



BOARD OF TRUSTEES

November 12, 2024

5:30 PM

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 5:32 p.m.

2. Roll Call

The Clerk noted a quorum with the following roll call:

Present:

Cannon – present

Dailey – present

Moyer – present – remote

Tietz – present

Wiegand – present

Mason – present

Chaussee – present

B. EXECUTIVE SESSION

1. An executive session pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss personnel matters concerning the Town Administrator, under circumstances where the Town Administrator has not requested an open meeting.

Trustee Cannon moved to adjourn to Executive Session

Trustee Dailey seconded and the motion passed.

C. RECONVENE MEETING

Mayor Chaussee reconvened the meeting at 6:41 p.m.

Mayor Chaussee asked all to rise for the pledge of allegiance

Roll Call

The Clerk noted a quorum with the following roll call:

Present:

Cannon – present

Dailey – present

Moyer – present – remote

Tietz – present

Wiegand – present

Mason – present

Chaussee – present

1. Amendments to Agenda
Mayor Chaussee asked if there were any amendments to the agenda; there were none.
2. Conflict of Interest
Mayor Chaussee asked if there were any conflicts of interest on agenda items; there were none.

D. COMMUNITY PARTICIPATION

1. Public Comment

Curtis Smelker spoke to concerns on construction of Main Street related to loss of parking and entrances to the building, along with speed bump concerns.

E. PRESENTATION

1. Boxelder Creek Letter of Map Revision

Nathan Ewert, Deputy Director of Public Works and Engineering, presented this item, reviewing the location and history of the project. The Board asked for clarification on boundaries and notification of homeowners. Mr. Ewert noted the Town's website would be updated and per the Board's direction a notice would be sent to homeowners located in the flood plain, as well as those who are no longer in the flood plain boundaries.

F. CONSENT AGENDA

1. October 22, 2024 Regular Meeting Minutes
2. Resolution No. 54-2024 - A Resolution of the Town of Wellington, Colorado Authorizing the Temporary Closure of Portions of State Highway 1/Cleveland Avenue within the Town of Wellington during the Annual Parade of Lights Events on December 7, 2024
3. Contract for Outside Counsel for Utility Franchise Agreements
4. Resolution No. 55-2024 - A Resolution Approving Renewal of the Lease of the Parking Lot at 3736 Cleveland Avenue
5. Resolution No. 58-2024 - A Resolution Calling a Special Meeting on November 19, 2024

Trustee Cannon moved to approve the consent agenda

Trustee Tietz seconded and the motion passed unanimously upon roll call.

G. ACTION ITEMS

1. Ordinance No. 11-2024 - An Ordinance Establishing Fees to be Charged by the Town of Wellington, Colorado, for Utility Services

Meagan Smith, Deputy Director of Public Works and Utilities presented the ordinance noting the history and areas included in the study. The Board asked for clarification on funds that differed from a previous presentation. Ms. Smith clarified that a growth consumption had been miscalculated and has been corrected. Demand and costs associated with single family residential were noted as a policy decision which could be reviewed.

Mayor Chaussee opened public comment.

Steven Carman noted the legacy of neglect the Town has inherited and spoke to the need of a second source of water. Single family home rates and usage were noted.

Betty Aragon-Mitotes spoke to the water rates effecting families and the community. It was noted if there was a way to revisit and review the water rates the Board should do so.

Rose Francies spoke to the year round effects of the increase in rates, expressing it is not just a

summer issue.

The Board noted the conversation regarding this issue began several years ago and expressed that everything is being done that can be behind the scenes to rectify the situation, noting the different size of taps and efforts it takes to service those homes. It was noted the base rate could be looked at to balance among user classes.

Ms. Smith the base rate captures the fixed costs that are generally the same within the costumer class categories. The Board noted renegotiating the contract with North Poudre is very important and trying to deflect some of the costs from the treatment. The Board noted the Hardship Utility Grant (HUG) and encouraged all to look into this if needed. Staff did note that the HUG grant funds were depleted in October of 2024.

The Board noted that the general fund cannot continue to be the resource for loans, and the fund needs to be solvent and will look forward to a rate study in 2025.

Trustee Cannon moved to adopt Ordinance No. 11-2024

Trustee Mason provided the second and the motion passed 6-1.

No vote: Tietz

2. Ordinance No. 12-2024 - An Ordinance Establishing Capital Investment Fees to be Charged by the Town of Wellington, Colorado for Connection to the Water and Wastewater Utility Systems

Ms. Smith noted the previously presented information and the Board did not have any questions.

There was no public comment presented.

Trustee Cannon moved to adopt Ordinance No. 12-2024

Trustee Moyer seconded and the motion passed unanimously.

3. Fiscal Year 2025 Budget and Capital Improvement Projects Update Presentation (with public comment)

Patti Garcia, Town Administrator and Nic Redavid, Finance Director/Treasurer presented the proposed 2025 annual budget.

Ms. Garcia noted the spending of funds into 2025, the 2024 compensation study completed and expressed appreciation of staff dedication. Comments regarding reducing staff were made, which Ms. Garcia noting staff are needed to provide services to the Town.

Mr. Redavid noted the changes made since the last presentation to the Board. A timeline of the budget presentations was reviewed, with the estimated beginning fund balance noting the end of year projections. Staffing and programs were reviewed along with grant funding being and Capital Improvement Projects were evaluated.

The Board expressed appreciation for staff finding areas to reduce spending and the concept of a focus group suggested.

Mayor Chaussee opened the floor for public comment.

Stephen Carman spoke to overspending in several areas and encouraged additional cuts.

Rick Freeman spoke to the need for more income in the Town generated by sales.

Comments from the Board related to the HUG Grant and Economic Development.

4. Resolution No. 56-2024 - A Resolution Approving a Contract Renewal with Bee Lake Productions, LLC to Provide a Fireworks Presentation on July 4, 2025

Kelly Houghteling, Deputy Town Administrator presented the resolution, speaking to the various items presented during the event.

Mayor Chaussee opened public comment.

Rick Freeman spoke to appreciating the video at the event.

The Board deliberated regarding the video and spoke to the Town purchasing a screen a system to utilize for this and other events.

Trustee Tietz moved to approve Resolution No. 56-2024

Trustee Moyer seconded and the motion passed with all in favor.

5. Resolution No. 57-2024 - A Resolution Appointing a Town Clerk

Ms. Garcia noted the recruitment process of the Town Clerk position.

Trustee Cannon moved to approve Resolution No. 57-2024

Trustee Tietz seconded and the motion passed with all in Favor.

Ms. Garcia swore Hannah Hill in to the office of Town Clerk.

H. REPORTS

1. Town Attorney
There was no report from the Town Attorney.
2. Town Administrator
Ms. Garcia spoke to supporting the downtown businesses and staff being actively engaged in that support.
3. Staff Communications
Items were included in the packet.
4. Board Reports
Trustee Tietz spoke to comments being emailed in and received.
Trustee Dailey noted businesses and upcoming Town events.
Trustee Cannon noted a recent Town gala.
Mayor Chaussee noted the local football team successes.

I. ADJOURN

Trustee Tietz moved to adjourn the meeting

Trustee Cannon seconded and the meeting was adjourned at 9:49 p.m.


Calar Chaussee, Mayor


Hannah Hill, Town Clerk

The seal is circular with a dotted border. The text "TOWN OF WELLINGTON" is curved along the top inner edge, "SEAL" is in the center, and "COLORADO" is curved along the bottom inner edge.