5342	61.55	61.55	4021 GRANT AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1124.01-SEP	201-49-5343	35.79	35.79	4021 GRANT AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1124.01-SEP	201-49-5346	9.25	9.25	4021 GRANT AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1124.01-SEP	201-49-5346	55.00	55.00	4021 GRANT AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1124.01-SEP	203-34-5342	25.27	25.27	4021 GRANT AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1124.01-SEP	201-49-5343	14.65	14.65	4021 GRANT AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1157.06-SEP	201-49-5343	16.84	16.84	8225 THIRD ST
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1157.06-SEP	201-49-5346	5.00	5.00	8225 THIRD ST
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1157.06-SEP	201-49-5346	6.33	6.33	8225 THIRD ST
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1157.06-SEP	201-49-5342	52.20	52.20	8225 THIRD ST
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1157.06-SEP	201-49-5343	14.65	14.65	8225 THIRD ST
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1198.02-SEP	210-34-5342	12.31	12.31	4006 HAYES AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1198.02-SEP	210-34-5343	7.16	7.16	4006 HAYES AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1198.02-SEP	210-34-5346	9.25	9.25	4006 HAYES AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1198.02-SEP	210-34-5346	27.50	27.50	4006 HAYES AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1198.02-SEP	210-34-5342	25.27	25.27	4006 HAYES AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1198.02-SEP	210-34-5343	14.65	14.65	4006 HAYES AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1483.01-SEP	201-49-5342	49.24	49.24	3800 WILSON
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1483.01-SEP	201-49-5343	28.63	28.63	3800 WILSON
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1483.01-SEP	201-49-5346	9.25	9.25	3800 WILSON
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1483.01-SEP	201-49-5346	55.00	55.00	3800 WILSON

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1483.01-SEP	201-49-5342	25.27	25.27	3800 WILSON
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1483.01-SEP	201-49-5343	14.65	14.65	3800 WILSON
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1910.01-SEP	201-49-5342	12.31	12.31	3735 CLEVELAND AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1910.01-SEP	201-49-5343	7.16	7.16	3735 CLEVELAND AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1910.01-SEP	201-49-5346	9.25	9.25	3735 CLEVELAND AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1910.01-SEP	201-49-5346	13.75	13.75	3735 CLEVELAND AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1910.01-SEP	201-49-5342	25.27	25.27	3735 CLEVELAND AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1910.01-SEP	201-49-5343	14.65	14.65	3735 CLEVELAND AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1920.19-SEP	201-49-5346	15.58	15.58	3804 CLEVELAND AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1920.19-SEP	201-49-5342	25.27	25.27	3804 CLEVELAND AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1920.19-SEP	201-49-5343	14.65	14.65	3804 CLEVELAND AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	1992.01-SEP	210-34-5342	119.67	119.67	CLEVELAND & THIRD ST
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	2002.01-SEP	210-34-5342	25.27	25.27	THIRD ST & CLEVELAND
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3759.02-SEP	210-34-5342	4,877.43	4,877.43	PARK MEADOWS IRRIGATION
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3787.01-SEP	210-34-5342	1,640.10	1,640.10	3900 WILSON AVE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3866.02-SEP	210-34-5342	9.21	9.21	CARLYLE TREESCAPE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3872.01-SEP	210-34-5342	25.27	25.27	3800 WILSON AVE - SHED-B/DF
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3891.01-SEP	210-34-5342	12.31	12.31	8700 THIRD ST
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3891.01-SEP	210-34-5343	7.16	7.16	8700 THIRD ST
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3891.01-SEP	210-34-5346	9.25	9.25	8700 THIRD ST
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3891.01-SEP	210-34-5346	6.33	6.33	8700 THIRD ST
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3891.01-SEP	210-34-5342	25.27	25.27	8700 THIRD ST
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3891.01-SEP	210-34-5343	14.65	14.65	8700 THIRD ST
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3926.01-SEP	210-34-5342	1,611.19	1,611.19	6TH ST IRRIGATION
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3927.01-SEP	210-34-5342	9.21	9.21	VP PARK
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3928.01-SEP	210-34-5342	9.21	9.21	JEFFERSON TREESCAPE WEST
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3929.01-SEP	210-34-5342	9.21	9.21	JEFFERSON TREESCAPE EAST
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3930.01-SEP	210-34-5342	63.03	63.03	VP TREESCAPE
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3931.01-SEP	210-34-5342	9.21	9.21	WELLINGTON BLVD TREESCAPES
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3932.01-SEP	210-34-5342	25.27	25.27	VP PARK WATER FOUNTAIN
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3933.01-SEP	210-34-5342	1,402.44	1,402.44	CENTENNIAL PARK
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3937.02-SEP	210-34-5342	374.55	374.55	3901 SVETA LN
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	3951.01-SEP	205-34-5342	3,914.92	3,914.92	6190 NE FRONTAGE RD
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	4139.02-SEP	210-34-5342	9.21	9.21	MCCLELLAN AND REAGAN
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	4617.01-SEP	210-34-5342	12.31	12.31	WCP SOUTH RESTROOM
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	4617.01-SEP	210-34-5343	7.16	7.16	WCP SOUTH RESTROOM
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	4617.01-SEP	210-34-5346	9.25	9.25	WCP SOUTH RESTROOM
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	4617.01-SEP	210-34-5346	165.00	165.00	WCP SOUTH RESTROOM
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	4617.01-SEP	210-34-5342	37.03	37.03	WCP SOUTH RESTROOM

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	4617.01-SEP	210-34-5343	14.65	14.65	WCP SOUTH RESTROOM
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	4618.01-SEP	210-34-5342	209.27	209.27	WCP NORTH RESTROOM
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	4618.01-SEP	210-34-5343	121.67	121.67	WCP NORTH RESTROOM
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	4618.01-SEP	210-34-5346	9.25	9.25	WCP NORTH RESTROOM
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	4618.01-SEP	210-34-5346	55.00	55.00	WCP NORTH RESTROOM
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	4618.01-SEP	210-34-5342	99.72	99.72	WCP NORTH RESTROOM
10/24	10/11/2024	61089	571	TOWN OF WELLINGTON	4618.01-SEP	210-34-5343	14.65	14.65	WCP NORTH RESTROOM
Total 61089:								15,702.20	
61092									
10/24	10/11/2024	61092	13616	BOULDER VALLEY GIRLS SOFT	09122024	210-51-5181	1,700.00	1,700.00	2024 FALL BALL
Total 61092:								1,700.00	
61093									
10/24	10/15/2024	61093	571	TOWN OF WELLINGTON	4246.04	201-11-5952	496.71	496.71	HUG
Total 61093:								496.71	
61094									
10/24	10/16/2024	61094	571	TOWN OF WELLINGTON	2506.07	201-11-5952	310.32	310.32	HUG
10/24	10/16/2024	61094	571	TOWN OF WELLINGTON	2745.05	201-11-5952	434.58	434.58	HUG
Total 61094:								744.90	
61095									
10/24	10/17/2024	61095	14182	21st CENTURY EQUIPMENT LL	10311279	211-80-5045	3,968.02	3,968.02	6ft Straight Blade
10/24	10/17/2024	61095	14182	21st CENTURY EQUIPMENT LL	P08119	201-34-5233	63.64	63.64	Sheave Assembly for Equipment
Total 61095:								4,031.66	
61096									
10/24	10/17/2024	61096	13710	ALL COPY PRODUCTS, INC.	37475937	201-17-5947	2,852.44	2,852.44	COPIER MAINTNANCE
Total 61096:								2,852.44	
61097									
10/24	10/17/2024	61097	13266	AMAZON	1DEXP-JMK	201-55-5900	19.64	19.64	CIRCBOOK

