



BOARD OF TRUSTEES
May 16, 2023
6:30 AM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Work Session Agenda

The Zoom information below is for online viewing and listening only.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/84871162393?pwd=UkVaaDE4RmhJaERnallEK1hvNHJ5Zz09>

Passcode: 726078

Or One tap mobile :

US: +17207072699,,84871162393# or +17193594580,,84871162393#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 720 707 2699 or +1 719 359 4580 or +1 669 444 9171 or +1 253 205 0468 or +1 253 215 8782 or
+1 346 248 7799 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931
3860 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1
360 209 5623

Webinar ID: 848 7116 2393

A. ITEMS

1. Marijuana Ordinance Discussion

- Presentation: Cody Bird, Planning Director & Dan Sapienza, Town Attorney

2. Library Board Discussion

- Presentation: Patti Garcia, Town Administrator; Ross Lagenesse, Library Director; & Dan Sapienza, Town Attorney

3. Update on Revenues and Expenditures

- Presentation: Charity Campfield, Finance Director

4. Board of Trustees Planning Calendar

- Presentation: Patti Garcia, Town Administrator

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.

Board of Trustees Meeting

Date: May 16, 2023
Subject: Marijuana Ordinance Discussion

- **Presentation:** Cody Bird, Planning Director & Dan Sapienza, Town Attorney

BACKGROUND / DISCUSSION

The Board of Trustees has previously considered a draft ordinance with possible amendments to the regulations pertaining to the licensing of marijuana retail stores. Multiple topics were considered at a series of regular meetings and work sessions. Below is a brief overview of the prior Board discussions (with links to agenda packets) and a high-level summary of some of the takeaways:

December 13, 2022 – Work Session ([12/13/2022 Packet - Board of Trustees Work Session](#))

- **Topics:** Add R-3 zoning to the 200-ft setback requirement, allow variances to be considered by the Board of Adjustment and if approved would be applicable to the Local Licensing Authority, and add neighborhood needs and desires to the Local Licensing Authority considerations
- **Takeaways:** Board desires clarity on the regulations and processes with minimal changes to marijuana code

January 10, 2023 – Regular Meeting ([1/10/2023 Packet - Board of Trustees](#))

- **Topics:** Draft ordinance presented with language to address the R-3 zoning, Board of Adjustment variances on marijuana setbacks, and neighborhood needs and desires consideration by the Local Licensing Authority
- **Takeaways:** Discussed setbacks from P - Public zoning including detention ponds, noted the will of the voters in the ballot language to establish setbacks, concerns about daycares being bought out by dispensaries to satisfy a setback, and can Town staff and the Board of Adjustment handle the volume of additional variance requests that might be expected if variances are allowed

January 17, 2023 – Work Session ([1/17/2023 Packet - Board of Trustees Work Session](#))

- **Topics:** Presented information and discussed the effect of the 500 ft. setback from properties zoned P - Public
 - Discussed setbacks from schools and daycares and presented draft maps showing 2,000 ft., 1,500 ft. and 1,000 ft. setbacks from schools
 - Discussed the role of the Board of Adjustment in hearing a variance and offered that the Local Licensing Authority could consider a variance approved by the Board of Adjustment as a means to clarify the discrepancy between the land use code and the Local Licensing Authority requirements
- **Takeaways:** Not widespread Board support for changing setback distances
 - Rezone applications would be preferable to adding additional zone districts where dispensaries are allowed



- General support for creating the clarity through the use of the variance process
- More information desired on other ideas such as a maximum cap on the number of licenses that could be issued

January 24, 2023 – Regular Meeting ([1/24/2023 Packet - Board of Trustees](#))

- Topics: Information presented on other communities that have implemented a system of caps on the number of marijuana licenses
- Takeaways: Desire to support small businesses, desire to limit the number of dispensaries through a cap on total licenses or ratio per population, changing setbacks, zoning of public stormwater detention areas, and clarifying the role of the Board of Adjustment for variances
- Desire to re-evaluate the regulations and think holistically about all the topics

February 14, 2023 – Work Session ([2/14/2023 Packet - Board of Trustees Work Session](#))

- Topics: Continued discussion on previous information presented
- Takeaways: Less support for a cap on the number of licenses – Did not want to place license limits on a free market society – Local government should not add more layers of regulation such as a cap
 - Desire to have clear and predictable regulations and procedures
 - Desire to make modifications to the regulations to allow other location opportunities for dispensaries and allow competition
 - Desire to allow more flexibility for locations without flooding the market with dispensaries

April 11, 2023 – Regular Meeting ([4/11/2023 Packet - Board of Trustees](#))

- Topics: Adoption of amendments to the Official Zoning Map
- Takeaways: Properties previously zoned transitional were changed to other zone districts and has effects on areas where setbacks are applicable
 - P - Public District zoning was updated with a consistent approach Town-wide
 - Setback distances and buffer areas need to be revisited to consider the effects of the zoning map updates

Based on the prior Board discussions, staff has prepared a table of possible strategies that could be used to address the various topics (attached). The strategies are created to provide a variety of different tools that may be used as well as objective considerations for what might be expected if a strategy is selected. Staff has also prepared the below options for the Board to consider. The Board may choose to pursue one of the below options, or may select one or more of the strategies from the attached table as a “menu-style” selection to modify an option or to create a new option not listed below.

Options:

A. Option A – Clarity

- Includes Strategies 1, 2 and 4.
- This option provides legal clarity and effect for a couple of the topics that have been raised (ensuring R-3 zoning is included for a setback buffer around all residential districts, including the neighborhood needs and desires considerations in the Local Licensing Authority considerations, and clarifies that in-home childcare facilities are included in the definition of “schools” whereas potential applicants have questioned whether the definition was intended to

include in-home childcare facilities or only commercial childcare facilities). This option does not change any setbacks and would not likely result in allowing any additional properties for marijuana stores within the current town limits.

B. Option B – Simple Setback Reduction

- Includes Strategies 1, 2, 4 and 6.
- The clarifications from Option A – Clarity above are also recommended in this option. This option also includes a reduction in the setback from schools and childcare facilities. It is a simple option because it only reduces one type of setback distance. The current setback from schools is 2,000 ft. Reducing the setback from 2,000 ft. to a distance like 1,500 ft. or 1,000 ft. would allow more areas of Town to be possible to locate a marijuana retail store without making a lot of other changes. Staff is preparing maps to illustrate the possible setback buffer distances of 2,000 ft., 1,500 ft. and 1,000 ft. from schools and existing commercial childcare facilities. This option would still include the setback from in-home childcare facilities which could have a large impact on the buffer areas, and those areas will change over time as in-home childcare facilities open and close.

