



BOARD OF TRUSTEES
August 15, 2023
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Work Session Agenda

The Zoom information below is for online viewing and listening only.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/84871162393?pwd=UkVaaDE4RmhJaERnalleK1hvNHJ5Zz09>

Passcode: 726078

Or One tap mobile :

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Dial(for higher quality, dial a number based on your current location):

US: +1 720 707 2699 or +1 719 359 4580 or +1 669 444 9171 or +1 253 205 0468 or +1 253 215 8782
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Webinar ID: 848 7116 2393

A. ITEMS

1. Joint Meeting with Wellington Senior Resource Center Board of Directors

- Presentation: Patti Garcia, Town Administrator

2. Board Compensation

- Presentation: Jason Mellin, Finance Committee and Stephanie Anderson, Human Resources Director

3. Building Permit, Growth Update, and Utility Rate Impact Discussion

- Presentation: Cody Bird, Planning Director; Bob Gowing, Public Works Director; Meagan Smith, Public Works Deputy Director

4. Board of Trustees Planning Calendar

- Patti Garcia, Town Administrator

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.



Board of Trustees Meeting

Date: August 15, 2023
Subject: Joint Meeting with Wellington Senior Resource Center Board of Directors

- **Presentation:** Patti Garcia, Town Administrator

BACKGROUND / DISCUSSION

The Wellington Senior Resource Center (WSRC) provides activities, transportation and support for healthy initiatives at the Leeper Center on a regular basis. Activities are planned on Monday, Wednesday and Friday each week from 9am - 1pm. Transportation is free to the Senior Center for those living within a 15-mile radius which is partially funded by the Larimer County Office on Aging and the Town of Wellington. Transportation is also offered for critical medical appointments and local pick-up of groceries, mail, and prescriptions.

This joint meeting will be an opportunity for the Trustees to hear from the WSRC board on current and planned programming, utilization of the current space and upcoming budget constraints due to reduced funding from Larimer County Office on Aging.

The Board of Trustees approved the Annual Contract with the Wellington Senior Resource Center on July 11, 2023 with Resolution 22-2023, and the 2023 budget includes a budget of \$8,000 related to transportation needs (cost of fuel, maintenance, vehicle registration and insurance costs). The most recent contract is attached for reference.

As the Town is currently working on the 2024 budget, it is timely that the WSCR board is provided the opportunity to bring upcoming funding gaps to the attention of the Trustees. Please see the attached grant funding overview for financial gaps in funding provided by OOA and program transportation needs.

STAFF RECOMMENDATION

ATTACHMENTS

1. Reso 22-2023 - WSRC Contract Renewal
2. WSRC GRANT FUNDING OVERVIEW

TOWN OF WELLINGTON
RESOLUTION 22-2023

A RESOLUTION RENEWING THE ANNUAL CONTRACT WITH THE WELLINGTON
SENIOR RESOURCE CENTER

WHEREAS, the Town of Wellington has a history of annually contracting with Wellington Senior Resources, Inc. regarding services and resources to support the operations of the Wellington Senior Resource Center and associated programs for the community; and

WHEREAS, the term of the previous contract agreement was June 28, 2022 through June 30, 2023; and

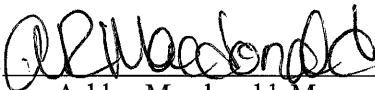
WHEREAS, the Board of Trustees wishes to extend the term of the Contract Agreement and make related amendments thereto.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, LARIMER COUNTY, COLORADO.

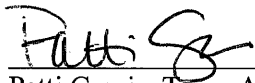
The Board of Trustees hereby approves the renewal of the Contract Agreement with the Wellington Senior Resource Center

Upon a motion duly made, seconded and carried, the foregoing Resolution was adopted this 11th day of July 2023.

TOWN OF WELLINGTON, COLORADO

By: 
Ashley Macdonald, Mayor Pro Tem

ATTEST:


Patti Garcia, Town Administrator



Town of Wellington & Wellington Senior Resource Center, Inc Agreement

This agreement is made on July 11, 2023, between the Town of Wellington, Colorado, herein referred to as the “Town,” and the Wellington Senior Resources Center, Inc., hereafter referred to as “WSRC,” for the purpose of allocating space at the Leeper Community Center to serve as the Wellington Senior Resource Center, as well as to renew the Town’s historical commitment to provide maintenance, fuel, vehicle registration, and insurance costs for the WSRC Senior Van. This agreement shall be effective from July 11, 2023, through June 30, 2024. This contract directly aligns with the Larimer County Office on Aging annual funding, hereafter referred to as “LCOA,” grant year. LCOA provides critical funding to WSRC for program activities.

1. Purpose of the Agreement

It is the intent of WSRC to assume partial maintenance, as defined in Section 3 of this agreement of the community room and kitchen at the Leeper Community Center, 3800 Wilson Avenue, Wellington, Colorado, (herein referred to as the “Center”) in lieu of rent to the Town.

2. Services to be Provided by the Town

In return for the services outlined in this agreement, the Town agrees to provide, without charge, the following services to WSRC:

- a) Use of the community room, kitchen, and office at the southeast corner of the Center from 8:00AM to 1:30PM on Monday, Wednesday, and Friday each week.
- b) Use of the community room of the Center all day the 1st Saturday of each June for the Town Garage Sale.
- c) Use of the community room for the 1st Saturday each December from 7:00AM to 4:30PM for the annual WSRC fund-raiser.
- d) Use of the lawn and patio outside the Center for lawn and outdoor activities on the days and times outlined above.
- e) Use of the kitchen and bathroom facilities on the days and times outlined above.
- f) Use of the shed as needed.
- g) The Town will provide fuel, maintenance, and the required vehicle registration and insurance coverage costs for the Senior Van (see Exhibit A).
- h) The Town will also continue to provide normal janitorial bathroom supplies such as toilet paper, paper towels and soap.
- i) Website assistance for all updates and special event notification.
- j) Facilitate the volunteer driver selection. The WSRC agrees to not allow any person to operate any Town-insured vehicle(s) who has traffic infractions totaling more than four (4) points within the prior three (3) years. The WSRC shall require an initial driving record review upon volunteer sign up and an annual review thereafter. The WSRC shall promptly notify the Town of any new volunteer drivers. If the Town learns that any volunteer driver has a driving record that would disqualify him or her from volunteering, the Town will promptly notify WSRC.

3. Services to be Provided by WSRC

Assist the Town to advertise and promote the use and availability of the Center through:

- a) Newspaper articles and advertisements
- b) Posters at strategic locations
- c) Newsletters
- d) Larimer County Office on Aging Services
- e) Word of mouth to residents throughout the Town and surrounding community.

4. Maintenance Provided by WSRC

Cleaning and organization of:

- a) Oven
- b) Refrigerator and freezer
- c) Chairs and tables
- d) Floor “spot” cleaning
- e) Vacuum if needed
- f) Trash receptacles
- g) Contents of kitchen cabinets
- h) Bathrooms in community room, including tissues and towels, soap, and spot clean/mopping as needed
- i) Dusting and wiping down kitchen, community room and WSRC office
- j) Light snow removal (broomable dusting)
- k) Outdoor perimeter clean-up of small trash.

5. Maintenance provided by Town

- a) Painting and repair of interior and exterior
- b) Lawn care and maintenance
- c) Snow removal (other than item 4.j above)
- d) Major floor maintenance including floor stripping and waxing
- e) Light bulb and fixture replacement
- f) Weekly cleaning as needed (other than items mentioned in 4. a-k)
- g) Standard vehicle maintenance on the Senior Van, fuel for operations, and vehicle registration and insurance costs as required by the Larimer County Office on Aging Funding.

6. Provisions

- a) This agreement shall be effective from June 13, 2023 through June 30, 2024.
- b) This agreement does not automatically renew and must be renewed annually under the following provision:

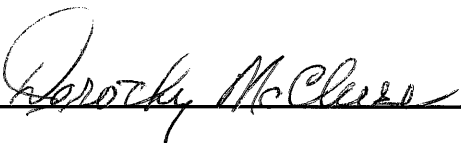
- i. *Prior to, but no later than the expiration date of this agreement, the designated representative or spokesperson for WSRC shall come before the Wellington Board of Trustees with an accounting of the WSRC activities for the previous year and their relation to the continued use of the facilities of the Center. The purpose of this provision is to ensure, in the least, an annual accounting of the status of the Center, and an opportunity for the WSRC to request any additional assistance from the Board or propose changes to this agreement.*

- c) Subsequent renewals shall take place no later than June 30th.
- d) Expiration or renewal of this agreement is solely the responsibility of WSRC.
- e) It shall be the sole responsibility of the Town to purchase supplies as needed to fulfill the maintenance obligations contained in this agreement.
- f) The WSRC agrees to provide the Town with a schedule of cleaning hours and days as to prevent scheduling conflicts for the use of the Center.
- g) The WSRC shall contact their Town liaison to request scheduling of the Center if the Center is needed for additional use other than the times stated in this agreement. The Town will work to accommodate additional requests beyond the normal M, W, F schedule within reason, and at no additional cost to WSRC.
- h) The Town reserves the right to schedule the Center for use at any other time which does not conflict with the times and days of use as stated in this agreement and shall be responsible for the inspection and use of the facility and equipment, collection of rent, damage deposits, and admission of renters for using any or all of the center and its equipment.
- i) All equipment within the WSRC office that is the property of WSRC will not be used or removed without the permission of the designated WSRC spokesperson.

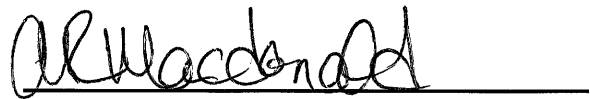
SIGNATORS:

Wellington Senior Resources, Inc.

