



BOARD OF TRUSTEES
September 28, 2021
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Regular Meeting Agenda

Individuals that attend the meeting in person and have not been fully vaccinated will be required to wear a face covering while in attendance.

Individuals wishing to make public comments must attend the meeting in person or may submit comments by sending an email to euckerkk@wellingtoncolorado.gov. The email must be received by 4:00 p.m. Tuesday September 28, 2021. The comments will be provided to the Trustees and added as an addendum to the packet. Emailed comments will not be read during the meeting.

The Zoom details below are for online viewing and listening only.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/89900990590?pwd=REZFYjlnMERMUHZqRS9BamxBNUJHQT09>

Passcode: 764764

Webinar ID: 899 0099 0590

Or One tap mobile :

US: +17207072699,,89900990590# or +12532158782,,89900990590#

Or Telephone:

US: +1 720 707 2699 or +1 253 215 8782 or +1 346 248 7799

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Amendments to Agenda
4. Conflict of Interest

B. COMMUNITY PARTICIPATION

1. Public Comment
2. Presentation
 - a. Community Activities Commission 2022 Budget Presentation

- Presentation: Wyatt Schwendeman-Curtis, Interim Chair of Community Activities Commission

C. CONSENT AGENDA

1. Minutes of the September 14, 2021 Board of Trustees regular meeting

D. ACTION ITEMS

1. Annual Funding Request - Wellington CO Main Streets Program
 - Presentation: Kallie Cooper, Executive Director of Wellington CO Main Streets Program.
2. Public Hearing: Final Plat of 7837 Sixth Street Subdivision
 - Presentation: Cody Bird, Planning Director
3. Ordinance No. 11-2021: An Ordinance Approving the Final Plat of 7837 Sixth Street Subdivision
 - Presentation: Cody Bird, Planning Director
4. Crack Seal Contract Award
 - Presentation: Bob Gowing, Public Works Director
5. 3749 Harrison Avenue Expansion Update
 - Presentation: Kelly Houghteling, Deputy Town Administrator

E. REPORTS

1. Town Attorney
2. Town Administrator
3. Staff Communications
 - a. Larimer County Sheriff's Office Monthly Report - July 2021
 - b. Thimmig Property Discussion
4. Board Reports
 - a. Report out on Colorado Municipal League Annual Conference

F. ADJOURN

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.



Board of Trustees Meeting

Date: September 28, 2021
Submitted By: Hallie Sheldon, Management Analyst
Subject: Community Activities Commission 2022 Budget Presentation

- **Presentation: Wyatt Schwendeman-Curtis, Interim Chair of Community Activities Commission**

EXECUTIVE SUMMARY

The Community Activities Commission (CAC) is a volunteer commission with members appointed by the Board of Trustees. This group has the responsibility of planning and executing community events with Town funding. Each year, the CAC compiles all events they wish to achieve in the following year and draft a budget request accordingly. On September 7, 2021, the CAC approved their budget by a unanimous vote. This budget will be incorporated in the total 2022 Town Budget Draft that will be brought to the Town Board of Trustees this Fall for approval. The wish of the CAC is to bring transparency and collaboration with the Board of Trustees and discuss the future events discussion and planning that went into creating this proposed budget.

BACKGROUND / DISCUSSION

- Total Request for 2022: \$35,160
- Request from 2021: \$35,410

STAFF RECOMMENDATION

For the discussion of the Board of Trustees.

ATTACHMENTS

1. 2022 CAC Budget Proposal Approved 9.7.21
2. Wellington CAC 2022 Presentation to BOT 9.28.2021

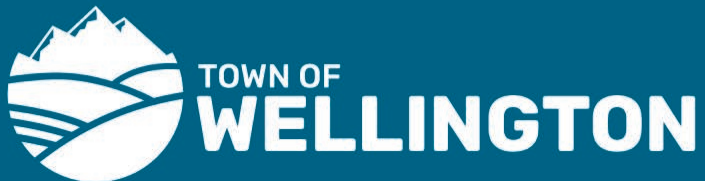
2022	Budget Proposal \$ 2022
Easter Egg Hunt	
Portable Restrooms	\$800.00
Easter Egg Supplies	\$1,500.00
Bunny Costume Thank You	\$50.00
Face Painter	\$150.00
Bunny Costume Maintenance	\$100.00
	\$2,600.00
4th of July Festival & Parade	
Bounce Houses	\$2,000.00
Music	\$1,000.00
Parade MC/Judges Thank You	\$130.00
Event Supplies	\$1,000.00
Portable Restrooms & Trash	\$5,500.00
Traffic Control/Road Closures	\$5,800.00
Parade Trophies	\$200.00
Golf Cart Rental (2)	\$300.00
Face Painter	\$150.00
Shade Canopy Rental	\$600.00
	\$16,680.00
Town Clean Up	
Trash Rentals (Shredder, Trash, Recycling)	\$1,500.00
	\$1,500.00
Halloween	
General Cost for Event	\$500.00
	\$500.00
Veterans Day	
General Cost for Event	\$1,500.00
	\$1,500.00
Christmas Parade/Tree Lighting	
Parade MC/Judges Thank You	\$130.00
Traffic Control/Road Closures	\$4,500.00
Food & Beverage (2 Days)	\$500.00
Parade Trophies	\$200.00
	\$5,330.00
General Fund	
Food & Beverage Supplies	\$50.00
Canopy Purchase/General Supplies	\$200.00
Face Painter Supplies	\$200.00
Walkie Talkies (Rental or Purchase)	\$200.00
Cases of Water	\$150.00
Wellington Toy Storage Unit	\$1,500.00
WFD Annual Event Fee	\$400.00
Advertising and Marketing	\$800.00
ASCAP Annual Fee	\$50.00
Community Partnership Programs	\$3,500.00
	\$7,050.00
Grand Total	\$35,160.00

Other Events - Cost Built In General Funds
Christmas Chili Dinner Sponsorship
Chalk the Walk Event
Monthly Town Clean Up Sponsorship
Cinco de Mayo Sponsorship
Town Yard Sale
Car Show 4th of July
Beer Garden 4th of July

Community Activities Commission (CAC)

2022 Budget Proposal

Presented by: Wyatt Schwendeman-Curtis, Interim Chair of CAC



Town Main Events 2022

- Easter Egg Hunt
- 4th of July Festival & Parade
- Annual Town Clean Up
- Halloween
- Veterans Day
- Christmas Parade & Tree Lighting



Possible Events or Sponsorships 2022

- *Monthly Town Clean Up*
- *Cinco de Mayo*
- *Town Yard Sale*
- *Christmas Chili Dinner*
- *Chalk the Walk*
- *Main Streets Partnership*
- *Car Show*



2022 Budget Breakdown



Easter Egg Hunt

- Portable Restrooms- \$800
- Easter Egg Supplies- \$1,500
- Bunny Costume Thank you- \$50
- Face Painter- \$150 *Currently Volunteer
- Bunny Costume Maintenance- \$100
- **TOTAL: \$2,600**



4th of July Festival & Parade

- Parade MC/Judges Thank you- \$130
- Parade Trophies- \$200
- Golf Cart Rental (2)- \$300
- Face Painter- \$150
- Shade Canopy Rental- \$600
- Event Supplies- \$1,000
- Music- \$1,000
- Bounce Houses- \$2,000
- Portable Restrooms & Trash- \$5,500
- Traffic Control/Road Closures- \$5,800
- **TOTAL: \$16,680**



Town Clean Up, Halloween, Veterans Day

- Town Clean Up- \$1,500
- Halloween- \$500
- Veterans Day- \$1,500
- **TOTAL: \$3,500**

These are currently set as general costs for the events. Once the amount is approved for the event, we will breakdown the cost further. We want to put more money behind the Town Clean Up and Veterans Day Events to increase community awareness and turnout. For Halloween we want to team up with Main Streets and determine what we can help put on or sponsor.



Christmas Parade and Tree Lighting

- Parade MC/Judges Thank you- \$130
- Parade Trophies- \$200
- Food & Beverage (2 Days)- \$500
- Traffic Control/Road Closures- \$4,500
- **TOTAL: \$5,330**



CAC General Fund

- Food & Beverage Supplies- \$50
- Canopy Purchase/General Supplies- \$200
- Face Painter Supplies- \$200
- Walkie Talkies (Rental or Purchase)- \$200
- Cases of Water- \$150
- Wellington Toy Storage Unit- \$1,500
- WFD Annual Event Fee- \$400
- Advertising and Marketing- \$800
- ASCAP Annual Fee- \$50
- Community Partnership Program- \$3,500
- **TOTAL: \$7,050**

Final Overview of 2022 Budget Proposal

- In total the CAC is proposing a budget of \$35,160
- That is \$250 less than the 2021 Approved Budget
- We cleaned up the budget to make it easier to read and understand
- We are introducing a new Community Partnership Program
- We want to create a better process of communication and transparency with the Board of Trustees and the Community of Wellington

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Beer Garden 4th of July	



NEW Community Partnership Program

- The CAC is creating a Community Partnership Program that will allow us to sponsor events on behalf of the town for local businesses and organizations.
- The business or organization will present their event to the CAC with an event proposal and expected sponsorship cost amount.
- Once presented to the CAC, we will inform the Board of Trustees in our monthly town presentation
- The CAC will discuss and vote on the proposal and cost
- We are starting off with a small budget for this program and will determine success in the 2023 Budget Review
- Examples of Partnerships: Main Streets Halloween, Kiwanis Fishing Derby, Monthly Town Clean Up, Cinco de Mayo, Christmas Chili Dinner, Car Show, Beer Garden, and Chamber of Commerce events



Monthly Town Presentation



Monthly Presentation

- The CAC would like to propose a monthly or bi-monthly presentation to the Board of Trustees
- We would have the Chair and Treasurer present on progress updates for events and the budget
- This will help keep communication and transparency
- This would provide perfect opportunity for questions and hold the CAC accountable
- We want to ensure we are representing the town and not our own interests



Questions?



Board of Trustees Meeting

Date: September 28, 2021

Submitted By:

Subject: Minutes of the September 14, 2021 Board of Trustees regular meeting

EXECUTIVE SUMMARY

BACKGROUND / DISCUSSION

STAFF RECOMMENDATION

ATTACHMENTS

1. 09.14.21 BOT Minutes



BOARD OF TRUSTEES
September 14, 2021
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

MINUTES

A. CALL TO ORDER

Mayor Hamman called the meeting to order at 6:34 p.m.

1. Pledge of Allegiance
Mayor Hamman asked that all rise for the pledge of allegiance.
2. Roll Call
Mayor Troy Hamman
Mayor Pro Tem Wyatt Knutson – Arrived at 6:42 p.m.
Trustee Jon Gaiter
Trustee John Jerome
Trustee Rebekka Kinney
Trustee Ashley Macdonald – Absent
Trustee Tim Whitehouse

Also Present:

Patti Garcia, Town Administrator
Kelly Houghteling, Deputy Town Administrator
Dan Sapienza, March & Olive, LLC, Town Attorney
Cody Bird, Director of Planning
Bob Gowing, Director of Planning
Krystal Eucker, Town Clerk
Judi Tippetts, Finance Director
Hallie Sheldon, Management Analyst
Mahalia Henschel, Communication Specialist
Meegan Smith, Deputy Public Works Director

3. Amendments to Agenda
Mayor Hamman asked if there were any amendments to the agenda.
4. Conflict of Interest
Mayor Hamman asked if there were any conflicts of interest to which there was none.

B. COMMUNITY PARTICIPATION

1. Public Comment
Mayor Hannan opened the meeting for public comment to which there was none.
2. Presentation
There were no presentations this evening.

C. CONSENT AGENDA

1. Minutes of the August 24, 2021 Board of Trustees Meeting

Trustee Whitehouse moved to approve the consent calendar; Trustee Kinney seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Whitehouse, Hamman

Nays – None

Motion carried.

D. ACTION ITEMS

1. Wellington Colorado Main Streets Program Funding Request - Road Closure

Ms. Cooper with the Wellington Colorado Main Streets Program addressed the Board to request funding assistance for the road closure of Cleaveland Avenue for the Trick or Treat Down Main Street event on October 31, 2021 from 2:00 – 6:00 p.m. The event will run from 3:00 – 5:00 p.m. but the road will be closed from 2:00 – 6:00. The total amount being requested is \$1,000. The Wellington Main Street Program and the Wellington Main Street Chamber of Commerce will be sharing the remaining cost of the road closure. The costs for the road closure was estimated to be \$4,000, however the company that has been used in the past has gone out of business. Alternative companies are being contact to provide that service. It is unknown what the cost will be with a difference company. The Wellington Fire Protection District has been notified of the road closure and a plan has been developed to ensure access for the Fire District.

Trustee Whitehouse inquired as to when they might be receiving a quote for road closure companies.