C. Option C – Combo

- Includes Strategies 1, 2, 3, 6, 9, 10 and 11.
- This option continues to include the clarifications of Option A – Clarity. However, this option clarifies the definition of “schools” to not include in-home childcare facilities. This option also contemplates reducing the setback from schools and commercial childcare facilities from 2,000 ft. to 1,500 ft. or 1,000 ft. Maps are being created to illustrate these setback distances. This option also recommends combining setback distance increases in a number of ways. Increasing the setback distance between marijuana retail stores will help ensure that there is not proliferation of marijuana stores and clustering of too many stores in one area of Town (current setback is 500 ft. and an example of increased setback might be 1,000 ft.). Another example of a setback increase might be to increase the setback from properties zoned P – Public to ensure areas where children are likely to congregate have a greater setback distance. Last, an increase to the setback distance around residential properties could increase the separation from homes, including in-home childcare facilities. An increase could provide more separation as well as close a few gaps in Town where commercial properties may have otherwise allowed a marijuana store in a neighborhood where it may not be an appropriate land use.
- Example maps illustrating possible setback reductions and increases are being prepared based upon the below assumptions:

Existing		Possible Changes	
Residential Zone	200	Residential Zone	250
In-home		In-home	
Daycares	2000	Daycares	250
Schools	2000	Schools	1500
Com. Preschools	2000	Com. Preschools	1500
Public District	500	Public District	1000
Other Marijuana	500	Other Marijuana	1000

STAFF RECOMMENDATION

Discuss the information provided and provide staff direction for next steps such as preparing a draft ordinance, scheduling an ordinance for consideration by the Board of Trustees or seeking additional information.

ATTACHMENTS

1. Strategies for Possible Marijuana Regulation Amendments

Type	ID	Strategy	Considerations
Clarity	1	Add R-3 zoning to the required setback distances	Original marijuana ordinance only included R-1, R-2 and R-4 zoning districts (R-3 was not utilized and not on the zoning map at the time) Applies same buffer for R-3 residential districts consistent with all other residential categories
	2	Add neighborhood needs and desires consideration for Local Licensing Authority	Provides opportunity to consider public comments at the Local Licensing Authority hearing, consistent with liquor license hearings
	3	Update definition of "Schools" to clarify that in-home childcare facilities are not included	Removing in-home childcare facilities from the definition would allow more areas where marijuana stores could locate Changing the definition might remove the protections currently in place for creating separation between in-home childcare facilities and marijuana stores In-home childcare facilities would still have the protection of the residential buffer requirement (since they are located in a home, the home still has the residential buffer) Removing in-home childcare facilities from the definition would provide more predictable expectations of where a marijuana store may locate by not considering a variable factor that may change frequently as in-home childcare facilities open and close from time-to-time
	4	Leave in-home childcare facilities included in definition of "Schools"	Updating the definition to clearly state that in-home childcare facilities are included provides a large setback buffer and separations for in-home childcare facilities Without a change, external pressures could be placed on in-home childcare facilities to close for a marijuana applicant to meet a setback requirement In-home childcare operator licenses can come and go over time, creating inconsistent expectations for where marijuana stores might locate The opening of a new in-home childcare facility that might choose to locate nearby to a marijuana store could immediately make the marijuana store a non-conforming use
	5	Allow Local Licensing Authority to consider variances if approved by the Board of Adjustment	This strategy is not recommended. It was originally presented as an option to improve legal clarity and effect at a time when the Board was not considering any other changes to the marijuana regulations. Variances relating to marijuana uses may be perceived to create inequities in the application of otherwise required setbacks.
Reduce Setbacks	6	Reduce setback from Schools and childcare facilities (currently 2,000 ft.)	Keeping existing 2,000 ft. setback from schools and childcare facilities limits the land area that is eligible for marijuana stores Reducing the setback from schools and childcare facilities would allow more areas in Town to the possibility of marijuana stores locating Reducing the setback from schools and childcare facilities might reduce the protections currently in place for creating separation between schools and marijuana stores
	7	Reduce setback from in-home childcare facilities	Keeping existing 2,000 ft. setback from in-home childcare facilities limits the land area that is eligible for marijuana stores Reducing the setback from in-home childcare facilities would allow more areas in Town to the possibility of marijuana stores locating Reducing the setback from in-home childcare facilities to match the residential zone district setback would still protect in-home childcare facilities and would reduce the impact of the existing 2,000 ft. buffer
	8	Reduce setback between recreational marijuana store and medical marijuana store	Existing ordinance requires 500 ft. setback between licensed marijuana stores without regard to whether the store is for recreational or medical marijuana Reducing the setback between a recreational marijuana store and medical marijuana store could allow two licenses to locate in closer proximity A recreational marijuana store locating close to a medical marijuana store would have a lesser overall impact to the areas impacted by the number of licenses
Increase Setbacks	9	Increase setback between licensed marijuana stores (currently 500 ft.)	Increasing setbacks between licensed marijuana stores would limit the proliferation of marijuana stores in town Increasing setbacks between licensed marijuana stores could cause marijuana stores to be more spread out across town (lesser setback could result in concentration) Existing setback (and any possible increase) limits the ability of a recreational marijuana store to locate next to a medical marijuana store (and vice versa)
	10	Increase setback around P - Public Districts	Increasing the setback from a P - Public District would increase protected area around locations where children are likely to congregate Increasing the setback from a P - Public District would encumber a larger area of Town where marijuana stores would not be able to locate
	11	Increase setback from residential zoned properties	Increasing the setback from residential properties would add additional protections for residential areas (including HOA open spaces and community amenities) Increasing the setback from residential properties would add additional protections for in-home childcare facilities (since located within the home) An increase in the residential buffer may create further limitations in some areas currently available for marijuana stores An increase in the residential buffer may remove some areas currently available for marijuana stores where a marijuana store may not be desirable
Zone Districts	12	Allow marijuana retail stores in other zoning districts (Light Industrial, Community Commercial, Downtown Core Commercial, etc.)	Including other zoning districts that allow marijuana stores as a permitted use could increase ability for more marijuana businesses to locate in town Including other zoning districts that allow marijuana stores as a permitted use could affect more areas of town impacted by marijuana stores Other setback requirements would still have to be satisfied, regardless of the zoning districts allowed Existing setback requirements are very limiting regardless of other zoning districts that might be added (based on current town boundaries) Allowing other zoning districts could result in marijuana stores located in areas that are not very visible and/or where streets are not designed for high vehicle traffic Adding zoning such as C-1 Community Commercial could encourage marijuana stores in areas closer to residential properties Adding zoning such as C-2 Downtown Core Commercial could encourage marijuana stores in the downtown that has been identified for retail, dining and entertainment
	13	Do not add marijuana stores as a permitted use in other zoning districts (C-3 only)	This strategy is not necessarily a change, but is included in this table to illustrate the considerations below: Properties currently in the Town and zoned C-3 that also meet all current required setback criteria are very limited A Rezone application can be submitted and considered to change a property's zoning to C-3 to allow marijuana stores (if other setback criteria are also satisfied) Properties may be annexed into the Town and C-3 commercial zoning could be considered and assigned at the time of annexation C-3 zoned properties are currently all located along arterial street corridors - arterial streets are designed to accommodate vehicle traffic and are highly visible areas
	14	Change zoning of P - Public properties	This strategy is not recommended due to recent updates to the Official Zoning Map and town-wide consistency for how properties zoned P - Public are considered.
Other	15	Consider a cap on the maximum number of licenses allowed	This strategy is not recommended based on Board discussion and feedback. The Board discussed that a cap on the number of licenses would be a governmental regulation to limit the free market society and would single out a specific business type when no other business types have such limitations. The implementation of a cap would also require additional Town resources to create and manage a "lottery" type system to handle the volume of applications for a finite number of licenses and may result in undue burden for town staff and an inequitable process for applicants.
	16	Require that all marijuana retail stores locate within a defined distance of I-25 right-of-way	Defining a maximum distance that a marijuana store could be located from the Interstate 25 corridor would keep stores located near the highway Defining a maximum distance from the Interstate 25 corridor would limit the number of visitor vehicle trips on local roadways by keeping businesses close to highway access A maximum distance from the Interstate 25 corridor would limit large areas of town to no marijuana stores Most of the existing C-3 zoned properties currently in Town are located along the Interstate 25 corridor, though additional C-3 properties are expected and likely to locate along State Highway 1 on the west side of Town
	17	Do nothing	This strategy is not recommended. Leaving the ordinance as it reads today would result in no change to current situation.