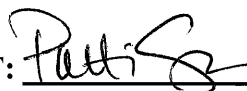
Town of Wellington



Director



Ashley Macdonald, Mayor Pro Tem

ATTEST: 

Patti Garcia, Town Administrator

Exhibit A

**Town of Wellington
Compilation of Estimated Support
Wellington Senior Resource Center
July 11, 2023 – June 30, 2024**

	Annual	Monthly
Fuel & Maintenance – Senior Van	\$7860.00	\$655.00
Value of Leeper Center use	\$19,500.00	\$1625.00
Approximately 15 hours a week (52 weeks \$25.00 hour)		
Actual Insurance Premium – Progressive		
*	*	
2021 Starcraft AllStar Van	\$5987.00	\$498.92
	<u>\$33,347.00</u>	<u>\$2778.92</u>

Exhibit B

**Town of Wellington
Compilation of Estimated Support
Wellington Senior Resource Center
June 28, 2022 – June 30, 2023**

	Annual	Monthly
Fuel & Maintenance – Senior Van	\$8,415.00	\$701.25
Value of Leeper Center use	\$19,500.00	\$1625.00
Approximately 15 hours a week (52 weeks \$25.00 hour)		
Actual Insurance Premium – Progressive		
2010 Starcraft AllStar Van*	\$2003.00*	\$166.92*
2021 Starcraft AllStar Van	\$3183.00	\$265.25
	<u>\$33,101.00</u>	<u>\$2,758.42</u>

Year One (July 2023 - June 2024)

Expenses

Drivers @ \$100 per Day	\$ 19,200.00
Coordinator @ \$1,000 month	\$ 12,000.00
Advertising to Grow Program	\$ 2,000.00
Misc.	\$ 1,000.00
	<u>\$ 34,200.00</u>

OOA Grant Funding Awarded	\$ 24,600.00
Rider Cash Donation	\$ 1,000.00
	<u>\$ 25,600.00</u>

Funding Needed **\$ 8,600.00**

(Funding will be used up by February 2024)

Year Two (July 2024 - June 2025)

Expenses

Drivers @ \$100 per Day	\$ 19,200.00
Coordinator @ \$1,000 month	\$ 12,000.00
Advertising to Grow Program	\$ 2,000.00
Misc.	\$ 1,000.00
	<u>\$ 34,200.00</u>

OOA Grant Funding Awarded	\$ 12,300.00
Rider Cash Donation	\$ 1,000.00
	<u>\$ 13,300.00</u>

Funding Needed **\$ 20,900.00**

(Funding will be used up by October 2024)

Board of Trustees Meeting

Date: August 15, 2023
Subject: Board Compensation

- **Presentation: Jason Mellin, Finance Committee and Stephanie Anderson, Human Resources Director**

BACKGROUND / DISCUSSION

Overview:

Effective May 1, 2016 compensation for the Board of Trustees was set in Town Code. The current compensation is one hundred dollars per month (\$1,200 annually) for Trustees and three hundred dollars per month (\$3,600 annually) for the Mayor. The Finance Committee reviewed the current pay practice and has proposed a change to Board compensation based on the compensation of other comparable Towns. The proposal is to change Trustee compensation to three hundred dollars per month (\$3,600 annually) and Mayor compensation to \$450 per month (\$5,400 annually).

Budgetary impact:

As defined by code, the compensation paid to the Mayor or any Trustee shall not be increased or diminished for the term of office for which he or she has been elected or appointed. The current annual budget for Mayor and Trustee pay is \$10,800. With the proposed pay change, the Town would anticipate an increase of at least \$4,800 in 2024 based on elections for 3 seats leading to a 2024 budget of \$15,600. After the initial year, the Town would anticipate a rise in the budgeted amount until 2027 when all members on the board will have the proposed compensation for the full 12 months. If a current incumbent vacates or resigns during their term, they would not be eligible to election or reappointment to the same office during the term when the rate of compensation has been increased.

STAFF RECOMMENDATION

ATTACHMENTS

1. BOT Compensation Presentation

Board of Trustees Compensation

Jason Mellin, Finance Committee
Stephanie Anderson, HR Director



BOT Compensation Averages

Town	Population	Annual - BoT	BoT Cost per Citizen	Annual - Mayor	Mayor cost per Citizen	Mayor to Trustee Ratio
Keenesburg	1,546	\$ 2,400.00	\$ 1.55	\$ 7,200.00	\$ 4.66	3.00
Buena Vista	2,859	\$ 8,400.00	\$ 2.94	\$ 10,800.00	\$ 3.78	1.29
Mead	4,716	\$ 8,400.00	\$ 1.78	\$ 12,000.00	\$ 2.54	1.43
Kersey	1,533	\$ 3,600.00	\$ 2.35	\$ 3,600.00	\$ 2.35	1.00
Lyons	2,261	\$ 4,800.00	\$ 2.12	\$ 8,400.00	\$ 3.72	1.75
Glenwood Springs	10,017	\$ 12,000.00	\$ 1.20	\$ 14,400.00	\$ 1.44	1.20
Fort Lupton	7,947	\$ 6,000.00	\$ 0.76	\$ 9,000.00	\$ 1.13	1.50
Alamosa	9,704	\$ 4,800.00	\$ 0.49	\$ 7,200.00	\$ 0.74	1.50
Superior	13,283	\$ 10,800.00	\$ 0.81	\$ 13,200.00	\$ 0.99	1.22
Lamar	7,636	\$ 2,400.00	\$ 0.31	\$ 4,800.00	\$ 0.63	2.00
Severance	7,691	\$ 1,200.00	\$ 0.16	\$ 3,900.00	\$ 0.51	3.25
Berthoud	10,188	\$ 3,600.00	\$ 0.35	\$ 4,800.00	\$ 0.47	1.33
Fruita	13,296	\$ 3,000.00	\$ 0.23	\$ 5,700.00	\$ 0.43	1.90
Craig	9,026	\$ 3,600.00	\$ 0.40	\$ 3,600.00	\$ 0.40	1.00
Winsor	31,972	\$ 8,000.00	\$ 0.25	\$ 12,000.00	\$ 0.38	1.50
WELLINGTON	10,679	\$ 1,200.00	\$ 0.11	\$ 3,600.00	\$ 0.34	3.00
Johnstown	16,596	\$ 3,000.00	\$ 0.18	\$ 4,800.00	\$ 0.29	1.60
Dacono	6,084	\$ 600.00	\$ 0.10	\$ 900.00	\$ 0.15	1.50
Eaton	5,648	\$ 300.00	\$ 0.05	\$ 420.00	\$ 0.07	1.40
Monument	10,026	\$ -	\$ -	\$ -	\$ -	0.00
Timnath	6,289	\$ -	\$ -	\$ -	\$ -	0.00
Average	9000	\$ 4,195.24	\$ 0.77	\$ 6,205.71	\$ 1.19	1.55
Population Weighted Average		\$ 6,919.98		\$ 10,717.06		1.55
Proposed		\$ 3,600.00	\$ 0.34	\$ 5,400.00	\$ 0.51	Page 12 of 50,5



Budgetary Impact

Seat	2023	2024	2025	2026	2027
Trustee 2024	\$1,200	\$2,800	\$3,600	\$3,600	\$3,600
Trustee 2024	\$1,200	\$2,800	\$3,600	\$3,600	\$3,600
Trustee 2024	\$1,200	\$2,800	\$3,600	\$3,600	\$3,600
Trustee 2026	\$1,200	\$1,200	\$1,200	\$2,800	\$3,600
Trustee 2026	\$1,200	\$1,200	\$1,200	\$2,800	\$3,600
Trustee 2026	\$1,200	\$1,200	\$1,200	\$2,800	\$3,600
Mayor 2026	\$3,600	\$3,600	\$3,600	\$4,500	\$5,400
Total	\$10,800	\$15,600	\$23,700	\$23,700	\$27,000



Next Steps

Discussion among Board of Trustees



Ordinance to Amend Sec 2-2-50 of Municipal Code



Effective for 2024 Elections

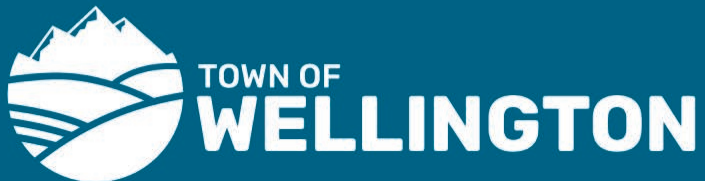




Questions?

Wellington Growth and Utility Revenue Update

August 15, 2023





Introduction



Introduction – Where We Have Been

- Water Treatment Plant and Wastewater Reclamation Facility identified as needing expansion and system improvements
 - Town managed new growth to stay within existing treatment capacities
- Town engaged citizen roundtables to evaluate strategies for balancing expenses for funding infrastructure projects
 - The community desires to balance the increased expenses between existing and future users
- Revenue projections, based on growth assumptions, are required for financial planning
 - Actual growth has been lower than assumed projections, necessitating a review of prior assumptions and subsequent projections



Background – Treatment Plant Capacities

- Successfully implemented demand management measures
 - Town-treated water not allowed for construction activities
 - Outdoor watering restrictions put in place
 - Worked with new home builders to limit the number of new residential permits
 - Evaluated and adjusted water impact fees, user rates, and raw water contributions
 - Created Water Wise Landscape and Irrigation Design Manual
- Continued to serve existing customers while allowing for purposeful growth
 - Allowed new businesses to open or expand
 - Allowed moderate new residential growth