Ms. Cooper stated they just found out about Karns going out of business yesterday morning so there have been companies in Loveland and Greeley that have been contacted.

Mayor Hamman inquired if the \$1,000 is in addition to the \$4,000.

Ms. Cooper stated the \$1,000 is part of the \$4,000 with the hope that these companies have similar pricing.

Mayor Hamman inquired if there is a contingency if the price comes in high.

Ms. Cooper stated the Main Street Board has agreed to come up with the funds and proceeds from the .5K Fun Run that is in October will go to fund the road closure.

Ms. Garcia commented that an option the Board has to is provide a not to exceed amount to help fund the road closure.

Mayor Hamman opened the meeting for public comment to which there was none.

Trustee Kinney moved to approve the Wellington Colorado Main Street Program Funding request at 1/3 of the cost to not exceed \$2,000; Trustee Whitehouse seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Whitehouse, Hamman

Nays – None

Motion carried.

2. Resolution No. 27-2021 - A Resolution of the Board of Trustees of the Town of Wellington, Colorado Authorizing the Temporary Closure of Portions of State Highway 1/Cleveland Avenue

within the Town of Wellington during the Annual "Trick or Treat Down Main Street" Event on Sunday, October 31, 2021

Ms. Cooper stated the road closure for Trick or Treat Down Main Street will be similar to last year. Cleveland Avenue will be closed from 1st Street to 6th Street as well as access to the side streets. Traffic was rerouted down Highway 9 and then to 6th Street. The road is closed an hour before the event and closed an hour after the event to allow for set up and treat down.

Mayor Hamman opened the meeting for public comment to which there was none.

Trustee Gaiter moved to approve the Resolution 27-2021; Trustee Jerome seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Whitehouse, Hamman

Nays – None

Motion carried.

3. Wellington Colorado Boys and Girls Club of Larimer County Funding Request - 2022 Budget

Ms. Headrick with the Wellington Boys and Girls Club addressed the Board that informed them that when the shutdown happened in 2020, the Boys and Girls Club was committed to doing whatever it took to serve the community and that young people always had a safe place to go. In 2020, there were seven additional locations opened in Larimer County to make sure that kids could have access to services from the Boys and Girls Club even if transportation was an issue; this included both the elementary schools in Wellington.

In the last two years in Wellington, there have been 341 kids served between the ages of 6-18 at a fee of \$20 per year, per kid. That fee is kept low so that financial barriers do not hinder a child from access to the Boys and Girls Club. When the kids are at the Club, they have access to a number of programs and opportunities including meals, workforce development, character and leadership and academics to put them on a path to success.

During the pandemic, the Boys and Girls Club partnered with the Wellington Middle School to provide a remote learning center at the Middle School. In doing this, discussions took place on how a larger partnership could be when things returned to normal. As a result, on September 20, 2021 the first Eagles Club will be opened to serve Wellington Middle School which will essentially replace and enhance Eagles After Hours. It is anticipated that program will serve approximately 50 kids per day.

The Boys and Girls Club kids are asked on a regular basis on how they are doing and what their experience has been with the Boys and Girls Club. Through this survey, kids indicate strong connections to school, strong resiliency, social and emotional coping mechanisms as well as strong desires to leading healthy lifestyles and avoiding risky behaviors.

The Boys and Girls Club also serves as an economic driver by saving families on average of \$8,000-\$15,000 per year on after school childcare costs.

The budget to run the Wellington Boys and Girls Club which includes the Eagles Club is \$394,000 per year. The Wellington Boys and Girls Club is asking the Board of Trustees for an annual gift of \$25,000; \$5,000 for program supplies, \$3,000 to support transportation costs and \$17,000 to support front line staff member salaries.

Trustee Gaiter inquired as to what the Boys and Girls Club as received from Wellington in the past.

Ms. Headrick stated it has ranged between \$3,000 - \$5,000. Historically the funding has been around a program called Got What It Takes which was a workforce program held during the summer.

Mayor Hamman commented that he would like the Boys and Girls Club to come back each year with an update.

Trustee Kinney commented that the value of the Boys and Girls Club to the community is huge as Wellington does not have a lot of services that are provided in other areas.

Trustee Gaiter inquired as to the primary source of funding for the Boys and Girls Club.

Ms. Headrick stated for Wellington specific, Sage Homes has been a huge partner. They have helped with the building and operations cost. Funding comes from individuals and businesses and then from grants.

Trustee Gaiter commented that he agrees the Boys and Girls Club is a great program but is concerned making a jump to contributing \$25,000 when there are projects that the Town needs to have funding for.

Ms. Garcia commented that staff is working on the 2022 budget and will see what is available for funding this request and present that at the budget retreat.

4. Resolution No. 26-2021 - A Resolution Ratifying Adoption of the Wellington Comprehensive Plan 2021

Mr. Bird informed the Board that the Planning Commission is responsible for creating and adopting a comprehensive or master plan for the Town. The Comprehensive Plan guides land use decisions that affect the development of the Town and is the basis for zoning regulations, subdivision regulations and other regulations that implement the Town's long-range vision.

The Planning Commission began the process of updating the Comprehensive Plan in January 2020. Public input was collected through a series of public meetings, work sessions, publications, and various forms of in-person and online public engagement. A draft of the plan was released for public comment on March 9, 2021 and public comments received. Input from the public was incorporated into the plan and a revised draft plan was again released for public comment on June 18, 2021. The Planning Commission advertised and held a public hearing on July 12, 2021, and subsequently continued the public hearing to August 2, 2021 to allow additional public comment and stakeholder engagement. Following the close of the public hearing, the Planning Commission adopted the Wellington Comprehensive Plan 2021 on August 2, 2021.

The Board of Trustees is engaged in processes that are affected by the Comprehensive Plan and uses the Comprehensive Plan's recommendations and guidance when considering land use decisions. A draft resolution is attached with this report. The resolution is for the Board of Trustees to ratify the Planning Commission's adoption of the Wellington Comprehensive Plan 2021 as the official master plan for the Town.

Trustee Jerome inquired as to the vote ratio of the Planning Commission.

Mr. Bird stated the Planning Commission has one abstention from an individual that could not make all the meetings.

Trustee Gaiter commented that he had issues throughout the process. There was a group of

individuals that had concerns about an area that was planned for commercial initially and their request to change that was granted. There was another group of individuals had concerns about how their neighborhood was planned and those changes were not granted. Trustee Gaiter commented that he has issues with how the Planning Commission handled that and that he does not feel comfortable ratifying this.

Trustee Whitehouse inquired if there is a suggestion of something inappropriate.

Trustee Gaiter stated he would hope there is not but there was a difference in the way the request from Pheasant Run was handled to the request from the residents of the downtown neighborhood.

Trustee Kinney commented that there were over 2,000 comments from over 200 individuals that resulted in significant changes to throughout the document. The Planning Commission did their due diligence in pursuing every major theme that was provided to them through feedback. The content of the Comprehensive Plan is not necessarily this agenda item.

Mayor Hamman opened the meeting for public comment.

Christine Gaiter addressed the Board and stated the Planning Commission promised downtown residents that their concerns would be addressed in the land use code and it was just discovered that the land use code is approved by the Board of Trustees and not the Planning Commission. The downtown residents are asking that McKinley and Harrison be designated as part of the downtown neighborhood on the land use map and designate downtown neighborhood as low-density residential housing. Since the Board of Trustees oversees the land use code, we are asking that this request be put in writing.

Trustee Jerome commented that the Planning Commission is the body that approves the Comprehensive Plan so the Board of Trustees is not being asked to approve the document, the Trustees are being asked to ratify the Planning Commission's approval.

Mr. Sapienza stated that is correct.

Trustee Gaiter clarified that the Board of Trustees will not be honoring the word of the Planning Commission because at this point, we have not gone through the land use code.

Mayor Hamman stated that is correct as there is a process to go through with the land use code.

Trustee Jerome inquired if the Board of Trustees does not approve the ratification of the Comprehensive Plan, that it will still be an approved document.

Mr. Sapienza stated that under state statute, the master plan of the municipality is adopted by the Planning Commission so if the Board of Trustees does not ratify this, it is still the official policy of the Wellington.

Trustee Whitehouse moved to approve Resolution 26-2021; Mayor Pro Tem Knutson seconded the motion. Roll call on the vote resulted as follows:

Yeas – Kinney, Jerome, Whitehouse, Knutson, Hamman

Nays – Gaiter

Motion carried.

5. Ordinance No. 10-2021 - An Ordinance Repealing, Revising and Readopting Article 13 of Chapter 2 of the Wellington Municipal Code Concerning the Wellington Parks and Recreation Advisory Board

Mr. Sapienza informed the Board that at the August 17, 2021 work session, the Trustees heard proposed changes to the boards and commissions of the Town of Wellington. The Parks Advisory Board has reviewed the proposed ordinance. The significant changes to the Parks Advisory Board include:

- Change the Parks Advisory Board to the Parks and Recreation Advisory Board;
- Update the residency requirement to state a member must live within the Wellington Growth Management Area (GMA). A review of current members and their addresses shows that all members live within the established GMA.
- The last change is moving the current Board of Trustee voting member to a liaison member role, and the addition of one voting member to have an odd number of voting members.

There was a concern addressed regarding the process of removal of a member and the text of the ordinance says members may be removed for inefficiency, neglect of duty or malfeasance upon written notice and after a public hearing during a regular or special meeting of the Board of Trustees. The concern was that is not very specific and there is no process for an automatic removal for any reason. The language is vague although it is standard and those concerns can be addressed in the bylaws of the board.

Trustee Whitehouse inquired if Mr. Campos is supportive of this change.

Mr. Sapienza stated he is not against this change.

Trustee Gaiter inquired if this is one of the boards that the terms were changed to four years.

Mr. Sapienza stated this is one of them.

Trustee Gaiter commented that he would like to see something defined in regard to inefficiency and neglect of duty.

Mr. Sapienza stated that a conversation was held at the Parks Advisory meeting and they believed that they should take a look at their own bylaws and the process of a recommendation for removal of their own member which would become an internal process for that board. Then that would come before the Board of Trustees for a public hearing.

Trustee Whitehouse inquired if the boards and commissions receive any guidance regarding their bylaws.

Mr. Sapienza stated the Parks Advisory Board do have bylaws in place and the Town is working to revise these boards so there could be assistance in amending their bylaws.

Ms. Garcia stated these ordinances are best left broad as people want to be part of the government process. Inefficiencies can be viewed in a number of different ways, so it is best to leave that language broad.

Mayor Hamman opened the meeting for public comment to which there was none.

Trustee Jerome moved to approve Ordinance 10-2021; Mayor Pro Tem Knutson seconded the motion. Roll call on the vote resulted as follows:

Yeas – Kinney, Jerome, Whitehouse, Knutson, Hamman

Nays – Gaiter

Motion carried.

E. REPORTS

1. Town Attorney

Mr. Sapienza informed the Board that he has been working on the regional opioid abatement governance structure. Many municipalities across the Country have sued the manufactures of the opioids and there is a multi-billion-dollar settlement that is being worked out. The funds would go directly to the State and then the Town would need to sign a MOU with the Attorney General's Office that we would want to participate in the structure. Municipalities of 10,000 or more would have a seat at the table to decide on how those funds would be use.

Mr. Sapienza also informed the Board that he will be on leave beginning September 29, 2021.

2. Town Administrator

Ms. Garcia informed the Board that the work session next week has been cancelled as the 60% items are not ready so the water treatment plant will be on October 12th and the wastewater treatment plant will be on October 26th.

3. Staff Communications

Mr. Gowing introduced Meagan Smith, the new Deputy Director of Public Works.

a. August 2021 Report of Bills

b. Larimer County Sheriff's Office Monthly Report - June 2021

4. Board Reports

Trustee Kinney informed the Board that she will be attending the CML Conference next week.

Trustee Whitehouse informed the Board that he participated in the Town Clean-up.

Trustee Jerome inquired about the Boxelder Creek incident.

Ms. Smith informed the Board that it was identified as discharge from a dairy and they had it sealed off and fixed that day.

a. Thimmig Property Discussion

Ms. Garcia informed the Board that Trustee Macdonald had requested an update on the Thimmig Property although since she is not at the meeting this evening, it would be moved to the next meeting.

F. EXECUTIVE SESSION

1. For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators pursuant to Section 24-6-402(4)(e), C.R.S. – regarding negotiations with North Poudre Irrigation Company. As required by C.R.S. §24-6-402(2)(d.5)(II)(A) and (II) (E) the executive session proceedings will be electronically recorded and the record will be preserved for 90 days through December 13, 2021.

Trustee Gaiter moved to go into executive session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators pursuant to Section 24-6-402(4)(e), C.R.S. – regarding negotiations with North Poudre Irrigation Company; Trustee Jerome seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Kinney, Jerome, Whitehouse, Knutson, Hamman

Nays – None

Motion carried.