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
10/24	10/17/2024	61097	13266	AMAZON	1DHL-7WTJ-	201-13-5496	106.63	106.63	PRO MIXER BAG, USBC ADAPTER
10/24	10/17/2024	61097	13266	AMAZON	1F3N-43DR-	210-34-5254	189.99	189.99	CAR BATTERY JUMP STARTER
10/24	10/17/2024	61097	13266	AMAZON	1GQW-CTY9	201-55-5214	9.98	9.98	COMPUTER LAB SUPPLY
10/24	10/17/2024	61097	13266	AMAZON	1HNY-3V9X-	210-34-5254	31.97	31.97	COMMERICAL SOAP DISPENSER WALL MOUNT
10/24	10/17/2024	61097	13266	AMAZON	1JH6-7CVF-	201-34-5941	27.90	27.90	2025 Calendars for PW Staff
10/24	10/17/2024	61097	13266	AMAZON	1JQP-DYVM-	210-34-5254	34.99	34.99	CAR WASH KIT PRESSURE WASHER ACCESSORIES
10/24	10/17/2024	61097	13266	AMAZON	1KRH-3QH3-	205-34-5363	199.94	199.94	Montior Replacement for Superintendent
10/24	10/17/2024	61097	13266	AMAZON	1NVR-XHND	210-51-5168	59.99	59.99	KEYBOAD AND PALM REST
10/24	10/17/2024	61097	13266	AMAZON	1NVR-XHND	201-34-5941	35.49	35.49	Budget Boo-nanza Giveaways
10/24	10/17/2024	61097	13266	AMAZON	1PMD-WW4	201-55-5214	22.11	22.11	PROGSUPPLY
10/24	10/17/2024	61097	13266	AMAZON	1PYR-FRLF-	201-34-5941	145.61	145.61	Paper Towels, Coffee
10/24	10/17/2024	61097	13266	AMAZON	1TL1-JHMD-	201-55-5792	8.64	8.64	REPLACEMENT DVD
10/24	10/17/2024	61097	13266	AMAZON	1W33-3LPH-	201-55-5214	145.38	145.38	CIRCULATION/FLOOR SUPPLY
10/24	10/17/2024	61097	13266	AMAZON	1X3H-VWDN	204-34-5363	134.48	134.48	Replacement Chair
10/24	10/17/2024	61097	13266	AMAZON	1YGT-MHRC	201-55-5792	45.38	45.38	CIRCDVD
Total 61097:								1,218.12	
61098									
10/24	10/17/2024	61098	13942	AWP INC	500731883	203-34-5240	71.61	71.61	STripping Magnetic Sign
Total 61098:								71.61	
61099									
10/24	10/17/2024	61099	14204	BARTELS LAND & LIVESTOCK I	268533	201-13-5496	375.00	375.00	Pumpkins for Boonanza
Total 61099:								375.00	
61100									
10/24	10/17/2024	61100	14102	BARTLETT TREE EXPERT	42050245-0	210-34-5942	900.00	900.00	TREE INVENTORY
10/24	10/17/2024	61100	14102	BARTLETT TREE EXPERT	42050315-0	210-34-5942	1,925.00	1,925.00	INVENTORY'
10/24	10/17/2024	61100	14102	BARTLETT TREE EXPERT	42050316-0	210-34-5366	3,900.00	3,900.00	FERTILIZATION
10/24	10/17/2024	61100	14102	BARTLETT TREE EXPERT	42148106-0	210-34-5252	2,320.00	2,320.00	REMOVALS
10/24	10/17/2024	61100	14102	BARTLETT TREE EXPERT	42148107-0	210-34-5253	2,096.00	2,096.00	ROOT INVIGORATION AND MULCHING
Total 61100:								11,141.00	
61101									
10/24	10/17/2024	61101	13705	BRIAN'S ELECTRIC INC	3836	210-34-5254	204.52	204.52	PARK MEADOWS RECPTACLE

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Total 61101:								204.52	
61102									
10/24	10/17/2024	61102	12210	CHEMTRADE CHEMICALS US L	90157914	204-34-5221	7,710.90	7,710.90	Alum SULFATE LIQ STD
Total 61102:								7,710.90	
61103									
10/24	10/17/2024	61103	13448	COLORADO ANALYTICAL LAB	240826029	205-34-5554	302.00	302.00	Sewer Testing
10/24	10/17/2024	61103	13448	COLORADO ANALYTICAL LAB	240930033	205-34-5554	302.00	302.00	Sewer Testing
10/24	10/17/2024	61103	13448	COLORADO ANALYTICAL LAB	240930034	205-34-5554	54.00	54.00	Sewer Testing
10/24	10/17/2024	61103	13448	COLORADO ANALYTICAL LAB	241007013	205-34-5554	339.00	339.00	Ammonia Nitrogren, BOD 5, Nitrate, Phosphorus R85 Testing
10/24	10/17/2024	61103	13448	COLORADO ANALYTICAL LAB	241007018	205-34-5554	54.00	54.00	E-Coli Testing
10/24	10/17/2024	61103	13448	COLORADO ANALYTICAL LAB	241014020	205-34-5554	27.00	27.00	E-Coli Testing
Total 61103:								1,078.00	
61104									
10/24	10/17/2024	61104	13344	CONNELL RESOURCES, INC.	22450-54000	203-34-5428	72.27	72.27	GrSX75 PG64-22 Lime Rap
10/24	10/17/2024	61104	13344	CONNELL RESOURCES, INC.	22450-54000	203-34-5428	438.00	438.00	GrSX75 PG64-22 Lime Rap
Total 61104:								510.27	
61105									
10/24	10/17/2024	61105	11729	COURTESY LAWN & TREE CAR	23952	210-34-5366	1,094.00	1,094.00	LEEPER CENTER & BALL FIELDS LAWN CARE ROUND 3
10/24	10/17/2024	61105	11729	COURTESY LAWN & TREE CAR	23959	210-34-5366	1,335.00	1,335.00	HARTFOR TRAIL PARK LAWN CARE ROUND 3
10/24	10/17/2024	61105	11729	COURTESY LAWN & TREE CAR	32951	210-34-5366	173.00	173.00	CENTENNIAL PARK LAWN CARE ROUND 3
10/24	10/17/2024	61105	11729	COURTESY LAWN & TREE CAR	32953	210-34-5366	720.00	720.00	PARK MEADOWS PARK LAWN CARE ROUND 3
10/24	10/17/2024	61105	11729	COURTESY LAWN & TREE CAR	32954	210-34-5366	1,372.00	1,372.00	NATIVE BIKE TRAIL LAWN CARE 3
10/24	10/17/2024	61105	11729	COURTESY LAWN & TREE CAR	32955	210-34-5366	1,564.00	1,564.00	WELLVILLE PARK LAWN CARE ROUND 3
10/24	10/17/2024	61105	11729	COURTESY LAWN & TREE CAR	32956	210-34-5366	5,400.00	5,400.00	WELLINGTON COMMUNITY PARK LAWN CARE ROUND 3
10/24	10/17/2024	61105	11729	COURTESY LAWN & TREE CAR	32957	210-34-5366	1,007.50	1,007.50	WINNICK PARK LAWN CARE ROUND 3
10/24	10/17/2024	61105	11729	COURTESY LAWN & TREE CAR	32960	210-34-5366	4,242.50	4,242.50	HAVEST DOWNS BIKE TRAIL LAWN CARE ROUND 3
10/24	10/17/2024	61105	11729	COURTESY LAWN & TREE CAR	33168	210-34-5366	550.00	550.00	PARK MEADOWS BED TREATMENT
10/24	10/17/2024	61105	11729	COURTESY LAWN & TREE CAR	33169	210-34-5366	550.00	550.00	WELLVILLE PARK BED TREATMENT
Total 61105:								18,008.00	

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61106									
10/24	10/17/2024	61106	143	CPS DISTRIBUTORS	0017880071-	210-34-5254	606.12	606.12	SPRINKLER PARTS
10/24	10/17/2024	61106	143	CPS DISTRIBUTORS	0017926858-	210-34-5237	46.00	46.00	NOZZLES
Total 61106:								652.12	
61107									
10/24	10/17/2024	61107	13460	CTL THOMPSON, INC.	719968	211-80-4083	2,020.50	2,020.50	Testing Services
10/24	10/17/2024	61107	13460	CTL THOMPSON, INC.	720512	211-80-4038	1,805.00	1,805.00	Old Town Streets Material Testing
Total 61107:								3,825.50	
61108									
10/24	10/17/2024	61108	300	DANA KEPNER	6241318-00	204-34-5434	1,990.00	1,990.00	6" WATEROUS EXTENSION
10/24	10/17/2024	61108	300	DANA KEPNER	6241319-00	204-34-5434	2,985.00	2,985.00	6" WATEROUS EXTENSION
Total 61108:								4,975.00	
61109									
10/24	10/17/2024	61109	11213	DELL	10776034117	205-34-5363	174.99	174.99	Dell DOCK-WD19S
10/24	10/17/2024	61109	11213	DELL	10776875611	205-34-5363	2,280.00	2,280.00	Dell LATITUDE 7650 XCTO
Total 61109:								2,454.99	
61110									
10/24	10/17/2024	61110	14206	DITESCO LLC	2024-463	211-80-5030	455.00	455.00	TREATED WATER STORAGE TANKS IMPROVEMENTS
Total 61110:								455.00	
61111									
10/24	10/17/2024	61111	13624	E-470	2095115558	205-34-5554	41.80	41.80	tolls for sampling
10/24	10/17/2024	61111	13624	E-470	2096081443	205-34-5554	32.20	32.20	tolls for sampling
Total 61111:								74.00	
61112									
10/24	10/17/2024	61112	13587	EON OFFICE	OE-2315189-	201-14-5363	282.35	282.35	LAMINATE BOOKCASE AND INSTALLATION
10/24	10/17/2024	61112	13587	EON OFFICE	OE-2315189-	201-14-5363	182.35	182.35	LAMINATE BOOKCASE