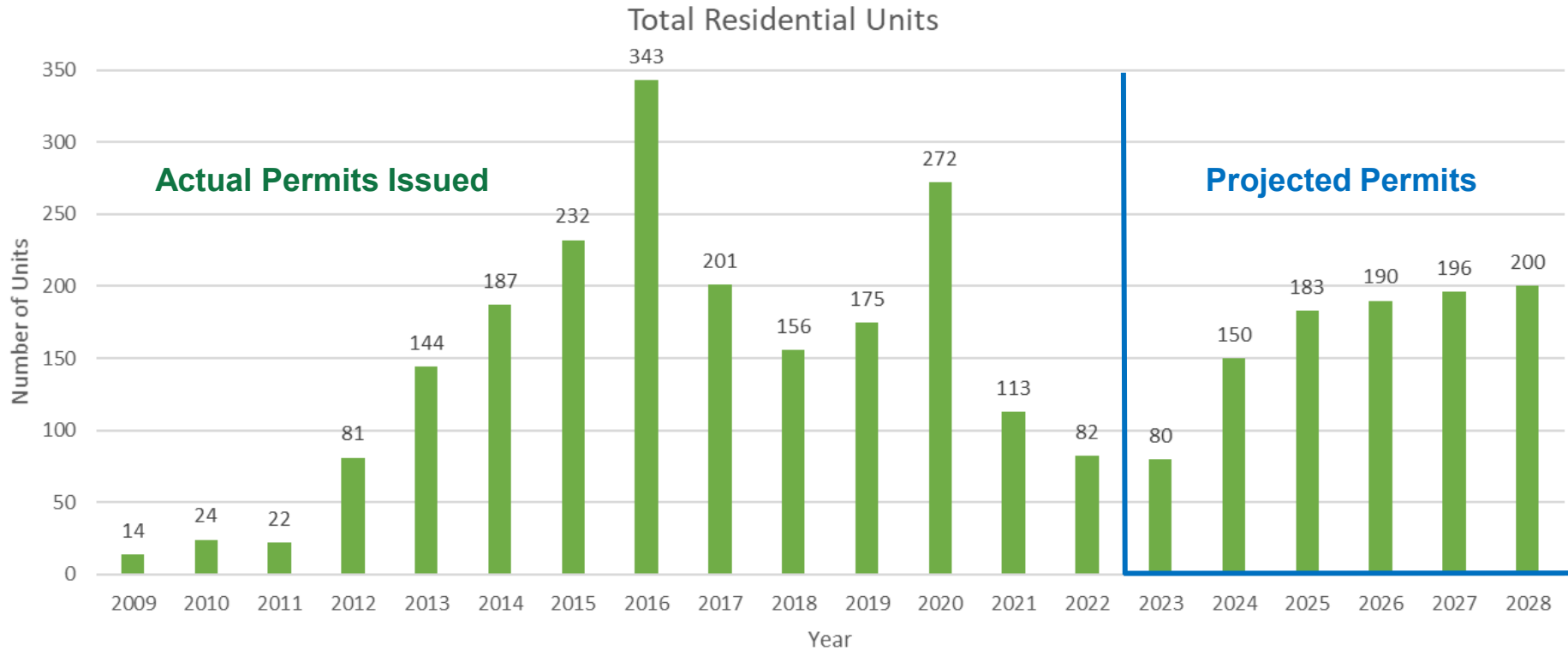
Background – Purposeful Growth

- Created temporary limitations for new development at a time that development demand was very high
 - Successful in managing relationships with development community to achieve moderate growth and protect leveraged investments
 - Development demand and market factors have since changed
- Completion of infrastructure expansion projects are on-schedule
 - Past limitations to manage demand to capacity are no longer needed
 - Appropriate revenues are needed to ensure financial health
 - Without growth-related revenues, such as impact fees and rate revenue from new customers, additional financial burden will fall to existing rate payers

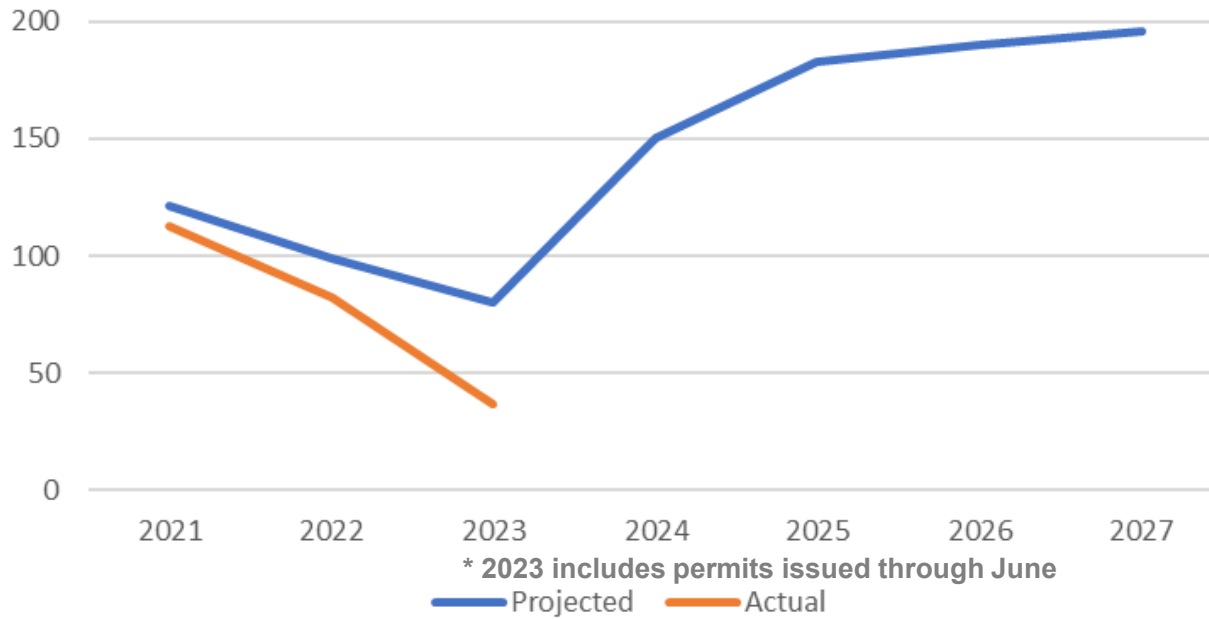


Building Permit Update

Historic and Projected Residential Building Permits



New Residential Permits Issued

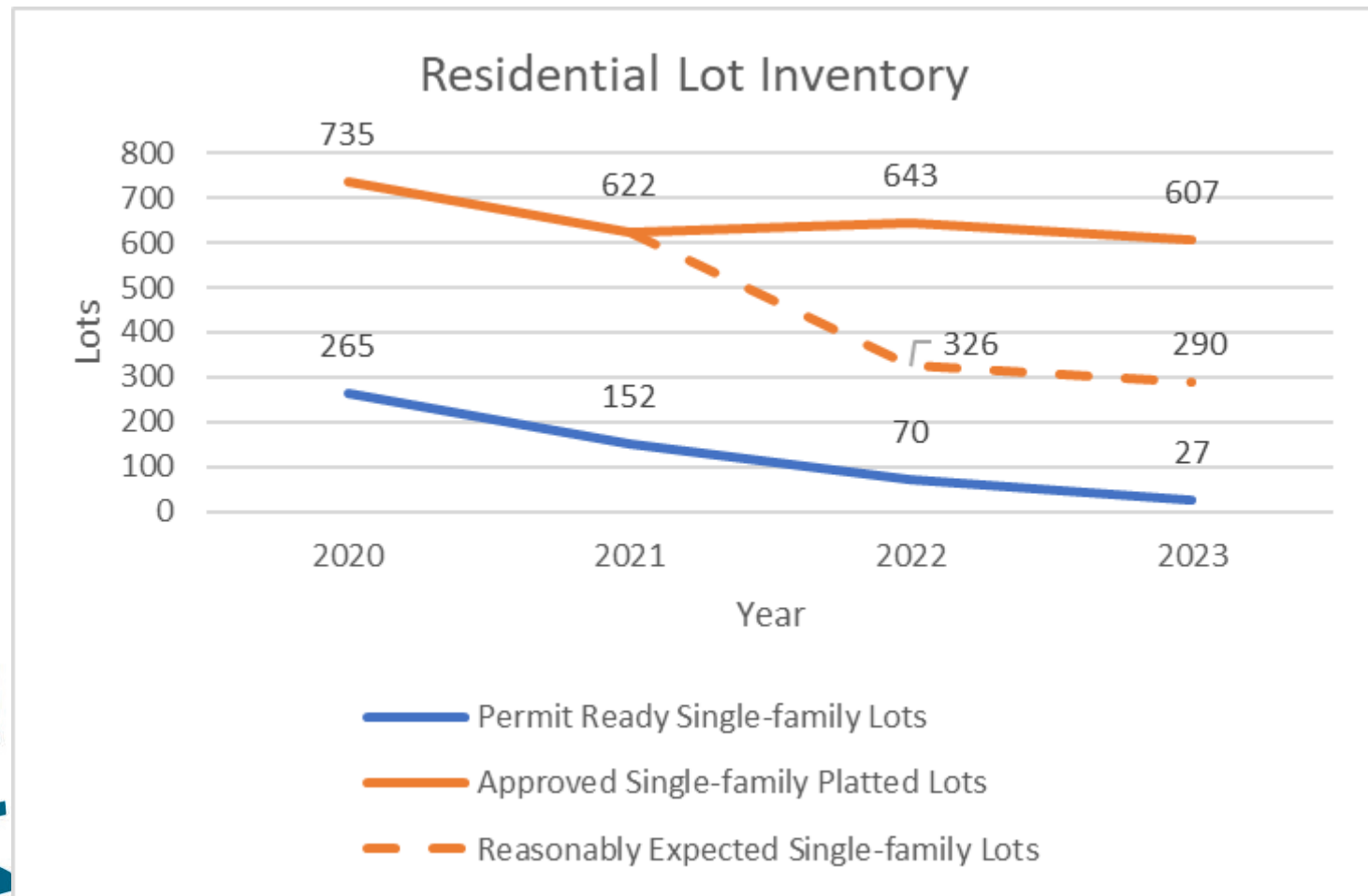


	2021	2022	2023	2024	2025	2026	2027
Projected	121	99	80	150	183	190	196
Actual	113	82	37				
% Variance	7%	17%	54%				
Average Variance	26%						

Residential Lot Inventory (by subdivision)

Subdivision Name	Remaining Lots/Units	Annexed	Zoned	Platted	Infrastructure
Boxelder Commons	0	Yes	Single-family	Yes	Yes
Harvest Village Townhomes	0	Yes	Multi-family	Yes	Yes
Wellington Village Townhomes	0	Yes	Multi-family	Yes	Yes
Wellington Row Townhomes	0	Yes	Multi-family	Yes	Yes
Infill (the Knolls)	2	Yes	Single-family	Yes	Yes
Infill (Fifth St.)	1	Yes	Single-family	Yes	Yes
Infill (Garfield Ave.)	1	Yes	Single-family	Yes	Yes
Sage Meadows	1	Yes	Single-family	Yes	Yes
Columbine Estates	29	Yes	Single-family	Yes	Yes
Sage Meadows 2nd (Phase 1)	45	Yes	Single-family	Yes	No
Sage Meadows 2nd (Phase 2)	58	Yes	Single-family	Yes	No
Saddleback (Phases 1 & 2)	89	Yes	Single-family	Yes	No
Saddleback (Phases 3 & 4)	64	Yes	Single-family	Yes	No
Sundance Phase 1A	60	Yes	Single-family	Yes	No
Sundance Phase 1B	91	Yes	Single-family	Yes	No
Sundance Phase 2	101	Yes	Single-family	Yes	No
Sundance Phase 3	65	Yes	Single-family	Yes	No
Country Lane Acres	41	Yes	Single-family	No	No

