BOARD OF TRUSTEES
January 26, 2021
6:30 PM

Regular Meeting

Please click the link below to join the webinar:
https://zoom.us/j/92960965661?pwd=dlRjclVmdnd1allYY1pqWm4wYzZodz09
Passcode: 882494
Webinar ID: 929 6096 5661
Or iPhone one-tap :
US: +13462487799,,92960965661# or +16699009128,,92960965661#
Or Telephone:
US: +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782

No member or officer will be present at a physical meeting location based on the Town's emergency declaration and the mayor's determination that presence would be inadvisable.

Members of the public may also provide public comment or comment on a specific agenda item by sending an email to euckerkk@wellingtoncolorado.gov. The email must be received by 5:00 p.m. Tuesday January 26, 2021 and will be read into the record during public comment or public comment for the agenda item.

A. CALL TO ORDER

1. Pledge of Allegiance

2. Roll Call

3. Amendments to Agenda

4. Conflict of Interest

B. COMMUNITY PARTICIPATION

1. Public Comment

2. Presentation

a. Wellington Main Streets Program Annual Report

- Presentation: Kallie Cooper, Executive Director Wellington Main Streets Program

b. Quarterly Treasurer's Report

- Staff presentation: Judith Tippetts, Finance Director

C. CONSENT AGENDA

1. Minutes of the January 12, 2021 Regular Board of Trustees Meeting

D. ACTION ITEMS

1. EPA Mandated "Risk and Resilience Assessment" and "Emergency Response Plan" Contract Award

   - Alex Evonitz, Engineer III and Bob Gowing, Public Works Director

2. Resolution No. 03-2021 - A Resolution Extending Conditions of Approval of Poudre School District Annexation

   - Staff presentation: Cody Bird, Planning Director

3. In Person Board of Trustee Meetings

   - Staff presentation: Patti Garcia, Town Administrator

E. REPORTS

1. Town Attorney
2. Town Administrator
3. Staff Communications
4. Board Reports

F. EXECUTIVE SESSION

1. An executive session pursuant to C.R.S. § 24-6-402 (4)(f)(I) concerning personnel matters and the employee who is the subject of the session has not requested an open meeting (Town Attorney review)

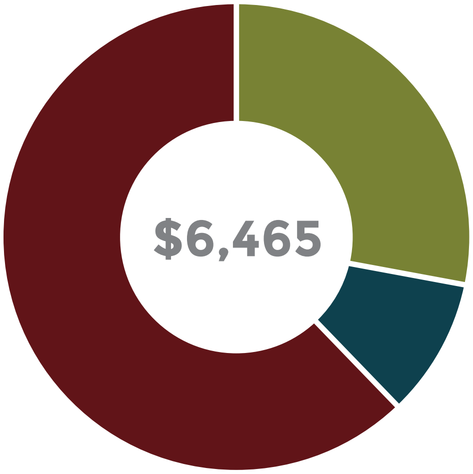
G. ADJOURN

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.

WELLINGTON
MAIN STREET PROGRAM
ANNUAL REPORT 2020

MAIN STREET PROGRAM
WELLINGTON, CO • EST. 2014

SPONSORSHIPS



WELL-O-RAMA
$10,000
The event was canceled due to COVID-19 but a $3,000 grant was able to be rolled over for next year's event.

FLOWER PLANTERS
$4,515

TRICK OR TREAT DOWN MAIN STREET
$1,575

VOLUNTEERS

106
NEW VOLUNTEERS REGISTERED IN 2020

500+
HOURS TOWARD COVID-19 RESPONSE

1,797 TOTAL VOLUNTEER HOURS

LEVERAGED FUNDING

$25,250 TOTAL LEVERAGED FUNDING

BOARD RETREAT, MISSION/VISION/STRATEGIC PLANNING, SOCIAL MEDIA CALENDAR, UPDATED PICKAXE NARRATIVE
$18,000

MINI-GRANT
$5,000

TRAINING SCHOLARSHIP
$2,375

COLORADO MAIN STREET

COLORADO
Department of Local Affairs
Division of Local Government

PRIVATE & PUBLIC INVESTMENT

$578,739 INVESTED IN DOWNTOWN BUILDING IMPROVEMENTS

DOWNTOWN BEAUTIFICATION INVESTMENTS

$17,287 TOTAL INVESTMENT

"GREETINGS FROM WELLINGTON" MURAL

NEW HISTORIC TRAIN DEPOT LANDSCAPING

ANNUAL COLOR

"WELCOME TO HISTORIC DOWNTOWN" BANNERS

MARKETING

31% INCREASE

IN SOCIAL MEDIA PRESENCE SINCE JANUARY 2020

EVENT ATTENDANCE

Bringing Awareness to Downtown and Promoting Downtown Businesses

50 ATTENDEES: Front Porch Friday at Avuncular Bob's TBar Inn

39 ATTENDEES: Front Porch Friday at Soul Squared Brewing (Virtual Event)

79 ATTENDEES: Business After Hours

48 ATTENDEES: Front Porch Friday at Owl Canyon Coffee (Virtual Event)

61 ATTENDEES: Virtual Town Hall Q&A

2,500 ATTENDEES: Trick or Treat Down Main Street

100 ATTENDEES: Tour of Lights

COVID-19 INITIATIVES

- COVID-19 Task Force
- Dedicated COVID-19 business resource website
- Take Out and Curbside Pick Up Signs
- SBA and PPP Informational Packet
- #WellingtonStrong Bingo Card
- Virtual Town Hall Q&A
- "Show Us Your Mask Challenge" ($327 in impact dollars)
- #WellingtonStrong Window Decorating Contest
- Back to Business Fridays School Supply Drive
- Wellington Food Drive
- Serve 6.8 Fundraiser, which raised over $15,000 in support for local businesses
- New outdoor furniture and over $360,000 in grant funds distributed to Wellington businesses thanks to the Town of Wellington

MAIN STREET PROGRAM
WELLINGTON, CO • EST. 2014

Office Address
3725 Cleveland Ave, Ste D
Wellington, CO 80549

Mailing Address
P.O. Box 1021
Wellington, CO 80549

970-568-4985
wellingtonmainstreet.org

Treasurer Financial Report

October 1, 2020 to December 31, 2020

TOWN OF
WELLINGTON

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
General Fund

The new monthly Town's Treasurer Report uses the existing monthly financial report prepared by the Finance Department and provides a budget comparison based on the annual total budget amount for the revenues, expenditures, and the monthly amount.

(All figures Unaudited)	**12/31/2020 ACTUAL**	**12/31/2020 BUDGET**	**12/31/2020 YTD**	**YTD % Change**
Revenues				
Taxes and Impact Fees	210,234	3,609,779	3,976,988	110%
Licenses and Permits	55,466	501,560	780,372	156%
Intergovernmental	863	3,690	5,783	157%
Charges for Services	(4,818)	101,927	147,573	145%
Fines and Forfeitures	1,540	11,719	8,385	72%
Earnings and Investments	1,003	179,161	52,942	30%
Miscellaneous	385,305	14,695	414,556	2821%
Total Revenue	649,592	4,422,531	5,386,599	122%
Transfers In				
General Fund	201,764	2,421,173	2,421,173	100%
Total Transfers In	201,764	2,421,173	2,421,173	100%
Expenditures				
Current:				
General Government	225,062	2,535,579	2,320,217	92%
Public Safety	344,185	1,466,817	1,447,156	99%
Public Works	102,539	1,514,049	1,200,435	79%
Parks and Recreation	7,599	90,910	58,270	64%
Economic Development	1,807	261,910	165,376	63%
Library	22,703	203,340	176,794	87%
Capital Outlay	43,143	1,609,743	552,682	34%
Total Expenditures	747,038	7,682,348	5,920,931	77%
Excess of Revenue over Expenditures	104,319	(838,644)	1,886,841	
Fund Balance at Beg (Estimated)	5,551,060	5,551,060	5,551,060	
Fund Balance at End (Estimated)	5,655,379	4,712,416	7,437,901	158%

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Streets Fund

(All figures Unaudited)	12/31/2020 ACTUAL	12/31/2020 BUDGET	12/31/2020 YTD	YTD % Change
Revenues				
Taxes and Impact Fees	716,825	1,977,305	2,519,775	127%
Licenses and Permits	4,650	1,800	107,800	5989%
Earnings and Investments	181	21,906	12,738	58%
Miscellaneous	510	2,000	762	38%
Total Revenue	722,167	2,003,011	2,641,076	132%
Expenditures				
Current:				
Public Works	23,904	337,842	289,157	86%
Capital Outlay	61,027	1,073,450	559,777	52%
Total Expenditures	84,932	1,411,292	848,934	60%
Transfers Out				
Transfer to General Fund	42,245	506,938	506,938	100%
Total Transfers Out	42,245	506,938	506,938	100%
Excess of Revenue over Expenditures	594,990	84,781	1,285,204	
Fund Balance at Beg (Estimated)	1,445,059	1,445,059	1,445,059	
Fund Balance at End (Estimated)	2,040,049	1,529,840	2,730,263	178%

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Parks Fund

(All figures Unaudited)	12/31/2020 ACTUAL	12/31/2020 BUDGET	12/31/2020 YTD	YTD % Change
Revenues				
Taxes and Impact Fees	97,224	1,337,037	1,534,327	115%
Charges for Services	(50)	109,599	36,508	33%
Earnings and Investments	260	35,000	15,850	45%
Miscellaneous	-	-	2,881	0%
Total Revenue	97,433	1,481,636	1,589,566	107%
Transfers In				
Conservation Trust	-	200,000	-	0%
Total Transfers In	-	200,000	-	0%
Expenditures				
Current:				
Parks and Recreation	58,699	1,014,679	700,317	69%
Capital Outlay	-	333,000	65,590	20%
Debt Service:				
Principal	-	225,881	216,775	96%
Interest	-	43,579	30,230	69%
Total Expenditures	58,699	1,617,139	1,012,912	63%
Transfers Out				
Transfer to General Fund	27,847	334,162	334,162	100%
Total Transfers Out	27,847	334,162	334,162	100%
Excess of Revenue over Expenditures	10,887	(269,665)	242,492	
Fund Balance at Beg (Estimated)	2,484,872	2,484,872	2,484,872	
Fund Balance at End (Estimated)	2,495,759	2,215,207	2,727,364	123%

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Conservation Trust Fund

(All figures Unaudited)	12/31/2020 ACTUAL	12/31/2020 BUDGET	12/31/2020 YTD	YTD % Change
Revenues				
Intergovernmental	26,554	92,000	102,177	111%
Earnings and Investments	68	9,500	4,441	47%
Total Revenue	26,622	101,500	106,617	105%
Transfers Out				
Transfer to Park Fund	-	-	-	0%
Total Transfers Out	-	-	-	0%
Excess of Revenue over Expenditures	26,622	101,500	106,617	
Fund Balance at Beg (Estimated)	479,190	479,190	479,190	
Fund Balance at End (Estimated)	505,812	580,690	585,807	101%

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Water Fund

(All figures Unaudited)	**12/31/2020 ACTUAL**	**12/31/2020 BUDGET**	**12/31/2020 YTD**	**YTD % Change**
Operating Revenues				
Charges for Services	215,790	2,097,382	2,409,229	115%
Miscellaneous	-	-	-	0%
Total Operating Revenue	215,790	2,097,382	2,409,229	115%
Operating Expenses				
Admimistrative	75,723	908,674	908,674	100%
Operating	221,060	2,226,170	1,094,195	49%
Depreciaton	-	-	-	0%
Total Operating Expenses	296,782	3,134,844	2,002,869	64%
Operating Income (Loss)	(80,993)	(1,037,462)	406,360	-39%
Non - Operating Revenues (Expenses)				
Property Taxes and Impact Fees	1,398	85,593	114,974	134%
Earnings on Investments	1,629	371,046	103,664	28%
Interest Expense	-	(480,306)	(273,730)	57%
Other Non-Operating Revenue	-	-	-	0%
Total Non-Operating Revenues (Expenses)	1,629	(109,260)	(170,066)	156%
Income (Loss) Before Transfers & Contributions	(79,364)	(1,146,722)	236,294	
Capital Contributions	452,601	4,466,601	5,356,216	120%
Changes in Net Position	373,237	3,319,879	5,592,511	168%
Net Position Beg (Estimated)	35,744,566	35,744,566	35,744,566	100%
Net Position End (Estimated)	36,117,803	39,064,445	41,337,077	106%
Fund Balance Beg (Estimated)*	18,032,137	18,032,137	18,032,137	
Change**	(1,189,488)	(2,615,922)	241,668	
Fund Balance End (Estimated)	16,842,649	15,416,215	18,273,805	

*Fund Balance is broken out into two categories:
Tap Fees $7,875,998
Raw Water Fees $10,156,139

**Adds in non cash items and loan principal payments

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Sewer Fund

(All figures Unaudited)	**12/31/2020 ACTUAL**	**12/31/2020 BUDGET**	**12/31/2020 YTD**	**YTD % Change**
Operating Revenues				
Charges for Services	123,501	1,327,389	1,432,435	108%
Total Operating Revenue	123,501	1,327,389	1,432,435	108%
Operating Expenses				
Admimistrative	46,110	570,562	553,319	97%
Operating	61,038	783,772	728,164	93%
Depreciaton	-	-	-	0%
Total Operating Expenses	107,147	1,354,334	1,281,483	95%
Operating Income (Loss)	16,353	(26,945)	150,953	-560%
Non - Operating Revenues (Expenses)				
Earnings on Investments	982	163,386	90,872	56%
Interest Expense	-	(133,521)	(62,336)	47%
Other Non-Operating Revenue	-	-	-	0%
Total Non-Operating Revenues (Expenses)	982	29,865	28,536	96%
Income (Loss) Before Transfers & Contributions	17,335	2,920	179,489	
Capital Contributions	122,490	1,944,000	2,042,490	105%
Changes in Net Position	139,825	1,946,920	2,221,979	114%
Net Position Beg (Estimated)	21,901,894	21,901,894	21,901,894	100%
Net Position End (Estimated)	22,041,719	23,848,814	24,123,873	101%
Fund Balance Beg (Estimated)	10,057,413	10,057,413	10,057,413	
Change*	65,952	206,765	1,539,900	
Fund Balance End (Estimated)	10,123,365	10,264,178	11,597,313	

*Adds in non cash items and loan principal payments

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Storm Drainage Fund

(All figures Unaudited)	12/31/2020 ACTUAL	12/31/2020 BUDGET	12/31/2020 YTD	YTD % Change
Operating Revenues				
Charges for Services	54,247	589,002	620,381	105%
Total Operating Revenue	54,247	589,002	620,381	105%
Operating Expenses				
Admimistrative	9,840	118,080	118,080	100%
Operating	193	275,708	9,036	3%
Depreciaton	-	-	-	0%
Total Operating Expenses	10,033	393,788	127,116	32%
Operating Income (Loss)	44,215	195,214	493,265	253%
Non - Operating Revenues (Expenses)				
Property Taxes and Impact Fees	389,989	97,286	671,428	690%
Earnings on Investments	99	20,558	6,965	34%
Total Non-Operating Revenues (Expenses)	390,088	117,844	678,393	576%
Income (Loss) Before Transfers & Contributions	434,303	313,058	1,171,658	
Capital Contributions	-	-	-	0%
Changes in Net Position	434,303	313,058	1,171,658	374%
Net Position Beg (Estimated)	3,913,099	3,913,099	3,913,099	100%
Net Position End (Estimated)	4,347,402	4,226,157	5,084,757	120%
Fund Balance Beg (Estimated)	1,026,448	1,026,448	1,026,448	
Change*	445,671	(303,241)	738,830	
Fund Balance End (Estimated)	1,472,119	723,207	1,765,278	

*Adds in non cash items and loan principal payments

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Capital Projects Fund

(All figures Unaudited)	12/31/2020 ACTUAL	12/31/2020 BUDGET	12/31/2020 YTD	YTD % Change
Transfers				
Transfers In	1,794,899	23,050,813	5,942,603	26%
Total Transfers In	1,794,899	23,050,813	5,942,603	26%
Capital Projects				
Down Town Master Plan	-	-	-	0%
Property Acquisition	43,143	350,000	323,887	93%
Comprehensive Plan/Land Use Update	-	195,798	97,754	50%
Town Hall Space Needs Assessment	-	770,000	29,563	4%
Economic Development Study	-	10,000	-	0%
Recreation Center feasibility study	-	50,000	-	0%
Old Town Street Repairs	61,027	449,440	444,923	99%
Newer Subdivison Seal Coat	-	67,416	19,800	29%
I-25 Interchange at Cleveland 30% Design	-	333,333	-	0%
Pavement Study	-	40,000	-	0%
Water Plant Expansion Construction and Construction Management	42,761	13,730,780	156,741	1%
Emergency Power for Main Water Treatment Plant	66,863	212,000	268,865	127%
Tank Coating	-	20,000	-	0%
Redundancy for Pumps to Water Tower Storage	-	50,000	-	0%
Wilson Well Improvements	14,814	480,000	397,550	83%
Bulk Water Dispenser	-	60,000	-	0%
3 Chemical Chlorine Dioxide	-	160,000	-	0%
Improved Carbon Feed System	-	70,000	-	0%
Fire Hydrant Replacement	26,997	60,000	63,075	105%
Distribution System Master Plan	-	125,000	-	0%
Buffalo Creek Booster Station Upgrade	-	40,000	-	0%
Distribution System Rehabilitation Project	-	200,000	27,312	14%
Nano Plant Expansion	-	47,513	9,565	20%
Back-Up MGD Pump	-	60,000	11,315	19%
Bulk NaOH and Antiscalant	-	30,000	-	0%
Clearwell HS Pump Upgrage	-	25,000	-	0%
Water Source Development	1,454,052	3,046,126	3,471,432	114%
WWTP Pumps	-	16,674	21,691	130%
Clarifier Rehabilitaion Project	62,143	523,062	87,046	17%
WWTP Driveway Paving	-	135,000	8,441	6%
WWTP Masterplan	11,430	185,000	94,979	51%
WWTP Shed at Effluent Outfall	-	8,000	-	0%
WWTP Clarifier 3&4 rehabilitation project	300	110,000	828	1%
Manhole Rehab	-	80,000	25,876	32%
WWTP Clarifier Repairs (Tobrow)	-	36,000	27,158	75%
Lift Station - Safety Upgrade	-	30,000	-	0%
WWTP Blower/Digester Project	-	63,500	4,368	7%
Old Town Street Rehab	9,872	56,180	9,872	18%
Storm Drain & Pan Replacements	-	30,000	-	0%
Master Storm Water Plan	1,496	127,200	26,225	21%
Parks Master Plan Update	-	40,000	-	0%
Trail Easement acquisition	-	50,000	-	0%
Phase 1 Trail Construction Cleveland to Washington	-	40,000	-	0%
WCP Ballfield Covers	-	40,000	33,380	83%
Parks - NPIC Lateral Improvements at BNSF Crossing	-	34,000	22,656	67%
Pedestrian Access over Windsor Ditch	-	80,000	-	0%
Equipment Shed at Wellington Community Park	-	14,000	-	0%
Pave Existing Trails	-	20,000	-	0%
Design at State Highway at	-	70,000	5,435	8%
Crosswalk Safety Projects	-	75,000	44,071	59%
Town Automobile	-	60,000	51,972	87%

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Capital Projects Fund

(All figures Unaudited)	12/31/2020 ACTUAL	12/31/2020 BUDGET	12/31/2020 YTD	YTD % Change
Vehicle Replacement	-	60,000	28,663	48%
Pot Hole Machine	-	50,000	-	0%
Membranes for Nano	-	56,589	27,698	49%
1000 Gallon Pressure Tank	-	15,000	14,961	100%
Backup Generator - Lift Station	-	135,000	-	0%
EV Charging Station	-	15,000	-	0%
Midrange Dump Truck	-	159,000	85,500	54%
Total Capital Expenses	1,794,899	23,096,611	5,942,603	26%
Changes in Net Position	-	(45,798)	-	0%
Fund Balance End (Estimated)	-	(45,798)	-	0%

Check Register
10-15-2020 to 12-15-2020
Town of Wellington

Check Issue Date	Payee	Description	Amount
10/19/2020	FIRST NATIONAL BANK OMAHA	ANTIBACTERIAL SOAP	21,482.64
10/20/2020	FORT COLLINS TRUCK SALES	2006 INTERNATIONAL PW OUMP TRUCK	65,500.00
10/26/2020	ABLAO LAW LLC	2020 MUNICIPAL COURT BLANKET PO	750.00
10/26/2020	AIR COMFORT, INC.	Town Hall AC Repair	1,312.78
10/26/2020	ALL AMERICAN BACKFLOW	Backflow Test 5veta, Jefferson, Saratoga, Mcclellan	950.00
10/26/2020	ALLISON P. ROTHERMEL	TOW BOOT CAMP GROUP FITNESS	350.00
10/26/2020	BOBCAT OF THE ROCKIES	Repair of 5kid Steer Loader	780.76
10/26/2020	BUFFALO CREEK SUBDIVISION AT WELLINGTON	WCP Pump House Irrigation	1,057.49
10/26/2020	CARNES SERVICE	Traffic Control for Ped Sign Install on Cleveland	964.00
10/26/2020	CINTAS	2020 Blanket PO for Streets First Aid Restock	47.87
10/26/2020	CITY OF FORT COLLINS	Meter Testing	42.00
10/26/2020	COLORADO ANALYTICAL LAB	2020 Blanket PO WWTP Testing	374.00
10/26/2020	COURTESY LAWN & TREE CARE INC.	2020 Blanket PO Fertilization for Parks	14,613.00
10/26/2020	DPC INDUSTRIES, INC	2020 Blanket PO for WTP Chemicals	7,770.80
10/26/2020	ELWOOD STAFFING SERVICES, INC	CIARA BAIRO, WEEK ENDING 8/23/20	486.00
10/26/2020	E-Z POUR READY MIX	Centennial Park Sidewalk Repair	1,180.00
10/26/2020	F & C DOOR CHECK & LOCK	Emergency Door & Hinge Repair at WWTP	65.00
10/26/2020	HIGH COUNTRY PIPE & UTILITY	Collection Jetting 52,800 feet	6,597.80
10/26/2020	INGRAM LIBRARY SERVICES	LIBRARY BOOKS	1,227.05
10/26/2020	JAMES TODD	FITNESS CHALLENGE BOOTCAMP	350.00
10/26/2020	LEWAN & ASSOCIATES, INC.	MICROSOFT LICENSE 9/7/20-10/6/20	1,120.65
10/26/2020	LOGAN SIMPSON DESIGN INC	COMP PLAN & LAND USE CODE UPDATE 5/1/20-9/4/20	23,365.00
10/26/2020	MARC CORP	Ice Melt, All Weather Patch, & Inverted Paint	5,734.09
10/26/2020	MCDONALD FARMS ENTERPRISES, INC.	2020 Blanket PO for WWTP Sludge Removal	613.00
10/26/2020	MOSES, WITTEMYER, HARRISON & WOODRUFF	NPIC AGREEMENT	2,473.50
10/26/2020	NALCO COMPANY	2020 Blanket PO for WTP Chemicals	4,328.01
10/26/2020	PECKHAM & MCKENNEY, INC	TOWN ADMINISTRATOR SEARCH	8,000.00
10/26/2020	RH WATER & WASTEWATER, INC	Monthly WTP Monitoring	700.00
10/26/2020	TED D MILLER ASSOCIATES, INC.	WTP Lab Equipment	4,246.30
10/26/2020	TERRACON CONSULTANTS, INC.	Old Town Street Repairs	3,417.50
10/26/2020	TREE TOP INC.	2020 Blanket PO for Tree Services	5,379.00
10/26/2020	UNCC	Sewer Line Locates	339.72
10/28/2020	ALLSTATE	OCTOBER PREMIUMS	531.75
10/28/2020	BASIC BENEFITS LLC	OCT 2020 MONTHLY COBRA FEE	26.00
10/28/2020	CENTURYLINK	LEWAN INTERNET	1,560.69
10/28/2020	GALLEGOS SANITATION	WWTP TRASH	1,512.00
10/28/2020	GUAROIAN	VOLUNTARY TERM LIFE	3,008.81
10/28/2020	HealthEZ	Health Insurance Premiums	39,269.52
10/28/2020	RISE BROADBAND	Internet for WWTP	221.26
10/28/2020	TDS	GREENHOUSE INTERNET	269.85
10/28/2020	XCEL ENERGY	3705 Ronald Reagan Ave	14,416.04
10/29/2020	POUDRE VALLEY REA	Town Utility Bills	4,114.65
10/29/2020	XCEL ENERGY	4000 WILSON AVE	1,552.39
11/1/2020	FIRST NATIONAL BANK	Park Loan Payment	22,454.99
11/2/2020	FIRST NATIONAL BANK OMAHA	Pcard purchases	12,225.10
11/3/2020	VERIZON WIRELESS	TOWN CELL PHONES	2,142.72
11/4/2020	XCEL ENERGY	STREET LIGHTS	14,280.79
11/9/2020	ACM LLP	FINAL INVOICE FOR FINANCIAL AUDIT	20,873.33
11/9/2020	ALL OUT FENCING, LLC	Build and Install Stainless Tanks for WTP	5,000.00
11/9/2020	CINTAS	2020 Blanket PO for Streets First Aid Restock	135.33
11/9/2020	COLORADO ANALYTICAL LAB	2020 Blanket PO WWTP Testing	608.00
11/9/2020	CONNELL RESOURCES, INC.	Emergency Pipeline Repair	269,144.78
11/9/2020	FARNSWORTH GROUP, INC.	Clarifier Rehab Project	6,241.50
11/9/2020	HACH CO.	Turbidmeters & Controls	11,251.06
11/9/2020	HIGH COUNTRY PIPE & UTILITY	Sanitary Sewer Cleaning	6,597.80
11/9/2020	HUMANE SOCIETY	3RD QTR 2020 ANIMAL CONTROL SERVICES	1,345.00
11/9/2020	INFOMAPTION INC.	GIS Data Development	2,520.00
11/9/2020	INFUSION ARCHITECTS	TOWN HALL MP	7,680.00
11/9/2020	JACOBS ENGINEERING C/O BANK OF AMERICA	Sanitary Sewer & WWTP Master Plan	11,405.00
11/9/2020	KIM K. BENDER	7/22-9/24 TENNIS INSTRUCTION	480.00