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Total 61112:								464.70	
61113									
10/24	10/17/2024	61113	14301	FORT COLLINS AREA CHAMBE	10172024	201-16-5380	850.00	850.00	2024-2025 LEADERSHIP FORT COLLINS PROGRAM
Total 61113:								850.00	
61114									
10/24	10/17/2024	61114	216	FRONT RANGE STEEL	2024-79	204-34-5434	110.28	110.28	BULK WATER REPAIR
Total 61114:								110.28	
61115									
10/24	10/17/2024	61115	14240	GUIRY'S INC	12704/G	203-34-5240	677.45	677.45	Yello FED ACR Paint and Gloves for Street Painting
Total 61115:								677.45	
61116									
10/24	10/17/2024	61116	14041	HENSEL PHELPS CONSTRUCTI	PAY REQUE	211-80-5030	68,091.17	68,091.17	Retainage Payment
Total 61116:								68,091.17	
61117									
10/24	10/17/2024	61117	13579	J-U-B ENGINEERS	0176525	211-80-5022	73,912.39	73,912.39	WELLINGTON CLEVELAND AVE RECITALIZATION
Total 61117:								73,912.39	
61118									
10/24	10/17/2024	61118	14157	KORBY SOD LLC	30889	210-34-5254	90.00	90.00	centennial PARK
Total 61118:								90.00	
61119									
10/24	10/17/2024	61119	13485	L.L. JOHNSON DISTRIBUTING C	1937951-00	211-80-5056	1,611.77	1,611.77	HYD MOTOR, BLADE SERVICE
Total 61119:								1,611.77	

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61120									
10/24	10/17/2024	61120	325	LARIMER COUNTY SHERIFF	24-0906	201-21-5364	494,905.03	494,905.03	3RD QTR INVOICE
Total 61120:								494,905.03	
61121									
10/24	10/17/2024	61121	13847	Lewan Technology	XIN50880	201-17-5579	2,044.23	2,044.23	Office 365 E3 - monthly billing
10/24	10/17/2024	61121	13847	Lewan Technology	XIN52558	201-17-5357	6,008.75	6,008.75	JON ACKERMAN- IT-
Total 61121:								8,052.98	
61122									
10/24	10/17/2024	61122	14075	LOVELAND STEAM LAUNDRY	0054087	201-34-5372	34.14	34.14	WRF Laundry Service
10/24	10/17/2024	61122	14075	LOVELAND STEAM LAUNDRY	0054544	201-34-5372	15.00	15.00	WRF Laundry Service
Total 61122:								49.14	
61123									
10/24	10/17/2024	61123	349	MARC CORP	0831906-IN	201-34-5241	2,450.27	2,450.27	SHOP SUPPLIES
Total 61123:								2,450.27	
61124									
10/24	10/17/2024	61124	12448	NALCO COMPANY	6602989766	204-34-5221	6,341.67	6,341.67	Nalcolyte #8100
Total 61124:								6,341.67	
61125									
10/24	10/17/2024	61125	14210	NOCO HUMANE	1145	201-18-5374	1,641.17	1,641.17	2024 ANIMAL CONTROL SERVICES
Total 61125:								1,641.17	
61126									
10/24	10/17/2024	61126	13094	NORTHERN COLORADO LANDS	1104	201-18-5356	50.00	50.00	ABATEMENT MOWING 7423 FINAL TURN DR
Total 61126:								50.00	
61127									
10/24	10/17/2024	61127	13528	NORTHERN COLORADO SPOR	11382	210-51-5166	640.00	640.00	GAME FEE 9-25 AND 9-28 SPORTS

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
10/24	10/17/2024	61127	13528	NORTHERN COLORADO SPOR	11458	210-51-5166	685.00	685.00	GAME FEE 10-9 AND 10-12 SPROTS
Total 61127:								1,325.00	
61128									
10/24	10/17/2024	61128	13965	NORTHWEST PARKWAY	14667243	205-34-5554	33.35	33.35	Sampling Drop off Tolls
Total 61128:								33.35	
61129									
10/24	10/17/2024	61129	13586	ONE CLEAR CHOICE LLC	131129198	201-49-5367	279.00	279.00	Garage Door Repair Part for CDOT Shop
Total 61129:								279.00	
61130									
10/24	10/17/2024	61130	13843	POLAR GAS INC	1414840951	204-34-5227	620.44	620.44	Propane FOR NEW PLANT
Total 61130:								620.44	
61131									
10/24	10/17/2024	61131	14232	POUDRE LEGAL ADVISORS LLC	117	201-13-5352	4,454.00	4,454.00	ADMINISTRATION ATTORNEY FEES
10/24	10/17/2024	61131	14232	POUDRE LEGAL ADVISORS LLC	117	201-11-5352	2,754.00	2,754.00	BOARD MATTERS
10/24	10/17/2024	61131	14232	POUDRE LEGAL ADVISORS LLC	117	201-12-5359	1,574.00	1,574.00	DOCKET
10/24	10/17/2024	61131	14232	POUDRE LEGAL ADVISORS LLC	117	201-18-5356	1,878.25	1,878.25	WILSON AVE
Total 61131:								10,660.25	
61132									
10/24	10/17/2024	61132	432	POUDRE VALLEY CO-OP	07152024	201-34-5231	227.54	227.54	Fuel for equipment
10/24	10/17/2024	61132	432	POUDRE VALLEY CO-OP	07152024	203-34-5397	245.35	245.35	ROUNDUP POWERMAX AND ALLIGARE MARKING DYE
10/24	10/17/2024	61132	432	POUDRE VALLEY CO-OP	08152024	203-34-5240	109.89	109.89	Marking Paint
Total 61132:								582.78	
61134									
10/24	10/17/2024	61134	13971	ROCKY MOUNTAIN BOTTLED W	0834224	201-34-5941	30.50	30.50	PW ADMIN SERVICE
Total 61134:								30.50	

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
61135									
10/24	10/17/2024	61135	13122	SEACREST GROUP	524440.B	205-34-5554	2,476.00	2,476.00	CHRONIC BIOMONITORING
Total 61135:								2,476.00	
61136									
10/24	10/17/2024	61136	13816	SMART DOCUMENT MANAGEM	329949	201-14-5950	75.00	75.00	Shredding ROUTE- OUTSIDE FC AND FUEL
Total 61136:								75.00	
61137									
10/24	10/17/2024	61137	12380	TDS	08192024	201-17-5384	292.45	292.45	PW ADMIN INTERNET
Total 61137:								292.45	
61138									
10/24	10/17/2024	61138	13922	VALERIE JO FAGAN	1024	210-51-5166	207.20	207.20	ART INSTRUCTOR
Total 61138:								207.20	
61139									
10/24	10/17/2024	61139	13374	WEIFIELD GROUP CONTRACTI	19165418	204-34-5433	1,405.00	1,405.00	Emergency Service Call
Total 61139:								1,405.00	
61140									
10/24	10/17/2024	61140	13738	WELD CNTY DEPT PUBLIC HEA	E240364	204-34-5334	258.00	258.00	PH, COLIFORM, AND E-COLI
Total 61140:								258.00	
61141									
10/24	10/17/2024	61141	12739	WHITE CAP CONST. SUPPLY	1002068596	203-34-5240	230.28	230.28	16OZ LIME BRAIDED MASON LINE
Total 61141:								230.28	
61142									
10/24	10/17/2024	61142	14119	Williams Scotsman, INC	9022130784	205-34-5433	273.07	273.07	Cleaning & Removal Fee for Mobile Office