Platted Lots	607
Buildable Lots (with infrastructure)	34



* Note: 317 platted lots are in Sundance Subdivision – Development timeline indefinite hold



Utility Revenue Update



Background - Raftelis Rate and Fee Study - 2022

- Purpose
 - Ensure financial sustainability of water and wastewater utilities
 - Ensure rates and fees recover costs proportionately across customer classes
 - Align recommendations with community feedback (Rate Roundtables)
- Outcomes
 - Updated rate structures across all water and wastewater customer classes
 - Updated impact fees (tap fees) for both water and wastewater
 - Recommended 5% annual increase for Water and Wastewater Rates through 2027
 - Recommended 4% annual increase for Water and Wastewater Impact Fees through 2027
 - Planned deficit spending in the Water and Wastewater Funds in years 2023 through 2025

Rate (and Fee) Revenue Variables

Weather

Customer Behavior

Growth/Development

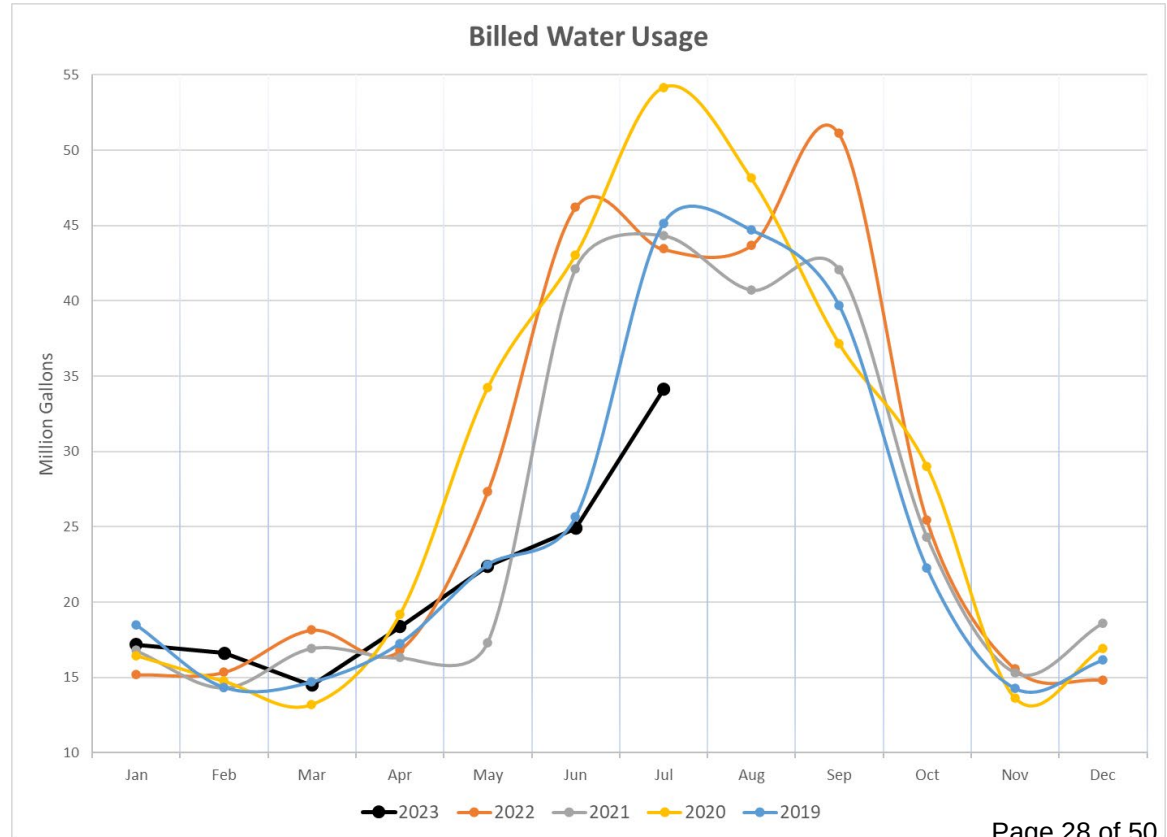
Market Conditions

Original Rate

Revenue Projection
2023 - \$5.3M

Updated Rate

Revenue Projection
2023 - \$4.8M

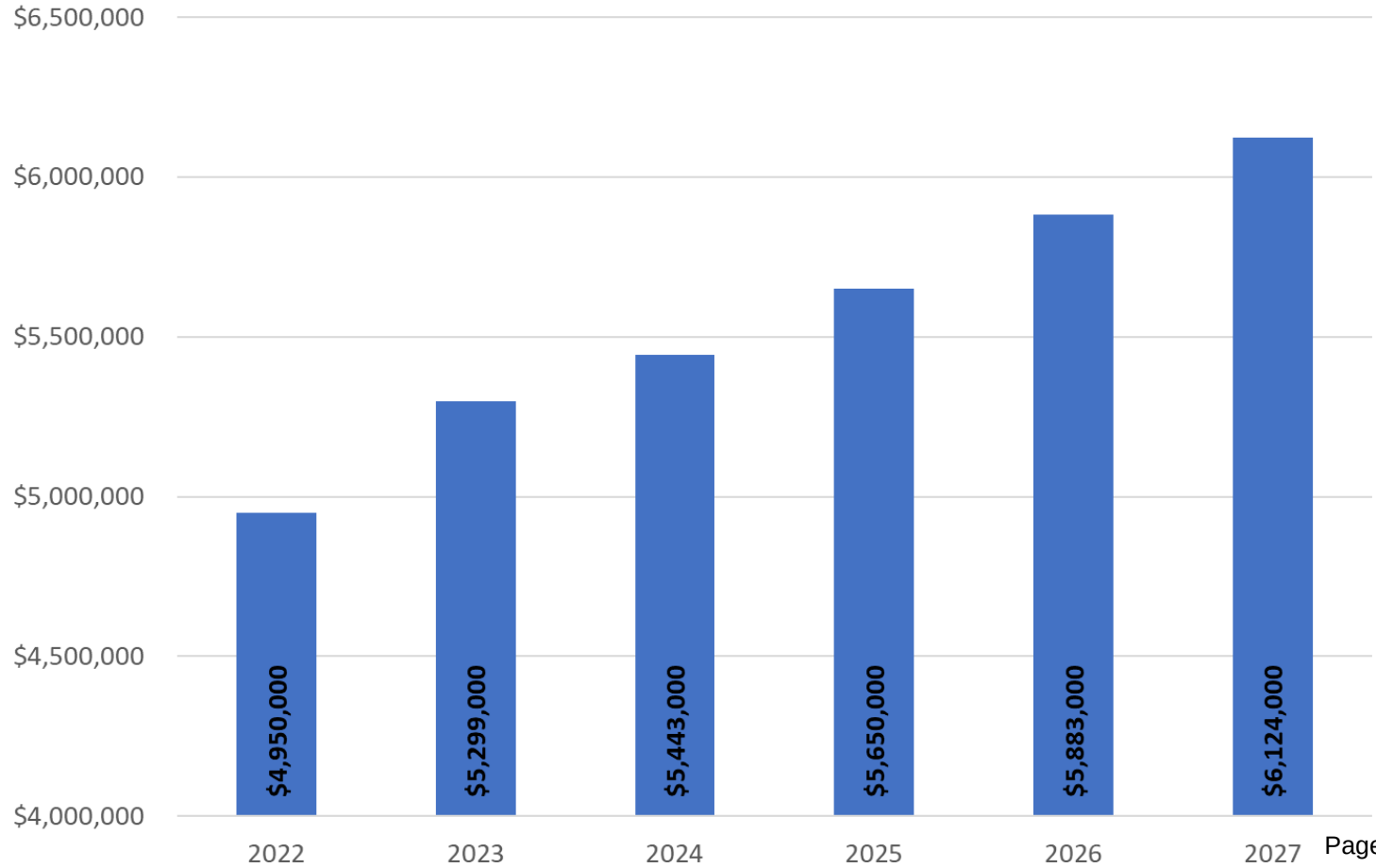




Water Rate Revenues

Projected Water Rate Revenue

■ Original Growth Projections

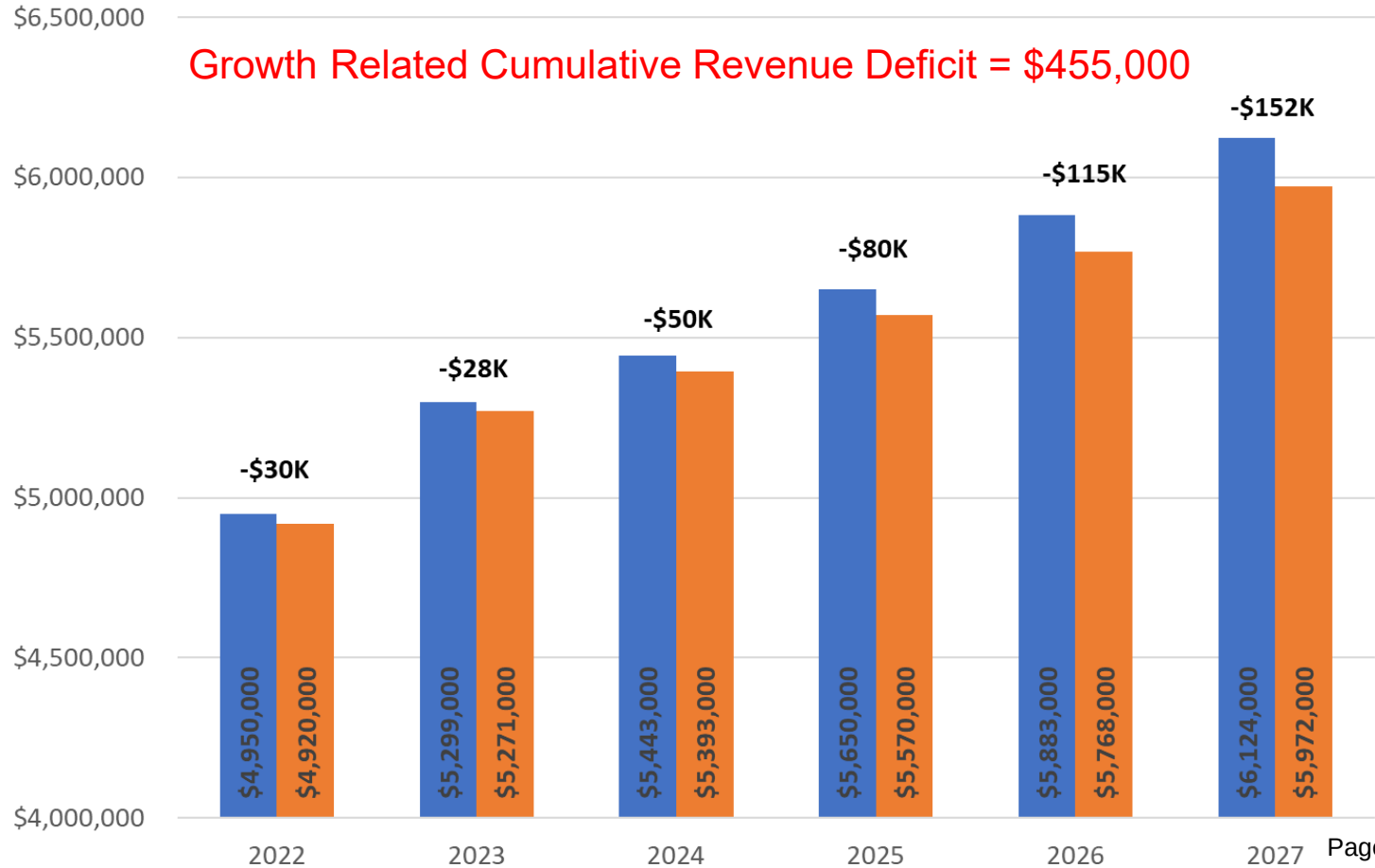


