



BOARD OF TRUSTEES
November 28, 2023
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Regular Meeting Agenda

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 6:32 p.m.

1. Pledge of Allegiance
Mayor Chaussee asked for all to rise for the Pledge of Allegiance.
2. Roll Call
The Clerk noted a quorum with the following roll call:
Mayor Chaussee – present
Mayor Pro Tem Macdonald – absent
Trustee Gaiter - present
Trustee Dailey - present
Trustee Mason – present
Trustee Tietz - present
Trustee Wiegand - present
3. Amendments to Agenda
Mayor Chaussee asked if there were any amendments to the agenda; there were none.
4. Conflict of Interest
Mayor Chaussee asked if there were any conflicts of interest; there were none.

B. COMMUNITY PARTICIPATION

1. Public Comment
Mayor Chaussee called for public comment; there was none.

C. LIQUOR LICENSE AUTHORITY BOARD

Mayor Chaussee opened the Liquor License Authority Board at 6:33 p.m.

1. Avuncular Bob's T Bar Inn & Brewpub - Hotel & Restaurant (City) License Renewal
Mayor Chaussee invited Mr. Ethan Muhs, the Town Clerk, to present this item. Mr. Muhs presented this item and answered questions from the Board.

Sgt. Matthew Cherry confirmed receipt of the most current food service license.

Mayor Chaussee asked if there was any public comment on this item; there was none.

Trustee Mason moved to approve Avuncular Bob's T Bar Inn & Brewpub - Hotel & Restaurant (City) License Renewal. Trustee Tietz seconded.

Yeas: Mason, Tietz, Gaiter, Dailey, Wiegand, Chaussee
Nays: N/A

The motion carried unanimously and Avuncular Bob's T Bar Inn & Brewpub - Hotel & Restaurant (City) License Renewal was approved.

Mayor Chaussee closed the Liquor License Authority Board and opened the regular Board at 6:36 p.m.

D. CONSENT AGENDA

1. November 14, 2023, Regular Meeting Minutes
2. Resolution No. 48-2023: A Resolution of the Town of Wellington, Colorado Authorizing the Temporary Closure of Portions of State Highway 1/Cleveland Avenue
Mayor Chaussee called for a motion on the Consent Agenda.

Trustee Gaiter motioned to approve the Consent Agenda items. Trustee Tietz seconded.

Yeas: Gaiter, Tietz, Mason, Wiegand, Dailey, Chaussee
Nays: N/A

The motion carried unanimously and the Consent Agenda items were approved.

E. ACTION ITEMS

1. Ordinance No. 10-2023: An Ordinance of the Town of Wellington, Colorado Making Adjustments to Utility Rates
Mayor Chaussee invited Ms. Meagan Smith, Deputy Director of Public Works, to present this item.

Mayor Chaussee called for questions from the Board; to which Ms. Smith responded.

Mayor Chaussee invited public comment on this item; Tim Whitehouse and Christine Gaiter provided public comment.

Mayor Chaussee called for a motion on this item.

Trustee Mason motioned to approve Ordinance No. 10-2023: An Ordinance of the Town of Wellington, Colorado Making Adjustments to Utility Rates. Trustee Dailey seconded.

Mayor Chaussee called for final comments from the Board. Trustees Daily, Wiegand, Gaiter, Daily, and Tietz made final comments.

Yeas: Mason, Dailey, Wiegand, Chaussee
Nays: Gaiter, Tietz

With a vote of 4 in-favor and 2 against, the motion carried and Ordinance No. 10-2023: An Ordinance of the Town of Wellington, Colorado Making Adjustments to Utility Rates was approved.

2. Ordinance No. 11-2023: An Ordinance of the Town of Wellington, Colorado Making Adjustments to Water and Wastewater Capital Investment Fees
Mayor Chaussee invited Ms. Meagan Smith, Deputy Director of Public Works to present this item.

Mayor Chaussee called for questions from the Board; to which Ms. Smith responded.

Mayor Chaussee invited public comment on this item; there was none.

Mayor Chaussee called for final comments from the Board and a motion on this item.