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 61142:								273.07	
61143									
10/24	10/21/2024	61143	571	TOWN OF WELLINGTON	2185.07	201-11-5952	285.06	285.06	HUG
10/24	10/21/2024	61143	571	TOWN OF WELLINGTON	2440.09	201-11-5952	372.45	372.45	HUG
Total 61143:								657.51	
61144									
10/24	10/22/2024	61144	571	TOWN OF WELLINGTON	2630.08	201-11-5952	372.45	372.45	HUG
10/24	10/22/2024	61144	571	TOWN OF WELLINGTON	410602	201-11-5952	285.06	285.06	HUG
10/24	10/22/2024	61144	571	TOWN OF WELLINGTON	4206.03	201-11-5952	201.77	201.77	HUG
Total 61144:								859.28	
71100									
10/24	10/24/2024	71100	13266	AMAZON	19XV-DRQ6-	201-55-5214	9.80	9.80	CIRC PHONE CORD REPLACEMENT
10/24	10/24/2024	71100	13266	AMAZON	1MDF-TXQK-	210-51-5168	348.96	348.96	REPLACEMENT KEYBOARDS
10/24	10/24/2024	71100	13266	AMAZON	1N7L-TTJV-1	201-55-5900	22.20	22.20	PATRON LOSS REPLACEMENT ILL
10/24	10/24/2024	71100	13266	AMAZON	1QVL-LQLQ-	201-55-5214	83.19	83.19	STEM EVENTS SUPPLY/ONGOING
10/24	10/24/2024	71100	13266	AMAZON	1VN4-MJCF-	201-55-5214	31.97	31.97	CIRCULATION DESK SUPLLY
10/24	10/24/2024	71100	13266	AMAZON	1W1G-4KMT-	201-55-5214	5.94	5.94	CURBSIDE PICKUP BELL
Total 71100:								502.06	
71101									
10/24	10/24/2024	71101	13382	BUFFALO CREEK SUBDIVISION	1138300179	210-34-5341	618.20	618.20	TOWN PORTION OF XCEL BILL
Total 71101:								618.20	
71102									
10/24	10/24/2024	71102	14283	BURNT MOUNTAIN SERVICES L	PAY REQUE	211-80-4006	9,106.92	9,106.92	2024 OLD TOWN STREET-CONCRETE
Total 71102:								9,106.92	
71103									
10/24	10/24/2024	71103	13681	CINTAS	8407078328	210-34-5370	49.75	49.75	HARD SURFACE DISINFEC SVC, AED CHECK, SERVICE CHARGE

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 71103:								49.75	
71104									
10/24	10/24/2024	71104	14268	GRAVES CONSULTING,LLC	20241005	201-16-5356	5,411.00	5,411.00	FINAL INVOICE FOR COMP STUDY
Total 71104:								5,411.00	
71105									
10/24	10/24/2024	71105	13094	NORTHERN COLORADO LANDS	1110	201-18-5355	500.00	500.00	ABATEMENT MOWING
10/24	10/24/2024	71105	13094	NORTHERN COLORADO LANDS	1110	201-18-5356	25.00	25.00	ABATEMENT MOWING - 4156 CYPRESS RIDGE LANE - HOMEOWNER HAS HALLO
10/24	10/24/2024	71105	13094	NORTHERN COLORADO LANDS	1113	201-18-5355	375.00	375.00	ABATEMENT MOWING
Total 71105:								900.00	
71106									
10/24	10/24/2024	71106	13528	NORTHERN COLORADO SPOR	12240	210-51-5165	625.00	625.00	SCHEDULING/ADMINISTRATION NOVEMBER 2024
Total 71106:								625.00	
71107									
10/24	10/24/2024	71107	13835	PANELTECH INTERNATIONAL L	GS-2410210	210-34-5254	1,190.00	1,190.00	ALL WEATHER GATOR SKINS
Total 71107:								1,190.00	
71108									
10/24	10/24/2024	71108	428	PITNEY BOWES BANK INC PUR	10162024	201-14-5311	214.99	214.99	POSTAGE AND ACTIVITY FEE
Total 71108:								214.99	
71109									
10/24	10/29/2024	71109	11250	ABLAO LAW LLC	1313	201-12-5109	750.00	750.00	OCTOBER COURT SERVICES
Total 71109:								750.00	
71110									
10/24	10/29/2024	71110	13710	ALL COPY PRODUCTS, INC.	37633360	201-17-5947	1,058.95	1,058.95	Agreement 110-3061820-00 VARIOUS KONICA MINOLTA COPIERS & CANON WF P

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 71110:								1,058.95	
71111									
10/24	10/29/2024	71111	13266	AMAZON	1916-CGYD-	201-55-5792	67.77	67.77	DVD CIRCULATION
10/24	10/29/2024	71111	13266	AMAZON	1HV1-Y4WR-	201-55-5214	20.75	20.75	3D PRINTING SUPPLIES
10/24	10/29/2024	71111	13266	AMAZON	1MN6-3DJR-	210-51-5168	82.50	82.50	CELL PHONE CASES
10/24	10/29/2024	71111	13266	AMAZON	1TK1-QQMW	210-51-5181	46.09	46.09	CLEANING AND NOTEBOOKS
10/24	10/29/2024	71111	13266	AMAZON	1WM9-K6GG	201-55-5214	25.64	25.64	3D PRINTING SUPPLIES
Total 71111:								242.75	
71112									
10/24	10/29/2024	71112	13559	BSN SPORTS, LLC	927354120	210-51-5146	643.77	643.77	NCAA LEGEND BASKETBALL
Total 71112:								643.77	
71114									
10/24	10/29/2024	71114	13847	LEWAN TECHNOLOGY	XIN58308	201-17-5579	3,747.00	3,747.00	Cloud / MANAGED LICENSING AND RMM / MANAGED IFRASTRUCUTE AND HELP
Total 71114:								3,747.00	
71115									
10/24	10/31/2024	71115	14295	MATRIX DESIGN GROUP, INC	44538	211-80-5051	9,900.00	9,900.00	AFFORDABLE HOUSING NEEDS ASSESSMENT AND STRATEGY DEVELOPMENT
Total 71115:								9,900.00	
71116									
10/24	10/29/2024	71116	13094	NORTHERN COLORADO LANDS	1114	201-18-5355	690.00	690.00	ABATEMENT MOWING, PULLING WEEDS AND HAUL OFF
10/24	10/29/2024	71116	13094	NORTHERN COLORADO LANDS	1114	201-18-5356	50.00	50.00	ABATEMENT MOWING, PULLING WEEDS AND HAUL OFF
Total 71116:								740.00	
71117									
10/24	10/29/2024	71117	13528	NORTHERN COLORADO SPOR	11518	210-51-5166	200.00	200.00	BASKETBALL MENS 3ON3
Total 71117:								200.00	

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
71118									
10/24	10/29/2024	71118	14263	YVONNE A. PAEZ	2820	201-12-5499	180.00	180.00	INTERPRETING AT COURT 10/9/2024
Total 71118:								180.00	
71120									
10/24	10/31/2024	71120	14303	NATHAN DUMM & MAYER P.C.	74372	201-13-5352	561.00	561.00	CONNELL RESOURCES
10/24	10/31/2024	71120	14303	NATHAN DUMM & MAYER P.C.	CTL #73035	201-13-5352	713.50	713.50	CIRCONNE CONNELL RESOURCES
Total 71120:								1,274.50	
5005239									
10/24	10/09/2024	5005239	14077	AMILIA TECHNOLOGIES USA IN	1564857	210-51-5168	1,018.95	1,018.95	SMART REC CREDIT CARD PROCESSING
Total 5005239:								1,018.95	
5005243									
10/24	10/10/2024	5005243	13991	MOLTZ CONSTRUCTION, INC	PAY REQUE	211-80-4083	1,002,387.68	1,002,387.68	WWTP EXPANSION Construction
Total 5005243:								1,002,387.68	
5005244									
10/24	10/21/2024	5005244	13991	MOLTZ CONSTRUCTION, INC	PAY REQUE	211-80-4083	544,212.78	544,212.78	WWTP EXPANSION Construction
Total 5005244:								544,212.78	
5005247									
10/24	10/04/2024	5005247	14046	STANDARD INSURANCE COMP	OCT 2024	201-00-2523	1,316.38	1,316.38	LONG TERM DISABILITY
10/24	10/04/2024	5005247	14046	STANDARD INSURANCE COMP	OCT 2024	201-00-2517	332.28	332.28	SHORT TERM DISABILITY
Total 5005247:								1,648.66	
5005248									
10/24	10/24/2024	5005248	14302	A-1 CHIPSEAL COMPNAY	14022-01	211-80-4007	175,989.20	175,989.20	2024 Chip Seal Project for Streets
Total 5005248:								175,989.20	
5005249									
10/24	10/24/2024	5005249	13266	AMAZON	11QC-WP6K-	204-34-5455	15.99	15.99	WTP Pipette Tips

