



**TOWN OF WELLINGTON
PLANNING COMMISSION
January 10, 2022**

**MINUTES
WORK SESSION – 5:30pm**

1. WORK SESSION – 5:30pm

The Planning Commission for the Town of Wellington, Colorado, met on January 10, 2022, in an online web conference at 5:30 p.m. in a worksession to discuss draft language relating to updates to the Town's land use code.

Town staff and consultants Logan Simpson and White Smith, LLC, Planning and Law Group presented an updated draft land use table based on past discussions and new formatting. Draft use standards identifying regulations or specifications defining necessary conditions to allow a use to located within a zone district (setbacks, parking, screening, and others) was presented and discussed.

A summary report was shared regarding an online questionnaire inquiring about community preferences for appropriate uses within the downtown neighborhoods, which uses may need conditions of approval, preferred building heights, and preferred architectural styles or building elements. Results will be used to identify use standards appropriate for future new developments and future re-developments which may be requested by downtown property owners.

No action was taken during the work session. The work session adjourned at 6:30pm.



**TOWN OF WELLINGTON
PLANNING COMMISSION
January 10, 2022**

**MINUTES
REGULAR MEETING – 6:30pm**

2. CALL REGULAR MEETING TO ORDER – 6:30pm

The Planning Commission for the Town of Wellington, Colorado, met on January 10, 2022, in an online web conference at 6:30 p.m.

3. ROLL CALL

Commissioners Present: Bert McCaffrey, Chairperson
Tim Whitehouse
Rebekka Kinney
Eric Sartor
Troy Hamman
Linda Knaack
Barry Friedrichs

Absent:

Town Staff Present: Cody Bird, Planning Director
Patty Lundy, Development Coordinator

4. ADDITIONS TO OR DELETIONS FROM THE AGENDA

None

5. PUBLIC FORUM

None

6. CONSIDERATION OF MINUTES

A. Meeting Minutes of December 6, 2021

Moved by Commissioner Whitehouse, seconded by Commissioner Friedrichs to approve the minutes as presented.

Yeas – McCaffrey, Friedrichs, Sartor, Knaack, Hamman, Whitehouse, Kinney

Nays – None

Motion carried.

7. NEW BUSINESS

A. Election of Officers

Eric Sartor was nominated by Commissioner McCaffrey to serve as Chair, seconded by Commissioner Knaack. The nomination was accepted by Sartor.

There were no other nominations for the position of Chair.

Yeas – McCaffrey, Friedrichs, Sartor, Knaack, Hamman, Whitehouse, Kinney

Nays – None

Motion carried.

Linda Knaack was nominated by Commissioner McCaffrey to serve as Vice-chair, seconded by Commissioner Kinney. The nomination was accepted by Knaack.

There were no other nominations for the position of Vice-chair.

Yeas – McCaffrey, Friedrichs, Sartor, Knaack, Hamman, Whitehouse, Kinney

Nays – None

Motion carried.

B. Presentation: Possible Updates to Commission Membership

Dan Sapienza with March & Olive, LLC the Town's legal counsel, presented possible updates to the Planning Commission membership. Sapienza explained that the changes would not significantly impact the operations of the Planning Commission, but there are two notable changes. One is that the seven members would be residents of the Town of Wellington and none of them would be Trustees. This is to remove potential conflicts related to the various roles that Trustees serve. The other item is possibly allowing co-membership on the Board of Adjustments. The overlap is not required, but would allow the Town to explore the option of having the same membership on both boards for continuity and consistency in application of the land use codes.

8. ANNOUNCEMENTS

Bird announced that the next meeting will be February 7th, 2022 and a work session beginning at 5:30pm. There are no applications submitted for action at the February meeting.

9. ADJOURNMENT

Chairman McCaffrey adjourned the meeting at 7:12 PM.

Approved this 7 day of February, 2022

PATTY LUNDY

Recording Secretary