Trustee Mason motioned to approve Ordinance No. 11-2023: An Ordinance of the Town of Wellington, Colorado Making Adjustments to Water and Wastewater Capital Investment Fees. Trustee Dailey seconded.

Yeas: Mason, Dailey, Wiegand, Gaiter, Tietz, Chaussee

Nays: N/A

The motion carried unanimously Ordinance No. 11-2023: An Ordinance of the Town of Wellington, Colorado Making Adjustments to Water and Wastewater Capital Investment Fees was approved.

3. Ordinance No. 12-2023: An Ordinance of the Town of Wellington, Colorado Recodifying Municipal Code Chapter 6 Concerning Business Licensing

Mayor Chaussee invited Mr. Dan Sapienza, Town Attorney; & Ms. Patti Garcia, Town Administrator, to present this item.

Mayor Chaussee called for questions and comments from the Board. Trustees Gaiter, Tietz, and Wiegand asked questions, to which Mr. Sapienza and Ms. Garcia responded.

Mayor Chaussee called for a motion on this item.

Trustee Gaiter moved to postpone consideration of Ordinance No. 12-2023: An Ordinance of the Town of Wellington, Colorado Recodifying Municipal Code Chapter 6 Concerning Business Licensing to the regular Board of Trustee meeting date of January 23rd 2024. Trustee Tietz seconded.

Yeas: Gaiter, Tietz, Mason, Dailey, Wiegand, Chaussee

Nays: N/A

The motion carried unanimously and Ordinance No. 12-2023: An Ordinance of the Town of Wellington, Colorado Recodifying Municipal Code Chapter 6 Concerning Business Licensing was tabled to January 23rd 2024 regular meeting.

4. Town Treasurer/Finance Director Recruitment

Mayor Chaussee invited Ms. Patti Garcia, Town Administrator, to present this item.

Mayor Chaussee called for questions and comments from the Board; Trustee Dailey, Trustee Gaiter, Trustee Tietz, Trustee Wiegand and Trustee Mason made comments.

Mayor Chaussee invited public comment on this item; Melissa Whitehouse provided public comment.

Mayor Chaussee called for final comments from the Board, and Ms. Garcia confirmed the direction to conduct internal recruitment, to continue discussion about separating the Treasurer and Finance Director positions at a later meeting, and to include Trustees Gaiter and Mason on the interview panel.

F. REPORTS

1. Town Attorney
No report.
2. Town Administrator
Ms. Patti Garcia reported on SB 23B-001 Reduction of Property Taxes that was passed by Governor Polis, budget adoption scheduled for December 12th 2023, and a proposed budget review and amendment in April 2024 due to Mill Levy calculations.

Mr. Bob Gowning gave an additional report on Public Works staffing at the water treatment plant.
3. Staff Communications
 - a. Larimer County Sheriff's Office Report (October)
Sgt. Matthew Cherry presented September and October reports, upcoming staff changes on December 28th 2023 with five new deputies.
 - b. Monthly Utility Report, dated November 1, 2023
4. Board Reports
Trustee Mason – no report.
Trustee Dailey – reported on the Public Works staff and the very important role they serve the Town of Wellington; the Main Street Program open house and annual dinner at the T-Bar 5:00 p.m. Thursday November 30th 2023; the December 2nd 2023 Senior Center bake sale, parade, Santa event; and the Wellington High School chili cook off.
Trustee Gaiter – reported on the Finance Committee's quarterly review of revenue changes.
Trustee Tietz – discussed revenue changes for 2024.
Trustee Wiegand – reported on Longview mental health campus for Larimer County Behavioral Health visit.
Mayor Chaussee – reported on Wellington Housing Authority and thanked the staff for the water treatment plant tour Saturday December 25th 2023.

G. ADJOURN

Trustee Gaiter moved to adjourn. Trustee Dailey seconded.

Yeas: Gaiter, Dailey, Mason, Tietz, Wiegand, Chaussee

Nays: N/A

The motion carried unanimously and Mayor Chaussee adjourned the meeting at 8:54 p.m.


Ethan Muhs, Town Clerk

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.