Board of Trustees Meeting

Date: May 16, 2023
Subject: Library Board Discussion

- **Presentation: Patti Garcia, Town Administrator; Ross Lagenesse, Library Director; & Dan Sapienza, Town Attorney**

BACKGROUND / DISCUSSION

The Town of Wellington Public Library was established by the town at least as early as 1979 with the adoption of Ordinance 06-1979. As are all public libraries in the state of Colorado, the Wellington Library is governed by the Colorado Library Law, at Article 90 of Title 24 of the Colorado Revised Statutes. The full Colorado Library Law is available at: <https://www.cde.state.co.us/cdelib/colibrarylaw>

The management and control of the library is under the Wellington Library Board of Trustees, which is defined at C.R.S. §§ 24-90-108 and 109, attached to this agenda item. Further, the Wellington Library Board is codified in the Wellington Municipal Code, Chapter 2, Article 9, attached hereto. Wellington Library Board by-laws were adopted in 2001 by the Library Board and approved thereafter by the Wellington Board of Trustees on July 12, 2001.

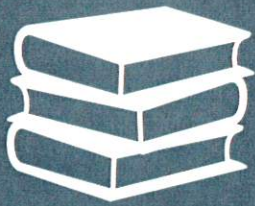
The Wellington Library Board is a 7-member body, who are appointed by the Mayor and approved by the Board of Trustees. Since its creation, it has at times been members of the public and has at times been comprised entirely of the Town Board, as can be seen with Resolution 14-2016. Since the adoption of that resolution, the Town Board has continued to serve as the Library Board, receiving regular reports and updates from the library director, approving the budget and expenses, and delegating the employment of the library director to the Town Administrator.

During this work session, the Town Attorney will discuss with the board important issues around responsibilities and duties of the Library Board and history of the library. The Town Library Director will discuss current operations and provide a library services update. Staff will be able to answer questions and receive guidance for possible future board action, if desired.

STAFF RECOMMENDATION

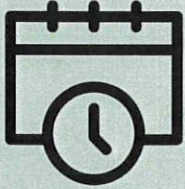
ATTACHMENTS

1. 2022 Library Annual Report
2. Resolution 34-2022 - Support Mission of Library
3. Town of Wellington Library Bylaws 12 June 2001
4. Resolution 14-2016 - BOT as Library Board
5. Colorado Library Law Excerpt - CRS 24-90-108, 24-90-109
6. WMC Chapter 2, Article 9 - Library Board

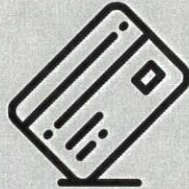


WELLINGTON PUBLIC LIBRARY

Annual
Report
2022



The library had **1,966**
open hours!



6,776 people have a
card at our library



19,934 people walked
through our doors last year



The collection contained
27,214 items



Print materials totaled
18,808



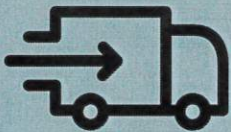
Physical videos totaled
1,975



3,638 e-materials
borrowed



Contributing to a total of
27,214 checkouts!



We lent our items to
other libraries **1,590**
times



1,866 uses of public
computers



47,703 WiFi sessions



And brought in **2,570**
items upon patron
request



144 total programs
offered



4,466 people attended in
total!



<http://wellington.colibraries.org>
3800 WILSON AVE
, CO 80549
(970) 568-3040

READ

TOWN OF WELLINGTON

RESOLUTION NO. 34-2022

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON,
COLORADO, SUPPORTING THE MISSION OF WELLINGTON PUBLIC LIBRARY

WHEREAS, the Wellington Public Library, in cooperation with The Town of Wellington (Town), honors our history with focused intent on the future; and

WHEREAS, the Wellington Public Library's mission is to serve and reflect every member of our community in an enlightened, democratic, and unified approach; and

WHEREAS, the Wellington Public Library abides by the vision to promote curiosity, knowledge, and exploration through access to a myriad of global and innovative media applications and programs that foster a safe and inclusionary place to share and connect with our community; and

WHEREAS, the Town supports Wellington Public Library's guiding ideals of community, connection, curiosity; and

WHEREAS, the Town stands with the Wellington Public Library in the freedom of inquiry, open access to information, and exploration of ideas;

WHEREAS, the role of the Wellington Public Library is to collect and make available diverse works and information reflective of many perspectives and lived experiences;

WHEREAS, a vital role of the Wellington Public Library is to provide each individual access to information without placing a higher value on one individual's preferences over another's; and

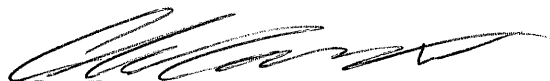
WHEREAS, the Wellington Board of Trustees serves as the Wellington Library Board and has a duty to maintain and operate the Wellington Public Library in accordance with state statutes, the state constitution, and the United States Constitution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, THAT:

The Board of Trustees hereby supports the freedom to read and opposes book banning and other attempts to patrons' access to information. The Board of Trustees shall take no action to censor, suppress, remove, monitor, or place age restrictions on ideas or information in our public library. The Board of Trustees stands firmly with the mission of the Wellington Public Library, which is a vital part of our democratic fabric and provides knowledge access for all.

Upon a motion duly made, seconded and carried, the foregoing Resolution was adopted by the Board of Trustees this 13th day of September 2022.