11/9/2020	KING LEE CHECMICAL COMPANY	WTP Chemicals	3,433.49
11/9/2020	L.C. SALES TAX ADMINISTRATOR	Less 3 1/3% Vendor Fee	15,987.03
11/9/2020	LARIMER COUNTY COMMISSIONERS	COVID-19 TESTING	20,000.00
11/9/2020	LARIMER SMALL BUSINESS DEVELOPMENT CNTR	SBDC ADVANCED PROGRAM	1,596.00
11/9/2020	LEWAN & ASSOCIATES, INC.	IT PROFESSIONAL SERVICES BILLING	7,773.31
11/9/2020	LIGHTFIELD ENTERPRISES INC	CIP Concrete Repair Project	126,541.00
11/9/2020	MIDWEST TAPE	AUDIO BOOKS	447.88
11/9/2020	MUNICIPAL TREATMENT EQUIP. INC	WTP Analyzer for Testing/Monitoring	19,414.63
11/9/2020	NORTHERN COLORADO SPORTS OFFICIALS	NOVEMBER SCHEDULING/ADMINISTRATION	775.00
11/9/2020	OVIVO USA, LLC	Sludge Header Replacements	27,158.00
11/9/2020	PURCHASE POWER	POSTAGE METER REFILL	364.12
11/9/2020	Quantum Pump and Controls LLC	WWTP Influent Pump Replacement	8,696.15
11/9/2020	SAFEBUILT COLORADO, LLC	September Permit Activity	32,548.66
11/9/2020	TERRACON CONSULTANTS, INC.	OLD TOWN STREET REPAIRS	1,232.50
11/9/2020	TIMBERLINE ELECTRIC & CONTROL CORP.	Emergency Remote Troubleshoot for WTP	4,997.00
11/9/2020	WELLINGTON FIRE PROTECTION DIS	Less 5% Vendor Fee	17,036.16
11/10/2020	BLACK HILLS ENERGY	Utilities	425.42
11/10/2020	Jive Communications Inc	TELEPHONE	710.87
11/10/2020	TDS	3800 WILSON AVE INTERNET	109.90
11/10/2020	WEX BANK	SENIOR BUS	3,259.99
11/10/2020	XCEL ENERGY	Utilities 8760 Buffalo Creek Pkwy	1,810.34
11/16/2020	GUARDIAN	VOLUNTARY TERM LIFE	4,925.80
11/16/2020	HealthEZ	Health Insurance Premiums	36,713.92
11/16/2020	TDS	Internet at 3749 Harrison	74.95
11/16/2020	XCEL ENERGY	6744 E FRONTAGE ROAD	44.72
11/16/2020	FIRST NATIONAL BANK OMAHA	Pcard purchases	18,421.00
11/18/2020	VERIZON WIRELESS	TOWN CELL PHONES	2,259.06
11/19/2020	CENTURYLINK	970-568-9354 481	1,560.69
11/19/2020	GALLEGOS SANITATION	WWTP TRASH	1,512.00
11/19/2020	RISE BROADBAND	WATER PLANT INTERNET	95.63
11/19/2020	ABLAO LAW LLC	2020 MUNICIPAL COURT BLANKET PO	750.00
11/19/2020	ACE EQUIPMENT & SUPPLY CO.	Plow Edge & Gutter Broom	1,438.00
11/19/2020	AFFORDABLE SEALING & STRIPING INC.	Crack Seal Work	19,800.00
11/19/2020	ALEX EVONITZ	TRAVEL REIMBURSEMENT	528.63
11/19/2020	ALL COPY PRODUCTS, INC.	COPIER USAGE	849.96
11/19/2020	BUFFALO CREEK SUBDIVISION AT WELLINGTON	WCP Pump House Electricity	4,260.57
11/19/2020	CHAD RAMBO	TRAVEL REIMBURSEMENT	879.39
11/19/2020	COLORADO ANALYTICAL LAB	2020 Blanket PO WWTP Testing	2,849.00
11/19/2020	CURTIS CALDER	TRAVEL REIMBURSEMENT	960.35
11/19/2020	DANA KEPNER	Water Line R&M Part	7,361.90
11/19/2020	DPC INDUSTRIES, INC	2020 Blanket PO for WWTP Chemicals	1,905.75
11/19/2020	EMPLOYERS COUNCIL SERVICES, INC.	JESSE, MIKE, DJ HARASSMENT TRAINING	616.00
11/19/2020	E-Z POUR READY MIX	Sidewalk Repair Concrete	1,280.00
11/19/2020	GOODELL MACHINERY & CONSTRUCTION	Cleaning of Back Wash Pond	2,060.00
11/19/2020	GOVCONNECTION, INC.	COVID-19 TELEWORKING TECHNOLOGY	16,084.06
11/19/2020	GRAINGER	hEATER FOR NANO FILTRATION	1,402.00
11/19/2020	HEALTHIEST YOU C/O TELADOC INC	NOV 2020 INSURANCE PREMIUM	420.00
11/19/2020	INFUSION ARCHITECTS	TOWN HALL MP	880.00
11/19/2020	INGRAM LIBRARY SERVICES	LIBRARY BOOKS	2,455.20
11/19/2020	L.C. SALES TAX ADMINISTRATOR	Less 3 1/3% Vendor Fee	58,679.50
11/19/2020	LEWAN & ASSOCIATES, INC.	ADD WAP TO PORTAL, SET UP SSID	5,118.15
11/19/2020	LOGAN SIMPSON DESIGN INC	COMP PLAN & LAND USE CODE UPDATE 9/5/20-10/9/20	7,002.50
11/19/2020	MCCROMETER INC	Ultramag meter with Groundings	4,250.75
11/19/2020	MIRIAM VILLEGAS-NEGRON	SPANISH TRANSLATION OF EXPUNGEMENT NOTICE	166.70
11/19/2020	MOSES, WITTEMYER, HARRISON & WOODRUFF	NPIC AGREEMENT	1,912.50
11/19/2020	MUNICODE	11/1/20-10/31/20 ANNUAL BILL	1,440.00
11/19/2020	SAFEBUILT COLORADO, LLC	October Permit Activity	103,755.34
11/19/2020	STEWART OXYGEN SERVICE	SOS Emergency Oxygen for Senior Center	126.00
11/19/2020	TDS	CONTRACT PENALTY & ROUTER	749.75
11/19/2020	TIMBERLINE ELECTRIC & CONTROL CORP.	Emergency Nano Plant Diagnostic	1,085.80
11/19/2020	TREE TOP INC.	2020 Blanket PO for Tree Services	2,410.00
11/19/2020	UNCC	Sewer Line Locates	190.72
11/19/2020	UNITED MAILING	BLANKET PO FOR 2020 UTILITY BILLING	2,248.07
11/19/2020	VALERIE JO FAGAN	FALL ART CAMP	270.00
11/19/2020	WELLINGTON FIRE PROTECTION DIS	Less 5% Vendor Fee	92,378.00

12/9/2020	BENTLEY SYSTEMS, INCORPORATED	Annual Subscription Renewal	339.00
12/9/2020	CINTAS	2020 Blanket PO for WTP First Aid Restock	243.91
12/9/2020	CLEAN SLATE DUSTLESS BLASTING LLC	Scum Beach Assembly	300.00
12/9/2020	COLORADO ANALYTICAL LAB	2020 Blanket PO WWTP Testing	735.40
12/9/2020	COURTESY LAWN & TREE CARE INC.	Invoice # 23724 WCP Treatment	14,613.00
12/9/2020	DANA KEPNER	PSD 3 Meter"	1,978.50
12/9/2020	DPC INDUSTRIES, INC	Chemical Storage Fee	1,343.20
12/9/2020	EMPLOYERS COUNCIL SERVICES, INC.	TRAINING FOR WTP SUPERVISOR	430.00
12/9/2020	EVOQUA WATER TECHNOLOGIES LLC	WTP Ata Klor 25	18,885.48
12/9/2020	E-Z POUR READY MIX	Emergency Sidewalk Repair from Waterline break	192.00
12/9/2020	INFOMAPTION INC.	Data Development Large Format Wall Maps	3,591.00
12/9/2020	JACOBS ENGINEERING C/O BANK OF AMERICA	WWTP Master Plan	7,117.50
12/9/2020	KATHLEEN J. BAILEY	OCTOBER 2020 CLEANING	2,295.00
12/9/2020	MCDONALD FARMS ENTERPRISES, INC.	WTP Pond Sludge Removal	19,425.00
12/9/2020	PROQUEST LP	ANCESTRY LIBRARY EDITION	1,600.00
12/9/2020	SEACREST GROUP	2020 Blanket WTP WET Testing	2,233.00
12/9/2020	TREE TOP INC.	2020 Blanket PO for Tree Services	2,050.00
12/9/2020	TROPHY CREATIVE LLC	Holiday Party Items	2,156.24
12/9/2020	USA BLUE BOOK	Hand Sanitizer Backorder Fulfilled	1,414.45
12/9/2020	WELD CNTY DEPT PUBLIC HEALTH ENVIRONMENT	2020 Blanket for Water Testing	200.00
12/9/2020	WELLINGTON AREA CHAMBER OF COM	NEW LOCATION EXPENSES	2,300.00
12/9/2020	WELLINGTON-COLORADO MAIN STREET PROGRAM	CURBSIDE PARKING SIGNS, CEMENT STICKERS	3,698.21
Total			1,442,117.02

Pcard Purchases
9-16-2020 to 12-15-2020
Town of Wellington

DATE	DESCRIPTION	AMOUNT	VENDOR
12/15/2020	MICHELLE-PENS, STICKY NOTES	14.97	AMZN MKTP US*7D7HW0GT3
12/15/2020	PATTI G-MOUSE PAD, LABEL MAKER CHARGER	17.79	AMZN MKTP US*YT2FO4E93
12/15/2020	PATTI G-DRAWER ORGANIZER, PAPER CLIPS	19.26	AMZN MKTP US*T08EN8HI3
12/15/2020	POSTAGE	3.80	USPS PO 0795220339
12/15/2020	TRAVEL	61.52	CARQUEST 3901
12/15/2020	REPAIR EQUIPMENT	151.75	4 RIVERS EQUIPMENT
12/15/2020	FILTER ADAPTORS AND WIPES	316.94	AMZN MKTP US*AC9ZY95T3
12/15/2020	COVERALLS	102.99	AMZN MKTP US*KR6LT8YH3
12/15/2020	TREE ANNUAL WINTER MAINTENANCE	320.00	TREE TOP INC
12/15/2020	WWTP SAMPLE DROP OFF TOLL FEE	9.30	E 470 EXPRESS TOLLS
12/15/2020	PW HIGH VIS UNIFORM ITEMS	49.98	AMAZON.COM*HD78W81A3 A
12/15/2020	BOLT FOR SKATE PARK REPAIRS	51.00	PAYPAL *HOME DEPOT
12/15/2020	ALL STAFF HOLIDAY APPRECIATION LUNCH	59.10	SQ *LES'S BBQ & SMOKEH
12/15/2020	PW ADMIN UNIFORM SHIRTS	89.98	AMZN MKTP US*5E4DC2823
12/15/2020	SKATE PARK REPAIR SUPPLIES	676.75	PAYPAL *HOME DEPOT
12/15/2020	PW UNIFORM SHIRT	44.99	AMAZON.COM*NG56N05H3 A
12/15/2020	4 INCH DIAMOND CUT WHEEL FOR SKATE PARK R&M	68.61	PAYPAL *HOME DEPOT
12/15/2020	PW HIGH VIS UNIFORM SWEATSHIRT	79.99	AMAZON.COM*OA88H8GH3
12/15/2020	PW HIGH VIS UNIFORM SWEATSHIRT	159.98	AMAZON.COM*390AL92Z3
12/15/2020	MINI FRIDGE FOR MOBILE OFFICE PODS	319.98	AMAZON.COM*HG4EF8NA3
12/15/2020	PW UNIFORM SHIRTS	735.15	AMAZON.COM*4L3C34XN3 A
12/15/2020	OFFICE EQUIPMENT	631.80	AMAZON.COM*JF9JA3WR3
12/15/2020	PW HIGH VIS UNIFORM SWEATSHIRT	639.92	AMAZON.COM*PG4WF7XA3
12/15/2020	PW HIGH VIS UNIFORM APPAREL	41.99	AMAZON.COM*CY4WY6793 A
12/15/2020	PW ADMIN BUILDING TRASHBAGS	42.91	AMZN MKTP US*P54T917Y3
12/15/2020	PW HIGH VIS SAFETY UNIFORM ITEMS	389.75	AMAZON.COM*VU9Q47Q93 A
12/15/2020	PW UNIFORM SHIRTS	539.88	AMAZON.COM*F65N22HZ3 A
12/15/2020	PW STAFF UNIFORM SHIRTS	869.09	AMAZON.COM*EZ9B41O83 A
12/15/2020	PRINTER REPLACEMENT AT WTP	329.89	AMAZON.COM*RP5VH1UQ3
12/15/2020	GIANT WOODEN TOPPLING TOWERS	99.98	AMZN MKTP US*AI9MJ32I3
12/15/2020	WEB CAMS	139.83	EON OFFICE PRODUCTS
12/15/2020	5 SET STEM KIT	159.95	AMZN MKTP US*DB9UK8ST3
12/15/2020	3 OFFICIAL STUDY GUIDES FOR PARKS	198.49	NRPA OPERATING
12/15/2020	OFFICE CHAIR FOR ERIC	341.59	EON OFFICE PRODUCTS
12/15/2020	POP UP SOCCER GOALS	747.84	AMZN MKTP US*LQ83S3UG3
12/15/2020	KIDS PITCHING MACHINE TRAINER	899.84	AMZN MKTP US*425BP48M3
12/15/2020	2 IN 1 SOCCER GOALS	127.96	AMZN MKTP US*YW7AV4VE3
12/15/2020	FLANNEL STORY	26.19	AMZN MKTP US*C41LP45G3
12/15/2020	SUPPLIES	359.98	AMZN MKTP US*QW1DN1DI3
12/15/2020	SUPPLIES	434.42	AMZN MKTP US*6M1DH2MD3
12/15/2020	SUPPPLIES	706.76	AMAZON.COM*X15V92RZ3
12/15/2020	CSE TRIPOD STORAGE BAG.	127.93	AMZN MKTP US*O12BE6K93
12/15/2020	COVID SUPPLIES	19.67	AMAZON.COM*1582B69C3
12/15/2020	FLOOR COATING FOR ADMIN BUILDING.	537.00	AMAZON.COM*TV4T54SF3
12/15/2020	COMPUTER SPEAKERS	17.91	AMZN MKTP US*2M25E6RS3
12/15/2020	SUMMER READING SUPPLIES	779.70	COLLABORATIVE SUMMER L
12/15/2020	FLANNEL STORY	16.95	AMZN MKTP US*YA56P96Q3
12/15/2020	SUPPLIES	34.99	SPLIT - VIDEO MICROPHONE (23.21%)
12/15/2020	SUPPLIES	115.78	SPLIT - PRINTER CARTRIDGES (76.79%)
12/15/2020	FLANNEL STORY	27.06	AMZN MKTP US*QM81M2SC3
12/15/2020	FLANNEL STORYBOARD PIECES	69.12	AMZN MKTP US*9F02N8KR3
12/15/2020	OFFICE SUPPLIES	133.86	AMZN MKTP US*OT3C13S83
12/15/2020	VIDEO CAMERA	81.55	AMZN MKTP US*ZC73D0DX3
12/15/2020	APPLICATION FOR WASTEWATER A	50.00	COLORADO CWP
12/15/2020	SHOP SUPPLIES	106.29	BOMGAARS #69 WELLINGTO
12/15/2020	CURTAIN FOR EMERGENCY SHOWER	490.27	GRAINGER
12/15/2020	TABLE FOR MOBILE MINI	57.83	AMAZON.COM*T34MO73Y3
12/15/2020	SQUEEGEES	99.96	AMZN MKTP US*RY3L44T03
12/15/2020	CARMEN-2021 PLANNER	18.38	AMAZON.COM*GV2EM7IY3 A

12/15/2020	JUDI-CAN AIR	20.99	AMZN MKTP US*CF4WJ0343
12/15/2020	JUDI-TH COFFEE	51.48	AMAZON.COM*IS1HT0523 A
12/15/2020	MICHELLE-HOT COCOA	26.46	AMZN MKTP US*KV8RD5G63
12/15/2020	PENS, PRINTER PAPER	34.98	AMZN MKTP US*NN7AS1633
12/15/2020	COVID SUPPLIES	23.98	AMAZON.COM*EW20K8TH3
12/15/2020	PATTI G-LABEL MAKER LABEL TAPE	49.55	AMAZON.COM*C59ST2YQ3
12/14/2020		105.00	GOVERNMENT FINANCE OFF
12/14/2020	COVERALLS	119.99	JAX RANCH & HOME
12/14/2020	PATTY L-CANON INK	79.99	AMZN MKTP US*IM8AA9JS3
12/14/2020	AP LABEL MAKER, CASE, BATTERIES	68.04	AMZN MKTP US*B87E70UJ3
12/14/2020	WELDING GLOVES AND GOGGLES	25.48	BOMGAARS #69 WELLINGTO
12/14/2020	WELDING SUPPLIES	36.28	BOMGAARS #69 WELLINGTO
12/14/2020		5.22	NAPA PARTS HEILBRUNS
12/14/2020	COVID ACOUSTIC PANELS FOR MOBILE OFFICE	62.31	AMZN MKTP US*I23RW8OV3
12/14/2020	WTP OFFICE CHAIRS	452.60	AMAZON.COM*3547A4NM3 A
12/14/2020	ALL STAFF HOLIDAY APPRECIATION LUNCH	97.96	SQ *LES'S BBQ & SMOKEH
12/14/2020	WWTP LAPTOP FOR REMOTE WORK	697.00	AMZN MKTP US*JF07R61Z3
12/14/2020	GIANT CONNECT 4 GAMES	359.98	AMZN MKTP US*LQ1V22FI3
12/14/2020	STEM KITS FOR VIRTUAL PROGRAMS.	638.23	AMZN MKTP US*X25UM0V03
12/14/2020	SUMMER READING PRIZES	137.92	AMZN MKTP US*EH4F066B3
12/14/2020	DRY ERASE BOARD	32.50	AMZN MKTP US*PY3BU8OV3
12/14/2020	STICKERS	15.96	AMZN MKTP US*VY8XZ9IY3
12/14/2020	BARCODE SCANNERS	190.08	AMZN MKTP US*KF9756MK3
12/14/2020	MIRROR FOR INTERNATIONAL TRUCK.	26.42	C & W TRUCK AND TRAILE
12/14/2020	FUEL TANK STRAP FOR INTERNATIONAL TRUCK.	528.51	C & W TRUCK AND TRAILE
12/14/2020	CARMEN-2021 BOX CALENDAR	29.99	AMZN MKTP US*TW51A8GP3
12/11/2020	SPIKEBALL ROUND NET KIT	319.96	AMZN MKTP US*8O7ZK6Y33
12/11/2020	SOCCER FREE - KICK MANNEQUINS	329.97	AMZN MKTP US*VE19X1S93
12/11/2020	PICKLEBALL NET SETS	919.96	AMZN MKTP US*6U1RZ76C3
12/11/2020	DIFFERENT STIM BUILDING KITS	822.98	AMZN MKTP US*066EO2GP3
12/11/2020	FLASH DRIVES	31.98	AMAZON.COM*787M842Y3 A
12/11/2020	BOOK	39.99	AMZN MKTP US*KW5JE9FV3
12/11/2020	DVD STORAGE	51.25	AMAZON.COM*IV12S4X03 A
12/11/2020	WEBCAMS & OFFICE SUPPLIES	152.57	AMZN MKTP US*2A42618F3
12/11/2020	AP CALENDAR	9.99	AMZN MKTP US*P38QK0VW3
12/11/2020	EXTERNAL HARD DRIVE	57.99	AMZN MKTP US*P840U6O03
12/11/2020	PHONE HEADSETS	86.97	AMZN MKTP US*OD6MZ0ZW3
12/11/2020	WORK BOOTS FOR 2020	178.50	RED WING SHOES #419
12/11/2020	EQUIPMENT FOR GETTING INTERNET TO MOBILE MINI	183.30	AMZN MKTP US*E00NO1Q83
12/11/2020	KRISTA/UB-2021 PLANNER	9.98	AMZN MKTP US*9V2062323
12/11/2020	JUDI-INK CARTRIDGE	42.89	AMAZON.COM*BK49S5ON3 A
12/11/2020	JUDI-INK CARTRIDGE	43.89	AMZN MKTP US*5Z4SL6423
12/11/2020	COURT BROCHURES	143.30	BUSINESS CARD FACTORY
12/11/2020	MICHELLE-BAND AIDS, ADVIL, WRITING PADS	23.11	AMAZON.COM*RJ3483A93
12/11/2020	COVERALLS	119.99	JAX OUTDOOR GEAR RANCH
12/11/2020	TOILET PAPER FOR LEEPER CENTER	19.99	AMAZON.COM*H538A53A3
12/11/2020	MOBILE OFFICE SHELVING	34.27	AMAZON.COM*I42BV3I33
12/11/2020	SAFETY STRAPS FOR LIBRARY SHELVING	55.50	AMZN MKTP US*RX3QR1YL3
12/11/2020	PW STAFF HAND SANITIZER	27.48	AMAZON.COM*5E7QG4D63
12/11/2020	ALL STAFF HOLIDAY APPRECIATION LUNCH	60.30	SQ *LES'S BBQ & SMOKEH
12/11/2020	DISINFECTANT FOR THE OFFICE	36.16	EON OFFICE PRODUCTS
12/11/2020	PING PONG PADDLE SETS	101.94	AMZN MKTP US*RK5CH6K53
12/11/2020	2 IN 1 SOCCER TARGET GOALS	167.88	AMZN MKTP US*M61C936Z3
12/11/2020	KICK CHALLENGE FIELD GOAL SETS	199.96	AMAZON.COM*5N9O99O03
12/11/2020	BADMINTON SETS	197.80	AMZN MKTP US*NW6GI4MG3
12/11/2020	DODGEBALLS	206.28	AMZN MKTP US*992OE9U83
12/10/2020	PW SUPERINTENDENT SUPPLIES	146.90	AMZN MKTP US*784ST1263
12/10/2020	PW SUPERINTENDENT SUPPLIES	105.71	AMZN MKTP US*1Q3LF9N73
12/10/2020	BOOKSHELF	66.98	AMZN MKTP US*641RQ4963
12/10/2020	DRAINAGE PIPE FOR TRAIL.	55.59	CPS DISTRIBUTORS
12/10/2020	CERTIFICATION TEST	100.00	ABC-NV
12/10/2020	VACUMM FOR SHOP	119.99	BOMGAARS #69 WELLINGTO
12/10/2020	SHELF SUPPLIES	36.24	BOMGAARS #69 WELLINGTO
12/10/2020	FRENCH DRAIN COVERS	129.36	HD SUPPLY WHITE CAP #0