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
10/24	10/24/2024	5005249	13266	AMAZON	14N9-VT44-F	201-34-5941	139.98	139.98	Wall Calendars for On call scheduling
10/24	10/24/2024	5005249	13266	AMAZON	17HG-M6WY	201-34-5941	278.05	278.05	Pens & Calendars for PW
10/24	10/24/2024	5005249	13266	AMAZON	17HG-M6WY	201-16-5948	28.77	28.77	Cardigan for Staff Member
10/24	10/24/2024	5005249	13266	AMAZON	1G6G-CH6X-	201-14-5214	36.10	36.10	Cubicle Hook
10/24	10/24/2024	5005249	13266	AMAZON	1JH6-07CVF	201-34-5941	27.90	27.90	2025 Calendars for Desks & Post its
10/24	10/24/2024	5005249	13266	AMAZON	1JJW-N7W6-	204-34-5455	12.98	12.98	Lab Stand Clip
10/24	10/24/2024	5005249	13266	AMAZON	1QW0-FMKJ-	201-34-5941	71.20	71.20	Toilet Paper & Paper Towels
10/24	10/24/2024	5005249	13266	AMAZON	1QW0-FMKJ-	205-34-5433	118.77	118.77	Filters for Plant
Total 5005249:								729.74	
5005250									
10/24	10/24/2024	5005250	14283	BURNT MOUNTAIN SERVICES L	4752	211-80-4006	15,253.06	15,253.06	Old Town Streets Concrete
Total 5005250:								15,253.06	
5005251									
10/24	10/24/2024	5005251	13681	CINTAS	5235271511	203-34-5370	68.12	68.12	SAFETY AND FIRST AID KITS
Total 5005251:								68.12	
5005252									
10/24	10/24/2024	5005252	13460	CTL THOMPSON, INC.	720469	211-80-4010	314.00	314.00	Testing Services for WTP
Total 5005252:								314.00	
5005253									
10/24	10/24/2024	5005253	14240	GUIRY'S INC	12760/G	203-34-5240	446.55	446.55	Swarco Traffic Black 5G
Total 5005253:								446.55	
5005254									
10/24	10/24/2024	5005254	13910	MOSES, WITTEMYER, HARRIS	16260	204-34-5352	772.00	772.00	Water Legal Services
10/24	10/24/2024	5005254	13910	MOSES, WITTEMYER, HARRIS	16305	204-34-5352	942.00	942.00	Water Legal Services
Total 5005254:								1,714.00	
5005255									
10/24	10/24/2024	5005255	12380	TDS	09192024	201-17-5384	298.77	298.77	PW ADMIN INTERNET

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Total 5005255:								298.77	
5005256									
10/24	10/24/2024	5005256	12698	WATTS HYDRAULICS ACQUISIT	7261824	203-34-5422	6,670.00	6,670.00	Hotsy for Streets
Total 5005256:								6,670.00	
5005257									
10/24	10/24/2024	5005257	10290	COLORADOAN	LCOL018153	201-15-5331	40.48	40.48	ORDINANCE 10-2024
Total 5005257:								40.48	
5005258									
10/24	10/29/2024	5005258	14041	HENSEL PHELPS CONSTRUCTI	PAY REQUE	211-80-4010	516,540.05	516,540.05	WATER PLANT EXPANSION CONTRUCTION & CONSTRUCTION MGMT
Total 5005258:								516,540.05	
5005260									
10/24	10/01/2024	5005260	12896	FIRST NATIONAL BANK	PAYMENT D	210-90-5630	21,813.77	21,813.77	Park Loan Payment
10/24	10/01/2024	5005260	12896	FIRST NATIONAL BANK	PAYMENT D	210-90-5632	641.22	641.22	Park Loan Interest Payment
Total 5005260:								22,454.99	
5005263									
10/24	10/31/2024	5005263	439	XCEL ENERGY	898359005	205-34-5341	7,962.46	7,962.46	6172 NE FRONTAGE RD UNIT F
Total 5005263:								7,962.46	
5005274									
10/24	10/30/2024	5005274	439	XCEL ENERGY	894064141	203-34-5341	81.81	81.81	6744 NE FRONTAGE ROAD
Total 5005274:								81.81	
5005275									
10/24	10/30/2024	5005275	439	XCEL ENERGY	894066530	210-51-5185	1,621.72	1,621.72	BATTING CAGE
Total 5005275:								1,621.72	

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
5005276									
10/24	10/30/2024	5005276	439	XCEL ENERGY	894553978	204-34-5341	1,110.40	1,110.40	8890 BUFFALO CREEK WELLHOUSE
Total 5005276:								1,110.40	
5005277									
10/24	10/30/2024	5005277	439	XCEL ENERGY	894588146	205-34-5341	16,439.72	16,439.72	6172 NE FRONTAGE RD - SEWER PUMP
Total 5005277:								16,439.72	
5005278									
10/24	10/30/2024	5005278	439	XCEL ENERGY	896188267	201-49-5341	20.16	20.16	3804 CLEVELAND AVENUE
Total 5005278:								20.16	
5005279									
10/24	10/30/2024	5005279	439	XCEL ENERGY	896189252	204-34-5341	2,219.19	2,219.19	4000 WILSON AVE - PUMP HOUSE
Total 5005279:								2,219.19	
5005280									
10/24	10/30/2024	5005280	439	XCEL ENERGY	896235929	210-34-5341	13.44	13.44	3705 Ronald Reagan
Total 5005280:								13.44	
5005281									
10/24	10/30/2024	5005281	439	XCEL ENERGY	896541945	203-34-5341	1,307.89	1,307.89	8130 3RD ST - STREET LIGHTS
Total 5005281:								1,307.89	
5005282									
10/24	10/30/2024	5005282	439	XCEL ENERGY	896520411	203-34-5341	12,897.41	12,897.41	STREET LIGHTS
Total 5005282:								12,897.41	
5005283									
10/24	10/31/2024	5005283	439	XCEL ENERGY	897852263	210-51-5185	1,576.50	1,576.50	BATTING CAGE