The Board of Trustees moved into executive session at 7:48 p.m.

No official action was taken during the executive session.

Trustee Gaiter moved to close the executive session; Mayor Pro Tem Knutson seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Kinney, Jerome, Whitehouse, Knutson, Hamman

Nays – None

Motion carried.

The Board of Trustees closed the executive session at 8:13 p.m.

G. ADJOURN

Upon a motion duly made, the meeting was adjourned at 8:14 p.m.

Krystal Eucker, Town Clerk



Board of Trustees Meeting

Date: September 28, 2021

Submitted By:

Subject: Annual Funding Request - Wellington CO Main Streets Program

- **Presentation: Kallie Cooper, Executive Director of Wellington CO Main Streets Program.**

EXECUTIVE SUMMARY

Wellington CO Main Streets Program is requesting funding for 2022.

BACKGROUND / DISCUSSION

STAFF RECOMMENDATION

ATTACHMENTS

1. Annual Funding Request - Wellington CO Main Streets Program
2. 2022 Budget



Wellington CO Main Streets Program
PO Box 1021
Wellington, CO 80549

September 28, 2021

Dear Town of Wellington Board of Trustees,

The Wellington, CO Main Streets Program would like to thank the Town of Wellington for its ongoing support of our organization. With the Town of Wellington's support, the Wellington Main Street Program has successfully raised over \$26,000 from downtown events this year. These funds will support our local business community through the Exterior Sign and Awning Grant, fund a Byron White Memorial Project at the Wellington Public Library, and help our program continue providing ongoing communication to local businesses regarding COVID-19. In addition to the money raised through downtown events, we have leveraged \$25,000 in DOLA grant and training funds and were awarded \$150,000 in grant funds through the Revitalizing Main Street Program to improve fixtures and lighting along Cleveland Ave for the safety of pedestrians downtown.

2021 has been a busy year for our program, launching the first ever Main Street Market and celebrating the completion of the Crosswalk Project on Cleveland Ave and near our local schools. As of August 2021, our program has logged over 1,000 volunteer hours directly impacting the downtown community.

The Wellington, CO Main Street Program would like to continue partnering with the Town of Wellington to provide support for our local businesses and building a vibrant downtown for the entire community to enjoy. We would like to make a request for annual funding support in the amount of \$77,500 for 2022. A copy of our 2022 budget is included with this request and outlines how these dollars will be utilized.

Thank you for your consideration of this request. Please send any questions or comments to info@wellingtonmainstreet.org.

Thank you,

Kallie Cooper

Kallie Cooper; Executive Director Wellington CO Main Streets Program

Wellington Main Streets Program 2022 Budget

QB Code	Income	2020 Actuals	2021 Actuals (Jan - July)	2021 Budget	2022 Budget	15% Variance Notes
44830	Municipal Support	\$ 75,000.00	\$ 58,125.00	\$ 77,500.00	\$ 77,500.00	
43410	Corporate Contributions	\$ 15.44	\$ 8.22	\$ -	\$ 14,000.00	Brewfest (\$12K) 0.5K (\$2K)
43450	Individual Contributions	\$ -	\$ 2,860.00	\$ -	\$ 2,000.00	
46400	Other Types of Income (Event Merchandise, Event Ticket Sales, Event Drink Sales)	\$ -	\$ 1,100.00	\$ -	\$ 7,000.00	New Event - Cleveland Crawl and Well-O-Rama
NO CODE	Other Income	\$ 9,375.00	\$ 11,938.00	\$ -	-	PPP Loan (2020), PPP Loan (2021), Flower Planter Sale
49000	DOLA Grant	\$ -	\$ 3,902.00	\$ 5,000.00	\$ 10,000.00	Rust Vintage Marketplace Mural
68300	DOLA Training Grant			\$ 2,200.00	\$ 2,200.00	*Covers Travel and Meeting Expenses
48200	Flower Planter Sponsorship	\$ 4,515.00	\$ 2,250.00	\$ 2,500.00	\$ 2,400.00	
48510	Trick or Treat Sponsorship	\$ 1,575.00	-	\$ -	\$ 1,500.00	
48550	Well-O-Rama Sponsorship	\$ 1,000.00	\$ 7,750.00	\$ -	\$ 11,000.00	
48000	Other Sponsorship	\$ 375.00	-	\$ -	-	
48600	Shop Local Bags	\$ -	\$ 3,310.00	\$ -	\$ 1,000.00	
48700	Shop Wellington Gift Card Advertising	\$ -	\$ -	\$ -	\$ 1,000.00	
47400	Main Street Market	\$ -	\$ 5,215.00	\$ -	\$ 5,000.00	
49000	Other Grant Revenue	\$ 2,500.00	-	\$ -	\$ 2,500.00	Bohemian Grant
	Total	\$ 94,355.44	\$ 96,458.22	\$ 87,200.00	\$ 137,100.00	

	Expenses	2020 Actuals	2021 Actuals (Jan - July)	2021 Budget	2022 Budget	15% Variance Notes
60930	Business Expenses (Licenses, Permit, Business Fees, Professional Dues)	\$ 635.00	\$ 167.50	\$ 800.00	\$ 800.00	
62150	Outside Contract Services	\$ 4,367.00	\$ 976.00	\$ 7,500.00	\$ 12,000.00	Rust Vintage Mural (\$7K?), Flower Maintenance (\$5K)
62110	Accounting	\$ 1,475.00	\$ 1,000.00	\$ 1,500.00	\$ 1,800.00	Increasing from \$100/month to \$125/month for 2022
62890	Rent	\$ 1,400.00	\$ 2,800.00	\$ 4,800.00	\$ 6,500.00	\$403/mo rent + \$125/mo for storage unit
65005	Advertising and Promotions	\$ 169.12	\$ 1,667.13	\$ 200.00	\$ 1,500.00	
65010	Subscriptions and Software	\$ 430.14	\$ 891.73	\$ 2,700.00	\$ 1,000.00	
65020	Postage and Mailing	\$ 133.00	\$ 86.00		\$ 200.00	
65030	Printing and Copying	\$ 1,944.51	\$ 1,148.55		\$ 5,000.00	Banner Printing, Mailers, Postcards, Etc.
65040	Office Supplies	\$ 319.85	\$ 88.94		\$ 500.00	
65050	Telephone and Internet	\$ 730.00	\$ 470.56	\$ 1,700.00	\$ 500.00	Cost of Verizon went down
65060	Bank Fees	\$ 74.97	\$ 454.04		\$ 500.00	Logging Square Charges as Bank Fees
65070	Event Supplies	\$ 2,166.00	\$ 3,232.78	\$ 1,550.00	-	
65071	Cleveland Crawl Event Supplies				\$ 1,500.00	January
65072	Main Street Market Event Supplies				\$ 3,000.00	July-Sept
65073	Well-O-Rama Event Supplies				\$ 11,000.00	July-August
65074	Trick or Treat Event Supplies				\$ 7,000.00	Road Closure + Reusable Bags - October
65075	Clean Up Days / Awards				\$ 500.00	June and Sept
65076	4th of July				\$ 250.00	July
65077	Shop Small Saturday				\$ 100.00	November
65078	Front Porch Fridays				\$ 600.00	October - March
65079	Annual Meeting	\$ -	\$ -	\$ -	\$ 2,000.00	November
65080	Program Supplies (Annual Color, Prizes/Awards)	\$ 1,827.00	\$ 11,925.48	\$ 500.00	\$ 4,500.00	
65100	Insurance	\$ 1,707.47	\$ 1,144.98	\$ 2,250.00	\$ 2,000.00	
66000	Payroll and Payroll Taxes	\$ 55,488.09	\$ 34,537.77	\$ 60,000.00	\$ 60,000.00	
68300	Travel and Meetings	\$ (1,090.13)	\$ 99.06	\$ 2,200.00	\$ 2,200.00	
69000	Matching Funds for DOLA Grant	\$ -	-	\$ 1,500.00	\$ 2,500.00	
	Total Expenses	\$ 71,777.02	\$ 60,690.52	\$ 87,200.00	\$ 127,450.00	
	Net Income	\$ 22,578.42	\$ 35,767.70	\$ -	\$ 9,650.00	

Board of Trustees Meeting

Date: September 28, 2021
Submitted By: Cody Bird, Planning Director
Subject: Public Hearing: Final Plat of 7837 Sixth Street Subdivision

- **Presentation: Cody Bird, Planning Director**

EXECUTIVE SUMMARY

- The applicant, Wellington Properties, LLC, has submitted a request for a minor subdivision plat of Lot 1, Amended Lots 2 and 3, Replat of Tract 47 Wellington Place Subdivision. The location is west of 6th St. between Kennedy Ave. and Sveta Ln. and the common address is 7837 6th St. (location map attached).
- The existing property is currently occupied by the Wellington Vet Hospital.
- The applicant desires to divide the lot so the Vet Hospital can remain and create a second building site for future commercial development.
- The property is zoned C1 – Community Commercial. The zoning of the property will not be affected by the proposed minor subdivision plat.
- The Planning Commission voted to recommend approval of the minor subdivision plat on Sept. 13, 2021.

BACKGROUND / DISCUSSION

- 7837 6th St. is located west of 6th St. between Kennedy Ave. and Sveta Ln. The property is approximately 2.6 acres in size.
- The minor subdivision plat proposes to divide the property into 2 lots to facilitate a second building site for future commercial development.
- The Planning Commission conducted a public hearing to review the final plat on September 13, 2021. The Commission voted to recommend approval of the final plat, subject to comments and corrections identified in the staff report to the Commission. The conditions identified in the staff comments are required to be corrected on the final plat mylar. Notable comments included:
 - Update the name of the plat so it does not include an address or duplicate the name of an existing plat;
 - Provide a closure report with the final plat;
 - Dedicate a joint and cross-lot access easement between Lot 1 and Lot 2 to allow shared driveways and shared parking -- This will allow improved circulation and will allow a shared parking arrangement to ensure adequate parking is available to meet the parking needs of both businesses;
 - Dedicate a 9 ft. utility easement along and adjacent to the west line of 6th Street right-of-way in accordance with Wellington's Standard Design Criteria; and
 - Ensure dimensions labels are provided to identify location of existing 30 access and utility easement.

- By recommending approval of the final plat, the Commission determined that the plat is consistent with the Town's Comprehensive Plan and that the plat conforms to the Town's subdivision regulations.
- At the time of this report, no public comments have been received by phone, email or letter. One comment was expressed at the Planning Commission meeting September 13, 2021 and was related to drainage south of the site. Staff has attempted to follow up with the individual.
- Approval by the Board of Trustees is valid for a period of one year. The final plat and ordinance must be recorded with the Larimer County Clerk and Recorder's Office within the one-year time limit, unless an extension is approved by the Board.

STAFF RECOMMENDATION

Conduct a public hearing on the proposed plat of 7837 Sixth Street Subdivision.