12/10/2020	COVID COMPUTER SPEAKERS FOR REMOTE OFFICE	35.42	AMZN MKTP US*TR5Z35PF3
12/10/2020	PW TOILET PAPER	39.98	AMAZON.COM*SX0TI0AU3
12/10/2020	OFFICE SUPPLIES. THE CANON INK DIDN'T COME.	175.96	EON OFFICE PRODUCTS
12/09/2020	NITRILE GLOVES	507.00	LOUS GLOVES
12/09/2020	BRAKE CLEANER FOR STREET SWEEPER.	5.38	NAPA PARTS HEILBRUNS
12/09/2020	SPRINKLER PARTS	40.01	CPS DISTRIBUTORS
12/09/2020	TH SHREDDING	22.00	IN *SMART DOCUMENT MAN
12/09/2020	COURT SHREDDER REPLACING DYING SHREDDER	132.61	AMZN MKTP US*G24BL2E63
12/09/2020	CRIMINAL DOCKET	383.00	MARCH AND OLIVE LLC
12/09/2020	CRIMINAL DOCKET	526.00	MARCH AND OLIVE LLC
12/09/2020	MONTHLY SERVICE RATE	700.00	IN *RH WATER & WASTEWA
12/09/2020	WTP GAS	923.55	POLAR GAS INC
12/09/2020	HALLIE-TONER	59.19	AMZN MKTP US*CZ5C158S3
12/09/2020	WELDING SUPPLIES	21.67	BOMGAARS #69 WELLINGTO
12/09/2020	KIMWIPES	125.52	AMZN MKTP US*6T9T666W3
12/09/2020	FRAUDULENT CHARGES	958.49	TARGET.COM *
12/09/2020	PAPER TOWELS FOR PW SHOP	133.20	AMAZON.COM*NR9RZ6VK3
12/09/2020	SUBSCRIPTION	349.00	COLORADO SAFETY ASSOCI
12/08/2020	SAFETY HARNESS	130.91	AMZN MKTP US*ZZ12W3NL3
12/08/2020	ACA 2ND ATTEMPT FOR JESSE WAS SUCCESSFUL	3.46	YEARLI.COM
12/08/2020	DVD	19.96	AMAZON.COM*323YR1MB3
12/08/2020	OFFICE SUPPLIES	85.94	AMZN MKTP US*7B4PD96L3
12/08/2020	NITRILE GLOVES	676.00	LOUS GLOVES
12/08/2020	MAINTENANCE	68.72	THE HOME DEPOT #1512
12/08/2020	OFFICE SUPPLIES	142.44	JAX OUTDOOR GEAR
12/08/2020	AP PADFOLIO	24.99	AMZN MKTP US*PV3NP9WH3
12/08/2020	OFFICE SUPPLIES	25.94	AMZN MKTP US*K43662QQ3
12/08/2020	COURT OFFICE SUPPLIES	120.87	AMZN MKTP US*L20DK5XF3
12/08/2020	SUPPLIES	133.87	THE HOME DEPOT #1544
12/08/2020	MAINTENANCE	19.43	THE HOME DEPOT #1544
12/08/2020	RUBBER GLOVES	98.97	BOMGAARS #69 WELLINGTO
12/08/2020	SHOP SHELVING RACKS	743.79	THE HOME DEPOT 1544
12/08/2020	COVID- WIFI EXTENDERS	332.54	AMZN MKTP US*7D7FX6HJ3
12/08/2020	COVID- CAT5 CABLE	16.98	AMZN MKTP US*S03LY6A03
12/08/2020	COVID OFFICE CHAIR FOR MOBILE OFFICE	134.16	AMAZON.COM*NP7A76KK3 A
12/08/2020	ALL STAFF HOLIDAY APPRECIATION LUNCH	201.30	SQ *LES'S BBQ & SMOKEH
12/08/2020	DOG WASTE BAGS FOR TOWN WIDE PARKS	211.21	AMZN MKTP US*YT2ES5J73
12/08/2020	COVID SUPPLIES	224.97	AMZN MKTP US*273KO8H33
12/08/2020	TRASH BAGS & PAPER TOWELS FOR PW SHOP	409.61	AMZN MKTP US*BX14S7UP3
12/07/2020	ACA	3.46	YEARLI.COM
12/07/2020	DVDS	71.85	AMZN MKTP US*Y907I6T83
12/07/2020	DVD	13.99	AMAZON.COM*N16T13M23
12/07/2020	NOV MICROSOFT	25.00	MSFT * E0100CTVBD
12/07/2020	REPLACEMENT PH PROBE	619.54	USA BLUE BOOK
12/07/2020	CHASSIS MOD 2007 CHEVY	194.95	DEERINGS AUTO
12/07/2020	COOLENT	20.74	NAPA PARTS HEILBRUNS
12/07/2020	2 BATTERYS JD MOWERS	91.90	INTERSTBATTERYROCKIES-
12/07/2020	SUPPLIES	105.24	AMAZON
12/07/2020	MAINTENANCE	105.24	AMAZON
12/07/2020	MAINTENANCE	105.24	AMAZON
12/07/2020	MAINTENANCE	105.22	AMAZON
12/07/2020	COPY PAPER	77.72	AMAZON.COM*VJ82L5XT3
12/07/2020	CORELDRAW SOFTWARE	218.00	AMZN DIGITAL*G39O342Y3
12/04/2020	DVD (HIGHLIGHTED PORTION OF RECEIPT)	15.90	AMZN MKTP US*PN2IV0CL3
12/04/2020	LIGHT TIMER FOR LEEPER CENTER	14.99	BOMGAARS #69 WELLINGTO
12/04/2020	CUTTING EDGE FOR BOBCAT BUCKET.	312.12	BOBCAT WINDSOR
12/04/2020	FIRE HYDRANT TOOLS	63.68	AMAZON.COM*650S34Q63
12/04/2020	SUPPLIES	30.00	JAX RANCH & HOME
12/04/2020	SUPPLIES	11.99	BOMGAARS #69 WELLINGTO
12/04/2020	SIGN HOLDER	5.81	BOMGAARS #69 WELLINGTO
12/04/2020	JIMS OFFICE DOOR LOCKS	234.00	F & C DOOR CHECK & LOC
12/04/2020	CHEVY OIL FILTER	3.97	NAPA PARTS HEILBRUNS
12/04/2020	CAMLOCKS AND FITTINGS	26.98	KELLY SUPPLY CO FORT C
12/04/2020	ALL STAFF HOLIDAY APPRECIATION LUNCH	79.70	SQ *LES'S BBQ & SMOKEH

12/03/2020	P100 FILTERS	23.01	KELLY SUPPLY CO FORT C
12/03/2020	REBUILD KIT FOR DOSING PUMP	58.92	AMZN MKTP US*EY84S4D73
12/03/2020	WWTP LAUNDRY SERVICE	144.80	LOVELAND STEAM LAUNDRY
12/03/2020	REFUND	-10.45	SQ *THE CAKERY
12/03/2020	HOLIDAY BAG STUFFER FOR TOWN STAFF	19.99	AMZN MKTP US*5H1PO5Y83
12/03/2020	PW UNIFORM ITEM	-69.99	AMAZON.COM
12/03/2020	TOWN STAFF APPRECIATION HOLIDAY	166.45	SQ *THE CAKERY
12/03/2020	OFFICE EQUIPMENT	1,159.00	AMZN MKTP US*274449PI3
12/03/2020	PW JEAN ALLOWANCE	279.95	BOMGAARS #69 WELLINGTO
12/03/2020	NAPA PART RETURN 131.03	-131.03	NAPA PARTS HEILBRUNS
12/03/2020	HOLIDAY GIFTS FOR STAFF 2020	304.95	OWL CANYON COFFEE
12/03/2020	P100 FILTERS	200.00	AMZN MKTP US*K84131Y23
12/02/2020	CPVC FITTINGS	84.70	KELLY SUPPLY CO FORT C
12/02/2020	ADDITIONAL KEYS FOR LEEPER CENTER	5.97	BOMGAARS #69 WELLINGTO
12/02/2020	CPR REFUND	-290.00	COLORADO PARKS AND REC
12/02/2020	FLOWERS	136.95	TLF*PALMER FLOWERS
12/02/2020	PRINTER INK FOR HOME OFFICE	89.90	AMAZON.COM*1L0F54JS3 A
12/01/2020	COMPUTER	999.99	GOVCONNECTION
12/01/2020	EAR BUDS FOR JERRY'S COMPUTER	19.96	AMZN MKTP US*YI5CE7HP3
12/01/2020	DVDS	87.59	AMZN MKTP US*D562K8363
12/01/2020	BLUETOOTH SPEAKER	159.99	AMAZON.COM*PA1KU51N3 A
12/01/2020	COMPUTER	999.99	GOVCONNECTION
12/01/2020	WWTP FOGGER DISINFECTANT MACHINE	186.99	AMZN MKTP US*8P6UX7LA3
11/30/2020	2016 CHEVY BODY MOD REPAIR	606.75	DELLENBACH MOTORS
11/30/2020	TOOLS SETS	198.00	THE HOME DEPOT #1544
11/30/2020	PRETREATMENT 3 CHEMICAL PIPING	499.76	KELLY SUPPLY CO FORT C
11/30/2020	MICRO PIPING TO TANKS	1,000.00	SQ *ALL OUT FENCING
11/30/2020	PRE TREAT PARTS FOR 3 CHEM GENERATOR	21.55	BOMGAARS #69 WELLINGTO
11/30/2020	PW OFFICE SUPPLIES	268.85	AMZN MKTP US*2W3OI5BB3
11/30/2020	WWTP DISINFECTANT SPRAY	31.95	AMZN MKTP US*U18RU9MI3
11/30/2020	OFFICE SUPPLIES	157.97	AMZN MKTP US*A73DL9CG3
11/30/2020	DESK CALENDARS	20.36	AMAZON.COM*5A7RM5M43 A
11/30/2020	COREL VIDEO SOFTWARE	49.99	AMZN DIGITAL*W49HG6DW3
11/30/2020	PAINT SUPPLIES	21.48	BOMGAARS #69 WELLINGTO
11/30/2020	WINDOW CLEANER	9.98	THE HOME DEPOT #1544
11/30/2020	DIGITAL TITRATOR	351.82	HACH COMPANY
11/27/2020	CIVIL ENGINEER JOB POSTING	175.00	NEOGOV
11/27/2020	STAMPS	55.00	USPS PO 0795220339
11/27/2020	PARTS FOR VISE ON SHOP TRUCK	8.75	BOMGAARS #69 WELLINGTO
11/27/2020	TOWN HALL SANTA SUPPLIES	32.75	BOMGAARS #69 WELLINGTO
11/27/2020	WINDEX FOR WWTP	14.65	AMZN MKTP US*F00JO35V3
11/27/2020	CARD STOCK	27.98	AMZN MKTP US*7Z9NL9EX3
11/27/2020	OFFICE EQUIPMENT	221.72	EON OFFICE PRODUCTS
11/27/2020	SUPPLIES	5.97	BOMGAARS #69 WELLINGTO
11/25/2020	OFFICE SUPPLIES FOR NEW TOWN ADMINISTRATOR	456.78	WM SUPERCENTER #2729
11/25/2020	PARTS FOR SPRINKLERS	167.79	CPS DISTRIBUTORS
11/25/2020	TESTER AND NEW PLUG FOR TRAILER	13.98	BOMGAARS #69 WELLINGTO
11/25/2020	GALVINIZATION OF CLARIFIER PARTS FOR REHABILITAT	310.00	AZZ GALV - DENVER
11/25/2020	OFFICE SUPPLIES	239.90	AMZN MKTP US*3D0A46MN3
11/25/2020	OVERLIMIT FEE	39.00	OVERLIMIT FEE
11/25/2020	BATTERIES FOR TIMERS ON SPRINKLER SYSTEM	60.92	CPS DISTRIBUTORS
11/24/2020	LICENSE PLATES FOR PUBLIC WORKS	23.22	CO MOTOR VEH SERV EMV
11/24/2020	WASHER FLUID	9.20	NAPA PARTS HEILBRUNS
11/24/2020	HOSE FOR PUMP	211.70	PARKER STORE MCCOY SAL
11/24/2020	HALLIE-MONITORS, HDMI CABLES COVID-19	372.88	AMZN MKTP US*7N42Z8CR3
11/24/2020	BOOT ALLOWANCE	199.00	JAX OUTDOOR GEAR
11/24/2020	SANTA RUDOLPH	322.01	THE HOME DEPOT 1512
11/24/2020	CHRISTMAS LIGHT SUPPLIES	49.92	BOMGAARS #69 WELLINGTO
11/24/2020	INSULATED BIB WINTER WORK WEAR	120.00	SCHEELS JOHNSTOWN
11/24/2020	CRANK SENSOR CHEVY	31.99	CARQUEST 3901
11/24/2020	O&M ONLINE MANUALS	9.32	SCRIBD INC
11/24/2020	ALL STAFF HOLIDAY BAGS	19.90	AMZN MKTP US*PB1VO5643
11/24/2020	WWTP DIGESTERS PROJECT PART	1,393.00	BRAY SALES INC
11/24/2020	HOLIDAY GIFT BAGS FOR ALL TOWN STAFF APPRECIATI(	52.47	AMZN MKTP US*UM35J8103

11/24/2020	OVER LIMIT FEE	39.00	OVERLIMIT FEE
11/24/2020	PW UNIFORM COVERALLS	117.70	MURDOCH'S RANCH&HOME #
11/23/2020	CONFINED SPACE ENTRY SAFETY EQUIPMENT	890.41	AMZN MKTP US*0B3QM9QL3
11/23/2020	VIRTUAL CONFERENCING FOR PW	15.99	ZOOM.US 888-799-9666
11/23/2020	HOLIDAY GIFT BAG ITEMS FOR TOWN STAFF	101.45	AMZN MKTP US*YB9AZ8VZ3
11/23/2020	PW UNIFORM COAT	109.99	AMZN MKTP US*P99O45R93
11/23/2020	OFFICE SUPPLIES	136.45	EON OFFICE PRODUCTS
11/23/2020	SLUDGE JUDGE HANGER HOOKS.	20.20	GRAINGER
11/23/2020	TESTING FEE	100.00	ABC-NV
11/23/2020	TESTING FEE	100.00	ABC-NV
11/23/2020	STORAGE BASKETS	51.96	AMZN MKTP US*AC4U05KM3
11/23/2020	PAINT FOR ENTRYWAY	52.56	LOWES #02697*
11/23/2020	PULLEY FOR CONFINED SPACE TRI-POD AND WINCH SY	100.00	AMZN MKTP US*E326W4FA3
11/23/2020	WINCH, FOR CONFINED SPACE ENTRY	886.62	AMZN MKTP US*9Z5SR9LD3
11/23/2020	COVERALLS FOR MYSELF	119.99	JAX RANCH & HOME
11/23/2020	TOOLS FOR SPRIMKLER REPAIR	64.97	BOMGAARS #69 WELLINGTO
11/23/2020	BOOTS AND BIBS	299.97	JAX OUTDOOR GEAR
11/23/2020	WORKORDER	100.00	EON OFFICE PRODUCTS
11/23/2020	WTP GAS	644.64	POLAR GAS INC
11/23/2020	SPLIT - WATER FOR TOWN HALL (50.93%)	40.22	AMAZON
11/23/2020	SPLIT - WATER FOR PW ADMIN (49.07%)	38.75	AMAZON
11/23/2020	COVERALLS	119.99	JAX OUTDOOR GEAR
11/23/2020	HOUSE PAINT	182.94	LOWES #02697*
11/23/2020	GREASE GUN COUPLERS	59.90	KELLY SUPPLY CO FORT C
11/23/2020	WASTEWATER B EXAM FEE	100.00	ABC-NV
11/20/2020	INSULATED COVERALLS.	109.99	BOMGAARS #69 WELLINGTO
11/20/2020	PITCHING RUBBERS	257.94	BSN SPORTS LLC
11/20/2020	BOOKS	993.00	THE PENWORTHY COMPANY
11/20/2020	OFFICE SUPPLIES	321.04	EON OFFICE PRODUCTS
11/20/2020	COLD WEATHER BIBS FOR DJ	97.99	BOMGAARS #69 WELLINGTO
11/20/2020	MAINSTREET TREE LIGHTS.	479.70	ACE HARDWARE FORT COLL
11/20/2020	SPRINKLER PARTS	289.17	CPS DISTRIBUTORS
11/20/2020	FUEL CANS FOR THE WWTP	49.96	BOMGAARS #69 WELLINGTO
11/20/2020	COVERALLS FOR THREE PEOPLE	299.97	BOMGAARS #69 WELLINGTO
11/20/2020	COVID-19 MONTHLY ZOOM CHARGE	239.90	ZOOM.US 888-799-9666
11/20/2020	SUBSCRIPTION	378.00	EIG*CONSTANTCONTACT.CO
11/20/2020	CAC EASTER EGGS-NO RECEIPT PROVIDED	1,056.00	SUNNY BUNNY EASTER EGG
11/20/2020	BIB OVERALL ALLOWANCE	119.99	MURDOCH'S RANCH&HOME #
11/20/2020	DEADBOLT	39.99	BOMGAARS #69 WELLINGTO
11/20/2020	2016 TAIL LIGHTBULBS	2.48	NAPA PARTS HEILBRUNS
11/20/2020	DAVIS WEATHER STATION POLE	47.35	AMZN MKTP US*208W220B2
11/20/2020	SAWZALL	209.99	BOMGAARS #69 WELLINGTO
11/20/2020	PW ADMIN KITCHEN SUPPLIES	116.77	AMZN MKTP US*1X0HY6TR3
11/20/2020	PW UNIFORMS	157.96	AMAZON.COM*DF42W5UX3 A
11/20/2020	EQUIPMENT RENTAL FOR PW SHOP	119.31	BTS* SUNSTATE EQUIP
11/20/2020	TICKETS FOR HOLIDAY GIVEAWAY FOR STAFF	10.99	AMZN MKTP US*JK7NG9873
11/20/2020	PW KITCHEN SUPPLIES	29.00	AMZN MKTP US*SW4QT2JS3
11/20/2020	HOLIDAY GIVEAWAY ITEMS FOR TOWN STAFF	66.51	AMZN MKTP US*AL0IJ6Y53
11/20/2020	EMPLOYEE ADOBE LICENSE REQUEST	52.99	ADOBE CREATIVE CLOUD
11/19/2020	CATAPULT FOR ENRICHMENT CLASS	18.00	AMZN MKTP US*YS48M5D73
11/19/2020	VALVE, HOT WATER LEAK.	27.98	BOMGAARS #69 WELLINGTO
11/19/2020	SAFETY, COMBUSTIBLE GAS METER.	689.00	AMZN MKTP US*204KE5TW2
11/19/2020	SAFETY LANYARD.	25.70	AMAZON.COM*L036D8R83
11/19/2020	PAINT SUPPLIES, SHELF/TRIM PAINT, WALL PAINT SAMP	90.82	LOWES #02697*
11/19/2020	DVD	29.96	AMAZON.COM*208D49E12
11/19/2020	OFFICE SUPPLIES	59.74	AMZN MKTP US*WO4QM81Y3
11/19/2020	TRUCK BED TOOL BOX DOOR AIR CYLINDER	36.28	O J WATSON CO INC
11/19/2020	COURT CART PEN SET	16.53	AMZN MKTP US*SB7YO5Q53
11/19/2020	CALENDAR, HIGHLIGHTERS, SIGN HERE FLAGS, ORGANI	32.28	AMZN MKTP US*O41VH8HT3
11/19/2020	ROBOT FOR ENRICHMENT CLASS	18.99	AMZN MKTP US*DW9W45F53
11/18/2020	OVERHEAD LIGHT FASTENERS.	5.52	BOMGAARS #69 WELLINGTO
11/18/2020	TEST APPLICATION	50.00	COLORADO CWP
11/18/2020	CERTIFICATION FEE.	100.00	ABC-NV
11/18/2020	SCADA PHOENIX DIGITAL FIBER OPTICS CARD.	770.00	PAYPAL *PARKTCWA EBAY

11/18/2020	OFFICE SUPPLIES	293.75 CENGAGE GALE
11/18/2020	XMAS LIGHT SUPPLIES.	13.89 BOMGAARS #69 WELLINGTO
11/18/2020	PARTS FOR FROZEN PIPES	65.22 CPS DISTRIBUTORS
11/18/2020	UNIFORM COVERALLS	99.99 BOMGAARS #69 WELLINGTO
11/18/2020	DOOR STOPS FOR HARRISON HOUSE	3.79 BOMGAARS #69 WELLINGTO
11/18/2020	CAULKING FOR TRIM AT HARRISON HOUSE	3.99 BOMGAARS #69 WELLINGTO
11/18/2020	TOOLS FOR HARRISON HOUSE	23.98 BOMGAARS #69 WELLINGTO
11/18/2020	WASHER FLUID, BULB	7.76 NAPA PARTS HEILBRUNS
11/18/2020	DAVIS WEATHER DATA LOGGER	140.00 AMZN MKTP US*205R40NB2
11/18/2020	TEST TRANSACTION FOR DEAN CAMPOS	10.00 ACT*WELLINGTONRECREATI
11/18/2020	STORAGE BINS	192.90 AMZN MKTP US*204AB1N12
11/18/2020	DAVIS WEATHER STATION	307.19 AMZN MKTP US*208KR11C0
11/18/2020	OFFICE SUPPLIES	12.00 ACT*WELLINGTONRECREATI
11/18/2020	OFFICE SUPPLIES	197.91 AMZN MKTP US*UK0ZR8ZG3
11/18/2020	PW UNIFORM COVERALLS	99.99 BOMGAARS #69 WELLINGTO
11/18/2020	TEST APPLICATION	50.00 COLORADO CWP
11/17/2020	DVDS	30.95 AMAZON.COM*202SG0A41 A
11/17/2020	WATER FILTERS	179.98 AMAZON.COM*282BS9RP2
11/17/2020	MICHELLE-INK CARTRIDGES	54.25 AMZN MKTP US*286G30RT2
11/17/2020	SUPPLIES	54.93 AMZN MKTP US*2000F5NS0
11/17/2020	POSTAGE FOR LEGAL NOTICES	119.08 USPS PO 0731700197
11/17/2020	FORD HEAD LIGHT	10.66 NAPA PARTS HEILBRUNS
11/17/2020	POTASSIUM IODINE POWDER	132.55 HACH COMPANY
11/17/2020	DJ 2020 BOOTS	199.99 RED WING SHOES #419
11/17/2020	DOG WASTE BAGS FOR TOWN WIDE TRAILS AND PARKS	53.31 AMAZON.COM*201RS2NS0 A
11/17/2020	SPLIT - EMPLOYEE WEIGHT LOSS COMPETITION TROPH'	19.79 AMAZON
11/17/2020	SPLIT - PW ADMIN OFFICE SUPPLIES (95.7%)	440.02 AMAZON
11/17/2020	DVD MULAN	24.99 BEST BUY MHT 00002253
11/16/2020	POTASSIUM IODIDE POWDER	106.56 HACH COMPANY
11/16/2020	MAHALIA-CARDS AND ENVELOPES	177.67 BUSINESS CARD FACTORY
11/16/2020	WTP GAS	893.25 POLAR GAS INC
11/16/2020	MICHELLE-NOTEBOOKS	10.99 AMZN MKTP US*2867G09K2
11/16/2020	COURT STAPLE REMOVERS AND BLACK INK	70.51 AMZN MKTP US*204YG1Z40
11/16/2020	JUDI/CARMEN-SHARP CALCULATOR	73.95 AMZN MKTP US*2008V1ZZ1
11/16/2020	LIGHT SUPPLIES	45.93 BOMGAARS #69 WELLINGTO
11/16/2020	TOOLS NEEDED FOR WORK	87.98 BOMGAARS #69 WELLINGTO
11/16/2020	TRUCK BATTERY	105.95 INTERSTBATTERYROCKIES-
11/16/2020	BUSINESS CARDS FOR DEAN CAMPOS	41.25 BUSINESS CARD FACTORY
11/16/2020	BUSINESS CARDS FOR MAHALIA HENSCHEL	47.25 BUSINESS CARD FACTORY
11/13/2020	STENNER INDEX PIN.	70.00 AMZN MKTP US*2884A4W51
11/13/2020	BOOKCASE	133.99 WF WAYFAIR 3210520913
11/13/2020	LIBRARY REPLACEMENT LIGHTS.	15.98 BOMGAARS #69 WELLINGTO
11/13/2020	MICHELLE-STICKY NOTES, PENS	19.98 AMAZON.COM*285R97SR2
11/13/2020	PLANNING CHAIR	770.10 EON OFFICE PRODUCTS
11/13/2020	AP EXPANDING FOLDER FOR CHECKS	9.24 AMAZON.COM*282MJ5RI0 A
11/13/2020	COURT ROOM FILE CABINET	151.86 AMZN MKTP US*282V74WS0
11/13/2020	CHAIN FOR PLEXI GLASS	24.58 BOMGAARS #69 WELLINGTO
11/13/2020	SNOW PLOW LIGHTS	787.73 O J WATSON CO INC
11/13/2020	WRONG CARD RETURNED ITEM	-52.95 WAL-MART #2729
11/13/2020	WRONG CARD RETURNED ITEM	52.95 WM SUPERCENTER #2729
11/13/2020	PEST CONTROL	145.00 ECOLAB PEST AS400
11/13/2020	OIL FILTER	5.22 NAPA PARTS HEILBRUNS
11/13/2020	3/4" SPIRAL FLUTED TAP	171.42 GRAINGER
11/13/2020	POTASSIUM IODINE FOR WATER QUALITY LABORATORY	583.49 HACH COMPANY
11/13/2020	HEX KEY SETS	18.48 BOMGAARS #69 WELLINGTO
11/13/2020	WATER DISTRIBUTION TEST	50.00 COLORADO CWP
11/13/2020	UNIFORM VEST FOR PW EMPLOYEE RECOGNITION	69.99 AMAZON.COM*2842J2IK0
11/13/2020	UNIFORM JACKET	99.99 AMAZON.COM*281LP7WO0
11/13/2020	HIGH VISIBILITY SHIRTS FOR STREETS CREW	104.98 AMAZON.COM*284383S92
11/13/2020	UNIFORM APPAREL FOR PW STAFF	485.89 AMAZON.COM*281TF1S42
11/13/2020	UNIFORM APPAREL FOR PW STAFF	874.45 AMAZON.COM*2807S6252
11/13/2020	OFFICE SUPPLIES	122.13 EON OFFICE PRODUCTS
11/13/2020	MEMBERSHIP FOR DEAN,ERIC AND JERRY	290.00 COLORADO PARKS AND REC
11/13/2020	SCADA CONTROL LOGIX BD.	65.00 AMZN MKTP US*289OE3R10