TOWN OF WELLINGTON, COLORADO



Calar Chaussee, Mayor

ATTEST:

Patti Garcia

Patti Garcia, Town Administrator/ Clerk



AGENDA ITEM SUMMARY SHEET
Town Board Meeting – 7/12/01

ITEM #: 5

SUBJECT: Library Board By-Laws

RECOMMENDATION: Adopt Library Bylaws.

SUMMARY:

The Library Board approved the language of the attached Bylaws at their regular meeting of June 5, 2001. This language in all material aspects is the same as what was agreed to with the Library Board subcommittee, Brad, the Mayor, and I. Hopefully this document will go a long way toward eliminating any future controversy over the Library Board's authority and responsibility.

BYLAWS
WELLINGTON PUBLIC LIBRARY

Wilson Leeper Center
3800 Wilson Avenue
P. O. Box 416
Wellington, Co. 80549
Phone: 568-3040

Article I – NAME

This organization, called “the Board of Trustees of the Wellington Public Library” (hereafter referred to as the “Library Board”), existing by ordinance #6-1979 of the Wellington Town Board of Trustees (the “Town Board”) dated April 27, 1979, and by virtue of the provisions of Part I, Article 90 of Title 24, Colorado Revised Statutes, as amended, and subject to authority delegated by the Town Board and these Bylaws, may exercise the powers and authority and assume the responsibilities delegated to it relative to the operations of the Wellington Public Library (the “Library”).

Article II – DUTIES

The Library Board is an arm of the Town Board with the delegated authority to oversee the operation and management of the Library for the benefit of the Town of Wellington and the surrounding community. The Library Board shall advise the Town Board and the Town Board shall consider the recommendation of the Library Board on all issues pertaining to the operation of the Library. The Library Board shall have the following powers and duties:

1. To advise the Town Board on such policies and procedures and other matters as the Library Board believes necessary and proper for the administration, management and development of the Library.
2. To take such actions as the Library Board believes necessary to encourage the making of grants and gifts in support of the Library.
3. To accept on behalf of the Town of Wellington (the “Town”) such gifts of money or property for use for library purposes in accordance with the policies of the Town.
4. To make an employment recommendation to the Town Administrator on hiring and retaining the library director.
5. To recommend an annual budget.
6. To adopt bylaws with the consent of the Town Board for the governance of the Library Board.

7. To perform any other functions within the jurisdiction delegated to the Library Board by the Town Board pursuant to Town policies and guidelines.

Article III – LIBRARY BOARD MEMBERS

Section 1. Membership. The Library Board shall consist of five to seven Trustees, as set by the Town Board. Library Board Trustees shall be appointed by the Mayor of Wellington with the approval of the Town Board.

Section 2. Eligibility. To be eligible to serve as a member of the Library Board a person must be a resident of Larimer County and hold a Wellington Public Library borrowers card.

Section 3. Terms. Library Board Trustees shall be appointed for five year terms to commence on January 1 and terminate 60 months later on December 31. One Trustee shall be appointed each year for a five year term such that one or two terms will expire every year. Vacancies occurring by virtue of expiring terms shall be filled by the first meeting each year of the Town Board of Trustees. The term of a Town Board member appointed to the Library Board shall expire either on the same date that his/her membership on the Town Board expires or 60 months after the initial appointment to the Board. The Library Board may make recommendations of individuals to fill regular vacancies prior to the Town Board's last meeting in November. In the case of a resignation or removal of a Library Board member prior to the expiration of the Library Board member's term, the vacancy shall be filled in the same manner by which regular members are appointed for the remainder of the unexpired term and Library Board recommendations regarding the vacancy shall be made to the Mayor within 90 days after the vacancy occurs.

Section 4. Removal. A trustee may be removed by a majority vote of the Town Board for good cause. Good cause for removal of a Library Board Trustee includes but is not limited to the following:

1. Three absences not approved by the Library Board president from regularly scheduled meetings of the Board in one calendar year.
2. Ceasing to be a resident of Larimer County.
3. Failure to comply with these bylaws or the policies established by the Library Board or the Town Board.
4. Criminal conduct or behavior which, in the opinion of the Library Board or the Town Board, warrants removal.

5. Actions, behavior, or lack of cooperation with fellow Library Board Trustees, the Town Board, the Library Director or the Library staff as perceived by the Library Board or the Town Board which consistently undermines the morale and effectiveness of the Library Staff or Library Board.

Section 5. Notice of Removal. A Library Board Trustee being considered for removal will be notified in writing not less than 10 days prior to any Town Board meeting at which a vote will be taken on the Library Board trustee's removal. A trustee may be removed by a majority vote of the members of the Town Board.

Section 6. Compensation. A Library Board trustee shall not receive a salary or compensation for services as a Library Board trustee. A Library Board trustee may be reimbursed for travel and subsistence expenses actually incurred while on Library business. Such expenses must be approved by the Library Board within the budget approved by the Town Board and within the budgetary approval process of the Town Board.

Article IV – OFFICERS

Section 1. Officers. The officers of the Library Board shall be a President, Vice-President, and Secretary, who shall be elected from among the appointed Library Board trustees at the regular March meeting of the Library Board.

Section 2. Nomination. At the February meeting of the Library Board a nominations chairman shall be appointed by the President to present a slate of officers at the March meeting. Additional nominations may be made from the floor.

Section 3. Term. Officers shall serve a term of one year or until their successors are duly elected.

Section 4. President. The President shall preside at all meetings of the Library Board, shall be authorized to call any special meeting, appoint all committees, execute documents authorized by the Library Board or the Town Board, serve as an ex-officio voting member of all committees, and generally perform all duties associated with the office of President.

Section 5. Vice-President. The Vice-President, in the event of the absence or disability of the President, or a vacancy in that office, shall assume and perform the duties of the President.

Section 6. Secretary. The Secretary shall keep a true and accurate record of all meetings of the Library Board, shall issue notice of special meetings and shall perform such other duties as are generally associated with that office.

Section 7. Removal. Any officer may be removed by a majority vote of the members of the Library Board.

Section 8. Vacancy. Any vacancy in any office may be filled by a majority vote of the members of the Library Board.

Article V – MEETINGS

Section 1. Regular meetings. A regular Library Board meeting shall be held monthly, a minimum of 8 times per year, at a date, hour and location to be set by the Library Board.

Section 2. Special meetings. Special meetings may be called by the Secretary at the direction of the President, or at the request of a majority of the members of the Library Board, for the transaction of business as stated in the call for the meeting. Special meetings must be posted 48 hours in advance in accordance with State law.

Section 3. Executive session. An executive session may be called pursuant to Colorado State Law.

Section 4. Quorum. A quorum for the transaction of business at any meeting shall consist of a majority of the members of the Library Board.

Section 5. Procedure. Proceedings of all meetings shall be governed by the most recent edition of Robert's Rules of Order.

Article VI – LIBRARY DIRECTOR AND STAFF

The Library Board shall recommend a qualified Library Director who shall be hired by the Town Board and Town Administrator/Clerk as an employee of the Town and shall perform all duties in the Library Director's job description.

