



BOARD OF TRUSTEES
October 9, 2021
8:00 AM

Boys and Girls Club
8445 3rd Street, Wellington, CO

Work Session Meeting

A. Budget Schedule

1. 7:30 a.m. - 8:00 a.m. - Breakfast
2. 8:00 a.m.
 - Welcome – Patti
 - Budget assumptions – Judi
 - Personnel requests & Compensation - Patti
 - CIP/Impact Fees – Patti
 - Water rates – Patti
3. 8:30 a.m. - Department/Division Budgets
 - Legislative and Judicial – Patti
 - Administration – Kelly
 - Finance – Judi
 - Town Clerk – Patti
 - Human Resources – Kelly
 - Information Services – Patti
 - Planning and Zoning – Cody
 - Law Enforcement – Patti
 - Community Activities – Hallie
 - Economic Development – Patti
 - Library – Ross
4. 10:00 a.m. - Break
5. 10:15 a.m. - Department/Division Budgets
 - Public Works, Cemetery, General Use Building and Community Center – Bob
 - Streets, Water, Sewer and Drainage – Bob
 - Parks & Recreation – Dean

6. 12:00 p.m. - Lunch
7. 12:30 p.m. - Capital Improvement Projects (CIP)
 - Review Priority Descriptions - Judi
 - 2022 CIP – Bob & Judi
 - 5-year CIP – Bob & Judi
8. 2:30 p.m. - Wrap up and identify items that need review/follow up - Kelly and Hallie
9. 3:00 p.m. - Adjourn

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.



October 5, 2021

Wellington Board of Trustees
3735 Cleveland Avenue
Wellington, CO 80549

Re: October 9, 2021 Budget Work Session

Dear Mayor and Trustees,

I appreciate you all taking a Saturday to be part of this budget retreat. The next couple of years will be crucial to the overall financial health of Wellington and having the opportunity to sit down and talk through the 2022 draft budget and the capital improvement projects is a great step forward in creating a document that supports the Town of Wellington mission statement, "We provide outstanding municipal services to enhance the quality of life and provide opportunities for our community of today and tomorrow".

The 2022 budget has been built using several assumptions which will be brought forward at the October 9th retreat. One of those assumptions is increasing the annual salary for the Mayor and Trustees. A review of other like-sized municipalities supports the increase to \$6,000 per year for Mayor and \$3,600 per year for Trustees. This would need to be adopted by ordinance and would go into effect with Trustees elected in April. Other assumptions are related to revenues, benefits, adjustments to water/sewer/drainage rates, the number of building permits issued and the use of the American Recovery Act funds. As the 60% cost estimate for the WWTP will be presented at the October 12th Trustee meeting we will presenting our best estimate on October 9th of what the sewer rates need be in order to meet the debt service.

Staff will be requesting the Trustees to add five full-time and two part-time positions in 2022 which will fill gaps in service throughout the organization and prepare Wellington for the water treatment plant and wastewater treatment plant expansions. The requested positions are in the Administrative, Planning & Building, Public Works, Library and Water and Wastewater Departments. There were five position requests that have not been recommended for funding in 2022 but will be looked at for future years in the Planning & Building, Town Clerk, Parks & Recreation Department and the Larimer County Sheriff's Office.

In order to better track expenses and keep information easier to locate, several past line items have been consolidated, moved, or placed in the budget that has responsibility for the expense. For example, General Legal Services was consolidated and is now in the Administrative budget, Election Expenses has been moved to the Town Clerk's budget, the purchase of 4th of July fireworks has been moved to the Legislative budget and Employee Apparel is only in the Human Resources budget as well as Employee Wellness/Recognition. The Community Activities Commission no longer has its own page in the budget but is listed as a line item in the Legislative budget as CAC Program Expenditures.

This is a draft budget which has already had some changes to it since printing. Project descriptions in the CIP portion of the budget have been updated to better reflect the projects, others have changed priority and a



couple have had projects costs either consolidated or spread out over several years. A full outline of these updates will be reported at the retreat on Saturday.

We will be meeting at the Boys & Girls Club for the day. There will be chairs for any members of the community that want to listen in on the discussions. Breakfast will be ready at 7:30 am and we will roll into the budget presentation at 8 am. Lunch will also be provided and depending on where we are at on the agenda it may be a working lunch so we can finish on time.

Please reach out to me with any questions related to the retreat. I look forward to hearing your thoughts on the draft budget.

Sincerely,



Patti Garcia, Town Administrator



TOWN OF
WELLINGTON

2022

An aerial photograph of a suburban neighborhood in Wellington, Colorado. The image shows a grid of streets with houses, some of which are under construction. A swimming pool is visible in the center of the neighborhood. In the background, there are green fields, a lake, and a range of mountains under a clear blue sky.

DRAFT

2022 TOWN OF WELLINGTON
BUDGET

wellingtoncolorado.gov

Comparative Staffing Levels

The following Table Details the Town's regular positions. Temporary, seasonal workers, and provisional employees are employed as needed and are not reflected below.

	<u>2020</u>	<u>2021</u>	<u>2022</u>
Judicial	0.25	-	-
Administration	3.00	4.00	5.00
Finance	4.75	5.00	5.00
Town Clerk	2.00	2.00	2.00
Human Resources	1.00	1.50	1.50
Information Technology	-	1.00	1.00
Planning and Zoning	4.00	5.00	6.00
Public Works	16.50	17.00	17.50
Economic Development	1.00	-	-
Library	3.25	2.95	5.00
Water	5.00	5.00	6.00
Sewer	4.00	4.00	5.00
Parks & Recreation	4.50	7.00	7.00
Total	49.25	54.45	61.00

Detailed Comparative Staffing Levels

The following Table Details the Town's regular positions. Temporary, seasonal workers, and provisional employees are employed as needed and are not reflected below.

	<u>2020</u>	<u>2021</u>	<u>2022</u>
Court Clerk	0.25	0.00	0.00
Town Administrator	1.00	1.00	1.00
Deputy Town Administrator	1.00	1.00	1.00
Community Business Liasion	0.00	0.00	1.00
Management Analyst	0.00	1.00	1.00
Marketing & Communications Specialist	1.00	1.00	1.00
Finance Director	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00
Accounts Payable Clerk	0.75	1.00	1.00
Utility Services Coordinator	1.00	1.00	1.00
Payroll Coordinator	1.00	1.00	1.00
Administrative Assistant/Court Clerk	1.00	1.00	1.00
Town Clerk	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00
HR Administrative Assistant	0.00	0.50	0.50
IT Technician	0.00	1.00	1.00
Planning Director	1.00	1.00	1.00
Development Coordinator	1.00	1.00	1.00
Building Permit Technician	0.00	0.00	1.00
Planner II	1.00	1.00	1.00
Building Official	0.00	1.00	1.00
Nieghborhood Service Officer	1.00	1.00	1.00
Public Works Director	1.00	1.00	1.00
Deputy Public Works Director	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Civil Engineer I	1.00	1.00	1.00
Civil Engineer II	1.00	1.00	1.00
Civil Engineer II	1.00	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00
Fleet Manager	1.00	1.00	1.00
Fleet and Maintenance Coordinator	0.00	0.00	0.50
Street Maintenance III	1.00	1.00	1.00
Equipment Operator II	1.00	1.00	1.00
Equipment Operator I	1.00	1.00	1.00
Equipment Operator I	1.00	1.00	1.00
Streets II	1.00	1.00	1.00
Lead D/C Operator	1.00	1.00	1.00
D/C Operator I	1.00	1.00	1.00
D/C Operator II	0.00	1.00	1.00
Meter Reader/Locator Inspector	0.50	0.00	0.00
Distribution Collection ORC	1.00	1.00	1.00
Economic Development Manager	1.00	0.00	0.00
Library Manager	1.00	1.00	1.00
Assistant Library Media Manager	0.75	0.75	1.00
Assistant Manager Youth Services	0.50	0.50	0.75
Library Clerk I	0.00	0.00	0.75
Library Clerk I	0.00	0.00	0.50
Library Clerk I	0.50	0.50	0.50
Library Clerk I	0.50	0.20	0.50
Water Plant Superintendent	1.00	1.00	1.00
Lead Water Plant Operator	0.00	0.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Waste Water Superintendent	1.00	1.00	1.00
Lead Wastewater Operator	1.00	1.00	1.00
Waste Water Operator II	1.00	1.00	1.00
Waste Water Operator I-III	0.00	0.00	1.00
Waste Water Operator I	1.00	1.00	1.00
Parks Technician II	0.00	1.00	1.00
Parks Technician III	1.00	1.00	1.00
Park Technician II	1.00	1.00	1.00
Assistant Recreation Coordinator	1.00	1.00	1.00
Recreation Coordinator		1.00	1.00
Parks and Recreation Manager	1.00	1.00	1.00
Assistant Recreation Coordinator/Guest Service	0.00	1.00	1.00
Receptionist	0.50	0.00	0.00
Total	49.25	54.45	61.00

**All Operating Funds
Summary of Revenues and Expenditures**

	2020 Actual	2021 Projected	2021 Budgeted	2022 Budgeted
Revenues:				
General Fund	5,248,741	4,875,871	4,455,385	5,070,581
Streets Fund	1,902,072	2,099,704	1,500,000	3,397,050
Water Fund	5,260,569	7,090,273	7,020,622	9,905,990
Waste Water Fund	2,677,475	3,200,225	3,434,775	3,939,114
Drainage Fund	830,112	882,308	845,584	752,260
Parks Fund	1,941,667	1,545,026	1,681,636	1,026,050
Conservation Trust Fund	119,749	106,477	80,400	77,000
Library Trust Fund	43,250	54,000	50,000	18,000
Total Revenues	18,023,634	19,853,883	19,068,402	24,186,045
Transfers				
Capital Projects Fund		3,391,510	21,241,088	32,320,323
General Fund	2,076,375	2,421,173	3,206,100	3,100,433
Total Transfers	2,076,375	5,812,683	24,447,188	35,420,756
Grants				
American Recovery				1,311,669
Drainage Fund				112,000
Total Grants				1,423,669
Loan Proceeds				
Wastewater Treatment Plan Loan				12,193,740
Water Treatment Plan Loan			7,850,000	10,162,134
Total Revenue All Funds	\$ 20,100,010	\$ 25,666,567	\$ 51,365,590	\$ 83,386,344
Expenditures:				
General Fund	5,541,945	4,709,691	7,278,529	7,766,989
Streets Fund	314,531	335,444	335,592	320,992
Water Fund	3,064,178	4,325,389	5,133,895	5,227,643
Waste Water Fund	869,827	1,173,267	1,340,288	1,479,520
Drainage Fund	783,404	447,336	506,500	464,060
Parks Fund	1,007,258	911,639	1,381,485	2,124,429
Conservation Trust Fund	-	-	-	-
Library Trust Fund	-	-	-	-
Capital Projects Fund	1,282,847	3,391,510	21,241,090	32,320,323
Total Expenditures	12,863,990	15,294,275	37,217,379	49,703,956
Transfers Out - General Fund				
Streets Fund	480,761	548,182	547,077	631,082
Water Fund	714,101	935,901	1,222,301	974,317
Waste Water Fund	487,931	621,843	765,145	842,274
Drainage Fund	99,164	120,139	136,898	242,823
Parks Fund	294,417	367,438	534,679	409,936
Total Transfer to General Fund	2,076,375	2,593,503	3,206,100	3,100,433
Transfer Out - Capital Projects				
General Fund	616,735	411,745	1,952,178	1,686,100
Streets Fund	600,522	294,209	2,251,567	2,036,991
Water Fund	-	693,151	11,635,411	13,167,134
Waste Water Fund	-	1,988,288	4,824,583	14,853,941
Drainage Fund	-	1,082	311,351	356,832
Parks Fund	65,590	3,035	266,000	219,325
Total Transfer to Capital Projects	1,282,847	3,391,510	21,241,090	32,320,323
Total Expenditures All Funds	\$ 16,223,212	\$ 21,279,289	\$ 61,664,569	\$ 85,124,712

Governmental Funds
2022 Fund Projections
Overview

Revenues	12,594,114
Expenditures	
Operating cost	9,204,900
Administration/Overhead	1,041,019
Debt Service	1,007,510
CIP projects	3,942,416
Total Expenditure	15,195,845
Amount Available	(2,601,731)
Projected 2021 FB	13,167,083
Projected 2022 Ending FB	9,440,381
Required FB	3,381,152

General Fund
2022 Fund Projections
Overview

Revenues	
Property Tax:	1,653,374
Sales Tax:	2,134,069
Building Material Use Tax:	390,000
Severance Taxes/Mineral Lease:	42,538
Franchise Fees:	199,400
Building Permits:	488,300
Business Licenses:	18,700
Land Use Fees:	16,000
Court Fines:	4,500
Misc. Other Revenues:	123,700
Transfer:	
From Streets	631,082
From Water	974,317
From Sewer	842,274
From Drainage	242,823
From Parks	409,936
Total Revenue	8,171,014
Expenses	
Operating cost	7,766,989
CIP projects	1,686,100
Total Expenditure	9,453,089
Amount Available	(1,282,075)
Projected 2021 FB	6,358,972
Projected 2022 Ending FB	5,076,897
Required FB	2,563,106

Streets Fund
2022 Fund Projections
Overview

Revenues	
Sales Tax	1,067,000
Road Impact Fee:	168,300
Motor Vehicle Spec. Ownership:	100,000
Motor Vehicle Registration Tax:	27,000
Motor Vehicle Use Tax:	700,000
Highway Users Tax:	242,000
Developer Road Fee Escrow	20,000
Street Cut Permits	1,000
Sale of Assets	1,000
Investment earnings	750
Road & Bridge Tax:	40,000
Grant	1,030,000
Total Revenue	3,397,050
Expenses	
Admin/OH	631,082
Operating cost	320,992
CIP projects	2,036,991
Total Expenditure	2,989,065
Amount Available	
	407,985
Projected 2021 FB	
	3,494,245
Projected 2022 Ending FB	
	3,902,230
Required FB	314,184

Parks Fund
2022 Fund Projections
Overview

Revenues

Sales Tax:	-
Use Tax on Construction Materials	195,000
Motor Vehicle Use Tax	350,000
Park Impact Fee:	99,000
Trails Impact Fee:	44,550
Open Space Sales Tax:	305,000
Recreation Fees/Sales:	32,000
Conservation Trust Fund	-
Investment Earnings	500
Total Revenue	1,026,050

Expenses

Admin/OH	409,936
Operating cost	1,116,919
Debt Service	1,007,510
CIP projects	219,325
Total Expenditure	2,753,690

Amount Available (1,727,640)

Projected 2021 FB	3,313,866
Projected 2022 Ending FB	1,586,226
Required FB	503,862

Water Fund
2022 Fund Projections
Overview

Revenues	
Water Sales	5,752,566
Investments	2,000
Raw Water Tap Fee	3,283,731
Tap Fees	782,100
Property Tax (Debt Service)	85,593
Total Revenue	9,905,990

Other Inflows	
American Recovery Grant	1,311,669
CWRPDA Loan	10,162,134
Total Inflows	11,473,803

Total Revenue and Inflows	21,379,793
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Expenses	
Admin/OH	974,317
Operating cost	1,580,361
Water Purchase	2,058,854
Debt Service	1,588,427
CIP projects	13,167,134
Total Expenditure	19,369,094

Amount Available	2,010,699
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Projected 2021 FB	18,623,858
Projected 2022 Ending FB	20,634,557
*Required FB	1,747,270

*Fund Balance is Broken out into two categories:

Impact Tap Fees	8,307,504
Raw Water Tap Fees	12,327,053

Sewer Fund
2022 Fund Projections
Overview

Revenues	
Sewer Services	2,970,864
Investments	3,000
Tap Fees	965,250
Total Revenue	3,939,114

Other Inflows	
CWRPDA Loan	12,193,740
Total Inflows	12,193,740

Total Revenue and Inflows	16,132,854
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Expenses	
Admin/OH	842,274
Operating cost	962,134
Debt Service	517,386
CIP projects	14,853,941
Total Expenditure	17,175,735

Amount Available	(1,042,881)
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Projected 2021 FB	7,118,555
Projected 2022 Ending FB	6,075,674
Required FB	595,455

Drainage Fund
2022 Fund Projections
Overview

Revenues

Drainage Services	260,000
Grants	112,000
Investments	300
Motor Vehicle/Bridge Tax	18,800
Tap Fees	39,600
Total Revenue	430,700

Expenses

Admin/OH	242,823
Operating cost	30,500
Debt Service	-
CIP projects	356,832
Total Expenditure	630,155

Authority Income	433,560.00
Authority Expenditure	433,560.00
	-

Amount Available (199,455)

Projected 2021 FB	1,488,735
Projected 2022 Ending FB	1,289,280
Required FB	90,197

Legislative Board

The Board of Trustees acts as the governing body and legislative branch for the Town of Wellington's government and develops public policy consistent with the needs of the community by way of enacting ordinances, formal motions, and resolutions which provide direction to the Town Administrator.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	11,659	22,022	88.9%
Materials & Supplies	55,000	-	-100.0%
Operations & Maintenance	226,610	235,160	3.8%
Total	293,269	257,182	-12.3%

Authorized Personnel FTE	2020 Budgeted	2021 Budgeted	2022 Proposed
Mayor	1	1	1
Council	6	6	6
Total	7	7	7

LEGISLATIVE
BUDGET SUMMARY

EXPENDITURES

		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 11					
Compensation & Benefits					
201-11-5102	Benefits	835	803	859	1,622
201-11-5107	Elected Official Compensation	10,500	10,800	10,800	20,400
		11,335	11,603	11,659	22,022
Materials & Supplies					
201-11-5414	Election Expense	12,238	20,000	55,000	-
		12,238	20,000	55,000	-
Operations & Maintenance					
201-11-5192	CAC Program Expenditures	10,622	12,000	35,410	35,160
201-11-5331	Publishing & Legal Notice	3,535	1,983	1,200	1,500
201-11-5335	Dues & Subscriptions	-	-	2,500	2,500
201-11-5352	Municipal Legal Services	-	-	35,000	-
201-11-5356	Professional Services	-	-	-	10,000
201-11-5363	R&M Computer/Office Equipment	3,556	-	1,000	6,000
201-11-5380	Travel & Training	1,753	5,000	10,000	10,000
201-11-5950	Board Outreach	79	80,000	86,800	107,500
201-11-5951	Board Discretionary Fund	42,234	42,383	52,000	61,500
201-11-5495	Miscellaneous	-	-	-	1,000
201-11-5530	Code Review & Update	4,786	-	2,700	-
		66,565	141,366	226,610	235,160
TOTAL EXPENDITURES		90,138	172,969	293,269	257,182

Judicial

The Municipal Court maintains files on all citations issued by the Larimer County Sheriff Department and Code Enforcement for violations of municipal law; hears all cases involving said violations and reports all applicable convictions to the Department of Motor Vehicle's Licensing Bureau. Records are maintained in such a manner to assure that all sentences are processed in a legal and timely manner according to state law.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	2,500	2,500	0.0%
Operations & Maintenance	22,100	18,750	-15.2%
Total	24,600	21,250	-13.6%

	2020 Budgeted	2021 Budgeted	2022 Proposed
Authorized Personnel FTE			
Court Clerk	0.25	0	0
Total	0.25	0	0

JUDICIAL
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 12					
Compensation & Benefits					
201-12-5100	Wages & Salaries	479	-	-	-
201-12-5102	Benefits	260	-	-	-
		739	-	-	-
Materials & Supplies					
201-12-5214	Office Supplies	2,539	500	2,500	2,500
		2,539	500	2,500	2,500
Operations & Maintenance					
201-12-5109	Magistrate	9,000	6,000	9,000	9,000
201-12-5349	Court Clerk	-	-	-	-
201-12-5359	Prosecuting Attorney	4,740	6,453	7,500	7,500
201-12-5380	Travel & Training	531	1,000	3,600	1,000
201-12-5498	Court Appointed Counsel	-	500	1,000	1,000
201-12-5499	Translator Fees	407	-	1,000	250
		14,678	13,953	22,100	18,750
TOTAL EXPENDITURES		17,957	14,453	24,600	21,250

Administration

The Town Administrator is appointed by the Board of Trustees and serves as the chief administrative officer of the organization. The Town Administrator's Office is responsible for providing direction on day-to-day operations, overseeing and implementing organizational policies, laws and Town ordinances, providing the Board of Trustees support, implementing organizational goals, appointing department directors and the development and submission of the annual budget to the Board of Trustees.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	471,970	588,291	24.6%
Materials & Supplies	50,000	15,300	-69.4%
Operations & Maintenance	117,600	146,500	24.6%
Total	639,570	750,091	17.3%

	2020 Budgeted	2021 Budgeted	2022 Proposed
Authorized Personnel FTE			
Town Administrator	1	1	1
Deputy Town Administrator	1	1	1
Community Business Liasion	0	0	1
Management Analyst	0	1	1
Marketing & Communications Specialist	1	1	1
Total	3	4	5

ADMINISTRATION
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 13					
Compensation & Benefits					
201-13-5100	Wages & Salaries	224,945	394,625	388,725	475,937
201-13-5102	Benefits	40,507	80,510	83,245	112,354
		265,453	475,135	471,970	588,291
Materials & Supplies					
201-13-5214	Office Supplies	-	-	-	1,500
201-13-5363	R&M Computer/Office Equipment	-	20,000	50,000	13,800
		-	20,000	50,000	15,300
Operations & Maintenance					
201-13-5331	Publishing & Legal Notices	-	500	1,500	1,000
201-13-5335	Dues & Subscription	5,624	8,383	8,000	8,500
201-13-5336	Public Relations	-	600	600	1,000
201-13-5352	Legal Services	94,080	88,321	75,000	100,000
201-13-5356	Professional Fees	13,532	2,500	25,000	15,000
201-13-5380	Travel and Training	-	-	-	8,000
201-13-5381	Mileage Reimbursement	-	-	-	500
201-13-5496	Community Relations	1,080	1,000	5,000	6,500
201-13-5933	Senior's Van	3,410	6,757	2,500	6,000
		117,726	108,062	117,600	146,500
TOTAL EXPENDITURES		383,178	603,197	639,570	750,091

Finance

The Finance Department manages and accounts for the Town's financial resources. This department prepares and monitors the annual budget, invests Town funds to protect assets, maintains fiscal liquidity and maximizes income in compliance with all governing financial and accounting laws.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	468,443	521,874	11.4%
Materials & Supplies	28,400	43,900	54.6%
Operations & Maintenance	224,900	277,650	23.5%
Total	721,743	843,424	16.9%

	2020 Budgeted	2021 Budgeted	2022 Proposed
Authorized Personnel FTE			
Finance Director	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00
Accounts Payable Clerk	0.75	1.00	1.00
Utility Services Coordinator	1.00	1.00	1.00
Payroll Coordinator	1.00	1.00	1.00
Total	4.75	5.00	5.00

FINANCE
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 14					
Compensation & Benefits					
201-14-5100	Wages & Salaries	249,902	363,388	366,948	388,812
201-14-5102	Benefits	102,240	124,421	101,495	133,062
		352,142	487,810	468,443	521,874
Materials & Supplies					
201-14-5214	Office Supplies	-	-	-	1,500
201-14-5311	Postage	2,730	2,899	2,400	2,400
201-14-5321	Printing Services	28,048	37,063	26,000	40,000
		30,778	39,962	28,400	43,900
Operations & Maintenance					
201-14-5510	Insurance and Bonds	143,491	114,814	148,000	160,000
201-14-5353	Accounting & Audit	20,873	26,375	27,000	30,000
201-14-5335	Dues and Subscriptions	171	1,200	3,500	2,000
201-14-5338	Bank Service Charge	297	-	-	-
201-14-5356	Professional Services	-	-	-	2,000
201-14-5363	R&M Computer/Office Equip	3,596	2,452	1,500	6,000
201-14-5378	Office Space Rental	2,596	-	3,000	1,200
201-14-5380	Travel and Training	2,783	3,052	10,500	10,000
201-14-5381	Mileage Reimbursement	35	-	-	-
201-14-5560	County Treas. Fees	19,263	43,092	30,000	60,000
201-14-5640	Paying Agent Fee	500	-	1,200	250
201-14-5903	Grants	-	-	-	6,000
201-14-5950	Document Shredding	-	167	200	200
		193,607	191,153	224,900	277,650
TOTAL EXPENDITURES		576,526	718,925	721,743	843,424

Town Clerk

The Town Clerk oversees the recorded history of the Town in the form of minutes, ordinances and resolutions. The Town Clerk's Office also provides support to the Mayor, Board of Trustees, Town Administrator and other departments within the Town of Wellington in addition to providing oversight to public records requests, cemetery, elections, liquor licensing and boards and commissions.