ATTACHMENTS

1. Location Map
2. Staff Presentation
3. Minor Subdivision Plat
4. Project Narrative
5. Concept Only Site Plan

LOCATION MAP

7837 6th STREET, WELLINGTON, CO, 80549



Minor Subdivision

7837 Sixth Street Subdivision

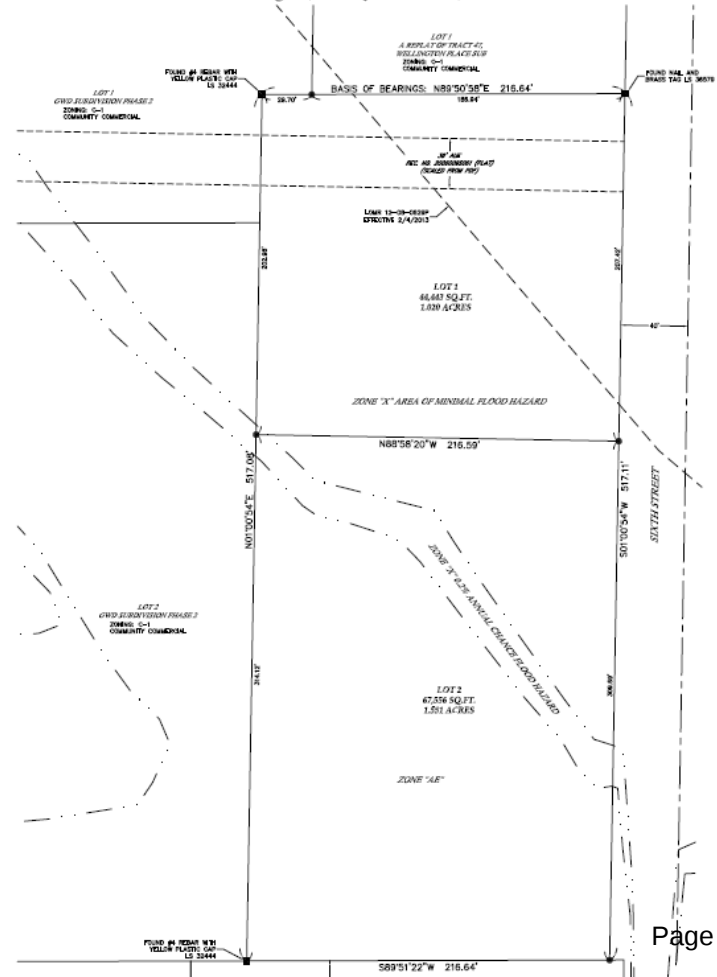


Applicant: Wellington Properties, LLC
Agent: United Civil Design Group

Applicant: Wellington Properties, LLC
Agent: United Civil Design Group



A Replat of Lot 1 of Amended Plat of Lots 2 and 3, A Replat of Tract 47, Wellington Place Subdivision,
Situate in the Southeast Quarter of Section 33, Township 9 North, Range 68 West of the 6th P.M.,
Town of Wellington, County of Larimer, State of Colorado

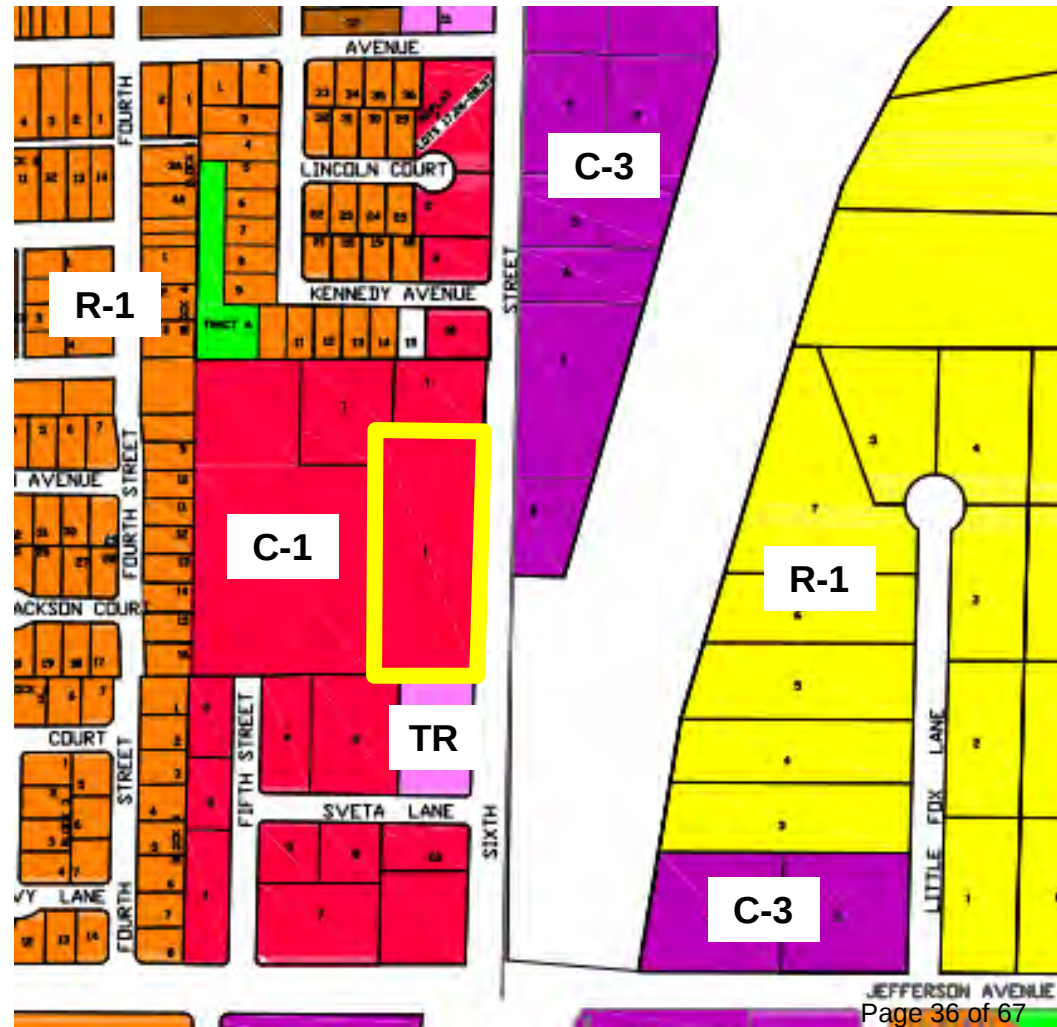


General Location



Zoning

- R-1** Rural Residential
- R-2** Single-family, Medium Density
- C-1** Community Commercial
- C-3** Highway Commercial
- TR** Transitional





Background Information

- Requesting a minor subdivision of an existing commercial property.
- North portion is currently occupied by Wellington Vet Hospital.
- Divide lot into 2 lots to accommodate future commercial development.
- Conceptually demonstrated ability to meet zoning requirements.
- Existing C-1 Community Commercial zoning is not affected by the request.

[illegible]



Planning Commission Recommendation

- On September 13, 2021, the Planning Commission voted to forward a recommendation of approval to the Board of Trustees.
- Minor changes to the plat identified at the Planning Commission hearing are required to be corrected by the applicant prior to recording the plat.
- Recommended a joint and cross-lot access and parking easement be dedicated to accommodate parking and circulation for both lots.



Action

- Conduct public hearing
 - One public comment was received at the Planning Commission hearing and was related to drainage conditions south of the site.
 - No written public comments have been received by Town staff.
- Board of Trustees may approve the plat, approve the plat with conditions, deny the plat, or table the request to a later date.



Staff Recommendation

Move to adopt an ordinance approving the plat for 7837 Sixth Street Subdivision subject to making corrections required by the Planning Commission and identified in the staff report, and authorize the Mayor to execute the plat.

7837 SIXTH STREET SUBDIVISION

A Replat of Lot 1 of Amended Plat of Lots 2 and 3, A Replat of Tract 47, Wellington Place Subdivision,
Situate in the Southeast Quarter of Section 33, Township 9 North, Range 68 West of the 6th P.M.,
Town of Wellington, County of Larimer, State of Colorado

PROPERTY DESCRIPTION

Lot 1, Amended Plat of Lots 2 and 3, a Replat of Tract 47, Wellington Place Subdivision, County of Larimer, State of Colorado

DEDICATION OF PUBLIC PROPERTY

The owner of the real property described in this Plat has caused the real property to be surveyed, laid out and subdivided under the name of 7837 Sixth Street Subdivision, and does hereby sell, grant, dedicate, and convey to the Town of Wellington in fee simple, free and clear of all of all liens and encumbrances, and set apart all of the streets roads, alleys, easements, and other public ways and places, and Tracts as shown on the accompanying plat to the use of the public forever. The owner shall be responsible for construction and maintenance of all improvements of said streets, alleys, easements, public ways and places, until acceptance of maintenance therefor by the Town as provided in the Wellington Municipal Code.

CERTIFICATE OF TITLE

I, _____, an attorney licensed to practice law in the State of Colorado, certify to the Town of Wellington, Colorado, that I have examined the title to the property being subdivided and being dedicated to the Town of Wellington, Colorado, and that all owners and proprietors as defined by CRS 31-23-111 have been signed this plat.

NOTARIAL CERTIFICATE

STATE OF _____)
COUNTY OF _____) ss

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,
by _____ as _____ of _____.

Witness my hand and official seal.

My Commission expires _____

Notary Public _____

Seal

CERTIFICATE OF OWNERSHIP

I/We certify that ?____ is/are the owners of the property, ?____ are all the mortgagees and holders of liens upon the property, and each and all hereby consent to this plat and join in the conveyance and dedication of all streets, roads, alleys, easements, public ways, and places shown hereon.

By: _____ As: _____

NOTARIAL CERTIFICATE

STATE OF _____)
COUNTY OF _____) ss

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,
by _____ as _____ of _____.

Witness my hand and official seal.

My Commission expires _____

Notary Public _____

Seal

PLANNING COMMISSION CERTIFICATE

Approved this _____ day of _____, 20____, by the Town Planning and Zoning Commission, Wellington, Colorado.

Chairman _____

BOARD OF TRUSTEES CERTIFICATE

Approved this _____ day of _____, 20____, by the Board of Trustees, Wellington, Colorado. This approval is conditioned upon all expenses involving necessary improvements for all utility services, paving, grading, landscaping, curbs, gutters, street lights, street signs and sidewalks shall be financed by others and not the Town.

Mayor _____

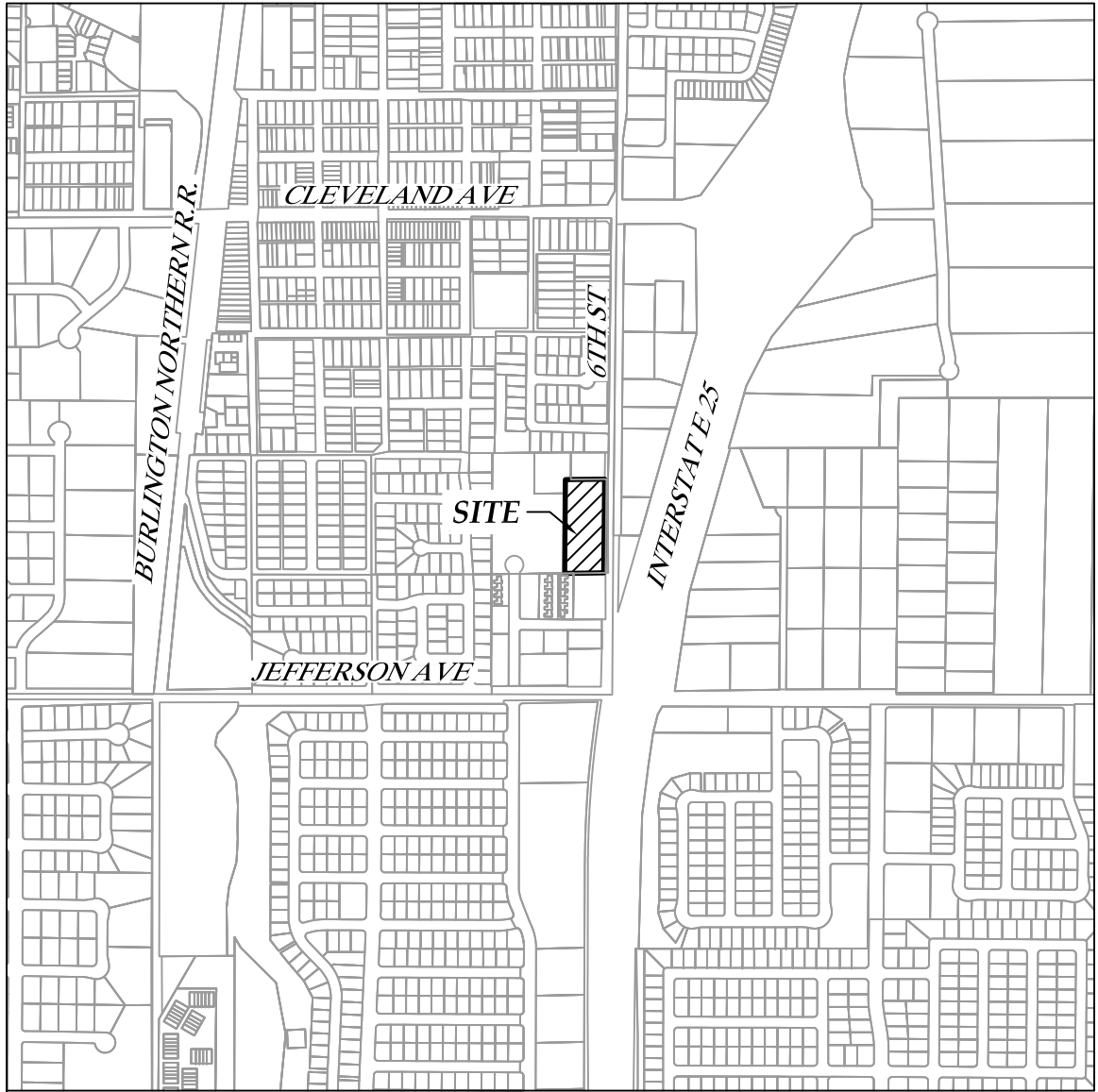
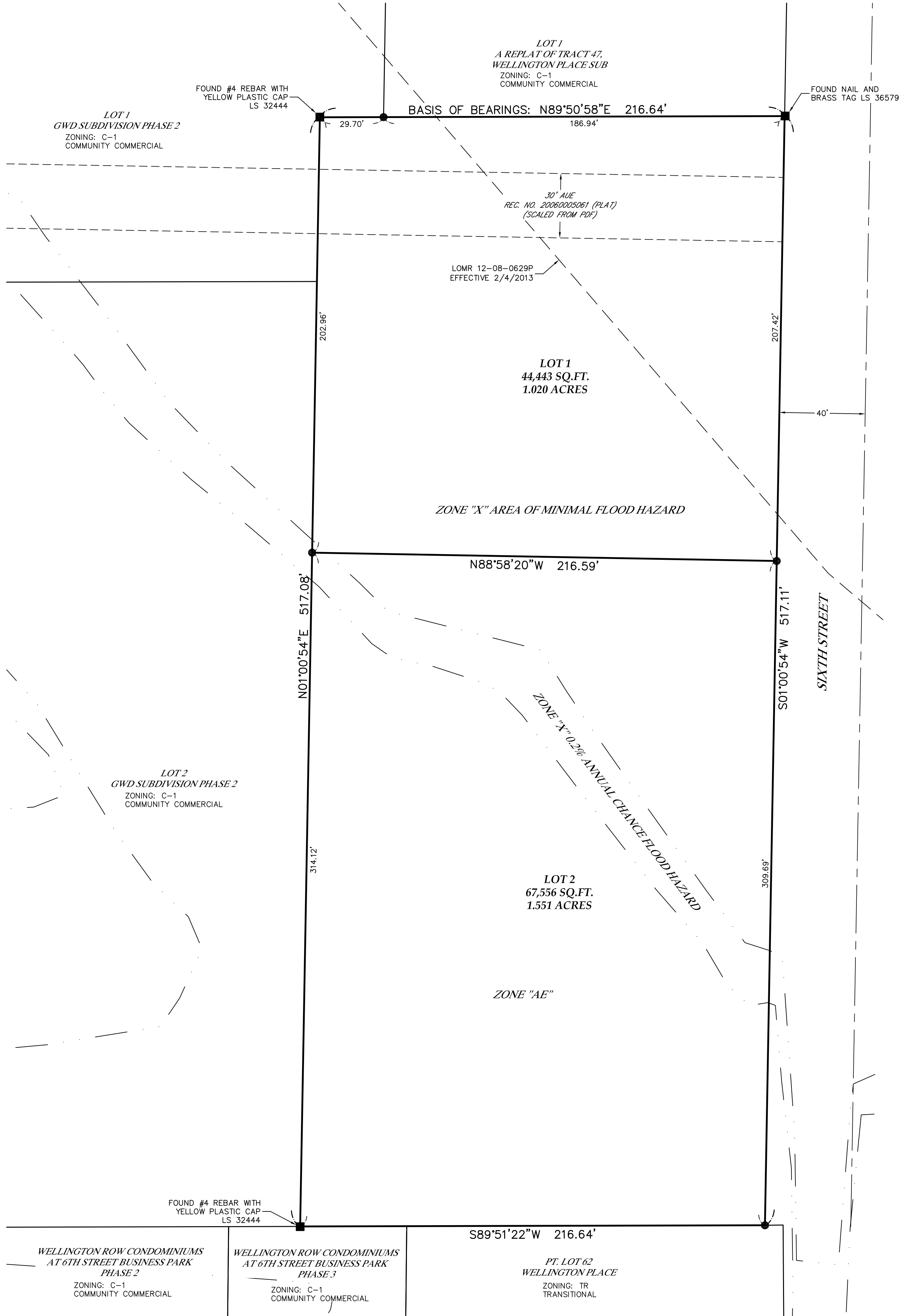
ATTEST: _____
Town Clerk