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 5005283:								1,576.50	
5005284									
10/24	10/31/2024	5005284	439	XCEL ENERGY	898273840	203-34-5341	73.20	73.20	6744 NE FRONTAGE ROAD
Total 5005284:								73.20	
5005293									
10/24	10/30/2024	5005293	1	Black Hills Energy	OCT 2024	201-49-5344	15.71	15.71	3749 HARRISON AVE
10/24	10/30/2024	5005293	1	Black Hills Energy	OCT 2024	201-49-5344	25.84	25.84	3735 CLEVELAND AVE.
10/24	10/30/2024	5005293	1	Black Hills Energy	OCT 2024	210-34-5344	17.02	17.02	8700 3RD
10/24	10/30/2024	5005293	1	Black Hills Energy	OCT 2024	201-49-5344	25.84	25.84	4006 Hayes Ave
10/24	10/30/2024	5005293	1	Black Hills Energy	OCT 2024	201-49-5344	32.95	32.95	3804 Cleveland Ave
10/24	10/30/2024	5005293	1	Black Hills Energy	OCT 2024	201-49-5344	45.59	45.59	3815 HARRISON AVE
10/24	10/30/2024	5005293	1	Black Hills Energy	OCT 2024	201-49-5344	136.96	136.96	4021 Grant Ave.
10/24	10/30/2024	5005293	1	Black Hills Energy	OCT 2024	205-34-5344	745.40	745.40	6190 NE Frontage Rd
10/24	10/30/2024	5005293	1	Black Hills Energy	OCT 2024	201-49-5344	78.45	78.45	Wellington Comm Bldg
Total 5005293:								1,123.76	
5005296									
10/24	10/09/2024	5005296	433	POUDRE VALLEY REA	OCT 2024	203-34-5341	677.46	677.46	Sage Meadows Street Lights
10/24	10/09/2024	5005296	433	POUDRE VALLEY REA	OCT 2024	203-34-5341	46.10	46.10	CLEVELAND AVE
10/24	10/09/2024	5005296	433	POUDRE VALLEY REA	OCT 2024	203-34-5341	308.33	308.33	Wellington HIGH SCHOOL
10/24	10/09/2024	5005296	433	POUDRE VALLEY REA	OCT 2024	204-34-5341	1,696.25	1,696.25	10691 N CO RD 11
10/24	10/09/2024	5005296	433	POUDRE VALLEY REA	OCT 2024	204-34-5341	213.93	213.93	7250 Kit Fox Dr. Viewpointe
10/24	10/09/2024	5005296	433	POUDRE VALLEY REA	OCT 2024	207-34-5341	44.92	44.92	3500 GW Bush Ave
10/24	10/09/2024	5005296	433	POUDRE VALLEY REA	OCT 2024	210-34-5341	24.69	24.69	Wellington Jr. High
10/24	10/09/2024	5005296	433	POUDRE VALLEY REA	OCT 2024	204-34-5341	6,403.43	6,403.43	10697 N CR11
Total 5005296:								9,415.11	
5005302									
10/24	10/09/2024	5005302	13769	Jive Communications Inc	OCT 2024 A	201-17-5345	909.87	909.87	Town Phone Bill
Total 5005302:								909.87	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
5005306									
10/24	10/24/2024	5005306	13491	WEX BANK	100754698	210-34-5231	53.36	53.36	GAS FOR DEPARTMENTS
10/24	10/24/2024	5005306	13491	WEX BANK	100754698	201-18-5231	45.55	45.55	GAS FOR DEPARTMENTS
10/24	10/24/2024	5005306	13491	WEX BANK	100754698	210-34-5231	1,410.23	1,410.23	GAS FOR DEPARTMENTS
10/24	10/24/2024	5005306	13491	WEX BANK	100754698	201-34-5231	336.48	336.48	GAS FOR DEPARTMENTS
10/24	10/24/2024	5005306	13491	WEX BANK	100754698	204-34-5231	454.30	454.30	GAS FOR DEPARTMENTS
10/24	10/24/2024	5005306	13491	WEX BANK	100754698	204-34-5231	208.35	208.35	GAS FOR DEPARTMENTS
10/24	10/24/2024	5005306	13491	WEX BANK	100754698	205-34-5231	396.38	396.38	GAS FOR DEPARTMENTS
10/24	10/24/2024	5005306	13491	WEX BANK	100754698	201-34-5231	872.10	872.10	GAS FOR DEPARTMENTS
Total 5005306:								3,776.75	
5005312									
10/24	10/31/2024	5005312	12840	RISE BROADBAND	OCT2024AC	204-34-5384	132.28	132.28	10691 CR 11 WTP
10/24	10/31/2024	5005312	12840	RISE BROADBAND	OCT2024AC	205-34-5384	137.28	137.28	WRF INTERNET
Total 5005312:								269.56	
5005314									
10/24	10/30/2024	5005314	551	CENTURYLINK	OCT 2024 A	204-34-5345	75.03	75.03	WATER TREATMENT PLANT
10/24	10/30/2024	5005314	551	CENTURYLINK	OCT 2024 A	201-17-5345	89.60	89.60	TELEPHONE SERVICES
10/24	10/30/2024	5005314	551	CENTURYLINK	OCT 2024 A	201-17-5345	157.15	157.15	TELEPHONE SERVICES
Total 5005314:								321.78	
5005316									
10/24	10/29/2024	5005316	13320	VERIZON WIRELESS	9975698729	201-17-5345	3,081.80	3,081.80	Cell Phone Bill
Total 5005316:								3,081.80	
5005318									
10/24	10/31/2024	5005318	12380	TDS	OCT2024AC	201-17-5384	279.90	279.90	WILSON AVENUE INTERNET
10/24	10/31/2024	5005318	12380	TDS	OCT2024AC	201-17-5384	172.95	172.95	HARRISON AVENUE INTERNET
10/24	10/31/2024	5005318	12380	TDS	OCT2024AC	201-17-5384	44.95	44.95	HAYES AVENUE INTERNET
10/24	10/31/2024	5005318	12380	TDS	OCT2024AC	201-17-5384	149.95	149.95	CLEVELAND AVENUE INTERNET
Total 5005318:								647.75	

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
5005319									
10/24	10/11/2024	5005319	13592	ALLSTATE	OCT2024AC	201-00-2520	548.97	548.97	OCT PREMIUMS
Total 5005319:								548.97	
5005321									
10/24	10/14/2024	5005321	439	XCEL ENERGY	895153932	205-34-5341	11,156.17	11,156.17	6172 NE FRONTAGE ROAD UNIT F
Total 5005321:								11,156.17	
10092024									
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5241	19.47	19.47	ROPE TO HANG SLUDGE JUDGES BY AND 2 CANS OF BRAKE CLEANER TO CLE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-14-5380	63.42	63.42	BIZWEST 40 UNDER FORTY - NIC
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-14-5380	250.73	250.73	BIZWEST 40 UNDER FORTY - LOWREY, REBEKKA, ROSS, MEAGAN
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-51-5380	575.00	575.00	REGISTRATION FOR NRPA
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5433	205.70	205.70	BULLETIN BOARD FOR NEW ADMIN BUILDING.
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-55-5579	119.99	119.99	SOFTWARE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5969	367.25	367.25	LAB EQUIPMENT
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-51-5380	45.00	45.00	CPRA DIRECTOR'S SECTION LUNCH AND NETWORK
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-34-5233	463.16	463.16	61"" SCAG PARTS
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-51-5146	220.00	220.00	BASKETBALL COACHES SAFETY AND SPORT TRAINING
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5433	959.56	959.56	10 NEW HEAVY DUTY GARDEN HOSES FOR STOCKING NEW BUILDINGS. 6 - 50F
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	211-80-4038	12.42	12.42	OTS FENCE MATERIALS
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-18-5233	18.95	18.95	SPLIT - FLEET MONITORING CODE ENFORCEMENT (3.03%)
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-34-5233	379.00	379.00	SPLIT - FLEET MONITORING STREETS (60.61%)
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5233	76.20	76.20	SPLIT - FLEET MONITORING WATER (12.19%)
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5233	76.20	76.20	SPLIT - FLEET MONITORING WRF (12.19%)
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-34-5233	75.00	75.00	SPLIT - FLEET MONITORING PARKS & REC (11.99%)
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	211-80-4038	17.90-	17.90-	MATERIALS RETURN
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-34-5380	164.98	164.98	AIRFARE FOR TRAVEL TO NRPA
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5380	104.00	104.00	CERTIFICATION TESTING
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5455	47.17	47.17	SHIPPED DR6000 RENTAL BACK WHILE OURS WAS IN FOR MAINTENANCE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	211-80-4038	36.96	36.96	OTS RESIDENT FENCE REPAIR
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5233	19.98	19.98	HOSE.
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5433	104.00	104.00	PLANT R&M
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5433	20.39	20.39	REPLACEMENT BLINDS FOR THE MOBILE MINI OFFICE.
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	211-80-4038	17.90	17.90	OTS FENCE MATERIALS
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-17-5579	863.64	863.64	ADOBE LICENSES 12 MONTH
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5241	149.99	149.99	MUCK BOOTS FOR SEDIMENTATION CHANNEL CLEANING