Customer Service at Town Hall provides information to the public and provides support to various other town departments.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	170,207	195,889	15.09%
Materials & Supplies	8,500	38,500	352.94%
Operations & Maintenance	7,950	37,800	375.47%
Total	186,657	272,189	45.82%
Authorized Personnel FTE	2020 Budgeted	2021 Budgeted	2022 Proposed
Administrative Assistant/Court Clerk	1.00	1.00	1.00
Town Clerk	1.00	1.00	1.00
Total	2.00	2.00	2.00

TOWN CLERK
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 15					
Compensation & Benefits					
201-15-5100	Wages and Salaries	145,733	130,275	133,175	137,769
201-15-5102	Benefits	34,407	53,183	37,032	58,120
		180,140	183,458	170,207	195,889
Materials & Supplies					
201-15-5214	Office Supplies	7,456	7,011	6,000	1,500
201-15-5363	R&M Computer/Office Equip.	13,953	9,777	2,500	5,000
201-15-5414	Election Expenses	-	-	-	32,000
		21,409	16,788	8,500	38,500
Operations & Maintenance					
201-15-5105	Temporary Employment Services	16,397	-	-	-
201-15-5530	Code Review & Update	-	-	-	5,000
201-15-5335	Dues & Subscriptions	-	336	400	500
201-15-5356	Professional Services	-	-	-	27,000
201-15-5380	Travel & Training	-	2,200	3,500	5,000
201-15-5381	Mileage Reimbursement	-	-	300	300
201-15-5495	Miscellaneous	1,308	-	3,500	-
201-15-5948	Employee Apparel	-	1,215	250	-
		17,705	3,751	7,950	37,800
TOTAL EXPENDITURES		219,254	203,997	186,657	272,189

Human Resources

The HR Manager is responsible for employee compensation and benefits administration; recruitment and; employee relations, training and development of staff; personnel policy development and interpretation.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	166,460	158,222	-4.9%
Materials & Supplies	-	1,500	0.0%
Operations & Maintenance	29,600	79,600	168.9%
Total	196,060	239,322	22.1%

	2020 Budgeted	2021 Budgeted	2022 Proposed
Authorized Personnel FTE			
Human Resources Manager	1.00	1.00	1.00
HR Administrative Assistant	-	0.50	0.50
Total	1.00	1.50	1.50

HUMAN RESOURCES
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 16					
Compensation & Benefits					
201-16-5100	Wages & Salaries	56,077	126,330	118,775	117,924
201-16-5102	Benefits	14,693	25,304	35,685	30,298
201-16-5103	Temporary Employment Services	-	-	12,000	10,000
		70,770	151,634	166,460	158,222
Materials & Supplies					
201-16-5214	Office Supplies	-	-	-	1,500
		-	-	-	1,500
Operations & Maintenance					
201-16-5226	Executive Search	45,669	-	-	-
201-16-5356	Professional Fees	5,153	2,000	2,400	20,000
201-16-5380	Travel & Training	19,078	3,000	4,000	15,000
201-16-5580	Employee Drug Testing	1,298	2,000	2,000	2,000
201-16-5582	Employee Wellness/Recognition	5,758	10,000	13,000	20,000
201-16-5583	Background Check	1,434	1,900	1,000	2,500
201-16-5948	Employee Apparel	2,738	1,200	4,800	5,100
201-16-5949	Employee Advertising	2,949	15,000	2,400	15,000
		84,077	35,100	29,600	79,600
TOTAL EXPENDITURES		154,846	186,734	196,060	239,322

Information Services

The Information Services is a collaborative effort between an outside agency and internal staff to manage and support the technology needs of town staff.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	73,459.00	73,944	0.7%
Materials & Supplies	140,000	145,300	3.8%
Operations & Maintenance	49,600	121,298	144.6%
Total	263,059	340,542	29.5%
Authorized Personnel FTE	2020 Budgeted	2021 Budgeted	2022 Proposed
IT Technician	-	1.00	1.00
Total	-	1.00	1.00

INFORMATION SERVICES
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 17					
Compensation & Benefits					
201-17-5100	Wages	-	26,714	55,850	56,216
201-17-5102	Benefits	-	7,600	17,609	17,728
		-	34,314	73,459	73,944
Materials & Supplies					
201-17-5214	Office Supplies	-	-	-	1,500
201-17-5579	Software License/Support	157,948	120,367	140,000	143,800
		157,948	120,367	140,000	145,300
Operations & Maintenance					
201-17-5345	Telephone Services	42,436	65,120	24,000	54,362
201-17-5380	Travel and Training	-	-	-	1,500
201-17-5585	Website Maintenance	5,131	15,000	6,000	9,548
201-17-5382	Network Administration	4,241	-	6,000	6,000
201-17-5384	Internet Service	12,024	4,583	10,000	43,888
201-17-5386	E-Mail Services	2,412	-	-	-
201-17-5947	Copier Expense	3,517	5,386	3,600	6,000
		69,760	90,088	49,600	121,298
TOTAL EXPENDITURES		227,708	244,769	263,059	340,542

Planning and Zoning

The Planning and Development Department promotes healthy and sustainable growth by providing for the orderly growth of the community and the businesses within it. The department includes the Town Planner and Development Coordinator and provides oversight for contractual services for building plan review and inspections.

The Department is responsible for regulatory review of zoning and subdivision of land to assure compliance with the Town's Comprehensive Plan. Staff assist residents, property owners, businesses, and developers in understanding and applying the Town's plans and regulations. The department also facilitates meetings for the Planning Commission and Board of Adjustments; and provides professional expertise to other advisory boards and the Board of Trustees.

Activities include long-range and current planning, implementation of Wellington's Comprehensive Plan, site plan review and zoning administration. The department facilitates the development review process for all new developments and redevelopment activities. Development review includes coordination with contracted engineering services, building inspection services, as well as coordination with the Wellington Fire Protection District and other outside agencies as appropriate.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	530,988	629,228	18.5%
Materials & Supplies	16,500	13,000	-21.2%
Operations & Maintenance	548,775	453,675	-17.3%
Total	1,096,263	1,095,903	0.0%

	2020 Budgeted	2021 Budgeted	2022 Proposed
Authorized Personnel FTE			
Planning Director	1.00	1.00	1.00
Development Coordinator	1.00	1.00	1.00
Building Permit Technician	-	-	1.00
Planner II	1.00	1.00	1.00
Building Official	-	1.00	1.00
Nieghborhood Service Officer	1.00	1.00	1.00
Total	4.00	5.00	6.00

PLANNING AND ZONING
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 18					
Personnel Services					
201-18-5100	Wages & Salaries	213,027	353,161	376,843	468,669
201-18-5101	Seasonal	-	-	15,000	15,000
201-18-5102	Benefits	43,302	97,519	139,145	145,559
		256,329	450,680	530,988	629,228
Materials & Supplies					
201-18-5214	Office Supplies	6,378	1,776	11,000	7,500
201-18-5331	Recording & Legal Publishing	1,551	1,055	2,500	2,500
201-18-5375	Protective Insp. Equipment	1,346	1,000	3,000	3,000
		9,276	3,831	16,500	13,000
Operations & Maintenance					
201-18-5335	Dues and Subscriptions	853	500	1,830	1,603
201-18-5350	Building Insp. Fee Remittance	575,406	309,316	450,000	350,000
201-18-5352	Legal Services	-	1,000	10,000	-
201-18-5354	Reimbursable Legal Services	-	2,000	2,500	-
201-18-5355	Reimbursable Services	2,948	1,000	30,000	40,000
201-18-5356	Professional Services	-	5,000	30,000	50,000
201-18-5357	Reimbursable Planning Services	-	5,000	10,000	-
201-18-5374	Humane Society Holding Charges	3,946	3,000	4,000	4,000
201-18-5380	Travel & Training	1,466	1,000	9,965	8,072
201-18-5381	Mileage Reimbursement	196	-	480	-
		584,815	327,816	548,775	453,675
TOTAL EXPENDITURES		850,419	782,327	1,096,263	1,095,903

Law Enforcement

The Town of Wellington contracts with the Larimer County Sheriff's Office for law enforcement services. The contract provides for a sergeant, a corporal and 8 deputies to provide patrol services for the town. Deputies assigned to Wellington focus on establishing a community-oriented police presence within the town. Deputies are responsible for traffic enforcement, criminal law enforcement, and providing limited animal control duties when the Town's Code Enforcement Officer is unavailable. They enforce Wellington's Municipal Ordinances in addition to applicable county, state and federal laws. Deputies in Wellington conduct their patrol duties using marked patrol cars, bicycles and foot patrols. The School Resource Officer instructs safety programs at the 3 schools located in Wellington, investigates criminal activity on school grounds and attends school activities

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	1,518,500	1,571,476	3.5%
Total	1,518,500	1,571,476	3.5%

Authorized Personnel FTE	2020 Budgeted	2021 Budgeted	2022 Proposed
Total	-	-	-

LAW ENFORCEMENT
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 21					
Compensation & Benefits		-	-	-	-
		-	-	-	-
Materials & Supplies					
		-	-	-	-
Operations & Maintenance					
201-21-5364	LCSO - Personnel	1,272,197	1,500,000	1,500,000	1,553,476
201-21-5376	LCSO - Support Costs	79,117	-	-	-
201-21-5377	LCSO - Community Activities	75	520	1,000	1,000
201-21-5378	LCSO - Office Rental/Maint.	14,150	14,400	17,500	17,000
201-21-5495	LCSO - Miscellaneous	-	-	-	-
		1,365,539	1,514,920	1,518,500	1,571,476
TOTAL EXPENDITURES		1,365,539	1,514,920	1,518,500	1,571,476

Public Works

The Public Works Department is divided into 4 divisions: water, wastewater, public works, and engineering. This department oversees the Capital Improvement Program (CIP), water treatment, wastewater treatment, drainage systems, streets, facilities, parks, trails and fleet management. For 2021, the department has a staff of 17 permanent employees and 4 seasonal personnel. Public Works Department maintains over 60 miles of streets; sweeping, snow removal, patching, striping, crack sealing, etc. Public Works maintains over 33 miles of wastewater collections lines; 47 miles of water distribution lines; and numerous manholes, water valves, and fire hydrants; 161 acres of parks and 3.2 miles of trails.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	1,579,761	1,609,728	1.9%
Materials & Supplies	53,600	127,500	137.9%
Operations & Maintenance	203,902	178,560	-12.4%
Total	1,837,263	1,915,788	4.3%

	2020 Budgeted	2021 Budgeted	2022 Proposed
Authorized Personnel FTE			
Public Works Director	1.00	1.00	1.00
Deputy Public Works Director	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Civil Engineer I	1.00	1.00	1.00
Civil Engineer II	1.00	1.00	1.00
Civil Engineer II	1.00	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00
Fleet Manager	1.00	1.00	1.00
Fleet and Maintenance Coordinator	-	-	0.50
Street Maintenance III	1.00	1.00	1.00
Equipment Operator II	1.00	1.00	1.00
Equipment Operator I	1.00	1.00	1.00
Equipment Operator I	1.00	1.00	1.00
Streets II	1.00	1.00	1.00
Lead D/C Operator	1.00	1.00	1.00
D/C Operator I	1.00	1.00	1.00
D/C Operator II	-	1.00	1.00
Meter Reader/Locator Inspector	0.50	-	-
Distribution Collection ORC	1.00	1.00	1.00
Total	16.50	17.00	17.50

PUBLIC WORKS
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 34					
Compensation & Benefits					
201-34-5100	Wages & Salaries	757,264	930,654	1,195,923	1,188,188
201-34-5101	Seasonals	-	-	-	28,272
201-34-5102	Benefits	272,315	289,411	383,838	393,268
		1,029,579	1,220,065	1,579,761	1,609,728
Materials & Supplies					
201-34-5241	Shop Supplies	2,541	11,224	4,200	-
201-34-5233	R&M- Machinery & Equip. Parts	2,136	3,500	2,500	88,000
201-34-5372	Uniforms	32,855	21,019	18,000	16,000
201-34-5422	Small Tools	-	500	1,000	500
201-34-5941	PW Office Supplies	19,979	13,257	21,900	15,000
201-34-5947	Copier Expense	11,316	6,192	6,000	8,000
		68,826	55,693	53,600	127,500
Operations & Maintenance					
201-34-5231	Fuel, Oil & Grease	5,845	7,596	8,542	18,000
201-34-5329	HOA Fees	225	-	360	360
201-34-5335	Dues & Subscriptions	4,916	12,453	4,600	5,200
201-34-5363	R&M Computer/Office Equip.	10,536	9,277	5,800	10,000
201-34-5370	PPE Allowance	1,077	732	1,200	-
201-34-5371	Cell Phone/Accessories	478	-	-	-
201-34-5380	Travel & Training	-	6,000	18,000	22,000
201-34-5382	Employee Recognition	-	3,006	1,800	-
201-34-5398	Waste Collection Service	9,279	7,251	8,000	8,000
201-34-5402	Dev. Review/Misc. Consulting	-	-	40,000	-
201-34-5456	Mosquito Control	10,600	11,600	15,000	15,000
201-34-5356	Professional Services	978	16,000	60,600	60,000
201-34-5790	GIS/Mapping	29,124	10,000	40,000	40,000
		73,057	83,915	203,902	178,560
TOTAL EXPENDITURES		1,171,463	1,359,672	1,837,263	1,915,788

Cemetery

The Highland Cemetery is located at 9192 NE Frontage Road. The Town of Wellington performs all the routine operations and maintenances at the cemetery.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	5,000	5,000	0.0%
Operations & Maintenance	25,000	25,000	0.0%
Total	30,000	30,000	0.0%

Authorized Personnel FTE	2020 Budgeted	2021 Budgeted	2022 Proposed
Total	-	-	-

CEMETERY
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 42					
Compensation & Benefits		-	-	-	-
		-	-	-	-
Materials & Supplies					
201-42-5423	Sand & Gravel & Road Base	404	-	5,000	5,000
		404	-	5,000	5,000
Operations & Maintenance					
201-42-5382	Grounds Maintenance Service	-	-	5,000	5,000
201-42-5454	Survey	-	-	20,000	20,000
		-	-	25,000	25,000
TOTAL EXPENDITURES		404	-	30,000	30,000

General Use Building & Community Center

These are buildings owned or leased by the Town for Town employees.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	27,200	32,200	18.4%
Operations & Maintenance	47,200	59,000	25.0%
Total	74,400	91,200	22.6%
Authorized Personnel FTE	2020 Budgeted	2021 Budgeted	2022 Proposed
Total	-	-	-

GENERAL USE BUILDING & COMMUNITY CENTER SUMMARY
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 49					
Compensation & Benefits		-	-	-	-
		-	-	-	-
Materials & Supplies					
201-49-5367	R&M Serv./Supplies - Buildings	31,962	25,000	25,000	30,000
201-49-5368	Cleaning Supplies	2,417	2,200	2,200	2,200
		34,378	27,200	27,200	32,200
Operations & Maintenance					
201-49-5341	Electricity	12,224	14,632	10,000	15,000
201-49-5342	Water	4,695	3,437	3,100	5,000
201-49-5343	Sewer	1,979	1,893	1,600	2,000
201-49-5344	Natural Gas - Heat	10,252	17,003	12,000	15,000
201-49-5346	Storm Drainage	3,454	2,816	2,500	4,000
201-49-5369	Janitorial Service	2,295	18,000	18,000	18,000
201-49-5495	Miscellaneous	419	-	-	-
		35,319	57,780	47,200	59,000
TOTAL EXPENDITURES		69,697	84,980	74,400	91,200

Economic Development

Economic Development encourages development that reflects and enhances Wellington's unique culture and historic characteristics. The department commits to improving Wellington's economic well-being through strategies that focus on supporting local businesses, attracting new businesses and to guide quality growth and provide a sense of place for the Town of Wellington.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	75,000	5,000	-93.3%
Total	75,000	5,000	-93.3%

	2020 Budgeted	2021 Budgeted	2022 Proposed
Authorized Personnel FTE			
Economic Development			
Manager	1.00	-	-
Total	1.00	-	-

ECONOMIC DEVELOPMENT
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 51					
Compensation & Benefits					
201-51-5100	Wages & Salaries	41,254	-	-	-
201-51-5102	Benefits	13,084	-	-	-
		54,338	-	-	-
Materials & Supplies					
201-51-5214	Office Supplies	1,299	-	-	-
201-51-5321	Printing	292	-	-	-
		1,591	-	-	-
Operations & Maintenance					
201-51-5154	Economic Development	9,610	-	-	5,000
201-51-5157	Main Street Project Contrib.	77,500	-	-	-
201-51-5335	Dues/Fees/Subscriptions	1,629	-	-	-
201-51-5356	Professional Fees	7,788	10,000	60,000	-
201-51-5380	Travel/Mileage	453	-	-	-
201-51-5401	Contracts Services/Marketing	10,715	8,000	15,000	-
		107,695	18,000	75,000	5,000
TOTAL EXPENDITURES		163,624	18,000	75,000	5,000

Library

The library operates out of the Leeper Center and is open 42.5 hours per week and has approximately 24,000 items available for use. The Wellington Public Library has a collection of materials of interest to children and adults. These items are available for check out and/or use within the library. Public access to the internet is provided to the public. The library offers fax, scanning, and copier service. Staff programs activities and educational content for adults, teens, and children.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	180,400	259,838	44.0%
Materials & Supplies	40,550	48,200	18.9%
Operations & Maintenance	22,085	25,585	15.8%
Total	243,035	333,623	37.3%

Authorized Personnel FTE	2020 Budgeted	2021 Budgeted	2022 Proposed
Library Manager	1.00	1.00	1.00
Assistant Library Media Manager	0.75	0.75	1.00
Assistant Manager Youth Services	0.50	0.50	0.75
Library Clerk I	-	-	0.75
Library Clerk I	-	-	0.50
Library Clerk I	0.50	0.50	0.50
Library Clerk I	0.50	0.20	0.50
Total	3.25	2.95	5.00

LIBRARY
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 55					
Compensation & Benefits					
201-55-5100	Wages & Salaries	117,103	191,480	144,430	198,943
201-55-5102	Benefits	19,369	39,590	35,970	60,896
		136,473	231,070	180,400	259,838
Materials & Supplies					
201-55-5214	Office Supplies	6,102	5,068	9,000	9,000
201-55-5311	Postage	175	5	150	200
201-55-5321	Printing Services	41	-	400	1,000
201-55-5793	E-Books - Subscriptions	4,550	5,500	5,500	5,500
201-55-5900	Library Books	14,313	-	17,000	18,000
201-55-5901	Library Shelving & Furnishings	1,820	-	2,000	2,000
201-55-5902	Courier Service	2,081	-	1,500	1,500
201-55-5903	Grants	5,202	5,522	5,000	11,000
		34,283	16,094	40,550	48,200
Operations & Maintenance					
201-55-5331	Publishing & Legal Notices	-	-	700	700
201-55-5333	Dues	-	-	200	200
201-55-5335	Subscriptions	237	3	1,000	2,000
201-55-5337	Summer Reading Program	1,503	1,120	3,500	5,000
201-55-5345	Telephone Services	270	-	1,650	1,650
201-55-5347	Story Time Supplies	304	29	200	200
201-55-5363	R&M Computer/Office Equip.	2,810	-	750	750
201-55-5380	Travel & Training	431	225	1,250	1,250
201-55-5384	Internet Service	989	1,671	1,000	2,000
201-55-5387	Special Event Supplies	261	-	375	375
201-55-5495	Miscellaneous	1,418	-	500	500
201-55-5579	Software License/Support	6,188	7,000	7,460	7,460
201-55-5792	Multi Media	2,282	2,500	3,500	3,500
		16,693	12,549	22,085	25,585
TOTAL EXPENDITURES		187,449	259,713	243,035	333,623

Transfer - General Fund
Transfer to the Capital Projects Fund for General Funds capital expenditures.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	-	-	0.0%
Transfer	1,952,178	1,686,100	-13.6%
Total	1,952,178	1,686,100	-13.6%

Authorized Personnel FTE	2020 Budgeted	2021 Budgeted	2022 Proposed
Total	-	-	-

TRANSFER - GENERAL FUND
BUDGET SUMMARY

		EXPENDITURES			
		2020 ACTUAL	2021 PROJECTED	2021 BUDGETED	2022 BUDGETED
FUND/DIVISION - 56					
Compensation & Benefits					
Materials & Supplies					
Operations & Maintenance					
Transfer					
201-56-5001	Transfer to Capital Projects Fund	616,735	411,745	1,952,178	1,686,100
		616,735	411,745	1,952,178	1,686,100
TOTAL EXPENDITURES		616,735	411,745	1,952,178	1,686,100

Streets

The Street Divisions strives to ensure the safe and efficient movement of pedestrians, bicyclists, and motorists on public streets to the extent possible with signs and pavement markings. The Streets Division is responsibilities include:

Street patching
 Street painting
 Crack sealing
 Pothole repair
 Roadway weed control

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	18,000	7,000	-61.1%
Operations & Maintenance	317,592	313,992	-1.1%
Transfer	2,798,644	2,668,073	-4.7%
Total	3,134,236	2,989,065	-4.6%
Authorized Personnel FTE	2020 Budgeted	2021 Budgeted	2022 Proposed
Total	-	-	-

STREETS
BUDGET SUMMARY

		EXPENDITURES			
		2020 ACTUAL	2021 PROJECTED	2021 BUDGETED	2022 BUDGETED
FUND/DIVISION - 203					
Compensation & Benefits		-	-	-	-
Materials & Supplies					
203-34-5241	Shop Supplies	4,208	4,535	7,000	-
203-34-5422	Small Tools	1,704	1,570	3,000	3,000
203-34-5453	R&M Supplies - Street Sweeper	1,084	1,361	8,000	4,000
		6,995	7,466	18,000	7,000
Operations & Maintenance					
203-34-5231	Fuel, Oil & Grease	5,134	7,166	9,000	-
203-34-5233	R&M- Machinery & Equip. Parts	18,923	27,902	20,000	-
203-34-5240	Street Paint, Signs, & Parts	16,683	16,011	15,000	20,000
203-34-5244	Tires & Tubes	1,156	4,046	5,000	-
203-34-5341	Electricity	162,222	184,041	169,600	180,000
203-34-5342	Water	6,149	2,203	5,492	5,492
203-34-5370	PPE Allowance	1,591	609	9,500	9,500
203-34-5397	Weed Control	800	957	4,000	4,000
203-34-5423	Sand & Gravel & Roadbase	7,159	15,733	10,000	20,000
203-34-5424	Fabricated Material (Asphalt)	7,940	6,000	20,000	20,000
203-34-5425	Street Maint.-Crack Seal,etc.	-	6,000	10,000	15,000
203-34-5533	Equipment Rental	389	1,500	3,000	3,000
203-34-5562	County Clerk Fees	40,939	37,943	32,000	32,000
203-34-5941	Safety & First Aid Kits	6,115	1,500	5,000	5,000
203-34-5943	Developer Escrow Refund	14,910	-	-	-
203-34-5942	Larimer County - I25 Improvement	17,427	16,367	-	-
		307,536	327,977	317,592	313,992
Transfer					
203-56-5000	Transfer to General Fund	480,761	548,182	547,077	631,082
203-56-5001	Transfer to Capital Projects Fund	600,522	294,209	2,251,567	2,036,991
		1,081,283	842,391	2,798,644	2,668,073
TOTAL EXPENDITURES		1,395,814	1,177,835	3,134,236	2,989,065

