



**TOWN OF WELLINGTON
PLANNING COMMISSION
October 2, 2023**

**MINUTES
REGULAR MEETING – 6:30 PM**

1. CALL REGULAR MEETING TO ORDER – 6:30 p.m.

The Planning Commission for the Town of Wellington, Colorado, met on October 2, 2023, at the Wilson Leeper Center, 3800 Wilson Avenue, Wellington, Colorado at 6:30 p.m.

2. ROLL CALL

Commissioners Present:

Eric Sartor, Chairperson
Lisa Chollet
Bert McCaffrey
Linda Knaack (arrived after
minutes approved)
Tim Whitehouse
Stephen Carman
Lowrey Moyer

Absent:

none

Town Staff Present:

Cody Bird, Planning Director
Paul Whalen, Planner III
Patty Lundy, Planning Analyst

3. ADDITIONS TO OR DELECTIONS FROM THE AGENDA

None

4. PUBLIC FORUM

None

5. CONSIDERATION OF MINUTES

A. Meeting Minutes of September 11, 2023

Commissioner Whitehouse moved to approve the meeting minutes of September 11, 2023.
Commissioner McCaffrey seconded.

Yeas – Chollet, Moyer, Carman, McCaffrey, Whitehouse, Sartor

Nays – None

Motion carried

6. OLD BUSINESS

A. Continued - Site Plan Review - The Well (8121 First Street) – Continued from August 7, 2023

Cody Bird, Planning Director introduced the staff report. He explained that this site plan review request was presented to the Planning Commission at the August meeting and was continued to the October meeting to give the applicant more time to coordinate with staff on the site plan revisions. The applicant has requested additional time to work on the site plans, and a timeline for submitting revised plans was not known at the time the agenda packet was published.

Twila Soles, applicant said she had been talking with Public Works staff and requested to the site plans be heard at the November meeting.

Commissioner Whitehouse asked if staff would have enough to present a staff report at the November 6th meeting. Bird explained that the November 6th meeting would not be sufficient time to complete coordination with the project designers and complete review in time for the agenda publication. Town staff has not yet received revised plans to begin the next round of review.

Commissioner Chollet moved to postpone the site plans for 8121 First Street to the regular Planning commission meeting of December 4th, 2023.

Motion seconded by Commissioner Carman.

Yeas – Chollet, Moyer, Knaack, Carman, McCaffrey, Whitehouse, Sartor

Nays – None

Motion carried

7. NEW BUSINESS

NONE

8. COMMUNICATIONS

A. 3rd Quarter 2023 Building Permit and Lot Inventory Report

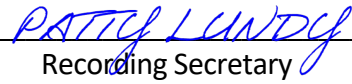
Bird presented the report. He explained that Sundance Subdivision lots will not be coming online for some time as the property now has now placed a center pivot irrigation system on the property with a 5-year lease for agricultural purposes. The report now includes a new chart with available commercial properties.

Commissioner Chollet shared that she attended the State Planning Conference and recommends that others should try and go next year. She learned more about what the Planning Department does and came away with some new contacts. Chairman Sartor also attended and said it gave a good perspective to hear how other communities are handling growth, whether they were a big city or a small town. Bird mentioned that the State Planning Conference is in Loveland next year and hoped more Commissioners would be able to attend since it will be so close to home. He also mentioned that the 2025 National Planning Conference will be in Denver.

9. ADJOURNMENT

Chairman Sartor adjourned the regular meeting at 7:07 PM.

Approved this 6th day of November, 2023


Recording Secretary