11/13/2020	MANAGER DESK	911.21	EON OFFICE PRODUCTS
11/12/2020	4 WIRELESS KEYBOARDS AND MICE	99.96	AMAZON.COM*282MY06H2 A
11/12/2020	COURT ROLLING CART	35.87	AMZN MKTP US*285KX1IF0
11/12/2020	AP CHECK STOCK	56.70	AMAZON.COM*280YR9DW2
11/12/2020	PLAYGROUND TOOLS	24.98	BOMGAARS #69 WELLINGTO
11/12/2020	TOOLS FOR HARRISON HOUSE	44.98	BOMGAARS #69 WELLINGTO
11/12/2020	HARRISON HOUSE SUPPLIES	53.97	BOMGAARS #69 WELLINGTO
11/12/2020	RECRUITING LUNCH	26.24	SOL DE JALISCO
11/12/2020	WD40 AND WINTER HATS	51.95	BOMGAARS #69 WELLINGTO
11/12/2020	UNIFORM VEST FOR PW EMPLOYEE APPRECIATION	89.94	AMZN MKTP US*2861Z2DR2
11/12/2020	VALVE BOX EXTENSIONS	120.00	DANA KEPNER COMPANY
11/10/2020	FERRULE CRIMPING KIT	32.98	AMZN MKTP US*280D48SF1
11/10/2020	INSULATION FOR WELLS	399.00	HOMEDEPOT.COM
11/10/2020	4 FLIP SCORE CHARTS	91.96	AMZN MKTP US*2898T55E2
11/10/2020	WEDGE ANCHORS FOR CLARIFIER 1 REHAB.	387.28	GRAINGER
11/10/2020	WATER MATH COURSE	25.00	PAYPAL *TY WHITMAN
11/10/2020	DISTRIBUTION LICENSE APPLICATION	50.00	COLORADO CWP
11/10/2020	METER TOOLS	147.00	DANA KEPNER COMPANY
11/10/2020	FIRE HYDRANT TOOLS.	186.50	AMZN MKTP US*2889E3751
11/10/2020	COURT KEY CHAIN COIL FOR COURT KEYS	5.99	AMZN MKTP US*285A44ML2
11/10/2020	COURT CARBONLESS FORMS	66.40	STAPLES 00114504
11/10/2020	HALLIE-4 TABLET CASES COVID-19	103.96	AMZN MKTP US*287RC7SR1
11/10/2020	FAN COVERS FOR HARRISON HOUSE	25.94	MENARDS CHEYENNE WY
11/09/2020	OVER LIMIT FEE	39.00	OVERLIMIT FEE
11/09/2020	CERTIFIED MAIL	6.95	USPS PO 0795220339
11/09/2020	PATTY-ADDRESS LABELS	14.58	AMAZON.COM*285QF0G32 A
11/09/2020	PATTY-BULLETIN BOARD	21.98	AMAZON.COM*280U438D0 A
11/09/2020	TH SHREDDING	22.00	IN *SMART DOCUMENT MAN
11/09/2020	10/19-11/18 MICROSOFT	25.00	MSFT * E0100CJIWV
11/09/2020	ANNUAL FEE	415.63	FADV DRUG TESTING
11/09/2020	COURT CLIP BOARDS, DRAWER ORGANIZER, LAPTOP ST	36.76	AMZN MKTP US*282FY5651
11/09/2020	SLASH PAD SUPPLIES	16.44	BOMGAARS #69 WELLINGTO
11/09/2020	SPLASH PAD SUPPLIES	41.97	BOMGAARS #69 WELLINGTO
11/09/2020	2006 CHEVY ENGINE MOD UP DATED	149.99	FLAGSHIP ONE, INC.
11/06/2020	SPLIT - FLEET VEHICLE GPS/DIAGNOSITIC (25%)	105.24	AMAZON
11/06/2020	SPLIT - FLEET VEHICLE GPS/DIAGNOSITIC (25%)	105.24	AMAZON
11/06/2020	SPLIT - FLEET VEHICLE GPS/DIAGNOSITIC (25%)	105.24	AMAZON
11/06/2020	SPLIT - FLEET VEHICLE GPS/DIAGNOSITIC (25%)	105.22	AMAZON
11/06/2020	CABINETS FOR PLANT	817.80	GIH*GLOBALINDUSTRIALEQ
11/06/2020	SUPPLIES	199.00	AMAZON.COM*2867H4B61
11/06/2020	WWTP SLUDGE REMOVAL	613.00	MCDONALD FARMS ENTERPR
11/06/2020	WWTP SLUDGE REMOVAL	613.00	MCDONALD FARMS ENTERPR
11/06/2020	DAMAGED GRAY BOOKCASE RETURNED	-215.00	AMZN MKTP US
11/06/2020	COURT TAPE MEASURE AND STAMP ORGANIZER	28.60	AMZN MKTP US*288N39MI0
11/06/2020	NEWSPAPER PUBLICATION	30.79	GAN*COLORADOAN-CCC
11/06/2020	COURT OFFICE SUPPLIES	62.76	AMZN MKTP US*2856H28P1
11/06/2020	POSTAGE	3.80	USPS PO 0795220339
11/06/2020	CARBON TEARDOWN LOCKERS FOR WORK CLOTHING	817.80	GIH*GLOBALINDUSTRIALEQ
11/06/2020	WORK BOOTS	189.95	AMZN MKTP US*287RA01C2
11/06/2020	WWTP SAMPLING/TESTING DROP OFF TOLL FEES	111.95	E 470 EXPRESS TOLLS
11/05/2020	SUPPLIES FOR HARRISON HOUSE.	7.55	BOMGAARS #69 WELLINGTO
11/05/2020	TOOK PLOW IN FOR SNOW PLOW REPAIR	203.14	O J WATSON CO INC
11/05/2020	COURT TAPE REFILL ROLLS	11.44	AMZN MKTP US*285BY5HM1
11/05/2020	COURT STICKY NOTES & MASKS	77.75	AMZN MKTP US*283SW5VD0
11/05/2020	REGISTRATION FOR CERTIFICATION EXAM	50.00	COLORADO CWP
11/04/2020	DEAN'S BACKGROUND CHECK	18.50	ACTIVE SCREENING/PROTE
11/04/2020	LUNCH FOR BOARD OF TRUSTEES	205.25	WELLINGTON GRILL
11/04/2020	DISPLAY SHELVES	49.98	AMZN MKTP US*280RJ0TY2
11/04/2020	MONTHLY WATER SERVICE FOR WTP	700.00	IN *RH WATER & WASTEWA
11/04/2020	GREENHOUSE DUMPSTER FOR REMODEL	407.50	GSI
11/04/2020	GAS FOR WTP	574.11	POLAR GAS INC
11/04/2020	REPLACING BROKEN GAS CAN SPOUTS	10.99	BOMGAARS #69 WELLINGTO
11/04/2020	SPLIT - TOILET PAPER & HAND SOAP FOR PW SHOPS (4C	90.05	AMAZON
11/04/2020	SPLIT - R&M MONITOR FOR PW DIRECTOR (59.08%)	129.99	AMAZON

11/04/2020	EMAIL SUBSCRIPTIONI	5,760.00	MSFT * E0100CJ7PH
11/04/2020	SUPPLIES	122.13	AMAZON
11/04/2020	SUPPLIES	67.19	AMAZON
11/03/2020	KN95 FACE MASKS FOR PW STAFF	219.98	AMZN MKTP US*283AZ5ZQ2
11/03/2020	HAND SANITIZER TRAVEL SIZE FOR FLEET VEHICLES FC	29.99	AMZN MKTP US*2814X9JL0
11/03/2020	COFFEE PODS FOR TA INTERVIEW PANELS	42.62	SQ *OWL CANYON COFFEE
11/03/2020	CELL PHONE CASE FOR STAFF PHONE	19.95	AMZN MKTP US*283JB0TX1
11/03/2020	FILTER SOCKET 9.89	9.89	NAPA PARTS HEILBRUNS
11/03/2020	NAPA OIL FILTER 5.22	5.22	NAPA PARTS HEILBRUNS
11/03/2020	TOOLS FOR RON'S TRUCK	604.89	JAX RANCH & HOME
11/03/2020	CHEMICALS, SPRAYER, MISC. TOOLS	149.95	POUDRE VALLEY COOPERAT
11/03/2020	LIGHT FIXTURES AND SWITCHES FOR HOUSE ON HARRI	102.61	THE HOME DEPOT #1544
11/03/2020	AUDIOBOOK	25.99	AMZN MKTP US*288GH91L1
11/03/2020	SUPPLIES	32.98	AMAZON
11/03/2020	SUPPLIES	204.02	AMAZON
11/02/2020	SUPPLIES	3.98	AMAZON
11/02/2020	SUPPLIES	29.98	AMAZON
11/02/2020	CHLORINE FLEX ADAPTORS	145.84	CANYON SYSTEMS INC
11/02/2020	PPE	55.32	AMAZON.COM*2T42R9YF2
11/02/2020	DRYWALL AND SUPPLIES HARRISON HOUSE	167.13	THE HOME DEPOT #1544
11/02/2020	SEAL CAB OF JOHN DEER FOR WINTER	37.97	POUDRE VALLEY COOPERAT
11/02/2020	WINTERIZING JOHN DEER PLOW	24.85	BOMGAARS #69 WELLINGTO
11/02/2020	WTP GAS	736.49	POLAR GAS INC
11/02/2020	COURT ROOM MINI DESKTOP CALENDARS	29.96	AMZN MKTP US*2T5PQ6YL2
11/02/2020	LIFT STATION SUPPLIES	8.07	NAPA PARTS HEILBRUNS
11/02/2020	PARTS FOR SPRINKLER SYSTEM	17.99	BOMGAARS #69 WELLINGTO
11/02/2020	HALLOWEEN CANDY	25.00	FAMILY DOLLAR #9016
11/02/2020	SNACKS FOR BOARD OF TRUSTEES FOR INTERVIEWS	94.08	WM SUPERCENTER #2729
10/30/2020	OFFICE BIRTHDAY	20.00	FAMILY DOLLAR #9016
10/30/2020	DOOR FOR HARRISON HOUSE	54.00	FTC HABITAT FOR HUMANI
10/30/2020	MICHELLE-CLIPBOARDS	27.95	AMZN MKTP US*2841P0OV1
10/30/2020	TOOLS TO WORK ON HARRISON HOUSE	47.25	BOMGAARS #69 WELLINGTO
10/30/2020	JOHN DEER 544H FUEL PUMP AND PARTS	201.44	4 RIVERS EQUIPMENT
10/30/2020	CELL PHONE CASE FOR PW STAFF PHONE	29.73	AMAZON.COM*2T6X74U22 A
10/30/2020	OFFICE LUNCH FOR A BIRTHDAY	119.00	THE OFFICE BAR & EATER
10/29/2020	LUNCH DURING ALL-STAFF-TRAINING	55.85	SUBWAY 19632
10/29/2020	CARMEN-SHARP PRINTING CALCULATOR	64.98	AMZN MKTP US*2T28H8IY0
10/29/2020	PW TRUCK GRAPHICS	175.00	PAYPAL *DYNAMICIMAG
10/29/2020	MICHELLE-SNACK BARS FOR INTERVIEWS	34.99	AMZN MKTP US*286SA5O21
10/29/2020	KEYS FOR HARRISON AVE HOUSE FOR NEW TA, KELLY, ,	9.95	BOMGAARS #69 WELLINGTO
10/28/2020	CARMEN-MOUSE PAD, DESK ORGANIZER	38.86	AMZN MKTP US*2T9BL7KV2
10/28/2020	MICHELLE-INTERVIEW HEALTH BARS	34.99	AMZN MKTP US*2T9DY8K02
10/28/2020	DVD FRIENDSGIVING	13.99	AMZN MKTP US*2T6N939J0
10/28/2020	DVD	6.99	AMAZON.COM*2T9HE92V2
10/28/2020	2 COMPUTER HEADSETS	59.98	AMAZON.COM*2T9X89UG0
10/28/2020	CARMEN-HANGING FILE FOLDERS	9.99	AMAZON.COM*2T0L59IC0
10/27/2020	RETURNED UNUSED FENCE	-7.48	LOWES #02697*
10/27/2020	2 MOVEABLE MONITOR ARMS	42.48	AMZN MKTP US*2T6ZG5QC2
10/27/2020	SPLIT - ETHERNET CARD (13.4%)	9.99	SPLIT - ETHERNET CARD (13.4%)
10/27/2020	SPLIT - DOORBELL (20.78%)	15.49	SPLIT - DOORBELL (20.78%)
10/27/2020	SPLIT - DVDS (65.82%)	49.07	SPLIT - DVDS (65.82%)
10/27/2020	DVDS	296.99	AMZN MKTP US*2T7715QE2
10/27/2020	PPE FOR CHEMICAL HANDLING	90.86	AMZN MKTP US*2T64C79Z1
10/27/2020	GLOVES FOR NEW HIRES	52.93	BOMGAARS #69 WELLINGTO
10/27/2020	TESTING FEE	100.00	ABC-NV
10/27/2020	TESTING FEES	100.00	ABC-NV
10/27/2020	PPE AND HAZCOM	203.38	AMZN MKTP US*2T5S89H22
10/27/2020	2007 CHEVY PUMP MOD	131.03	NAPA PARTS HEILBRUNS
10/27/2020	BRASS FITTINGS	39.95	AMZN MKTP US*2T5P11K61
10/27/2020	WEATHER STRIPPING, SCREWS, CAULK	116.20	BOMGAARS #69 WELLINGTO
10/27/2020	FIRE HOSE NOZZLE	85.85	AMZN MKTP US*2T0VC76M0
10/27/2020	IPAD CASES FOR WTP & WWTP TABLETS	29.97	AMZN MKTP US*2T50B08X0
10/27/2020	PORTABLE HAND SANITIZER FOR PUBLIC WORKS STAFF	89.50	USA BLUE BOOK
10/27/2020	COMMUNITY SURFACE DRINKING WATER FEE	885.23	CO DEPT OF PUBLIC HEAL

10/27/2020	CYLINDER RENTALS FOR SHOP EQUIPMENT	149.86	AIRGAS USA, LLC
10/27/2020	CELL PHONE CASE FOR STAFF PHONE	21.93	AMAZON.COM*2T9GZ2S00 A
10/27/2020	RICK & MORTY S.4	19.96	AMZN MKTP US*2T36K72W0
10/26/2020	FLOOR STRIPPER FOR LAB AND OFFICE	242.88	LOWES #02697*
10/26/2020	FUEL PUMP MODULE 2007 CHEVY	271.99	CARQUEST 3901
10/26/2020	MAINTENANCE O&M ELECTRONIC MANUALS	9.32	SCRIBD INC
10/26/2020	LAPTOP FOR MIKE FLORES INTERIM WWTP SUPERINTEI	647.00	AMZN MKTP US*2T3SN1XB2
10/26/2020	NAME TAG HOLDERS FOR TOWN STAFF & BOARD FOR T	15.21	AMAZON.COM*2T1WN0DX1 A
10/26/2020	LAPTOP CASE FOR MIKE FLORES' NEW LAPTOP	16.49	AMAZON.COM*2T8KX4570
10/23/2020	LIFT STATION SUPPLIES	23.98	BOMGAARS #69 WELLINGTO
10/23/2020	CEILING LAMP HOLDER	5.69	BOMGAARS #69 WELLINGTO
10/23/2020	IPAD CASE FOR WTP NANO FACILITY TABLET	9.99	AMZN MKTP US*2T1K11PL2
10/23/2020	LIFT STATION SUPPLIES	161.96	THE HOME DEPOT #1544
10/23/2020	NOTARY PROCESSING FEE WITH THE STATE	10.00	SOS REGISTRATION FEE
10/23/2020	SHARKBITES FOR BACKFLOW PREVENTOR	15.98	BOMGAARS #69 WELLINGTO
10/22/2020	HARDWARE.	21.46	BOMGAARS #69 WELLINGTO
10/22/2020	EXPRESS TOLL	30.50	E 470 EXPRESS TOLLS
10/22/2020	WEED SPRAYER	31.99	POUDRE VALLEY COOPERAT
10/22/2020	BATTERY PARKS MOWER	45.95	INTERSTBATTERYROCKIES-
10/22/2020	3" TO 2-1/2" REDUCER	31.31	PARKER STORE MCCOY SAL
10/22/2020	UTILITY SHARPENER, OIL, UTILITY SHARPENER BELTS	106.96	BOMGAARS #69 WELLINGTO
10/22/2020	LOGO ENTRYWAY MAT	350.95	SMARTSIGN
10/22/2020	WIRELESS MOUSE FOR TABLET	34.99	AMAZON.COM*2T4DV8EH2 A
10/22/2020	CASE & STYLUS FOR TABLET	92.98	AMZN MKTP US*2T5H851N0
10/22/2020	BULK WATER MACHINE SIGNAGE FOR NEW HOURS AND	228.00	PAYPAL *DYNAMICIMAG
10/22/2020	BOOKS	650.61	THE PENWORTHY COMPANY
10/21/2020	HALLOWEEN CANDY FOR MAIN STREET TRICK OR TREA	133.56	WM SUPERCENTER #2729
10/21/2020	FUSES FOR SPRINKLER PANALS	2.79	BOMGAARS #69 WELLINGTO
10/21/2020	ROPE FOR TENNIS CT NETS	9.79	BOMGAARS #69 WELLINGTO
10/21/2020	BRASS FITTINGS	87.13	AMAZON.COM*2T4R73AS0
10/21/2020	REMOTE MEETING SUBSCRIPTION SERVICE FOR PW AD	15.99	ZOOM.US
10/21/2020	SPLIT - WATER SERVICE FOR TOWN HALL (73.85%)	92.49	AMAZON
10/21/2020	SPLIT - WATER SERVICE FOR PW ADMIN BUILDINGS (26.	32.75	AMAZON
10/20/2020	PIPETTE HANGER	43.07	AMAZON.COM*2T7146EF1 A
10/20/2020	6"-400' ELECTRONIC SURVEY DEVICE	202.64	THE HOME DEPOT 1544
10/20/2020	RETURN OF UNUSED ITEMS FOR LUNCHEON	-21.98	AMZN MKTP US
10/20/2020	UNIFORM JACKET FOR NEW EMPLOYEE	99.99	AMAZON.COM*2T93P9Z40
10/20/2020	R&M MONITOR & CONNECTION FOR PW DIRECTOR	330.72	AMZN MKTP US*2T6UC2J10
10/20/2020	PROFESSIONAL DEVELOPMENT: EMPLOYMENT LAW	229.00	MTNSTATEEM
10/20/2020	SOFTWARE LICENSE	52.99	ADOBE CREATIVE CLOUD
10/20/2020	CONFERENCE FOR TRUSTEE WHITEHOUSE	34.46	BIZWEST MEDIA
10/20/2020	CONFERENCE FOR TRUSTEE MACDONALD	75.00	APA COLORADO CPC2020
10/20/2020	BOOK PROCESSING SUPPLIES	448.02	DEMCO INC
10/20/2020	COVID SUPPLIES	9.99	AMZN MKTP US*2T5GM0C82
10/20/2020	BOOK	12.05	AMAZON.COM*2T09C1NC0
10/20/2020	DVD (AMAZON INVOICE 2TIC93NT0) COLOR: YELLOW	12.96	AMZN MKTP US*2T1C93NT0
10/20/2020	DVD (AMAZON INVOICE 2TIVC6LS2) COLOR: PINK	29.96	AMZN MKTP US*2T1VC6LS2
10/20/2020	DVDS (AMAZON INVOICE 2T95M5ZW2) COLOR: ORANGE	51.99	AMZN MKTP US*2T95M5ZW2
10/20/2020	REFUND ON CANCELLED ORDER	-23.89	AMZN MKTP US AMZN.COM/
10/20/2020	COVID-19 ZOOM PAYMENT	239.90	ZOOM.US 888-799-9666
10/20/2020	WCP TENNIS COURT GATE	13.40	CEDAR SUPPLY
10/20/2020	SIGN SUPPLIES	106.42	BOMGAARS #69 WELLINGTO
10/20/2020	LAMP HOLDER	11.55	AMAZON.COM*2T13A3ZQ0
10/20/2020	UTILITY BLADES AND ELECTRONIC MEASURING DEVICE	111.98	BOMGAARS #69 WELLINGTO
10/20/2020	WATER CONFERENCE	34.46	BIZWEST MEDIA
10/19/2020	HARDWARE.	5.76	BOMGAARS #69 WELLINGTO
10/19/2020	CLEANING SUPPLIES FOR PLANT	16.98	BOMGAARS #69 WELLINGTO
10/19/2020	REFUND ON CANCELLED ORDER	-21.49	AMZN MKTP US AMZN.COM/
10/19/2020	PAINT SUPPLIES	111.90	DIAMOND VOGEL PAINT #7
10/19/2020	LOCK HOLDER FOR SHOP SHED	19.98	BOMGAARS #69 WELLINGTO
10/19/2020	UNIFORM PANTS FOR JOE D.	179.80	DUNGAREES LLC
10/19/2020	WCP LATCH FOR DOG PARK	42.57	PAYPAL *EBAY US
10/19/2020	BOOKCASE	215.00	AMZN MKTP US*MK22Y7WB2
10/16/2020	STENNER DOSING PUMP PARTS.	22.99	AMZN MKTP US*2T70Z2F81

