



PARKS AND RECREATION ADVISORY BOARD MEETING

August 10, 2022

6:00 PM

Location: Leeper Center Community Room

Meeting Agenda

A. CALL TO ORDER

a. Roll Call

- i. Lorilyn Present*
- ii. John Present*
- iii. Robert Present*
- iv. Billy Present*
- v. Jordan Present*
- vi. Kallie Absent*
- vii. Gleidys Present*
- viii. Trustee Kinney Present*

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person).

- a. There was no public comment.*

C. CONSIDERATION OF MINUTES

- a. May 11, 2022
- b. June 8, 2022
- c. July 21, 2022
 - i. Jordan requested more time to review the minutes and so approval of May, June, and July minutes were tabled to the September meeting and will be voted on with the August minutes.*

D. BOARD REVIEW AND DISCUSSION/ACTION ITEMS

- a. Parks and Recreation Advisory Board name – Skate Ordinance
 - i. Corporal Russel Downing
 - *Corporal Downing informed the board that the ordinance on the sign references an old ordinance that is no longer a valid ordinance. He*

suggested changing the sign to just skate at your own risk so that the police officers no longer have an obligation to stop people from skating. Many of the board members and Trustee Kinney liked the skate at your own risk sign and a helmet donation as well so that kids had the option to skate safely. They also expressed wanting to see it in different languages. The Parks and Recreation Manager indicated that the Town's insurance company would be a good place to check what language could go up. All present members agreed.

b. Electing Officers

i. Co-Chair

ii. Secretary

- *The Parks and Recreation Advisory Board wanted to wait for all members to be present or table it for next meeting if not everyone could make it. The election of Co-Chair and Secretary was tabled until the September 2022 Meeting.*

c. Parks and Recreation Operating Budget

- i. *The Parks and Recreation Manager shared the draft version of the Operating Budget that was presented to the finance committee and went over several line items of the budget. The Parks and Recreation Manager also expressed that the new position would be a Parks Lead position with a skill in irrigation to help with projects but also lead the parks team. The board expressed concern about a lack of increase in price due to inflation, and the Parks and Recreation Manager expressed confidence in the cost and ability to be creative with purchasing to make it work. The PRAB also asked for clarification on larger purchases, and the Parks and Recreation Manager helped describe our purchasing policy in terms of different pricing requiring bids and approvals. The Parks and Recreation Manager also briefly described the CIP budget and mentioned the draft should be ready for the next meeting, including a request for Viewpointe Park renovations.*

d. Parks and Trail Master Plan Survey Results

- i. *The Parks and Recreation Manager described how the department got the responses for the survey at the 4th of July event. The results had 125 responses and supported a master plan, and the information would be used for GOCO application. The only thing the PRAB wanted to address on the list of results was diving back into the trails system through the park. The Parks and Recreation Manager agreed and said this might be something good to dive into next year. They expressed interest in doing so and getting something going again.*

E. ANNOUNCEMENTS

a. Advisory Board Members

- i. *No comment from any Advisory Board Members*

b. Town Board of Trustee

- i. *Trustee Kinney brought up that the board approved the strategic plan and mentioned that under planning and development section, there were some applicable pieces to support the PRAB. This includes completing the Parks Master Plan and promoting development of community gathering spaces. She also mentioned the Safe Routes to School program and how this could tie into the trails and how needed they are.*

c. Town Staff

i. Dog Stations

- *The Interim Parks and Recreation Manager let everyone know that he looked into the old dog stations and found something a little more solid and that we could order a couple and work with Public Works to get installed.*

ii. Smart Rec

- Helmet Donations
 - a. *SmartRec, the registration software has been set up and prepared for the donations, but The Interim Parks and Recreation Manager needed to speak with finance to be sure we are collecting the money properly before making it live.*

iii. Basketball Nets

- Ordered
 - a. *The Interim Parks and Recreation Manager mentioned they have arrived, but have not yet been installed but would be once the parks team finds some time.*

iv. GOCO Grant

- Concept Paper and Letter of Support sent
 - a. *The Interim Parks and Recreation Manager let everyone know that the concept paper has been submitted along with the letters of support and the next steps are to hear back from GOCO on whether we have been asked to apply or not.*

ADJOURNMENT

The meeting was adjourned at 7:45pm.