Water

The Water Division is dedicated to providing its customers with a safe, high quality and reliable water supply that meets or exceeds all federal and state drinking water requirements. The goal is to produce and distribute our product in the most efficient way, while maintaining and upgrading the system to meet future requirements. We are also committed to providing professional and courteous services to satisfy the diversified needs of our customers

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	403,288	520,961	29.2%
Materials & Supplies	220,000	229,200	4.2%
Operations & Maintenance	2,889,154	2,889,054	0.0%
Debt Service	1,621,453	1,588,427	-2.0%
Transfer	12,857,712	14,141,451	10.0%
Total	17,991,607	19,369,094	7.7%

	2020 Budgeted	2021 Budgeted	2022 Proposed
Authorized Personnel FTE			
Water Plant Superintendent	1.00	1.00	1.00
Lead Water Plant Operator	-	-	1.00
Water Plant Operator I	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Total	5.00	5.00	6.00

WATER
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 204					
Compensation & Benefits					
204-34-5100	Wages & Salaries	223,179	295,005	302,760	368,491
204-34-5102	Benefits	84,009	113,750	100,528	152,470
		307,188	408,755	403,288	520,961
Materials & Supplies					
204-34-5214	Office Supplies	-	598	-	700
204-34-5221	Chemicals	192,907	180,000	175,000	180,000
204-34-5241	Shop Supplies	5,842	6,000	3,500	3,500
204-34-5370	PPE Allowance	2,666	715	9,000	7,500
204-34-5422	Small Tools	2,605	2,640	7,500	12,500
204-34-5969	Lab Equipment	28,113	2,866	25,000	25,000
		232,133	192,819	220,000	229,200
Operations & Maintenance					
204-34-5227	Plant Utilities	13,386	19,208	35,000	24,000
204-34-5229	Drinking Water Program Fee	885	1,850	1,000	-
204-34-5231	Fuel, Oil & Grease	8,767	12,452	12,000	15,000
204-34-5233	R&M- Machinery & Equip. Parts	14,667	6,000	18,000	14,000
204-34-5244	Tires & Tubes	793	-	2,000	4,000
204-34-5334	Water Testing	62,669	34,804	80,000	80,000
204-34-5339	On-Line Utility Bill Pay-Fees	25,998	22,830	31,000	22,000
204-34-5341	Electricity	81,546	80,359	100,000	80,000
204-34-5345	Telephone Service	696	653	800	700
204-34-5351	Permit Fees	580	-	1,500	11,500
204-34-5352	Legal Services	-	-	-	50,000
204-34-5356	Professional Services	44,506	75,000	75,000	60,000
204-34-5372	Uniforms	-	54	-	-
204-34-5380	Travel & Training	3,828	5,000	11,000	14,000
204-34-5384	Internet Service	1,002	1,336	1,000	1,000
204-34-5423	Sand & Gravel & Road Base	-	-	3,000	-
204-34-5433	R&M Supp. / Serv. Plant	75,703	95,000	95,000	120,000
204-34-5434	R&M Supp. / Serv. Lines	26,886	30,000	30,000	40,000
204-34-5435	R&M Supp. / Serv. Hydrants	7,022	7,000	15,000	20,000
204-34-5436	R&M Supp. / Serv. Res. & Ditch	1,280	-	-	-
204-34-5439	R&M Supp. / Serv. Meters	506	28,028	-	-
204-34-5440	Sludge Removal	103,138	-	170,000	125,000
204-34-5455	Lab Supplies	8,829	10,453	10,000	15,000
204-34-5495	Miscellaneous	21,146	3,326	10,000	-
204-34-5533	Equipment Rental	-	-	5,000	5,000
204-34-5560	County Treas. Fees	1,582	3,544	2,000	3,000
204-34-5593	Raw Water Purchases	1,472,023	1,600,000	2,058,854	2,058,854
204-34-5825	Hydrant Meter	-	2,262	1,000	10,000
204-34-5903	Water Meters - New Homes	37,884	39,003	40,000	30,000
204-34-5941	Safety & First Aid Kits	26,731	4,500	20,000	20,000
204-34-5958	WTP Security/Monitor	7,811	52	35,000	35,000
204-34-5961	Sludge Pump	9,626	-	6,000	3,000
204-34-5963	Meter Replacement	450	19,648	20,000	28,000
		2,059,941	2,102,362	2,889,154	2,889,054
Transfer					
204-56-5000	Transfer to General Fund	714,101	935,901	1,222,301	974,317
204-56-5001	Transfer to Capital Projects Fund	-	693,151	11,635,411	13,167,134
		714,101	1,629,053	12,857,712	14,141,451
Debt Service					
204-90-5612	Berkadia - Bond Principal	-	25,000	25,000	27,000
204-90-5613	CWCB Loan-Principal	-	51,201	51,201	53,248
204-90-5622	Berkadia - Bond Interest	5,337	4,000	4,000	2,750
204-90-5623	CWCB Loan-Interest	8,644	6,392	6,392	4,345
204-90-5626	2001 - CWR&PDA Loan Principal	-	69,974	69,974	36,040
204-90-5627	2001 - CWR&PDA Loan Interest	2,348	3,548	3,548	721
204-90-5630	CWRPDA 2019 Series A Principal	-	1,025,372	1,025,372	1,049,857
204-90-5631	CWRPDA 2019 Series A Interest	448,589	435,966	435,966	414,466
		464,917	1,621,453	1,621,453	1,588,427
TOTAL EXPENDITURES		3,778,279	5,954,442	17,991,607	19,369,094

Sewer

Sewage collection and treatment is the responsibility of the Public Works Department. This division maintains and operates the Town's wastewater system

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	368,635	477,334	29.5%
Materials & Supplies	62,500	74,500	19.2%
Operations & Maintenance	401,400	410,300	2.2%
Debt Service	507,753	517,386	1.9%
Transfer	5,589,728	15,696,215	180.8%
Total	6,930,016	17,175,735	147.8%

	2020 Budgeted	2021 Budgeted	2022 Proposed
Authorized Personnel FTE			
Waste Water Superintendent	1.00	1.00	1.00
Lead Wastewater Operator	1.00	1.00	1.00
Waste Water Operator II	1.00	1.00	1.00
Waste Water Operator I-III	-	-	1.00
Waste Water Operator I	1.00	1.00	1.00
Total	4.00	4.00	5.00

SEWER
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 205					
Compensation & Benefits					
205-34-5100	Wages & Salaries	257,740	247,547	273,752	331,517
205-34-5102	Benefits	96,896	88,862	94,883	145,816
		354,636	336,409	368,635	477,334
Materials & Supplies					
205-34-5221	Chemicals	50,542	54,459	35,000	37,000
205-34-5233	R&M- Machinery & Equip. Parts	22,985	6,782	20,000	30,000
205-34-5241	Shop Supplies	745	1,500	2,500	2,500
205-34-5422	Small Tools	4,765	2,000	5,000	5,000
		79,037	64,741	62,500	74,500
Operations & Maintenance					
205-34-5228	State Discharge Permit	3,627	5,000	5,000	5,000
205-34-5231	Fuel, Oil & Grease	8,312	9,289	9,500	9,500
205-34-5339	On-Line Utility Bill Pay Fees	17,975	16,347	23,000	16,000
205-34-5341	Electricity	84,449	118,383	90,000	115,000
205-34-5342	Water	5,190	746	15,000	1,200
205-34-5344	Natural Gas	5,463	8,264	10,000	10,000
205-34-5345	Telephone Services	-	-	200	-
205-34-5356	Professional Services	66,209	6,000	60,000	80,000
205-34-5370	PPE Allowance	803	2,397	6,500	6,500
205-34-5372	Uniforms	1,830	-	-	-
205-34-5380	Travel & Training	4,973	2,000	9,000	12,000
205-34-5384	Internet Service	1,454	1,200	1,200	1,600
205-34-5423	Sand & Gravel & Road Base	-	-	5,500	4,000
205-34-5433	R&M Supp. / Serv. Plant	50,456	54,506	52,000	54,000
205-34-5434	R&M Supp. / Serv. Lines	43,684	8,951	48,000	24,000
205-34-5440	Sludge Disposal	17,128	2,200	22,000	28,000
205-34-5455	Lab Supplies	4,909	5,137	5,000	6,500
205-34-5533	Equipment Rental	569	-	2,500	2,500
205-34-5554	Sewer Testing	15,337	20,292	15,000	18,000
205-34-5941	Safety & First Aid Kits	3,851	1,000	4,000	8,500
205-34-5969	Lab Equipment	8,871	2,500	12,000	8,000
205-34-5972	Confined Space Entry	2,751	151	6,000	-
		347,840	264,364	401,400	410,300
Debt Service					
205-90-5614	2002-CWR&PDA - Loan Principal	-	314,169	314,169	335,835
205-90-5615	2002-CWR&PDA - Loan Interest	35,272	18,169	18,169	8,666
205-90-5616	2014 WWTP Bonds - Principal	-	110,000	110,000	110,000
205-90-5617	2014 WWTP Bonds - Interest	53,043	65,415	65,415	62,885
		88,315	507,753	507,753	517,386
Transfer					
205-56-5000	Transfer to General Fund	487,931	621,843	765,145	842,274
205-56-5001	Transfer to Capital Projects Fund	-	1,988,288	4,824,583	14,853,941
		487,931	2,610,131	5,589,728	15,696,215
TOTAL EXPENDITURES		1,357,759	3,783,398	6,930,016	17,175,735

Drainage

Town staff maintains all Town streets, drainage and stormwater management systems.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	506,500	464,060	-8.4%
Transfer	448,249	599,655	33.8%
Total	954,749	1,063,715	11.4%
Authorized Personnel FTE	2020 Budgeted	2021 Budgeted	2022 Proposed
Total	-	-	-

DRAINAGE
BUDGET SUMMARY

		EXPENDITURES			
		2020 ACTUAL	2021 PROJECTED	2021 BUDGETED	2022 BUDGETED
FUND/DIVISION - 207					
Compensation & Benefits		-	-	-	-
		-	-	-	-
Materials & Supplies		-	-	-	-
Operations & Maintenance					
207-34-5231	Fuel, Oil & Grease	1,461	2,075	1,500	2,000
207-34-5341	Electricity	599	595	1,000	1,000
207-34-5356	Professional Services	-	-	15,000	20,000
207-34-5339	On-Line Utility Bill Pay-Fee	6,493	5,863	8,000	6,500
207-34-5522	Authority Utilities Payments	371,802	392,511	360,000	390,000
207-34-5524	Authority BP Impact Payments	403,048	46,291	120,000	43,560
207-34-5533	Equipment Rental	-	-	1,000	1,000
		783,404	447,336	506,500	464,060
Transfer					
207-56-5000	Transfer To General Fund	99,164	120,139	136,898	242,823
207-56-5001	Transfer to Capital Projects Fund	-	1,082	311,351	356,832
		99,164	121,221	448,249	599,655
TOTAL EXPENDITURES		882,568	568,557	954,749	1,063,715

Parks & Recreation

Wellington Recreation strives to provide the community with a variety of recreational activities throughout the calendar year for youth and adults. The need for continuous growth and expansion of programs will complement the continued growth and recreational expectations, and we encourage ideas into program offerings.

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	562,562	636,449	13.1%
Materials & Supplies	7,000	8,200	17.1%
Operations & Maintenance	542,463	472,270	-12.9%
Debt Service	269,460	1,007,510	273.9%
Transfer	800,679	629,261	-21.4%
Total	2,182,164	2,753,690	26.2%

	2020 Budgeted	2021 Budgeted	2022 Proposed
Authorized Personnel FTE			
Parks Technician II	-	1.00	1.00
Parks Technician III	1.00	1.00	1.00
Park Technician II	1.00	1.00	1.00
Assistant Recreation Coordinator	1.00	1.00	1.00
Recreation Coordinator			1.00
Parks and Recreation Manager	1.00	1.00	1.00
Assistant Recreation Coordinator/Guest Service	-	1.00	1.00
Receptionist	0.50	-	-
Total	4.50	6.00	7.00

PARKS
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 204					
Compensation & Benefits					
210-34-5100	Wages & Salaries	101,985	112,577	189,969	143,427
210-34-5101	Seasonals	-	10,783	56,544	28,272
210-34-5102	Benefits	25,519	32,080	47,216	51,798
		127,504	155,440	293,729	223,497
Materials & Supplies					
210-34-5214	Office Supplies	-	-	-	1,500
210-34-5241	Shop Supplies	1,582	1,500	2,500	2,200
210-34-5422	Small Tools	1,259	-	4,500	4,500
		2,841.36	1,500.00	7,000.00	8,200.00
Operations & Maintenance					
210-34-5221	Pond Chemicals	3,382	-	7,000	5,000
210-34-5231	Fuel, Oil & Grease	2,922	4,151	3,000	-
210-34-5233	R&M- Machinery & Equip. Parts	9,403	3,501	8,000	-
210-34-5234	Irrig. Water Assessments	4,980	7,478	4,310	3,000
210-34-5237	Irrig. Sys. Supplies/Repairs	6,643	1,500	15,000	10,000
210-34-5239	Wells & Well Houses	3,979	-	10,000	10,000
210-34-5244	Tires & Tubes	809	43	2,500	2,500
210-34-5252	Tree Replacement & Trimming	14,475	8,000	35,000	35,000
210-34-5253	Tree Spraying	17,503	14,135	30,000	30,000
210-34-5254	Parks Playground & General R&M	8,892	10,664	25,000	29,000
210-34-5256	Splash Pad Chemicals	1,791	-	7,000	-
210-34-5341	Irrigation Electricity	9,022	7,715	12,000	12,000
210-34-5342	Water	17,782	9,400	22,500	22,500
210-34-5343	Sewer	743	743	750	800
210-34-5344	Natural Gas	356	869	750	750
210-34-5346	Storm Drainage	3,049	3,049	3,000	3,100
210-34-5356	Professional Services	-	591	4,000	3,000
210-34-5365	Toilet Rental	10,115	8,633	11,500	11,000
210-34-5366	Services - Parks & Lawn Care	68,774	40,000	80,000	75,000
210-34-5370	PPE Allowance	521	1,000	3,500	3,500
210-34-5372	Uniforms	39	47	-	-
210-34-5380	Travel & Training	-	1,993	4,000	4,000
210-34-5397	Weed Control	421	-	200	200
210-34-5423	Sand, Gravel, Mulch	-	-	12,000	12,000
210-34-5533	Equipment Rental	-	-	1,250	1,000
210-34-5562	County Clerk Fees	8,214	-	5,600	7,000
210-34-5941	Safety & First Aid Kits	5,879	-	3,000	3,000
210-34-5942	Minor Park Improvements	-	-	30,000	12,000
210-34-5943	Development Reimbursements	109,525	-	-	-
		309,219	123,511	340,860	295,350
Transfer					
210-56-5000	Transfer To General Fund	294,417	367,438	534,679	409,936
210-56-5001	Transfer to Capital Projects Fund	65,590	3,035	266,000	219,325
		360,007	370,473	800,679	629,261
Debt Service					
210-90-5630	WCP - Principal	236,745	242,304	242,304	1,007,510
210-90-5632	WCP - Interest	32,715	27,156	27,156	-
		269,460	269,460	269,460	1,007,510
TOTAL EXPENDITURES		1,069,031	920,384	1,711,728	2,163,818

RECREATION
BUDGET SUMMARY

		EXPENDITURES			
		2020	2021	2021	2022
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 204					
Compensation & Benefits					
210-51-5100	Wages & Salaries	132,843	190,853	165,642	249,913
210-51-5101	Seasonals	17,504	24,089	61,038	82,716
210-51-5102	Benefits	48,421	56,658	42,153	80,323
		198,768	271,601	268,833	412,952
Materials & Supplies					
		-	-	-	-
Operations & Maintenance					
210-51-5125	Cheerleading Classes	-	365	2,400	-
210-51-5130	Start Smart Baseball	-	-	800	800
210-51-5131	Start Smart Basketball	-	-	640	640
210-51-5132	Start Smart Flag Football	-	24	960	960
210-51-5133	Start Smart Soccer	1,311	-	1,480	1,480
210-51-5135	Youth Sports Apparel	2,598	2,850	5,775	5,000
210-51-5140	Youth Soccer	794	1,357	4,870	4,470
210-51-5141	Summer Soccer	-	-	-	-
210-51-5142	Youth Football	907	1,051	1,380	1,000
210-51-5144	Youth Baseball	13,731	2,450	17,690	12,850
210-51-5145	Youth Softball	-	5,040	7,535	2,900
210-51-5146	Youth Basketball	-	-	1,025	1,025
210-51-5148	Youth Volleyball	2,224	-	2,660	1,677
210-51-5149	Youth Tennis	1,515	-	1,640	480
210-51-5150	Positive Coaching Alliance	3,137	3,750	4,000	-
210-51-5158	Adult Kickball	-	-	500	475
210-51-5161	Adult Tennis	-	-	1,480	480
210-51-5162	Adult Softball	5,712	6	9,810	5,775
210-51-5164	Adult Volleyball	290	-	1,760	1,300
210-51-5165	NCSO Referees Admin Fee	2,650	6,563	8,400	8,000
210-51-5166	Instructor/Official Fees	16,536	25,000	44,670	30,000
210-51-5168	Computer Equip./Software	790	1,500	4,000	13,230
210-51-5181	Rec. Prog. Supplies/Exp.	10,128	5,000	10,000	10,000
210-51-5183	Batting Cages - Maint. & Oper.	101	10,000	10,680	10,500
210-51-5185	Ball Field/Cage Electricity	14,503	1,800	15,000	14,000
210-51-5186	Infield Mix	7,053	-	13,600	13,000
210-51-5190	Yoga Classes	-	-	250	-
210-51-5191	Enrichment Classes	2,041	-	2,000	-
210-51-5192	Strength Training Classes	-	-	250	-
210-51-5223	Operating Supplies	4,019	5,606	3,640	3,000
210-51-5356	Professional Services	19	15,000	2,700	-
210-51-5372	Staff Uniforms	2,262	1,200	1,130	2,000
210-51-5380	Travel and Training	2,751	1,200	4,500	4,500
210-51-5392	Gym Rental	4,395	-	14,378	14,378
210-51-5401	Marketing Services	-	365	-	13,000
		99,466	90,127	201,603	176,920
TOTAL EXPENDITURES		298,234	361,727	470,436	589,872

Capital Projects

	FY 2021 Adopted Budget	FY 2022 Adopted Budget	Percentage Change
Expenditures			
Capital Projects	20,091,197	31,543,823	57.0%
Equipment	1,149,891	508,000	-55.8%
Total	21,241,088	32,051,823	50.9%
Authorized Personnel FTE	2020 Budgeted	2021 Budgeted	2022 Proposed
Total	-	-	-

CAPITAL PROJECTS
BUDGET SUMMARY

		EXPENDITURES			
		2020 ACTUAL	2021 PROJECTED	2021 BUDGETED	2022 BUDGETED
FUND/DIVISION - 80					
Capital Projects					
211-80-4000	Down Town Master Plan	-	-	75,000	85,000
211-80-4001	3749 Harrison Exp & Prop Acq	323,887	359,203	1,300,000	1,050,000
211-80-4002	Comprehensive Plan/Land Use Up	161,807	48,553	132,613	20,000
211-80-4003	Town Hall Space Needs Assessme	29,563	720	20,000	-
211-80-4004	Economic Development Study	-	-	80,000	-
211-80-4005	Recreation Center feasibility	-	-	50,000	-
211-80-4006	Old Town Street Repairs	444,923	-	449,440	504,991
211-80-4007	Newer Subdivison Seal Coat	59,989	-	71,461	98,000
211-80-4008	I-25 Interchange at Cleveland	-	-	666,666	-
211-80-4009	Pavement Study	-	-	-	44,000
211-80-4010	Water Plant Expansion Construc	-	504,463	7,850,000	10,162,134
211-80-4011	Emergency Power for Main Water	-	13,785	-	-
211-80-4013	Redundancy for Pumps to Water	-	45,739	-	-
211-80-4014	Wilson Well Improvements	-	4,683	75,000	86,000
211-80-4017	Improved Carbon Feed System	-	-	79,500	-
211-80-4018	Fire Hydrant Replacement	-	-	-	66,000
211-80-4020	Buffalo Creek Booster Station	-	-	25,000	-
211-80-4021	Distribution System Improv	-	-	100,000	50,000
211-80-4022	Nano Plant Expansion	-	-	37,947	65,000
211-80-4025	Clearwell HS Pump Upgrade	-	-	25,000	-
211-80-4026	Water Source Development	-	-	2,691,072	2,100,000
211-80-4027	WWTP Pumps	-	20,613	19,000	22,000
211-80-4028	Clarifier Rehabilitaion Projec	-	91,093	193,726	-
211-80-4029	WWTP Driveway Paving	-	-	-	-
211-80-4031	WWTP Masterplan	-	50,549	132,856	-
211-80-4033	WWTP Clarifier 3&4 rehabilitat	-	70,762	110,000	-
211-80-4038	Old Town Street Repair	-	-	59,551	63,124
211-80-4039	Storm Drain & Pan Replacements	-	-	31,800	33,708
211-80-4041	Stormwater Masterplan	-	1,082	140,000	110,000
211-80-4042	Parks Master Plan Update	-	-	40,000	40,000
211-80-4045	WCP Ballfield Covers	33,380	-	-	-
211-80-4046	Parks - NPIC Lateral Improv	22,656	-	-	-
211-80-4047	Pedestrian Access over Windsor	-	-	80,000	80,000
211-80-4050	Design at State Highway at	5,435	3,269	64,565	-
211-80-4051	Crosswalk Safety Projects	44,071	4,128	-	-
211-80-4054	Tract F	-	-	230,000	230,000
211-80-4055	Disinfection byproduct rule compliance (Tank	-	-	50,000	-
211-80-4056	RRA and ERP (EPA Mandates)	-	36,943	120,000	-
211-80-4057	SCADA Improvements	-	75,957	70,000	-
211-80-4058	Valve Actuator Replacements	-	4,508	25,000	-
211-80-4059	Filter Media Replacement	-	-	220,000	125,000
211-80-4060	Redundant Nano/RO motors	-	7,978	45,000	-
211-80-4061	WWTP Expansion Design	-	1,188,455	2,750,000	2,106,026
211-80-4062	WW Line Improvement Projects and Oversizir	-	-	200,000	-
211-80-4063	Selenium Removal Projecdt	-	788	800,000	-
211-80-4064	SCADA Upgrades	-	75,576	25,000	-
211-80-4065	B-Dams Improvements	-	-	80,000	150,000
211-80-4066	Outer Canopy Net for Batting Cages	-	-	20,000	-
211-80-4067	Pitching Machine at Batting Cages	-	-	19,000	-
211-80-4068	Replace Soft Trails	-	6,640	20,000	20,000
211-80-4069	Winnick Park Playground Resurfacing	-	-	67,000	-
211-80-4070	Highway 1 Intersection Improvements	-	-	750,000	750,000
211-80-4071	Seal Roofing at Leeper Center	-	-	-	12,500
211-80-4072	Shared Parking Lot	-	-	-	150,000
211-80-4073	Facility HVAC Improvements	-	-	-	38,600
211-80-4074	Point to Point Wireless Network	-	-	-	100,000
211-80-4075	Main Street Improvements	-	-	-	400,000
211-80-4076	Play Structure	-	-	-	18,000
211-80-4077	Security Improvements	-	-	-	40,000
211-80-4078	Lighting Protection	-	-	-	195,000
211-80-4079	WWTP Expansion Construction	-	-	-	12,193,740
211-80-4080	Risk Resilience Assessment/Emergency Respo	-	-	-	75,000
211-80-4081	Lightening Protection	-	-	-	115,000
211-80-4082	Security Improvements	-	-	-	40,000
211-80-4083	SCADA Hardware Upgrades	-	-	-	35,000
211-80-4084	Equipment Cooling System	-	-	-	10,000
211-80-4085	Viewpoint Lift Station Upgrades - Design	-	-	-	60,000
		1,125,711	2,615,487	20,091,197	31,543,823
Equipment					
211-80-5000	Town Automobile	51,972	-	-	-
211-80-5001	Vehicle Replacement	19,109	-	30,000	30,000
211-80-5002	Pot Hole Machine	-	-	-	-
211-80-5003	Membranes for Nano	-	-	28,891	-

211-80-5007	Midrange Dump Truck	86,055	-	-	-
211-80-5009	Street Sweeper	-	242,330	244,000	-
211-80-5010	Mower (2)	-	34,969	40,000	-
211-80-5011	John Deere Gator	-	12,782	30,000	-
211-80-5012	Zero Turn Mower	-	-	18,000	-
211-80-5013	Water Efficiency Program Equipment	-	98	160,000	240,000
211-80-5014	John Deere Gator	-	12,782	15,000	-
211-80-5017	Vacuum Truck	-	490,453	540,000	-
211-80-5018	Skid Steer Aeration	-	-	24,000	-
211-80-5019	John Deere Gator	-	-	20,000	-
211-80-5020	Front End Loader	-	-	-	200,000
		71,081	793,413	1,149,891	508,000
TOTAL EXPENDITURES		1,196,792	3,408,900	21,241,088	32,051,823

Priority Description

Priority I: IMPERATIVE (Must-Do) – Projects that cannot reasonably be postponed in order to avoid harmful or otherwise undesirable consequences.