SURVEYING CERTIFICATE

I, Paul B. Groves, PLS #38209, a duly registered Land Surveyor in the State of Colorado, do hereby certify that this Plat of 7837 Sixth Street Subdivision was performed by me or under my direct supervision, and that this plat has been prepared in compliance with all applicable laws of the State of Colorado at the time of this survey and within my control and is accurate to the best of my knowledge information and belief.

PRELIMINARY

Paul B. Groves - On Behalf Of King Surveyors
Colorado Registered Professional
Land Surveyor #38209



VICINITY MAP
SCALE: 1"=1000'

FLOOD PLAIN NOTE

The subject property is in flood zones "AE" and "X", per FEMA flood map 08069C0759F effective 12/19/2006 and LOMR 12-08-0629P effective 2/4/2013.

Floodplain lines indicated herein are approximate only. Lines are scaled from FEMA generated PDF files.

- flood zone "X", "areas determined to be outside the 0.2% annual chance of floodplain"
- flood zone "X", "areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile"
- flood zone "AE", "areas of 1% chance flood (100-year flood), base flood elevations determined."

BASIS OF BEARINGS AND LINEAL UNIT DEFINITION

Assuming the North line of Lot 1 of Amended Plat of Lots 2 and 3, A Replat of Tract 47, Wellington Place Subdivision, as bearing North 89°50'58" East, as monumented as shown on this plat, being a Grid Bearing of the Colorado State Plane Coordinate System, North Zone, North American Datum 1983/2011, a distance of 216.64 feet with all other bearings contained herein relative thereto.

The lineal dimensions as contained herein are based upon the "U.S. Survey Foot."

NOTICE

According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon. (13-80-105 C.R.S. 2012)

TITLE COMMITMENT NOTE

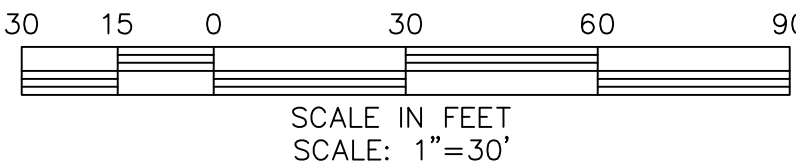
This survey does not constitute a title search by King Surveyors to determine ownership or easements of record. For all information regarding easements, rights-of-way and title of records, King Surveyors relied upon Title Commitment Number FC25057297, dated May 13, 2021 as prepared by Land Title Guarantee Company to delineate the aforesaid information.

LAND USE TABLE

LOTS (2)	2.571 ACRES	100%
TOTAL	2.571 ACRES	100%

LEGEND

---	EASEMENT LINE
---	CENTERLINE
---	BOUNDARY LINE
---	FLOOD PLAIN LINE
■	FOUND MONUMENT AS DESCRIBED
●	SET 24" OF #4 REBAR WITH A BLUE PLASTIC CAP STAMPED KS, LS 38209



DATE: 6/3/2021

FILE NAME: 20210217_SUB

SCALE: 1"=30'

DRAWN BY: SMF

CHECKED BY: PG

KING SURVEYORS
650 E. Garden Drive | Windsor, Colorado 80550
phone: (970) 686-5011 | email: contact@KingSurveyors.com



DATE:					
REVISIONS:					

WELLINGTON PROPERTIES SUBDIVISION
FOR
UNITED CIVIL DESIGN GROUP
1501 ACADEMY COURT, SUITE 203
FORT COLLINS, CO 80524

PROJECT #: 20210217

1
SHEET 1 OF 1

MINOR SUBDIVISION PROJECT DESCRIPTION

7837 SIXTH STREET SUBDIVISION

June 11, 2021

SUMMARY

The 7837 Sixth Street Subdivision in Wellington, CO proposes to subdivide the existing 2.57-acre property into two (2) lots with Lot 1 consisting of 1.02-acres and containing the existing Wellington Veterinary building and Lot 2 consisting of 1.55-acres and being provided to facilitate the future development of the lot. Although the future development of Lot 2 is currently undefined, it is anticipated that Lot 2 will ultimately be developed with a commercial use potentially including an office or restaurant space.

COMPLIANCE WITH CRITERIA

The Minor Subdivision is to comply with Chapters 16 and 17 of the Town of Johnstown Municipal Code, the Town Comprehensive Master Plan and the Town Design and Development Standards. The development team provides the following to demonstrate that the subdivision will comply with these criteria:

Municipal Code, Chapter 16

In general, this minor subdivision application is provided to ultimately expand upon the surrounding commercial uses that exist in the area and to provide additional support to the community while maintaining the existing zoning and character of the surrounding developments. The property is zoned Community Commercial (Zone C-1) and proposes to maintain this zoning with the minor subdivision process. The existing Wellington Veterinary Hospital will continue operations on the proposed Lot 1 of the development while Lot 2 will be provided for a future use that complies with the current zoning. Furthermore, the future development of Lot 2 intends to extend and utilize the existing design elements previously provided by the development of the existing property and with future development will submit a site plan documenting site design elements specific to the lot development.

Municipal Code, Chapter 17

In general, this minor subdivision application is provided within the guidelines of Chapter 17 of the Municipal Code while meeting the intent of the code which is to promote the health, safety, convenience, order, prosperity and welfare of the inhabitants of the Town. The intent of the subdivision is to allow for the future expansion of services available to the community and neighborhood, but while doing so, also intends to promote the character of the existing neighborhood and protect the existing natural area and open space area located at the southern portion of Lot 2 which serves as part of the Town's stormwater management system. Furthermore, the minor subdivision application includes a Conceptual Site Plan that shows a potential use for Lot 2 including connection to existing streets and utilities while demonstrating potential access, parking and drainage infrastructure.

Comprehensive Master Plan

This minor subdivision strives to promote the Town's Comprehensive Master Plan by providing a new commercially zoned lot that will ultimately allow for a new business opportunity in the area, incorporating the existing drainage area into the development, and enhancing the small town atmosphere of the area by ultimately creating a new business within walking distance of other business and residential areas.

EXISTING CONDITIONS

The property is 2.57 acres in size, consisting of the existing Wellington Veterinary Hospital located on the northern portion of the lot with undeveloped land to the south. An existing drainage channel and associated 100-year floodplain bisects the site conveying stormwater generally from north to south through the site. The site is bounded by Sixth Street to the east, residential properties to the south and west, and a private drive and commercial properties to the north.

PROPOSED IMPROVEMENTS

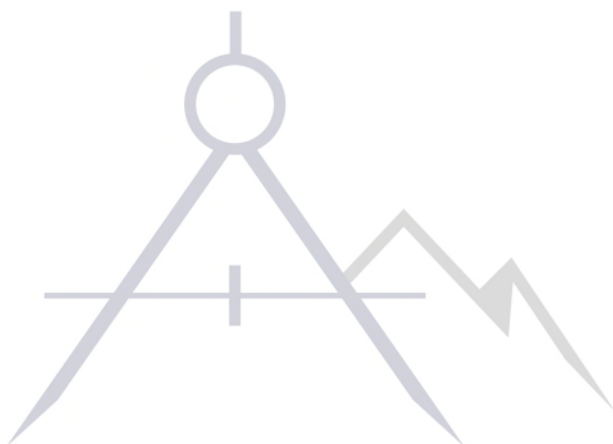
The Minor Subdivision of the property does not intend to make any improvements to the property at this time. Future improvements will be associated with the future development of Lot 2 and will be further documented at that time. However, a conceptual site plan has been provided to show the possible layout of a site including potential building, parking and drive lane improvements.