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10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	211-80-4038	10.47	10.47	OTS RESIDENT FENCE REPAIR MATERIALS
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5363	198.64	198.64	TWO NEW UPS FOR COMPUTERS IN ADMIN BUILDING
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-34-5233	151.28	151.28	CYCLONE CARB
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-34-5233	56.69	56.69	SCAG PARTS 61"
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-55-5337	47.82	47.82	FAM ART PROG SUP.
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5433	517.38	517.38	THREE MONTHS OF PEST CONTROL AT THE WRF SITE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-14-5380	118.00	118.00	RIDE TO AND FROM AIRPORT FOR CASELLE CONFERENCE.
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5433	94.85	94.85	WRF FURNITURE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5363	99.32	99.32	UPS FOR NEW COMPUTER
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5241	116.87	116.87	CLEANING SUPPLIES
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5384	140.00	140.00	STARLINK INTERNET
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-11-5192	96.00	96.00	TOWN CLEAN UP DEBRI DROP OFF
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-14-5335	65.00	65.00	CGFOA MEMBERSHIP
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-17-5579	516.00	516.00	SCREENCONNECT ANNUAL SUBSCRIPTION
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5380	50.00	50.00	CERTIFICATION TEST FOR DEREK BARTON
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-14-5380	74.25	74.25	FINANCE DEPT LUNCH FOR NEW TEAM MEMBER
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-17-5579	59.99	59.99	ADOBE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-16-5582	255.50	255.50	ALL STAFF MEETING
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-34-5233	124.39	124.39	PARTS FOR 61" SCAG
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-34-5335	82.00	82.00	DUES FOR DAVE MYER ENGINEER
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5434	20.97	20.97	PARTS TO REPAIR MASTER PRESSURE REGULATING VALVE.
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-34-5233	21.61	21.61	BOX FOR SHIPPING
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-17-5579	2.99	2.99	SOFTWARE FOR CAMERA
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-15-5380	52.00	52.00	CMCA CONFERENCE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-13-5335	11.00	11.00	MONTHLY SUBSCRIPTION
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-34-5233	357.20	357.20	REPAIR SPEEDOMETER ON INTERNATIONAL
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-16-5582	73.96	73.96	4 DOZEN TREATS FOR TOWN WIDE ALL STAFF AND APPRECIATION
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-16-5582	24.05	24.05	ALL STAFF MEETING BEVERAGES- WELLNESS COMMITTEE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-11-5192	96.00	96.00	TOWN CLEAN UP DEBRI DROP OFF
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-16-5582	86.32	86.32	WC FOR LIBRARY \$23.92 WC FOR ALL STAFF \$62.40
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-15-5380	50.00	50.00	CMCA MEMBERSHIP
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5969	423.90	423.90	AMTAX REAGENTS
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5380	50.00	50.00	COLLECTIONS 1 TEST APPLICATION FEE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5380	375.00	375.00	REGISTRATION FEE FOR BRIAN TO ATTEND C&D SHORT SCHOOL IN NOVEMBER
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5380	375.00	375.00	REGISTRATION FEE FOR C&D SHORT SCHOOL IN NOVEMBER
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-14-5335	11.90	11.90	FINANCE DEPT PASSWORD MANAGEMENT
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-51-5401	64.74	64.74	ONE HOODIE, SPECIAL SIZE FOR STAFF MEMBER
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-13-5335	14.99	14.99	MONTHLY SUBSCRIPTION
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-13-5496	582.50	582.50	RECORDING/SOUND EQUIPMENT

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-34-5254	19.98	19.98	SILICONE SEALANT FOR PARKS KIOSKS
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5233	124.25	124.25	NANO PLUMBING
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5233	275.39	275.39	RAW WATER BYPASS AT NANO
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-55-5579	29.99	29.99	SOFTWARE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-34-5380	625.98	625.98	SECOND AIR BNB PAYMENT FOR NRPA TRIP FOR 2 PEOPLE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-18-5335	170.00	170.00	ICC MEMBERSHIP
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-34-5380	99.95	99.95	TRAINING
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5433	576.80	576.80	PARTS TO FINISH REBUILDING ORIGINAL DAVIT CRANES FOR USE IN THE PLANT
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5579	1,440.00	1,440.00	WRF ADMIN BUILDING FIRE MONITORING SERVICE FEE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-55-5337	18.99	18.99	SUPP-PRE-K VISIT/TOUR
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5579	1,000.00	1,000.00	WRF ADMIN BUILDING FIRE SETUP FEE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5455	458.54	458.54	HARDNESS, FLUORIDE, AND ALK TEST KITS
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5233	.96	.96	BOLTS
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-14-5380	424.14	424.14	FLIGHTS TO AND FROM CASELLE CONFERENCE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-16-5582	113.11	113.11	WELLNESS COMMITTEE LIBRARY TAILGATE & ALL-STAFF PREP
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5969	209.42	209.42	ORDER WRONG SIZE SAMPLE DIP CUPS, ITEMS WERE RETURNED FOR A REFUND
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-55-5337	18.68	18.68	SUPPLIES-PRE-K VISIT/TOUR
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-14-5380	22.99	22.99	FLIGHTS TO AND FROM CASELLE CONFERENCE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5433	157.50	157.50	SAND BLASTING OF OLD DAVIT CRANE BEING REFURBISHED FOR USE IN PLANT
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-14-5311	77.40	77.40	PITNEY BOWES 6/30/24 INVOICE 1025492247 DUE 7/9/24, CHECK PAYMENT RETURNED
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	203-34-5240	71.99	71.99	METAL SPRAYER
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5233	491.56	491.56	SODIUM HYDROXIDE INJECTION
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-14-5380	650.00	650.00	CASELLE CONFERENCE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-17-5579	2,889.00	2,889.00	ANNUAL ZOOM INVOICE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5233	84.77	84.77	RAW WATER BYPASS AT NANO
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5241	173.92	173.92	TRASH, TRASH BAGS, BROOMS FOR NEW BUILDINGS.
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5241	457.29	457.29	CLEANING SUPPLIES FOR NEW ADMIN BUILDING
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-34-5579	155.53	155.53	SOFTWARE MONTHLY RENEWAL
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5434	5.49	5.49	CLEANER FOR REMOVING WATER STAIN BUILDUP ON OUR SAMPLE SINK.
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5380	196.39	196.39	WRF PLANT ONLINE WORKING LUNCH FOR STAFF & PROJECT MGRS
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-18-5233	18.95	18.95	SPLIT - FLEET MONITORING CODE ENFORCEMENT (3.03%)
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-34-5233	379.00	379.00	SPLIT - FLEET MONITORING STREETS (60.61%)
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5233	75.80	75.80	SPLIT - FLEET MONITORING WATER (12.12%)
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-34-5233	75.80	75.80	SPLIT - FLEET MONITORING WRF (12.12%)
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-34-5233	75.80	75.80	SPLIT - FLEET MONITORING PARKS & REC (12.12%)
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5241	449.36	449.36	GENERAL CLEANING AND MAINTENANCE SUPPLIES
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5455	77.96	77.96	CHLORINE REAGENT
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5241	350.00	350.00	CARTS FOR CHEMICAL BUILDING
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5241	82.86	82.86	FLY TRAPS AND KILLER FOR UV ROOMS.