10/16/2020	STENNER DOSING PUMP SUPPLIES.	32.08	AMZN MKTP US*2T30T2FG1
10/16/2020	LUMBER FOR SIDE WALK	450.66	HD SUPPLY WHITE CAP #0
10/16/2020	OFFICE SUPPLIES	77.61	OFFICEMAX/DEPOT 6399
10/16/2020	AUTOMATIC SOAP DISPENSER	79.67	AMZN MKTP US*MK7FC8UU2
10/16/2020	SAFETY CABINET	939.33	AMAZON.COM*2T15U8471
10/15/2020	BOOTS FOR JOE BILL	166.99	RED WING SHOES #419
10/15/2020	MONITOR STAND RISER-ORDER CANCELLED	23.89	AMZN MKTP US*MK80X2S90
10/15/2020	STREET SIGN	216.00	AREA WIDE PROTECTIVE
10/15/2020	HARRISON HOUSE SUPPLIES	21.95	BOMGAARS #69 WELLINGTO
10/15/2020	PIPES AND PARTS FOR DIGESTER PROBE PROJECT	761.10	KELLY SUPPLY CO FORT C
10/15/2020	MOTION SENSORS	104.24	AMZN MKTP US*MK4DE2KH0
10/15/2020	PUBLIC WORKS GENERAL OFFICE SUPPLIES	44.76	AMZN MKTP US*MK7298230
10/15/2020	STENNER DOSING PUMP PARTS.	28.58	AMZN MKTP US*MK8895Y41
10/15/2020	FLOWERS FOR AN EMPLOYEE WHO LOST A RELATIVE	78.94	1-800-FLOWERS.COM,INC.
10/15/2020	PPE FOR JOE BILL	48.97	HD SUPPLY WHITE CAP #0
10/15/2020	RETURN DEFECTIVE WALL CALENDAR	-7.29	AMZN MKTP US AMZN.COM/
10/14/2020	REFUND	-514.74	AMAZON.COM
10/14/2020	NOTARY MATERIALS	235.09	NNA SERVICES LLC
10/14/2020	COVID SUPPLIES	7.48	LOWES #02697*
10/14/2020	OFFICE SUPPLIES	258.88	EON OFFICE PRODUCTS
10/14/2020	DVD	12.96	AMAZON.COM*MK5QW35B0 A
10/14/2020	AIR COMPRESSOR FOR BLOW OUTS	121.95	INTERSTBATTERYROCKIES-
10/14/2020	CARMEN-STAPLER	27.96	AMAZON.COM*MK3IY4BA2 A
10/14/2020	LORI-DOCKING STATION	79.99	AMZN MKTP US*MK4CN5KI1
10/14/2020	CARMEN-STAPLE REMOVERS	6.99	AMAZON.COM*MK5U148P0
10/14/2020	POWER ADAPTER-CANCELLED ORDER	21.49	AMZN MKTP US*MK9IG6WP1
10/14/2020	BATTERY CONTAINER	49.05	AMZN MKTP US*MK3VK4ML0
10/14/2020	ANTIBACTERIAL SOAP	61.42	AMZN MKTP US*MK5JZ8V90
10/14/2020	SPLIT - SHARPS CONTAINERS (10.98%)	14.95	SPLIT - SHARPS CONTAINERS (10.98%)
10/14/2020	SPLIT - OFFICE SUPPLIES (89.02%)	121.19	SPLIT - OFFICE SUPPLIES (89.02%)
10/14/2020	GATE ENTRY CLICKER	36.98	AMZN MKTP US*MK01336F2
10/14/2020	GASKETS	6.36	4 RIVERS EQUIPMENT
10/14/2020	PARKS JD MOWER DECK EYEBOLTS	41.54	4 RIVERS EQUIPMENT
10/14/2020	COMPUTER VIRUS PROTECTION	29.99	NORTON *NP266717550
10/14/2020	TOLL BILL FOR SAMPLE DROP OFF	8.90	NORTHWEST PARKWAY LLC
10/14/2020	TEE-NUTS AND CUTTING FLUID.	28.20	AMZN MKTP US*MK5R409G1
10/13/2020	SPLIT - MASKS AND FACE SHIELDS COVID-19 (51.66%)	31.97	AMAZON
10/13/2020	SPLIT - DVDS (48.34%)	29.92	AMAZON
10/13/2020	SPRINKLER PARTS	73.86	CPS DISTRIBUTORS
10/13/2020	CARMEN-SCISSORS	11.99	AMAZON.COM*MK7KI6QM1 A
10/13/2020	2021 MONTHLY PLANNER	14.13	AMAZON.COM*MK9P23DF1 A
10/13/2020	COVID-19 AP HANGING FILE FOLDERS	35.77	AMZN MKTP US*MK2CI7ML2
10/13/2020	SLASH PAD SUPPLIES	42.43	BOMGAARS #69 WELLINGTO
10/13/2020	WELDING HELMET	265.22	BUCKEYE WELDING SUPPLY
10/13/2020	NITRILE GLOVES	576.00	LOUS GLOVES
10/13/2020	RESPIRATOR FILTERS	706.80	AMZN MKTP US*MK70U4X70
10/13/2020	LUNCHEON CELEBRATING BABY TO BE FOR INTERIM TA	331.96	TST* ILLEGAL PETE S -
10/13/2020	HALLOWEEN CANDY FOR COMMUNITY EVENT	46.00	FAMILY DOLLAR #9016
10/13/2020	HARDWARE.	6.40	BOMGAARS #69 WELLINGTO
10/13/2020	TRANSLATION MANUAL	119.84	DAY TRANSLATIONS
10/09/2020	2021 WALL CALENDAR	7.29	AMZN MKTP US*MK7CN9QW1
10/09/2020	AP SPLIT DISTRIBUTION STAMP	14.63	EON OFFICE PRODUCTS
10/09/2020	SILVER STREAK SPRAY LUBRICANT FOR FINE SCREEN	287.05	TEAM PETROLEUM
10/09/2020	GATER ENGINE PARTS. LEFT AND RIGHT HEADS GASKE'	471.30	4 RIVERS EQUIPMENT
10/09/2020	SLUDGE POND PIPING	300.48	KELLY SUPPLY CO FORT C
10/08/2020	CLARIFIER RECOATING PROJECT EQUIPMENT.	388.46	AMZN MKTP US*MK2CW5AW0
10/08/2020	2 MONTH GYM MEMBERSHIP FOR WELLNESS COMPETIT	98.00	2909 FITNESS 1
10/08/2020	2 MONTH GYM MEMBERSHIP FOR WELLNESS COMPETIT	98.00	2909 FITNESS 1
10/08/2020	AMOUNT REFUNDED WRONG PART	-117.17	CPS DISTRIBUTORS
10/08/2020	BOUGHT FOR IRRIGATION BUT IT WAS THE WRONG PAR	640.19	CPS DISTRIBUTORS
10/08/2020	COURT BROCHURE	92.80	BUSINESS CARD FACTORY
10/08/2020	COVID-19 AP PORTABLE FILE BOX	18.99	AMAZON.COM*MK5WS1BT1
10/08/2020	SUPPLIES	169.97	BOMGAARS #69 WELLINGTO
10/08/2020	TOOLS TO WORK ON SCHOOL SIGNS	19.48	BOMGAARS #69 WELLINGTO

10/08/2020	TYVEKS	778.44	GRAINGER
10/08/2020	TYVEKS AND RESPIRATOR FILTERS	896.62	GRAINGER
10/08/2020	SPLIT - FLEET VEHICLE GPS/DIAGNOSITIC (25%)	105.24	AMAZON
10/08/2020	SPLIT - FLEET VEHICLE GPS/DIAGNOSITIC (25%)	105.24	AMAZON
10/08/2020	SPLIT - FLEET VEHICLE GPS/DIAGNOSITIC (25%)	105.24	AMAZON
10/08/2020	SPLIT - FLEET VEHICLE GPS/DIAGNOSITIC (25%)	105.22	AMAZON
10/08/2020	IPAD FOR WTP NANO BUILDING FOR MONITORING	559.00	AMAZON.COM*MK62530F2 A
10/08/2020	2 MONTH MEMBERSHIP FOR WELLNESS COMPETITION	98.00	2909 FITNESS 1
10/07/2020	LED LAMP FOR HEADWORKS.	102.63	GRAINGER
10/07/2020	SPRINKLER PARTS	25.49	CPS DISTRIBUTORS
10/07/2020	MONTHLY SERVICE RATE	700.00	IN *RH WATER & WASTEWA
10/07/2020	SHELVING UNITS & CHAIRS FOR PW ADMIN BUILDING	52.63	PAYPAL *AUTHENTIQUE
10/06/2020	CLARIFIER RECOATING PROJECT EQUIPMENT.	654.63	AMAZON.COM*MK2LS93A2
10/06/2020	COLORED CARDSTOCK	26.99	AMZN MKTP US*MK0F253A2
10/06/2020	MAINTENANCE PARTS	25.78	BOMGAARS #69 WELLINGTO
10/06/2020	FIRE HYDRANT PAINT	475.80	GRAINGER
10/06/2020	COLORED FOLDER ORGANIZER	35.21	AMZN MKTP US*MK8PC7NE2
10/06/2020	TH PAPER TOWELS	42.78	AMZN MKTP US*MK96I53N2
10/06/2020	MICROSOFT 365 BUSINESS	29.43	MSFT * E0100C8ZCK
10/06/2020	PAINT SUPPLIES	52.24	BOMGAARS #69 WELLINGTO
10/06/2020	ADOBE PRO FOR WTP	581.04	ADOBE *800-833-6687
10/06/2020	COLORADO PLANNING CONFERENCE - DIGITAL	125.00	APA COLORADO CPC2020
10/06/2020	PARK TREE CARE	70.00	TREE TOP INC
10/06/2020	PARK TREE CARE	70.00	TREE TOP INC
10/06/2020	PARK TREE CARE	78.00	TREE TOP INC
10/06/2020	PARK TREE CARE	78.00	TREE TOP INC
10/06/2020	PARK TREE CARE	80.00	TREE TOP INC
10/06/2020	PARK TREE CARE	117.00	TREE TOP INC
10/06/2020	PARK TREE CARE	143.00	TREE TOP INC
10/06/2020	PARK TREE CARE	156.00	TREE TOP INC
10/06/2020	PARK TREE CARE	156.00	TREE TOP INC
10/06/2020	PARK TREE CARE	252.00	TREE TOP INC
10/06/2020	PARK TREE CARE	320.00	TREE TOP INC
10/06/2020	PARK TREE CARE	360.00	TREE TOP INC
10/06/2020	HAND SANITIZER FOR COVID PREVENTION	379.80	USA BLUE BOOK
10/06/2020	PARK TREE CARE	440.00	TREE TOP INC
10/06/2020	PARK TREE CARE	500.00	TREE TOP INC
10/06/2020	PARK TREE CARE	840.00	TREE TOP INC
10/06/2020	SUPPLIES	26.97	AMZN MKTP US*MK8AX20A1
10/06/2020	SUPPLIES	9.48	AMZN MKTP US*MK8YG5P11
10/06/2020	SPLIT - LAPTOP R&M FOR JIM MILLER (98.3%)	649.99	AMAZON
10/06/2020	SPLIT - GENERAL OFFICE SUPPLIES (1.7%)	11.26	AMAZON
10/06/2020	BABY SHOWER LUNCHEON DECORATIONS FOR INTERIM	109.43	AMZN MKTP US*MK3WW6300
10/05/2020	WELDING SUPPLIES	367.87	GENERAL AIR SERVICE &
10/05/2020	FOLDING TABLE	61.00	AMZN MKTP US*MK9EG3LP2
10/05/2020	WWTP LAUNDRY SERVICE	234.25	LOVELAND STEAM LAUNDRY
10/05/2020	COMPUTER SUPPLIES FOR COMMUNICATIONS SPECIAL	97.47	AMZN MKTP US*MK7XB94G2
10/05/2020	MONITOR FOR COMMUNICATIONS SPECIALIST	154.99	AMZN MKTP US*MK3PH7AB1
10/05/2020	PROFESSION DEVELOPMENT: HALLIE SHELDON	25.00	COLORADO WATERWISE
10/05/2020	JOB POSTING	215.87	INDEED
10/05/2020	CERTIFIED MAIL	6.95	USPS PO 0795220339
10/05/2020	BRADS AND WHITE CARDSTOCK	25.95	AMZN MKTP US*M420I0YV0
10/05/2020	TYLER-HDMI CABLE	6.99	AMAZON.COM*MK7IB1L92 A
10/05/2020	COURT OFFICE SUPPLIES	25.46	AMAZON.COM*MK62V2CA0
10/05/2020	PROFESSIONAL DUE	99.00	AMERICAN PLANNING A
10/02/2020	COVID SUPPLIES	34.80	EON OFFICE PRODUCTS
10/02/2020	SPRINKLER PARTS	30.99	CPS DISTRIBUTORS
10/02/2020	SPRINKLER PARTS	81.90	CPS DISTRIBUTORS
10/02/2020	IRRIGATION PARTS R&M	108.00	CPS DISTRIBUTORS
10/02/2020	BATTERIES	194.98	BOMGAARS #69 WELLINGTO
10/02/2020	SDPRINKLER PARTS	775.28	CPS DISTRIBUTORS
10/02/2020	TH WRITING PADS, PENCILS, PENS	27.34	AMAZON.COM*M42ZZ5US0 A
10/02/2020	TH COPY PAPER	104.97	EON OFFICE PRODUCTS
10/02/2020	COVID-19 LIBRARY DISINFECTING WIPES	287.94	EON OFFICE PRODUCTS

10/02/2020	COVID-19 TH LYSOL AEROSOL SPRAY	302.40	EON OFFICE PRODUCTS
10/02/2020	PROFESSIONAL CONFERENCE	125.00	APA COLORADO CPC2020
10/02/2020	UNIFORM PANTS FOR JAIME	159.80	DUNGAREES LLC
10/02/2020	TABLET CASE FOR WWTP SCADA TABLET	20.00	AMZN MKTP US*MK4JJ4N11
10/02/2020	LYSOL FOR PW SHOPS & VEHICLES	504.00	EON OFFICE PRODUCTS
10/02/2020	OFFICE SUPPLIES	32.13	EON OFFICE PRODUCTS
10/02/2020	COVID SUPPLIES	123.73	EON OFFICE PRODUCTS
10/01/2020	TH SHREDDING	22.00	IN *SMART DOCUMENT MAN
10/01/2020	TH FILE FOLDERS, WHITE OUT, PENS, MARKERS	59.08	AMAZON.COM*MK4YW5ZJ1 A
10/01/2020	REC RACK CARD	99.74	BUSINESS CARD FACTORY
10/01/2020	LAWN MOWING	255.00	IN *WICH LAWN CARE
10/01/2020	PARKS AND REC BROCHURE	370.82	BUSINESS CARD FACTORY
10/01/2020	TH CREAMER, SALT AND PEPPER PACKETS	27.91	AMZN MKTP US*MK8HO5ZH1
10/01/2020	TH CREAMER, COFFEE	61.96	AMZN MKTP US*M43ZL6UJ0
10/01/2020	STREET PAINT SUPPLIES	70.46	HD SUPPLY WHITE CAP #0
10/01/2020	PEST CONTROL	145.00	ECOLAB PEST AS400
10/01/2020	HARD HAT RACKETS, HOOKS	60.47	AMZN MKTP US*M49GC87Z0
10/01/2020	FLASH DRIVES FOR DATA TRANSFER AT WWTP	57.87	AMZN MKTP US*MK2L31ZJ1
10/01/2020	SHAFT COLLAR.	50.30	GRAINGER
09/30/2020	TH SHEET PROTECTORS	8.94	AMAZON.COM*M42HD9SF0 A
09/30/2020	MICHELLE/LORI-MOVING BOXES	39.95	AMAZON.COM*M40RR2DQ0 A
09/30/2020	TH TOILET PAPER	44.20	AMZN MKTP US*M41U50I82
09/30/2020	JUDY T. BUSINESS CARDS	48.75	BUSINESS CARD FACTORY
09/30/2020	JENNY J & DJ BUSINESS CARDS	94.50	BUSINESS CARD FACTORY
09/30/2020	PW BUSINESS CARDS	94.50	BUSINESS CARD FACTORY
09/30/2020	MICHELLE/RECEPTION-COMPUTER SPEAKERS	16.99	AMAZON.COM*M42SS6IW2
09/30/2020	TH TRI FOLD PAPER TOWELS	29.99	AMAZON.COM*M497G12N0
09/30/2020	JUSTIN CERT "D" APPLICATION FEE	50.00	COLORADO CWP
09/30/2020	SCALE FOR WEIGHTLOSS EMPLOYEE COMPETITION	13.95	AMZN MKTP US*MK37I6O11
09/30/2020	RETIREMENT CAKE FOR MARK BOEDING	19.68	RIDLEY'S 1136
09/30/2020	WELLNESS WEIGHTLOSS CHALLENGE SUPPLIES	160.82	AMZN MKTP US*M438T6IU2
09/30/2020	SAFETY WORKBOOT ALLOWANCE	149.99	BOMGAARS #69 WELLINGTO
09/29/2020	DIGESTER PROBE REDESIGN PARTS.	21.90	GRAINGER
09/29/2020	MICROSOFT OFFICE PROFESSIONAL	99.00	MICROSOFT*STORE
09/29/2020	DVDS	83.79	AMAZON.COM*M48GJ18C0
09/29/2020	REPLACEMENT PARTS FOR LAB EQUIPMENT	309.92	HACH COMPANY
09/29/2020	WWTP PUMP REPLACEMENT	264.84	E-RIGGING.COM
09/29/2020	JUDGE CBA.CLE	389.00	CONTINUING LEGAL EDUC
09/29/2020	RETURN STAPLER	-6.99	AMAZON.COM AMZN.COM/BI
09/29/2020	AP TONER CARTRIDGE	29.99	AMZN MKTP US*M46YA2I51
09/29/2020	FLEET VEHICLE INSPECTION	85.00	HOUSKA AUTOMOTIVE SERV
09/29/2020	AWWA WATER OPERATOR FIELD GUIDES	693.95	HACH COMPANY
09/29/2020	GREEN HOUSE EXTERIOR	1,482.00	IN *MOUNTAIN VISTA LAN
09/29/2020	GREEN HOUSE EXTERIOR	1,593.00	IN *MOUNTAIN VISTA LAN
09/29/2020	REPORT COVERS FOR PW	18.99	AMZN MKTP US*M44C90YK1
09/29/2020	OFFICE SUPPLIES	287.45	EON OFFICE PRODUCTS
09/29/2020	DRILL PRESS VISE.	276.07	AMAZON.COM*M49V089A2
09/28/2020	WIPER BLADES FOR TRUCKS	61.84	NAPA PARTS HEILBRUNS
09/28/2020	PACKING TAPE	6.49	BOMGAARS #69 WELLINGTO
09/28/2020	FLEET VEHICLE BATTERY REPLACEMENT FOR SUV	169.95	INTERSTBATTERYROCKIES-
09/28/2020	THANK YOU CARD FOR EMPLOYEE RECOGNITION	2.99	USPS PO 0795220339
09/28/2020	REFUND	-50.30	FS *WWW.MTCPRO.COM
09/28/2020	CMMS PKG.	699.30	FS *WWW.MTCPRO.COM
09/28/2020	GREEN HOUSE MATERIALS	181.58	CPS DISTRIBUTORS
09/28/2020	HYDRANT CLEANER	43.56	GRAINGER
09/28/2020	CPE TRAINING COURSES	684.00	AICPA *ORDER
09/28/2020	AP TAPE DISPENSER	6.99	AMZN MKTP US*M45YQ8612
09/28/2020	2 TIER BUSINESS CARD HOLDER, COMPACT STAPLER	19.39	AMZN MKTP US*M40CB49S1
09/28/2020	PAPER CUTTER, LAMINATOR, LAMINATING SHEETS	45.48	AMZN MKTP US*M41BU5911
09/28/2020	CABLE CLAMPS FOR DIGESTER PROBE PROJECT	2.76	BOMGAARS #69 WELLINGTO
09/28/2020	FLEET VEHICLE EMISSIONS	25.00	AIR CARE COLORADO FT C
09/25/2020	DRILL PRESS.	779.00	AMAZON.COM*M482R61E0 A
09/25/2020	MEMBERSHIP FEES COLORADO RURAL WATER	400.00	COLORADO RURAL WATER A
09/25/2020	GREEN HOUSE SUPPLY	44.06	THE HOME DEPOT #1544

09/25/2020	BATTERY	167.98	BOMGAARS #69 WELLINGTO
09/25/2020	PORTABLE AIR COMPRESSOR, HOSE, FITTINGS	347.46	BOMGAARS #69 WELLINGTO
09/25/2020	PAPERTOWELS FOR PW SHOPS	45.74	AMAZON.COM*M46QG70T0 A
09/25/2020	SAFETY WORKBOOT ALLOWANCE	140.00	AMZN MKTP US*M47DN1PS0
09/25/2020	TRASHBAGS FOR TOWNWIDE FACILITIES/BUILDINGS	555.48	EON OFFICE PRODUCTS
09/25/2020	STUDY MATERIAL	346.00	COLORADO RURAL WATER A
09/24/2020	PHONE SCREEN PROTECTORS FOR PW WORK PHONES	6.99	AMZN MKTP US*M41QL95F2
09/24/2020	TRASH BAGS FOR PW TOWN WIDE TRASH CANS	211.50	AMZN MKTP US*M466K7BU2
09/24/2020	TORCH EXCHANGE.	16.90	BOMGAARS #69 WELLINGTO
09/24/2020	TORCH, CUTOFF WHEELS HEAT SHRINK TUBING.	44.14	BOMGAARS #69 WELLINGTO
09/24/2020	COMPUTER PARTS/CABLES	41.67	AMZN MKTP US*M45AS3HW2
09/24/2020	CERT TEST	100.00	ABC-NV
09/24/2020	RECEIPT BOOKS, STAPLER/STAPLES	24.86	AMAZON.COM*M411Q8HF2 A
09/24/2020	KRISTA-UB CALCULATOR	62.90	AMZN MKTP US*M48KJ35Q2
09/24/2020	KRISTA-UB CUBICLE CLIPS, STAPLER	15.98	AMZN MKTP US*M40QZ80K0
09/24/2020	KRISTA-UB DESK ORGANIZER, 2 MONITOR STANDS	63.17	AMZN MKTP US*M46TY5S81
09/24/2020	SIGN SUPPLIES	63.78	BOMGAARS #69 WELLINGTO
09/24/2020	WIPER FLUID FOR TRUCKS	7.16	BOMGAARS #69 WELLINGTO
09/24/2020	FLEET VEHICLE EMISSIONS	25.00	AIR CARE COLORADO FT C
09/24/2020	MAINTENANCE ONLINE SERVICE	9.32	SCRIBD INC
09/24/2020	PICTURE HANGER STRIPS	26.34	BOMGAARS #69 WELLINGTO
09/24/2020	TRAINING	252.00	AWWA.ORG
09/23/2020	DIGESTER PROBE PARTS.	37.96	BOMGAARS #69 WELLINGTO
09/23/2020	DIGESTER PROBE INSTALL.	64.42	GRAINGER
09/23/2020	FISH TAPE.	79.21	GRAINGER
09/23/2020	GREEN HOUSE MATERIALS	195.38	CPS DISTRIBUTORS
09/23/2020	SHOVELS	154.47	GRAINGER
09/23/2020	HARD HATS AND SAFETY VESTS	327.55	AMZN MKTP US*M48CL5601
09/23/2020	CERTIFICATION FRAMES	102.49	AMZN MKTP US*M46WA7TP0
09/23/2020	SAFETY MASK FOR PW STAFF	80.99	AMZN MKTP US*M45JA3851
09/23/2020	PW OFFICE SUPPLIES	90.55	AMZN MKTP US*M492Q3TD0
09/22/2020	MARKETING AND COMMUNICATIONS SOFTWARE	52.99	CREATIVE CLOUD INDIV
09/22/2020	BROKEN HOSE FAUCET REPLACEMENT	40.00	AMZN MKTP US*M48WF1HQ1
09/22/2020	BOOTS FOR JESSE	221.83	RED WING SHOES #419
09/22/2020	FLEET VEHICLE EMISSIONS	25.00	AIR CARE COLORADO FT C
09/22/2020	ANNUAL BOOT ALLOWANCE	199.98	RED WING SHOES #419
09/22/2020	TELECONFERENCING SERVICE FOR PW STAFF	15.99	ZOOM.US
09/22/2020	SPLIT - WATER FOR WTP SAMPLING (12.18%)	22.84	AMAZON
09/22/2020	SPLIT - WATER FOR TOWN HALL (87.82%)	164.62	AMAZON
09/22/2020	SAFETY MASK FOR PW STAFF	217.78	AMZN MKTP US*M47D611L2
09/22/2020	ZOOM BILL	239.90	ZOOM.US
09/21/2020	TAX REFUND	-.35	ZOOM.US
09/21/2020	TAX REFUND	-16.08	ZOOM.US
09/21/2020	ICE MACHINE REPAIR.	100.00	QUICK APPLIANCE REPAIR
09/21/2020	LANDSCAPE FABRIC GREEN HOUSE.	335.55	CPS DISTRIBUTORS
09/21/2020	JUDY/FD-FLASH DRIVE	18.99	AMAZON.COM*M45A62P51 A
09/21/2020	LAB CHEMS	147.96	HACH COMPANY
09/21/2020	FLEET EMISSIONS TESTING	25.00	AIR CARE COLORADO FT C
09/21/2020	FLEET EMISSIONS TESTING	25.00	AIR CARE COLORADO FT C
09/21/2020	FLEET EMISSIONS TESTING	25.00	AIR CARE COLORADO FT C
09/21/2020	PRIMER AND GLUE	-29.53	KELLY SUPPLY CO FORT C
09/21/2020	PRIMER AND GLUE	29.53	KELLY SUPPLY CO FORT C
09/21/2020	1-1/2" PRESSURE REGULATOR VALVE	-1,175.00	KELLY SUPPLY CO FORT C
09/21/2020	SUPPLIES	1,220.70	KELLY SUPPLY CO FORT C
09/21/2020	SOFTWARE	89.95	SUITEPDF.COM
09/21/2020	AIR PURIFIER FOR TOWN HALL	99.99	AMZN MKTP US*M423W43N2
09/21/2020	TAX REFUND	-13.40	ZOOM.US
09/21/2020	TAX REFUND	-13.40	ZOOM.US
09/21/2020	TAX REFUND	-13.40	ZOOM.US
09/21/2020	TAX REFUND	-16.08	ZOOM.US
09/18/2020	SUPPLIES	229.64	AMAZON.COM*M43S10ZF2 A
09/18/2020	DVD AND LABELS	69.35	AMZN MKTP US*M48211L82
09/18/2020	MAHALIA-HARD DRIVE COVID-19	134.99	AMAZON.COM*MU7K47IB0 A
09/18/2020	POSTAGE METER	77.40	PITNEY BOWES PI