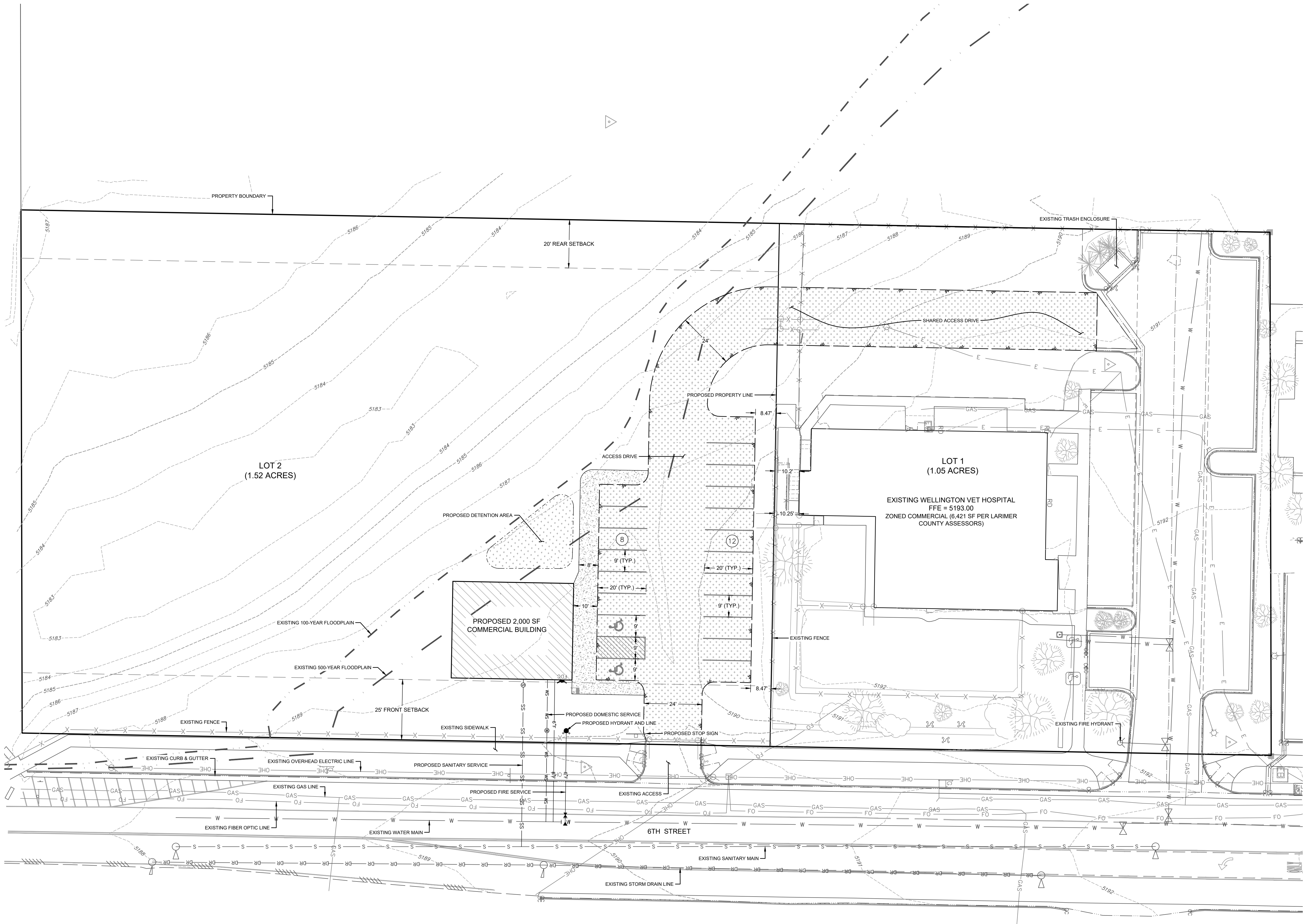
INFRASTRUCTURE (UTILITIES)

Lot 1 is currently serviced by utilities located within the private drive located on the north side of the lot. Lot 2 will ultimately be provided service via existing utilities located in Sixth Street including sanitary sewer, water, electric, gas and telecommunications.

SITE ACCESS

Access to Lot 1 will remain unchanged and will be provided via Sixth Street where the existing private drive connects. Lot 2 will likely utilize the existing curb cut provided on Sixth Street. It is anticipated that a shared access will be provided between Lots 1 and 2 to provide second points of access to Sixth Street for both lots. This shared access will be further documented with future site layout and development.





LEGEND

- PROPERTY BOUNDARY
- PROPERTY LINE
- SIDEWALK/TRAIL
- SIGN
- FIRE DEPARTMENT CONNECTION
- 6" FIRE HYDRANT AND LINE
- 6" FIRE SERVICE LINE
- WS WS DOMESTIC WATER SERVICE
- SS SS SANITARY SERVICE
- PARKING STALL STRIPING
- HANDICAP PARKING STALL
- ASPHALT PAVEMENT
- PROPOSED BUILDING

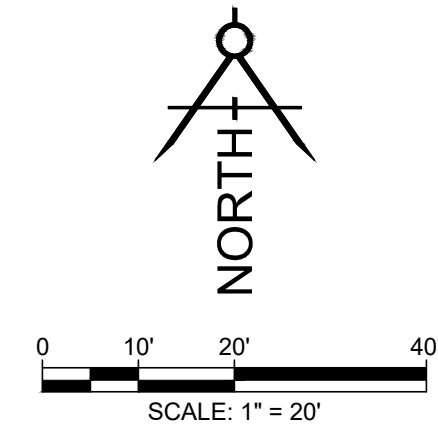
NOTES

- THIS CONCEPT PLAN HAS BEEN PREPARED FOR THE TOWN OF JOHNSTOWN MINOR SUBDIVISION PROCESS. IS SCHEMATIC IN NATURE AND IS NOT INTENDED AS A CONSTRUCTION DOCUMENT.

PARKING REQUIREMENTS (FOR POTENTIAL USES)

OFFICE
1 SPACE / 300 SF OF GROSS FLOOR AREA
2,000 SF / 300 SF PER SPACE = 7 REQUIRED SPACES

RESTAURANT
1 SPACE / 100 SF OF GROSS FLOOR AREA
2,000 SF / 100 SF PER SPACE = 20 REQUIRED SPACES



7837 SIXTH STREET SUBDIVISION CONCEPTUAL SITE PLAN

DATE SUBMITTED: 5/20/2021

PREPARED FOR: WELLINGTON PROPERTIES, LLC

CONCEPT
PLAN
NOT FOR CONSTRUCTION

SHEET NUMBER

C1.00

1 OF 1 SHEETS

SCALE

VERTICAL: 1" = N/A

HORIZONTAL: 1" = 20'

JOB NUMBER

U200002

The engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to or uses of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

CAUTION



Board of Trustees Meeting

Date: September 28, 2021
Submitted By: Cody Bird, Planning Director
Subject: Ordinance No. 11-2021: An Ordinance Approving the Final Plat of 7837 Sixth Street Subdivision

- **Presentation: Cody Bird, Planning Director**

EXECUTIVE SUMMARY

Please refer to public hearing item materials.

BACKGROUND / DISCUSSION

STAFF RECOMMENDATION

Move to adopt an ordinance approving the plat of 7837 Sixth Street Subdivision contingent upon corrections identified by the Planning Commission and staff report, and authorize the Mayor to execute the plat.

ATTACHMENTS

1. Ordinance

TOWN OF WELLINGTON

ORDINANCE NO. 11-2021

AN ORDINANCE RELATING TO PLAT APPROVAL FOR MINOR SUBDIVISION OF A REPLAT OF LOT 1, AMENDED PLAT OF LOTS 2 AND 3, A REPLAT OF TRACT 47, WELLINGTON PLACE SUBDIVISION, LOCATED IN THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 9 NORTH, RANGE 68 WEST OF THE 6TH PRINCIPAL MERIDIAN, TOWN OF WELLINGTON, COUNTY OF LARIMER, STATE OF COLORADO, FOR THE PURPOSE OF ESTABLISHING LOTS FOR DEVELOPMENT IN THE C-1 COMMUNITY COMMERCIAL ZONE DISTRICT.

WHEREAS, Wellington Properties, LLC, 9133 N County Rd. 5, Wellington, CO 80549 has requested approval of the minor subdivision plat of 7837 Sixth Street Subdivision, a minor subdivision of a replat of Lot 1, Amended Plat of Lots 2 and 3, a Replat of Tract 47, Wellington Place Subdivision, located in the Town of Wellington, Colorado; and

WHEREAS, the notices for the plat have been given and the public hearings required by the Wellington Municipal Code have been held; and

WHEREAS, the Planning Commission by motion and vote on September 13, 2021, recommended approval of the plat; and

WHEREAS, the Board of Trustees of the Town of Wellington has found the application to be in substantial compliance with the requirements of the Wellington Municipal Code.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, AS FOLLOWS:

SECTION 1: The final plat of 7837 Sixth Street Subdivision, a Minor Subdivision of Lot 1, Amended Plat of Lots 2 and 3, A Replat of Tract 47, Wellington Place Subdivision, located in Southeast Quarter of Section 33, Township 9 North, Range 68 West of the 6th Principal Meridian, Town of Wellington, County of Larimer, State of Colorado, is hereby approved as a final plat in accordance with the Wellington Municipal Code, except as may be specifically modified by this ordinance.

SECTION 2: Prior to recording the plat, acceptable dedication language on the plat shall be approved by the Town Attorney.

SECTION 3: Repealer. All ordinances, resolutions and motions of the Board of Trustees of the Town of Wellington, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, hereby superceded and repealed; provided that such repeal shall not repeal the repealer clauses of such ordinance, resolution or motion, nor revive any ordinance, resolution or motion thereby.

SECTION 4: Validity. The Board of Trustees hereby declares that should any section, paragraph, sentence, word or other portion of this ordinance or the rules and regulations adopted herein be declared invalid for any reason, such invalidity shall not affect any other portion of this ordinance or said rules and regulations, and the Board of Trustees hereby declares that it would have passed all other portions of this ordinance and adopted all other portions of said rules and regulations, independent of the elimination here from of any such portion which may be declared invalid.

SECTION 5: Necessity. In the opinion of the Board of Trustees of the Town of Wellington, this ordinance is necessary for the preservation and protection of the health, safety, welfare and property of the inhabitants and owners of property in the Town of Wellington.

SECTION 6: Certification. The Town Clerk shall certify to the passage of this ordinance and make not less than three copies available for inspection by the public during regular business hours. Furthermore, the Mayor's signature shall be affixed to the plat and attested by the Town Clerk.

PASSED AND ADOPTED BY AFFIRMATIVE VOTE OF THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON AND ORDERED PUBLISHED THIS 28TH DAY OF SEPTEMBER, 2021 AND ORDERED TO BECOME EFFECTIVE 30 DAYS FROM THE DATE OF PUBLICATION.

TOWN OF WELLINGTON, COLORADO

By: _____
Troy Hamman, Mayor

ATTEST:

Krystal Eucker, Town Clerk

Board of Trustees Meeting

Date: September 28, 2021
Submitted By: Bob Gowing, Public Works Director
Subject: Crack Seal Contract Award

- **Presentation: Bob Gowing, Public Works Director**

EXECUTIVE SUMMARY

As part of the Town's annual street maintenance program, the Public Works Streets Division conducts crack sealing to help extend the life of asphalt streets throughout the Town.

BACKGROUND / DISCUSSION

The Town conducts the crack sealing process annually to help seal up asphalt surfaces to prevent water from infiltrating into the street subgrade. The Streets Superintendent, Jim Miller, along with the professional companies solicited for quotes and performed a visual inspection of the Town streets to determine the critical areas which need to be addressed for the year.

STAFF RECOMMENDATION

Although quotes were requested from three local companies, staff was only able to gain one quote from Affordable Sealing & Striping INC for the crack sealing project. Based on previous work conducted with the Town, staff is recommending award of the contract to be awarded to Affordable Sealing and Striping INC in the amount of \$60,580.00 under **GL #: 211-80-4007 with a not to exceed amount of \$71,461.00, which is the approved amount in the 2021 budget.**

ATTACHMENTS

1. Public Works_20210923_133131
2. Public Works_20210923_124815



September 23, 2021

RE: Crack Seal Contract Award

To whom it may concern,

The Town conducts the crack sealing process annually to help seal up asphalt surfaces to prevent water from infiltrating into the street subgrade. Staff partners with the professional companies solicited for quotes to conduct a visual inspection of the Town wide streets to determine the critical areas which need to be addressed for the year.

Staff contacted three Northern Colorado based companies to solicit for bid, and only one company, Affordable Sealing & Striping INC, responded as interested in the project. They have conducted this work for the Town of Wellington in recent years so they have experience with our specific streets and crack seal needs.

The quote for services the Town received from Affordable Sealing & Striping INC on August 23, 2021 is valid through October 15, 2021 due to scheduling availability. Staff waited forty-five days for the requested quotes to arrive from the other solicited companies, and the nature of the work is climate, and time, sensitive.

Sincerely,

Jim Miller
Public Works Superintendent
Town of Wellington
970-568-0447

Affordable Sealing & Striping INC

1170 belle drive

Loveland, CO 80537 US

Affordssi@icloud.com

Estimate 2028**ADDRESS**

Subdivision East of Interstate

And

Park Meadows Subdivision

DATE
08/23/2021**TOTAL**
\$60,580.00**SALE REP:**

Robert Henschski

CONTACT INFO:

970-682-0973

ACTIVITY	QTY	RATE	AMOUNT
Crack fill East of interstate Subdivision	5	5,280.00	26,400.00

Filling of cracks with hot tar to prevent anymore damage from water drainage
It is important to maintain the cracks so you keep out as much water as possible so
you don't have any erosion or freezing to cause the sub grade to become uneven

Alligator cracked areas will be surrounded to help prevent spreading of cracks

Cracks 1/4" or greater will be sealed

All cracks will be filled with nothing but rubberized crack seal material and no fillers
added prior into crack.

Large deep cracks Will take a lot of material. Linear footage isn't a way to estimate
this job and will need to be estimated by pounds

Weeds will be another problem as we will have to spray and burn them out and not
chop them off for them to come right back through the material.

5 pallets of crack seal to be installed (NO FILLERS TO BE INSTALLED AS IT WILL
DO NO GOOD FOR LONGEVITY OF MATERIAL)

Labor Spraying and killing of weeds, burning the remainder, and cleaning them up	1	2,500.00	2,500.00
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Crack fill **Park Meadows Sub Division**	6	5,280.00	31,680.00
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Filling of cracks with hot tar to prevent anymore damage from water drainage
It is important to maintain the cracks so you keep out as much water as possible so
you don't have any erosion or freezing to cause the sub grade to become uneven

Alligator cracked areas will be surrounded to help prevent spreading of cracks

Cracks 1/4" or greater will be sealed

All cracks will be filled with nothing but rubberized crack seal material and no fillers
added prior into crack.