Article VII – COMMITTEES

Section 1. The President may appoint committees of one or more Library Board members each for such specific purposes as the business of the Library Board may require. A committee shall be considered to be discharged upon the completion of the purpose for which it was appointed after its final report is made to the Library Board.

Section 2. All committees shall make a progress report to the Library Board at each monthly meeting.

Section 3. No committee will have other than advisory powers unless, by suitable action of the Library Board, it is granted specific power to act.

Article VIII – TOWN BUDGET AND FACILITIES

Section 1. Library Facility and Property. The Wellington Town Library facility and the contents thereof are owned by the Town. The maintenance and operation of the facility are the responsibility of the Town Board. Additions to the facility, materials and equipment are the property of the Town.

Section 2. Budget policies. Funds of the Library, including funds which are received from sources other than the Town, are (a) managed according to State law by the Town Treasurer, (b) held by the Town in Town accounts and invested and managed in accordance with budgetary policies established by the Town, and (c) appropriated by the Town Board for Library operations on an annual basis. The Library, the Library Board, and the Town Board in requesting, accounting for and utilizing such funds shall be subject to laws and policies established by the Town and the State of Colorado.

Section 3. Personnel policies. In addition to supporting the ongoing operations of the Library, the Library fund also pays salaries of Town employees, including the salaries of the Librarian and Library staff. As employees of the Town, Library staff members are subject to the Town personnel code and are under the direction of the Town Board and Town Administrator/Clerk. The Library Board may make recommendations to the Town Administrator/Clerk and Town Board regarding employment, compensation, hiring, firing, and supervision but the ultimate responsibility rests with the Town Board. Daily supervision and direction of the Library staff rests with the Library Director as stated in the Library Director's job description.

Section 4. Insurance. As a board of the Town, the Library Board and its members are insured under the Town's insurance coverage.

Article IX- GENERAL

Section 1. The bylaws may be amended by a vote of two-thirds of all members of the Library Board with approval of a majority of the Members of the Town Board, provided written notice of the proposed amendment shall have been mailed or delivered to all members of the Library Board at least 10 days prior to the meeting at which such action is proposed to be taken.

Section 2. Copies of these bylaws as adopted and amended shall be maintained by the Secretary of the Library Board, the Librarian and the Town Administrator.

Adopted, Wellington Library Board, this _____ day of _____, 2001

Secretary, Wellington Library Board

Approved, Wellington Town Board, this _____ day of _____, 2001

Mayor, Town of Wellington

Received:

Wellington Town Administrator

RESOLUTION NO. 14-2016

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
TOWN OF WELLINGTON APPOINTING BOARD OF TRUSTEE MEMBERS TO
THE LIBRARY BOARD OF THE TOWN OF WELLINGTON, COLORADO**

WHEREAS, the Town of Wellington's regular election date was April 5, 2016; and

WHEREAS, Section 2-9-20 of the Wellington Municipal Code states the Wellington Public Library is to be governed by a seven-member Library Board appointed by the Mayor and approved by the Board of Trustees; and

WHEREAS, One (1) or more members of the Board of Trustees may serve as members of the Library Board.

WHEREAS, currently the Library Board is made up entirely by the Board of Trustee members; and

WHEREAS, the Board of Trustees wishes to keep the Library Board members the same as the Board of Trustee members.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES
OF THE TOWN OF WELLINGTON, COLORADO AS FOLLOWS:**

Section 1: Town of Wellington Board of Trustees members Jack Brinkhoff, Ashley Macdonald, Tim Singewald, Travis Harless, Matt Michel, Paul Cox and Dan Sattler are appointed members of the Wellington Library Board.

Section 2: The Mayor shall preside as the President of the Library Board.

INTRODUCED, READ ADOPTED AND APPROVED by the Board of Trustees of the Town of Wellington, upon a motion duly made, seconded and passed at its meeting held on April 12, 2016.



Jack Brinkhoff, Mayor

ATTEST:



Larry Lorentzen, Town Clerk

User Name: Dan Sapienza

Date and Time: Thursday, May 11, 2023 12:43:00PM MDT

Job Number: 196915120

Documents (2)

1. [24-90-108. Board of trustees of public libraries.](#)

Client/Matter: Wellington

2. [24-90-109. Powers and duties of board of trustees.](#)

Client/Matter: Wellington

C.R.S. 24-90-108

Statutes current through Chapter 133 from the 2023 Regular Session and effective as of April 28, 2023. The text of this section is not final. It will not be final until compared to, and updated from, the text provided by the Colorado Office of Legislative Legal Services later this year.

Colorado Revised Statutes Annotated > Title 24 . Government - State (§§ 24-1-101 — 24-116-102) > Libraries (Art. 90) > Article 90 .Libraries (Pts. 1 — 6) > Part 1. Library Law (§§ 24-90-101 — 24-90-121)

24-90-108. Board of trustees of public libraries.

- (1) The management and control of any library established, operated, or maintained under the provisions of this part 1 shall be vested in a board of not fewer than five nor more than seven trustees. Appointees to the library board of trustees shall be chosen from the residents within the legal service area of the library.
- (2)
 - (a) In cities and towns the trustees shall be appointed by the mayor with the consent of the legislative body.
 - (b) In counties the trustees shall be appointed by the board of county commissioners.
 - (c) In a library district established by only one governmental unit, the legislative body of the governmental unit shall decide the number of its members to be appointed to the committee formed to appoint the initial board of trustees in accordance with the requirements of this paragraph (c). In a library district established by more than one governmental unit, the legislative body of each participating governmental unit shall appoint two of its members to a committee that shall appoint the initial board of trustees. Thereafter, any such legislative body or bodies may either continue such a committee or delegate to the board of trustees of the library district the authority to recommend new trustees. Trustee appointments shall be ratified by a two-thirds majority of the legislative body; except that the failure of a legislative body to act within sixty days upon a recommendation shall be considered a ratification of such appointment.
 - (d) In school districts the trustees shall be appointed by the school board.
 - (e) For joint libraries, the trustees shall be appointed by the legislative bodies of the participating governmental units unless otherwise specified in the contract.
- (3)
 - (a) The first appointments of such boards of trustees shall be for terms of one, two, three, four, and five years respectively if there are five trustees, one for each of such terms except the five-year term for which two shall be appointed if there are six trustees, and one for each of such terms except the four-year and five-year terms for each of which two shall be appointed if there are seven trustees. Thereafter, a trustee shall be appointed for the length of term specified by the legislative body or, in the case of a library district, by the bylaws adopted by its board of trustees. The number of terms a trustee may serve shall be specified by the legislative body or, in the case of a library district, by the bylaws adopted by its board of trustees.
 - (b) Vacancies shall be filled for the remainder of the unexpired term as soon as possible in the manner in which trustees are regularly chosen.
- (4) A trustee shall not receive a salary nor other compensation for services as a trustee, but necessary traveling and subsistence expenses actually incurred may be paid from the public library fund.