09/18/2020	STREET SIGNS	524.98	AREA WIDE PROTECTIVE
09/18/2020	FLEET EMISSIONS TESTING	25.00	AIR CARE COLORADO FT C
09/18/2020	PHONE SCREEN SAVER	6.99	AMZN MKTP US*MU7G64RQ0
09/18/2020	SAFETY FACE MASKS FOR PW STAFF	58.97	AMZN MKTP US*MU4VJ0RO0
09/18/2020	PW PHONE R&M	249.99	VZWRLSS*ETMWPN0W211501
09/18/2020	AIR PURIFIERS FOR TOWN FACILITIES	338.48	AMAZON.COM*MU7OE0R60
09/18/2020	WTP PC DESKTOP R&M	529.99	AMZN MKTP US*MU6MV0RS0
09/18/2020	GOODBYE GIFT FOR MELISSA LURKINS - INTERIM LIBRAI	100.60	TLF*PALMER FLOWERS
09/17/2020	STAFF BOXED LUNCHES - SEPTEMBER 15, 2020	475.92	FIREHOUSE SUBS 1200 QS
09/17/2020	AUG. BOOK PURCHASES	645.79	INGRAM LIBRARY SERVICE
09/17/2020	AP PRINTER PAPER	19.98	AMAZON.COM*MU5OT6950 A
09/17/2020	1 YEAR TOWN DOMAIN	39.99	WEB*NETWORKSOLUTIONS
09/17/2020	FLEET EMISSIONS TESTING	25.00	AIR CARE COLORADO FT C
09/17/2020	FLEET EMISSIONS TESTING	25.00	AIR CARE COLORADO FT C
09/17/2020	FLEET EMISSIONS TESTING	25.00	AIR CARE COLORADO FT C
09/17/2020	FLEET EMISSIONS TESTING	25.00	AIR CARE COLORADO FT C
09/17/2020	SUPPLIES FOR A CAKE FOR VINCE'S LAST DAY	14.05	FAMILY DOLLAR #9016
09/17/2020	WELLNESS WEIGHTLOSS CHALLENGE SUPPLIES	82.88	AMZN MKTP US*M433R5EM1
09/17/2020	COPY PAPER	63.98	AMAZON.COM*M43EI04W2 A
09/16/2020	AP FILE FOLDERS	9.99	AMZN MKTP US*MU02Y02N0
09/16/2020	CRIMINAL DOCKET	630.00	MARCH AND OLIVE LLC
09/16/2020	MOUSE PAD	7.98	AMZN MKTP US*MU6M527Q0
09/16/2020	WELDING SUPPLIES	68.68	HD SUPPLY WHITE CAP #0
09/16/2020	FILES, FILE HANGERS,	85.56	AMZN MKTP US*M42VB9CE2
09/16/2020	WORK GLOVES	40.63	AMAZON.COM*MU4Y35280
TOTAL		141,779.01	

Treasurer’s Report

Year End 2020

TOWN OF WELLINGTON

General Fund

General Fund 2020

- Overall, the General Fund ended very favorably with revenues coming in higher than budgeted while expenditures came in under budget.

● Budgeted Revenues:	$6,843,704	Actual:	$7,807,772
● Budgeted Expenditures:	$7,682,348	Actual:	$5,920,931

- Revenues up $964,068 and Expenditures under by $1,761,417 = Total $2,725,485

- Anticipated using $838,644 of fund balance

- Fund balance increased by $1,886,841
  Beginning Fund Balance $5,655,379 + $1,886,841 = $7,437,901

Water Fund

Water Fund 2020

- Overall, the Water Fund ended very favorably with revenues coming in higher than budgeted while expenditures came in under budget.

Budgeted Revenues:	$7,020,622	Actual:	$7,984,533
Budgeted Expenditures: (w/out cap)	$4,758,723	Actual:	$3,350,629

- Revenues up $963,911 and Expenditures under by $1,408,094 = Total $2,372,005

- Raw Water – Restricted Revenue $689,809

**Capital budgeted at $18,523,008, Actual $4,433,554

Sewer Fund

Sewer Fund 2020

- Overall, the Sewer Fund ended very favorably with revenues coming in slightly higher than budgeted while expenditures came in under budget.

● Budgeted Revenues:	$3,434,775	Actual:	$3,567,508
● Budgeted Expenditures: (w/out cap)	$1,890,774	Actual:	$1,740,551

- Revenues up $132,733 and Expenditures under by $150,233 = Total $282,956

**Capital budgeted at $1,367,236, Actual $294,902

General Fund

Revenues		
Taxes & Impact Fees	$ 3,609,779	81.62%
Licenses & Permits	$ 501,560	11.34%
Intergovernmental	$ 3,690	0.08%
Charges for Services	$ 101,927	2.30%
Fines and Forfeitures	$ 11,719	0.26%
Earnings	$ 179,161	4.05%
Misc.	$ 14,695	0.33%
	$ 4,422,531	

Sales Tax

Single Largest Revenue Source General Fund

Sales Tax

Sales tax is the single largest source of revenue for the Town. The sales tax rate for the Town of Wellington is 3.0% and includes food for home consumption. Currently, the general fund receives 2% of the funds collected and the remaining 1% is split between the streets and parks departments.

Sales tax collections have an estimated increase of 28% in 2020 over 2019. Approximately, 11% of this can be attributed to collection of sales taxes on e-commerce sales. In November of 2018, the Colorado Department of Revenue announced legislation requiring collection of sales taxes by online sellers.

Sales Tax 2020

Total Sales Tax Budgeted in 2020 = $2,007,347

General Fund Two Thirds = $1,338,231

Or 30.26% of General Fund Revenue Budgeted

Total Sales Tax Collected in 2020 $2,647,555 31.89% higher

General Fund Two Thirds $1,764,860

Or 40% of General Fund Revenue

Sales Tax – by the numbers

Raw Data

2052	vendors = 100% or $219,846	
742	vendors with returns greater than	$10
184	vendors with returns greater than	$100
35	vendors with returns greater than	$1,000
5	vendors with returns greater than	$10,000

Top Ten account for 52.89% of collections

Shop locally – it makes a difference.

Property Tax

Second Largest Revenue Source General Fund

Property Tax 2020

- The second largest source of revenue for the Town is *property tax*. A mill levy is a tax rate that is applied to the assessed value of a property. Currently, assessed property values are calculated by multiplying the actual value by 7.15% for residential properties, and by 29% for non-residential properties. These percentage numbers are determined by state law.

- The Town of Wellington certified 13.142 mills for the fiscal year of 2021.
  12.439 General Fund .703 General Obligation Bond - Water

Property Tax 2020

- Sample calculation for homeowner:

- Actual Valuation X Assessment Rate X Mill Levy/1000 = Property Tax

- For example:
- $300,000 Actual value X 7.15% (residential rate) = $21,450 Assessed Value
- $21,450 Assessed value X 13.142 mills/1000 = $281.90 Property Tax to the Town of Wellington

  $ 15.08 debt service water fund

  $266.82 general fund

2021 Factors to Watch

- Sales Tax
  post COVID consumer behavior, impacts of election
- Impact of Limited Building Permits
  2020 Use Tax budgeted at $575,000 (13% of GF Revenue)
  2020 Use Tax actual $785,010
- Tap Fees in both Water and Sewer Funds

Board of Trustees Meeting

Date: January 26, 2021
Submitted By: Krystal Eucker, Town Clerk
Subject: Minutes of the January 12, 2021 Regular Board of Trustees Meeting

EXECUTIVE SUMMARY

BACKGROUND / DISCUSSION

STAFF RECOMMENDATION

ATTACHMENTS

1. January 12, 2021 BOT Minutes Draft

BOARD OF TRUSTEES
January 12, 2021
6:30 PM

Regular Meeting

MINUTES

A. CALL TO ORDER

Mayor Hamman called the meeting to order at 6:30 p.m.

1. Pledge of Allegiance
   Mayor Hamman asked that all rise for the pledge of allegiance.

2. Roll Call
   Mayor Troy Hamman
   Mayor Pro Tem Wyatt Knutson
   Trustee Jon Gaiter
   Trustee John Jerome
   Trustee Rebekka Kinney
   Trustee Ashley Macdonald
   Trustee Tim Whitehouse

   Also Present:
   Patti Garcia, Town Administrator
   Brad March, Town Attorney
   Judi Tippetts, Finance Director
   Cody Bird, Director of Planning
   Hallie Sheldon, Management Analyst
   Bob Gowing, Director of Public Works
   Krystal Eucker, Town Clerk
   Jim Miller, Public Works Superintendent
   DJ Jones, Water Treatment Superintendent
   Michael Rairdon, Larimer County Sheriff's Office Patrol Sergeant
   Lori Woodruff, Human Resources Manager
   Mahalia Henschel, Communications Specialist

3. Amendments to Agenda
   Mayor Hamman asked if there were any amendments to this evening's agenda to which there was none.

4. Conflict of Interest
   Mayor Hamman asked if there were any conflicts of interest on this evening's agenda to which there was none.

B. COMMUNITY PARTICIPATION

1. Public Comment

Mayor Hamman opened the meeting up for public comment.

Shirrell Tietz, 4525 Ingalls Drive, Wellington CO inquired if there was going to be any discussion regarding the dispensary this evening.

Mayor Hamman stated that discussion will be done in an executive session this evening.

C. CONSENT AGENDA

1. Minutes of the December 22, 2020 Board of Trustees Meeting

Trustee Gaiter moved to approve the consent agenda; Mayor Pro Tem Knutson seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hamman
Nays – None
Motion carried.

D. ACTION ITEMS

1. Elgin Street Sweeper Purchase Request

Mr. Gowing informed the Board that a street sweeper was an approved budget item. The street sweeper is coming in a little below the budget amount at $244,000.00.

Trustee Jerome inquired as to what will happen with the old street sweeper.

Mr. Gowing stated it will be sold although the piece of equipment is not worth much.

Trustee Gaiter inquired as to what the Midwest Auto Lube and the In-Cab Boom Tilt are in the quote.

Mr. Miller stated Auto Lube is an automatic greasing system as this piece of equipment has a lot of moving parts. It will automatically grease the bearings and the moving parts as it is going down the road. The In-Cab Boom Tilt is an air system that keeps the dust out.

Mayor Hamman opened the meeting up for public comment to which there was none.

Trustee Jerome moved to approve the Elgin Street Sweeper Purchase not to exceed $244,000.00; Trustee Kinney seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hamman
Nays – None
Motion carried.

2. Vactor Sewer Cleaner Purchase Request

Mr. Gowing informed the Board that the sewer cleaner was an approved budget item in the sewer fund. The sewer cleaner came in under budget as well at $490,453.00.

Trustee Jerome inquired if this is a new piece of equipment that the Town has never owned.

Mr. Miller stated the Town does have a sewer cleaner that is over 20 years old; this piece of equipment keeps the Town in compliance with the State.

Mr. Gowing stated we are required to respond to things like overflows within 24 hours.

Trustee Jerome inquired if this one will be liquidated as well.

Per Mr. Miller; yes.

Trustee Gaiter inquired about the two options to consider on the quote and if those could be explained.

Mr. Miller stated the Warthog is a piece of equipment that goes on the end of the vac truck; the Town has one now that has been rebuilt three times but it is an amazing piece of equipment that is very helpful in the middle of the night. The communications system allows us to download data into a PDF to see how much is being done in a timely manner as far as cleaning.

Mayor Hamman opened the meeting up for public comment to which there was none.

Trustee Jerome moved to approve the Vactor Sewer Cleaner purchase not to exceed $490,453.00; Trustee Macdonald seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hamman
Nays – None
Motion carried.

3. Resolution No. 01-2021 - A Resolution Designating a Public Place for the Posting of Notices Concerning Public Meetings

Ms. Eucker informed the Board that according to state statutes, the public place or places for posting notices shall be designated annually by the local public body at their first regular meeting of the calendar year. The designated posting place will be the Town's website although if the website is not available, the front door of Town Hall will then be the designated posting place. The front door of Town Hall is the alternate designated posting place; however, town staff will post meeting notices there in addition to the website. This resolution does not prohibit the posting of notices in other forms.

Mayor Hamman inquired if this is something that is done every year.

Per Ms. Eucker, yes.

Trustee Macdonald inquired if the Board has passed a resolution designating the website as the public posting place.

Mr. March stated he believed that at last year's meeting, it was discussed to use the website as the State changed their laws to encourage website use.

Trustee Gaiter confirmed that the website is the primary place to post but we will be posting at Town Hall as well.

Per Ms. Eucker, that's correct.

Mayor Hamman opened the meeting up for public comment to which there was none.

Trustee Gaiter moved to approve Resolution No. 01-2021; Mayor Pro Tem Knutson seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hamman
Nays – None
Motion carried.

4. Resolution No. 02-2021 – A Resolution Adopting a 3-Mile Plan for Municipal Annexations

Mr. Bird informed the Board that State law requires municipalities to have a plan in place for the area 3-miles from the Town's boundary prior to annexing any land within the 3-mile area. The Town Planning Commission adopted the 2014 Update to the Comprehensive Master Plan by Resolution No. 1-2014PC and was ratified by the Town Board by Resolution 24-2014. The 2014 Comprehensive Master Plan has served as the Town's 3-Mile Plan since adoption in 2014.

Designation of the Comprehensive Master Plan for the 3-Mile Plan for annexations meets the state law requirement and is sufficient to meet the Town's annexation needs for the upcoming year.

Trustee Jerome inquired if the odd shape of the Town's boundary is based off the Town's ability to provide services to those areas without too much trouble.

Mr. Bird stated that is part of the reason.

Mayor Hamman opened the meeting for public comment.

Christine Gaiter, 8132 4th Street, Wellington, CO inquired as to why the GMA comes in and out and not a fixed radius from the town or cut out some properties and leave some in.

Mr. Bird stated it is all based on the situation of the properties like following property or parcel lines instead of roadways or areas that have reservoirs. The Town also considers municipal infrastructure and the if it is feasible to extend services into those areas.

Shirrell Tietz, 4525 Ingalls Drive, Wellington, CO inquired if the growth management area turns that area into incorporated or unincorporated Wellington; if this area is incorporated, will individuals getting building permits be required to follow Wellington's code or will they be grandfathered in; there is State wildlife area in the growth management area so will that be lost if that is annexed into town.

Mr. Bird stated the map that shows the growth management area is clarifying where the Town might consider annexations within the next year. Adopting of this resolution does not actually annex new territory into Town. Permitting and state wildlife is not really what the Board is considering this evening.

Dan Waters 1601 ECR 72, Wellington, CO inquired as how this will affect farmers in the County.

Mr. Bird stated this resolution and map is identifying areas that could be considered for annexations within the next year. There are no current proposed changes that would impact properties in unincorporated Larimer County. If the Town would consider an annexation in the next year, it would typically be at the request of the property owner.

Melissa Whitehouse, 3922 Grant Avenue, Wellington, CO thanked Mr. Bird for his explanation and that nothing will get annexed without a request from the property owner. Ms. Whitehouse inquired if anyone has expressed interest in the Owl Canyon Road interchange.

Mr. Bird stated there are not any pending requests for annexation in that sector around Owl Canyon Road.

Cam Tietz, 4525 Ingalls Drive, Wellington, CO inquired if the landowner will need to give permission for a property to be annexed into town limits and inquired if it would be practical approach to look at growth plans in conjunction with Fort Collins.

Mr. Bird stated the Town typically only considers requests for annexation from the property owner; it is uncommon for the Town to approach the property owner.

Mr. Bird stated the Town can consider regional partnerships for utility services although there are often pros and cons to those partnerships. The City of Fort Collins is not the only service provider for certain utilities in the vicinity of Wellington and those options are being evaluated as part of the comprehensive plan update.

Mayor Hamman commented that the growth management area establishes a buffer between municipalities; the growth management areas are important to allow for partnerships as well.

Trustee Whitehouse inquired if Wellington is required to have other municipalities and counties sign off on the growth management areas.

Mr. Bird stated what is before the Board this evening is simply looking at the already adopted growth management area for the Town that was adopted in 2014 and identifying that as the area that the Town would consider annexations requests from over the next year.

Mr. Bird stated if the Town was proposing to change its growth management area which may happen with the comprehensive plan update, that would require some coordination with the county and surrounding jurisdictions for any changes and we would follow that course of action when the appropriate time comes along.

Mayor Pro Tem Knutson moved to approve Resolution No. 02-2021; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hamman
Nays – None
Motion carried.

E. REPORTS

1. Town Attorney
   None.

2. Town Administrator
   Ms. Garcia informed the Board that the strategic plan survey will be closing on the 30th. There are currently 67 responses which is huge since there was not much time for the survey. Also, Josh Fudge with Larimer County will be attending a meeting soon to go over the indirect costs related to the Larimer County Sheriff's Office contract. Mr. Fudge is a Budget Director with the County. The Director of the Library and the Manager of Recreation will be attending a meeting to introduce themselves to the Board.

3. Staff Communications
   None.

4. Board Reports
   Trustee Gaiter commented that the Community Activities Commission (CAC) is beginning to plan for the 4th of July event and they are concerned with space for individuals at Centennial Park. The CAC would like to hear from the Board of Trustee if the event should stay at Centennial Park or move to a different location. That decision doesn't need to be made this evening although it may be something to start thinking about.

   Mayor Hamman inquired if they are coming up with different options themselves.

   Trustee Gaiter stated there have been some ideas tossed around although there has not been much effort put into that at this point.

   Mayor Hamman commented that he felt it would be appropriate for the CAC to come up with some options as that is what the CAC is about.

   Trustee Kinney commented that she is excited these events are being planned.

F. EXECUTIVE SESSION

1. Conferences with an attorney for the Town pursuant to § 24-6-402(4) (b), for the purpose of receiving legal advice relative to pending suits involving voter initiative matters. The executive session will not be recorded and an attorney certification will be provided as required by C.R.S.

§24-6-402(2)(d.5)(II)(B) confirmation that discussions in the executive session constitute privileged attorney-client communications.

Trustee Jerome moved to go into executive session pursuant to § 24-6-402(4) (b), for the purpose of receiving legal advice relative to pending suits involving voter initiative matters; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hamman
Nays – None
Motion carried.

The Board of Trustees moved into executive session at 7:13 p.m.

Trustee Jerome moved to close the executive session; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hamman
Nays – None
Motion carried.

The executive session was closed at 7:42 p.m. and the regular meeting resumed.

G. ADJOURN

Upon a motion duly made, the meeting was adjourned at 7:43 p.m.

____

Krystal Eucker, Town Clerk

ATTORNEY CERTIFICATION RELATED TO JANUARY 12, 2021 EXECUTIVE SESSION OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO

The undersigned as Town Attorney of the Town of Wellington, Colorado certifies, pursuant to CRS §**24-6-402**(4)(b) and (d) of the Board of Trustees of the Town of Wellington, Colorado at its regular meeting on January 12, 2021, properly convened. in executive session, for conferences with the Town Attorney for the purpose of receiving legal advice on specific legal questions related to possible settlement of claims raised in actions filed before the Larimer County District Court involving the initiated petition for the sale of marijuana. Pursuant to C.R.S. §**24-6-402**(4)(a) and (b) and (d.5) (II) (B) it is the opinion of the undersigned attorney that the discussions which occurred during the executive session constituted a privileged attorney-client communication. No record was kept or required to be kept of the discussions. This statement shall be included with the written minutes of the referenced meeting. This statement is also signed by the Mayor of the Town of Wellington, attesting that the executive session was not recorded and was confined to the topics authorized for discussion in executive session pursuant to §**24-6-402**(4)(d.5) (II) (B).

March & Olive, LLC
Town Attorney

By: ______________________
J. Brad March,

____
Troy Hamman, Mayor

Board of Trustees Meeting

Date: **January 26, 2021**
Submitted By: **Alex Evonitz, Engineer III**
Subject: **EPA Mandated "Risk and Resilience Assessment" and "Emergency Response Plan" Contract Award**

- **Alex Evonitz, Engineer III and Bob Gowing, Public Works Director**

EXECUTIVE SUMMARY

As a result, from a directive from the EPA, EPA-817-F-19-004 May 2019, Wellington is obligated to complete and submit an evaluation specifically for drinking water facilities by June 30, 2021 if serving 3,301 to 49,999 people. This approval is specifically for the Drinking Water Facilities only and will meet the current EPA mandate. A recommendation to include
wastewater facilities evaluations was also suggested by Staff. However, in the interest of time and money the recommendation here is that the Wastewater Plant and collection system evaluation would be better addressed next year as a CIP.

BACKGROUND / DISCUSSION

Forethought in funding for the project was included in the 2020 budget with an estimated cost of $120,000.00 with the complications of 2020. A delay did occur as a result of the health concerns that arose, but because of the submission timing we are now moving this project forward.

With the time for compliance quickly approaching a solicitation were undertaken by phone. Four capable consultants (Woodard & Curran, Farnsworth, Jacobs and JUB Engineering) were contacted, two responded. The respondents were JUB Engineering and Jacobs Engineer. Following an internal review of the proposals, Staff concluded that Jacobs' proposal showed a superior understanding of the issues. The EPA document and proposal submittals are attached for the Boards use.

Financial Considerations
The original estimated funding from 2020 as indicated was $120,000.00

Funding for this project is included the 2020 CIP budget
GL 211-80-4056, "RRA and ERP (EPA Mandate) $120,000.00

Current Not to Exceed Cost $98,643.00

STAFF RECOMMENDATION

Authorize execution of a contract with Jacobs Engineering Group in the not to exceed amount
of $98,634.00 for preparation of the Water Treatment Plant Systems and Distribution network evaluation for compliance with the EPA Mandate EPA-817-F-19-004 May 2019, with completion and submission of the report on or before June 30th, 2021. Submission will be made to
the EPA reviewing authority thus satisfying the compliance for the Town of Wellington.

ATTACHMENTS

1. RISK & RESILIENCY ASSESMENT FINAL
2. EPA RRA and ERP Fact Sheet

TOWN OF WELLINGTON
3735 CLEVELAND AVENUE
P.O. BOX 127
WELLINGTON, CO 80549
PUBLIC WORKS (970) 568-0447
TOWN HALL (970) 568-3381

WELLINGTON RISK AND RESILENCY ASSESMENT and EMERGENCY RESPONSE PLAN for WATER UTILITY

EPA MANDATE GL 211-80-4056 RRA AND ERP

Parties: The parties to this Contract are the Town of Wellington, 3735 Cleveland Avenue, Wellington, Colorado 80549 (Town) and Jacobs Engineering Group Inc., 200 East 7th Street, Loveland, Colorado, 80537 (Consultant).