- A. Corrects a condition dangerous to public health or safety
- B. Satisfies a legal obligation
- C. Alleviates an emergency service disruption or deficiency
- D. Prevents irreparable damage to a valuable public facility.

Priority II: ESSENTIAL (Should-Do) – Projects that address clearly demonstrated needs or objectives.

- A. Rehabilitates or replaces an obsolete public facility or attachment thereto
- B. Stimulates economic growth and private capital investment
- C. Reduces future operating and maintenance costs
- D. Leverages available state or federal funding.

Priority III: IMPORTANT (Could-Do) – Projects that benefit the community but may be delayed without detrimental effects to basic services.

- A. Provides a new or expanded level of service
- B. Promotes intergovernmental cooperation
- C. Reduces energy consumption D. Enhances cultural or natural resources.

Priority IV: DESIRABLE (Other Year) – Desirable projects that are not included within five-year program because of funding limitations.

Revenues**2022**

Transfer From:	
General Fund	1,601,100
Street Fund	1,716,991
Water Fund	11,855,465
Sewer Fund	14,853,941
Drainage Fund	244,832
Park Fund	219,325
Grants	1,828,669
Total Revenues	32,320,323

Expenditures

GF201	Downtown Area Study	85,000
GF193	Harrison House Expansion	1,050,000
GF192	Comprehensive Plan/Land Use Update	20,000
GF211	Tract F	230,000
GF221	Seal Roofing at Leeper Center	12,500
GF222	Shared Parking Lot	150,000
GF223	Facility HVAC Improvements	38,600
GF224	Point to Point Wireless Network	100,000
SF	Front End Loader	200,000
SF181	Old Town Street Repairs	504,991
SF182	Preventative Maintenance	98,000
SF211	Highway 1 Intersection Improvements	750,000
SF202	Pavement Study	44,000
SF221	Cleveland Ave Improvements	400,000
SF222	Epoxy Street Striping	40,000
WF	Leak Repair Trailer	38,000
WF222	Security Improvements	40,000
WF223	Lightning Protection	195,000
WF182	Water Plant Expansion Construction and Construction Management	10,162,134
WF187	Wilson Wellhouses Improvements	86,000
WF188	Nano Plant Expansion	65,000
WF214	Filter Media Replacement	125,000
WF204	Fire Hydrant Replacement	66,000
WF207	Distribution System Improvement Projects and Oversizing	50,000
WF218	Water Efficiency Program	240,000
WD18	Water Source Development	2,100,000
WWF181	WWTP Pumps	22,000
WWF211	WWTP Expansion Design	2,106,026
WWF241	WWTP Expansion Construction	12,193,740
WWF221	Risk Resilience Assessment/ Energy Resolve Plan	75,000
WWF231	Security Fence	165,000
WWF222	Lightening Protection	115,000
WWF223	Security Improvements	40,000
WWF224	SCADA Hardware Upgrades	35,000
WWF225	Equipment Cooling System	10,000
WWF226	Viewpoint Lift Station Upgrades - Design	60,000
WWF213	Sewer Over-sizing Reimbursement - Sage Meadows Subdivision (Development Agreement)	32,175
SDF181	Old Town Street Repair	63,124
SDF182	Storm Drain & Pan Replacements	33,708
SDF183	Stormwater Masterplan	110,000
SDF211	B-Dams Improvements	150,000
PF	Vehicle Replacement	30,000
PF201	Parks Master Plan Update	40,000
PF203	Windsor Ditch	80,000
PF213	Replace Soft Trails	20,000

PF221	Play Structure	18,000
PF214	Park Reimbursement - Harvest Village subdivision (Development Agreement)	31,325
Total Expenditures		32,320,323

General Fund
Revenue Available for Capital Projects

	2022 Budget	2023	2024	2025	2026
Property Tax:	1,653,374	1,702,975	1,754,064	1,806,686	1,860,887
Sales Tax:	2,134,069	2,198,091	2,264,034	2,331,955	2,401,913
Building Material Use Tax:	390,000	401,700	413,751	426,164	438,948
Severance Taxes/Mineral Lease:	42,538	43,814	45,129	46,482	47,877
Franchise Fees:	199,400	205,382	211,543	217,890	224,426
Building Permits:	488,300	502,949	518,037	533,579	549,586
Business Licenses:	18,700	19,261	19,839	20,434	21,047
Land Use Fees:	16,000	16,480	16,974	17,484	18,008
Court Fines:	4,500	4,635	4,774	4,917	5,065
Misc. Other Revenues:	38,700	39,861	41,057	42,289	43,557
Transfer	3,100,433	3,193,446	3,289,249	3,387,927	3,489,565
Total Revenue:	8,086,014	8,328,594	8,578,452	8,835,806	9,100,880
Less Operating Costs:	7,766,989	8,077,669	8,400,775	8,736,806	9,086,279
Available for Capital Projects & Debt:	319,025	250,926	177,677	99,000	14,601

Capital Expenditures

		Prior Yr Cost	2022 Budget	2023	2024	2025	2026
Total Cost							
Equipment:							
Capital Projects:							
GF203	Future Town Hall	9,032,000	32,000	-		1,000,000	8,000,000
GF201	Downtown Area Study	85,000	-	85,000			
GF193	Harrison House Expansion	1,600,000	550,000	1,050,000			
GF192	Comprehensive Plan/Land Use Update	200,000	180,000	20,000			
GF213	Recreation Center feasibility study	50,000				50,000	
GF204	Economic Development Strategic Plan Update	80,000		80,000			
GF211	Tract F	305,000	-	230,000	75,000		
GF221	Seal Roofing at Leeper Center	12,500		12,500			
GF222	Shared Parking Lot	150,000		150,000			
GF223	Facility HVAC Improvements	38,600		38,600			
GF224	Point to Point Wireless Network	100,000		100,000			
GF231	Road Reimbursement Railroad Crossing for Sage Meadows Subdivision (Development Agreement)			268,200			
Total Capital Equipment and Projects			762,000	1,686,100	348,200	75,000	1,050,000
Other Financing Sources:							
Grants:							
	DOLA - Town Hall Design	100,000				100,000	
	DOLA - Reimbursable Comp plan	85,000		85,000			
	DOLA Grant - Town Hall Construction	1,000,000					1,000,000
	Town Hall Bond	7,000,000					7,000,000
Debt Service:							
	Town Hall	(398,000)					(398,000)
Total Financing and Debt Service		-	85,000	-	-	100,000	7,602,000
2021 Fund Balance		6,358,972					
Available Funds			5,076,897	4,979,623	5,082,300	4,231,299	3,847,901

Minimum unassigned fund balance:

33% of Expenditures or 110% Debt Service
(Whichever is Larger)

2,563,106 2,665,631 2,772,256 2,883,146 2,998,472

Street Fund
Revenue Available for Capital Projects

				2022 Budget	2023	2024	2025	2026	
	Sales Tax			1,067,000	1,099,010	1,131,980	1,165,940	1,200,918	
	Road Impact Fee:			188,300	156,000	275,000	205,300	353,200	
	Motor Vehicle Spec. Ownership:			100,000	103,000	106,090	109,273	112,551	
	Motor Vehicle Registration Tax:			27,000	27,810	28,644	29,504	30,389	
	Motor Vehicle Use Tax:			700,000	721,000	742,630	764,909	787,856	
	Highway Users Tax:			242,000	249,260	256,738	264,440	272,373	
	Street Cut Permits			1,000	1,030	1,061	1,093	1,126	
	Sale of Assets			1,000	1,030	1,061	1,093	1,126	
	Investment earnings			750	773	796	820	844	
	Road & Bridge Tax:			40,000	41,200	42,436	43,709	45,020	
	Total Revenue:			2,367,050	2,400,113	2,586,436	2,586,079	2,805,402	
	Less Operating Costs:			320,992	333,832	347,185	361,072	375,515	
	Transfer			631,082	656,325	682,578	709,881	738,277	
	Available for Capital Projects & Debt:			1,414,976	1,409,956	1,556,673	1,515,125	1,691,610	
Capital Expenditures									
				Prior Yr Cost	2022 Budget	2023	2024	2025	2026
Total Cost									
Equipment:									
SF	Vehicle Replacement	65,000				30,000			35,000
SF	Front End Loader	200,000		200,000					
Capital Projects:									
SF181	Old Town Street Repairs	1,399,314	894,323	504,991					
SF231	Street Rehabilitation	2,368,112			535,290	567,408	601,452	663,962	
SF182	Preventative Maintenance	729,750	131,450	98,000	107,800	118,580	130,438	143,482	
SF211	Highway 1 Intersection Improvements	5,000,000		750,000	2,250,000	2,000,000			
SF202	Pavement Study	44,000	-	44,000	-				
SF221	Cleveland Ave Improvements	2,000,000		400,000	1,600,000				
SF222	Epoxy Street Striping	160,000		40,000	40,000	40,000	40,000		
SF241	Road Off-site Improvements Reimbursement - Saddleback Subdivision (Development Agreement)	183,600				60,000	60,000	63,600	
Total Capital Equipment and Projects		\$1,025,773	\$2,036,991	\$4,563,090	\$2,785,988	\$831,890	\$906,044		
Other Financing Sources:									
	Grants: Main Street		320,000.00	1,280,000					
	CMAQ Highway 1		710,000						
	Other Participants			2,500,000					
2021 Fund Balance		3,494,245							
Available Funds			3,902,230	4,529,096	3,299,780	3,983,015	4,768,581		

Minimum unassigned fund balance:

33% of Expenditures or 110% Debt Service
(Whichever is Larger)

314,184 326,752 339,822 353,415 367,551

Water Fund							
Revenue Available for Capital Projects							
		2022 Budget	2023	2024	2025	2026	
Tap Fees:		782,100	664,000	1,305,000	1,719,900	1,862,000	
Water Sales:		5,737,566	6,371,204	7,297,218	7,460,002	7,758,402	
Property Tax:		85,593	85,593	-	-	-	
Interest and Miscellaneous:		17,000	17,000	17,000	17,000	17,000	
Total Revenue:		6,622,259	7,137,797	8,619,218	9,196,902	9,637,402	
Less Operating Costs:		3,639,215	3,784,784	3,936,175	4,093,622	4,257,367	
Transfer		974,317	1,013,290	1,053,821	1,095,974	1,139,813	
Available for Capital Projects & Debt:		2,008,727	2,339,724	3,629,222	4,007,306	4,240,222	
Capital Expenditures							
		Prior Yr Cost	2022 Budget	2023	2024	2025	2026
Total Cost							
Equipment:							
WF	Leak Repair Trailer	38,000	38,000				
	Vehicle Replacement	30,000	-		30,000		
	Front End Loader	225,000	-		225,000		
Capital Projects:							
WF221	Security Fence	50,000		50,000			
WF222	Security Improvements	40,000	40,000				
WF223	Lightning Protection	195,000	195,000				
WF182	Water Plant Expansion Construction and Construction Manager	33,203,140	1,013,513	10,162,134	12,623,228	9,404,265	
WF184	Tank Coating	35,000	-	-	35,000		
WF185	Disinfection byproduct rule compliance (Tank Aeration)	140,000	-		140,000		
WF187	Wilson Wellhouses Improvements	468,737	382,737	86,000	-		
WF188	Nano Plant Expansion	74,565	9,565	65,000			
WF214	Filter Media Replacement	125,000	-	125,000			
WF215	Pretreatment Sonde	40,000	-		40,000		
WF217	Covered Equipment Storage	60,000	-		60,000		
Distribution:							
WF201	Bulk Water Dispenser	80,000	-	-	80,000		
WF204	Fire Hydrant Replacement	274,104	60,000	66,000	72,600	75,504	
WF205	Distribution System Master Plan	60,000	-		60,000		
WF206	Buffalo Creek Booster Station Upgrade	25,000	-		25,000		
WF207	Distribution System Improvement Projects and Oversizing	276,281	-	50,000	52,500	55,125	57,881
WF218	Water Efficiency Program	772,000	160,000	240,000	177,000	195,000	60,775
WF241	Water Over-sizing Reimbursement - Saddlebuck Subdivision (Development Agreement)	301,182			100,000	100,000	101,182
Total Capital Equipment and Projects			\$1,625,815	\$11,067,134	\$13,235,328	\$10,264,894	\$157,881
Other Financing Sources:							
Loan Proceeds:							
	Water Plant Financing	24,800,000	10,162,134	12,623,228	2,014,638		
	American Recovery Grant	1,311,669	1,311,669				
Debt Service:							
	Debt Payments	(7,525,846)	(1,588,427)	(1,548,692)	(1,464,694)	(1,462,016)	(1,462,016)
Total Financing and Debt Service			9,885,376	11,074,536	549,944	(1,462,016)	(1,462,016)
2021 Fund Balance		7,480,536					
Available Funds			8,307,505	8,486,436	2,400,708	4,788,117	7,404,366

Minimum unassigned fund balance:

33% of Expenditures or 110% Debt Service
(Whichever is Larger)

1,747,270 1,703,561 1,644,865 1,710,660 1,779,086

Raw Water Fund
Revenue Available for Capital Projects

				2022 Budget	2023	2024	2025	2026	
BP Raw Water Fee:				3,283,731	2,653,520	4,975,350	6,268,941	6,501,124	
Total Revenue:				3,283,731	2,653,520	4,975,350	6,268,941	6,501,124	
Less Operating Costs:				-	-	-	-	-	
Transfer				-	-	-	-	-	
Available for Capital Projects & Debt:				3,283,731	2,653,520	4,975,350	6,268,941	6,501,124	
Capital Expenditures									
				Prior Yr Cost	2022 Budget	2022	2023	2024	2025
Total Cost									
WD18	Water Purchases:								
	Water Source Development	22,498,935	-	2,100,000	2,653,520	4,975,350	6,268,941	6,501,124	
Total Capital Equipment and Projects				\$0	2,100,000	2,653,520	4,975,350	6,268,941	6,501,124
2021 Fund Balance			11,143,322						
Available Funds				12,327,053	12,327,053	12,327,053	12,327,053	12,327,053	

Sewer Fund
Revenue Available for Capital Projects

			2022 Budget	2023	2024	2025	2026
Tap Fees:			965,250	780,000	1,492,500	1,084,550	1,950,200
User Fees:			2,970,864	3,027,024	3,132,324	3,208,842	3,346,434
Investment Earnings			3,000	3,120	3,245	3,375	3,510
Total Revenue:			3,939,114	3,810,144	4,628,069	4,296,767	5,300,144
Less Operating Costs:			962,134	1,000,619	1,040,644	1,082,270	1,125,561
Transfer			842,274	875,965	911,004	947,444	985,341
Available for Capital Projects & Debt:			2,134,706	1,933,560	2,676,421	2,267,053	3,189,241
Capital Expenditures							
		Prior Yr Cost	2022 Budget	2023	2024	2025	2026
Total Cost							
Equipment:							
Vehicle Replacement	30,000	-			30,000		
Zero Turn Mower	9,000	-		9,000			
Capital Projects:							
WWF181 WWTP Pumps	47,000		22,000	25,000		-	
WWF211 WWTP Expansion Design	5,238,223	1,026,172	2,106,026	1,263,615	842,410		
WWF241 WWTP Expansion Construction	40,645,799	-	12,193,740	16,258,319	12,193,740		
WWF212 WW Line Improvement Projects and Oversizing	948,228	-	-	220,000	231,000	242,550	254,678
WWF204 Manhole Rehab	154,304	25,000	-	30,000	31,500	33,075	34,729
WWF221 Risk Resilience Assessment/Emergency Response Plan	75,000		75,000				
WWF231 Security Fence	165,000		165,000				
WWF222 Lightening Protection	115,000		115,000				
WWF223 Security Improvements	40,000		40,000				
WWF224 SCADA Hardware Upgrades	80,000		35,000	25,000	20,000		
WWF225 Equipment Cooling System	10,000		10,000				
WWF226 Viewpoint Lift Station Upgrades	560,000		60,000	200,000	300,000		
WWF213 Sewer Over-sizing Reimbursement - Sage Meadows Subdivision (Development Agreement)	204,600	160,050	32,175	12,375			
Sewer Over-sizing Reimbursement - Saddleback Subdivision (Development Agreement)	288,030	-		100,000	100,000	88,030	-
Total Capital Equipment and Projects			14,853,941	18,143,309	13,748,650	363,655	289,407
Other Financing Sources:							
Debt Payment:			(517,386)	(175,080)	(176,918)	(173,318)	(174,478)
WWTP debt					(2,607,311)	(2,607,311)	(2,607,311)
Other Financing Source:							
Debt Proceeds			12,193,740	16,258,319	12,193,740		
Total Financing and Debt Service			11,676,354	16,083,239	9,409,512	(2,780,629)	(2,781,789)
2021 Fund Balance	7,118,555						
Available Funds			6,075,674	5,949,164	4,286,446	3,409,216	3,527,262

Minimum unassigned fund balance:
33% of Expenditures or 110% Debt Service
(Whichever is Larger)

	595,455	619,273	3,062,651	3,058,691	3,059,967
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Storm Drainage Fund
Revenue Available for Capital Projects

			2022 Budget	2023	2024	2025	2026	
Motor Vehicle Specific Ownership Tax:			10,500	10,815	11,139	11,474	11,818	
Motor Vehicle Registration Tax:			3,300	3,399	3,501	3,606	3,714	
Road & Bridge Tax:			5,000	5,150	5,305	5,464	5,628	
TOW Stormwater Impact Fee:			39,600	32,000	60,000	75,600	78,400	
TOW Stormwater Utility Fee:			260,000	267,800	275,834	284,109	292,632	
Investment Earnings			300	309	318	328	338	
Total Revenue:			318,700	319,473	356,097	380,580	392,530	
Less Operating Costs:			30,500	31,415	32,357	33,328	34,328	
Transfer			242,823	250,108	257,611	265,339	273,299	
Available for Capital Projects & Debt:			45,377	37,950	66,129	81,913	84,902	
Capital Expenditures								
			Prior Yr Cost	2022 Budget	2023	2024	2025	2026
Total Cost								
Capital Projects:								
SDF181	Old Town Street Repair	119,304	56,180	63,124				
SDF182	Storm Drain & Pan Replacements	235,791	30,000	33,708	37,079	40,787	44,865	49,352
SDF183	Stormwater Masterplan	200,000	90,000	110,000				
SDF211	B-Dams Improvements	150,000	-	150,000				
SDF231	Regional Drainage Improvements	2,320,500	-	500,000	550,000	605,000	665,500	
Stormwater Off-site Improvements								
Reimbursement Saddleback Subdivision								
SDF241	(Development Agreement)	61,200			20,000	20,000	21,200	
Total Capital Equipment and Projects			356,832	537,079	610,787	669,865	736,052	
AUTH Storm Drn BP Impact (Revenue)			663,076	43,560	35,200	66,000	83,160	86,240
Authority Storm Drain Utility Fees (Revenue)			1,989,227	390,000	393,900	397,839	401,817	405,836
Authority BP Impact Payments			(663,076)	(43,560)	(35,200)	(66,000)	(83,160)	(86,240)
Authority Utilities Payments			(1,989,227)	(390,000)	(393,900)	(397,839)	(401,817)	(405,836)
Grants:								
Stormwater Masterplan (FEMA)			112,000	112,000				
Total Financing and Debt Service			112,000	0	0	0	0	
2021 Fund Balance			1,488,735					
Available Funds			1,289,280	790,152	245,493	(342,459)	(993,608)	

Minimum unassigned fund balance:
33% of Expenditures or 110% Debt Service
(Whichever is Larger)

90,197 92,902 95,690 98,560 101,517

Parks Fund
Revenue Available for Capital Projects

		2022 Budget	2023	2024	2025	2026
Sales Tax:		-	-	-	-	-
Use Tax on Construction Materials:		195,000	202,800	210,912	219,348	228,122
Motor Vehicle Use Tax		350,000	364,000	378,560	393,702	409,450
Park Impact Fee:		99,000	80,000	150,000	109,000	196,000
Trails Impact Fee:		44,550	36,000	67,500	49,050	88,200
Open Space Sales Tax:		305,000	317,200	329,888	343,084	356,807
Recreation Fees/Sales:		32,000	33,280	34,611	35,996	37,435
Conservation Trust Fund:		-	-	-	-	-
Investment Earnings:		500	520	541	562	585
Total Revenue:	-	1,026,050	1,033,800	1,172,012	1,150,742	1,316,600
Less Operating Costs:		1,116,919	1,161,596	1,208,060	1,256,382	1,306,637
Transfer		409,936	426,333	443,387	461,122	479,567
Available for Capital Projects & Debt:	-	(500,805)	(554,129)	(479,434)	(566,762)	(469,604)
Capital Expenditures						
		Prior Yr Cost	2022 Budget	2023	2024	2025
Total Cost						
Equipment:						
Vehicle Replacement	30,000	-	30,000			
Capital Projects:						
PF201 Parks Master Plan Update	120,000	-	40,000	80,000		
PF203 Windsor Ditch	80,000	-	80,000			
PF213 Replace Soft Trails	30,000	10,000	20,000			
PF231 Play Structure	25,000			25,000		
PF241 Pour and Place	65,000			65,000		
PF251 Shade Structure	15,000				15,000	
PF221 Play Structure	18,000		18,000			
Park Reimbursement - Harvest Village						
PF214 subdivision (Development Agreement)	313,250	281,925	31,325			
Total Capital Equipment and Projects			219,325	105,000	65,000	15,000
Debt Service:						
Debt Payment	(1,007,510)		(1,007,510)			
Total Financing and Debt Service			(\$1,007,510)	\$0	\$0	\$0
2021 Fund Balance	3,313,866					
Available Funds		1,586,226	927,097	382,663	(199,099)	(668,703)

33% of Expenditures or 110% Debt Service
(Whichever is Larger)

503,862 524,017 544,977 566,776 589,447

Project Title	Project Number	Department	Project Cost	Priority
Future Town Hall	GF203	Administration	\$9,032,000	I

Project Description: This project includes the Town Hall Space Needs Assessment, potential property acquisition, design, and construction. Staff will seek grant funding from DOLA.