- (5) A library trustee may be removed only by a majority vote of the appointing legislative body or bodies, but only upon a showing of good cause as defined in, but not limited to, the bylaws adopted by the board.
- (6) The board of trustees, immediately after their appointment, shall meet and organize by the election of a president and a secretary and such other officers as deemed necessary.

History

Source: L. 79:Entire article R&RE, p. 987, § 1, effective July 1. L. 80:(1) amended, p. 619, § 6, effective July 1. L. 90:(1), (2)(c), (3)(a), and (5) amended and (2)(e) added, p. 1297, § 4, effective July 1. L. 2003:(1), (2)(c), and (3)(a) amended, p. 2449, § 9, effective August 15. L. 2009:(2)(c) amended, ([HB 09-1072](#)), [ch. 74](#), [p. 264](#), [§ 5](#), effective August 5.

Annotations

Research References & Practice Aids

Hierarchy Notes:

[C.R.S. Title 24](#)

[C.R.S. Title 24, Art. 90](#)

State Notes

Notes

Editor's note:

This section is similar to former [§ 24-90-114](#) as it existed prior to 1979.

ANNOTATION

Court may review existence of good cause for removal of a trustee under subsection (5).

[High Plains Library Dist. v. Kirkmeyer, 2015 COA 91, 370 P.3d 254.](#)

For case under former provision relating to board of directors of city library,

see [People ex rel. Lamb v. Shaffer, 90 Colo. 432, 9 P.2d 612 \(1932\).](#)

End of Document

C.R.S. 24-90-109

Statutes current through Chapter 133 from the 2023 Regular Session and effective as of April 28, 2023. The text of this section is not final. It will not be final until compared to, and updated from, the text provided by the Colorado Office of Legislative Legal Services later this year.

Colorado Revised Statutes Annotated > Title 24 . Government - State (§§ 24-1-101 — 24-116-102) > Libraries (Art. 90) > Article 90 .Libraries (Pts. 1 — 6) > Part 1. Library Law (§§ 24-90-101 — 24-90-121)

24-90-109. Powers and duties of board of trustees.

(1) The board of trustees shall:

- (a)** Adopt such bylaws, rules, and regulations for its own guidance and policies for the governance of the library as it deems expedient. The bylaws shall include, but not be limited to, provisions for the definition of good cause to be applied in the removal of a trustee pursuant to section 24-90-108 (5); designation of those officers to be appointed or elected and the manner of such appointment or election; rules and regulations for the conducting of meetings; rules for public participation in meetings; and procedures for amending the bylaws. The bylaws of a library district shall further provide for the length and number of terms of board members. A copy of the bylaws shall be filed with the legislative body of each participating governmental unit and the state library in accordance with section 24-90-105 (1)(m).
- (b)** Have custody of all property of the library, including rooms or buildings constructed, leased, or set apart therefor;
- (c)** Employ a director and, upon the director's recommendation, employ such other employees as may be necessary. The duties of the director shall include, but not be limited to:
 - (I)** Implementing the policies adopted by the board of trustees pursuant to paragraph (a) of subsection (1) of this section;
 - (II)** Recommending individuals for employment by the board of trustees; and
 - (III)** Performing all other acts necessary for the orderly and efficient management and control of the library.
- (d)** Submit annually a budget as required by law and certify to the legislative body of the governmental unit or units that the library serves the amount of the mill levy necessary to maintain and operate the library during the ensuing year;
- (e)**
 - (I)** In county and municipal libraries, have exclusive control and spending authority over the disbursement of the library funds as appropriated by its legislative body, including all assets of the public library fund, as set forth in section 24-90-112 (2)(a);
 - (II)** In library districts, adopt a budget and make appropriations for the ensuing fiscal year as set forth in part 1 of article 1 of title 29, C.R.S., and have exclusive control and spending authority over the disbursement of library funds as set forth in section 24-90-112 (2)(a);
- (f)** Accept such gifts of money or property for library purposes as it deems expedient;
- (g)** Hold and acquire land by gift, lease, or purchase for library purposes;

- (h)** Lease, purchase, or erect any appropriate building for library purposes and acquire such other property as may be needed therefor;
 - (i)** Sell, assign, transfer, or convey any property of the library, whether real or personal, which may not be needed within the foreseeable future for any purpose authorized by law, upon such terms and conditions as it may approve, and lease any such property, pending sale thereof, under an agreement of lease, with or without an option to purchase the same. The board, prior to the conveyance of such property, shall make a finding that the property may not be needed within the foreseeable future for library purposes, but no such finding shall be necessary if the property is sold or conveyed to a state agency or political subdivision of this state.
 - (j)** Borrow funds for library purposes by means of a contractual short-term loan when moneys are not currently available but will be in the future. Such loan shall not exceed the amount of immediately anticipated revenues, and such loan shall be liquidated within six months.
 - (k)** Authorize the bonding of persons entrusted with library funds;
 - (l)**
 - (I)** In the case of a county or municipal library, submit financial records for audit as required by the legislative body of the appropriate governmental unit; or
 - (II)** In the case of any library district, conduct an annual audit of the financial statements of the district.
 - (m)** Adopt a policy for the purchase of library materials and equipment on the recommendation of the director;
 - (n)** Hold title to property given to or for the use or benefit of the library, to be used according to the terms of the gift;
 - (o)** (Deleted by amendment, L. 2009, (HB 09-1072), ch. 74, p. 265, § 6, effective August 5, 2009.)
 - (p)** Have the authority to enter into contracts;
 - (p.5)** Maintain a current, accurate map of the legal service area and provide for such map to be on file with the state library;
 - (q)** Receive the true and correct copies of all school district collective bargaining agreements submitted pursuant to the "Colorado School Collective Bargaining Agreement Sunshine Act", section 22-32-109.4, C.R.S., and create an electronic or physical repository for all of said current collective bargaining agreements at the library that is available to the public for inspection during regular business hours in a convenient and identified location.
- (2)** At the close of each calendar year, the board of trustees of every public library shall make a report to the legislative body of the town or city, in the case of a municipal library or library district formed by a municipality, or the board of county commissioners of each county having territory within the legal service area, in the case of a county library or library district, showing the condition of its trust during the year, the sums of money expended, and the purposes of the expenditures and such other statistics and information as the board of trustees deems to be of public interest.
- (2.5)** At the close of each calendar year, the board of trustees of every public library shall make a report to the state library in the form of a response to a survey to be designed and administered by the state library. The report shall contain such other statistics and information as may be required by the state library.
- (3)** The board of trustees of a public library or the governing board of any other publicly supported library, under such rules and regulations as it may deem necessary and upon such terms and conditions as may be agreed upon may allow nonresidents of the governmental unit which the library serves to use such library's materials and equipment and may make exchanges of books and other materials with any other library, either permanently or temporarily.