Projected Water Rate Revenue

■ Original Growth Projections

■ 15% Reduction in Growth Projections

Growth Related Cumulative Revenue Deficit = \$455,000



Projected Water Rate Revenue

■ Original Growth Projections

■ 25% Reduction in Growth Projections

\$6,500,000

Growth Related Cumulative Revenue Deficit = \$670,000

\$6,000,000

-\$239K

\$5,500,000

-\$69K

\$5,000,000

-\$30K

\$4,500,000

-\$33K

\$4,000,000

2022

2023

2024

2025

2026

2027

\$4,950,000

\$4,920,000

\$5,299,000

\$5,266,000

\$5,443,000

\$5,374,000

\$5,650,000

\$5,530,000

\$5,883,000

\$5,704,000

\$6,124,000

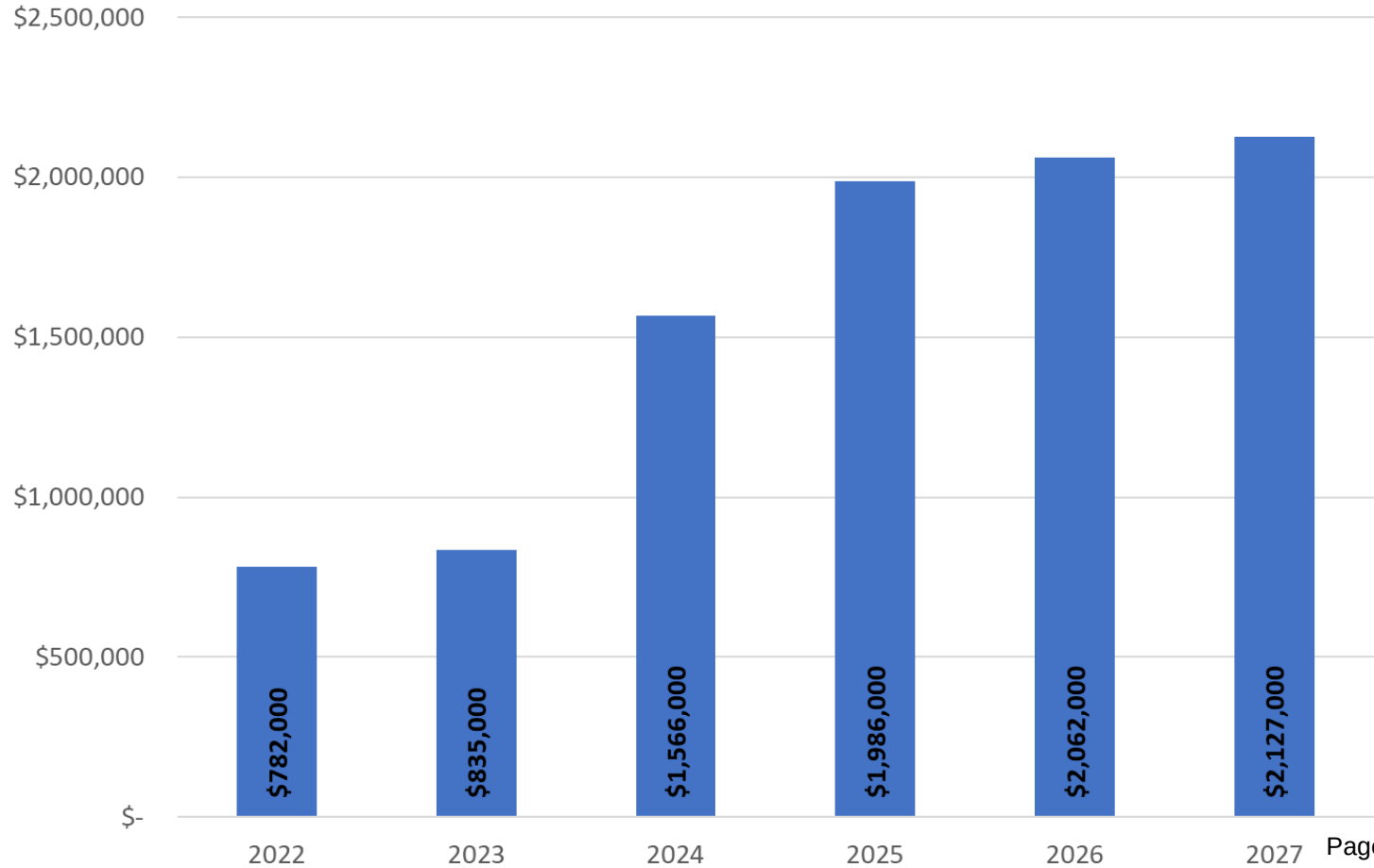