Purpose of Contract: The purpose of this Contract is for the Town of Wellington to retain the services of the Consultant to render certain technical or professional services hereinafter described.

Term of Contract and Required Approvals: This Contract is effective when all parties have executed it (Effective Date). The term of the Contract is from the Effective Date through June 30, 2022. All services shall be completed during this term. If the Consultant has been delayed and as a result will be unable to complete performance fully and satisfactorily within this Contract period, the Consultant may be granted an extension of time upon submission of evidence of the causes of delay satisfactory to the Town.

<u>**Responsibilities of the Consultant:**</u>

Scope of Services: The scope of services shall be as defined within the Consultant's proposal and any further stipulation of the terms specified in Attachment A.

The Consultant shall perform the specific services required under this Contract in a satisfactory and proper manner. The standard of care for the Consultant under this Contract will be the care and skill ordinarily used by members of the Consultant's profession providing similar services for projects of similar size, location, scope, and complexity to this project.

Personnel: All services required hereunder will be performed by the Consultant or under its supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized, licensed, or permitted under state law to perform such services if state law requires such authorization, license, or permit.

Records Administration: The Consultant shall maintain or supervise the maintenance of all records necessary to properly account for the payments made to the Consultant for costs authorized by this Contract. The Consultant shall be responsible and responsive to the Town in its requests and requirements related to the scope of this Contract. The Consultant shall select and analyze all data in a systematic and meaningful manner to contribute directly in meeting the objectives of the project and shall present this information clearly and concisely in a professional and workmanlike manner.

Subcontracts:

(i) Approval Required for Subcontracts: Any subcontractors required by the Consultant in connection with the services, work performed or rendered under this Contract will be limited to such individuals or firms as were specifically identified in the proposal and agreed to during negotiations or are specifically authorized by the Town during the performance of this Contract. During the performance of the Contract, substitutions in or additions to such subcontracts will be subject to the prior approval by the Town. The Consultant shall be responsible for the actions of the subcontractors.

(ii) Billing for Subcontracts: Billings for subcontractor services shall include any mark up as set forth in Attachment A. Subcontract costs shall be documented by attaching subcontractor billings to the Consultant's billing submittals.

<u>**Responsibilities of the Town:**</u>

Data to be Furnished: Information, data, drawings, reports, maps, as are available to the Town and necessary for the carrying out of the scope of services shall be furnished to the Consultant without charge, prior to the Consultant beginning work or on request and the Town shall cooperate with the Consultant in the carrying out of the project.

Report Reviews and Criteria: The Town shall examine all studies, reports, sketches, drawings, opinions of costs, and other documents presented by the Consultant and shall render the Town's decisions pertaining thereto in a timeframe as defined in this Contract or as agreed to by the Parties. The Town shall provide all criteria and full information regarding its requirements for the project.

<u>**General Provisions:**</u>

Amendments: Any changes, modifications, revisions, or amendments to this Contract which are mutually agreed upon by the parties to this Contract shall be incorporated by written instrument executed by all parties to this Contract.

Assignment Prohibited and Contract Shall Not Be Used as Collateral: Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Contract without the prior written consent of the other party. The Consultant shall not use this Contract, or any portion thereof, for collateral for any financial obligation.

Audit and Access to Records: The Town shall have access to any books, documents, papers, electronic data, and records of the Consultant which are pertinent to this Contract. The Consultant shall, upon receiving reasonable written notice from the Town, make available to the Town and its independent auditor or accountant, all books, documents, papers, electronic data, and records of the Consultant which are pertinent to this Contract.

Authority: Provisions of this Contract are pursuant to the authority set forth in the Town of Wellington Municipal Code and applicable state and federal regulations also apply.

Colorado Governmental Immunity: The Town is entitled assert rights under the Colorado Governmental Immunity Act, C.R.S. Title 24, Article 10 and waives no rights that it may have thereunder.

Compliance with Laws: The Consultant shall keep informed of and comply with all applicable federal, state, and local laws and regulations in the performance of this Contract.

Confidentiality: Each party shall retain as confidential all information and data furnished to it by the other party which are designated in writing by such other party as confidential at the time of transmission and are obtained or acquired by the receiving party in connection with this Contract, and said parties shall not reveal such information to any third party. However, nothing herein is meant to preclude either disclosing and/or otherwise using confidential information (i) when the confidential information is actually known to the receiving party before being obtained or derived from the transmitting party; or (ii) when confidential information is generally available to the public without the receiving party's fault at any time before or after it is acquired from the transmitting party; or (iii) where the confidential information is obtained or acquired in good faith at any time by the receiving party from a third party who has the same in good faith and who is not under any obligation to the transmitting party in respect thereof; or (iv) is required by law, including the Colorado Open Records Act, or court order to be disclosed.

Conflicts of Interest: The Consultant stipulates that none of its officers or employees are officers or employees of the Town of Wellington unless disclosure has been made in accordance with Town ordinances and policies. Furthermore, the Consultant certifies that it has not offered or given any gift or compensation prohibited by local, state, or federal law, to any officer or employee of the Town of Wellington to secure favorable treatment with respect to being awarded this Contract. The Consultant shall not engage in providing consultation or representation of clients, agencies or firms which may constitute a conflict of interest which results in a disadvantage to the Town or a disclosure which would adversely affect the interests of the Town. The Consultant shall notify the Town of any potential or actual conflicts of interest arising during this Contract. This Contract may be terminated in the event a conflict of interest arises. Termination of the Contract will be subject to a mutual settlement of accounts. In the event the Contract is terminated under this provision, the Consultant shall take steps to ensure that the file, evidence, evaluation and data are provided to the Town or its designee. This does not prohibit or affect the Consultant’s ability to engage in consultations, evaluations or representation under agreement with other agencies, firms, facilities, or attorneys so long as no conflict exists. A conflict of interest warranting termination of this Contract may include, but is not necessarily limited to, acting on behalf of a client in an adversarial proceeding against the Town or initiating suits in equity including injunctions, declaratory judgments, writs of prohibition, or quo warranto.

Contract Jurisdiction, Choice of Law, and Venue: The provisions of the Contract shall be governed by the laws of the State of Colorado. The parties will submit to the jurisdiction of the courts of the State of Colorado. Venue shall be Larimer County, Colorado.

Contract Renegotiation, Modifications and Award of Related Contracts: This Contract may be amended, modified, or supplemented only by written amendment to the Contract, executed by the parties hereto, and attached to the original signed copy of the Contract. The Town may undertake or award supplemental or successor contracts for work related to this Contract or may award contracts to other contractors for work related to this Contract. The Consultant shall cooperate fully with other contractors and the Town in all such cases. The Town, at its sole discretion and through duly authorized contract amendments, may request the Consultant to complete additional phases beyond the scope of services included in this Contract.

Disbarment: The Consultant certifies that neither it nor its principals are presently disbarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from participation in this transaction (Contract) by any governmental department or agency. If the Consultant cannot certify this statement, a written explanation for review by the Town shall be provided.

Entirety of Contract: This Contract, consisting of fourteen (14) pages inclusive of Attachment A, represents the entire and integrated Contract between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Contract and the language of any attachment or document incorporated by reference, the language of this Contract shall control.

Equal Opportunity Clause: The Consultant agrees to abide by the provisions under Title VI and VII of the Civil Rights Act of 1964 (42USC 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on a basis of race, religion, color, or national origin. This includes abiding to Executive Order 11246 which prohibits discrimination on the basis of sex, and 45 CFR which prohibits discrimination on the basis of age, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of a disability.

Force Majeure: Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event and takes all reasonable steps to minimize delays.

Indemnification: The Consultant agrees to indemnify, save harmless, and release the Town of Wellington and all of its officers, agents, volunteers, and employees from and against any and all loss, damage, injury, liability, suits, and proceedings arising out of the performance of this Contract to the extent caused by the negligence or intentional misconduct of the Consultant’s officers, agents, volunteers, or employees, but not for claims from the Town's negligence.

Independent Contractor: The Consultant shall function as an independent contractor for the purposes of this Contract and shall not be considered an employee of the Town for any purpose and as such, have no authorization, express or implied to by the Town of Wellington, to any agreements, settlements, liability or understanding whatsoever, and agrees not to perform any acts as an agent for the Town except as expressly set forth herein. The Consultant shall be responsible for the payment of all income tax and social security amounts due because of payments received from the Town. Persons employed by the Town and acting under the direction of the

Town shall not be deemed to be employees or agents of the Consultant. Nothing in this Contract shall be interpreted as authorizing the Consultant or its agents or employees to act as an agent or representative or to incur any obligation of any kind for or on behalf of the Town. The Consultant agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to Town employees will inure to the benefit of the Consultant or the Consultant's agents or employees because of this Contract.

Insurance Coverage: The Consultant shall not commence work under this Contract until it has obtained all the insurance required by the Town. The Consultant shall obtain and maintain the following insurance in accordance with the Insurance Requirements set forth below and shall provide the Town with proofs of these insurance upon request:

(i) Automobile Liability Insurance: The Consultant shall maintain automobile liability insurance covering any auto (including owned, hired, and non-owned) with minimum limits of $1,000,000 each accident combined single limit.

(ii) Commercial, General Liability Insurance: The Consultant shall maintain commercial general liability insurance (CGL) coverage, occurrence form, covering liability claims for bodily injury and property damage arising out of premises, operations, products and completed operations, and personal and advertising injury, with minimum limits as stated below. The CGL policy shall include coverage for Explosion, Collapse and Underground property damage. This coverage may not be excluded by endorsement.

(a) $1,000,000 each occurrence;
(b) $1,000,000 personal injury and advertising injury;
(c) $2,000,000 general aggregate; and
(d) $2,000,000 products and completed operations.

(iii) Professional Liability or Errors and Omissions Liability Insurance: The Consultant shall maintain professional liability insurance or errors and omissions liability insurance protecting against any and all claims arising from the Consultant's alleged or real professional errors, omissions, or mistakes in the performance of professional duties under this Contract, with minimum limits as stated below.

(a) $1,000,000 each claim; and
(b) $2,000,000 general aggregate.

(iv) Unemployment Insurance: The Consultant shall be duly registered with the Colorado Department of Labor and Employment and obtain such unemployment insurance coverage as required.

(v) Workers' Compensation and Employer's Liability Insurance: Employees hired in Colorado to perform work under this Contract shall be covered by workers' compensation coverage per the Colorado Department of Labor and Employment's Workers' Compensation program as statutorily required. Employees brought into Colorado from Consultant's home state to perform work under this Contract shall be covered by workers' compensation coverage obtained through the same or other state or private workers' compensation insurance approved by the Colorado Department of Labor and Employment as statutorily required.

Insurance Requirements:

(i) During the term of this Contract, the Consultant shall obtain and maintain, and ensure that each subcontractor obtains and maintains, each type of insurance coverage specified in Insurance Coverage above.

(ii) All policies (except for Workers' Compensation and Professional Liability) shall be primary over any insurance or self-insurance program carried by the Consultant or the Town. All policies (except for Professional Liability) shall include clauses stating that each insurance carrier shall waive all rights of recovery under subrogation or otherwise against Consultant or the Town, its agencies, institutions, organizations, officers, agents, employees, and volunteers.

(iii) The Consultant shall provide Certificates of Insurance to the Town, verifying each type of coverage required herein.

(iv) All policies shall be endorsed to provide at least thirty (30) days advance written notice of cancellation to the Town. A copy of the policy endorsement shall be provided with the Certificate of Insurance.

(v) In case of a breach of any provision relating to Insurance Requirements or Insurance Coverage, the Town may, at the Town's option, obtain and maintain, at the expense of the Consultant, such insurance in the name of the Consultant, or subcontractor, as the Town may deem proper and may deduct the cost of obtaining and maintaining such insurance from any sums which may be due or become due to the Consultant under this Contract.

(vi) All policies required by this Contract shall be issued by an insurance company with an A.M. Best rating of A- VIII or better.

(vii) The Town reserves the right to reject any policy issued by an insurance company that does not meet these requirements.

Limitation of Liability: Excluding the Consultant's liability for bodily injury or damage to the property of third parties, the total aggregate liability of the Consultant arising out of the performance or breach of this Contract shall not exceed the compensation paid to the Consultant under this Contract. Notwithstanding any other provision of this Contract, the Consultant shall have no liability to the Town for contingent, consequential, or other indirect damages including, without limitation, damages for loss of use, revenue or profit; operating costs and facility downtime, however the same may be caused. The limitations and exclusions of liability set forth in this Article shall apply regardless of the fault, breach of contract, tort (including negligence), strict liability or otherwise of the Consultant, its employees, or subconsultants.

Notice of Sale or Transfer: The Consultant shall provide the Town with notice of any sale, transfer, merger, or consolidation of the assets of the Consultant. Such notice shall be provided in accordance with the notices provision of this Contract and, when possible and lawful, in advance of the transaction. If the Town determines that the sale, transfer, merger, or consolidation is not consistent with the continued satisfactory performance of the Consultant's obligations under this Contract, then the Town may, at its discretion, terminate or renegotiate the Contract.

Ownership of Documents and Information: The Town owns all documents, data compilations, reports, computer programs, photographs, drawings, data, and other work provided to or produced by the Consultant in the performance of this Contract. Upon termination of services for any reason and payment to Consultant, the Consultant agrees to return all such original and derivative information and documents to the Town in a useable format. Any use or reuse other than for the purposes set forth herein shall be at the Town's sole risk and liability.

Patent or Copyright Protection: The Consultant recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license or other similar restrictions, and warrants that no work performed by the Consultant or its subcontractors will violate any such restriction. The Consultant shall defend and indemnify the Town for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions.

Severability: A declaration by any court or any other binding legal source that any provision of this contract is illegal, and void shall not affect the legality and enforceability of any provision of this Contract unless the provisions are mutually dependent.

Taxes: The Consultant shall pay all taxes and other such amounts required by federal, state and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.

Termination of Contract: This Contract may be terminated with cause by either party in advance of the specified termination date upon written notice being provided by the other party. Unless the Town determines a default is not remediable, there have been prior violations with notice, or a default is determined to be detrimental to public safety, the party in violation will be given thirty (30) working days after notification to correct and cease the violations after which the Contract may be terminated for cause. This Contract may be terminated without cause in advance of a specified expiration date by either party upon thirty (30) days prior written notice being given by the other party.

Prohibition Against Employing Illegal Aliens: This paragraph shall apply to all Consultants whose performance of work under this Contract does not involve the delivery of a specific product other than reports that are merely incidental to the performance of said work. Pursuant to Section 8-17.5-101, C.R.S., et. seq., Consultant represents and agrees that:

(i) As of the date of this Contract:

(a) Consultant does not knowingly employ or contract with an illegal alien; and

(b) Consultant has participated or attempted to participate in the basic pilot employment verification program created in Public Law 208, 104th Congress, as amended, and expanded in Public Law 156, 108th Congress, as amended, administered by the United States Department of Homeland Security (the “Basic Pilot Program”) in order to confirm the employment eligibility of all newly hired employees.

(ii) Consultant shall not knowingly employ or contract with an illegal alien to perform work under this Contract or knowingly enter into a contract with a subcontractor that knowingly employs or contracts with an illegal alien to perform work under this Contract.

(iii) Consultant shall continue to apply to participate in the Basic Pilot Program and shall in writing verify same every three (3) calendar months thereafter, until Consultant is accepted or the public contract for services has been completed, whichever is earlier. The requirements of this section shall not be required or effective if the Basic Pilot Program is discontinued.

(iv) Consultant is prohibited from using Basic Pilot Program procedures to undertake pre-employment screening of job applicants while this Contract is being performed.

(v) If Consultant obtains actual knowledge that a subcontractor performing work under this Contract knowingly employs or contracts with an illegal alien, Consultant shall:

(a) Notify such subcontractor and the Town within three days that Consultant has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and

(b) Terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to this section the subcontractor does not cease employing or contracting with the illegal alien; except that Consultant shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

(vi) Consultant shall comply with any reasonable request by the Colorado Department of Labor and Employment (the “Department”) made in the course of an investigation that the Department undertakes or is undertaking pursuant to the authority established in Subsection 8-17.5-102 (5), C.R.S.

(vii) If Consultant violates a provision of this Contract pertaining to the duties imposed by Subsection 8-17.5-102, C.R.S. the Town may terminate this Contract. If this Contract is so terminated, Consultant shall be liable for actual and consequential damages to the Town arising out of Consultant’s violation of Subsection 8-17.5-102,C.R.S.

(viii) The Town will notify the Office of the Secretary of State if Consultant violates this provision of this Contract and the Town terminates the Contract for such breach.

Project Requirements:

Final Deliverables and Stamping: The Consultant shall use the Contract Scope of Services as the outline for draft and final reports or technical memoranda so that Consultant compliance with Contract provisions can be verified. If the final report or technical memoranda contain information of an engineering nature, the cover of the final report, memoranda, all plates, and any executive summary must be stamped and signed by a Professional Engineer licensed in the State of Colorado.

In addition to the paper submittal, the Consultant shall provide the final documents and related materials in a digital format. This digital report shall be contained on CD(s), USB drive(s), or other media as approved by the Town and shall be in Adobe Acrobat (PDF) format.

Project Access: The Consultant shall be responsible for obtaining access as required for project tasks.

Stand-By Time: The Town will not reimburse the Consultant for stand-by time charges for the Consultant's supervisory personnel.

Payment and Billing:

Reimbursement of Expenses: Subject to annual appropriation by the Town Board, The Town agrees to pay the Consultant an amount based on the approved hourly rates and reimbursable expenses for the duration of this Contract for the services described in Attachment A. Payment shall be made directly to the Consultant. The Consultant shall maintain hourly records of time worked by its personnel. Total payment under this Contract shall not exceed ninety-eight thousand six hundred forty-three dollars and no cents ($98,643.00).

Project Budget: The anticipated project budget for the task(s) included in Attachment A is as stated below. The amounts shown for each task are not to be exceeded unless authorized by the Town. The Contract total amount is controlling. Reference page fifteen for the details.

Billing Statements: Billing statements shall be submitted no more often than monthly, on or before the 10th calendar day of each billing month, for activities and costs accrued since the last billing report and shall be made on forms approved by the Town. Each billing statement must include written justification of the cost items contained in the billing statement by task, including names, hours, etc. as requested by the Town. Billing statements shall be transmitted electronically to the Town's project manager: Alex Evonitz, evonitzal@wellingtoncolorado.gov

Monthly Progress Reports: The Consultant shall submit a brief monthly progress report outlining the project status, progress, and activities within the billing period, regardless of whether a billing statement is submitted, on or before the 10th calendar day of each month. The monthly progress report may be used as the justification for the billing statement if all cost items covered in the billing statement are addressed in the progress report. Monthly progress reports shall be transmitted electronically to the Town's project manager: Alex Evonitz, evonitzal@wellingtoncolorado.gov .

Payment Procedures: Subject to appropriation, the Town shall pay the Consultant upon receipt of billing reports as the services are performed for the task(s) outlined in Attachment A. The Town will initiate the payment process upon the receipt of a verified statement of services, and payment shall be made within forty-five (45) days following receipt of billing.

Money Withheld: If the Town has reasonable grounds to believe that the Consultant will be unable to perform this Contract fully and satisfactorily within the time fixed for performance, then the Town may withhold payment of such portion of any amount otherwise due and payable to the Consultant reasonably deemed appropriate. These amounts may be withheld until the cause for the withholding is cured to the Town's satisfaction or this Contract is terminated per the General Provisions above. No interest shall be payable by the Town on any amounts withheld under this provision.

Withholding of Payment: If a work element has not been received by the Town by the dates established in Attachment A, the Town may withhold all payments beginning with the month following that date until such deficiency has been corrected.

Final Payment: The final payment shall be made upon acceptance of the final work product and receipt of the final billing.

Signatures:

The parties to this Contract, either personally or through their duly authorized representatives, have executed this Contract on the dates set out below and certify that they have read, understood, and agreed to the terms and conditions of this Contract. The Effective Date of this Contract is the date of the signature last affixed to this page.

TOWN OF WELLINGTON

Signature	Date
Printed Name	Title
Primary Contact Printed Name	Contact Info. (email, phone, etc.)
Witness Signature (if required)	Date
Printed Name	Title

JACOBS ENGINEERING GROUP INC.

Signature	Date
Printed Name	Title
Primary Contact Printed Name	Contact Info. (email, phone, etc.)
Witness Signature (if required)	Date
Printed Name	Title

Scope of Services:

The Town accepts the scope of services and fees as defined within the Consultant's proposal attached to this Contract with the exception and further stipulation of the following terms:

1. Project Scope Supplement
2. Pricing Detail

Approach to Scope of Work

This section details Jacobs' proven technical approach to successfully and cost-effectively comply with the AWIA within the required EPA deadlines. We have been conducting RRAs and ERPs since the historic events of September 2001, and we have continuously refined and enhanced the tools developed to provide an efficient and superior product for our clients. As noted in the RFP, we commit to the following:

- Our proposed Project Manager, Ken Thompson, has a close relationship with the EPA AWIA administrator and will continuously check in during the contract term for any changes to AWIA requirements. We will incorporate any changes into the final RRAs and ERPs at no additional cost to Wellington.
- We will treat all project materials provided by Wellington or generated by Jacobs as confidential for purposes and as protected information that will be returned to Wellington at project completion.
- We will establish a secure SharePoint or Microsoft Teams site to store and share sensitive documents, information, and communications with Wellington. Due to the sensitive nature of the information surrounding RRAs and ERPs, only Jacobs and Wellington's project team members will be provided with access to the site for the duration of the project.

As part of our project, we will follow the scope of services and project work plan/ schedule as presented in the following sections.

E.2.1 Project Approach to Completing Scope of Work

Our proposed scope of services (Project Work Plan) to complete the RRAs and ERPs includes the following tasks:

- Task 0: Project Management and Deliverables – this is critical for the successful completion of any project and provides the guidance necessary to meet our clients' quality expectations and provide project deliverables within budget and on or ahead of schedule. This task includes development of the Project Work Plan and schedule, the project kickoff meeting, progress meetings, and weekly status updates.
- Task 1: Document Review and Compliance Assessment – this includes document review for the RRAs and ERPs for the Water systems.
- Task 2: Water Systems RRA – this includes the steps for developing the draft and final RRA for the Town's small community Water systems using the AWWA J100-10 method.
- Task 3: Water Systems ERP – this includes incorporating the results of the RRA report into the new ERP and developing a combined water ERP to comply with AWIA requirements.

Task 0: Project Management and Kickoff Meeting

Ken Thompson will lead the Jacobs team as project manager and will serve as the primary point of contact with Wellington. Ken will facilitate frequent communications with your project manager; coordinate with our team; and oversee the timely development and submission of weekly status reports, monthly progress reports, and invoices. Our communications strategy includes phone and email conversations, as well as meetings through Microsoft Teams and in person as necessary, depending on the type of communication best suited for the situation.

Additionally, we have successfully used remote video conferencing for client workshops during the current COVID-19 pandemic. We are prepared to continue to use this technology for the project if needed to maintain social distancing requirements and assist Wellington in meeting the AWIA compliance dates. In addition, our local staff will be using video technology for site visits that can be reviewed in real-time remotely by our subject matter experts (SMEs). This innovative approach allows us to involve our SMEs throughout the process in a cost-effective manner.

We will facilitate a project kickoff meeting webinar of up to 3 hours in duration with key team members. This meeting will serve several purposes, including communicating the AWIA requirements and reviewing the proposed approach for the scope, schedule, and budget for conducting and writing the RRA and writing/updating the ERP. During the review of the approach and Scope of Services, staff will also receive their first training on the RRA process, which will follow the J100-10 standard.

This meeting will also be used to gather documents and information, which will be requested 2 weeks prior to the meeting (in the form of an Initial Document Request List). These requested documents will be necessary to:

- Conduct the RRA Task 2 (Water Systems RRA)
- Conduct the ERP in Task 3 (Water Systems ERP)

The Document Request List for Task 1 will be reviewed during the kickoff meeting to confirm the existence of the requested documents and information and to make assignments to staff for gathering and delivering the needed information to the Jacobs team.

Finally, during the kickoff meeting, the project schedule will be reviewed and upcoming workshops, site visits/interviews, and project meeting dates for Tasks 1, 2, and 3 will be confirmed.