(4) In addition to the powers and duties of a board of trustees specified in subsection (1) of this section, the board of trustees of a school district supported public library, municipal library, county library, or a library district shall have the authority to request of the board of education in the case of a school district supported public library, the legislative body of the city or town in the case of a municipal library, or the board of county commissioners in the case of a county library or library district that an election be held to alter the maximum tax levied to support the school district supported public library, municipal library, county library, or library district pursuant to section 24-90-112 (1)(b)(III), in which case such board of education, legislative body, or board of county commissioners shall cause the vote to be held. For purposes of this subsection (4), "school district supported public library" means any library solely established and maintained by a school district for which such school district began levying a tax before the enactment of the "Colorado Library Law" on July 1, 1979. For all other purposes under this article, a school district supported public library shall be deemed a public library.

History

Source: L. 79:Entire article R&RE, p. 987, § 1, effective July 1. L. 90:(1)(a), (1)(e), and (2) amended and (1)(p) and (4) added, pp. 1298, 1299, §§ 5, 6, effective July 1. L. 98:(4) amended, p. 178, § 2, effective April 6. L. 2001:(1)(q) added, p. 169, § 3, effective August 8. L. 2003:(1)(l) and (2) amended and (2.5) added, p. 2450, § 10, effective August 15. L. 2009:(1)(a), (1)(b), (1)(c), (1)(d), (1)(m), (1)(o), (1)(q), (2), and (4) amended and (1)(p.5) added, ([HB 09-1072](#)), [ch. 74, p. 265, § 6](#), effective August 5. L. 2010:(1)(m) amended, ([HB 10-1422](#)), [ch. 419, p. 2089, § 82](#), effective August 11.

Annotations

Research References & Practice Aids

Hierarchy Notes:

[C.R.S. Title 24](#)

[C.R.S. Title 24, Art. 90](#)

State Notes

Notes

Editor's note:

This section is similar to former [§ 24-90-115](#) as it existed prior to 1979.

Research References & Practice Aids

Cross references:

For the legislative declaration contained in the 1998 act amending subsection (4), see section 1 of chapter 70, Session Laws of Colorado 1998.

Colorado Revised Statutes Annotated
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End of Document

ARTICLE 9 - Wellington Library Board

Sec. 2-9-10. - Creation of library.

The Board of Trustees hereby creates and establishes in the Town a public library to be known as the Wellington Public Library, said library is to be operated and maintained for the use and enjoyment of the residents of the Town and the surrounding area according to state statutes.

(Prior code 2.14.01; Ord. 3-2001; Ord. 8-2003; Ord. 11-2007 §1)

(Ord. No. 9-2016, § 1, 5-10-16)

Sec. 2-9-20. - Membership.

The Wellington Public Library is to be governed by a seven-member Library Board appointed by the Mayor and approved by the Board of Trustees. One (1) or more members of the Board of Trustees may serve as members of the Library Board. The Library Board may establish bylaws and shall operate the library in accordance with state statutes. (Prior code 2.14.01; Ord. 5-1999 §1; Ord. 3-2001; Ord. 8-2003; Ord. 11-2007 §1)

(Ord. No. 9-2016, § 1, 5-10-16)

Sec. 2-9-30. - Meetings.

- (a) Except as approved by the Board of Trustees, meetings of the Library Board shall be held at the Leeper Center on such dates as may be set by the Board of Trustees or Library Board. Notice of the time and place of meetings shall be posted as required by state law.
- (b) Minutes shall be kept of all meetings (except executive session meetings as authorized by state law) at which any action of the Library Board is to be taken or at which issues before the Library Board are to be discussed shall be recorded by audio recording device, and such recordings shall be maintained by the Town Clerk. (Ord. 8-2003; Ord. 11-2007 §1)

(Ord. No. 9-2016, § 1, 5-10-16; Ord. No. 09-2020, § 1(e), 7-18-20, eff. 8-1-20)

Sec. 2-9-40. - Library facilities.

So long as the Public Library continues to operate within a Town-owned facility, the Town shall continue to maintain said facility with General Fund resources. This maintenance shall include, but may not be limited to, major structural repair and upkeep, payment of water, waste water, electricity and gas utility bills, and any repair or replacement of the heating, ventilation and air conditioning system. Insurance related to the building and library operations shall also be the responsibility of the General Fund. The Library Board shall be responsible for the cleaning of the facility or portion of the facility which is used as the Public Library. (Ord. 4-1997 §2; Ord. 11-2007 §1)

Board of Trustees Meeting

Date: May 16, 2023
Subject: Update on Revenues and Expenditures

- **Presentation: Charity Campfield, Finance Director**

BACKGROUND / DISCUSSION

The board has requested to have an update on how the Town's finances looked at the end of FY 2022 and Q1 2023. Although the Town did see an increase in interest earnings, overall revenue earnings YTD for 2023 were below budgeted amounts. The funds currently have the following to note:

FY 2022 ending balance:

- General Fund \$780,625.09
- Street Fund \$135,225.94
- Water Fund \$2,159,084.56
- Sewer Fund \$36,187,994.44
- Drainage Fund \$328,184.13
- Park Fund -\$13,314.19
- The Street Fund and the Sewer Fund were the only funds that exceeded their budgeted expenditures.

The unexpended fund balance is due to capital project expenditures not meeting budgeted amounts, or projects being delayed.

FY 2023:

- Sales Tax Revenue is 7.8% below budgeted
- Water Sales Revenue is 5.8% below budgeted
- Sewer User Fee Revenue is 10% below budgeted
- Street Fund Sales Tax Revenue is 17.2% below budgeted
- Park Fund Sales Tax Revenue is 17.2% below budgeted
- Every fund is below on expenditures YTD.

Sales Tax revenue is expected to be lower in Q1 due to the time of year and that consumers purchase less in Q1 than in the summer and holiday months.

The water and sewer user fees will not see the full impact of the newly implemented rates since they did not go into effect until the February bill and we will not see the tiered rate increase until summer.

Staff overall is tracking spending well in 2023 and with reconciled financials Leadership will have more accurate data for the FY 2024 budget process.

STAFF RECOMMENDATION

ATTACHMENTS



1. Treasurer's report 2022 Overview
2. Treasurer's report Q1 2023

Treasurer's Report

Year End 2022





General Fund



General Fund

General Fund , Year End 2022

- Overview- Total General Fund Revenues YTD was 83.3%.
- Sales tax is the single largest source of revenue for the Town. The sales tax rate for the Town of Wellington is 3.0% and includes food for home consumption. Currently, the general fund receives 2% of the funds collected and the remaining 1% is split between the streets and parks departments.
- Sales tax collection year to date is \$2,557,577.42 which is 119.9% of budget. Year to date we are up \$423,508.42 above the budgeted revenues.
- Property Tax revenues for 2022 was \$1,648,952.83 which was 99.7% of the budgeted amount.
- The General Fund only saw 50% of the budgeted interfund transfers for 2022.