Please call if you have any questions 970-682-0973.

TOTAL**\$60,580.00**

THANK YOU.

Accepted By

Accepted Date

Board of Trustees Meeting

Date: September 28, 2021
Submitted By: Kelly Houghteling, Deputy Town Administrator
Subject: 3749 Harrison Avenue Expansion Update

- **Presentation: Kelly Houghteling, Deputy Town Administrator**

EXECUTIVE SUMMARY

The contract for the expansion of 3749 Harrison Avenue was approved on December 6, 2020. The contract price was based on the proposal from October 2020 and included pre-construction, architectural, civil, surveying, and soil testing. At the time of the contract presentation, the estimated project cost was \$1,000,739. The not to exceed contract price is \$1.3 million. Since the approval of the contract and the design process, there have been other costs determined and designated as necessary for the success of this building. Please see Attachment A for the exact cost breakdown. The estimated completion date of this project is January 12, 2022. Town Staff is seeking Board of Trustees approval to add the change orders to the 2022 Budget in the Capital Improvement Plan.

Several communities in Colorado are also facing rising costs of capital projects. Below is a list of regional capital improvement projects:

- Town of Berthoud: Berthoud Recreation Center was originally budgeted for \$28 million and total project cost is now \$32 million.
- City of Loveland: The city is seeing a 30% increase in materials, shipping, and labor and 5-7 month longer lead times. For example, their new fuel island and CNG station is \$1 million over budget and an additional 8 month construction time.
- Larimer County: The Behavioral Health Facility was originally budgeted for \$35 million when the project was approved in 2018, projected costs rose to \$40.2 million in February of this year and have now been readjusted to \$48 million.

BACKGROUND / DISCUSSION

The expansion of the building at 3749 Harrison Avenue will create a one-stop-shop for Town customer service. The Board of Trustees considered several alternatives before deciding to expand the building on Harrison Avenue. Ultimately, the expansion of 3749 Harrison Avenue is to house our current office staff, who are spread out in different buildings around town. The Harrison Avenue expansion addresses two major needs for the Town currently, centralizing services for residents and increasing organizational efficiency by bringing staff collaboration together. More importantly, this building will improve access to government as requested in Strategic Plan Goal #2 of Community Engagement.

Services such as:

- pay utility bills
- apply for building permits
- start/stop utility service
- file a code enforcement complaint
- submit & receive public records request



- submit a business license or liquor license
- submit or ask questions about special event applications
- signup for recreation programs
- meet with staff or elected officials

Town staff received a couple of questions from the public about the plans to build a future Town Hall. Knowing our community is growing, and was growing rapidly for a time, we secured grant funding from the Department of Local Affairs in 2019 to complete a space needs study for a future municipal services center. The purpose of the study has been to determine multiple factors including community needs and desires, location, and cost. Having this information now allows us to responsibly plan for 10-20 years from now. This also allows staff to pursue more regional, state, and federal grant opportunities to capitalize on funding opportunities for a future site.

When staff eventually grows out of the expanded Harrison Avenue location, the Board of Trustees at that time will have a decision to make about the capital asset. That decision would depend on how the community has developed and what needs must be met. We do expect that at some point we will need to build an additional municipal service building and are planning appropriately for that time in the future. In the interim, the Harrison Avenue building will serve as a steppingstone to meet current needs while continuing to assess the feasibility of a new Town Hall that unifies all town services and creates a civic hub.

STAFF RECOMMENDATION

Staff recommends approval of the change orders.

ATTACHMENTS

1. Attachment A_3749 Harrison Ave Expansion Cost

Attachment A

3749 Harrison Ave. Expansion

Date	Description	Cost	Background Information
12/8/2020	Included construction cost estimate, pre-construction fee, architectural fee, civil design, surveying, soils tastings.	\$1,000,739.00	The current approved contract price was based on the proposal dated October 13, 2020. The contract price at that time included pre-construction fee, architectural, civil, surveying, soils testing.
1/29/2021	Drywell in the flow line, rewire current house, masonry, trash enclosure, windows, doors/hardware, flooring, painting, plumbing, painting landscaping, garage demo, earthwork, electrical, HVAC, drywall, downtown drainage improvements	\$299,261.00	At this phase we received bids/pricing on the costs that where originally unknown at the start of the project. Staff also included drainage improvements at the alley and 3rd street which will benefit the entire downtown.
6/18/2021	Concrete, framing/siding, finish carpentry & trim, drywall, flooring, painting, plumbing, HVAC, design, masonry, window coverings, electrical.	\$194,882.00	Material cost increase. Called Board Members on June 7, 2021 and received approved to lock into price since bid was only held for 24 hours.
6/18/2021	Cistern removal and fill	\$12,355.00	The cistern was unknown at the start of the project (located under deck). This impacted the site foundation and needed to be removed and filled.
7/27/2021	Remove wheelchair lift	-\$25,804.00	Through the WFPD permitting process, it was learned the wheelchair lift has the same building requirements as an elevator. Which either requires an area of refuge or a sprinkler system. Since this cost was not budgeted, the wheelchair lift was removed. However, the space for the lift is still being built should the Town budget for a sprinkler system in the future.
New Items for Discussion			
8/19/2021	Mudroom demo and foundational issues	\$29,851.00	This work will include the demolition of the mud room to original house. Pour back new footing in basement area maintain access with a hatch. Excavating new footings. Pour back of new footings. Framing for the walls, floor joist and subfloor. Staff worked with DSC to negotiate and reduced the cost.
8/19/2021	Demo of old furnace and replacement	\$23,160.00	This price includes the demo of the old furnace in the basement of existing house. Provide and supply new unit on second floor attic space. This price also includes the new duct work to reconnect with existing house. Access panel and ladder to floor attic space. Access panel and ladder to access the basement along with disposal.
8/19/2021	Footing Replacement	\$11,665.00	This cost includes the demolition and replacement of foundation on south side of existing structure. Shoring is included as well.
8/19/2021	Site Flooding	\$16,822.00	This cost includes dewatering and reconditioning of soils and testing. Caused by flooding on 7/31/2021. Staff worked with DSC to negotiate and reduced the cost of this change order.
Not to Exceed Price		\$1,300,000.00	Included in the 2021 Budget.
Previous Change Orders		\$181,433.00	Verbal authorization on 6/7/2021
Current Change Orders		\$81,498.00	Seeking approval from BOT to move forward to budget funding in 2022 CIP.
Total Project Cost		\$1,562,931.00	Cost of change orders will be budgeted for 2022 CIP.



LARIMER COUNTY SHERIFF'S OFFICE

Justin E. Smith, Sheriff

One Agency

One Mission

Public Safety

August 10, 2021

Town of Wellington
Attn: Patti Garcia, Town Administrator
PO Box 127
Wellington, Colorado 80549

Dear Ms. Garcia:

The Law Enforcement Services Agreement for the Town of Wellington obligates the Larimer County Sheriff's Office to provide monthly reporting.

In meeting the contract, for the month of **July 2021**, the Larimer County Sheriff's Office maintained six deputies, one corporal, and one sergeant providing full-time law enforcement for the Town. In addition, one half-time investigator, one full-time desk deputy, and one full-time School Resource Officer assisted the town with law enforcement activities.

During the month of **July 2021**, non-assigned deputies spent a total of **143.5** hours in Wellington responding to calls, patrolling, and making contacts in the town.

During the month of **July 2021** there were **40.0** hours worked by Northern Colorado Drug Task Force.

Investigations – ongoing and active cases include:

Restraining Order/DV – 1

Death – 2

Harassment – 1

Trespass – 1

Assault – 1

Arson – 1

Sex Crime - 7

Administration
2501 Midpoint Dr.
Fort Collins, CO 80525
970 498-5100

County Jail
2405 Midpoint Dr.
Fort Collins, CO 80525
970 498-5200

Emergency Services
1303 N. Shields
Fort Collins, CO 80524
970 498-5300

Of Note:

In addition to the paid deputies working Independence Day activities, volunteer deputies (reserves) provided approximately 75 hours of service assisting with traffic control, crowd control and patrolling throughout Wellington.

On July 30th, deputies and investigators worked together on a Human Trafficking Demand Reduction operation. The effort was limited due to weather both in Wellington and in the mountains that pulled the extra resources away early. In spite of the weather, 6 individuals were cited for Soliciting for Prostitution and Patronizing a Prostitute. One individual was also charged with Possession of Methamphetamine, Misdemeanor Eluding and was booked at the Larimer County Jail.

Pursuant to the Law Enforcement Agreement between the Town of Wellington and Larimer County, applicable documenting monthly forms are attached.

Thank you,

A handwritten signature in black ink, appearing to read "Joe Shellhammer".

Captain Joe Shellhammer
(970) 498-5103
Attachments



LARIMER COUNTY SHERRIFF'S OFFICE

Wellington Calls for Service and Patrol Time
(For Non-Wellington Officers)

Dispatch Dates Between 7/1/2021 and 7/31/2021

Excluded from this report -

Squads: Civilian, Parks, and Investigations

Units: 9ME, 9S8;9Z89;9E72;9E34;9E21;9E41;9E5;9E75;9E23;9E7;9X106*

Call Times by Month

	Call/Contact Time (Minutes/Hours)	Patrol Time (Minutes/Hours)	Totals
2021-07	7,749.57 129.16	860.33 14.34	8,609.9 143.5
Totals	7,749.57 129.16	860.33 14.34	8,609.9 143.5

Wellington Monthly Report

July 2021

Larimer County Sheriff's Office

Christine Harpel
Executive Assistant

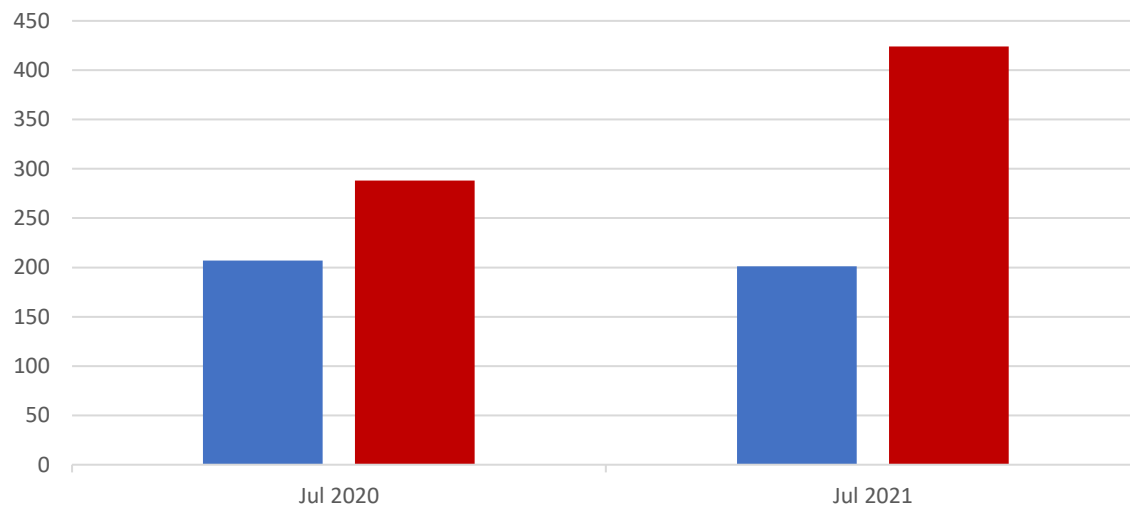
8/3/2021

July 2021 Totals

Dispatched / Officer-Initiated Activity

Dispatched Calls	201
Officer Initiated	424
Jul 2021 Total	625

Dispatched vs Officer-Initiated Activity



- Dispatched calls were Down 6 or 3% from July 2020
- Officer-Initiated Activity was Up 136 or 47% from July 2020

■ Dispatched ■ Officer-Initiated

	Jul 2020	Jul 2021
Dispatched Calls	207	201
	42%	32%
Officer Initiated	288	424
	58%	68%
Total	495	625