\$5,885,000



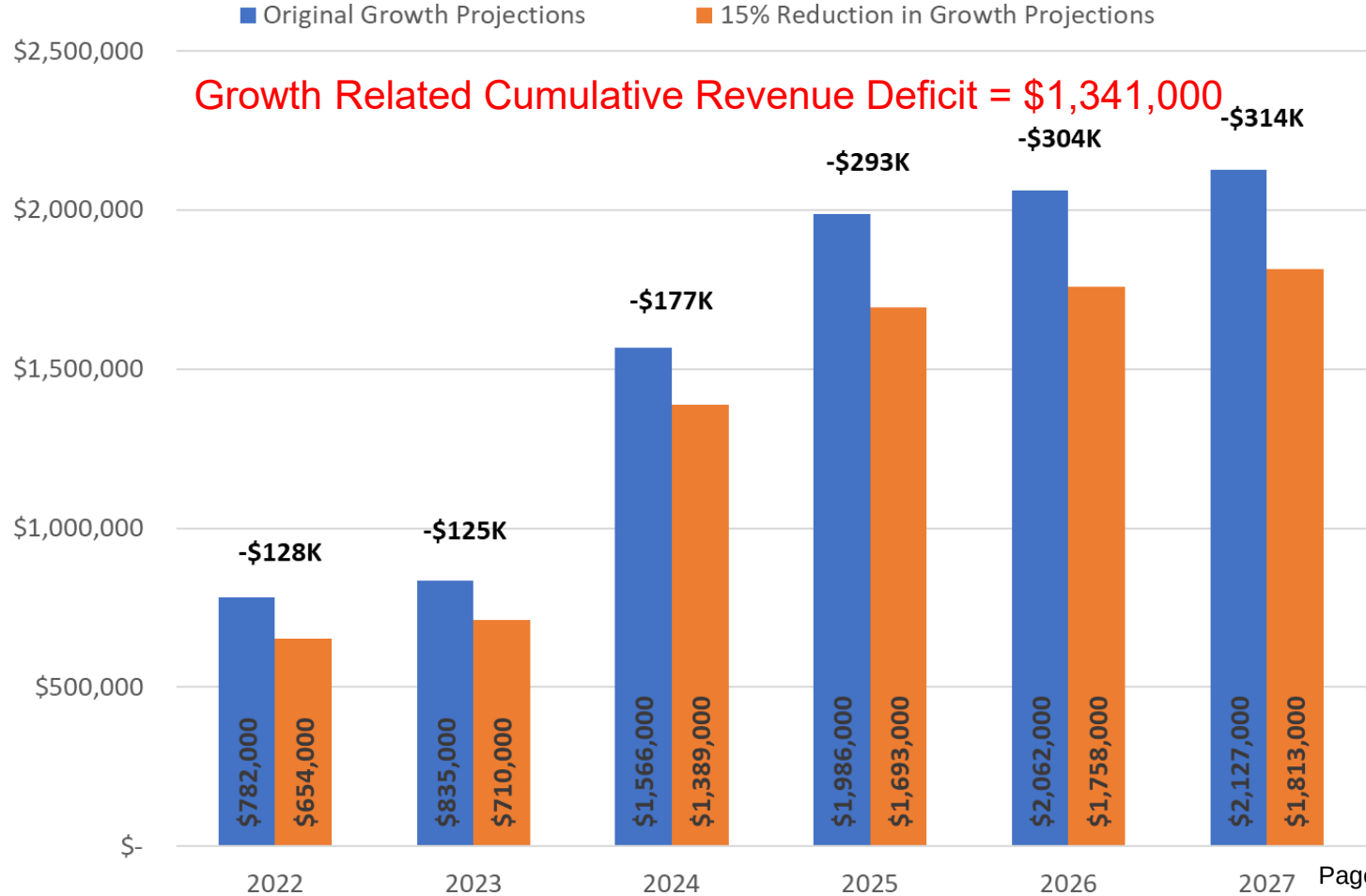
Water Impact Fee Revenues

Projected Water Impact Fee Revenue

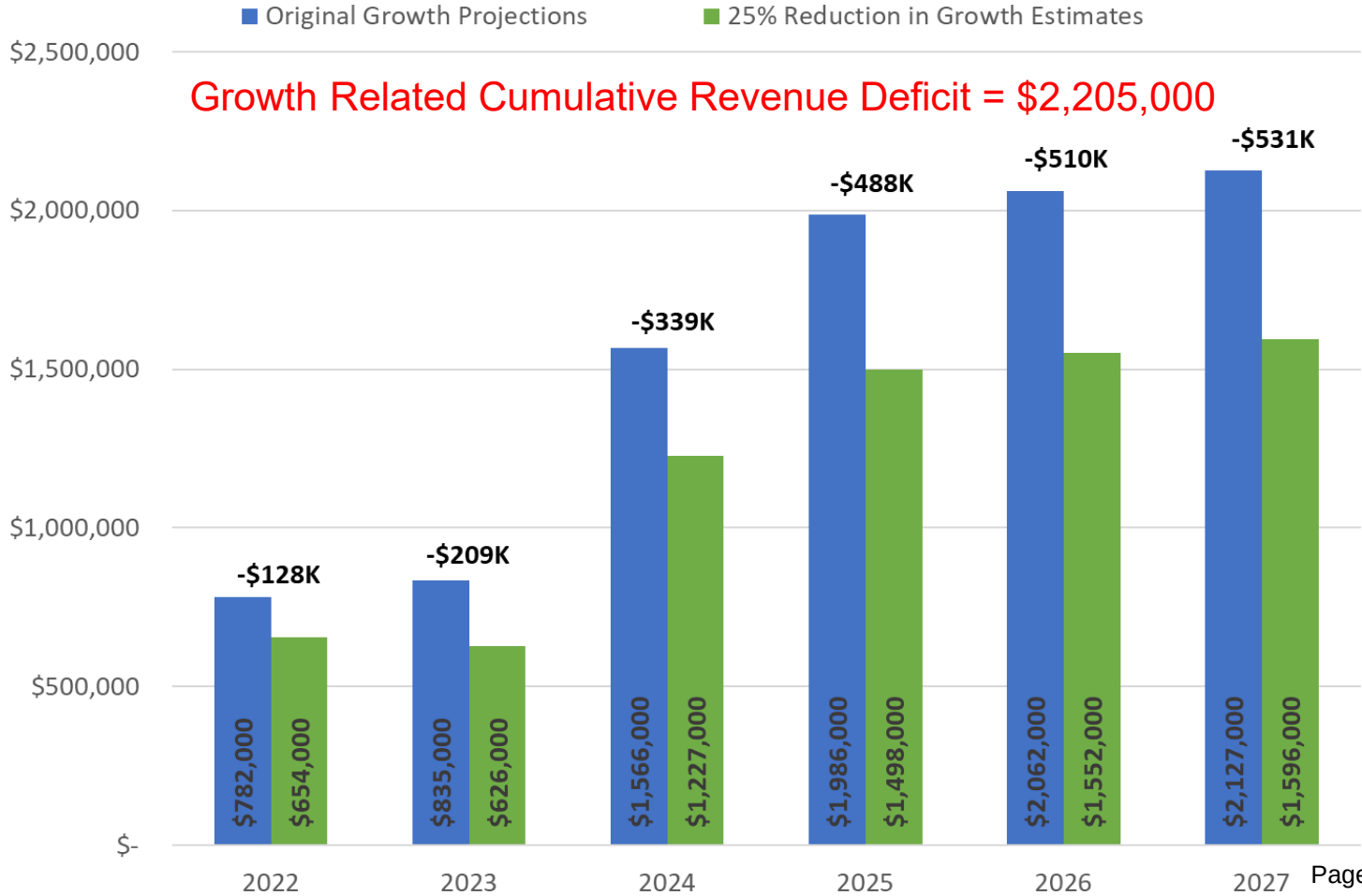
■ Original Growth Projections



Projected Water Impact Fee Revenue



Projected Water Impact Fee Revenue

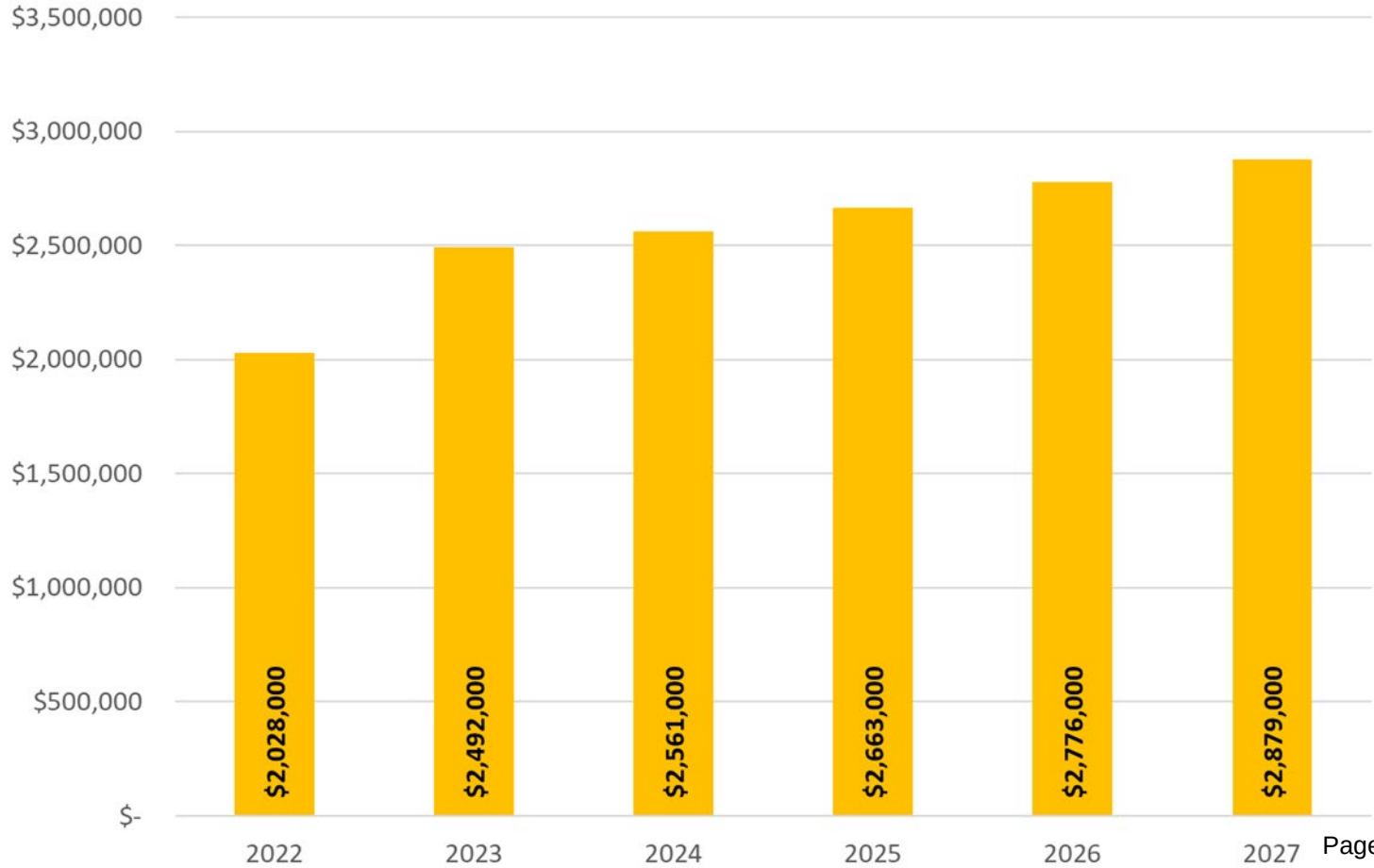




Wastewater Rate Revenues

Projected Wastewater Rate Revenue

■ Original Growth Projections

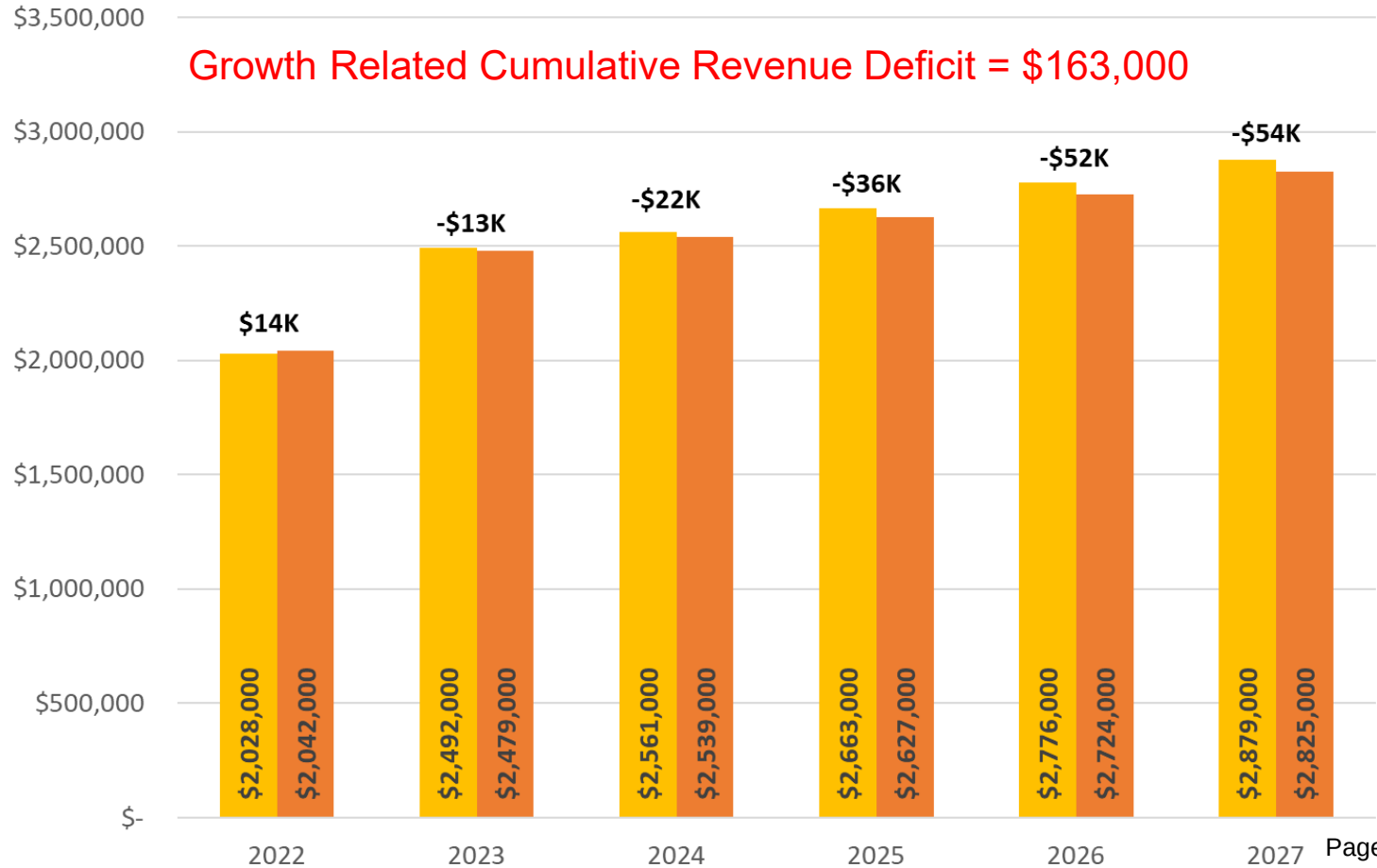


Projected Wastewater Rate Revenue

Original Growth Projections

15% Reduction in Growth Projections

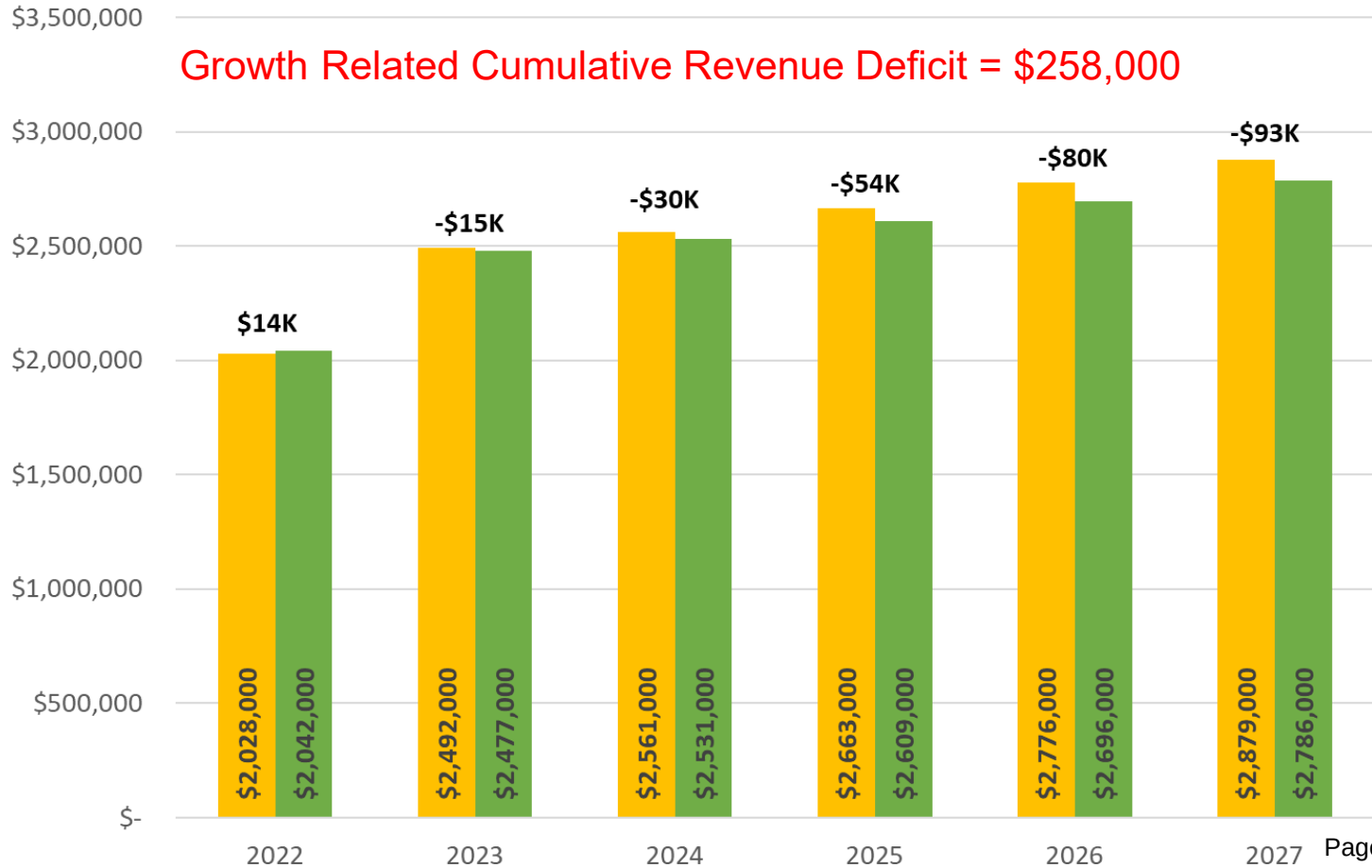
Growth Related Cumulative Revenue Deficit = \$163,000