General Fund

General Fund , 2022 continued

- The General Fund ended the year with expenditures totaling 70.8% of Budget. Total expenditures were \$6,823,840.98
- The revenues for the General Fund were \$8,300,423.10
- The Capital Expenditures for the General Fund were \$695,857.03
- The unexpended funds for the general fund were \$ 780,625.09



Street Fund



Street Fund

Street Fund , Year End 2022

- Overview- Total Street Fund Revenues YTD was \$2,106,219.09
- Sales tax revenue for the street fund was reduced by 50% for FY 2022 to allocate the remainder to the Park Fund.
- Sales tax collection year to date is \$630,449.47 which is 109.1% of budget.
- Motor Vehicle Taxes, Motor Vehicle Registration, Road & Bridge tax, and Highway Users Tax for 2022 was \$1,283,681.07 which is the second largest source of income for the Street Fund.
- Expenditures in the Street Fund was 126.5% of budget (not including Capital Projects)
- Capital Projects for Streets totaled \$252,275.15
- Revenue over Expenditures YTD was \$135,225.94



Water Fund



Water Fund

Water Fund , Year End 2022

- Overview- Total Water Fund Revenues YTD was \$10,671,650.89
- Water Sales Revenue was at 80% earned for the year.
- Expenditures in the Water Fund for operations was 46.38% of budget (not including Capital Projects) totaling \$1,692,513.25
- Capital Projects for Water totaled \$6,820,053.08
- Revenue over Expenditures YTD was \$2,159,084.56



Sewer Fund



Sewer Fund

Sewer Fund , Year End 2022

- Overview- Total Sewer Fund Revenues YTD was \$48,034,405.61 (\$45,182,840.71 was the loan proceeds)
- Sewer User Fee Revenue was at 63.1% earned for the year.
- Expenditures in the Sewer Fund for operations was 122.74% of budget (not including Capital Projects) totaling \$2,865,951.87
- Capital Projects for Sewer totaled \$8,980,459.30
- Revenue over Expenditures YTD was \$36,187,994.44



Drainage Fund



Drainage Fund

Drainage Fund , Year End 2022

- Overview- Total Drainage Fund Revenues YTD was \$738,747.51
- Town of Wellington Storm Drain Utility Fee Revenue was at 96% earned for the year.
- Expenditures in the Drainage Fund for operations was 25.38% of budget (not including Capital Projects) totaling \$277,577.83
- Capital Projects for Drainage totaled \$132,985.55
- Revenue over Expenditures YTD was \$328,184.13



Park Fund



Park Fund

Park Fund , Year End 2022

- Overview- Total Park Fund Revenues YTD was \$1,562,961.42
- Expenditures in the Park Fund for operations was 57.24% of budget (not including Capital Projects) totaling \$1,576,275.61
- Capital Projects for Park totaled \$17,074.64
- Revenue over Expenditures YTD was -\$13,314.19

Treasurer's Report

Q1 2023





General Fund



General Fund

General Fund , Q1 2023

- The revenues for the General Fund were \$1,477,869 or 27.1% of budget
- The Expenditures for the General Fund were \$869,955.75 or 16.1% of budget
- Sales Tax revenue for Q1 was \$423,836.47 which is 7.8% below the budgeted amount



Street Fund



Street Fund

Street Fund , Q1 2023

- Overview- Total Street Fund Revenues YTD was \$305,496.04
- Sales tax revenue for the street fund was 17.2% of budget YTD at \$116,524.90
- Expenditures in the Street Fund was 10.6% of budget
- Revenue over Expenditures YTD was \$188,200.35



Water Fund



Water Fund

Water Fund , Q1 2023

- Overview- Total Water Fund Revenues YTD was \$4,661,529.36 (\$3,321,375.84 was loan proceeds)
- Water Sales Revenue was at 19.2% earned for the year.
- Expenditures in the Water Fund for operations was 15.8% of budget (not including Capital Projects)



Sewer Fund



Sewer Fund

Sewer Fund , Q1 2023

- Overview- Total Sewer Fund Revenues YTD was \$599,958.80
- Sewer User Fee Revenue was at 15% earned for the year.
- Expenditures in the Sewer Fund for operations was 18.5% (not including capital projects)



Drainage Fund



Drainage Fund

Drainage Fund , Q1 2023

- Overview- Total Drainage Fund Revenues YTD was \$211,353.26
- Town of Wellington Storm Drain Utility Fee Revenue was at 25.2% earned for the year.
- Expenditures in the Drainage Fund for operations was 8% of budget (not including Capital Projects)



Park Fund



Park Fund

Park Fund , Q1 2023

- Overview- Total Park Fund Revenues YTD was \$315,910.47
- Sales Tax revenue in the Park fund was 17.2% of budgeted
- Expenditures in the Park Fund for operations was 17.6% of budget (not including Capital Projects)



Board of Trustees Meeting

Date: May 16, 2023
Subject: Board of Trustees Planning Calendar

- **Presentation: Patti Garcia, Town Administrator**

BACKGROUND / DISCUSSION

An update on the Board of Trustees events calendar.

STAFF RECOMMENDATION

ATTACHMENTS

1. Board of Trustee Planning Calendar



BOARD OF TRUSTEES PLANNING CALENDAR

May 23, 2023 6:30 p.m.	Board of Trustees Regular Meeting
June 13, 2023 6:30 p.m.	Board of Trustees Regular Meeting
June 13, 2023 Following Regular Meeting	Board of Trustees Work Session B-Dams Discussion Saddleback Water and Amendments to Development Agreement
June 20, 2023	Joint meeting with Larimer Board of County Commissioners
June 27, 2023	No Meeting – Board of Trustees attending the Colorado Municipal League Conference
July 11, 2023 6:30 p.m.	Board of Trustees Regular Meeting
July 18, 2023 6:30 p.m.	Board of Trustees Work Session Trash Hauler Licensing Board of Trustee Compensation 8 th District Attorney Presentation – Data Transparency
July 25, 2023 6:30 p.m.	Board of Trustees Regular Meeting
August 8, 2023 6:30 p.m.	Board of Trustees Regular Meeting
August 15, 2023 6:30 p.m.	Board of Trustees Work Session Code Clean Up – Chapter 10
August 22, 2023 6:30 p.m.	Board of Trustees Regular Meeting
August 29, 2023	Fifth Tuesday - No meeting

This document is subject to change without notice



BOARD OF TRUSTEES PLANNING CALENDAR

Future Work Session Topics:

Board of Trustee Rules of Procedure
Joint meeting with Wellington Fire Protection District
Joint meeting with Senior Resource Center
Web Accessibility Policy – 508 Compliance
Capital Improvement Plan Update
Northern Colorado Water Alliance presentation

Additional Events:

June 3, 2023 – Town Yard Sale
June 10, 2023 – Town Clean Up Day
June 25-28, 2023 – Colorado Municipal League Conference – Gaylord Rockies Resort & Convention Center

This document is subject to change without notice