- **Estimated Total Project Cost: \$9,032,000**
 - Town Hall Needs Assessment \$32,000
 - Property acquisition/Design \$1,000,000
 - Construction \$8,000,000
- **2022 Estimated Expenditures: \$0**
- **Estimated Completion Date: 2026**



	Prior Cost	2022	2023	2024	2025	2026	Total
Project Amount	\$32,000	\$0	\$0	\$0	\$1,000,000	\$8,000,000	\$9,032,000

Project Title	Project Number	Department	Project Cost	Priority
Downtown Area Study	GF201	Planning	\$85,000	III

Project Description: A Downtown Area Plan is proposed in order to establish a clear vision and future for the Cleveland Avenue corridor and adjacent areas. The downtown, including Centennial Park, is continually sought as a venue to host community events, and serves as the Town's center for culture, entertainment and retail. Known challenges exist including aging infrastructure, stormwater drainage, safe and convenient pedestrian access, efficient movement of vehicles, parking and ADA access, building age and appearance, commercial tenant mix and others. A plan is desirable to engage the community and identify a unified vision for the future of the downtown that the community supports. The plan will also identify and prioritize implementation steps for achieving the vision, as well as planning level cost estimates for use in developing future CIP projects.

- **Estimated Total Project Cost:** \$85,000
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$85,000	\$0	\$0	\$0	\$0	\$85,000

Project Title	Project Number	Department	Project Cost	Priority
Harrison Expansion	GF193	Administration	\$1,600,000	I

Project Description: Expansion of 3749 Harrison Ave to accommodate staff offices.

- **Estimated Total Project Cost:** \$1,600,000
- **Estimated 2022 Project Cost:** \$1,050,000
- **Estimated Completion Date:** January 2022



	Prior Cost	2022	2023	2024	2025	2026	Total
Project Amount	\$550,000	\$1,050,000	\$0	\$0	\$0	\$0	\$1,600,000

Project Title	Project Number	Department	Project Cost	Priority
Comp Plan/Land Use Update	GF192	Planning	\$200,000	II

Project Description: The Town's Comprehensive Plan provides the policy framework for regulatory tools like zoning, subdivision regulations, annexations, and other policies. The Comprehensive Plan promotes the community's vision, goals, objectives, and policies; establishes a process for orderly growth and development; addresses both current and long-term needs; and provides for a balance between the natural and built environment. The Town's land use regulations will also be updated to construct a framework for achieving the vision created in the Comprehensive Plan and accommodate future development in a responsible manner.

The Comprehensive Plan was adopted August 2, 2021. The Land Use Code update is underway and expected to be complete in early 2022. Final payments for professional services are expected to be made in the 2022, necessitating the balance of approved funding be allocated for the 2022 fiscal year.

- **Estimated Total 2 Year Project Cost:** \$200,000
- **Expended in Prior Fiscal Year(s):** \$180,000
- **DOLA Grant Funds Reimbursed:** \$85,000
- **Estimated 2022 Project Cost:** \$20,000
- **Estimated Completion Date:** 2022



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	Prior Cost	2022	2023	2024	2025	2026	Total
Project Amount	\$180,000	\$20,000	\$0	\$0	\$0	\$0	\$200,000

Project Title	Project Number	Department	Project Cost	Priority
Recreation Feasibility Study	GF213	Administration	\$50,000	III

Project Description: Based on community feedback, this project is included in the 5-year capital plan. This project would likely include a community feasibility study, to get a better understanding of necessary steps to develop a recreation center.

- **Estimated Total Project Cost:** \$50,000
- **2022 Estimated Expenditures:** \$0
- **Estimated Completion Date:** 2025



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$0	\$0	\$50,000	\$0	\$50,000

Project Title	Project Number	Department	Project Cost	Priority
Economic Development Strategic Plan Update	GF204	Economic Development	\$80,000	II

Project Description: The Economic Development Strategic Plan identifies strengths, weaknesses, opportunities and threats to recruiting commercial and industrial development within Wellington. The plan outlines target industries, evaluates location assessments, and recommends strategies and action plans to recruit new industry and support existing businesses.

- **Estimated Total Project Cost:** \$80,000
- **Estimated Completion Date:** 2023



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$80,000	\$0	\$0	\$0	\$80,000

Project Title	Project Number	Department	Project Cost	Priority
Tract F	GF211	Planning	\$305,000	II

Project Description: A 12.5 acre parcel along the I-25 Frontage Road serves the stormwater detention needs of several subdivisions. The stormwater detention pond improvements were not completed due to economic recession in the mid-2000's. Since that time, single-family residential lots in Columbine Estates have been left undeveloped. The Town approved an agreement with a developer to partner in sharing costs for completing the stormwater improvements to clean up the site and provide the required stormwater detention needs for the remaining undeveloped lots. After improvements are completed and accepted by the Town, the Town will reimburse the developer for a portion of expenses, less \$75,000 which will be held for a period of 2 years to cover warranty work for the improvements.

- **Estimated Total 3 Year Project Cost:** \$305,000
- **Estimated 2022 Project Cost:** \$230,000 (\$75,000 held for 2-year warranty period)
- **Estimated Completion Date:** 2024 (end of warranty)



	2022	2023	2024	2025	2026	Total
Project Amount	\$230,000	\$0	\$75,000	\$0	\$0	\$305,000

Project Title	Project Number	Department	Project Cost	Priority
Seal Roofing at Leeper Center	GF221	Administration	\$12,500	III

Project Description: Clean and seal roof at the Leeper Center to prevent flooding of the building. Work includes: power washing roof, seal all gutter laps and fasteners, install uniflex DTM primer, install uniflex base coat, install top coat coverage.

- **Estimated Total Project Cost:** \$12,500
- **Estimated 2022 Project Cost:** \$12,500
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$12,500	\$0	\$0	\$0	\$0	\$12,500

Project Title	Project Number	Department	Project Cost	Priority
Shared Parking Lot	GF222	Administration	\$150,000	I

Project Description: Off street parking is needed to accommodate the expansion of 3749 Harrison Ave. The owner of T-bar is willing to partner with the Town to pave and improve the drainage of the parking lot. The estimate includes the total cost of paving and stormwater management to include a storm pipe to 4th street.

- **Estimated Total Project Cost:** \$150,000
- **Estimated 2022 Project Cost:** \$150,000
- **Estimated Completion Date:** 2022

Parking lot improvements



Storm water improvements



	2022	2023	2024	2025	2026	Total
Project Amount	\$150,000	\$0	\$0	\$0	\$0	\$150,000

Project Title	Project Number	Department	Project Cost	Priority
Facility HVAC Improvements	GF223	Public Works	\$38,600	II

Project Description:

- **Estimated Total Project Cost:** \$38,600
- **Estimated 2022 Project Cost:** \$38,600
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$38,600	\$0	\$0	\$0	\$0	\$38,600

Project Title	Project Number	Department	Project Cost	Priority
Point to Point Wireless Network	GF224	Administration	\$100,000	II

Project Description: This project is the Point-to-Point Wireless Network Infrastructure that will provide all Town Facilities with a cost-effective approach to long overdue connectivity problems.

- **Estimated Total Project Cost:** \$100,000
- **Estimated 2022 Project Cost:** \$100,000
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$100,000	\$0	\$0	\$0	\$0	\$100,000

Project Title	Project Number	Department	Project Cost	Priority
Road Reimburse – Railroad Crossing for Sage Meadows Subdivision (Development Agreement)	GF231	Planning	\$268,200	I

Project Description: Requirement of executed development agreement for Sage Meadows Subdivision. The Town required the developer of the Sage Meadows Subdivision to design and improve the railroad crossing at G.W. Bush Ave. as part of the developer obligations for the development. The Town agreed to contribute to a portion of the railroad crossing improvement costs, up to a maximum amount of \$600 per lot in the subdivision (447 lots x \$600 = \$268,200 maximum). The developer and the Town have submitted design plans to Burlington Northern Santa Fe Railroad (BNSF) for review and construction. BNSF has not yet provided a timeline for expected completion of the improvements. Upon completion and acceptance of the improvements, the Town is obligated to reimburse the developer the \$268,200 identified in the development agreement.

- **Estimated Total Project Cost:** \$268,200
- **Estimated 2022 Project Cost:** \$0
- **Estimated Completion Date:** Future year, depending on BNSF schedule



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$268,200	\$0	\$0	\$0	\$268,200

Project Title	Project Number	Department	Project Cost	Priority
Vehicle Replacement	Equipment	PW - Streets	\$65,000	III

Project Description: This item includes the purchase of new vehicles as needed for future new field employees. Also included, is the replacement of older vehicles that have reached a point where they are no longer reliable or cost-effective to maintain.

- **Estimated Total Project Cost:** \$65,000
- **Estimated Completion Date:** 2026



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$30,000	\$0	\$0	\$35,000	\$65,000

Project Title	Project Number	Department	Project Cost	Priority
Front End Loader	Equipment	PW - Streets	\$200,000	I

Project Description: Currently the Streets Department is sharing a front-end loader with the WWTP. As chemical deliveries and snow removal has increased, the need for a dedicated loader for the Streets Department has increased greatly. This loader would be shared with the WTP as needed to assist with the weekly deliveries of plant materials and incoming materials for the expansion.

- **Total Project Cost:** \$200,000
- **2022 Estimated Expenditures:** \$200,000
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$200,000	\$0	\$0	\$0	\$0	\$200,000

Project Title	Project Number	Department	Project Cost	Priority
Old Town Street Repair	SF181	PW - Streets	\$1,399,314	II

Project Description: Due to age and condition of the existing street infrastructure within town, a strategic multi-year repair plan was previously developed to rehabilitate selected streets, curb/gutter and sidewalk in the Old Town area. This project represents the 5th year of a 6-year program for streets within the Old Town area. This program is scheduled to end in 2022.

- **Estimated 5 Year Total Project Cost:** \$1,399,314
- **2022 Estimated Expenditures:** \$504,991
- **Estimated Completion Date:** 2022

Before



After



	Prior Cost	2022	2023	2024	2025	2026	Total
Project Amount	\$894,323	\$504,991	\$0	\$0	\$0	\$0	\$1,399,314

Project Title	Project Number	Department	Project Cost	Priority
Street Rehabilitation	SF231	PW - Streets	\$2,368,112	II

Project Description: Due to age and condition of the existing street infrastructure within town, a strategic multi-year repair plan was previously developed to rehabilitate selected streets, curb/gutter and sidewalk in the Old Town area, which will be complete in 2022. This general approach is expected to continue into the foreseeable future as this program is extended to address similar needs in other parts of Town. A Paving Study is planned for 2022, which will inform this on-going program moving forward. Pending that study, the proposed funding shown for future years are placeholders for financial planning purposes.

- **Estimated Total Project Cost:** \$2,368,112
- **2022 Estimated Expenditures:** \$0
- **Estimated Completion Date:** Ongoing

Before



After



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$535,290	\$567,408	\$601,452	\$663,962	\$2,368,112

Project Title	Project Number	Department	Project Cost	Priority
Preventative Maintenance	SF182	PW - Streets	\$729,750	I

Project Description: As asphalt paving ages, cracks will start to form in the top surface. This allows runoff to infiltrate to the subgrade, which accelerates the deterioration of the paving and results in more costly major repairs. This is a maintenance program to prevent or delay those major repairs and lengthen the lifespan of streets and Town parking lots.

The proposed costs in future years reflect an inflation-adjusted amounts for an on-going commitment to basic paving maintenance.

- **Estimated 5 Year Project Cost:** \$729,750
- **2022 Estimated Expenditures:** \$98,000
- **Estimated Completion Date:** Ongoing Maintenance



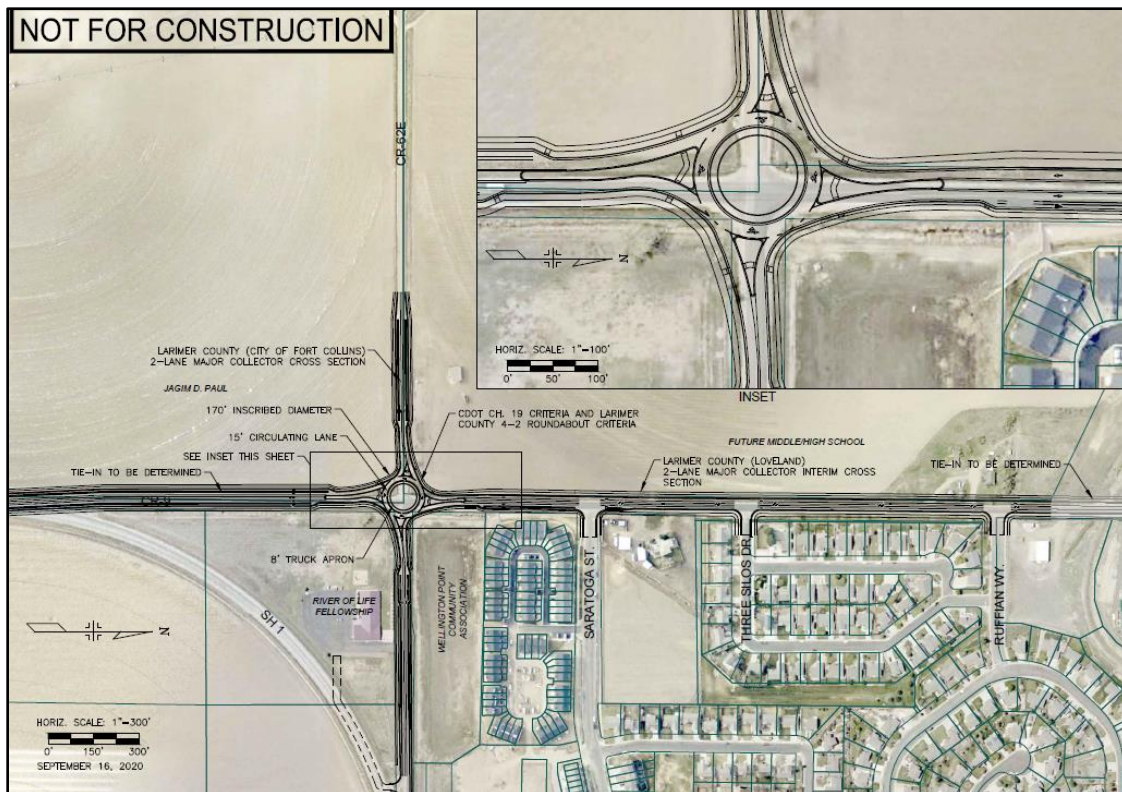
Example of seal coat/ crack fill project

	Prior Cost	2022	2023	2024	2025	2026	Total
Project Amount	\$131,450	\$98,000	\$107,800	\$118,580	\$130,438	\$143,482	\$729,750

Project Title	Project Number	Department	Project Cost	Priority
Highway 1 Intersection Improvements	SF211	Planning	\$5,000,000	II

Project Description: Intersection improvements are needed at the intersections of State Highway 1 and County Road 9 and County Road 62E associated with the opening of a new high school and for the long-term traffic needs of the Town. A conceptual design is nearly completed, and funding will be needed for final engineering design, right-of-way acquisition, utility relocation and construction. There are sources for federal transportation grants that will be pursued to offset some of the costs of the intersection improvements. Adjacent future developments will also be partners in funding the improvements.

- **Estimated Total 3 Year Project Cost:** \$5,000,000
- **Estimated 2022 Project Cost:** \$750,000 (engineering design and right-of-way acquisition)
- **Estimated 2023 Project Cost:** \$2,250,000 (construction)
- **Estimated 2024 Project Cost:** \$2,000,000 (construction)
- **Estimated Completion Date:** 2024

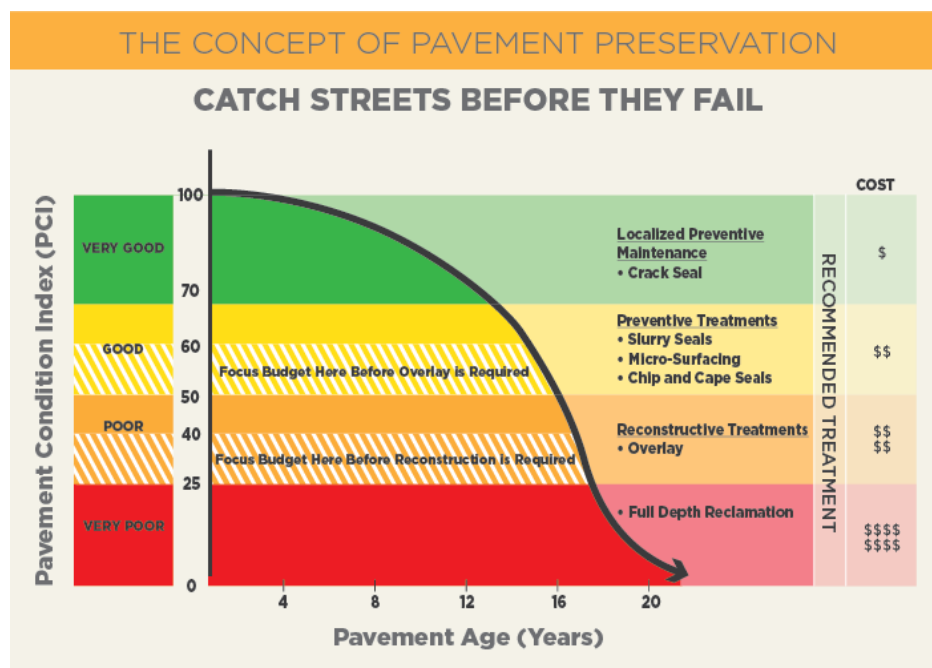


	2022	2023	2024	2025	2026	Total
Project Amount	\$750,000	\$2,250,000	\$2,000,000	\$0	\$0	\$5,000,000

Project Title	Project Number	Department	Project Cost	Priority
Pavement Study	SF202	PW - Streets	\$44,000	II

Project Description: The Pavement Study will assess the condition of Wellington streets and provide conceptual long-range planning information to prioritize, schedule and budget on-going street maintenance and repair.

- **Estimated Total Project Cost:** \$44,000
- **Estimated Completion Date:** 2022

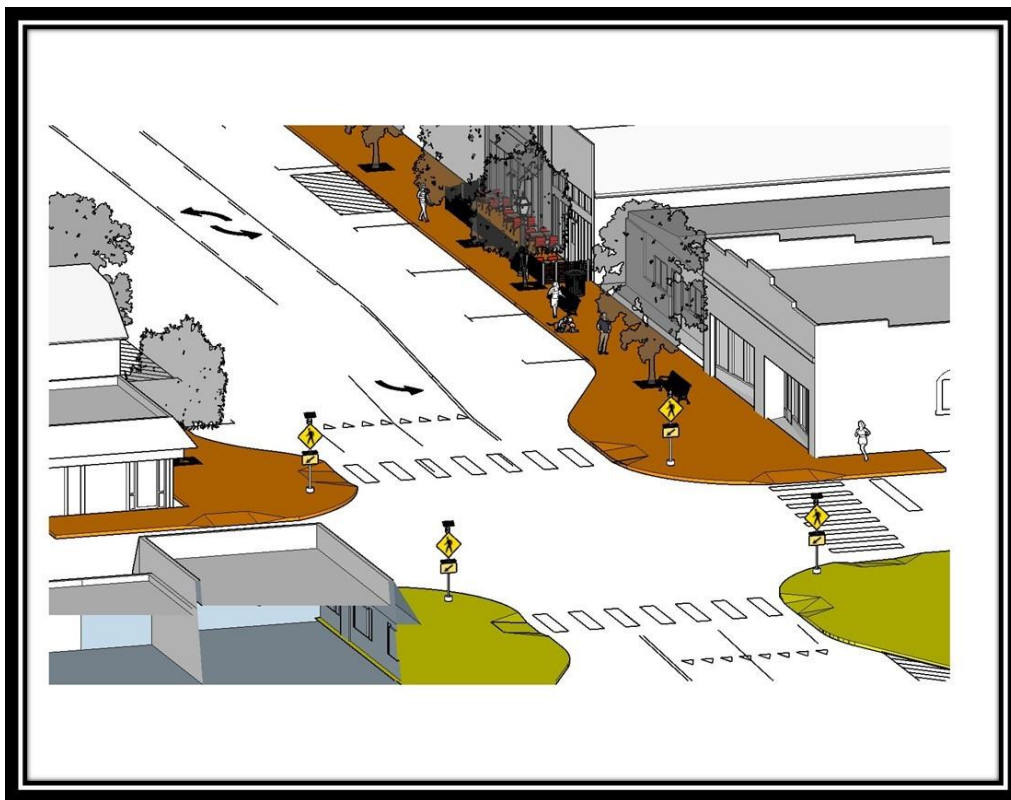


	2022	2023	2024	2025	2026	Total
Project Amount	\$44,000	\$0	\$0	\$0	\$0	\$44,000

Project Title	Project Number	Department	Project Cost	Priority
Cleveland Ave Improvements	SF221	PW - Streets	\$2,000,000	I

Project Description: In late spring of 2021, the Town developed a conceptual plan for improvements to be undertaken and funded by the Revitalizing Main Street Program administered by CDOT. Unfortunately, the \$2,000,000 requested was not awarded. After reaching out to CDOT, the primary issue limiting the opportunity for the award was the timing necessary for design and construction phase of the project. Staff is aware of the continuation of this grant program and will work to eliminate short comings of the previous grant application.