Projected Wastewater Rate Revenue

Original Growth Projections

25% Reduction in Growth Projections

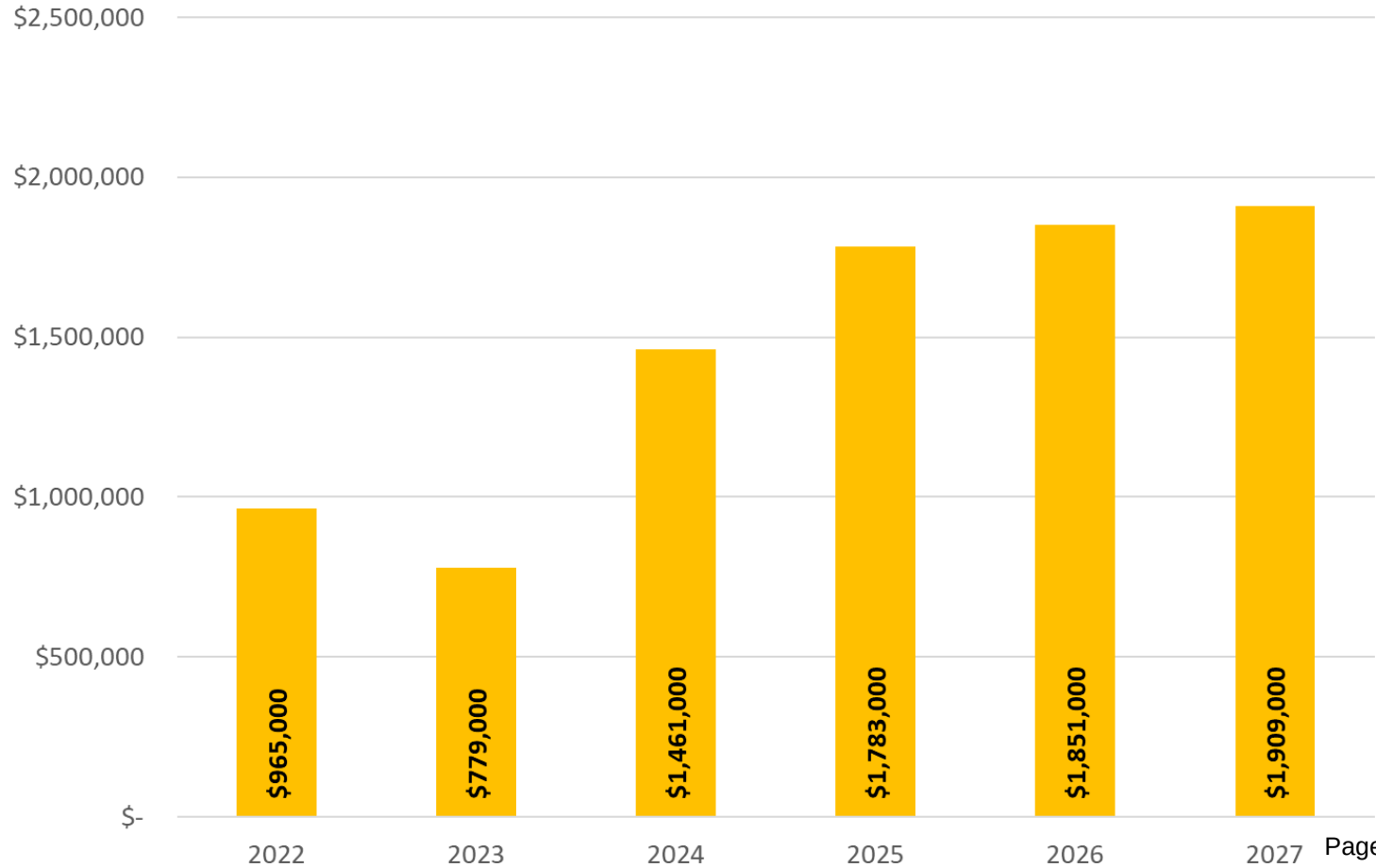




Wastewater Impact Fee Revenues

Projected Wastewater Impact Fee Revenue

■ Original Growth Projections

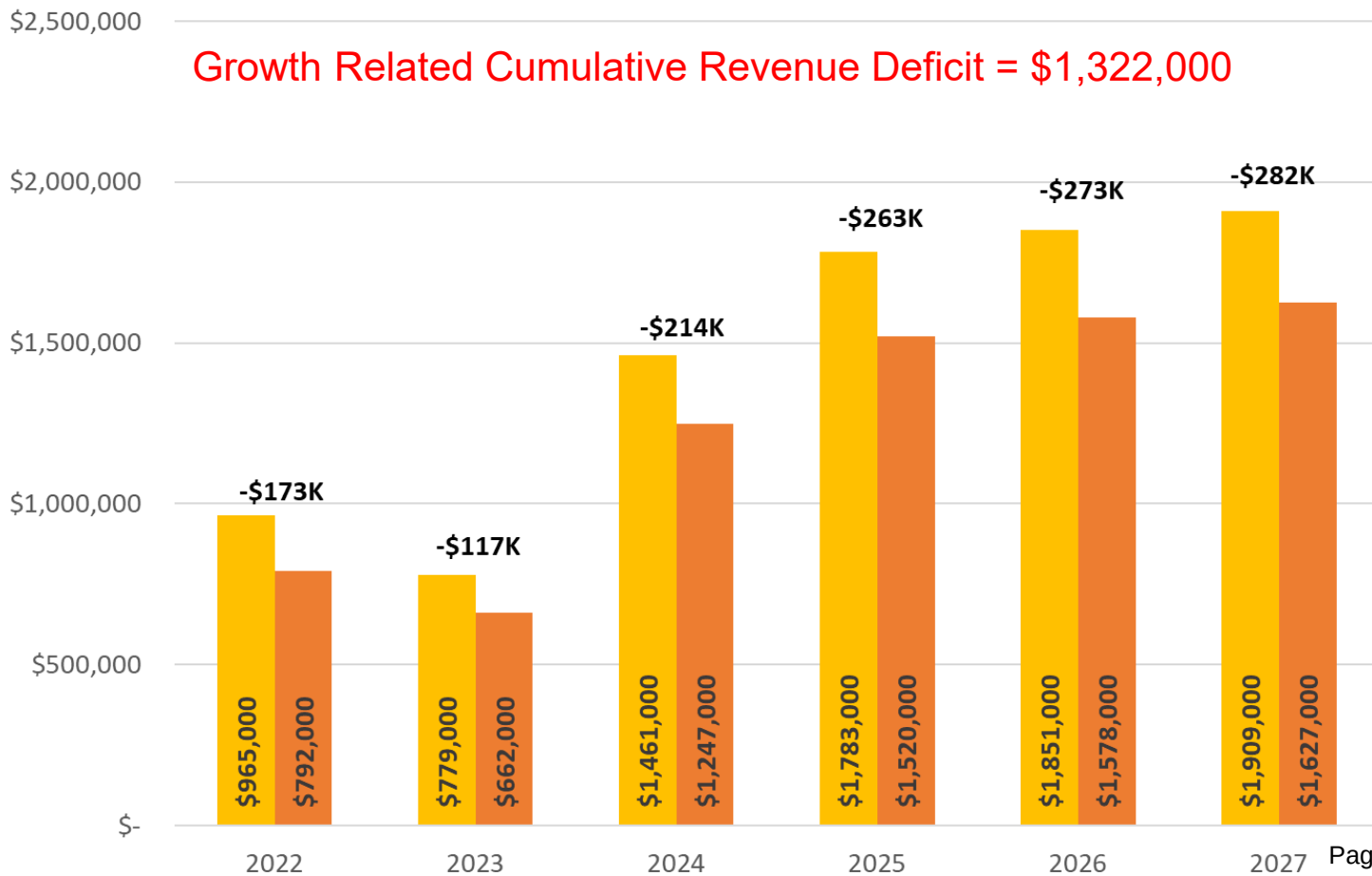


Projected Wastewater Impact Fee Revenue

Original Growth Projections

15% Reduction in Growth Projections

Growth Related Cumulative Revenue Deficit = \$1,322,000

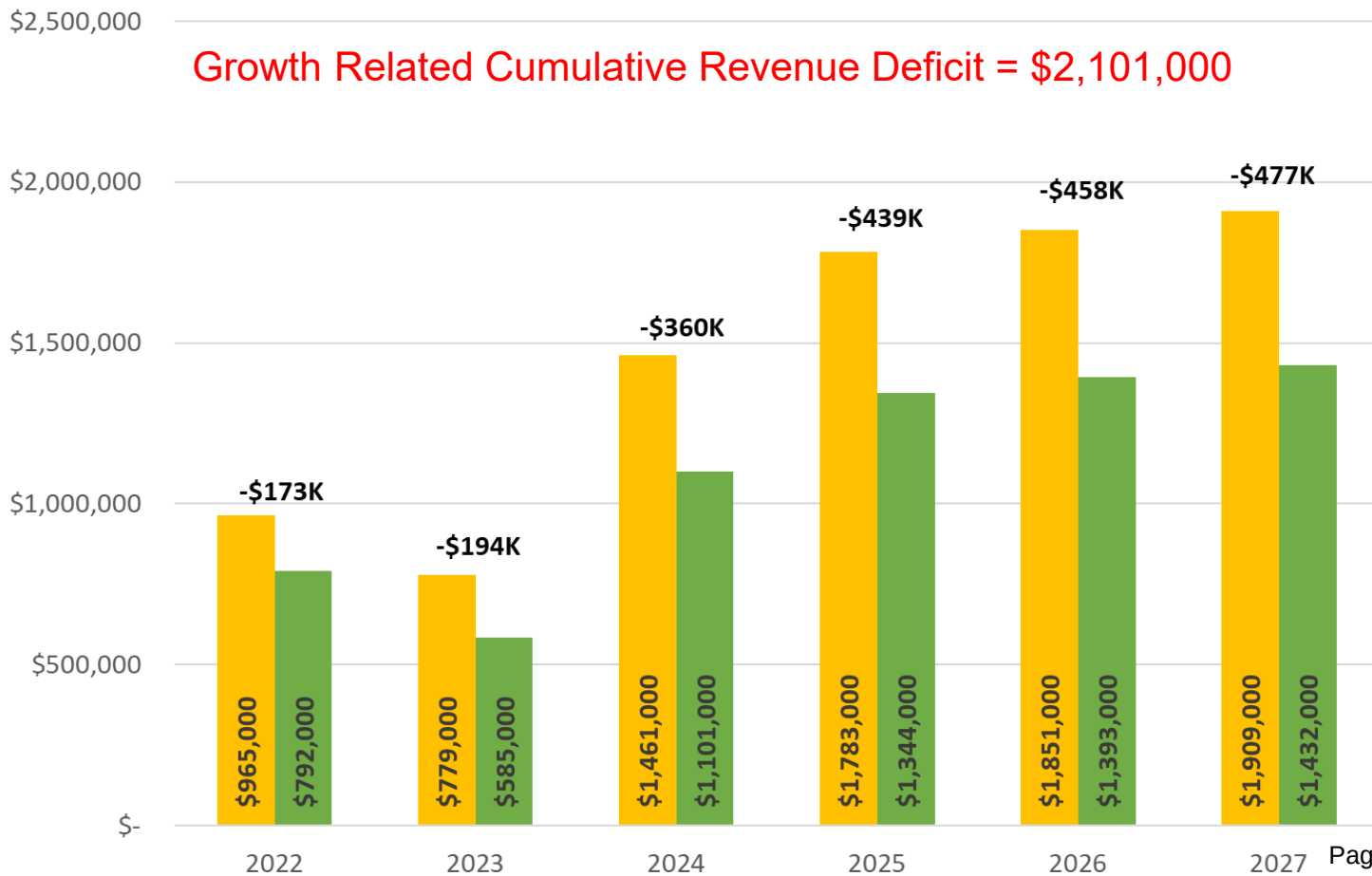


Projected Wastewater Impact Fee Revenue

Original Growth Projections

25% Reduction in Growth Projections

Growth Related Cumulative Revenue Deficit = \$2,101,000





Take Aways



Take Aways

- Growth is vital to Town's financial health and is difficult to predict
- The community committed to fund infrastructure improvements through continued purposeful growth
 - Recurring rate revenue paid by future new utility customers
 - One-time impact fee revenue paid by future development
- Projected growth, utility rates, and impact fees drive revenue projections
- If projections are not realized, budgets, rates, and fees must be updated
 - Actual growth has not kept pace with projected growth
 - Many factors influencing revenue are outside of Town control, such as weather, customer behavior, interest rates and other development market conditions
 - Purposeful growth is one variable the Town can influence – If we do not have opportunities for new growth, we may lose the ability to influence the outcomes
- Maintaining a development pipeline ensures financial stability and reduces risk for current customers



Questions?

Board of Trustees Meeting

Date: August 15, 2023
Subject: Board of Trustees Planning Calendar

- Patti Garcia, Town Administrator

BACKGROUND / DISCUSSION

The Board of Trustees Planning Calendar is included in the packet for your use. As agenda items are very fluid, the work session topics may change as we assure that the Trustees are getting needed information in a timely manner.

STAFF RECOMMENDATION

ATTACHMENTS

1. BOT Planning Calendar



BOARD OF TRUSTEES PLANNING CALENDAR

August 15, 2023 6:30 p.m.	Board of Trustees Work Session Joint Meeting with Senior Resource Center Board of Directors Board Compensation Building Permit and Growth Update & Discussion of Impact to Utility Rate and Impact Fee Revenues
August 22, 2023 6:30 p.m.	Board of Trustees Regular Meeting
August 23, 2023 6:30 p.m.	Board of Trustee Special Meeting
September 12, 2023 6:30 p.m.	Board of Trustees Regular Meeting
September 19, 2023 6:30 p.m.	Board of Trustees Work Session Utility Rate Adjustment Presentation (with public comment) Presentation and Discussion of 2024 Budgets – Finance, Administration, Clerk, Human Resources, IT, Planning, Library, Judicial, Legislative and LCSO
September 26, 2023 6:30 p.m.	Board of Trustees Regular Meeting
October 3, 2023 6:30 p.m.	Board of Trustees Special Work Session Presentation and Discussion of 2024 Budgets – Parks & Recreation and Public Works
October 10, 2023 6:30 p.m.	Board of Trustees Regular Meeting
October 17, 2023 3:00 p.m. – 6:00 p.m.	Budget Boo-nanza
October 24, 2023 6:30 p.m.	Board of Trustees Regular Meeting
October 24, 2023 Immediately following Regular Meeting	Board of Trustees Special Work Session Presentation of 2024 Draft Budget

This document is subject to change without notice



BOARD OF TRUSTEES PLANNING CALENDAR

November 14, 2023 Board of Trustees Regular Meeting
6:30 p.m.

November 21, 2023 Board of Trustees Work Session
6:30 p.m.

November 28, 2023 Board of Trustees Regular Meeting
6:30 p.m.

Future Work Session Topics:

Board of Trustee Social Media Policy
Municipal Code Clean Up – Chapter 10
Advisory Board Appointment Process
Board of Trustee Rules of Procedure
Housing Needs Assessment

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