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-55-5900	6.18	6.18	OUT-OF-PRINT BOOK-USED
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-34-5254	261.38	261.38	SPLIT - 10 EDGER LADES FOR STICK EDGER 8 INDUSTRIAL EDGER BLADES (53
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	210-34-5231	231.60	231.60	SPLIT - 2 JUGS OF FUEL FOR SMALL TOOLS (46.98%)
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-34-5579	222.00	222.00	STORM MGMT & STREET SWEEPING FLEET SOFTWARE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5455	119.81	119.81	UPS DR6000 MAINTENANCE
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-34-5370	214.98	214.98	SAFETY HARDHAT FOR PROJECT MANAGER, DAVE M
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5969	412.09	412.09	SAMPLING DIPPER CUPS
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5380	104.00	104.00	JACOB CERTIFICATION TEST
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5241	18.98	18.98	WEED KILLER AND SPRAY PAINT
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5455	92.85	92.85	FEDEX BROMATE SAMPLES
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	205-34-5433	313.68	313.68	AIR FILTERS FOR NEW HVAC ON HEADWORKS AND STEPFEED PROCESS BUIL
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-13-5380	30.00	30.00	SPLIT - ADMINISTRATOR - GARCIA - DISTRICT 12 CML MEETING (25%)
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-11-5380	90.00	90.00	SPLIT - TRUSTEES - DAILEY, MOYER, CANNON - DISTRICT 12 CML MEETING (75
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	201-34-5579	.99	.99	STORAGE FEE FOR CONSTRUCTION INSPECTION TABLET
10/24	10/09/2024	10092024	13269	FIRST NATIONAL BANK OMAHA	10092024	204-34-5455	5.10	5.10	MAILED FLUORIDE SAMPLE
Total 10092024:								25,337.08	
Grand Totals:								3,770,016.64	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-00-2000	.00	.00	.00
201-00-2000	213.35	636,945.54-	636,732.19-
201-00-2210	6,400.38	.00	6,400.38
201-00-2517	332.28	.00	332.28
201-00-2520	548.97	.00	548.97
201-00-2523	1,316.38	.00	1,316.38
201-02-3430	.00	213.35-	213.35-
201-11-5192	192.00	.00	192.00
201-11-5352	2,754.00	.00	2,754.00
201-11-5380	90.00	.00	90.00
201-11-5952	3,353.78	.00	3,353.78
201-12-5109	750.00	.00	750.00
201-12-5359	1,574.00	.00	1,574.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
201-12-5499	180.00	.00	180.00
201-13-5214	74.37	.00	74.37
201-13-5335	25.99	.00	25.99
201-13-5352	7,243.50	.00	7,243.50
201-13-5356	1,240.00	.00	1,240.00
201-13-5380	30.00	.00	30.00
201-13-5496	1,069.12	.00	1,069.12
201-14-5214	78.07	.00	78.07
201-14-5311	292.39	.00	292.39
201-14-5335	76.90	.00	76.90
201-14-5356	1,181.25	.00	1,181.25
201-14-5363	1,240.15	.00	1,240.15
201-14-5380	1,603.53	.00	1,603.53
201-14-5510	39,163.77	.00	39,163.77
201-14-5950	75.00	.00	75.00
201-15-5331	145.57	.00	145.57
201-15-5380	102.00	.00	102.00
201-16-5356	5,411.00	.00	5,411.00
201-16-5380	850.00	.00	850.00
201-16-5580	144.28	.00	144.28
201-16-5582	552.94	.00	552.94
201-16-5948	28.77	.00	28.77
201-17-5345	4,238.42	.00	4,238.42
201-17-5357	6,008.75	.00	6,008.75
201-17-5384	3,189.37	.00	3,189.37
201-17-5579	14,089.85	.00	14,089.85
201-17-5947	5,285.39	.00	5,285.39
201-18-5231	45.55	.00	45.55
201-18-5233	37.90	.00	37.90
201-18-5331	53.18	.00	53.18
201-18-5335	170.00	.00	170.00
201-18-5350	12,819.76	.00	12,819.76
201-18-5355	2,940.00	.00	2,940.00
201-18-5356	2,003.25	.00	2,003.25
201-18-5374	1,641.17	.00	1,641.17
201-21-5364	494,905.03	.00	494,905.03
201-34-5231	1,436.12	.00	1,436.12
201-34-5233	1,367.16	.00	1,367.16
201-34-5241	2,450.27	.00	2,450.27
201-34-5335	82.00	.00	82.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
201-34-5370	214.98	.00	214.98
201-34-5372	64.14	.00	64.14
201-34-5380	99.95	.00	99.95
201-34-5579	378.52	.00	378.52
201-34-5941	756.63	.00	756.63
201-49-5341	20.16	.00	20.16
201-49-5342	189.56	.00	189.56
201-49-5343	161.67	.00	161.67
201-49-5344	361.34	.00	361.34
201-49-5346	178.41	.00	178.41
201-49-5367	279.00	.00	279.00
201-49-5369	1,323.14	.00	1,323.14
201-49-5370	40.89	.00	40.89
201-49-5398	942.57	.00	942.57
201-55-5214	552.90	.00	552.90
201-55-5337	85.49	.00	85.49
201-55-5579	149.98	.00	149.98
201-55-5792	146.77	.00	146.77
201-55-5900	115.88	.00	115.88
203-00-2000	.00	32,360.71-	32,360.71-
203-34-5240	1,849.25	.00	1,849.25
203-34-5341	15,392.20	.00	15,392.20
203-34-5342	86.82	.00	86.82
203-34-5370	68.12	.00	68.12
203-34-5397	245.35	.00	245.35
203-34-5422	13,340.00	.00	13,340.00
203-34-5428	1,378.97	.00	1,378.97
204-00-2000	.00	49,964.60-	49,964.60-
204-34-5221	14,052.57	.00	14,052.57
204-34-5227	620.44	.00	620.44
204-34-5231	662.65	.00	662.65
204-34-5233	1,148.91	.00	1,148.91
204-34-5241	1,085.20	.00	1,085.20
204-34-5321	2,254.14	.00	2,254.14
204-34-5334	473.00	.00	473.00
204-34-5341	11,643.20	.00	11,643.20
204-34-5345	75.03	.00	75.03
204-34-5352	1,714.00	.00	1,714.00
204-34-5353	111.00	.00	111.00
204-34-5356	605.34	.00	605.34

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
204-34-5363	134.48	.00	134.48
204-34-5370	846.92	.00	846.92
204-34-5380	1,008.00	.00	1,008.00
204-34-5384	132.28	.00	132.28
204-34-5422	203.75	.00	203.75
204-34-5433	2,863.00	.00	2,863.00
204-34-5434	6,754.42	.00	6,754.42
204-34-5455	906.02	.00	906.02
204-34-5969	2,670.25	.00	2,670.25
205-00-2000	209.42	71,284.03-	71,074.61-
205-34-5231	396.38	.00	396.38
205-34-5233	76.20	.00	76.20
205-34-5241	733.54	.00	733.54
205-34-5321	1,591.16	.00	1,591.16
205-34-5341	46,714.52	.00	46,714.52
205-34-5342	3,914.92	.00	3,914.92
205-34-5344	745.40	.00	745.40
205-34-5356	457.85	.00	457.85
205-34-5363	2,952.89	.00	2,952.89
205-34-5370	438.90	.00	438.90
205-34-5380	246.39	.00	246.39
205-34-5384	277.28	.00	277.28
205-34-5433	4,124.53	.00	4,124.53
205-34-5434	122.33	.00	122.33
205-34-5554	5,132.35	.00	5,132.35
205-34-5579	2,440.00	.00	2,440.00
205-34-5941	83.40	.00	83.40
205-34-5969	835.99	209.42-	626.57
207-00-2000	.00	619.50-	619.50-
207-34-5321	574.58	.00	574.58
207-34-5341	44.92	.00	44.92
210-00-2000	.00	85,832.56-	85,832.56-
210-34-5111	785.00	.00	785.00
210-34-5231	1,695.19	.00	1,695.19
210-34-5233	946.32	.00	946.32
210-34-5237	1,228.45	.00	1,228.45
210-34-5241	60.73	.00	60.73
210-34-5252	2,320.00	.00	2,320.00
210-34-5253	2,096.00	.00	2,096.00
210-34-5254	2,740.06	.00	2,740.06

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
210-34-5256	177.92	.00	177.92
210-34-5341	656.33	.00	656.33
210-34-5342	10,678.24	.00	10,678.24
210-34-5343	201.75	.00	201.75
210-34-5344	17.02	.00	17.02
210-34-5346	290.83	.00	290.83
210-34-5365	1,931.14	.00	1,931.14
210-34-5366	21,908.00	.00	21,908.00
210-34-5370	49.75	.00	49.75
210-34-5380	790.96	.00	790.96
210-34-5942	2,825.00	.00	2,825.00
210-51-5146	863.77	.00	863.77
210-51-5165	1,250.00	.00	1,250.00
210-51-5166	2,417.20	.00	2,417.20
210-51-5168	1,510.40	.00	1,510.40
210-51-5181	1,877.88	.00	1,877.88
210-51-5185	3,198.22	.00	3,198.22
210-51-5380	620.00	.00	620.00
210-51-5401	241.41	.00	241.41
210-90-5630	21,813.77	.00	21,813.77
210-90-5632	641.22	.00	641.22
211-00-2000	17.90	2,893,450.37-	2,893,432.47-
211-80-4006	307,185.15	.00	307,185.15
211-80-4007	175,989.20	.00	175,989.20
211-80-4010	516,854.05	.00	516,854.05
211-80-4038	68,052.75	17.90-	68,034.85
211-80-4061	58,979.36	.00	58,979.36
211-80-4083	1,548,620.96	.00	1,548,620.96
211-80-5022	73,912.39	.00	73,912.39
211-80-5030	68,546.17	.00	68,546.17
211-80-5035	22,240.00	.00	22,240.00
211-80-5045	31,658.57	.00	31,658.57
211-80-5051	19,800.00	.00	19,800.00
211-80-5056	1,611.77	.00	1,611.77
Grand Totals:	3,770,897.98	3,770,897.98-	.00

M = Manual Check, V = Void Check

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Voided = no

M = Manual Check, V = Void Check