- **Estimated 2022 Year Total Project Cost:** \$2,000,000
- **2022 Estimated Expenditures:** \$400,000
- **Estimated Completion Date:** 2023

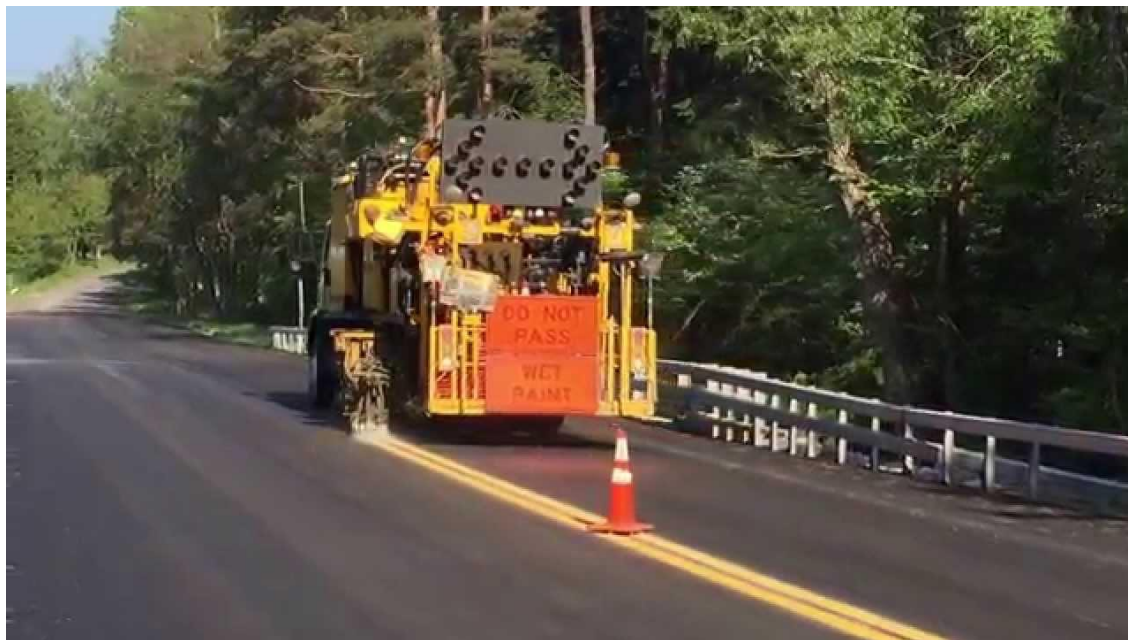


	2022	2023	2024	2025	2026	Total
Project Amount	\$400,000	\$1,600,000	\$0	\$0	\$0	\$2,000,000

Project Title	Project Number	Department	Project Cost	Priority
Epoxy Street Striping	SF222	PW - Streets	\$160,000	II

Project Description: Staff has previously used street paint materials best suited for the equipment the Town has available. Though adequate for side streets, major collectors have higher traffic counts. Utilizing the two-part epoxy paint and reflective glass beads is the standard in municipal roadway striping, and it will provide an estimated four to five years of zero maintenance. The focus areas will be Washington, Jefferson, and GW Bush on both sides of I-25. There will be double yellow lines as necessary, and this would provide bike lanes per Wellington standard details. The next step for the use of this epoxy paint product will be cross walks and stop bars at locations throughout town.

- **Estimated Total Project Cost:** \$160,000
- **2022 Estimated Expenditures:** \$40,000
- **Estimated Completion Date:** 2025



	2022	2023	2024	2025	2026	Total
Project Amount	\$40,000	\$40,000	\$40,000	\$40,000	\$0	\$160,000

Project Title	Project Number	Department	Project Cost	Priority
Road Off-site Improvements Reimburse – Saddleback Subdivision (Development Agreement)	SF241	Planning	\$183,600	I

Project Description: Requirement of executed development agreement for Saddleback Subdivision. The Town required the developer of the Saddleback Subdivision to make off-site road improvements to Ronald Reagan Ave. and G.W. Bush Ave. adjacent to and serving the development. The development agreement provides that the Town would participate in sharing a portion of the costs to improve the roadways. The development agreement provides that a payment be made annually from funds set aside from collection of road impact fees collected at the time of building permit issuance for lots within the subdivision. The development has not yet begun construction, so no reimbursement is expected until future years when construction of the required public improvements are installed and accepted. The obligation to reimburse for the off-site road improvements is included in the CIP for reference and will be updated when a schedule is identified.

- **Estimated Total Project Cost:** \$183,600
- **Estimated 2022 Project Cost:** \$0
- **Estimated Completion Date:** 2026



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$0	\$60,000	\$60,000	\$63,600	\$183,600

Project Title	Project Number	Department	Project Cost	Priority
Leak Repair Trailer	Equipment	PW – C & D	\$38,000	I

Project Description: The Town's Collection & Distribution Department lacks the proper storage and preparedness to fight a major water main break. Pumps, tools, saws, and other equipment are currently scattered around the Town at different facilities. The ability to respond rapidly to water main breaks and initiate repairs are critical to the Town residents and to prevent further damage to other infrastructure. Speed, organization, and safety are key. The purpose of the Leak Repair Trailer would be to remedy the current lack of organization. The trailer would be outfitted with tools the Town already owns, as well as a few additions in other CIPs to follow.

- **Estimated Total Project Cost:** \$38,000
- **2022 Estimated Expenditures:** \$38,000
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$38,000	\$0	\$0	\$0	\$0	\$38,000

Project Title	Project Number	Department	Project Cost	Priority
Vehicle Replacement	Equipment	PW - Water	\$30,000	III

Project Description: This item includes the purchase of new vehicles as needed for future new field employees. Also included, is the replacement of older vehicles that have reached a point where they are no longer reliable or cost-effective to maintain.

- **Estimated Total Project Cost:** \$30,000
- **Estimated Completion Date:** Ongoing



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$0	\$30,000	\$0	\$0	\$30,000

Project Title	Project Number	Department	Project Cost	Priority
Front End Loader	Equipment	PW - Water	\$225,000	I

Project Description: With the expansion of the WTP, it will be critical to have a dedicated front-end loader at the plant for deliveries of chemicals, supplies, and sludge removal. The actual make and model will be determined as the future needs of the plant are finalized through the design process for the plant expansion.

- **Total Project Cost:** \$225,000
- **Estimated Completion Date:** 2024



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$0	\$225,000	\$0	\$0	\$225,000

Project Title	Project Number	Department	Project Cost	Priority
Security Fence	WF221	PW - Water	\$50,000	I

Project Description: The existing fence is not secure, and it would be removed and replaced with a proper 6' chain link topped with 3 barbwire strand. This would provide a secure perimeter around the entire plant site. Fencing the entire site at this time will provide construction security when our contractors become mobilized. Installing this fencing in early 2023 will eliminate the need for portable fencing being brought in by the contractor for security of equipment and supplies.

- **Estimated Total Project Cost:** \$50,000
- **2022 Estimated Expenditures:** \$0
- **Estimated Completion Date:** 2023



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$50,000	\$0	\$0	\$0	\$50,000

Project Title	Project Number	Department	Project Cost	Priority
Security Improvements	WF222	PW - Water	\$40,000	I

Project Description: The Water Treatment Plant needs to update security on all facilities. One area that the plant operators have identified as top priority is facility doors. This project would consist of removing the existing keylocks and keypad systems and replacing those with new keylocks and keypads on exterior entry doors throughout the plant. The new lock systems would be compatible with the proposed design for the plant's upcoming expansion.

- **Estimated Total Project Cost:** \$40,000
- **2022 Estimated Expenditures:** \$40,000
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$40,000	\$0	\$0	\$0	\$0	\$40,000

Project Title	Project Number	Department	Project Cost	Priority
Lighting Protection	WF223	PW - Water	\$195,000	I

Project Description: In 2021, the Risk and Resiliency Assessment (RRA) identified the lack of lightening protection as the top threat to the plant. Without this protection, there are critical electrical components at risk. There have been two recent lightning strikes, and the one strike knocked out the influent and effluent flow meters which are required for monthly reporting. The second strike disabled all communication within the plant's SCADA system resulting in the plant shutting down. Without the ability to communicate the alarms back to the SCADA system, the operators did not receive alarm calls for several hours until communications were restored. Proper lightning protection would help prevent events like these from occurring, as well as assist in the longevity of the costly electrical components at the plant. Since lightening protection is being implemented into the design of the new buildings for the WTP expansion, this project would involve installation of lightening protection at the plant's existing buildings.

- **Estimated Total Project Cost:** \$195,000
- **2022 Estimated Expenditures:** \$195,000
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$195,000	\$0	\$0	\$0	\$0	\$195,000

Project Title	Project Number	Department	Project Cost	Priority
Tank Coatings	WF184	PW - Water	\$35,000	II

Project Description: This project consists of re-coating the exterior of both finished water storage tanks located at the WTP site. The current coatings are original on both the 1MG and the 2MG and are badly deteriorated.

- **Estimated Total Project Cost:** \$35,000
- **Estimated Completion Date:** 2023



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$35,000	\$0	\$0	\$0	\$35,000

Project Title	Project Number	Department	Project Cost	Priority
Disinfection byproduct rule compliance (Tank Aeration)	WF185	PW - Water	\$140,000	II

Project Description: The disinfection byproduct rule has continually proven challenging to meet, due to the piping configuration of water tanks. Tank aeration would help improve disinfection byproducts, water age, and overall quality of the water held in the storage tanks.

- **Estimated Total Project Cost:** \$140,000
- **Estimated Completion Date:** 2023



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$140,000	\$0	\$0	\$0	\$140,000

Project Title	Project Number	Department	Project Cost	Priority
Wilson Wells Improvements	WF187	PW - Water	\$468,737	II

Project Description: Several elements of the past project were deferred. The pumps, piping, valves, flow meters, controls, and power upgrades were completed in 2020, and those new improvements are functioning as planned. The wells were video-inspected, well casings were replaced, and the wells were sonic-cleaned. New lighting was installed, and interior painting was also completed in 2020.

The deferred elements of the project include the following: For the south wellhouse in 2022, replacement of the aged, unsafe, metal hatches with a new concrete cover and new access hatches (including engineering inspection and design); installation of interior aluminum stairway; exterior concrete pad walkway; and permanent security fencing with gates. For the north wellhouse in 2023, installation of new interior concrete stairs and aluminum handrail over the existing unsafe stairs; new platform, stairs, and handrail to replace aged, unsafe wooden stairs; replacement of existing wooden entry door with secure metal door with proper locks and frames; installation of corrugated metal interior ceiling with insulation; proper heating and ventilation (for both well houses); new asphalt roofing with new roof hatches; new security fencing with proper gates and locking mechanisms; exterior concrete walkway; and exterior painting.

- **Estimated Total Project Cost:** \$468,737
- **2022 Estimated Expenditures:** \$86,000
- **Estimated Completion Date:** 2023
- **GL #:** 211-80-4014



	Prior Cost	2022	2023	2024	2025	2026	Total
Project Amount	\$382,737	\$86,000	\$0	\$0	\$0	\$0	\$468,737

Project Title	Project Number	Department	Project Cost	Priority
Nano Plant Expansion	WF188	PW - Water	\$74,565	I

Project Description:

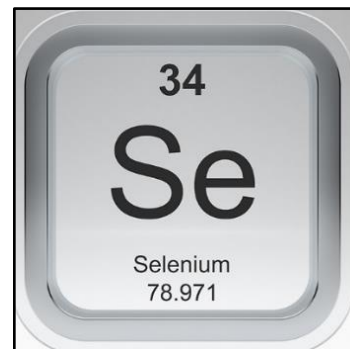
CIP planned items for installation into the Town's Nano/RO water treatment facility in 2021 included bulk chemical tanks, a control narrative, and automated valves. These items were not implemented.

Concentrate from the Nano/RO (NF/RO) units is discharged to the Town's sewer system. The concentrate is high in selenium sourced from the Wilson Wells, causing the wastewater treatment plant (WWTP) to exceed its permit limit set at 3.2 ug/l. In November 2020, Wellington contracted with Jacobs Engineering Group to investigate selenium treatment strategies. Jacobs reported that selenium treatment would come with an extremely high price tag. The capital cost, operation cost, procurement schedule, operational restrictions and large footprint create significant impediments to the viability of selenium treatment.

In September 2020, the Town's WWTP was issued an initial compliance order extension by Colorado Department of Public Health and Environment (CDPHE) to reduce the selenium concentration in its discharge with a compliance date of December 31, 2021. In March 2021, Wellington formally requests a five-year extension to its selenium treatment compliance schedule during which time the Town may complete expansion of its surface water sourced water treatment plant and concurrently decide on the fate of its NF/RO treatment and use of Wilson Wells for potable water with respect to its impending selenium treatment.

To comply with the five-year schedule that was submitted to CDPHE as part of the recent compliance schedule modification, an engineering study is required in 2022 to address future use of the NF/RO units and groundwater sourced from Wilson Wells. The study would consider the possibility of relocating the NF/RO units to the Town's main water treatment plant where it could be sourced from surface water. Depending on scope, it may include conceptually designs, operational requirements, placement of units, structural assessments, power requirements, hydraulics, and cost estimates.

- **Estimated Total Project Cost:** \$74,565
- **2022 Estimated Expenditures:** \$65,000
- **Estimated Completion Date:** 2022



	Prior Cost	2022	2023	2024	2025	2026	Total
Project Amount	\$9,565	\$65,000	\$0	\$0	\$0	\$0	\$74,565

Project Title	Project Number	Department	Project Cost	Priority
Filter Media Replacement	WF214	PW - Water	\$125,000	I

Project Description: The filters associated with the flocculation/sedimentation process at the main plant need rehabilitation and/or replacement.

- **Estimated Total Project Cost:** \$125,000
- **2022 Estimated Expenditures:** \$125,000
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$125,000	\$0	\$0	\$0	\$0	\$125,000

Project Title	Project Number	Department	Project Cost	Priority
Pretreatment Sonde	WF215	PW - Water	\$40,000	II

Project Description: The main plant draws raw water from a shallow reservoir, which is subject to fluctuating water quality. This seven-sensor sonde is configured for pH, temperature, ORP, Conductivity, Chlorophyll A, and Cyanobacteria (Blue Green Algae). Understanding these parameters will increase operators' ability to analyze water quality issues and proactively adjust treatment processes accordingly.

- **Estimated Total Project Cost:** \$40,000
- **2022 Estimated Expenditures:** \$0
- **Estimated Completion Date:** 2024



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$0	\$40,000	\$0	\$0	\$40,000

Project Title	Project Number	Department	Project Cost	Priority
Covered Equipment Storage	WF217	PW - Water	\$60,000	III

Project Description: This storage facility will provide a secure, climate-protected place to store equipment. The location will be planned to work in conjunction with the plant expansion project.

- **Estimated Total Project Cost:** \$60,000
- **2022 Estimated Expenditures:** \$0
- **Estimated Completion Date:** 2024



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$0	\$60,000	\$0	\$0	\$60,000

Project Title	Project Number	Department	Project Cost	Priority
Bulk Water Dispenser	WF201	PW - Water	\$80,000	III

Project Description: The bulk water dispenser station has outdated equipment which has become obsolete for repair and maintenance. The Town would like to transition to an upgraded machine to enable credit card, or account card, capabilities for the customers. The dispensing terminal may need a small upgrade, but the existing infrastructure including the water meter and water line should be compatible with a new system.

- **Estimated Total Project Cost:** \$80,000
- **2022 Estimated Expenditures:** \$0
- **Estimated Completion Date:** 2024



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$0	\$80,000	\$0	\$0	\$80,000

Project Title	Project Number	Department	Project Cost	Priority
Fire Hydrant Replacement	WF204	PW – C & D	\$274,104	I

Project Description: This project is for the rehabilitation of the older fire hydrants in Town. The fire hydrants are in older areas of town and do not meet current standards for flowrate or operation. This program includes replacement of six hydrants per year for three years.

- **Estimated Total Project Cost:** \$274,104
- **2022 Estimated Expenditures:** \$66,000
- **Estimated Completion Date:** 2024



	Prior Cost	2022	2023	2024	2025	2026	Total
Project Amount	\$60,000	\$66,000	\$72,600	\$75,504	\$0	\$0	\$274,104

Project Title	Project Number	Department	Project Cost	Priority
Distribution System Masterplan	WF205	PW – C & D	\$60,000	I

Project Description: The current distribution masterplan is incomplete and was based on a modeling system that is no longer available or supported. This proposed project includes a new distribution system model, identification of a water main and/or pumping improvements, and alternatives analysis. This masterplan will look forward to future growth within the Growth Management Area (GMA) to allow for intermediate water main oversizing and capital improvements needed to serve future growth.

- **Estimated Total Project Cost:** \$60,000
- **2022 Estimated Expenditures:** \$0
- **Estimated Completion Date:** 2023



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$60,000	\$0	\$0	\$0	\$60,000

Project Title	Project Number	Department	Project Cost	Priority
Buffalo Creek Booster Station Upgrade	WF206	PW – C & D	\$25,000	I

Project Description: The Buffalo Creek Booster Station provides flow and pressure to areas located in the northwest area of town, such as Buffalo Creek and planned future developments. The station was not constructed with VFDs or adequate control systems, which impacts operation and consistent performance.

- **Estimated Total Project Cost:** \$25,000
- **2022 Estimated Expenditures:** \$0
- **Estimated Completion Date:** 2023



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$25,000	\$0	\$0	\$0	\$25,000

Project Title	Project Number	Department	Project Cost	Priority
Distribution System Improvement Projects	WF207	PW – C & D	\$276,281	I

Project Description: Many water distribution pipes in the older areas of town are asbestos-cement (AC) or ductile iron. These older types of pipe are often subject to failure and leakage. This is a proposed ongoing program to rehabilitate or replace these pipes. Replacement is typically the preferred option, but it is sometimes cost prohibitive due to the need to protect or replace surface improvements damaged by construction. Rehabilitation is likely to consist of Cured-in-Place-Piping (CIPP), which does not require excavation.

- **Estimated Total Project Cost:** \$276,281
- **2022 Estimated Expenditures:** \$50,000
- **Estimated Completion Date:** 2025



	2022	2023	2024	2025	2026	Total
Project Amount	\$50,000	\$52,500	\$55,125	\$57,881	\$60,775	\$276,281

Project Title	Project Number	Department	Project Cost	Priority
Water Efficiency Program	WF218	PW - Water	\$772,000	III

Project Description: In alignment with the Town's 2018 Municipal Water Efficiency Plan, the Town plans to replace 2,000 existing meters in residential homes with an automatic iPERL system meter. Along with this replacement, the Town looks to install an Advanced Metering (AMI) system that can populate real-time data to detect leaks, back flow, etc. This will help limit water waste and allows residents to track their consumption. The Municipal Water Efficiency Plan detected this AMI system to be the most beneficial for the Town in water savings. This funding also allows the Town to provide water conservation programming and resources, rebate programs, irrigation audits, etc. to best equip the Town's residents to be successful in conserving water.

- **Estimated Total Project Cost:** \$772,000
- **2022 Estimated Expenditures:** \$240,000
- **Estimated Completion Date:** 2024
- **GL #:** 211-80-5013



	Prior Cost	2022	2023	2024	2025	2026	Total
Project Amount	\$160,000	\$240,000	\$177,000	\$195,000	\$0	\$0	\$772,000

Project Title	Project Number	Department	Project Cost	Priority
Water Over-sizing Reimburse – Saddleback Subdivision (Development Agreement)	WF241	Planning	\$301,182	I

Project Description: Requirement of executed development agreement for Saddleback Subdivision. The Town required the developer of the Saddleback Subdivision to over-size waterlines within and adjacent to the project in anticipation of needing the increased sizes to accommodate future development. In accordance with Town policy, the difference in cost of the oversizing is paid for by the Town. The development agreement provides that a payment be made annually from funds set aside from collection of water impact fees collected at the time of building permit issuance for lots within the subdivision. The development has not yet begun construction, so no reimbursement is expected until future years when construction of the required public improvements are installed and accepted. The obligation to reimburse for the oversizing is included in the CIP for reference and will be updated when a schedule is identified.

- **Estimated Total Project Cost:** \$301,182
- **Estimated 2022 Project Cost:** \$0
- **Estimated Completion Date:** Future years



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$0	\$100,000	\$100,000	\$101,182	\$301,182

Project Title	Project Number	Department	Project Cost	Priority
Water Source Development	WD18	PW - Water	\$22,498,935	I

Project Description: Purchase of water shares. The plan is to expend exactly what we bring in each year in order to secure long term water rights for the Town.

- **Estimated Total 5 Year Project Cost:** \$22,498,935
- **2022 Estimated Expenditures:** \$3,283,731
- **Estimated Completion Date:** Ongoing



	2022	2023	2024	2025	2026	Total
Project Amount	\$2,100,000	\$2,653,520	\$4,975,350	\$6,268,941	\$6,501,124	\$22,498,935

Project Title	Project Number	Department	Project Cost	Priority
Vehicle Replacement	Equipment	PW - Sewer	\$30,000	III

Project Description: This item includes the purchase of new vehicles as needed for future new field employees. Also included, is the replacement of older vehicles that have reached a point where they are no longer reliable or cost-effective to maintain.

- **Estimated Total Project Cost:** \$30,000
- **2022 Estimated Expenditures:** \$0
- **Estimated Completion Date:** Ongoing



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$0	\$30,000	\$0	\$0	\$30,000

Project Title	Project Number	Department	Project Cost	Priority
Zero Turn Mower	Equipment	PW - Sewer	\$9,000	II

Project Description As the plant expands, additional open space will need maintenance by the operators. As a result, a dedicated mower is needed.

- **Estimated Total Project Cost:** \$9,000
- **2022 Estimated Expenditure:** \$0
- **Estimated Completion Date:** 2023



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$9,000	\$0	\$0	\$0	\$9,000

Project Title	Project Number	Department	Project Cost	Priority
WWTP Pumps	WWF181	PW - Sewer	\$47,000	I

Project Description: The older pumps at WWTP require replacement. New pumps would reduce cost by being more energy efficient.

- **Estimated Total Project Cost:** \$47,000
- **2022 Estimated Expenditures:** \$22,000
- **Estimated Completion Date:** 2023



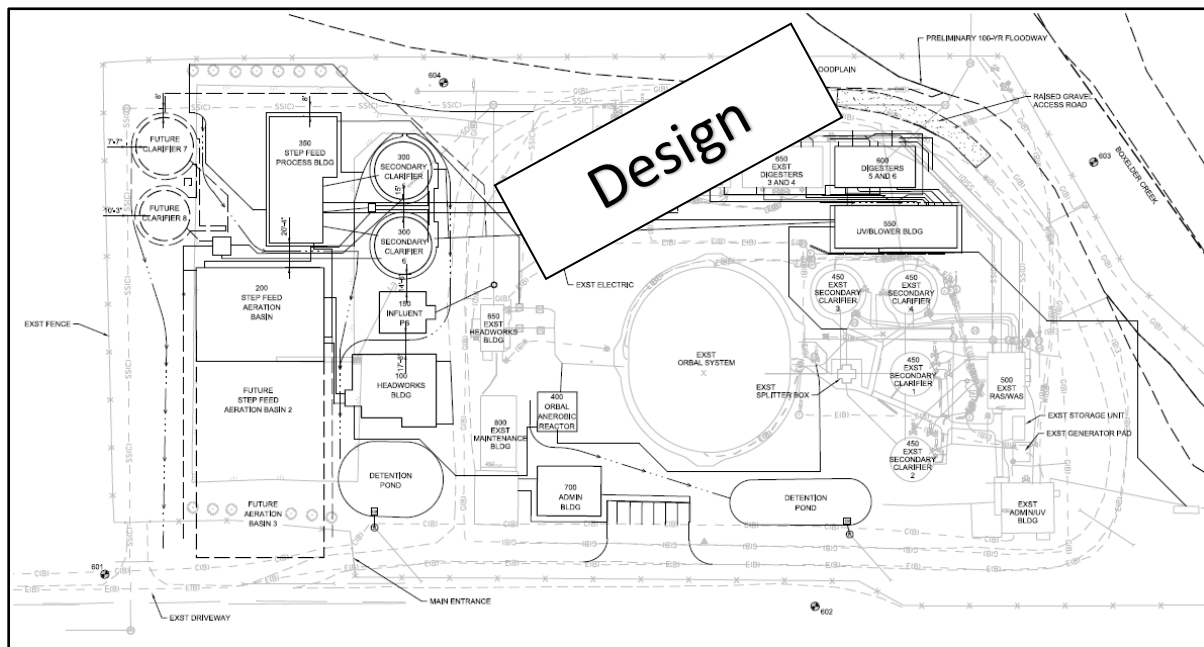
	2022	2023	2024	2025	2026	Total
Project Amount	\$22,000	\$25,000	\$0	\$0	\$0	\$47,000

Project Title	Project Number	Department	Project Cost	Priority
Wastewater Treatment Plant Expansion Design	WWF211	PW - Sewer	\$5,238,223	I

Project Description: The design phase of this project is underway with Jacobs as the Engineer and Moltz as the CMAR Contractor. The 60 percent design package was received from Jacobs at the end of August 2021, and the corresponding 60 percent cost estimate is expected from Moltz in late September 2021. The 90 percent design package, Guaranteed Maximum Price (GMP), and 100 percent design package are all expected to be completed by March 2022.