- 32% were Dispatched Calls
- 68% was Officer-Initiated Activity

July 2021 Calls for Service

Calls for Service Comparison

Call Types A-M

Call Type	2018	2019	2020	Avg 18-20	2021	% Change 3-Yr Avg to 2021
9-1-1 Hangup	4	1	3	2.67	0	-100%
Alarm Calls	6	4	3	4.33	12	177%
Alcohol Calls	1	1	0	0.67	0	-100%
Animal Calls	10	19	10	13.00	12	-8%
Assault	0	2	1	1.00	2	100%
Assist Other Agency (Fire/Med)	6	17	12	11.67	10	-14%
Bar Checks	4	0	0	1.33	0	-100%
Burglary	1	0	1	0.67	0	-100%
Child abuse	0	1	0	0.33	0	-100%
Citizen Assist	18	17	13	16.00	18	13%
Civil	14	16	11	13.67	11	-20%
Criminal Mischief	0	3	4	2.33	7	200%
Disturbance	4	4	4	4.00	4	0%
Drug case	1	3	1	1.67	2	20%
DUI Arrest	1	3	1	1.67	1	-40%
Extra Checks & Business Check	65	95	165	108.33	268	147%
Family Problems	10	11	7	9.33	8	-14%
Fireworks complaint	24	13	32	23.00	30	30%
Follow up	40	32	34	35.33	26	-26%
Found property	1	3	4	2.67	2	-25%
Fraud	2	7	7	5.33	4	-25%
Harassment	7	5	5	5.67	9	59%
Information report	0	0	1	0.33	0	-100%
Juvenile Problem	3	7	5	5.00	11	120%
Littering	1	0	1	0.67	0	-100%
Lost Property	4	4	1	3.00	1	-67%
Mental Health Call	0	1	2	1.00	2	100%
Missing Person (Child/Adult)	2	1	2	1.67	4	140%
Motor Vehicle Accident	8	12	6	8.67	4	-54%
Municipal Code Violation	1	2	1	1.33	0	-100%

Call Types N-Z

Call Type	2018	2019	2020	Avg 18-20	2021	% Change 3-Yr Avg to 2021
Neighbor Problems	4	3	2	3.00	4	33%
Noise\Party Complaint	6	3	6	5.00	3	-40%
Pedestrian Contact/Subject St	6	12	7	8.33	1	-88%
Private Tow	3	2	1	2.00	3	50%
REDDI Report	2	1	1	1.33	3	125%
Robbery	1	0	0	0.33	0	-100%
Safe 2 Tell	0	0	1	0.33	0	-100%
School Check	1	0	1	0.67	2	200%
Sex Offense	1	1	5	2.33	6	157%
Sex Offender Check	14	11	3	9.33	15	61%
Shooting	0	0	0	0.00	1	NC
Solicitor	0	0	0	0.00	1	NC
Suicide Attempt	1	0	0	0.33	0	-100%
Suicide Threat	1	1	4	2.00	1	-50%
Suspicious Circumstances	22	29	33	28.00	23	-18%
Theft	10	6	5	7.00	9	29%
Traffic Problem	17	14	16	15.67	15	-4%
Traffic Stop	119	81	35	78.33	47	-40%
Trespass	2	1	2	1.67	3	80%
Vehicle Theft	0	0	1	0.33	0	-100%
Vehicle Trespass	0	1	0	0.33	1	200%
VIN Check	0	24	9	11.00	12	9%
Warrant Attempt/Arrest	10	9	4	7.67	2	-74%
Weapon	1	0	1	0.67	1	50%
Welfare Check	11	5	20	12.00	16	33%
Unspecified	2	1	2	1.67	8	380%
TOTALS	472	489	496	485.67	625	29%

NC = Not Calculable. Cannot divide by 0.
 Calls for Service UP 129 or 26% from July 2020
 July 2021 calls UP 29% from July 2018-2020 Average

July 2021 Call Categories

Crime Type Averages / Trends

Property Crimes					
Call Type	2018	2019	2020	Avg 18-20	2021
Burglary	1	0	1	0.67	0
Theft	10	6	5	7.00	9
Vehicle Theft	0	0	1	0.33	0
Vehicle Trespass	0	1	0	0.33	1
Property Crimes Totals	11	7	7	8.33	10

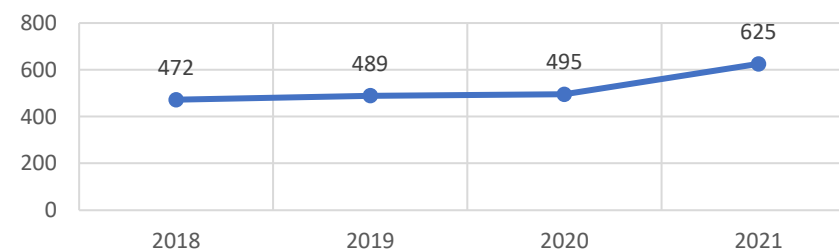
Persons Crimes					
Call Type	2018	2019	2020	Avg 18-20	2021
Assault	0	2	1	1.00	2
Missing Person (Child/Adult)	2	1	2	1.67	4
Robbery	1	0	0	0.33	0
Sex Offense	1	1	5	2.33	6
Weapon Related (menacing,	1	0	1	0.67	1
Persons Crimes Totals	5	4	9	6.00	13

Disorder/Other Crimes					
Call Type	2018	2019	2020	Avg 18-20	2021
Alcohol Calls	1	1	0	0.67	0
Animal Calls	10	19	10	13.00	12
Criminal Mischief	0	3	4	2.33	7
Disturbance	4	4	4	4.00	4
Drug case	1	3	1	1.67	2
Family Problems	10	11	7	9.33	8
Harassment	7	5	5	5.67	9
Juvenile Problem	3	7	5	5.00	11
Noise\Party Complaint	6	3	6	5.00	3
Suspicious Circumstances	22	29	33	28.00	23
Trespass	2	1	2	1.67	3
Disorder Crimes Totals	66	86	77	76.33	82

Red numbers indicate a DECREASE in crime from July 2020

Yellow backgrounds indicate an INCREASE in crime from July 2018-2020 Average

July 2018-2021 Totals



July 2021 Traffic

Traffic Citations	7/20	7/21
Traffic Citations Issued	3	8
Traffic Warnings	27	33

➤ Citations Issued Up 5

➤ Warnings Up 6

Call Type	7/20	7/21
Traffic Stop	35	47
Motor Vehicle Accident	6	4
DUI Arrest	1	1
Traffic Problem	16	15
REDDI Report	1	3

➤ Traffic Stops Up 12 or 34%

➤ MV Accidents Down 2

➤ DUI Arrests Equal

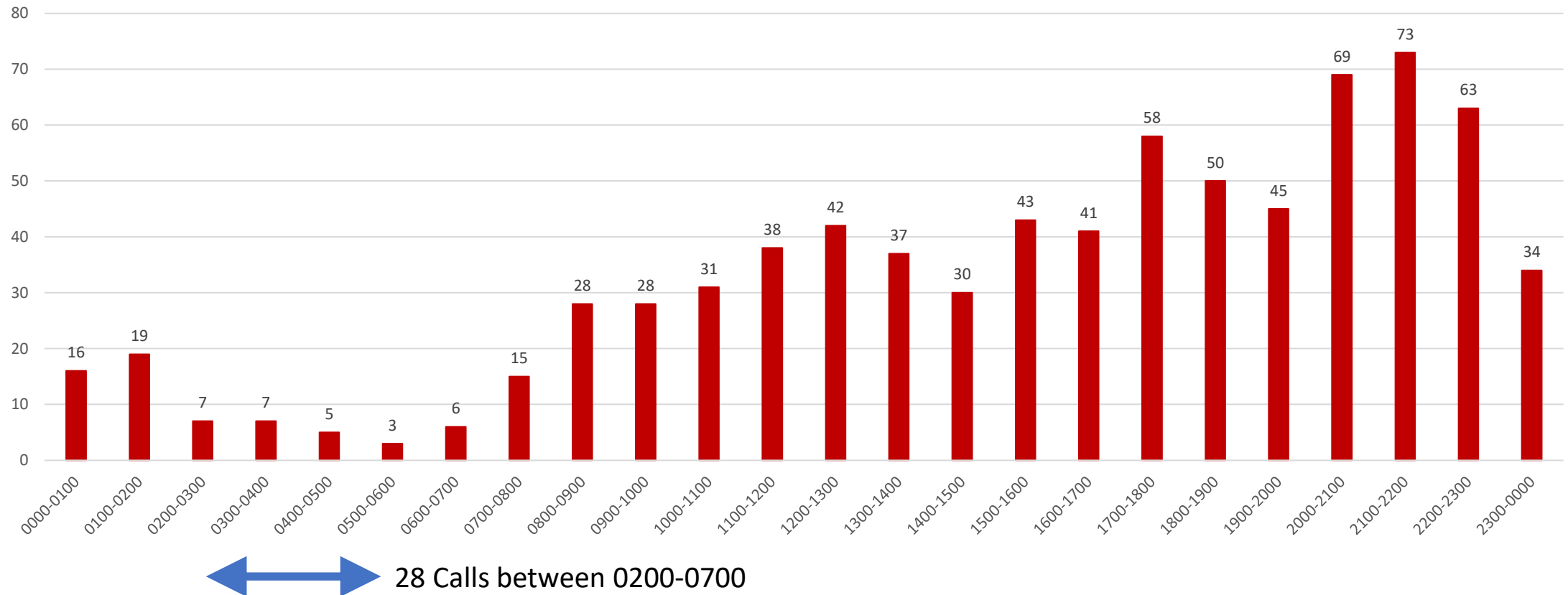
➤ Traffic Problems Down 1

➤ REDDI Reports Up 2

July 2021

Call Totals by Hour

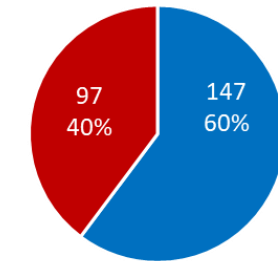
Busiest Hours
2100-2200 (73)
2000-2100 (69)



July 2021

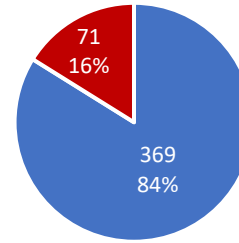
Wellington/Non-Wellington Units

Dispatched



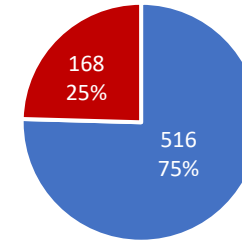
■ Wellington ■ Non-Wellington

Officer-Initiated



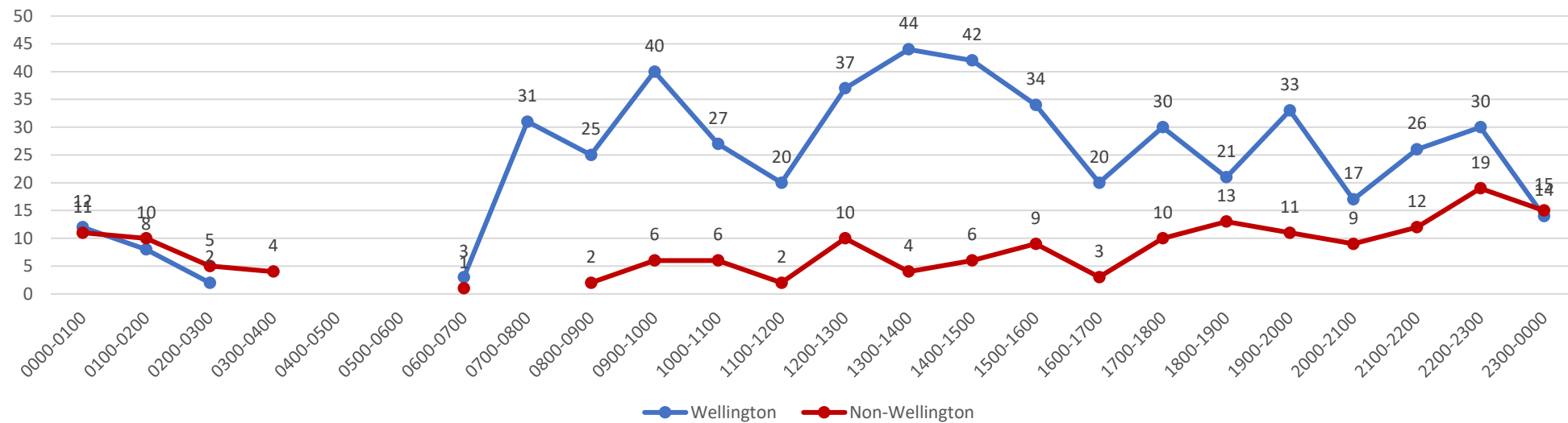
■ Wellington ■ Non-Wellington

Total Calls



■ Wellington ■ Non-Wellington

Wellington/Non-Wellington Calls by Hour



July 2021

Response Times / Time on Calls Dispatched Calls Only All Times in Minutes

Average Response Time (All Units)		
High		4.37
Medium		15.57
Low		34.52
Avg. Response Time		18.15

Average Time on Calls (All Wellington Calls)			
High			50.81
Medium			34.05
Low			31.14
Avg. Time			38.67

Thimmig Property Map