Task 0 Assumptions

- Project management services throughout the duration of the project provided by Ken Thompson.
- Kickoff meeting of up to 3 hours to conducted virtually via Microsoft Teams and attended by Ken Thompson and key RRA and ERP team members.

Task 0 Deliverables

- Status reports, monthly progress meeting, and invoices
- Initial Document Request List provided to Wellington prior to the kickoff meeting
- Agenda provided to Wellington prior to the kickoff meeting
- Kickoff meeting summary

Task 1: RRA and ERP Document Review and Compliance Analysis (Water)

This task will consist of the RRA and ERP teams reviewing documents related to their respective tasks to facilitate a better understanding of Wellington's systems, processes, procedures, and policies. We will complete a compliance analysis and the information obtained from this task will be used in the development of the RRA and ERP and shared in the Task 2 and 3 workshops.

Task 1.1: Water System RRA Document Review and Compliance Analysis

Task 1.1 will commence immediately following the kickoff meeting. The review of collected documents and information will be used to complete the RRA and ERPs for the Water systems, which are important for determining the specific areas that need to be addressed during Task 2 RRA. We will conduct Task 1.1 by reviewing the uploaded documents, beginning with the existing VA for the water system and wastewater system, and other related documents for the systems. Effective keyword searching will allow the Jacobs team to quickly identify and document instances of risk assessment in non-VA documents. The review will allow the team to perform a compliance review which will be shared during the Task 2 kickoff workshop.

Task 1.1 Assumptions

- Jacobs will provide Wellington with a list of documents (see Task 0 Deliverable, Initial Document Request List) to review 2 weeks prior to the kickoff meeting.

- Wellington will provide the documents in either electronic (preferred) or hard copy form, which we will review onsite. Hard copy documents should be available for continued review by our team after the kickoff meeting.
- Wellington will provide requested documents in a timely manner (within 2 weeks of requests) in accordance with the project schedule.
- Jacobs will reasonably rely upon the accuracy, timeliness, and completeness of the information provided by Wellington.

Task 1.1 Deliverables

- None

Task 1.2: Water Systems ERP Document Review

During the document review for the RRA, we will conduct a review of collected documents and information, which will be used to complete the combined ERP. This document review is important for determining the specific areas within the ERP that need to be addressed to conform to AWIA requirements. We will conduct

Task 1.2 (Water Systems ERP Document Review) by reviewing the uploaded documents, beginning with the latest Water systems ERPs, past system-specific ERPs, and other related documents. The review will allow the team to perform a compliance review, which will be shared during the Task 3 kickoff workshop.

Task 1.2 Assumptions

- Ken Thompson will provide Wellington with a list of documents (see Task 0 Deliverable, Initial Document Request List) to review 2 weeks prior to the kickoff meeting
- Wellington will provide the documents in either electronic (preferred) or hard copy form, which we will review remotely. Hard copy documents should be available for continued review by our team after the kickoff meeting.
- Wellington will provide requested documents in a timely manner (within 2 weeks of requests) in accordance with the project schedule.
- Jacobs will reasonably rely upon the accuracy, timeliness, and completeness of the information provided by Wellington.

Task 1.2 Deliverables

- None

Task 2: RRA for Water

The document review and compliance analysis performed during Task 1 describe the process of preparing documents for the RRA of the Water systems. The information collected will be central to providing the compliance roadmap outlining the requirements of the AWIA. We will provide a completed RRA schedule, as shown in Exhibit 3, for Wellington to submit the RRA certifications in accordance with EPA's directions and timelines (June 30, 2020).

Task 2.1: RRA Workshop and Site Visits

The results of the Water RRA document review will provide the basis for the areas of focus required for completing the RRA in compliance with AWIA requirements. Our team members have also worked with the national J100-10 committee to implement improvements in the method based on our practical use working with Water systems nationally since 2010. Our team's experience has resulted in the implementation of ways to streamline the process and integrate key SMEs in areas such as drought, flooding, earthquakes, and cyber security vulnerabilities, to make this a practical, forward-looking document.

We will build upon the prior VAs and the document review and compliance analysis, performed as part of Task 1.1, to execute the asset and threat characterizations as part of the J100-10 method. This method is outlined in Exhibit 4, which is an excerpt from the AWWA J100-10 guidance and summarizes the seven successive steps.

Exhibit 4. AWWA J100-10 Method Diagram

We have successfully used the J100-10 method on more than 40 projects since it was developed jointly by AWWA-ANSI-ASME in 2010. This included recently completing 25 AWIA-compliant RRAs for large systems that were certified on March 31, 2020, and additional number of medium systems that will be certified on or before December 30, 2020.

In accordance with Section 2013 of the AWIA, each RRA is also required to include an assessment of the following:

- Risk to the system from malevolent acts and natural hazards
- Resilience of the pipes and constructed conveyances, physical barriers, source water, water collection and intake, pretreatment, treatment, storage and distribution facilities, electronic, computer, or other automated systems (including the security of such systems) that are used by the system
- Monitoring practices of the system
- Financial infrastructure of the system
- Use, storage, or handling of various chemicals by the system
- Operation and maintenance of the system
- Evaluation of capital and operational needs for risk and resilience management for the system

External documents that will be referenced during the assessment include the ANSI/AWWA J100-10,

ANSI/AWWA G300-14, ANSI/AWWA G440-17, and ANSI/AWWA G430-14 standards, and EPA Baseline Threat document (August 1, 2019).

Preparation and Site Visits

Based on the results of the Task 1.1 (RRA Document Review), we will prepare for the asset-threat workshop (described below for Step 2) to conduct onsite visits to 5 facilities for physical site inspections and conduct interviews for both the Water systems during this subtask. We will work with Wellington staff to develop a list of critical facilities and assets, as well as representative assets to be evaluated based on current system knowledge, reports, data, and information.

Ken Thompson, project manager, will facilitate the asset-threat workshop with Wellington staff to:

- Develop and refine and a comprehensive list of facilities/assets
- Identify the most reasonable malevolent threats, natural hazards, and proximity/ dependency threats to be assessed in the RRA against the critical assets
- Create a matrix that rates each asset against each threat

At the conclusion of the planning workshops, Wellington will select the highest rated and most critical asset-threat pairs (approximately 100) to be assessed during the remainder of the RRA process. Jacobs and

Wellington will select and prioritize the most mission critical facilities and critical assets to visit over a 2-day period (5 facilities). Inspection and assessment of these facilities and assets and interviews will be conducted to collect information on the following components:

- Security and natural/dependency hazard issues and vulnerabilities of assets within the drinking water system

- Physical security and natural/dependency hazard impacts and site characteristics, including proximity to the public, terrain, adjacent land uses, site access, site lighting, and existing physical barriers such as fencing and hardened structures

Prior to the site visits, we will review information evaluated during the water system document review and compliance review performed in Task 1.1 and asset-threat workshop to gain a working knowledge of current security systems and natural/ dependency hazard resilience measures currently in place.

Because of the inherent knowledge of Wellington's personnel regarding these facilities and assets, operating procedures, and current security systems, staff participation in the site visits is critical to the success of the project.

In parallel to, and separately from, the physical security site visits and interviews, our cyber security lead will conduct interviews and site visits of Wellington's financial infrastructure, supervisory control and data acquisition (SCADA) monitoring and control systems security, operations and maintenance of systems, customer service, policies and procedures, and other aspects applying the NIST cyber security standards and the DHS Cyber Security Evaluation Tool.

Additional documents, information, and drawings not reviewed during the RRA document review in Task 1.1 may be identified and requested from Wellington based on information gathered during the Step 2 activities. These will be important for completing the remaining steps of the RRA.

We plan on conducting Steps 1-2, workshops, and site visits over a 1-week period.

Task 2.1 Assumptions

- We will hold one asset-threat workshop.

- The RRA team will conduct field visit trips to the administration building, water treatment plant, Wilson water well NF/RO treatment facility, distribution pump station (Wilson Wells), (3 sites), and other critical facilities for the water system.

- The RRA team will conduct field visit trips to the WWTP, sewer lift station (two wastewater sites total), and other critical facilities for the wastewater system.

- Wellington will provide knowledgeable escorts for field visits.

- We will provide access to the RRA team members and one cyber security team member during field visits. The physical security team member will attend virtually.

Task 2.1 Deliverables

- Water Asset-Threat Criticality Workbook

- Water Asset-Threat Criticality Workshop Meeting Summary Task 2.2: Draft

Risk and Resilience Assessment

We will document information collected in Task 1.1 and Task 2.1 to develop a draft RRA, using AWWA guidance and standards, including the AWWA G-440-17 and the AWWA J100-10 method.

Ken Thompson, project manager, will schedule up to two virtual meetings to develop and review information for Steps 3-5 for each of the 100 critical threat-asset pairs:

- Consequences of an occurrence (dollars).

- Vulnerability to an incident based on current level of protection (physical security, cyber security, natural hazards, dependency / proximity threats).

- Likelihood of occurrence using information from EPA's malevolent threats, federal databases (i.e., U.S. Geological Survey), and local and professional knowledge.

Wellington will provide our team with review comments on each of the Steps 3 through 5, which will be part of the Excel-based draft RRA workbook, within 7 days of their receipt.

The consequences, vulnerability, and threat likelihood associated with each threat-asset pair are used to calculate risk values (dollars) to reflect financial impact of each threat-asset pair if an incident occurs. Risk will be calculated for each of the 100 critical threat-asset pairs using the equation below.

The consequences, vulnerability, and threat likelihood associated with each threat-asset pair are used to calculate risk values (dollars per year) to reflect financial impact of each threat-asset pair if an incident occurs. The risk will be calculated for each of the 60 critical threat-asset pairs using the equation in Exhibit 5. We will conduct a 3-hour virtual meeting to review the consequence, vulnerability, and threat likelihood and risk values.

Exhibit 5. Risk Calculation

The results of the risk assessment will then be used to develop risk/resilience mitigations for improving the resilience and reducing the risk for the highest threat-asset pairs (Step 7).

Typically, 10-15 mitigation recommendations are developed.

Types of mitigation recommendations include physical security enhancements (e.g., hardened doors), system redundancy (e.g., spare parts), and policies/ procedures (e.g., cybersecurity policies).

We will develop an estimate of cost for mitigations for Wellington's budgetary planning purposes that will be incorporated into a proposed 3–5 year implementation plan. (Please note that these estimates are considered planning level estimates, prepared based on very limited information, and, as such, have wide accuracy ranges. The expected accuracy rating of the estimates is -20% to -50% low to +30% to +100% high in accordance with parameters set forth by the Association for the Advancement of Cost Engineering International.)

The RRA provides information that can be incorporated into future security plans to improve the consistency of security and resilience of the systems if implemented but does not guarantee protection of all the facilities/assets from all potential malevolent acts and natural hazards.

The Draft RRA will be developed and submitted to Wellington for review by April 1, 2021. The Draft RRA will be provided in a secure electronic delivery method for review. Project Manager Ken Thompson will conduct a virtual meeting (up to 3 hours) to review the draft RRA. It is anticipated that Wellington will provide comments to the draft that will be addressed by our team within 14 calendar days of the draft submittal to meet Wellington's RRA submission date of June 30, 2021.

Task 2.2 Assumptions

- Town staff will review documents and provide comments within 7 to 14 calendar days of receiving draft RRA documents.

Task 2.2 Deliverables

- Draft RRA (one electronic copy) by April 1, 2021
- Threat-asset pair workshop agenda and minutes
- Risk analysis virtual workshop agenda and summary
- Risk mitigation virtual workshop agenda and minutes

Task 2.3: Draft Final Risk and Resilience Assessment

Our team will make requested changes and edits to address comments received from Wellington on the Draft RRA and from the Draft RRA review meeting. These changes will be incorporated into a Draft Final RRA, which will be submitted to Wellington for additional comments. The comment timeline is identical to that of Task 2.2 (Draft RRA); it is expected that Wellington will provide comments on the Draft Final RRA within 14 calendar days of document submittal.

Task 2.3 Assumptions

- Wellington staff will review documents and provide comments within 7 to 14 calendar days of receiving draft RRA documents.

Task 2.3 Deliverables

- Draft Final RRA (one electronic copy) by June 1, 2021

Task 2.4: Final RRA

After incorporating Wellington's comments on the Draft Final RRA, we will submit the Final RRA. Four color-printed and bound copies and two electronic copies (1 PDF/1 Microsoft Word) of the Final RRA will be submitted to Wellington through a secure portal by June 21, 2021, as requested, in advance of the EPA's required June 30, 2021, RRA certification deadline.

Our proprietary RRA Workbook will be provided to Wellington as a final deliverable to be used to document and track future system improvements. It can also be used by your staff for the next RRA that will be required in 5 years.

Our project manager will make a 15-minute presentation to Wellington's Council on the results of the Water system RRA.

Task 2.4 Deliverables

- Final Water Consequence Workbooks
- Final Water Vulnerability Workbooks
- Final Water Threat Likelihood Workbooks
- Final Water Risk Analysis Workbooks
- Final Water Risk/Resilience Management Workbooks
- Final Water Cyber Security Technical Memoranda
- Final Water RRA (one electronic copy and 1 hard copy) by June 21, 2021
- Four color-printed and bound copies of each deliverable
- Two electronic copies (1 PDF/1 Microsoft Word) of each deliverable on USB drive or through a secure portal
- PowerPoint presentation for the Town Council

Table 2 - Risk & Resiliency Assessment and Emergency Response Plan Updates - Fee Estimate

Team Member	Ken Thompson	Ashley Waldron	Forrest Gist	Stacey Black	Dave Espy	Alec Rodriguez	Brad Schutt	Megan Ellis	Janelle Prange	Edgar Campos	Randy Lynn	Jane Mailand	TBD				
Role	Project Manager	Asst Project Manager	RRA Subject Matter Expert	ERP Subject Matter Expert	Cyber Subject Matter Expert	RRA Lead	RRA Support	ERP Lead	ERP Support	Cyber Assessment - Lead	Physical Security Lead	Document Editor/Publisher 5	Contracts	**Labor Hours**	**Labor $**	**Expenses $**	**Total Cost $**
Rate[1]	$ 245	$ 145	$ 245	$ 245	$ 220	$ 120	$ 155	$ 200	$ 145	$ 180	$ 180	$ 99	$ 99				
Task 0 - Project Management	**30**	**12**	**0**	**0**	**0**	**4**	**0**	**4**	**0**	**0**	**0**	**0**	**12**	**62**	**$11,558**	**$0**	**$11,558**
0.1 Project Set up, PXP, Accounting, Health and Safety	2	12												14	$2,230		$2,230
0.2 Monthly Coordination with Client (12 Months)	12													12	$2,940		$2,940
0.3 Manage schedule and budget (12 Months)	12	0											12	24	$4,128		$4,128
0.4 Project Kickoff Meeting and Meeting Minutes (Webinar)	4					4		4						12	$2,260	$0	$2,260
Task 1 - Records Review	**0**		**0**	**0**	**0**	**8**	**0**	**8**	**0**	**0**	**0**	**0**	**0**	**16**	**$2,560**	**$175**	**$2,735**
1.1 Water VA Records Review																	
1.3 Water ERP Records Review																	
Task 2A - Water System RRA	**14**		**6**	**0**	**4**	**108**	**40**	**0**	**0**	**48**	**28**	**28**	**0**	**276**	**$41,392**	**$2,590**	**$43,982**
Task 3A - Water System ERP Updates	**14**	**0**	**0**	**10**	**0**	**0**	**0**	**116**	**56**	**0**	**0**	**32**	**0**	**228**	**$40,368**	**$0**	**$40,368**
3A.1 ERP Workshop and Site Visits																	
Total	**58**	**12**	**6**	**10**	**4**	**120**	**40**	**128**	**56**	**48**	**28**	**60**	**12**	**582**	**$95,878**	**$2,765**	**$98,643**

1 Rates as contracted in RFP-MD-14065 - City of Longmont On-Call Engineering & Construction Management Services for Water and Wastewater Treatment.

RISK AND RESILIENCE ASSESSMENTS AND EMERGENCY RESPONSE PLANS:

NEW REQUIREMENTS FOR DRINKING WATER UTILITIES

Section 2013 of America's Water Infrastructure Act of 2018 (AWIA) requires community water systems[1] that serve more than 3,300 people to complete a risk and resilience assessment and develop an emergency response plan.

RISK AND RESILIENCE ASSESSMENT

Your utility must conduct a risk and resilience assessment and submit certification of its completion to the U.S. EPA by the following dates:

Important Dates

- March 31, 2020 if serving ≥100,000 people.
- December 31, 2020 if serving 50,000 to 99,999 people.
- June 30, 2021 if serving 3,301 to 49,999 people.

Recertification

Every five years, your utility must review the risk and resilience assessment and submit a recertification to the U.S. EPA that the assessment has been reviewed and, if necessary, revised.

Visit the U.S. EPA website to find more information on guidance for developing a risk and resilience assessment at https://www.epa.gov/waterriskassessment/conduct-drinking-water-or-wastewater-utility-risk-assessment.

EMERGENCY RESPONSE PLAN

Your utility must develop or update an emergency response plan and certify completion to the U.S. EPA **no later than six months** after risk and resilience assessment certification. Each utility deadline is unique; however, the dates below are the due dates for utilities who submit a risk and resilience assessment certification by the final due date according to the population served.

- September 30, 2020 if serving ≥100,000 people.
- June 30, 2021 if serving 50,000 to 99,999 people.
- December 30, 2021 if serving 3,301 to 49,999 people.

Within six months of submitting the recertification for the risk and resilience assessment, your utility must certify it has reviewed and, if necessary, revised, its emergency response plan.

Visit the U.S. EPA website for guidance on developing an Emergency Response Plan at https://www.epa.gov/waterutilityresponse/develop-or-update-drinking-water-or-wastewater-utility-emergency-response-plan.

TOOLS OR METHODS

AWIA does not require the use of any standards, methods or tools for the risk and resilience assessment or emergency response plan. Your utility is responsible for ensuring that the risk and resilience assessment and emergency response plan address all the criteria in AWIA Section 2013(a) and (b), respectively. The U.S. EPA recommends the use of standards, including AWWA J100-10 Risk and Resilience Management of Water and Wastewater Systems, along with tools from the U.S. EPA and other organizations, to facilitate sound risk and resilience assessments and emergency response plans.

[1] Section 2013 of AWIA applies to community water systems. Community water systems are drinking water utilities that consistently serve at least 25 people or 15 service connections year-round.

Still have questions about the new AWIA requirements?
Contact the U.S. Environmental Protection Agency (U.S. EPA) at dwresilience@epa.gov.

Office of Water (4608T)
EPA-817-F-19-004
May 2019

I need more information about risk and resilience assessments and emergency response plans:

Risk and resilience assessments evaluate the vulnerabilities, threats and consequences from potential hazards.

What does a risk and resilience assessment include?

- Natural hazards and malevolent acts (i.e., all hazards).
- Resilience of water facility infrastructure (including pipes, physical barriers, water sources and collection, treatment, storage and distribution, and electronic, computer and other automated systems).
- Monitoring practices.
- Financial systems (e.g., billing systems).
- Chemical storage and handling.
- Operation and maintenance.

What does an emergency response plan include?

- Strategies and resources to improve resilience, including physical security and cybersecurity.
- Plans and procedures for responding to a natural hazard or malevolent act that threatens safe drinking water.
- Actions and equipment to lessen the impact of a malevolent act or natural hazard, including alternative water sources, relocating intakes and flood protection barriers.
- Strategies to detect malevolent acts or natural hazards that threaten the system.

Who should I work with when creating my emergency response plan?

- Utilities must coordinate the risk and resilience assessments, as well as the emergency response plans with local emergency planning committees.

For more information, see www.congress.gov/bill/115th-congress/senate-bill.

I need more information on the certification process:

What do I need to submit to the U.S. EPA?

- Each utility must submit a certification of your risk and resilience assessment and emergency response plan. Each submission must include: utility name, date and a statement that the utility has completed, reviewed or revised the assessment. The U.S. EPA has developed an optional certification template that can be used for email or mail certification. The optional certification form will be available in August 2019.

Who can certify my risk and resilience assessment and emergency response plan?

- Risk and resilience assessments and emergency response plans can be self-certified by the utility.

How do I submit my certification?

- Three options will be provided for submittal: regular mail, email and a user-friendly secure online portal. The online submission portal will provide drinking water systems with a receipt of submittal. The U.S. EPA recommends using this method. The certification system will be available in August 2019.

When can I submit the initial certification?

- Utilities should wait to submit the initial certification to the U.S. EPA until the U.S. EPA publishes *Baseline Information on Malevolent Acts Relevant to Community Water Systems,* which is required under AWIA by August 2019.

Do I need to submit my certification to my state or local government?

- No. Section 2013 of AWIA does not require utilities to submit the certification to state or local governments.

How long do I need to keep a copy of my risk and resilience assessment and emergency response plan?

- Utilities need to keep a copy of both documents for five years after certification.

What if I do not have a copy of my most recent risk and resilience assessment?

- The U.S. EPA intends to destroy vulnerability assessments (VAs) submitted in response to the Bioterrorism Act of 2002, but if utilities would like to have their VA and certification documents mailed to them, contact WSD-Outreach@epa.gov, and on utility letterhead, include the utility name, PWSID, address and point of contact as an attachment to the email.

RESOURCES & TOOLS

Conducting a Risk and Resilience Assessment

- The U.S. EPA's Risk and Resilience Baseline Threat Document (available August 2019).
- The U.S. EPA's Vulnerability Self-Assessment.

Developing an Emergency Response Plan

- Emergency Response Plan Guidance.
- The U.S. EPA's Emergency Response Webpage.
- Local Emergency Planning Committees.

The U.S. EPA Website

- https://www.epa.gov/waterresilience/americas-water-infrastructure-act-2018-risk-assessments-and-emergency-response-plans.

Still have questions about the new AWIA requirements?
Contact the U.S. Environmental Protection Agency (U.S. EPA) at dwresilience@epa.gov.

Office of Water (4608T)
EPA-817-F-19-004
May 2019

Board of Trustees Meeting

Date: January 26, 2021

Submitted By: Cody Bird, Planning Director

Subject: Resolution No. 03-2021 - A Resolution Extending Conditions of Approval of Poudre School District Annexation

- **Staff presentation: Cody Bird, Planning Director**

EXECUTIVE SUMMARY

Ordinance 4-2020 was adopted conditionally annexing the Poudre School District Annexation into the Town, conditioned upon entering into an annexation agreement within 180 days of the adoption of the ordinance. As a result of negotiations with Poudre School District and the need to approve a development agreement concurrently with the annexation agreement, the agreements were approved outside the 180 days timeline contemplated in the original ordinance. An extension to the conditions of Ordinance 4-2020 is needed for the purpose of obtaining required signatures and recording the necessary documents to complete the annexation. An extension can be granted by adoption of a resolution. Staff recommends adopting the resolution as presented.

BACKGROUND / DISCUSSION

STAFF RECOMMENDATION

Move to adopt a resolution granting an extension to the conditions of Ordinance No. 4-2020 for the annexation of Poudre School District Annexation to July 15, 2021.

ATTACHMENTS

1. Resolution

TOWN OF WELLINGTON

RESOLUTION NO. 03-2021

A RESOLUTION BY THE WELLINGTON BOARD OF TRUSTEES GRANTING EXTENSION OF APPROVAL OF THE CONDITIONAL ANNEXATION OF POUDRE SCHOOL DISTRICT ANNEXATION

WHEREAS, the Town Board of Wellington Colorado (the "Town Board") granted conditional approval of the annexation of Poudre School District Annexation by Ordinance 4-2020 on January 28, 2020; and

WHEREAS, approval of the annexation was conditioned on the Annexor and Town entering into an annexation agreement within 180 days of approval of the ordinance annexing the property; and

WHEREAS, negotiations for the required annexation agreement and development agreement between the Town and Annexor were resolved outside the 180 days specified in the ordinance; and,

WHEREAS, it is desirous to extend the conditions of approval of the annexation to accommodate the additional time needed to file the required agreements and documents with the Office of the Larimer County Clerk and Recorder.

NOW, THEREFORE, be it resolved by the Board of Trustees for the Town of Wellington, Colorado, as follows:

1. The Town Board grants an extension to the conditions of Ordinance 4-2020 to July 15, 2021 to allow additional time for recording the necessary annexation and development agreement documents.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 26th day of January, 2021.

TOWN OF WELLINGTON, COLORADO

By:______________________________
Troy Hamman, Mayor

ATTEST:

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Krystal Eucker, Town Clerk