This phase of this project includes the following costs: All of Jacobs' fees, including the Utility Plan and plant design and construction management (\$5,056,539); Moltz' preconstruction fees (\$127,204); CDPHE review fees (\$44,740); and hazmat survey (\$9,740). *[Total = \$5,238,223]*

- **Estimated Total Project Cost:** \$5,238,223
- **2022 Estimated Expenditures:** \$2,106,026
- **Estimated Completion Date:** April 2024



	Prior Cost ₁	2022	2023	2024	2025	2026	Total
Project Amount	\$1,026,172	\$2,106,026	\$1,263,615	\$842,410	\$0	\$0	\$5,238,223

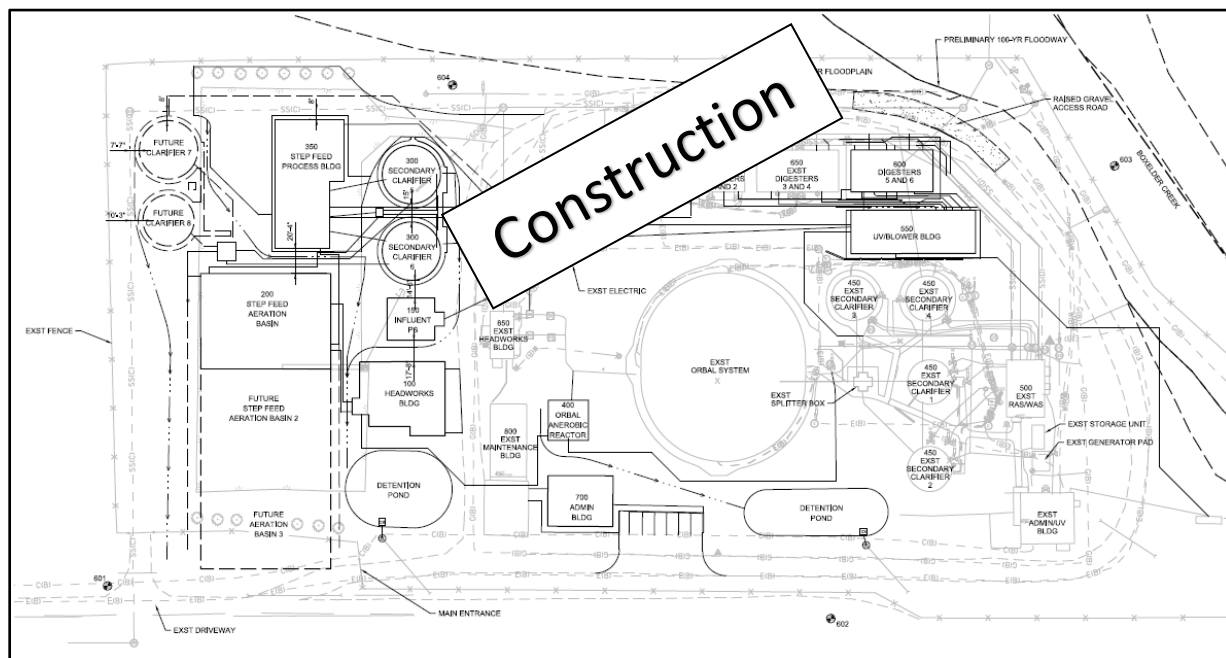
1. Prior cost includes Jacobs and Moltz fees paid through August 1, 2021 (\$944,982 & \$26,710, respectively), CDPHE review fees paid (\$44,740), and hazmat survey fees paid (\$9,740).

Project Title	Project Number	Department	Project Cost	Priority
Wastewater Treatment Plant Expansion Construction	WWF241	PW - Sewer	\$40,645,799	I

Project Description: The 90 percent design package, Guaranteed Maximum Price (GMP), and 100 percent design package are all expected to be completed by March 2022. Pending CDPHE approval and SRF loan procurement, construction is anticipated to commence in April or May 2022 with expected completion in April 2024.

All costs pertaining to this phase of the project are based on the 30 percent cost estimate (\$39,049,319, which is inclusive of value engineering savings of approximately \$1.8M), plus a 3 percent cost escalation (\$1,171,480), plus an assumed cost for materials testing during construction (\$125,000) and contingencies for other miscellaneous costs that may arise during construction (\$300,000). [Total = \$40,645,799]

- **Estimated Total Project Cost:** \$40,645,799
- **2022 Estimated Expenditures:** \$12,193,740
- **Estimated Completion Date:** April 2024



	Prior Cost ₁	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$12,193,740	\$16,258,319	\$12,193,740	\$0	\$0	\$40,645,799

1. As of August 1, 2021, there were no prior costs established for the construction phase of this project.

Project Title	Project Number	Department	Project Cost	Priority
Wastewater Line Improvement Project	WWF212	PW - Sewer	\$948,228	I

Project Description: There are safety operational line improvements needed for the wastewater sewer lines for upcoming projects such as the WWTP expansion. Several lines are in need of full replacement and/or rehabilitation. This project would ensure the operator safety and service reliability which will also provide safe working environment for Town employees.

- **Estimated Total Project Cost:** \$948,228
- **2022 Estimated Expenditures:** \$0
- **Estimated Completion Date:** 2026



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$220,000	\$231,000	\$242,550	\$254,678	\$948,228

Project Title	Project Number	Department	Project Cost	Priority
Manhole Rehabilitation	WWF204	PW - Sewer	\$154,304	I

Project Description: The sewer collection system is subject to wear and deterioration which needs to be addressed on an on-going basis, particularly in older areas of Town. The proposed funding will allow for the highest priority manhole repairs to be completed on an on-going annual basis into the future.

- **Estimated Total Project Cost:** \$154,304
- **2022 Estimated Expenditures:** \$0
- **Estimated Completion Date:** 2026



	Prior Cost	2022	2023	2024	2025	2026	Total
Project Amount	\$25,000	\$0	\$30,000	\$31,500	\$33,075	\$34,729	\$154,304

Project Title	Project Number	Department	Project Cost	Priority
RRA and ERP	WWF221	PW - Sewer	\$75,000	I

Project Description: A Risk and Resiliency Assessment (RRA) and Emergency Action Plan (ERP) was completed for Wellington’s water system in 2021 per an EPA mandate. Although not EPA mandated, an RRA and ERP is equally important for our community’s wastewater system. Furthermore, it is highly recommended that this assessment and plan be prepared in conjunction with the current wastewater plant expansion, particularly where discharge permits are being reviewed and plant security is being implemented into the design. The main points involved in completing this study are as follows:

- The risk to the system from malevolent acts and natural hazards
 - The resilience of the pipes and constructed conveyances, physical barriers, source water, water collection and intake, pretreatment, treatment, storage and distribution facilities, electronic, computer, or other automated systems (including the security of such systems) which are utilized by the system
 - The monitoring practices of the system
 - The financial infrastructure of the system
 - The use, storage, or handling of various chemicals by the system
 - The operation and maintenance of the system.
- **Estimated Total Project Cost:** \$75,000
 - **2022 Estimated Expenditures:** \$75,000
 - **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$75,000	\$0	\$0	\$0	\$0	\$75,000

Project Title	Project Number	Department	Project Cost	Priority
Security Fence WWTP Plant Site	WWF231	PW - Sewer	\$165,000	I

Project Description: The current perimeter fence at Wellington’s Wastewater Treatment Plant (WWTP) is 20-year-old sheep fence that was installed when the plant was constructed. The fence is far from providing any sort of security and needs to be replaced. The Town also owns 5 acres to the west of the existing fenced property that is currently not fenced. The existing fence would be removed and replaced with a proper 6’ chain link topped with 3 barbwire strand, forming a secured perimeter around the entire site that is owned by the Town, including the additional 5 acre parcel. Fencing the entire site at this time, prior to construction, will provide construction security when our contractor becomes mobilized in 2022 and during the entire project. Installing this fencing in early 2022 will further work as cost savings in the expansion project, eliminating the need for portable fencing being brought in by the contractor for security along with markups passed down to the Town on top of rental fees.

- **Estimated Total Project Cost:** \$165,000
- **2022 Estimated Expenditures:** \$165,000
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$165,000	\$0	\$0	\$0	\$0	\$165,000

Project Title	Project Number	Department	Project Cost	Priority
Lightening Protection	WWF222	PW - Sewer	\$115,000	I

Project Description: The lack of lightening protection at the Town's water treatment facilities was identified the number 1 threat in the Risk and Resiliency Assessment (RRA) prepared in 2021 for the water system. Installation of lightening protection is a sound investment to protect the Town's costly investment at both plants. Electrical components that are relied upon for daily operation in our treatment facilities are currently threatened. In the past, two lightning strikes occurred at the Wastewater Treatment Plant (WWTP), one of which knocked out the influent and effluent flow meters which are required for monthly reporting. The second disabled all communication within the plant's SCADA system, resulting in the plant shutting down. Without the ability to communicate the alarms back to SCADA, the operators did not receive alarm calls for several hours until communications were restored. Proper lightning protection would help prevent events like these from reoccurring and will assist in the longevity of all the expensive electrical components at the plant. This project would involve installation of lightening protection at the plant's existing buildings only since lightening protection is being implemented into the design of the new buildings for the WWTP expansion.

- **Estimated Total Project Cost:** \$115,000
- **2022 Estimated Expenditures:** \$115,000
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$115,000	\$0	\$0	\$0	\$0	\$115,000

Project Title	Project Number	Department	Project Cost	Priority
Security Improvements	WWF223	PW - Sewer	\$40,000	I

Project Description: Security on all wastewater treatment plant facilities needs updating. Plant operators have identified facility doors as a priority. This project would consist of removing the existing keylocks and keypad systems and replacing those with new keylocks and keypads on exterior entry doors throughout the plant. This would provide significant improvements to the plant's security, and the new system would be compatible with those that are currently being designed into the plant's expansion.

- **Estimated Total Project Cost:** \$40,000
- **2022 Estimated Expenditures:** \$40,000
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$40,000	\$0	\$0	\$0	\$0	\$40,000

Project Title	Project Number	Department	Project Cost	Priority
SCADA Upgrades	WWF224	PW - Sewer	\$80,000	I

Project Description: The Wastewater Treatment Plant's Supervisory Control and Data Acquisition (SCADA) communication and Input/Output (I/O) systems need improvements. The communication cards and other components are still utilizing an outdated fiber/coax system that is becoming obsolete. To facilitate continued reliable operation, these networks need to be replaced with ethernet based networks. This technology will be compatible with the future system installed with the plant expansion project. A substantial amount of programming work needs to be done, and this project would include updating the plant's alarm list and cleaning up old programming that is no longer needed. Furthermore, these improvements will allow the new SCADA server that was purchased in 2021 to operate at its full potential.

- **Estimated Total Project Cost:** \$80,000
- **2022 Estimated Expenditures:** \$35,000
- **Estimated Completion Date:** 2024



	2022	2023	2024	2025	2026	Total
Project Amount	\$35,000	\$25,000	\$20,000	\$0	\$0	\$80,000

Project Title	Project Number	Department	Project Cost	Priority
Equipment Cooling System	WWF225	PW - Sewer	\$10,000	I

Project Description: The Wastewater Treatment Plant has equipment cooling systems installed in numerous buildings around the site. Equipment cooling equipment is an essential piece of our overall daily operations. Keeping the main electrical cabinets that run our main processes cooled down is vital to daily success of meeting our discharge permit standards. Without the cooling equipment we have a high potential of having equipment shut down for extended periods of time. This budget would begin replacement of cooling equipment that has become obsolete and is being retained through the current expansion being designed.

- **Estimated Total Project Cost:** \$10,000
- **2022 Estimated Expenditures:** \$10,000
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$10,000	\$0	\$0	\$0	\$0	\$10,000

Project Title	Project Number	Department	Project Cost	Priority
Viewpoint Lift Station Upgrades	WWF226	PW - Sewer	\$560,000	I

Project Description:

- **Estimated Total Project Cost:** \$560,000
- **2022 Estimated Expenditures:** \$60,000
- **Estimated Completion Date:** 2024



	2022	2023	2024	2025	2026	Total
Project Amount	\$60,000	\$200,000	\$300,000	\$0	\$0	\$560,000

Project Title	Project Number	Department	Project Cost	Priority
Sewer Over-sizing Reimburse – Sage Meadows Subdivision (Development Agreement)	WWF213	Planning	\$204,600	I

Project Description: Requirement of executed development agreement for Sage Meadows Subdivision. The Town required the developer of the Sage Meadows Subdivision to over-size a sanitary sewer line within the project in anticipation of needing the increased size to accommodate future development. In accordance with Town policy, the difference in cost of the oversizing is paid for by the Town. The development agreement provides that a payment be made annually from funds set aside from collection of sewer impact fees collected at the time of building permit issuance for lots within the subdivision. \$160,050 was reimbursed in 2021. The remaining balance of the reimbursement amount is a total of \$44,550. An estimated \$32,175 is expected to be paid in 2022 and the remaining balance in 2023, depending on timing of remaining building permits to be issued.

- **Estimated Total Project Cost:** \$204,600
- **Expended in Prior Fiscal Year(s):** \$160,050
- **Estimated 2022 Project Cost:** \$32,175
- **Estimated 2023 Project Cost:** \$12,375
- **Estimated Completion Date:** 2023



	Prior Costs	2022	2023	2024	2025	2026	Total
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Project Amount	\$160,050	\$32,175	\$12,375	\$0	\$0	\$0	\$204,600
Project Title	Project Number	Department	Project Cost	Priority			
Sewer Over-sizing Reimburse – Saddleback Subdivision (Development Agreement)	WWF241	Planning	\$288,030	I			

Project Description: Requirement of executed development agreement for Saddleback Subdivision.

The Town required the developer of the Saddleback Subdivision to over-size a sanitary sewer line within the project in anticipation of needing the increased size to accommodate future development. In accordance with Town policy, the difference in cost of the oversizing is paid for by the Town. The development agreement provides that a payment be made annually from funds set aside from collection of sewer impact fees collected at the time of building permit issuance for lots within the subdivision. The development has not yet begun construction, so no reimbursement is expected until future years when construction of the required public improvements are installed and accepted. The obligation to reimburse for the oversizing is included in the CIP for reference and will be updated when a schedule is identified.

- **Estimated Total Project Cost:** \$288,030
- **Estimated 2022 Project Cost:** \$0
- **Estimated Completion Date:** 2026



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$0	\$100,000	\$100,000	\$88,030	\$288,030

Project Title	Project Number	Department	Project Cost	Priority
Old Town Street Repair	SDF181	PW - Drainage	\$119,304	II

Project Description: Due to age and condition of the existing street infrastructure within Town, a strategic multi-year repair plan was previously developed to rehabilitate selected streets, curb/gutter and sidewalk in the Old Town area. This project represents the 6th year of a 6-year program for streets within the Old Town area. This program is scheduled to end in 2022.

- **Estimated Total Project Cost:** \$119,304
- **2022 Estimated Expenditures:** \$63,124
- **Estimated Completion Date:** 2022

Before



After



	Prior Cost	2022	2023	2024	2025	2026	Total
Project Amount	\$56,180	\$63,124	\$0	\$0	\$0	\$0	\$119,304

Project Title	Project Number	Department	Project Cost	Priority
Storm Drain and Pan Replacements	SDF182	PW - Drainage	\$235,791	II

Project Description: This is a program that was created in 2020 to address failing storm drainage appurtenances such as pans. As specific maintenance or replacement needs are identified, they will be added to a rolling list of potential projects for inclusion in this on-going program.

- **Estimated 5 Year Total Project Cost:** \$235,791
- **2022 Estimated Expenditures:** \$33,708
- **Estimated Completion Date:** 2026



	Prior Year	2022	2023	2024	2025	2026	Total
Project Amount	\$30,000	\$33,708	\$37,079	\$40,787	\$44,865	\$49,352	\$235,791

Project Title	Project Number	Department	Project Cost	Priority
Stormwater Master Plan	SDF183	PW - Drainage	\$200,000	II

Project Description:

- **Estimated 5 Year Total Project Cost:** \$200,000
- **2022 Estimated Expenditures:** \$110,000
- **Estimated Completion Date:** 2022

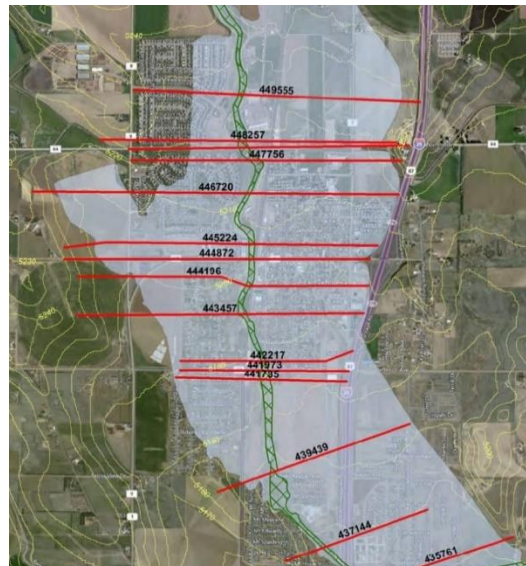


	Prior Year	2022	2022	2023	2024	2025	Total
Project Amount	\$90,000	\$110,000	\$0	\$0	\$0	\$0	\$200,000

Project Title	Project Fund	Department	Project Cost	Priority
B-Dams Phase 1 engineering/Improvement	SDF221	PW - Drainage	\$150,000	I

Project Description: The existing B-Dams located upstream of Wellington have been reclassified by the State as “High Hazard”. A collaborative effort by the affected jurisdictions (Wellington, Larimer County, Fort Collins, Timnath, and the North Poudre Irrigation Company) resulted in a finding that structural improvements will not be needed. However, a flood early warning system and an emergency response plan are required. This budget includes an estimated cost-share for Wellington to complete those items. Potential funding for ongoing maintenance will also be required in future years, however those costs are still being developed.

- **Estimated Total Project Cost:** \$150,000
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$150,000	\$0	\$0	\$0	\$0	\$150,000

Project Title	Project Fund	Department	Project Cost	Priority
Regional Drainage Improvements	SDF231	PW - Drainage	\$2,320,500	I

Project Description:

- **Estimated Total Project Cost:** \$2,320,500
- **Estimated Completion Date:** Ongoing

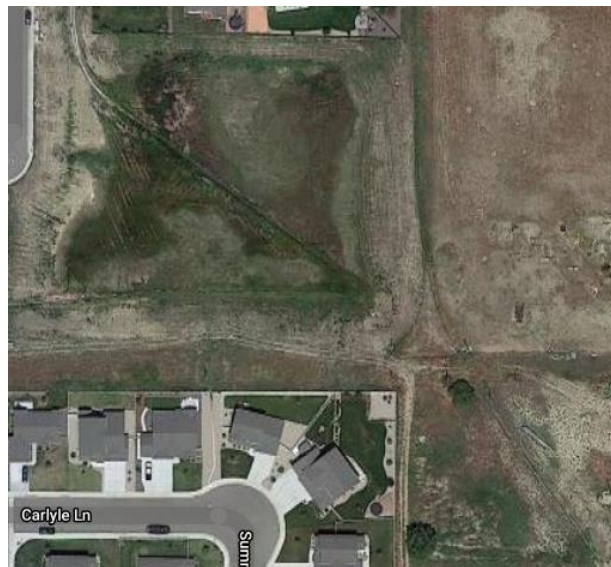


	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$500,000	\$550,000	\$605,000	\$665,500	\$2,320,500

Project Title	Project Number	Department	Project Cost	Priority
Stormwater Off-site Improvements Reimburse – Saddleback Subdivision (Development Agreement)	SDF241	Planning	\$61,200	I

Project Description: Requirement of executed development agreement for Saddleback Subdivision. The Town required the developer of the Saddleback Subdivision to design and construct off-site stormwater drainage improvements to accept and convey off-site stormwater discharged from an adjacent development across the property. The development agreement provides that the Town would participate in a portion of the costs to improve the off-site drainage improvements. The development agreement provides that a payment be made annually from funds set aside from collection of drainage impact fees collected at the time of building permit issuance for lots within the subdivision. The development has not yet begun construction, so no reimbursement is expected until future years when construction of the required public improvements are installed and accepted. The obligation to reimburse for the off-site drainage improvements is included in the CIP for reference and will be updated when a schedule is identified.

- **Estimated Total Project Cost:** \$61,200
- **Estimated 2022 Project Cost:** \$0
- **Estimated Completion Date:** Future years



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$0	\$20,000	\$20,000	\$21,200	\$61,200

Project Title	Project Number	Department	Project Cost	Priority
Vehicle Replacement	Equipment	Parks and Recreation	\$30,000	I

Project Description: The Recreation staff does not have a vehicle currently and will need this item due to transporting field painters, equipment, and hitch a trailer to haul mowers (when needed to support parks).

- **Estimated Total Project Cost:** \$30,000
- **2022 Estimated Expenditure:** \$30,000
- **Estimated Completion Date:** February 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$30,000	\$0	\$0	\$0	\$0	\$30,000

Project Title	Project Number	Department	Project Cost	Priority
Parks Masterplan Update	PF201	Parks	\$120,000	II-III

Project Description: This project includes an update for the existing Parks Masterplan. Subsequent funding in 2022 will expand on that work as further defined.

- **Estimated Total Project Cost:** \$120,000
- **2022 Estimated Expenditure:** \$40,000
- **Estimated Completion Date:** 2023



	2022	2023	2024	2025	2026	Total
Project Amount	\$40,000	\$80,000	\$0	\$0	\$0	\$120,000

Project Title	Project Number	Department	Project Cost	Priority
Pedestrian Access over Windsor Ditch	PF203	Parks	\$80,000	II

Project Description: This project will remove a safety hazard associated with phase 1 of the Box Elder Trail project.

- **Estimated Total Project Cost:** \$80,000
- **2022 Estimated Expenditure:** \$80,000
- **Estimated Completion Date:** 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$80,000	\$0	\$0	\$0	\$0	\$80,000

Project Title	Project Number	Department	Project Cost	Priority
Replace Soft Trails	PF213	Parks	\$30,000	II

Project Description: item includes pouring concrete onto our existing dirt trails to be aligned with the majority of our trails within our parks system being concrete.

- **Estimated Total Project Cost:** \$30,000
- **2022 Estimated Expenditure:** \$20,000
- **Estimated Completion Date:** 2022

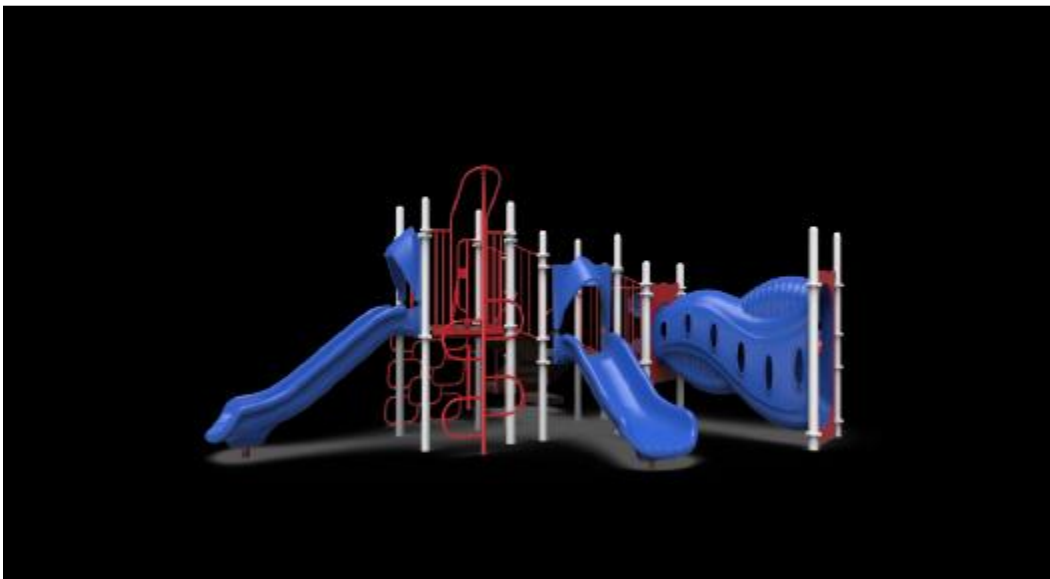


	Prior Costs	2022	2023	2024	2025	2026	Total
Project Amount	\$10,000	\$20,000	\$0	\$0	\$0	\$0	\$30,000

Project Title	Project Number	Department	Project Cost	Priority
Play Structure	PF231	Parks	\$25,000	II

Project Description: This item includes replacing the play structure at Viewpointe Park due to the current structure needing an upgrade. This new structure will support the need and will meet American Society for Testing and Material safety standards.

- **Estimated Total Project Cost:** \$25,000
- **2022 Estimated Expenditures:** \$0
- **Estimated Completion Date:** July 2023



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$25,000	\$0	\$0	\$0	\$25,000

Project Title	Project Number	Department	Project Cost	Priority
Pour and Place	PF241	Parks	\$65,000	III

Project Description: This item includes adding Pour and Place to Viewpoint Park Play Structure area.

- **Estimated Total Project Cost:** \$65,000
- **2022 Estimated Expenditures:** \$0
- **Estimated Completion Date:** July 2023



	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$0	\$65,000	\$0	\$0	\$65,000

Project Title	Project Number	Department	Project Cost	Priority
Shade Structure	PF251	Parks	\$15,000	III

Project Description: This item includes adding a shade structure at our Park Meadows play structure. This new structure will support the need and will meet American Society for Testing and Material safety standards.

- **Estimated Total Project Cost:** \$15,000
- **2022 Estimated Expenditures:** \$0
- **Estimated Completion Date:** August 2025

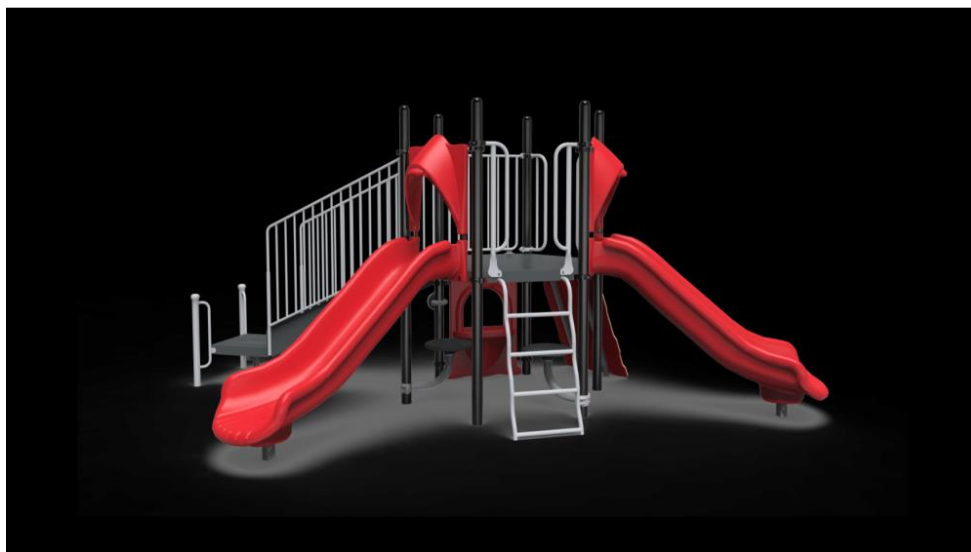


	2022	2023	2024	2025	2026	Total
Project Amount	\$0	\$0	\$0	\$15,000	\$0	\$15,000

Project Title	Project Number	Department	Project Cost	Priority
Play Structure	PF221	Parks	\$18,000	I

Project Description: current structure not meeting safety compliance standards. This new structure will support the need of a new play structure that meets American Society for Testing Material safety standards.

- **Estimated Total Project Cost:** \$18,000
- **2022 Estimated Expenditures:** \$18,000
- **Estimated Completion Date:** July 2022



	2022	2023	2024	2025	2026	Total
Project Amount	\$18,000	\$0	\$0	\$0	\$0	\$18,000

Project Title	Project Number	Department	Project Cost	Priority
Park Reimburse – Harvest Village Subdivision (Development Agreement)	PF214	Planning	\$313,250	I

Project Description: Requirement of executed development agreement for Harvest Village (Boxelder Commons Filing 2 and Harvest Village Townhomes). When developing a subdivision, a developer is required to dedicate land for public parks. For the Harvest Village developments, the Town desired the developer to also construct a park, including related infrastructure and playground equipment. The development agreement required construction of the public park and the developer has provided the public park as required. In consideration of the additional costs for providing the playground and park infrastructure, the development agreement identifies that the Town would reimburse the developer a portion of costs above and beyond the normal dedication requirements. In accordance with the development agreement, the Town has already reimbursed 90% of the maximum reimbursement amount identified (\$313,250 maximum). The remaining 10% (\$31,325) has been held for the required 2-year warranty period. Upon expiration of the 2-year warranty period and final acceptance of the park improvements, the Town is obligated to reimburse the final \$31,325.

- **Estimated Total Project Cost:** \$313,250
- **Expended in Prior Fiscal Year(s):** \$281,925
 - \$109,525 reimbursed in 2020
 - \$172,400 impact fees waived
- **Estimated 2022 Project Cost:** \$31,325 (held for 2-year warranty period)
- **Estimated Completion Date:** 2022 (end of warranty and final acceptance)



	Prior Costs	2022	2023	2024	2025	2026	Total
Project Amount	\$281,925	\$31,325	\$0	\$0	\$0	\$0	\$313,250

Budget Overview

Budget Workshop October 09, 2021





Budget Assumptions

Increase salary for Mayor and new Trustee's

- Mayor \$6,000
- Trustee \$3,600

Salary/benefit Increases

- COLA 2% (all positions except new will receive it)
- Merit Pool of 3.5% (No employee hired in the 4th quarter will receive it)
- Health insurance 17.33% increase
- Sales Tax increase 3%
- Water rates adjusted
- Sewer rates adjusted
- 99 building permits for 2022
- American Recovery Funds – water plant construction



Revenue Assumption

- Sales tax – single largest source of revenue. Currently 2% is collected for general fund. 1% will be determined at time of Election. At this time, the full 1% is shown in the Street Fund.
- 2020 Sales tax collection \$1,603,881
- 2021 Budgeted sales tax collection \$1,894,029
- Budgeted 2021 \$1,894,029 18% increase
- Projected Year End \$2,072,000 24.7% increase
- Projected 2022 \$2,134,069 3%

Positions funded at mid-range/Positions not funded

- **General Fund**

Community/Business Liaison	Salary \$62,000 benefits \$22,778 total \$84,778
Building Permit Technician	Salary \$55,000 benefits \$21,941 total \$76,941
Fleet & Maintenance Coordinator	Salary \$23,805 benefits \$18,213 total \$42,018
Clerk 1 – Library	Salary \$24,960 benefits \$18,351 total \$43,311
Clerk 1 – Library	Salary \$16,640 benefits \$1,326 total \$17,966

- **Water Fund**

Lead Water Operator	Salary \$69,650 benefits \$25,543 total \$95,193
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- **Wastewater Fund**

Wastewater Operator (I-III)	Salary \$62,000 benefits \$24,320 total \$86,320
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- **Positions Requested – but not funded**

LCISO- Corporal	Building Inspector II	Parks & Recreation Technician
Deputy Town Clerk	Planner I	

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- 2020 47.25 positions \$3,145,393
- 2021 53.45 (6.2 added) \$3,644,131
- 2021 54.45 actual with adj in rec & lib. \$3,616,791
- 2022 61.00 with 6.55 added \$3,930,826
- With Benefits \$5,587,461

Approximate COLA and raise pool 5.5% of \$3,616,791 \$ 198,923

- 2021 Police Services (10.5 positions) \$1,232,976
- 2022 Police Services (10.5 positions) \$1,329,412
- 7.82% increase does not include increase of indirect costs from 3% to 6%
- Combined compensation including police services \$6,916,873
- Bureau of Labor Statistics Compensation – State and Local Government
Wages, Salaries & Benefits 53.59% Wellington 39.79%



CIP/Impact Fees

- 2022 – 99 permits
- 2023 – 80 permits
- 2024 – 150 permits
- 2025 – 189 permits
- 2026 – 196 permits
- Water Impact Fee \$7,750 increase of \$400 each year
- Wastewater Impact Fee - \$9,750 (2022 & 2023) \$9,950 (2024 & 2025) \$10,500 (2026)



Water and Sewer Rates

- Water receives the full \$1,315,571 in American Recovery grant monies
- In order to not increase the water base rate, the 2022 tier structure increases by 27%:
 - 0-3k \$5.79
 - 4-6k \$7.24
 - 7k+ \$9.80
 - Scheduled in tier increase of 27% in 2023 and 29% in 2024
- Sewer base rates proposed to increase to \$45.00 and a scheduled \$1 increase ongoing
- Sewer usage rates proposed to increase to \$13.50 per 1,000 in 2022, \$16.00 per 1,000 in 2023, and \$18.00 per 1,000 in 2024.

Legislative Board *(Board of Trustees)*

Pages: 11 -12



Relationship to Town Plans / Studies

- *The Board of Trustees is responsible for setting the vision of the Town of Wellington through the adoption of the Strategic Plan.*

 TOWN OF WELLINGTON 2021 STRATEGIC PLAN 2022 PLAN	
MISSION STATEMENT We provide outstanding municipal services to enhance the quality of life and provide opportunities for our community of today and tomorrow.	VISION STATEMENT Wellington <i>strives to be</i> one of the best small towns in America, recognized as a great place to raise a family, own a unique business, and create memorable experiences through community activities.
GROWTH AND DEVELOPMENT  Goal 1: Balanced and resilient revenues Goal 2: Identify, attract and retain commercial development and businesses Goal 3: Comprehensive Plan - alignment and execution Goal 4: Develop partnerships for long term funding strategies	INFRASTRUCTURE  Goal 1: Ensure adequate current and future water resources, treatment and delivery Goal 2: Plan and develop purposeful community and Town facilities. Goal 3: Create opportunities for transportation and storm water management improvements
COMMUNITY ENGAGEMENT  Goal 1: Build awareness about the Town of Wellington services and programs Goal 2: Improve access and transparency to local government Goal 3: Develop communications strategy for Town's Water Conservation Plan	ORGANIZATIONAL STRENGTH  Goal 1: Provide regular training programs for all employees and develop cross-training plans Goal 2: Update Personnel Policy Goal 3: Review employee compensation and benefits Goal 4: Create smooth, efficient employee on/off-boarding processes
 WellingtonColorado.gov	

New or Changes for 2022

- *Increase Mayor & Board of Trustees stipend (\$300/month for Trustee & \$500/month Mayor). Would take effect for newly elected Board members in April 2022.*
- *Moved Municipal Legal Services into the Administrative Budget.*
- *Budgeted laptops for new Board members.*
- *Elections expenses moved to Town Clerk budget.*
- *Board outreach includes Main Streets, Eagles After Hours, potentially Boys & Girls Club.*

10/7/21 rec'd request to increase Main Streets budget from \$77,500 to \$82,500

- *Board Discretionary Fund includes \$45k for July 4 fireworks and \$12k for discretionary funding.*

Judicial

Pages: 13 – 14



Relationship to Town Plans / Studies

The Judicial Department upholds the Mission, Vision and Goals of the Strategic Plan by maintaining partnerships with agencies and entities in the region.



New or Changes for 2022

- *The Judicial budget has a decrease in the translator fees.*
- *Decrease Travel & Training to \$1k.*

Administrator

Pages 15-16





Relationship to Town Plans / Studies

- *The Town Administrator's Office ensures the implementation of the Board of Trustees mission, vision, and overall Strategic Plan.*

New or Changes for 2022

- *Proposed 1.0 FTE: Community & Business Liaison.*
- *Moved all Legal Services (except for water) from other budgets to Administrator budget.*
- *Professional Fees of \$15k for Strategic Plan facilitation.*
- *Added back the Training budget that was previously within the HR budget.*
- *\$6,500 in Community Relations budget is for the Marketing and Communications efforts of the Town of Wellington.*

Finance Department

Pages 17-18





Relationship to Town Plans / Studies

- *Finance Department is working to support:*
- *Community Engagement – Goal 2: Improve access and transparency to local government.*
- *Organizational Strength – Goal 3: Review employee compensation and benefits.*



New or Changes for 2022

- *54.6% increase in Materials and Supplies due to addition of office supply line item and increase in printing services for notifications added to utility billing.*
- *23.5% increase in Operations and Maintenance. Increase in Insurance due to moving to CIRSA. Road & Bridge Tax and County Treasurer's fees both calculated as a percentage of income. This is a vendor fee retained by the County.*
- *Slight increase in Accounting and Auditing; issuing an RFP for audit services.*
- *Added Utility Grants for \$6,000. YTD 15 grants have been funded. Most applicants have long histories of collections and repeat shut offs so grant program not meeting initial goal of one time reset.*

Town Clerk

Pages: 19-20





Relationship to Town Plans / Studies

The Town Clerk's Office strives to uphold the Mission and Vision and Goals of the Strategic Plan by seeking ways to streamline processes, maintaining exceptional service and providing support for all internal departments and the residents of Wellington.

New or Changes for 2022

- *R&M Computer/Office Equipment has increased for small item needs that may arise when the move to Harrison House takes place and for the IT Technician to purchase small miscellaneous technology items.*
- *Travel and Training increased to attend conferences to learn about other municipalities best practices and new ideas.*
- *Professional Services was added to be used to implement a records management system.*
- *Elections budget moved into Town Clerk budget.*
- *Code Review and Update was moved into the Town Clerk budget.*

Human Resources

Pages: 21-22



Relationship to Town Plans / Studies

Strategic Plan: Organizational Strength

- *Goal 1: Provide regular training programs for all employees and develop cross training plans*
- *Goal 2: Update Personnel Policy*
- *Goal 3: Review Employee Compensation and Benefits*
- *Goal 4: Create smooth, efficient employee on/off-boarding processes*



New or Changes for 2022

- **Professional Fee:** \$20,000: Exploring adding a Human Resources Management System (HRIS software)
- **Travel & Training:** Increase to \$15k for Town-wide training.
- **Employee Wellness/Recognition:** \$20k Create a standardized recognition program and continue Wellness Program.
- **Background Check:** \$2,500 Increase to perform background checks on education and work experience for higher level position.
- **Employee Apparel:** Moved into HR budget (not uniforms)
- **Employee Advertising:** \$15k Centralize job advertising to HR

Information Technology (IT)

Pages: 23-24





Relationship to Town Plans / Studies

The Information Technology Department values the Mission, Vision and Goals of the Strategic Plan by collaborating with external resources and partners to develop an internal network infrastructure, providing opportunities for security awareness and maintaining efficient technology resources for internal departments.



New or Changes for 2022

- *Software License and Support increased as the software that is used in various departments will be centralized into this line item.*
- *Telephone Services, Website Maintenance and Internet Services increased to reflect the actual costs in the correct line item.*

Planning & Development

Pages: 25-26





Relationship to Town Plans / Studies

Strategic Plan: Growth and Development

- *Goal 1: Balanced and Resilient Revenues*
- *Goal 2: Comprehensive Plan Alignment and Execution*

Infrastructure

- *Goal 1: Ensure adequate current and future water resources, treatment and delivery*

Comprehensive Plan

- *Downtown Area Plan for downtown vision and design guidelines*
- *Park and Trails Master Plan update*
- *Centennial Park in Downtown Area Plan and Park Master Plan*
- *Identify and begin applying for grants and other funding opportunities for transportation-related goals and plans, including a transportation master plan*
- *Continue to partner with Main Streets program and CDOT to improve downtown streetscapes on Cleveland Ave. and side streets*



New or Changes for 2022

- *Protective Inspections category from prior year budgets is now included in Planning & Development.*
- *Wages and benefits is proposed to increase with the addition of a new fulltime position for Building Permit Technician.*
- *Reduction in Building Inspection Fee Remittance*
- *Multiple budget line items from prior budgets are now consolidated and renamed to Professional Services.*
- *Reimbursable services line items from prior budgets are also consolidated and renamed to Reimbursable Services.*

Law Enforcement

Pages: 27-28





Relationship to Town Plans / Studies

The Larimer County Sheriff's Office reflects the Mission of the Town of Wellington by providing outstanding municipal services to enhance the quality of life for its residents.

The Patrol Section's mission is public safety. They are committed to working with our community to develop and maintain a safe atmosphere in which we can live, work, play, and raise our families. To accomplish our mission we will be data driven, technology based, and engage the community in the problem solving process.



New or Changes for 2022

- *Wage increase for officers of 7.99% - 17.66%.*
- *Larimer County Indirect Costs – \$38,457 (6%); will increase to 9% in 2023.*
- *New Sergeant assigned for 2022.*
- *Coordinate National Night Out event in Wellington in 2022.*
- *Prepare for Middle School/High School opening.*

Submitted request for additional Corporal for 2022

Salary & benefits - \$135,622

Additional costs - \$99,804

Additional Indirect Costs - \$8,137

Public Works

Pages: 29 - 30



Relationship to Town Plans / Studies

- *Strategic Plan – Growth and Development*
 - *Goal 1: Balanced and Resilient Revenues*
 - *In coordination with Planning and Development, carefully balance the number of new building permits against the capacity to serve, with a view to overall financial health of the enterprise funds and street fund*
 - *Participate in or lead efforts to develop financial models and provide organizational focus on long-term viability of the enterprise and street funds*
 - *Continue commitment to a value-based decision process regarding scoping and management of infrastructure projects*
 - *Goal 2: Comprehensive Plan Alignment and Execution*
 - *Coordinate the implementation of the infrastructure-related goals identified in the Comprehensive Plan*



Relationship to Town Plans / Studies

- *Strategic Plan – Infrastructure*
 - *Goal 1: Ensure adequate current and future water resources, treatment and delivery*
 - *Proactively lead efforts to improve cost and reliability of current water sources, while diversifying the Town's water portfolio*
 - *Create and update infrastructure master plans to guide financial planning, future development, and the implementation of the capital improvement program*
 - *Effectively manage plant expansion and other utility projects and programs*
 - *Continue improving existing water and wastewater processes and facilities*
 - *Goal 2: Plan and develop purposeful community and Town facilities*
 - *Provide leadership and expertise to the design and construction phases of general Town facilities*



Relationship to Town Plans / Studies

- *Strategic Plan – Infrastructure*
 - *Goal 3: Create opportunities for transportation and stormwater management improvements*
 - *Pursuing transportation grant opportunities such as the recent Main Street Revitalization grants*
 - *Build strong relationships with partner organizations such as*
 - *Colorado Department of Transportation*
 - *Main Street*
 - *Larimer County*
 - *Adjacent utilities and communities*

New or Changes for 2022

- *The following additional staff positions are included:*
 - *Water Treatment Plant Lead Operator (1 FTE)*
 - *Wastewater Treatment Plant Operator (1 FTE)*
 - *Fleet and Maintenance Coordinator (0.5 FTE)*
 - *Seasonal Workers and Interns (reinstated historic funding)*
- *Moved budget line items for fleet-related expenses (e.g. shop supplies, fuel, tires, repair and maintenance) in General Fund departments and the Drainage Fund moved to Public Works to facilitate a more comprehensive fleet management program and additional transparency*
- *Increased emphasis on safety programs and equipment, such as personal protection equipment and confined space entry equipment*
- *Increase budgets for Water and Sewer utility operating expenses such as Chemicals and Repair & Maintenance to align with increasing demand*
- *Continued funding for GIS program*

Library

Pages: 37-38





Relationship to Town Plans / Studies

- Wellington Public Library supports the Town of Wellington Mission Statement and 2021-2022 Strategic Plan, while naturally adhering to our own Mission and Vision Statement. Providing the media materials, events, out-reach programs, and informational center that strengthens the four directives of the Strategic Plan has been one of numerous intentional focuses.
- Wellington Public Library has positioned itself to respond immediately and efficiently to our increased patrons and residents' needs and their evolving interests. This information is garnered in a myriad of manners, i.e., social media, one-on-one conversations, community-wide surveys, and through new partnerships with local entities.



New or Changes for 2022

- In order to continue and further increase our engaged growth and stewardship of the evolving community, as we have concretely demonstrated in 2021, it is vital to develop and expand our innovative practices and continue with progressive relevance to the growth in Wellington and surrounding areas. In order to continue our success and achieve 2022 - 2023 goals, we respectfully seek:
 - Increased FTE in order to maintain efficient customer service, staff new events/programs, and the ability to reflect the needs of our population by opening six days a week.
 - Incremental increases in vital budget line items (marketing, events, programs) to continue expansion and broadening of our inclusionary reach for all residents and taxpayers.

Parks and Recreation

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Relationship to Town Plans / Studies

- *Parks and Recreation*
 - *Support our growing needs supporting our 2021-2022 Strategic Plan*
 - *Park Maintenance*
 - *Recreation Program Growth*
 - *Active Engagement and Transparency*
 - *Development of Employees through effective Training*

New or Changes for 2022

- *Parks*
 - *Irrigation – Replacing pieces of mechanical equipment to water more efficiently.*
 - *Playground Maintenance - Replacing play structure equipment to ensure safety standards are met consistently (swings, bolts, panels, etc.).*
 - *Minor Park Improvements – Replacing outdated larger play structure amenities to support our depreciation efforts.*
 - *Landscape – Replenishing open space and park areas with scheduled mulch and soft fall wood chips.*
 - *Training – Staff will be engaging in a minimum of 4 trainings a year with a potential of 1 certification annually.*

New or Changes for 2022

- *Recreation*
 - *Community Engagement – Physically Marketing our programs during Town and Community events with give away items.*
 - *Smart Rec Software – Transitioning to a more effective recreation software system. To support customer satisfaction.*
 - *Special Programing – Utilizing contractors to drive unique programing needs.*
 - *Training – Staff will be engaging in a minimum of 4 trainings a year with a potential of 1 certification annually.*